



TOWN OF LEDYARD CONNECTICUT OFFICE OF THE MAYOR

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant

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Date: May 6, 2024

To: Naomi Rodriguez, Ledyard Town Council Chairman
Chief John Rich
Chief Dispatcher, Paula Smith

Subject: Mayor out of State

This memo is to notify you that I will be out of the state beginning on the evening of Sunday, May 12, 2024 and returning to CT the morning of Friday May 17, 2024.

In accordance with the Town of Ledyard Charter, Chapter III, Section 2 the Town Council Chairman shall be the Acting Mayor. Contact Chairman Rodriguez at (860) 910-9918 or Naomir@Ledyardct.org

I will have cellular and email communications during this time.

Sincerely,

Fred B. Allyn III
Mayor