



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Ledyard Farmers Market Committee

~ AGENDA ~

Chairman Pamela Ball

Regular Meeting

Wednesday, January 7, 2026

5:30 PM

Town Hall Annex - Hybrid Format

REMOTE MEETING INFORMATION

In-Person: Annex Meeting Room- Town Hall Annex Building

Remote Participation: Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://ledyardct.zoom.us/j/89233982744?pwd=hTD7WVtb73SqblQx6EPJiabwWJk2Jz.1>
Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 892 3398 2744; Passcode: 820939

I. CALL TO ORDER

II. ROLL CALL

III. RESIDENTS & PROPERTY OWNERS COMMENTS

IV. PRESENTATIONS / INFORMATIONAL ITEMS

V. MEMBER COMMENTS

VI. TREASURER'S REPORTS

- Farmers Market Committee Financial Reports:
- Year to Date Report - December 31, 2025
- Purchase Orders Report - December 31, 2025

Attachments: [FM-YTD-REPORT-2025-12-31](#)
[FM-PURCHASE ORDERS-FYE-2025-12-31](#)

VII. MARKET MANAGER REPORT

VIII. APPROVAL OF MINUTES

MOTION to approve the Farmers Market Regular Meeting Minutes October 1, 2025

Attachments: [FM-MIN-2025-10-01](#)

IX. OLD BUSINESS

1. Any Old Business proper to come before the Committee

X. NEW BUSINESS

- 1.** Preparations for the 2026 Summer Market.
- 2.** Discussion regarding 2026 Weekly Themes
- 3.** Discuss extending the dates of the Market for the 2026 Season.
- 4.** Discuss purchasing a computer, printer, and ink for the Farmers Market Committee to conduct business.
- 5.** Discuss creating a Venmo Account; that would allow the Farmers Market to send and receive money, pay bills, etc.
- 6.** Any New Business proper to come before the Committee

Xi.. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-3071

Agenda Date: 1/7/2026

Agenda #:

REPORT

Staff/Committee Report:

- Farmers Market Committee Financial Reports:
 - Year to Date Report - December 31, 2025
 - Purchase Orders Report - December 31, 2025

YTD REPORT TOWN COUNCIL 11/19/2025

FOR 2026 12							
ACCOUNTS FOR: 20810201 DONATIONS/GRANTS EXPENSES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>54201 FARMERS MARKET</u>							
<u>24201 FARMERS MARKET</u>							
TOTAL FARMERS MARKET	28,102	805	28,907	5,660.55	7,301.56	15,945.20	44.8%
TOTAL DONATIONS/GRANTS EXPENSES	28,102	805	28,907	5,660.55	7,301.56	15,945.20	44.8%

YTD REPORT TOWN COUNCIL 11/19/2025

FOR 2026 12							
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	28,102	805	28,907	5,660.55	7,301.56	15,945.20	44.8%

** END OF REPORT - Generated by ROXANNE MAHER **

PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2026/12 Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT DESCRIPTION	STATUS
20810201 DONATIONS/GRANTS EXPENSES					
0208-00-1020-00000-54201 -24201 FARMERS MARKET					
900260 WILLIAM THORNE	20260034	2026/01	200.00	200.00 Farmers Mrkt-2026-Bill	Posted
900293 R & B APPAREL PLUS LLC	20260035	2026/01	1,500.00	1,500.00 Farmers Mrkt-2026 R&B A	Posted
901975 LEDCOM, INC	20260051	2026/01	392.17	392.17 Farmers Mrkt 2026-villa	Posted
902139 COPY CATS INC	20260060	2026/01	1,000.00	1,000.00 Farmers Mrkt 2026 Copy	Posted
903136 PAMELA BALL	20260079	2026/01	1,000.00	1,000.00 Farmers Mrkt 2026- Pam	Posted
903558 BEN FREIERT	20260088	2026/01	300.00	300.00 Farmers Mkrt 2026 Ben F	Posted
904094 UNITED SITE SERVICES NORTHEA	20260093	2026/01	280.00	280.00 Farmers Mrkt 2026-Unite	Posted
904284 JPO PRODUCTIONS LLC	20260100	2026/01	125.00	125.00 Farmers Mrkt 2026 JPO P	Posted
904608 CWPM LLC	20260107	2026/01	461.00	461.00 Farmers Mrkt 2026-CWPM	Posted
905089 ALLISON TROY	20260112	2026/01	200.00	200.00 Farmers Mrkt 2026- Alli	Posted
905458 KEVIN SALLEY	20260120	2026/01	25.00	25.00 Farmers Mrkt 2026- Kevi	Posted
905463 AUSTIN L NEAL	20260121	2026/01	250.00	250.00 Farmers Mrkt 2026- Aust	Posted
905492 JEFFREY LEWIS	20260122	2026/01	150.00	150.00 Farmers Mrkt 2026- Jeff	Posted
905500 CORPAY INC	20260729	2026/01	866.15	866.15 Farmers Mrkt 2026- CorP	Posted
905500 CORPAY INC	20260730	2026/01	130.24	130.24 Farmers Mrkt 2026- CorP	Posted
905500 CORPAY INC	20262191	2026/04	97.00	97.00 Farmers Mrkt-CorPay-Cha	Posted
		VENDOR TOTAL	1,093.39		1,093.39
905776 ALEXANDER COHEN	20260717	2026/01	250.00	250.00 Farmers Mrkt 2026 Alex	Posted
905787 ELENA DEWIRE	20261296	2026/01	75.00	75.00 Farmers Mrkt-Elena Dewi	Posted
		ACCOUNT TOTAL	7,301.56	7,301.56	
		20810201 ORG TOTAL	7,301.56	7,301.56	

PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2026/12 Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT DESCRIPTION	STATUS
0208 DONATIONS AND GRANTS		FUND TOTAL	7,301.56	7,301.56	

PURCHASE ORDERS BY GL ACCOUNT

YEAR/PERIOD: 2026/12 Amounts Include Unposted AP Invoice Liquidations

ACCOUNT/VENDOR	PO	YEAR/PER	OPEN LINE AMT	OPEN PO AMT DESCRIPTION	STATUS
REPORT PO TOTAL			7,301.56		

** END OF REPORT - Generated by ROXANNE MAHER **

SUMMARY OF FUNDS

YEAR/PERIOD: 2026/12 Amounts Include Unposted AP Invoice Liquidations

FUNDS	DESCRIPTION	PO TOTAL	GRAND TOTAL
0208	DONATIONS AND GRANTS	7,301.56	7,301.56

** END OF REPORT - Generated by ROXANNE MAHER **



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-3050

Agenda Date: 1/7/2026

Agenda #:

MINUTES

Minutes:

MOTION to approve the Farmers Market Regular Meeting Minutes October 1, 2025



TOWN OF LEDYARD
CONNECTICUT

LEDYARD FARMERS' MARKET COMMITTEE
REGULAR MEETING

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>
Roxanne M. Maher
(860) 464-3203

Chairman Pamela Ball

HYBRID FORMAT
~ MINUTES~

Wednesday, October 1, 2025

5:30 PM

Annex Meeting Room- Annex Building

DRAFT

I. CALL TO ORDER – The Meeting was called to order by Committee Chairman Pamela Ball at 5:30 p.m.

Chairman Ball welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight's meeting was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL –

Attendee Name	Title	Status	Location	Arrived	Departed
Pamela Ball	Chairman Pro-tem/Manager	Present	In-Person	5:30 pm	6:16 pm
Ellin Grenger	Committee Member	Absent			
Sarah Martic	Recording Secretary	Present	Remote	5:30 pm	6:16 pm
Bill Thorne	Alternate Member/Treasurer	Present	In-Person	5:30 pm	6:16 pm
Allison Troy	Committee Member	Present	Remote	5:30 pm	6:16 pm
Ethan Foltz	Committee Member	Present	Remote	5:30 pm	6:16 pm

Alternate Member Mr. Bill Thorne was seated as a Regular Member.

III. RESIDENTS & PROPERTY OWNERS COMMENTS -

IV. PRESENTATIONS

Eagle Scout Michael attending remotely via Zoom, proposed an Eagle Scout project to help the Farmers Market by making improvements to the Storage Shed which would include installing new shelving, rodent proofing, repainting, portable power supply and trash can covers. Ms. Ball would work with Michael to coordinate time and to provide Michael access to the Storage Shed.

V. MEMBER COMMENTS

Mr. Foltz suggested the Farmers Market Committee discuss extending the dates of the Market for the 2026 Season. The Committee agreed to defer this discussion to a meeting when all members of the Committee were present.

The Farmers Market Committee expressed a Huge Thank You to the Town and to the Parks & Recreation Commission for their support during the year.

Ms. Ball noted that the Farmers Market Website would be updated to thank everyone for a Great 2025 Season. She also noted that the newsletter would be sent and that posts would be created on their Social Media site.

VI. TREASURER REPORT

- Year to Date Report – September 25, 2025
- Purchase Orders Report – September 25, 2025

Treasurer Mr. Thorne reviewed the Financial Reports noting the Total Munis Balance was in the amount of \$31,175.33.

The Committee discussed looking into creating a Venmo Account; which was an on-line App that would allow them to send and receive money, pay bills, etc.

VII. MARKET MANAGER REPORT

Market Manager/Chairman Ball suggested the Famers Market Committee look into getting a computer, printer, and ink for the volunteer members serving on the Farmers Market Committee would not be using their personal computers to conduct the business of the Farmers Market.

Ms. Ball went on to explain that the Farmers Market Google drive was half full and that they would need to update it for more storage. She also commented on the Drop Box and 3x media.

