

**Town Council  
Capital Improvement Plan  
Fiscal Year 2026/2027**

**(1) Project Description: Laptop Replacement Sinking Fund/Town Council \$1,500**

As technology and the use of portable computer devices have become essential for the town's day-to-day operations and necessary to conduct business funding has been allocated on an annual basis..

The Town Council is submitting a request for funding in the Town Council's New Equipment/Laptop Computer Replacement CNR Sinking Fund as they have in previous years.

This fund is used to provide members of the Town Council and the Administrative Assistant a laptop to conduct town business and purchase equipment to support/access the cloud-based meeting portal.

The attached quote in the amount of \$663.26 provides:

Dell Pro 14 Essential PV (see attached)

**\$1,500.00 is being submitted/requested for the New Equipment/Laptop Replacement Initiative in Fiscal Year 2026/2027 CIP Budget.**

**Planning/Background Context:**

The Town Council began planning for improvements for their technological needs in the 2006/2007 Fiscal Year budget by allocating \$2,000 per year for the replacement of the laptop computers for Councilors, over the years this funding allocation has been reduced to \$1,500 annually.

In 2011/2012 the Town Council transitioned to paperless meetings and being completely electronic with the use of laptop computers and a cloud-based meeting portal. This has reduced operating costs involving paper, copying, postage and other related office supplies.

**\$1,500 is being submitted/requested for Fiscal Year 2026/2027**

**Initiative in Fiscal Year 2026/2027 CIP Budget.**

**10/30/2023 Current CIP Account Balance: \$893.12**

**Schedule:** Laptop Replacement Sinking Fund/Town Council

During the current Fiscal Year 2025/2026 Funding was used for the following:

- ✓ Purchase New Laptop for Councilor Parad
- ✓ To support technology upgrades in the Council Chambers which included the purchase of new microphones.

Laptops are needed for Town Councilors to participate in their elected role relative to town business. As in years past some Councilors have chosen to use their own personal computer devices.

Laptop computers are issued and older laptops are replaced on an as-needed basis/rotation. There is no specific schedule.

Purchase of equipment to support access/participation to cloud-based meeting portal.

**Coordination:** New Equipment/Laptop Replacement Sinking Fund/Town Council

This sinking fund project does not coordinate with other projects.

## Town and Schools of Ledyard



### YTD REPORT TOWN COUNCIL 11/19/2025

FOR 2026 12							
ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
21010101 TOWN COUNCIL	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USED
57300 NEW EQUIPMENT							
TOTAL NEW EQUIPMENT	1,371	1,500	2,871	663.26	1,314.77	893.12	68.9%
TOTAL TOWN COUNCIL	1,371	1,500	2,871	663.26	1,314.77	893.12	68.9%