



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
<http://www.ledyardct.org>

## Administration Committee

### ~ AGENDA ~

Chairman Gary St. Vil

Regular Meeting

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**Wednesday, February 11, 2026**

**5:30 PM**

**Town Hall Annex- Hybrid Format**

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In -Person: Council Chambers, Town Hall Annex Building

Remote Participation: Information Noted Below:

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://ledyardct.zoom.us/j/82056652514?pwd=iYUAsliBNz0CNQATVK6wAvIn4LaNlp.1>**

**Audio Only: Telephone: +1 646 558 8656; Meeting ID: 820 5665 2514; Passcode: 521666**

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. APPROVAL OF MINUTES

MOTION to approve the Administration Committee's Special Meeting Minutes of January 28, 2026

**Attachments:** [ADMIN-MTG-2026-01-28-SP](#)

- VI. OLD BUSINESS
  - 1. Discussion and possible action on the proposed “ Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission”.

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**Attachments:** [Ledyard Ethics Ordinance \(FEB 2026 DRAFT\)-23452496-v3-CLEAN COPY](#)  
[Change-Pro Redline - Ledyard Ethics Ordinance \(FEB 2026 DRAFT\) -23452496-v2 and Ledyard Ethics Ordinance \(FEB 2026 DRAFT\) -23452496-v3](#)  
[Ethics Ordinance--TRACK CHANGES-2026-01-28-ADMIN MTG-WITH APPENDIX -CARMEN](#)  
[Attorney Ritter-Councilor Garcia-Email-2026-02-03-Process to Amend Ordinance- Topic- Ethics Ordinance](#)  
[Attorney Ritter-Councilor Garcia-Email-2026-02-06-Langue re Manitory Persons](#)  
[Ethics Ordinance-Town Attorney -Appendix-email-2026-02-03](#)  
[Attorney Ritter-Councilor Garcia-Email-2026-02-03-Example Ordinances with Appendix-Topic- Ethics Ordinance](#)  
[Ethics Ord-with Employee-Town Attorney and Public Feedback-TRACK CHANGES-2026-01-14-Carmen-RM-Track Changes Noted](#)  
[10-29 Clean Copy with Employee and Public Feedback-TRACK CHANGES](#)  
[Amendments to Ethics Ordinance](#)  
[10-29 Clean Copy with Employee Feedback](#)  
[BUHLE EMAIL-2025-10-28-TRANSMITTING ADDITONAL CORRESPONDENCE-REDLINE](#)  
[Secondary Attorney Revisions Clean Copy 10-28](#)  
[Secondary Attorney Revisions Redline 10-28](#)  
[Final Draft with Attorney Revisions - Clean Copy](#)  
[BUHLE-ATTORNEY-PROPOSED ETHICS ORDINANCE-EMAIL COMMUNICATION-2025-10-27](#)  
[Modified Draft with Attorney Revisions](#)  
[Modified Draft with Attorney Revisions-with communcations email](#)  
[Redline Glastonbury to Ledyard ordinance](#)  
[Ethics Ordinance DRAFT-2025-10-27](#)  
[Code of Ethics Searchable Version-GLASTONBURY](#)  
[Attorney Legal Oinion-Ethics Ordinance Adopted](#)  
[October8-2025-email-2025-10-22](#)  
[MEMO TRANSMITTING MAYOR LTR VETO-ORDINANCE ESTABLISHING ETHICS COMMISISON-2025-10-16](#)  
[Exhibit 1 Comments to Ordinance MRitter 10.15.2025](#)  
[Exhibit 2 Parks & Recreation Director Ordinance Comments 10.14.2025](#)  
[Exhibit 3 JBuhle Correspondence 10.9.2025](#)  
[TC-MIN-2025-09-24-PUBLIC HEAIRNG](#)  
[DRAFT CODE OF ETHICS AND ETHICS COMMISSION-ADMIN MTG-2025-09-10](#)  
[AN ORDINANCE ESTABLISHING A TOWN OF LEDYARD CODE OF ETHICS AND ETHICS-ATTORNE RED LINE DRAFT](#)

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[AN ORDINANCE ESTABLISHING A TOWN OF LEDYARD  
CODE OF ETHICS AND ETHICS-RITTER-22434477-v2  
Ethics Ordinance - FAQ- J-Buhle-2025-09-10](#)

[DRAFT CODE OF ETHICS AND ETHICS  
COMMISSION-JESSICA-2025-09-08  
Town Attorney-Ethics Ordinance-email-2025-07-24](#)

