



# **TOWN OF LEDYARD**

## **Historic District Commission**

### **Meeting Minutes**

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Chairman Ty Lamb

#### **Regular Meeting**

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**Monday, December 16, 2024**

**7:00 PM**

**Town Hall Annex -Hybrid Format**

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#### **I. CALL TO ORDER**

The Regular Meeting was called to order by Chairman Lamb at 7:00 p.m.

#### **II. ROLL CALL**

**Present**      Secretary William Barnes  
                    Secretary Douglas Kelley  
                    Alternate Member Vincent Godino  
                    Chairman Ty Lamb  
                    Secretary Ammie Chittim  
**Excused**      Alternate Member Kenneth Geer  
                    Secretary Kelly Lamb  
**Non-voting**      Alternate Member Karen Parkinson

#### **III. APPOINTMENT OF ALTERNATES**

Mr. Godino was appointed as a Voting Member.

#### **IV. RESIDENTS & PROPERTY OWNERS COMMENTS**

None.

#### **V. REVIEW AND APPROVAL OF MINUTES**

1. Motion to APPROVE the Regular Meeting Minutes from November 18, 2024, as written.

**RESULT:**      APPROVED AND SO DECLARED

**MOVER:**      Ty Lamb

**SECONDER:**      William Barnes

**AYE**              5      Barnes Kelley Godino Lamb Chittim

**EXCUSED**      2      Geer Lamb

#### **VI. TOWN COUNCIL LIAISON REPORT**

1. Town Council Liaison - Councilor Tim Ryan.

No report. Tim Ryan, Town Council was not present. Chairman Lamb told Councilor Ryan that he would like a member to be present for the January meeting to start discussions regarding the

Ledyard 250-year anniversary plans.

## VII. CHAIRMAN REPORT

### 1. General Report.

Chairman Lamb and Mr. Barnes are working on getting the last ARPA contract completed. Chairman Lamb will be visiting Christina Hostetler, Town Hall Assistant tomorrow to have last PO signed.

Chairman Lamb attended both the Town Finance and Town Council meetings this last month, where he helped push through the bid waivers. An additional 10k was requested to be transferred to the ARPA account which will help supplement this project. The Commission has most of the funding needed for this project.

**RESULT:** DISCUSSED

### 2. Financial Report.

Caretaker services have been reassigned back to the Town due to the circumstances.

Chairman Lamb has completed his workbook to keep track of all POS and balances (they are all tied together in one place).

**RESULT:** DISCUSSED

## VIII. CORRESPONDENCE

### 1. Correspondence.

Budget Work Sessions preliminary Schedule Fiscal Year 2025/2026-Department Heads & Committees 12/14/24. -

Letter from the Finance Committee to Chairman Lamb to Departments to meet with Mayor Allyn III, to discuss Budgets. Chairman Lamb will schedule a meeting for budget discussions in January.

Discussion/clarification about emails from outside meetings - can this be construed as a meeting? Chairman Lamb is suggesting that information be funneled to him. He is still seeking information on this.

**RESULT:** DISCUSSED

## IX. COMMITTEE REPORTS

### 1. Sawmill Committee - Mr. Barnes.

Penstock Repair- after years of effort the RFP has been conducted. Work could not start until there was a State permit, with Mr. Godino's help the permit was received in a day. RFP did not receive 3 bids, so will need to go through a 2-step approval process. Chairman Lamb followed up on this with the Finance Committee last week. The Finance Committee and Town Council approved one of the bidders. Savy and Sons is the approved vendor. The amount is higher than the first contact a few years ago (46k). There is 42-44k in ARPA, will need to take a couple of

thousand out of the Capital account. Still waiting for an updated signed proposal. Terms were adjusted at the Finance Committee meeting. The payment plan was changed from 30 days to 45 days. Mr. Barnes spoke to Savy and Sons and they are agreeable. Chairman Lamb has started working on the PO, that needs to be completed before the New Year to qualify for the ARPA. Much appreciation was expressed to Mr. Godino for his help getting this permit in motion! Additionally, appreciation was expressed to Mr. Gonang with all his specifications.

Additional ARPA contract: Supplemental structural assessment that Ms. Ackley performed. This has taken longer than expected, hoping to get it completed soon. Chairman Lamb asked if there is an encumbered PO, Mr. Barnes said yes. This is approximately 5k. Chairman Lamb will investigate this more and has requested Ms. Ackley's details to assist in the investigation.

Mr. Ganong put together a list of Capital needs, he reiterated that this should be available and ready by the end of December or the beginning of January for the budget sessions.

**RESULT: DISCUSSED**

**2. Nathan Lester House - Mr. Kelley.**

In November the high risk of Fire was mentioned. On the November 25, there was an incident with a Garbage truck spewing smoke. At the intersection there was so much smoke, you could not see anything. Someone from the Garden Club was concerned about the smell of smoke, Fire dept shows up due to a neighbor calling. Thankfully there was no fire, the smoke was due to the garbage truck.

On December 9, much needed driveway repairs were completed by Public Works.

Mr. Kelly in the past reported approximately 15 dangerous trees. Need and Cost is higher than the budget allows, decisions need to be made on which are higher risk. Chairman Lamb and Mr. Lamb and Mr. Kelly have discussed partnering up with other Town resources due to the Health & Safety issue (Public Works, Parks & Recreation).

