



TOWN OF LEDYARD

Permanent Municipal Building Committee

Meeting Minutes - Final

4 Blonders Boulevard
Ledyard, Connecticut 06339

Chairman
Gary Schneider

Regular Meeting

Monday, May 1, 2023

5:30 PM

Board of Education Central Office

I. CALL TO ORDER

Chairman Schneider called the meeting to order at 5:30 p.m.

II. ROLL CALL

Also present: Matt Bonin, Finance Director and Ray Wiley, Colliers
Wayne Donaldson, Board of Education Director of Facilities
Lisa Sartori, PMBC Secretary

Present Committee Member Gary Schneider
Committee Member Joseph Gush
Committee Member George Hosey
BOE Representative Kate DiPalma-Herb
Committee Member Elizabeth Peterson

Excused Committee Member Gerald Tyminski
BOE Representative Stephen Munger

III APPROVAL OF MINUTES

MOTION to approve minutes of the April 3, 2023 regular meeting

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: Kate DiPalma-Herb

AYE 5 Schneider Gush Hosey DiPalma-Herb Peterson

EXCUSED 2 Tyminski Munger

IV CITIZENS COMMENTS

NONE

MOTION was made George Hosey, seconded by Kate DiPalma-Herb to move item VII to discuss before item V. Approved unanimously.

V DISCUSSION AND POSSIBLE ACTION ON OWNER'S REPRESENTATIVE FOR ROOF/SOLAR PROJECT AT GALES FERRY SCHOOL, JULIET LONG SCHOOL AND CENTRAL OFFICE

Chairman Schneider reported he and Wayne Donaldson attended the Finance Committee meeting for waiver of bid - the Finance Committee asked why the committee didn't go back to Colliers for revision of their bid. Chairman Schneider stated when the PMBC opened the sealed envelopes of the two which had bid, STV bid on items which were already completed. Colliers was given the opportunity to amend their bid - the committee wanted more on-site over site - Collier's stated did not need to watch people work.

Mr. Donaldson re-wrote the bid specs with specific hours in it. The committee is concerned now the bid price is out there. Chairman Schneider suggested withdrawing STV's bid and go out with new bid specs.

Joe Gush made a motion for the committee to go out to bid with the new bid specs, seconded by Kate DiPalma-Herb. YES votes: Schneider, Gush, DiPalma-Herb, Peterson. NO vote: Hosey. Motion passes 5-1.

VI DISCUSSION AND POSSIBLE ACTION ON ROOF TEST CUTS AND ASBESTOS SAMPLING ON JULIET LONG SCHOOL ROOF

Wayne Donaldson reported test cuts need to be done before any work to be done - to keep the project moving along. If asbestos is discovered, it can be dealt with during construction. Committee asked what happens if other structural issues are found - Mr. Donaldson stated it's highly unlikely it will be discovered during the roof test cuts, they are taking a 12"x12" down to roof pan. He also stated Hygenix has done a lot of roof repair work in Ledyard.

MOTION to approve Board of Education Facilities Director to contract for roof test cuts and asbestos sampling and to approve quote from Hygenix in the amount of \$2,500.00 for asbestos cuts on Juliet Long School roof.

RESULT: APPROVED AND SO DECLARED

MOVER: Kate DiPalma-Herb

SECONDER: George Hosey

AYE 5 Schneider Gush Hosey DiPalma-Herb Peterson

EXCUSED 2 Tyminski Munger

VII UPDATE ON SCHOOL AUDIT CLOSEOUT WITH COLLIERS

Ray Wiley from Colliers handed out status report (attached). There is a list of missing documents - Mr. Donaldson stated he will work on that this week. Committee concerned because these are the same items which were on a previous update. The committee wants Colliers to work on these missing ASAP, whether it be Colliers getting the info themselves or going to the proper departments to receive the information needed.

Mr. Wiley reported Colliers submitted ED049 this week, dollars should be coming in from the State end of May. Mr. Wiley stated audits are 2-4 years out. Colliers will provide a breakdown of ineligibles to determine the percentage of O&G not submitting change order on time (within 6 months).

Letter from Colliers regarding School closeout dated May 1, 2023

MOTION to approve Colliers Inv #833656 for Ledyard Middle School dated 4-4-2023 in the amount of \$1,620.00 for audit closeout

RESULT: APPROVED AND SO DECLARED

MOVER: George Hosey

SECONDER: Joseph Gush

AYE 5 Schneider Gush Hosey DiPalma-Herb Peterson

EXCUSED 2 Tyminski Munger

MOTION to approved Colliers Inv #833660 for Gallup Hill School dated 4-4-2023 in the amount of \$1,620.00 audit closeout

RESULT: APPROVED AND SO DECLARED

MOVER: Joseph Gush

SECONDER: George Hosey

AYE 5 Schneider Gush Hosey DiPalma-Herb Peterson

EXCUSED 2 Tyminski Munger

VIII LEDYARD SUMMER SCHOOL PROJECTS

Wayne Donaldson reported smart boards have been ordered - will be in end of June. He is getting bids on furniture, should be in next couple of weeks. The info on summer work is in this years budget (2023-2024) - he is getting a jump on that.

IX DISCUSSION AND POSSIBLE ACTION OF HIGHLANDS WASTEWATER TREATMENT PLANT SEWER FEED PUMP SYSTEM REPLACEMENT PROJECT

George Hosey reported work has begun - one issue is electrical work is antiquated, needs to be replaced/transferred - expect to be done mid May.

X ADJOURNMENT

MOTION made by Joe Gush, seconded by Kate DiPalma-Herb to adjourn meeting. Approved unanimously. Meeting adjourned at 6:22 p.m.

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.