



TOWN OF LEDYARD

Administration Committee

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Chairman Gary St. Vil

Regular Meeting

Wednesday, February 11, 2026

5:30 PM

Town Hall Annex- Hybrid Format

WORKING DRAFT

In -Person: Council Chambers, Town Hall Annex Building

Remote Participation: Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://ledyardct.zoom.us/j/82056652514?pwd=iYUAsIiBNz0CNQATVK6wAvIn4LaNlp.1>
Audio Only: Telephone: +1 646 558 8656; Meeting ID: 820 5665 2514; Passcode: 521666

I CALL TO ORDER

II. ROLL CALL

Present: William Barnes
April Brunelle
Carmen Garcia-Irizarry

In addition, the following were present:

Earl (Ty) Lamb Town Councilor
Christine Dia Director of Human Resources
Brandon Graber Board of Education Member
Jeff Eillenberger Resident
M. Dave Schroder, Jr Resident
Anne Roberts-Pierson Resident
Joe Gush Permanent Municipal Building Cmt Chairman
Carol Schneider Resident
Eleanor Murray Resident
Ed Murray Resident
Eric Treaster Resident
Brandon Sabbag Resident
Roxanne Maher Administrative Assistant

III. RESIDENTS & PROPERTY OWNERS COMMENTS

Mr. Jeff Eillenberg, 2 Village Drive, Ledyard, addressed the proposed “Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission”. He noted the

Ethics Complaint that was filed in the Town of Waterford. He stated that he visited Waterford and talked with their staff regarding their Ethics Process, noting that they were candid and helpful. He provided the Administration Committee with a packet of the materials from a Waterford Ethics Complaint; and he urged them to contact the Town of Waterford and talk with their staff before they implement an Ethics Commission in Ledyard.

Mr. Dave Schroeder, Jr. 290 Whalehead Road, Gales Ferry, expressed support for New Business Item #1 to establish an Ad Hoc Committee to investigate separating the Planning & Zoning Commission into two separate Commissions.

Mr. Eric Treaster, 10 Huntington Way, Ledyard, addressed the proposed “*Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission*”; noting that he thought the Administration Committee’s draft dated January 28, 2026 which in which they included suggestions that were discussed at their special meeting was much more comprehensive than the draft dated February 9, 2026 that was labeled “Attorney’s Mark-Up. He asked that during tonight’s meeting the Administration Committee review the Town Attorney’s changes and the reasons for his changes.

IV. PRESENTATIONS / INFORMATIONAL ITEMS

V. APPROVAL OF MINUTES

MOTION to approve the Administration Committee’s Special Meeting Minutes of January 28, 2026

Moved by Councilor Barnes, seconded by Councilor Brunelle

VOTE: 3- 0 Approved and so declared

RESULT: APPROVED AND SO DECLARED

MOVER: William Barnes

SECONDER: April Brunelle

VI. OLD BUSINESS

1. MOTION to adopt a proposed “ Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission”.

RESULT: RECOMMENDED FOR APPROVAL

MOVER: April Brunelle

SECONDER: William Barnes

AYE: 3 Barnes, Brunelle and Garcia-Irizarry

MOTION to set a Public Hearing (Hybrid Format - Video Conference and In-Person) Public Hearing date to be determined to be held in Council Chambers, Town Hall Annex, 741 Colonel Ledyard Highway, Ledyard, Connecticut, to receive comments and

recommendations regarding a proposed “An Ordinance Establishing a Town of Ledyard Code Of Ethics” .

RESULT: RECOMMENDED FOR APPROVAL

MOVER: April Brunelle

SECONDER: William Barnes

AYE: 3 Barnes, Brunelle and Garcia-Irizarry

- 2. Discussion and possible action to review and update the Res#001-2023/Feb 22 “Resolution Establishing Administrator Department Head Benefits”

RESULT: CONTINUE

- 3. Any Old Business proper to come before the Committee.
None.

VII. NEW BUSINESS

- 1. Discussion and possible action to evaluate the formation of an Ad-Hoc Committee to evaluate if the Planning & Zoning Commission should stay as one commission or if it should be separated into two Commissions.

The Committee agreed to draft a Resolution to establish an Ad Hoc Committee to evaluate whether the Planning & Zoning commission should be two Separated Commissions.

RESULT: CONTINUE

- 2. Any New Business proper to come before the Committee

IV. ADJOURNMENT

Councilor Barnes moved the meeting be adjourned, seconded by Councilor Brunelle
VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 6:26 p.m.

Respectfully submitted,

Carmen Garcia-Irizarry
Committee Chairman
Administration Committee

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.