



Chairman Kevin J. Dombrowski


# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3023  
council@ledyardct.org

## MEMORANDUM

DATE: December 8, 2022

TO: All Town Councilors  
Mayor Fred Allyn, III  
Board of Education  
Finance Director  
Administrator of Emergency Services  
Animal Control Officer  
Building Department  
Economic Development  
Emergency Dispatch Center  
Fire Marshall  
Gales Ferry Fire Department  
Historic District Commission  
Land Use Department (Planning & Zoning)  
Ledyard Fire Department  
Library  
Nursing Department  
Parks and Recreation Department  
Police Department  
Public Works Department  
Registrar of Voters  
Senior Citizens Commission  
Social Services Department  
Town Clerk  
Water Pollution Control Authority  
Inland Wetland and WaterCourses

FROM: William D. Saums, Finance Committee Chairman 

Re: **Preliminary Budget Work Session Schedule for Fiscal Year 2023/2024**

Attached please find the preliminary budget work session schedule for the Fiscal Year 2023/2024 Budget. As we have done in past years, the Finance Committee will hold work sessions during regular business hours. Budget work session time slots have been allocated appropriately to each department.

The Budget Work Sessions will be held in a hybrid format for Department Heads attending in-person in the Council Chambers, while providing access for other members of their departments and the public to attend remotely by video conference using the Zoom platform.

The Finance Committee does not intend to break between each work session. Therefore, once a department's work session has completed, we will immediately move to review the next department's budget as sequentially listed on the tentative schedule.

Please review your department's scheduled work session and your availability. Please ensure you are in attendance 10 – 15 minutes prior to your scheduled time to maximize efficiency of the departmental budget work session process. If you are not able to attend the budget work session at the designated time for your department, please contact the Town Council Office at (860) 464-3203 no later than February 16, 2023 to reschedule. A final schedule will be distributed on February 21, 2023.

Thank you for your cooperation.

## Preliminary Schedule Fiscal Year 2023/2024 Budget

**March 2023**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b> MAYOR'S BUDGET DUE  LUPPW 6:00 CC	<b>7</b>	<b>8</b> FINANCE 5:00 CC	<b>9</b>  BUDGET WORK SESSIONS 12:00 MAYOR 12:30 FINANCE 12:45 HUMAN RESOURCES 1:00 MIS DEPARTMENT 1:15 LAND USE 1:15 EDC 1:15 BUILDING 1:15 PLANNING//ZONING 1:15 IWWC 1:30 PUBLIC WORKS 1:45 CIP 2:00 BUDGET WORK	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b>  BUDGET WORK SESSIONS 12:00 FIRE MARSHALL 12:00 EMERG MGT 12:00 ADMIN OF EMERG SERV 12:15 GFFD 12:15 LCFD 12:30 ACO 12:30 DISPATCH 12:30 POLICE 1:00 WPCA 1:15 BUDGET WORK	<b>14</b>	<b>15</b> ADMIN 5:30 CC TOWN COUNCIL 7:00 CC	<b>16</b>  BUDGET WORK SESSIONS 12:00 TOWN CLERK 12:05 REGISTRARS 12:15 HISTORIC 12:30 NURSING 12:30 SENIOR CITIZENS 12:30 PARKS & REC 12:45 YOUTH & SOCIAL SERVICES 1:00 LIBRARY 1:45 BUDGET WORK	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b> FINANCE 5:00 CC COMM REL 6:30 CC	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b> TOWN COUNCIL 7:00 CC Approve Budget for Public Hearing	<b>30</b>	<b>31</b>	