



TOWN OF LEDYARD CONNECTICUT

Library Commission

~ AGENDA ~

Bill Library
718 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Gales Ferry Library
18 Hurlbutt Road
Gales Ferry, Connecticut 06335

Chair
John Bolduc

Regular Meeting

Monday, May 18, 2026

7:00 PM

Gales Ferry Community Center

I. CALL TO ORDER

II. ROLL CALL

III. RESIDENTS & PROPERTY OWNERS COMMENTS

IV. PRESENTATIONS / INFORMATIONAL ITEMS

V. MEMBER COMMENTS

VI. REPORTS

1. Treasurer's Report

Attachments: [April 26 Treasurers Report](#)

2. Director's Report

Attachments: [Director's Report May 2026](#)

3. Investment Working Group

4. Friends of Ledyard Library

VII. APPROVAL OF MINUTES

1. Library Commission Meeting Minutes Apr. 20, 2026

Attachments: [Library Commission Regular Meeting Minutes Apr 20 2026](#)

VIII. OLD BUSINESS

Any Old Business proper to come before the Committee

XI. NEW BUSINESS

Any New Business proper to come before the Committee

X. NEXT MEETING

1. Next Meeting: June 15, 2026 at Ledyard Bill Library at 7:00 p.m.

IX. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0699

Agenda Date: 5/18/2026

Agenda #: 1.

REPORT

Staff/Committee Report:
Treasurer's Report

LIBRARY COMMISSION FY 2025-2026 BUDGET					
April Actual vs Budget					
	FY 2026 Budget	March YTD	April	Year To Date	
RECEIPTS					
Carryover	3,200.00	3,200.00		3,200.00	
BorrowIT Reimbursement	1,000.00	1,000.00		1,000.00	
Donations ¹	1,000.00	1,325.00	-	1,325.00	
Grants ²	42,000.00	3,700.00	-	3,700.00	
Seed Library	100.00			-	
Total Receipts	47,300.00	9,225.00	-	9,225.00	
EXPENDITURES	FY 2026 Budget	March YTD	April	Year To Date	Net Budget
Adult Programs	400.00	350.00	20.00	370.00	30.00
Books, Media & Technology**	4,000.00	1,571.41	315.37	1,886.78	2,113.22
Children's Programs	750.00	332.25	100.40	432.65	317.35
Grants	42,000.00	4,019.04	-	4,019.04	37,980.96
Seed Library	150.00	59.40	-	59.40	90.60
Total Expenditures	47,300.00	6,332.10	435.77	6,767.87	40,532.13
BALANCE		2,892.90	(435.77)	2,457.13	

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LIBRARY INVESTMENT FUNDS - EITHER FY 2025-2026 BUDGET					
April Actual vs Budget					
	FY 2026 Budget	March YTD	April	Year To Date	
RECEIPTS					
Investment Income - Either	1,023.00	3,423.00	250.00	3,673.00	
Grants/Bequests**	5,500.00	3,021.69	-	3,021.69	
Annual Appeal	10,000.00			-	
Total Receipts	16,523.00	6,444.69	250.00	6,694.69	
EXPENDITURES	FY 2026 Budget	March YTD	April	Year To Date	Net Budget
Investment Income - Either	1,023.00	2,400.00	250.00	2,650.00	(1,627.00)
Hauptfeld Bequest	5,500.00	525.00	-	525.00	4,975.00
Annual Appeal	2,500.00				
Annual Appeal Spending	7,500.00				
Total Expenditures	16,523.00	2,925.00	250.00	3,175.00	3,348.00
BALANCE		3,519.69	-	3,519.69	

LIBRARY INVESTMENT FUNDS - GALES FERRY FY 2025-2026 BUDGET					
April Actual vs Budget					
	FY 2026 Budget	March YTD	April	Year To Date	
RECEIPTS					
Investment Income - Gales Ferry	1,258.00	1,258.00	-	1,258.00	
Donations	-	-		-	
Total Receipts	1,258.00	1,258.00	-	1,258.00	
EXPENDITURES	FY 2026 Budget	March YTD	April	Year To Date	Net Budget
Investment Income - Gales Ferry	1,258.00	-	-	-	1,258.00
Total Expenditures	1,258.00	-	-	-	1,258.00
BALANCE		1,258.00	-	1,258.00	



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0700

Agenda Date: 5/18/2026

Agenda #: 2.

