



TOWN OF LEDYARD

Town Council Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

Special Meeting

Wednesday, August 6, 2025

7:00 PM

Town Hall Council Chambers

WORKING DRAFT

In-Person: Council Chambers Town Hall Annex

Remote: Information noted below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/84204926231?pwd=sRDaNHpRh64fsnVgF2jViuAB4nZtvp.1>

Audio Only: Telephone: +1 646 558 8656; Meeting ID: 842 0492 6231; Passcode: 007089

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Councilor William Barnes
Councilor April Brunelle
Councilor Jessica Buhle
Councilor Kevin Dombrowski
Councilor Carmen Garcia-Irizarry
Councilor Tim Ryan
Councilor Tony Saccone
Councilor Gary St. Vil

IV. ELECTION OF CHAIRMAN

Chairman Pro-tem Brunelle called for Nominations for Town Council Chairman:

MOTION to nominate Councilor Gary St. Vil for Chairman.

Moved by Councilor Dombrowski, seconded by Councilor Ryan

MOTION to close Nominations

Moved by Councilor Dombrowski, seconded by Councilor Ryan

VOTE: 8 - 0 Approved and so declared.

MOVER: Kevin Dombrowski

SECONDER: Tim Ryan

Election of Chairman

Chairman Pro-tem Brunelle called for the vote on the Chairman.

VOTE: 8 - 0 Approved and so declared

RESULTS OF VOTE: Chairman Pro-tem Brunelle announced that Councilor St. Vil has been elected Chairman to fill the vacancy left by former Chairman Rodriguez. She congratulated Chairman St. Vil and proceeded to turn the meeting over to him. Chairman St. Vil stated suggested that Chairman Pro-tem Brunelle continue with running the meeting. ..

RESULT: APPROVED AND SO DECLARED

MOVER: Kevin Dombrowski

SECONDER: Tim Ryan

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

V. APPOINTMENT OF TOWN COUNCILOR

MOTION to appoint Ms. Adrienne L. Parad (D) 5 Birch Street, Ledyard, to the Town Council to fill a vacancy left by Chairman S. Naomi Rodriguez, in accordance with Chapter II Section 10 of the Town Charter.

RESULT: APPROVED AND SO DECLARED

MOVER: Jessica Buhle

SECONDER: Carmen Garcia-Irizarry

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

VI. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the following:

- Regular Meeting Minutes of July 9, 2025
- Special Meeting Minutes of July 23, 2025

Moved by Councilor Garcia-Irizarry, seconded by Councilor Buhle

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED AND SO DECLARED

MOVER: Carmen Garcia-Irizarry

SECONDER: Jessica Buhle

XV. OLD BUSINESS

VII. BUSINESS OF THE MEETING

CONSENT CALENDAR

This was Approved and so declared.

RESULT: APPROVED AND SO DECLARED

- *1. MOTION to reappoint the following members the Agricultural Commission for a three (3) year term ending September 24, 2028:

- Ms. Allyson Angelini (U) 193 Iron Street, Ledyard (Regular Member)
- Ms. Katie Yuhas (U) 34 Meetinghouse Lane, Gales, Ferry (Regular Member)
- Mr. Steve Martic (R) 59R-2 Long Pond South, Ledyard (Alternate Member)

RESULT: APPROVED AND SO DECLARED

- *2. MOTION to reappoint Mr. Michael Cherry (U) 5 Whippoorwill Drive, Gales Ferry, as the Mayor's Representative to the Southeastern Connecticut Water Authority for a two (2) year term ending August 31, 2027.

RESULT: APPROVED AND SO DECLARED

- *3. MOTION to approve Standing Bid Waivers as follows:

- Vendors included in the Town of Ledyard Standing Bid Waiver List for FY 25/26,
- Capital Region Purchasing Council Bids,
- State of Connecticut bids,
- Other states' bids, purchasing cooperatives (i.e. Sourcewell) , and federal government bids.

RESULT: APPROVED AND SO DECLARED

MOVER: Kevin Dombrowski

SECONDER: Tony Saccone

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

Finance Committee

4. MOTION to appropriate \$10,000 to Account #21020301-57300-G0015 (Fire Marshall - New Equipment - State Grant).

In addition, authorize the expenditure of up to \$10,000 to complete the upgrade to the Emergency Operations Center (EOC) for Emergency Management.

The funding source for this project is the Town of Ledyard's FY 2026 Nuclear Safety Emergency Program Funding Allocation.

RESULT: APPROVED AND SO DECLARED

MOVER: Jessica Buhle

SECONDER: Tim Ryan

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

5. MOTION to recommend Mayor Fred B. Allyn III execute “Standard Fast Track and Study Process Generator Interconnection Agreement” and “Contingent Approval for INT-109249” between The Connecticut Light and Power Company d/b/a Eversource Energy for INT-109249 - Juliet Long School_Ledyard Board of Education.

RESULT: APPROVED AND SO DECLARED

MOVER: Tim Ryan

SECONDER: Jessica Buhle

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

Administration Committee

6. MOTION to approve proposed Assistant to the Director of Land Use & Planning Job Description as presented in the draft dated June 10, 2025.

RESULT: APPROVED AND SO DECLARED

MOVER: Kevin Dombrowski

SECONDER: Jessica Buhle

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

7. MOTION to approve proposed updates to the Office Assistant II - Mayor’s Office job description as presented in the draft dated June 24, 2025.

RESULT: APPROVED AND SO DECLARED

MOVER: Jessica Buhle

SECONDER: Kevin Dombrowski

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

8. MOTION to approve proposed updates to Executive Assistant to the Mayor job description as presented in the draft dated June 24, 2025.

RESULT: APPROVED AND SO DECLARED

MOVER: Kevin Dombrowski

SECONDER: Jessica Buhle

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

9. MOTION to appoint Mr. James Philopena (D) 80 Avery Hill Road, Ledyard, to the Board of Assessment Appeals to complete a four (4) year term ending December 5, 2027 to fill a vacancy left by Ms. Lineweaver.

RESULT: APPROVED AND SO DECLARED

MOVER: Jessica Buhle

SECONDER: Kevin Dombrowski

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

10. MOTION to appoint Ms. Jennifer Bingham (D) 826 West Drive, Gales Ferry, as an Alternate Member to the Board of Assessment Appeals to complete a four (4) year term ending August 26, 2028 to fill a vacancy left by Mr. Nelson.

RESULT: APPROVED AND SO DECLARED

MOVER: Kevin Dombrowski

SECONDER: Tony Saccone

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

11. MOTION to appoint Mr. Greg Lockhart (D) 30 Tanger Lane, Gales Ferry, to the Planning & Zoning Commission, as an Alternate Member to complete a three (3) year term ending December 31, 2025 to fill a vacancy left by Mr. Harwood.

RESULT: APPROVED AND SO DECLARED

MOVER: Jessica Buhle

SECONDER: Kevin Dombrowski

AYE: 8 Barnes, Brunelle, Buhle, Dombrowski, Garcia-Irizarry, Ryan, Saccone, and St. Vil

VIII. ADJOURNMENT

MOTION to adjourn, Moved by Councilor Buhle, seconded by Councilor Dombrowski

VOTE: 8-0 Approved and so declared

The Meeting adjourned at 7:21 p.m.

DISCLAIMER:

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.