



TOWN OF LEDYARD

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Ledyard Farmers Market Committee Meeting Minutes

Chairman
Laurianne Hary

Regular Meeting

Thursday, September 7, 2023

5:30 PM

Town Hall Annex - Hybrid Format

Town Hall Annex Building - Annex Meeting Room

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/85783506577?pwd=MjdNaHFLdXdvdDlld0JQM3ZnRTA1Zz09>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 857 8350 6577; Passcode: 692981

I. CALL TO ORDER

The Meeting was called to order by Committee Chairman Lauriann Hary at 5:30 p.m.

Chairman Hary welcomed all to the Video Conference Meeting; and she noted that the remote meeting information for the Farmers Market Committee and members of the Public to participate in tonight's meeting was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL

Present Treasurer Pamela Ball
Committee Member Ellin Grenger
Chairman Lauriann Hary
Allison Troy
Committee Member Peter Hary
Committee Member William Thorne

Absent Recording Secretary Sarah Martic

In addition, Councilor Rodriguez was present.

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

V. MEMBER COMMENTS

Consensus that the Market went very well.

VI. REPORTS

Financial Reports Fiscal Year 2023/2024

- Year to Date Report - August 31, 2023
- Purchase Orders Report - August 31, 2023

Treasurer Ms. Ball noted that she would provide a report after all expenses for the 2023 Summer Market have cleared and the final cash deposit was made.

- Year to Date Report - August 31, 2023
- Purchase Orders Report - August 31, 2023

RESULT: DISCUSSED

VII. APPROVAL OF MINUTES

MOTION to approve the Farmers Market Committee Minutes of May 31, 2023

Moved by Ms. L. Hary, seconded by Ms. Troy
VOTE: 5 - 0 Approved and so declared

RESULT: APPROVED AND SO DECLARED

MOVER: Lauriann Hary

SECONDER: Allison Troy

AYE 6 Ball Grenger Hary Troy Hary Thorne

ABSENT 1 Martic

VIII. OLD BUSINESS

2. Any other Old Business proper to come before the Committee

None.

X. NEW BUSINESS

1. Recap of 2023 Summer Market and suggestions for the 2024 Summer Market

MOTION to approve to purchase five (5) Amazon Gift Cards in the amount of \$50 each (\$250) total to give to the five student volunteers (Aya, Daniel, Lucas, Justin and Michael).

Moved by Ms. L. Hary, seconded by P. Hary

Discussion: The Committee noted that they appreciated the help and support of the five students who volunteered who helped at the 2023 Summer Market.

Discussion of gift cards for the 5 student volunteers

VOTE: 5 - 0 Approved and so declared

RESULT: APPROVED AND SO DECLARED

MOVER: Lauriann Hary

SECONDER: Peter Hary

AYE 6 Ball Grenger Hary Troy Hary Thorne

ABSENT 1 Martic

2. Discuss the future of the Ledyard Farmers Market.

Chairman L Hary reported on August 15, 2023 she met with Mayor Allyn, III, Executive Assistant Kristen, Chapman, Parks, Recreation, & Senior Citizens Director Scott Johnson, Jr., Administrative Assistant Roxanne Maher, Committee Members Pete Hary, and Pam Ball noting that the following suggestions to provide additional support was discussed:

- ***Website-On-Line Applications, Online Payments:***
Parks & Recreation could help the Farmers Market Committee with duplicate tasks (e.g., taking payments on-line, hosting website, on-line Vendor Applications and other Forms).
- ***Changing from current Facebook Host/Website to Parks & Recreation Host/Website***
 - ✓ Publicize the changes to their Facebook site and Website by having a sign at their final Markets for their Facebook Followers to sign up on the new site to receive updates/information going forward. Also post this information on their current facebook site to alert their followers that they will need to sign up on the new website.
 - ✓ Discussed providing a QR code for people to scan for information to join the Farmers Market Facebook Page to receive updates regarding Market.
- ***Trash***
Parks & Recreation could help the Farmers Market Committee by providing staff to work at each of the Farmers Market to handle the trash.
- ***Purchase Orders and Payment of Invoices***
Parks & Recreation offered to take on handling the Farmers Market's Purchase Orders and submitting invoices for payment.
- ***Resolution vs. Ordinance Governing Farmers Market Committee***
Transition from the current "*Resolution Establishing the Farmers Market Committee*" to an *Ordinance*. Resolutions were designed for short-term Committee Assignments; where Ordinances were designed for on-going Committees. Also change the member structure from the current nine members to five Regular voting members and four Alternate members. This structure would provide more flexibility with regard to meeting quorum requirements.

- **Parking Lot**
Discussed possibly having the parking lot lined for next year.

RESULT: DISCUSSED

3. Discuss Market Rules.
Deferred discussion to the October 5, 2023 meeting.

RESULT: NO ACTION

4. Any other New Business proper to come before the Committee
None.

IX. NEXT MEETING

Next Meeting Date: October 5, 2023

XI. ADJOURNMENT

MOTION to adjourn meeting at 6:45_p.m.
Moved by Ms. L Hary, seconded by Ms. Ball
VOTE: 6 - 0 Approved and so declared

Respectfully submitted,

Lauriann Hary
Committee Chairman

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.