REPORT

Staff/Committee Report:
Director's Report

Director's Report to the Library Commission

Discussing April 2026 | Presented May 2026

Budget:

- No changes as yet, just waiting to hear how things turn out after the referendum vote.

Director Information:

- Jessa is planning on returning June 10. We are looking forward to having her back, but everything is going well in the meantime.

Library News:

- In our Adult Services department, Matt continues the process of weeding our non-fiction section in preparation for shifting the collections at Bill Library. This is a big endeavor and the plan is to have that happen in early June.
- Lyndsey's Tea Blending Workshop with Thyme for Tea was a huge success at Gales Ferry with 20 people attending. Lyndsey also presented on her program Dying to Talk about This at the CLA Conference, and she did a fantastic job in representing the library.
- The highlight for the Youth Department in April was the Mason Jar Terrarium program for teens. We had 21 people come for the terrarium project but we also partnered with the Ledyard Beautification Committee to hold their Earth Day event at the same time. They had a drop off your trash, recycled sculpture contest, and plant swap that went well. We always enjoy partnering with others in the community and hope to do it again next year.
- It looks like we will be getting new windows in the children's room at Gales Ferry library sometime in late May or early June. This means we will have to close access to the children's room at Gales Ferry from a Thursday to Monday. This shouldn't be too much of a problem because this is the time of year the Youth Department takes a break from programming to prepare for summer activities.
- Our Tech Services department is doing well keeping up with the demand of processing the books that are coming in in droves. This is due to the need to order things before the end of the fiscal year. Erica and Stacey also got all of the 2027 Nutmeg books processed and out on May 1.

Stacey Burt
Youth Services Librarian
sburt@ledyardlibrary.org



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0701

Agenda Date: 5/18/2026

Agenda #: 3.

REPORT

Staff/Committee Report:
Investment Working Group



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0702

Agenda Date: 5/18/2026

Agenda #: 4.

REPORT

Staff/Committee Report:
Friends of Ledyard Library



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0703

Agenda Date: 5/18/2026

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Library Commission Meeting Minutes Apr. 20, 2026

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

Library Commission

Meeting Minutes

Bill Library
718 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Gales Ferry Library
18 Hurlbutt Road
Gales Ferry, Connecticut 06335

Chair
John Bolduc

Regular Meeting

Monday, April 20, 2026

7:00 PM

Bill Library

I. CALL TO ORDER

Chairman John Bolduc called the meeting to order at 7:00 p.m.

II. ROLL CALL

In addition, the following were present:
Stacey Burt - Assistant Librarian 1, Youth Services
Carmen Garcia-Irizarry - Town Council Liaison

Present Chairman John Bolduc
Vice Chair Rolf Racich
Commissioner Peter Diette
Commissioner Wendy Hellekson
Commissioner Gillian Thorne
Commissioner Cynthia Wright

Excused Treasurer Ralph Hightower
Recording Secretary Ellin Grenger
Commissioner Elizabeth Rumery

III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

IV. MEMBER COMMENTS

A motion was made by Commissioner Diette, seconded by Commissioner Wright, that this be Approved and so declared. The motion carried by the following vote:

1. Motion to approve the addition of Volunteer and Homebound Services forms to the Agenda under New Business.

RESULT: APPROVED AND SO DECLARED

MOVER: Peter Diette

SECONDER: Cynthia Wright

AYE 6 Bolduc Racich Diette Hellekson Thorne Wright

EXCUSED 3 Hightower Grenger Rumery

V. REPORTS**1. Treasurer's Report**

John went through the Treasurer's report.

2. Director's Report**Budget:**

- Jessa presented the budget to the council on March 12 and it went well. The council asked a lot of questions, specifically about LION, ebooks, personnel/pages, and the operating line. Jessa did a fantastic job of answering all of their questions. What was supposed to be a 15-minute conversation turned into 40 minutes. We're very lucky to have Jessa at the helm, and we're hopeful that the council will not change what the mayor put forth in his budget.

Director Information:

- Jessa is home on maternity leave and doing well. She and Dominic are happy and healthy, and she's been logging in occasionally to catch up on and respond to emails as needed. Stacey, Lyndsey, and Matt are handling everything in the meantime, and we're happy to say that things are going very smoothly with library staff and patrons.

