



Chairman  
Charles Duzy

# TOWN OF LEDYARD

## Housing Authority Meeting Minutes - Final

60 Kings Highway  
Kings Corner Manor  
Gales Ferry, Connecticut 06335

### Regular Meeting

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**Monday, February 6, 2023**

**7:00 PM**

**Kings Corner Manor**

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#### **I. CALL TO ORDER**

Chairman Duzy called the meeting to order at 7:01 p.m.

#### **II. ROLL CALL**

**Present** Board Member Thomas Cassabria  
Board Member Dayna Waterhouse  
Board Member Hilary Evans  
Board Member Paula Crocker  
Chairman Charles Duzy

In addition, the following were present:  
Colleen Lauer - Housing Director  
Mary McGratten - Town Council Liason  
Tenants Present/Apartments - 14, 16, 24

#### **III. OPENING AND CLOSING FLOOR TO TENANTS**

No Comments

#### **IV. BOARD MEMBER COMMENTS**

Chairman Duzy is very impressed with Frank - has done a lot of work since hiring.

#### **V. REPORTS**

##### **1. Motion to accept the Payments of Bills and Financial Report**

**RESULT:** RECEIVED AND FILED

**MOVER:** Hilary Evans

**SECONDER:** Charles Duzy

**AYE** 4 Cassabria Evans Crocker Duzy

**ABSTAIN** 1 Waterhouse

**2. Reports of the Executive Director**

- Newsletter was emailed and walked around today
- Recerts due by March 1st. Please make appointment to review
- File of Life form is for tenants use only
- Tenants can change the electric rate supplier to try and save
- Groton Senior Center/Thrive 55 will be sponsoring a benefits online program for benefits such as energy, prescriptions etc. Program is free and is on Tuesday from 9:00 am to 12:00

**RESULT:** CONTINUE

**3. Reports of the Chairman**

Chairman Duzy is very impressed with Frank - has done a lot of work since hiring.

**RESULT:** CONTINUE

**VI. APPROVAL OF MINUTES**

MOTION to approve the Regular Meeting Minutes of December 2022

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Charles Duzy

**SECONDER:** Hilary Evans

**AYE** 5 Cassabria Waterhouse Evans Crocker Duzy

**VII. OLD BUSINESS**

**1. Renovation Updates**

- Renovations update - moving along slowly
- Had a tenant information session in January to update tenants
- Construction expected to begin mid April
- Cabinets/windows are a challenge, windows have been measured again
- Incentives for windows necessary
- Will have grab bars
- Will have 2 inch blinds
- No new outlets unless GFI is required
- New flooring in kitchen and bath
- Containers for storage will arrive mid March

**RESULT:** CONTINUE

2. Discussion and possible action regarding the smoking policy

Will go over smoking policy and share policy updates with the board at the next meeting

**RESULT:** CONTINUE

Any Old Business proper to come before the Committee

**VIII. NEW BUSINESS**

1. Suggestion Box

None

**RESULT:** CONTINUE

Any New Business proper to come before the Committee

**IX. TENANT REPRESENTATIVE COMMENTS**

None

**X. ADJOURNMENT**

Motion to adjourn at 7:20 p.m.

Motion by Charles Duzy, Seconded by Thomas Cassabria,  
Paula Crocker AYE, Hilary Evans AYE, Dayna Waterhouse AYE

Respectively Submitted,

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Chairman Duzy  
Ledyard Housing Authority

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.