



TOWN OF LEDYARD

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Ledyard Farmers Market Committee Meeting Minutes

Chairman Pamela Ball

Regular Meeting

Wednesday, January 7, 2026

5:30 PM

Town Hall Annex - Hybrid Format

REMOTE MEETING INFORMATION

In-Person: Annex Meeting Room- Town Hall Annex Building

Remote Participation: Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://ledyardct.zoom.us/j/89233982744?pwd=hTD7WVtb73SqblQx6EPJiabwWJk2Jz.1>
Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 892 3398 2744; Passcode: 820939

I. CALL TO ORDER

The Meeting was called to order by Committee Chairman Pamela Ball at 5:30 p.m.

Chairman Ball welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight's meeting was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL

This was Continue to the Ledyard Farmers Market Committee due back on 2/4/2026

RESULT: CONTINUE

Present Chairperson Pamela Ball
Commissioner Allison Troy
Recording Secretary Sarah Martic
Treasurer William Thorne
Chairperson Ethan Foltz
Absent Commissioner Ellin Grenger

In addition, the following were present

April Brunelle Town Council Liaison
Kat Duval Resident

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

V. MEMBER COMMENTS

None

VI. TREASURER'S REPORTS

- Farmers Market Committee Financial Reports:
- Year to Date Report - December 31, 2025
- Purchase Orders Report - December 31, 2025

Treasurer Bill Thorne noted the Munis Reports were provided for tonight's meeting.

VII. MARKET MANAGER REPORT

Mrs. Ball noted that she had a few things that she would discuss later in the meeting. Mrs. Ball also introduced K Duval as a town resident who would be taking over the market email newsletter.

VIII. APPROVAL OF MINUTES

MOTION to approve the Farmers Market Regular Meeting Minutes October 1, 2025

Moved By Mrs. Ball, seconded by Ms. Martic

VOTE: 4 - 0 Approved and so declared

RESULT: APPROVED AND SO DECLARED

MOVER: Pamela Ball

SECONDER: Sarah Martic

IX. OLD BUSINESS

1. Any Old Business proper to come before the Committee

None.

X. NEW BUSINESS

1. Preparations for the 2026 Summer Market.

- 2026 Summer Market would Kick-Off on Wednesday, June 3, 2026.

- Vendor Fees - discussed raising vendor and/or food truck fees as market expenses were fairly close to the market income. Decided to increase food truck fees by a marginal amount; amount to be determined by P Ball and E Grenger and amount was pre-approved by the team. No increase is planned for regular vendors this season.
- Vendor Applications - Mrs. Ball would be working on the applications and would have ready for the February 4, 2026 meeting.

RESULT: CONTINUE

2. Discussion regarding 2026 Weekly Themes

Discussed repeating most popular themes from last year based upon input from A Troy Bennet as to which were most popular among the children. No specific themes or dates decided.

RESULT: CONTINUE

3. Discuss extending the dates of the Market for the 2026 Season.

The Farmers Market Committee agreed to keep the number of Market Weeks the same as last year. Start date Wednesday June 3, 2026 to September 16 2026.

Post Meeting Note: Mrs. Ball emailed Parks, Recreation & Senior Citizens Director Scott Johnson, Jr. with the Market dates

RESULT: COMPLETED

4. Discuss purchasing a computer, printer, and ink for the Farmers Market Committee to conduct business.

The Farmers Market Committee agreed to allocate funding to purchase a computer and printer to use to conduct their business. Mrs. Ball asked E Foltz to obtain prices for their next meeting.

MOTION to allot \$2,000 for the purchases of a computer and printer.
In addition increase the non-recurring PO by this amount.

Moved by Mrs. Ball, seconded by Ms. Martic

Discussion: The Farmers Market Committee agreed to allocate funding to purchase a computer and printer to use to conduct their business. Mrs. Ball asked E Foltz to obtain prices for their next meeting.

VOTE: 4 - 0 Approved and so declared

RESULT: APPROVED AND SO DECLARED

MOVER: Pamela Ball

SECONDER: Sarah Martic

AYE 4 Ball Troy Martic Foltz

ABSENT 1 Grenger

NON-VOTING 1 Thorne

5. Discuss creating a Venmo Account; that would allow the Farmers Market to send and receive money, pay bills, etc.

Ms. Ball, provided some background noting that the Farmers Market was currently using Square and Venmo accounts of team members to accept non-cash donations. The team discussed setting up a market Venmo Account to provide more flexibility for the Vendors and patrons; input from A Brunelle and S Martic was noted. She stated that she would obtain more information about the Venmo Account for discussion at their next meeting.

The team further decided to approach the town with this idea after the town budget was approved.

RESULT: CONTINUE

6. Any New Business proper to come before the Committee

- Gates on Congregational Church property:

MOTION to allot \$1,000 repair/replace the gates between the Bill Library and the lower town green by the Church.

In addition, the non-recurring PO by this amount.

Moved by Mrs. Ball, seconded by Ms. Martic

Discussion: The Committee noted that they were the main users of the gate between the Bill Library and the lower town green by the Church, and that it was in need of repair.

Mrs. Ball presented the idea to the Church Council, and it was approved unanimously.

Mr. Thorne stated that he would find out the cost to repair/replace the gates, and report back at their next meeting.

VOTE: 4 - 0 Approved and so declared

RESULT: APPROVED AND SO DECLARED

MOVER: Pamela Ball

SECONDER: Sarah Martic

AYE 4 Ball Troy Martic Foltz

ABSENT 1 Grenger

NON-VOTING 1 Thorne

- Ordinance: #300-029 (rev-1) "An Ordinance Regarding Control Of Alcoholic Beverages at Town of Ledyard Facilities"

Mrs. Ball discussed revising the town ordinance allowing the sales of beer and wine to include the sale of spirits.

Post Meeting Note - A Draft of revised ordinance sent to Mayor; revisions also included exclusion for Market vendors to sell items packaged in or made from glass/ceramics.

RESULT: CONTINUE

XI. ADJOURNMENT

MOTION to adjourn the meeting at 6:15 p.m.

Moved by Mr. Thorne, seconded by Ms. Ball

VOTE: 4- 0 Approved and so declared

Respectfully submitted,

Pamela Ball
Committee Chairman

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.