Library News:

- March was a very busy month for the library and it was a rousing success! The Friends held a pie sale and the pies sold out in under an hour! FOLL raised over \$900 between the pies and the raffle. Kudos to Jackie Bacon for all of her dedication and hard work, and FOLL is excited to do it again next year.
- The Seed Library opened on March 18 and it's been going well so far. We have already given out over 600 seed packets between the two libraries! This was also the day Lyndsey had her Etiquette & Elegance program with the Barnes Museum. There was a turnout of 20 people, and all attendees said that they really enjoyed it. She's hoping to have them back again sometime in the future.
- Fly Tying is a weekly series organized by Matt started on March 11. It continues to be an ongoing success. There are between 10 - 13 people who attend that each week.
- Stacey had two big programs on back-to-back Saturdays that were a huge hit! First was the whale program that was made possible with help from a grant from the Janet Barnett Legacy Project. There were around 100 people who were able to see the whale, interact with the educators from the Mystic Seaport, and visit all of the other stations we had for the event. It took a lot of work from library staff to make this event successful, and we're really pleased with how it went. The other event was an Inside Petting Zoo with lots of bunnies, a goat, and a tortoise. There were 131 people who attended and once again staff help was invaluable in making the event go well. These programs along with our very popular storytimes and other events means that youth programming is going like gangbusters!

- We are once again participating in the Passport to CT Libraries program. Passport to CT Libraries is a month-long program that encourages patrons to visit as many participating public libraries as possible. This year, there are 171 participating libraries! Patrons who visit the library will have a “passport” that each library will stamp (or sticker! We’re stamping). Patrons are eligible to enter a raffle to win a prize as long as they get stamps from 5 libraries. The patrons who visit the most libraries are also entered under their own category.
- Erica, our amazing head of tech services, is doing a fantastic job getting books cataloged quickly while also handling administrative tasks like putting together our monthly newsletter. One weekend the Laura and Beth got 75 items ready for the shelves! We were scrambling to find room and shift collections. Erica also cataloged the new switch games and the youth classics collections that are now available at each library.
- And I just have to highlight the audiobook statistics. I know we’ve told you that the Yoto players and cards were recently added and they have been a huge hit. They are cataloged as audiobooks. Our Youth audiobook stats are as follows:
 - December 2025: 8 Circulations
 - January 2026: 6 Circulations
 - February 2026 (including Yoto Beta-testing): 20 Circulations
 - March 2026: 229 Circulations! This is a **1045% increase** over February, and a **3717% increase** from January before Yoto beta-testing!
- Overall, March has been our busiest months in a while! A huge thank you to our staff for all of their hard work and dedication!

3. Investment Working Group

John discussed the April 14 working group meeting results.

4. Friends of Ledyard Library

No report.

VI. APPROVAL OF MINUTES

1. Library Commission Meeting Minutes Mar. 16, 2026

MOTION to approve the Regular Meeting Minutes of March 16, 2026.

RESULT: APPROVED AND SO DECLARED

MOVER: Gillian Thorne

SECONDER: Wendy Hellekson

AYE 6 Bolduc Racich Diette Hellekson Thorne Wright

EXCUSED 3 Hightower Grenger Rumery

VII. OLD BUSINESS

Any Old Business proper to come before the Committee

None.

VIII. NEW BUSINESS

Any New Business proper to come before the Committee

1. Motion to approve the Volunteer Application form.

RESULT: APPROVED AND SO DECLARED

MOVER: Rolf Racich

SECONDER: Wendy Hellekson

AYE 6 Bolduc Racich Diette Hellekson Thorne Wright

EXCUSED 3 Hightower Grenger Rumery

2. Motion to approve the Homebound Services form.

RESULT: APPROVED AND SO DECLARED

MOVER: Peter Diette

SECONDER: Cynthia Wright

AYE 6 Bolduc Racich Diette Hellekson Thorne Wright

EXCUSED 3 Hightower Grenger Rumery

IX. NEXT MEETING

Next Meeting: May 18, 2026 at the Gales Ferry Community Center at 7:00 p.m.

X. ADJOURNMENT

Mr. Racich moved the meeting be adjourned, seconded by Ms. Thorne.

The meeting adjourned at 7:15 p.m.

VOTE: 6-0 Approved and so declared

Respectively Submitted,

Chairman John Bolduc
Library Commission

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TOWN OF LEDYARD

741 Colonel Ledyard
Highway
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File #: 26-0704

Agenda Date: 5/18/2026

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Next Meeting: June 15, 2026 at Ledyard Bill Library at 7:00 p.m.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)