In the Great Oak Garden - Tree specimen that was a donation from the Graves family that bought and restored the house in the early 20th century. If any portion of this tree comes down it will affect the house and garden, there was an estimate of \$1,500 for removal. There is a large Oak at the entrance of the driveway and 10 dead Ash Trees. Mr. Godino commented that he knows of some Tree companies that could possibly assist. H&H is recommended for an investigation.

Weather Delays: Work from the Quiet Corner will be delayed until late December. Siding is primed, windows are painted and ready to be installed.

An estimate was completed by Mr. Kelley for a cellar structural assessment at a cost of \$1,225. This work is a guide on the integrity of the house's structure. The west side has a large portion of particle board against the timber work, will need to take this down to be able to see what it looks like.

The basement had some water leaks based on the recent heavy rainstorms. Drainage is part of the plan.

An official release of the use of caretakers was received from the Town.

Ms. Chittim met with Mr. Kelly at the Nathan Lester House to discuss the native artifacts in the attic. Identification of religious aspects of these items was made, and their special handling. The Historical

Society is in possession of these items, which are housed at the NLH. Chairman Lamb stated that it should be the Society who follows up on what should be done with these artifacts and not the Commission.

There is a possibility of a January Celebration since the Society cancelled their annual gathering. Hoping to put together a private gathering at the beginning of January in its place.

Chairman Lamb suggested a quarterly historical group meeting for all interested, including the community to discuss historical matters. Potentially this could evolve into a 250-year anniversary celebration. Chairman Lamb suggested holding the first meeting during quarter one of the new year.

**RESULT: DISCUSSED**

**3. Research/Preservation - Ms. Chittim.**

Ms. Chittim said there was no new news for the month. Ms. Chittim and Mr. Kelly met to discuss future gatherings. Chairman Lamb will also meet with Ms. Chittim.

Ms. Parkinson said that the Ledyard Historic Commission will not be assigned the Spicer Ruins Site until the A2 survey is completed. Still working on the survey of the 4.4 acres with the Land Use Committee. Ms. Parkinson is researching Grants to apply for. The present Grant she is investigating is a 50/50 Grant.

Naomi Rodriguez, Town Council Chairperson reached out to Ms. Parkinson to say that she had spoken to Mr. Gardner who is a local Surveyor who could survey it for 2.5k. There is some left-over ARPA money that Naomi Rodriguez, Town Council Chairperson thought could be utilized for this. This happened at the last Finance Committee meeting, where Ms. Parkinson presented this request and was approved to be contracted with a work order with Mr. Gardner before the end of the year. Chairman Lamb said he will need some documentation from Mr. Gardner with the price to request a Purchase Order.

**RESULT: DISCUSSED**

**4. Center School - Mr. Geer.**

Chairman Lamb spoke with Mr. Geer and reported that all is well with the Schoolhouse.

**RESULT: DISCUSSED**

**5. Social Media - Ms. Lamb.**

No report.

**X. OLD BUSINESS**

**1. Any Other Old Business to come before the Commission.**

American 250 Anniversary - Chairman Lamb had requested a Town Official to attend the meeting to assist in this discussion. Ms. Parkinson said CT Humanities is coordinating an event, Norwich is also planning something, but no other local town has planned anything to date. Mayor Allyn III should be contacted; he would have received information on this subject.

**RESULT: DISCUSSED**

**XI. NEW BUSINESS**

1. Election of Officers -  
Chairperson.  
Vice-Chairperson.  
Secretary.

Motion to ELECT Ty Lamb as Chairperson.

**RESULT:** APPROVED AND SO DECLARED  
**MOVER:** William Barnes  
**SECONDER:** Doug Kelly

**AYE:** 4 Barnes Kelly Godino Chittim

**ABSTAIN** 1 Lamb

**EXCUSED** 2 Geer Lamb

Motion to ELECT William Barnes as Vice-Chairman.

**RESULT:** APPROVED AND SO DECLARED  
**MOVER:** Doug Kelly  
**SECONDER:** Vincent Godino

**AYE:** 4 Kelly Godino Chittim Lamb

**ABSTAIN** 1 Barnes

**EXCUSED** 2 Geer Lamb

Motion to ELECT Kelley Lamb as Secretary.

**RESULT:** APPROVED AND SO DECLARED  
**MOVER:** Ty Lamb  
**SECONDER:** Vincent Godino

**AYE** 5 Barnes Kelley Godino Lamb Chittim

**EXCUSED** 2 Geer Lamb

2. FY 2024-2025 Budget Preparation.

Need to layout a Capital Plan. Chairman Lamb will attend budget meetings for the upcoming Fiscal budget and a 5-year fiscal plan. Helps with strategic vision for the future. Mr. Parkinson's experience as a grant writer should be utilized. Mr. Kelly and Mr. Barnes have several ideas on approach. Chairman Lamb said that budgets should be exact, he will discuss this in more detail

during the January meeting. Chairman Lamb and Ms. Chittim will be discussing vision plans.

**RESULT:** DISCUSSED

3. Any Other New Business to come before the Commission.

None.

## **XII. ADJOURNMENT**

Motion to ADJOURN the Regular Meeting at 8:15 p.m.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Ty Lamb

**SECONDER:** Douglas Kelley

**AYE** 5 Barnes Kelley Godino Lamb Chittim

**EXCUSED** 2 Geer Lamb

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.