



TOWN OF LEDYARD

Library Commission

Meeting Minutes - Draft Minutes

Bill Library
718 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Gales Ferry Library
18 Hurlbutt Road
Gales Ferry, Connecticut 06335

Chair
John Bolduc

Regular Meeting

Monday, June 16, 2025

7:00 PM

Gales Ferry Library

I. CALL TO ORDER

Chairman Bolduc called the meeting to order at 7:00 p.m. at the Ledyard - Gales Ferry Library.

II. ROLL CALL

Present Chairperson John Bolduc
Commissioner Barbara Candler
Commissioner Elizabeth Rumery
Vice Chair Rolf Racich
Commissioner Cynthia Wright
Excused Recording Secretary Ellin Grenger
Treasurer Ralph Hightower
Commissioner Peter Diette
Commissioner Wendy Hellekson

In addition, the following were present:
Ambrosia Lavallee - Library Director
Carmen Garcia- Town Council Liaison

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None

IV. PRESENTATIONS / INFORMATIONAL ITEMS

None

V. MEMBER COMMENTS

1. Discussion
2. Community Relations Committee – John has been invited to attend the Farmer’s Market to represent the library.

VI. REPORTS

1. Treasurer’s Report

Treasurer Hightower was excused from meeting. There was no activity in each of the three accounts.

2. Director's Report

Ms.Lavallee Presented the Director's Report.

Budget News:

- Ledyard Lion Grant of \$500 deposited into account.

Library News:

May 22 - Staff Development Meeting

- All staff attended.
- The meeting went well.
- Staff were given the opportunity a month in advance to add agenda items to a shared Google Drive.
- Discussion topics included:
 - Ideas for more effective communication
 - Suggestions for improving overall morale
 - Re-training staff in shelving
 - Policy refreshers: each staff person will restudy current policies
- Each Assistant Librarian presented their summer reading programming.

Social Media

- Spoke with the Assistant Librarians about designating 2 working hours per week to a staff member for managing social media posts about events and programming.
 - This role would help inform the public about programming and potentially increase library usage.
 - The 2 hours would come from the unused hours left vacant after Ray's departure.
 - Assistant Librarians were in favor of the idea.
- They liked the plan of emailing post content to one person, who would then handle formatting and scheduling through Meta.
- Spoke with Drue about taking on the role; he was interested.

2025 Previous month's checkout statistics for Bill and GF

	BILL CHK OUTS	GF CHK OUTS
April 2025	2,655	2,019
May 2025	2,209	2,158

2024 (MAY) Checkout stat's for Bill and GF

	BILL CHK OUTS	GF CHK OUTS
May 2024	2,219	1,728

Building News:

- A new bulletin board (exclusive for library programming) has been added to the Bill Library hallway.

3. Investment Working Group

None

4. Consortium Working Group

None

5. Friends of the Ledyard Library

None

VII. APPROVAL OF MINUTES

1. Motion to approve the Library Commission regular meeting minutes of May 19, 2025

RESULT: APPROVED AND SO DECLARED

MOVER: Rolf Racich

SECONDER: Elizabeth Rumery

AYE 4 Bolduc Candler Rumery Racich

EXCUSED 4 Grenger Hightower Diette Hellekson

ABSTAIN 1 Wright

VIII. OLD BUSINESS

1. Motion to approve Community Meeting Room regulations policy change as presented.

RESULT: APPROVED AND SO DECLARED

MOVER: Elizabeth Rumery

SECONDER: Cynthia Wright

AYE 5 Bolduc Candler Rumery Racich Wright

EXCUSED 4 Grenger Hightower Diette Hellekson

2. Motion to delay implementation of annual appeal until Spring of 2026.

RESULT: APPROVED AND SO DECLARED

MOVER: Elizabeth Rumery

SECONDER: Cynthia Wright

AYE 5 Bolduc Candler Rumery Racich Wright

EXCUSED 4 Grenger Hightower Diette Hellekson

3. Any Old Business proper to come before the Commission

GF District meeting was attended by Ms. Rumery and Ms. Lavallee

IX. NEW BUSINESS

1. Discussion on Federal library funding education

RESULT: DISCUSSED

2. Motion to approve Library Commission FY2025-2026 budget, Library Investment funds FY 2025-2026 budget and Library Investment funds Gales Ferry FY 2025-2026 budget.

RESULT: APPROVED AND SO DECLARED

MOVER: Rolf Racich

SECONDER: Cynthia Wright

AYE 5 Bolduc Candler Rumery Racich Wright

EXCUSED 4 Grenger Hightower Diette Hellekson

3. Motion to create a Google Drive to share ideas to pursue fundraising with the Library Commission, Friends of the Ledyard Library, and Library Staff.

None

X. NEXT MEETING

Next Meeting date, August 18, at 7:00 will be held at the Bill Library.

XI. ADJOURNMENT

Mr. Raiche moved the meeting be adjourned, seconded by Ms. Wright.

The meeting adjourned at 8:10 p.m.

VOTE: 5-0 Approved and so declared

Respectively Submitted,

Chairman Bolduc
Library Commission

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.