



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Administration Committee ~ AMENDED AGENDA ~

Regular Meeting

Wednesday, December 13, 2023

5:30 PM

Town Hall Annex- Hybrid Format

In -Person: Council Chambers, Town Hall Annex Building

Remote Information is Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/88000240274?pwd=rOk4qV9DN3a6eChjXIA4xVWB6gC6Bd.1>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 880 0024 0274; Passcode: 468953

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. APPROVAL OF MINUTES

MOTION to approve the Administration Committee Minutes of November 8, 2023

Attachments: [ADMIN-MIN-2022-11-08.pdf](#)

VI. BUSINESS OF THE MEETING

VII. NEW BUSINESS

1. MOTION to appoint Ms. Jessica Cobb (D) 7 Whippoorwill Drive, Gales Ferry, as a Regular Member of the Planning & Zoning Commission to complete a three (3) year term ending October 31, 2026 filling a vacancy left by Mr. St. Vil.

Attachments: [Planning & Zoning Request Alternate Member Cobb moved to Regular Member-email 2023-12-05](#)
[PLANNING & ZONING-2023-12-04-.docx](#)
[Appointment](#)

ADD ON

2. MOTION to appoint Ms. Minna DeGaetano, (D) 10 Marla Avenue, Ledyard, as an

Alternate Member to the Retirement Board for Jessica Cobb (D) as an Alternate Member to Retirement Board for a three year term ending August 26, 2026.

Attachments: [Appointment Application-Digaetano-Retirement Board-2023-12-01.pdf](#)
[Minna_DeGaetano_RESUME.docx](#)
[DTC Endorse Appoint Application DeGaetano -Retirement Board-2023-12-10.pdf](#)
[RETIREMENT BOARD-2023-12-01.docx](#)
[Appointment](#)

3. Discussion and possible action on the MOTION to recommend the Town Council adopt a draft a "An Ordinance Establishing a Farmers Market for the Town of Ledyard" as presented in the draft dated September 27, 2023.

Attachments: [ORDINANCE FARMERS MARKET CMT 2023-09-27-Letter size .docx](#)
[2019-10-09-Resolution Farmers Market Cmt.docx](#)
[Ordinance](#)

4. MOTION to recommend the Town Council set a Hybrid (In-Person & Video Conference) Public Hearing date on February 28, 2024 at 6:30 p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway, to receive comments and recommendations regarding the proposed "An Ordinance Establishing a Farmers Market for the Town of Ledyard" as presented in the draft dated September 27, 2023.

5. Any other New Business proper to come before the Committee.

IV ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.