



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL
HYBRID FORMAT

741 Colonel Ledyard Highway
Ledyard, CT 06339

860 464-3203
Roxanne Maher

Chairman S. Naomi Rodriguez

MINUTES
LAND USE/PLANNING/PUBLIC WORKS COMMITTEE –
ORGANIZATIONAL MEETING

Monday, December 11, 2023

6:00 PM

Town Hall Annex Building

DRAFT

- I. The meeting was called to order by Councilor St. Vil at 6:00 p.m. at the Town Hall Annex Building.

Councilor St. Vil welcomed all to the Hybrid Meeting. He stated for the Town Council Land Use/Planning/Public Works Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. ROLL CALL –

Attendee Name	Title	Status	Location	Arrived	Departed
Jessica Buhle	Town Councilor	Present	In-Person	6:00 pm	6:04 pm
Kevin Dombrowski	Town Councilor	Present	In-Person	6:00 pm	6:04 pm
Gary St. Vil	Committee Chairman	Present	In-Person	6:00 pm	6:04 pm
S. Naomi Rodriguez	Town Council Chairman	Present	In-Person	6:00 pm	6:04 pm
April Brunelle	Town Councilor	Present	Remote	6:00 pm	6:04 pm
Earl (Ty) Lamb	Historic District Commission	Present	In-Person	6:00 pm	6:04 pm
Roxanne Maher	Administrative Assistant	Present	Remote	6:00 pm	6:04 pm

- III. BUSINESS OF MEETING

1. MOTION to set the Land Use/Planning/Public Committee’s Regular Meeting date for the 2024 Calendar Year to be the first Monday of the month at 6:00 p.m. in the Town Hall Annex Building as noted below:

Land Use/Planning/Public Works Committee (1st Monday, Annex Building 6:00 p.m.)

January 8*	February 5	March 4	April 1
May 6	June 3	July 1	August 5
September 9*	October 7	November 4	December 2
January 6, 2025			

^ Denotes meeting cancelled due to holiday

* Denotes regular meeting date scheduled is different from regular schedule

Moved by Councilor Buhle, seconded by Councilor Dombrowski

Discussion: Councilor Dombrowski noted because the Land Use/Planning/Public Works (LLUPW) Committee’s meetings fall on a Monday, that the following two meetings were changed to the second Monday, due to Holidays:

- January 8, 2023 (Moved due to New Year's Day Holiday)
- September 9, 2023 (Moved due Labor Day Holiday)

VOTE:

3 – 0 Approved and so declared

RESULT: 3 – 0 APPROVED [UNANIMOUS]

MOVER: Jessica Buhle, Town Councilor

SECONDER: Kevin Dombrowski, Town Councilor

AYES: Jessica Buhle, Kevin Dombrowski, Gary St. Vil

2. Review of outstanding action items as forwarded in Land Use/Planning/Public Works Committee's memo dated November 8, 2023.

Councilor St. Vil noted the following items were forwarded to the Land Use/Planning/Public Works Committee to continue to address:

- (1) Process to designate the Spicer Ruins, within the Clark Farm property, as a Registered Historical Site.
- (2) Progress of enforcing regulations to address blight issues.

Councilor Dombrowski explained that to provide for a seamless transition and for continuity the Town Council and its Subcommittees have traditionally identified and forwarded to the incoming Committee business items they believed warranted additional attention/action. He also explained that in accordance with Roberts Rules of Order:

"After each annual meeting in such case, the board elects new officers and committees, the same as if the entire board had been re-elected.

All unfinished business falls to the ground when the new board is elected.

It is customary for the by-laws to require an annual report from the Board of Managers, which usually gives a brief account of its doings for the year with recommendations for the future."

RESULT: COMPLETED

IV. COMMENTS OF COMMITTEE MEMBERS

Councilor Dombrowski stated that he looked forward to working with the new members of the LUPPW Committee.

V. ADJOURNMENT

Councilor Dombrowski moved the meeting be adjourned, seconded by Councilor Buhle
3 - 0 Approved and so declared, the meeting was adjourned at 6:04 p.m.

VOTE:

Respectfully submitted,

Gary St. Vil

Committee Chairman

Land Use/Planning/Public Works Committee