



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
council@ledyardct.org

December 15, 2022

Mr. Deondre Bransford
8 Lynn Drive
Ledyard, Connecticut 06339

Dear Mr. Bransford:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 appointed you as a member of the Parks and Recreation Commission, to complete a three (3) year term ending December 29, 2025 filling a vacancy left by Ms. Robinson.

As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Parks and Recreation Commission meetings by providing materials and supporting documentation. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Parks and Recreation Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m. Should your schedule conflict with regular business hours, please call the Town Clerk's Office at 860.464.3257 to arrange a time to be sworn-in.

Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski
Chairman

cc: Town Clerk
Parks and Recreation Commission