



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Finance Committee

### ~ AMENDED AGENDA ~

Chairman  
Kevin J. Dombrowski

Regular Meeting

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Wednesday, October 4, 2023

5:00 PM

Town Hall Annex Building - Hybrid  
Format

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In -Person: Council Chambers - Town Hall Annex Building

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://us06web.zoom.us/j/84450001943?pwd=FnRSbmsUzpCEDl8JjdUSkFttdhVji.1>**

**by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 844 5000 1943; Passcode: 223461**

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. APPROVAL OF MINUTES

MOTION to approve the Finance Committee Special Meeting Minutes of September 20, 2023

**Attachments:** [FIN-MIN-2023-09-20.pdf](#)

- VI. FINANCE DIRECTOR'S REPORT
- VII. FINANCIAL REPORT

Financial Reports:

- Revenue Summary-Fiscal Year 2022/2023 Year End - Pre-Audit
- Expenditure Summary-Fiscal Year 2022/2023 Year End - Pre-Audit
- Fund Balance Projection - June 30, 2023

**Attachments:** [Year to date budget vs. actual - revenues June 2023 - pre audit 10.02.23.pdf](#)  
[Year to date budget vs. actual - expenditures June 2023 - pre audit 10.02.23.pdf](#)  
[FUND BALANCE PROJECTION - JUNE 30 2023 - REVISED.pdf](#)

- VIII. NEW BUSINESS

- 1. Discuss adding a new Administrative Assistant position to support the Public Works
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Director/Town Engineer

**Attachments:** [Public Works Admin Assistant Tasking.docx](#)  
[PW Director-Town Engineer Job Description.pdf](#)  
[Highway Superintendent Job Description.pdf](#)

2. MOTION to approve appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$23,820.61 as follows:
  - \$415.00 to Sawmill Donations Account #20810201-54202-24202
  - \$13,351.00 to the Police Vehicles CNR Account #21020101-57510
  - \$885.00 to the Public Works Light Equipment CNR Account #21040101-57314
  - \$1,609.00 to the Board of Education Reserve Fund CNR Account #21070101-58250; and
  - \$7,560.61 to the Board of Education Ag-Science CNR Account #21070101-58261

**Attachments:** [Sold Asset Report GovDeals Summer 2023.xlsx](#)

**\*\*Add On\*\***

3. MOTION to authorize overspending Account #10110209-55245 (Insurance Deductible) through June 30, 2024.

**Attachments:** [CIRMA LAP Renewal 2023\\_2024](#)  
[CIRMA Claim A30230 Repair Estimate 9.14.2923](#)  
[CIRMA Reimbursable Deductible monthly statement](#)  
[10110209 Insurance Deductible](#)

4. MOTION to approve two tax refunds in the combined total amount of \$19,287.46 with each exceeding \$2,400.00 in accordance with tax collector departmental procedures.

Good Essen - Foxwoods LLC	\$5,882.69
Good Essen - Foxwoods LLC	\$13,404.77

**Attachments:** [GOOD ESSEN \\$5,882.69](#)  
[GOOD ESSEN \\$13,404.77](#)

5. Any other New Business proper to come before the Committee.

IX. OLD BUSINESS

1. Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

**Attachments:** [ARPA project accounting 9.20.23.xlsx](#)

2. Continued discussion regarding potential uses of the revenue received from Public Act No.21-58 “An Act Concerning Solid Waste Management” in accordance with “Resolution Regarding Revenues Received from Beverage Container Surcharges” adopted on June 8, 2022.

- Attachments:** [Adopt a Road Group Agreement draft as of 10-03-2023.docx](#)  
[Adopt a road guideline and safety rules draft as of 10-03-2023.docx](#)  
[Adopt a road Information sheet draft as of 10-03-2023.docx](#)  
[Adopt a Road Participant Release Form draft as of 10-03-2023.docx](#)  
[Opioid Fudning-Ledyard Prevetion Coalation OPF proposal  
final-2023-06-05.docx](#)  
[NIP Bottle tax data through March 31 2023.xlsx](#)  
[003-2022-JUN-08- RES-BEVERAGE REVENUES-2022-06-08.docx](#)  
[PUBLIC ACT 21-58-SOLID WASATE  
MANAGMENT-2022-06-21.pdf](#)

3. Any other Old Business proper to come before the Committee.

X. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.