



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Community Relations Committee

### ~ AGENDA ~

Chairman S. Naomi  
Rodriguez

Organizational Meeting

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Wednesday, December 20, 2023

6:15 PM

Town Hall Annex - Hybrid Format

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In -Person: Council Chambers, Town Hall Annex Building

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://us06web.zoom.us/j/82922194720?pwd=v5SH5sloB7VfSTegKx3Up0xdPSE5hv.1>**

**Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 829 2219 4720; Passcode: 394149**

I. CALL TO ORDER

II. ROLL CALL

III. BUSINESS OF THE MEETING

1. MOTION to set the Community Relations Committee's Regular Meeting schedule for the 2024 Calendar Year.

**Attachments:** [MEETING SCHEDULE -2024-TOWN COUNCIL 2023-11-29-DRAFT.pdf](#)

2. Review the outstanding action items contained in the memo dated October 26, 2023 as forwarded by Community Relations Committee of the Twenty-sixth Town Council.

**Attachments:** [TRANSITION-MEMO COMMUNITY RELATIONS 2023-10-26-TO 26-TOWN COUNCIL.pdf](#)

IV. COMMENTS OF COMMITTEE MEMBERS

V. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

**File #:** 23-2260

**Agenda Date:** 12/20/2023

**Agenda #:** 1.

## AGENDA REQUEST GENERAL DISCUSSION ITEM

### **Subject:**

MOTION to set the Community Relations Committee's Regular Meeting schedule for the 2024 Calendar Year.

### **Background:**

In accordance with General State Statutes of Connecticut Section-1-225 meeting schedules must be filed with the Town Clerk for the coming year no later January 31<sup>st</sup>.

Also the schedule must be a thirteen (13) month calendar; inclusive of January 2025.

Meeting schedules must be on-file in the Town Clerk's Office 30 days prior to the first Regular Meeting of the year; and therefore, it is recommended that meeting schedules be submitted as soon as possible.

The Community Relations Committee has historically met on the third Wednesday of each month at 6:30 p.m. Please see below schedule:

### **2024 CALENDAR MEETING SCHEDULE**

#### **Community Relations Committee ( 3rd Wednesday, Annex Building 6:30 p.m.)**

January 17	February 21	March 20	April 17
May 15	June 19	July 17	August 21
September 18	October 16	November 20	December 18
January 15, 2025			

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# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

## MEMORANDUM

**TO:** Administration Committee, Community Relations Committee, Finance Committee, Land Use/Planning/Public Works Committee, Town Council  
**FROM:** Roxanne M. Maher, Administrative Assistant *Roxanne M. Maher*  
**DATE:** November 29, 2023  
**SUBJECT:** 2024 Calendar Meeting Dates

**RE:** General State Statutes of Connecticut Section-1-225

In accordance with the above Statute; it is time to file your meeting dates for the coming year.

You may want to note if your meeting falls on a Monday please check the calendar for the legal holidays, in which case you might want to cancel or change the meeting date. Also the schedule must be a thirteen (13) month calendar; inclusive of January 2025.

Please review the attached meeting schedule with your Committee for accuracy and changes. Please initial your schedule and return to me at the Town Council Office by December 21, 2023 so that I may be able to file your schedule with the Town Clerk in a timely fashion to comply with the January 31<sup>st</sup> requirement.

### 2024 CALENDAR MEETING SCHEDULE

#### Town Council (2nd & 4th Wednesday, Council Chambers 7:00 p.m.)

January 10, 24	February 14, 28	March 13, 27	April 10, 24
May 8, 22	June 12, 26	July 10, 24	August 14, 28
September 11, 25	October 9, 23	November 13, 27 <sup>^</sup>	December 11, 25 <sup>^</sup>
January 8, 22, 2025			

#### Administration Committee (2nd Wednesday, Annex Building 5:30 p.m.)

January 10	February 14	March 13	April 10
May 8	June 12	July 10	August 14
September 11	October 9	November 13	December 11
January 8, 2025			

#### Community Relations Committee (3rd Wednesday, Annex Building 6:30 p.m.)

January 17	February 21	March 20	April 17
May 15	June 19	July 17	August 21
September 18	October 16	November 20	December 18
January 15, 2025			

**Finance Committee (1st & 3rd Wednesday, Annex Building 5:00 p.m.)**

January 3, 17	February 7, 21	March 6, 20	April 3, 17
May 1, 15	June 5, 19	July 3, 17	August 7, 21
September 4, 18	October 2, 16	November 6, 20	December 4, 18
January 1 <sup>^</sup> , 15, 2025			

**Land Use/Planning/Public Works Committee (1<sup>st</sup> Monday, Annex Building 6:00 p.m.)**

January 8*	February 5	March 4	April 1
May 6	June 3	July 1	August 5
September 9*	October 7	November 4	December 2
January 6, 2025			

**Flood/Erosion Control Board**

This Board will meet on an as needed basis.

<sup>^</sup> Denotes meeting cancelled due to holiday

\* Denotes regular meeting date scheduled is different from regular schedule



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-2165

**Agenda Date:** 12/20/2023

**Agenda #:** 2.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Review the outstanding action items contained in the memo dated October 26, 2023 as forwarded by Community Relations Committee of the Twenty-sixth Town Council.

**Background:**

To provide for a seamless transition the Town Council and its Subcommittees have traditionally forwarded outstanding business items to the incoming Town Council. (please see attached memo dated 10/26/2023)

1. 2024 Black History Activity/Contest.
2. Community Outreach Informational Forums at the Ledyard Farmers Market regarding the services the town offers; how to access services, and the authority residents should direct concerns regarding services.
3. Host "*Informal Conversations in the Park*" to engage residents in discussions regarding their concerns and their ideas for potential solutions

**Department Comment/Recommendation:**

(type text here)



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3230  
[council@ledyardct.org](mailto:council@ledyardct.org)

## MEMORANDUM

TO: Twenty- sixth Town Council  
FROM: Community Relations Committee  
DATE: October 26, 2023

SUBJECT: Outstanding Items of Business

In an effort to provide for a seamless transition, the Community Relations Committee of the Twenty-fifth Ledyard Town Council is forwarding the following outstanding items of business:

As these items continue to remain important outstanding/ongoing matters, the Community Relations Committee is hopeful that the information provided will aid in the follow- up and the completion of these issues.

1. 2024 Black History Activity/Contest.
2. Community Outreach Informational Forums at the Ledyard Farmers Market regarding the services the town offers; how to access services and the authority residents should direct concerns regarding services.
3. Host "*Informal Conversations in the Park*" to engage residents in discussions regarding their concerns and their ideas for potential solutions.

Should you have any questions or require additional background information regarding these issues or any other subjects, please do not hesitate to contact myself or any other members of the Land Use/Planning/Public Works Committee:

Gary Paul (860) 237-1471  
John Marshall (860) 235-9130  
Bill Saums (401) 225-5362