VIII. APPROVAL OF MINUTES

MOTION to approve the following Farmers Market Committee Minutes

- Regular Meeting Minutes May 7, 2025
- Regular Meeting Minutes June 5, 2025

Moved by Ms. Martic, seconded by Ms. Ball

VOTE: 5 – 0 Approved and so declared

IX. OLD BUSINESS

1. Review and Close Out the 2025 Summer Market.

- MOTION to make a \$400.000 donation to the Ledyard Rotary.

Moved by Ms. Ball, seconded by Ms. Martic

Discussion: Ms. Ball noted that the Rotary was scheduled for two Markets. However, she stated that they did three Markets, due to a Musician not being able to perform at the last minute, noting that the Rotary filled-in doing three performances for the season. She stated in-lieu of payment that the Farmers Market has been making a donation to the Ledyard Rotary.

VOTE: 5 – 0 Approved and so declared

RESULT: APPROVED 5 – 0**MOVER:** Pam Ball, Committee Chairman**SECONDER:** Sarah Martic, Recording Secretary**AYES:** Pam Ball, Ethan Foltz, Sarah Martic, Allisson Troy, Bill Thorne**EXCUSED:** Ellin Grenger

- MOTION to make a \$250.000 donation in the form of an Amazon Gift Card to Paula Watkins.

Moved by Ms. Ball, seconded by Ms. Troy

Discussion: Ms. Ball noted the significant amount of time Ms. Watkins gave to the Market volunteering at the Market and in doing all social media content for the Season. To recognize and thank Ms. Watkins the Farmers Market agreed to make a donation.

VOTE: 5 - 0 Approved and so declared

RESULT: APPROVED 5 – 0**MOVER:** Pam Ball, Committee Chairman**SECONDER:** Allison Troy, Committee Member**AYES:** Pam Ball, Ethan Foltz, Sarah Martic, Allisson Troy, Bill Thorne**EXCUSED:** Ellin Grenger

- MOTION to make a \$100.00 donation to Guiding Eyes for the Blind.

Moved by Ms. Troy, seconded by Ms. Ball

Discussion: Ms. Troy noted the significant amount of time that Lauren & Dune Rugh volunteered to help the Market this Season. To recognize and thank Lauren & Dune Rugh for their efforts the Farmers Market Committee would be making \$100.00 donation to Guiding Eyes, noting that this was a non-profit Organization that Lauren & Dune Rugh supported.

VOTE: 5 - 0 Approved and so declared

RESULT: APPROVED 5 – 0**MOVER:** Allison Troy, Committee Member**SECONDER:** Pam Ball, Committee Chairman**AYES:** Pam Ball, Ethan Foltz, Sarah Martic, Allisson Troy, Bill Thorne**EXCUSED:** Ellin Grenger

2. MOTION to approve the Ledyard Farmers Market Committee Meeting Schedule for 2026 as presented in the draft dated September 25, 2025 as noted below:

2026 CALENDAR MEETING SCHEDULE

Ledyard Farmers' Market Committee first ***Wednesday*** at 5:30 p.m. Town Hall Annex Building

January 7
October 7

February 4
November 4

March 4
December 2

April 1
January 6 , 2027

May 6

June 4

July 2

August 6

September 3

^

Denotes meeting cancelled due to holiday

*

Denotes regular meeting date scheduled is different from regular schedule

Moved by Ms. Ball, seconded by Ms. Martic

Discussion: Ms. Ball noted that during the winter months the Committee would be meeting on the first Wednesday of the month; and once the Market opened in June the Committee would be meeting on the first Thursday of the month.

VOTE: 5 – 0 Approved and so declared

RESULT: APPROVED 5 – 0

MOVER: Pam Ball, Committee Chairman

SECONDER: Sarah Martic, Recording Secretary

AYES: Pam Ball, Ethan Foltz, Ellin Grenger, Sarah Martic, Allisson Troy

EXCUSED:

3. Discussion regarding Committee Member Terms.

The Farmers Market Committee reviewed when each of the members terms would be due for renewal, noting that two members would come due in 2026.

RESULT: DISCUSSED

4. Any other New Business proper to come before the Committee. – None.

XII. ADJOURNMENT

MOTION to adjourn the meeting at 6:16 p.m.

Moved by Mr. Thorne, seconded by Ms. Ball

VOTE: 5- 0 Approved and so declared

Respectfully submitted,
Pamela Ball
Committee Chairman



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-3048

Agenda Date: 1/7/2026

Agenda #: 1.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Preparations for the 2026 Summer Market.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-3068

Agenda Date: 1/7/2026

Agenda #: 2.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Discussion regarding 2026 Weekly Themes

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-3049

Agenda Date: 1/7/2026

Agenda #: 3.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Discuss extending the dates of the Market for the 2026 Season.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-3069

Agenda Date: 1/7/2026

Agenda #: 4.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Discuss purchasing a computer, printer, and ink for the Farmers Market Committee to conduct business.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-3070

Agenda Date: 1/7/2026

Agenda #: 5.

AGENDA REQUEST GENERAL DISCUSSION ITEM

Subject:

Discuss creating a Venmo Account; that would allow the Farmers Market to send and receive money, pay bills, etc.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)