[DRAFT AN ORDINANCE ESTABLISHING A TOWN OF  
LEDYARD CODE OF ETHICS AND ETHICS  
COMMISSIONDRAFT-2025-06-11-CLEAN COPY  
SCHROEDER - Proposed Changes CoE 9\\_10\\_2025  
Ball-Ethics Commission email-2025-08-21  
Schroder ltr-Proposed Ordinance Creating a Code of Ethics & Ethics  
Commission-Attorney Comments-2025-08-06  
Acknowledgement Form-Code of Ethics-DRAFT.docx  
Town Charter-Investigation-Conflict of Interest  
Fraud Policy - Adopted-2014-05-28  
CGS - CHAPTER 10-ETHICS PUBLIC EMPLOYEES.docx  
Ethics Commission- Fothergill-dmail-2024-09-13  
Ethics Commission- Franzone email-2024-09-13  
Ethics Commission- Lyons-email-2024-09-13  
Ethics Commission- Wilkinson-email-2024-09-13  
Ethics Commission-Samos-email-2024-09-24  
Ethics Commission - Wilkinson-email-2024-11-18  
Ethics Commission-Edwards email-2024-12-07  
Ethics Commission-Porazzi-email-2024-12-11  
Ethics Commission-Schroeder ltr-2024-12-11  
Jelden-Ethics Commission-email-2024-12-16  
Murray - Ethics Commission-email-2025-1-08  
Ethics Commission Ordinance-Ball email-2025-02-02  
House of Representatives HB 6502 Ethics Reform 2008-07-09.pdf  
ACC Municipal Ethics - Minimum Provisions \(2019\).docx  
Representative France-Code of Ethics E-mail 2019-03-04.pdf  
Ethics Commission-Ball-email-2025-02-02  
Kil Ethics Commission email-2025-01-10  
RTC Ethics Commission email-2025-01-10  
S Pealer Ethics Commission email-2025-01-10  
Saums Ethics Commission email-2025-01-10  
Cherry-Ethics Commission Draft Ordinance-email-2025-02-12  
D-Pealer-Ethics Commission-email-2025-02-12  
Hellekson-Ethics Commissionemail-2025-02-12  
Lamb Third Party Flags-Ethics Commission--email- 2025-02-12  
Cassidy -email-2025-02-11-Ethics Commission  
D-Pealer Ethics Commission email-2025-02-11  
Hurt-Ethics Commission- email-2025-02-11  
Siegel-Miles-Ethics Commission--email-2025-02-11](#)

[Shelton email-Ethics Commission-2025-03-11](#)  
[Roberts-Pierson-Ethics Commision-email-2025-04-01](#)  
[Consolini -ETHICS COMMISSION-EMAIL-2025-04-07](#)  
[Larson-Ethics Commission-2025-04-08](#)  
[Schroeder -ETHICS COMMISSION-EMAIL-2025-04-07](#)  
[Berry-Ethics Commisstion-ltr -2025-04-08- Page 1-](#)  
[Berry-Ethics Commisstion-ltr -2025-04-08- Page 2-](#)  
[Khors-Ethics Commisstion-ltr -2025-04-08](#)  
[Christy-Fogg-DEI-In Schools-email-2025-04-08](#)  
[Porazzi-Ethics Commisstion-ltr -2025-04-08](#)  
[Zeronsa-Ethics Commisstion-ltr -2025-04-08](#)  
[Atwood-Ethics Commission-email-2025-04-08](#)  
[Franzone-Ethics Commisstion-ltr -2025-04-08](#)  
[MURRAY-PROPOSED ORDINANCE ETHICS](#)  
[COMMISSION-PUBIC HEARING-EMAIL-2025-10-28](#)  
[Administrator of Emergency Serivces -Buhle email thread-Comments](#)  
[on Ethics Ordinance-2025-`0-28](#)  
[Administrator of Emergency Serivces -Buhle-Mayor email](#)  
[thread-Comments on Ethics Ordinance-Vehicle Usage](#)  
[Policy-2025-`0-28](#)  
[Police Chief -Buhle--email thread-Comments on Ethics](#)  
[Ordinance-2025-`0-29-Vehicle Usage Policy](#)  
[Buhle-Attorney -email thread-Comments on Ethics](#)  
[Ordinance-2025-`0-29-Vehicle Usage Policy](#)  
[Mayor-Comments Proposed Ethics Ordinance ltr-2025-10-29](#)

3. Discussion and possible action to review and update the Res#001-2023/Feb 22 “Resolution Establishing Administrator Department Head Benefits”

**Attachments:** [DEPARTMENT HEAD RESOLUITON-DRAFT-2026-01-22-C-DIAS](#)  
[001-2023-FEB-22- RES DEPT HEAD ADMINSTRATORS](#)  
[BENEFITS](#)

1. Any Old Business proper to come before the Committee.

#### VII. NEW BUSINESS

1. Discussion and possible action to evaluate the formation of an Ad-Hoc Committee to evaluate if the Planning & Zoning Commission should stay as one commission or if it should be separated into two Commissions.
2. Any New Business proper to come before the Committee

#### IV ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.