



TOWN OF LEDYARD

Ledyard Farmers Market Committee

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Regular Meeting

Wednesday, April 3, 2024

5:30 PM

Town Hall Annex - Hybrid Format

In-Person: Council Chambers, Town Hall Annex Building

Remote Participation: Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

**[https://us06web.zoom.us/j/88912146280?
pwd=wmuDF8BnLMMxpA6ZdUS4Zabd6ETzyl.1](https://us06web.zoom.us/j/88912146280?pwd=wmuDF8BnLMMxpA6ZdUS4Zabd6ETzyl.1)**

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 889 1214 6280; Passcode: 369530

I. CALL TO ORDER

The Meeting was called to order by Committee Chairman Pamela Ball at 5:30 p.m.

Chairman Ball welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight's meeting was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL

Present Treasurer Pamela Ball
Committee Member Ellin Grenger
Recording Secretary Sarah Martic

Excused Allison Troy
Alternate Member William Thorne
Treasurer Ethan Foltz

In addition, Town Council Chairman Rodriguez was present.

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

V. MEMBER COMMENTS

None.

VI. TREASURERS REPORTS

Financial Reports Fiscal Year 2023/2024

- Year to Date Report - May 9, 2024
- Purchase Orders Report - May 9, 2024

Chairman Ball noted that the following Financial Reports were provided:

- Year to Date Report - March 26, 2024
- Purchase Orders Report - March 26, 2024
- Open-Closed Purchase Orders Report - March 26, 2024

Ms. Ball also noted the following revenues were received:

- \$1,875 Vendor Checks; with an additional \$1,000 expected to come in
- \$100 Garden Club Donation that would be used for the Kids Activities.

RESULT: CONTINUE

VII. MARKET MANAGER REPORTS

None.

VIII. APPROVAL OF MINUTES

MOTION to approve the Farmers Market Committee Minutes as follows:

- Regular Meeting Minutes of March 6, 2024
- Special Meeting Minutes March 20, 2024

Moved by Ms. Martic, seconded by Ms. Grenger

VOTE: 3 - 0 Approved and so declared

RESULT: APPROVED AND SO DECLARED

VIII. BUSINESS OF THE MEETING

1. General discussion regarding final preparations for the 2024 Farmers' Market June 5, 2024 Kick-Off.

The Committee noted the following:

- Need new road signs for the 2024 Summer Market. Ms. Ball noted that a Purchase Order has been opened to Copy Cats.

RESULT: CONTINUE

2. MOTION to open new Purchase Orders for the upcoming 2024 Summer Market.

RESULT: NO ACTION

3. Discussion and possible action to approve expenditures.

RESULT: NO ACTION

4. Discussion regarding the marking of the Pavilion.

RESULT: NO ACTION

5. MOTION to enter into executive session to review Vendor Applications and Contracts relative to selections for the 2024 Summer Market.

Moved by Ms. Ball, seconded by Ms. Grenger

The Executive Session to include all Farmers' Market Committee Members present and

Town Council Chairman Rodriguez

VOTE: 3-0 Approved and so declared

Entered into executive session at: 5:35 p.m.

Came out of executive session at: 6:02 p.m.

6. MOTION to select Vendors for the 2024 Summer Market.

MOTION to accept the following Vendors for the 2024 Summer Market:

- ✓ Bee Love Creations
- ✓ Custom License Plates
- ✓ Home Prep Products
- ✓ Boy Scouts for Pinewood Derby
- ✓ Mushroom Vendor
- ✓ Yalla

Moved by Ms. Ball, seconded by Ms. Grenger

VOTE: 3-0 Approved and so declared

RESULT: CONTINUE

- IX. NEXT MEETING DATE

Next Meeting Date Wednesday May 15, 2024

- X. ADJOURNMENT

MOTION to adjourn meeting at 6:09 p.m.
Moved by Ms. Grenger, seconded by Ms. Ball
VOTE: 3 - 0 Approved and so declared

Respectfully submitted,

Pamela Ball
Committee Chairman

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.