



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Administration Committee

~ AGENDA ~

Chairman Gary St. Vil

Regular Meeting

Wednesday, June 10, 2026

5:30 PM

Town Hall Annex- Hybrid Format

In -Person Location goes here

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://ledyardct.zoom.us/j/85692493918?pwd=TF6DaaXuLq5nHBXy6pQVHRqqx7RFbw.1>

Audio Only: Telephone: +1 646 558 8656; Meeting ID: 856 9249 3918; Passcode: 790947

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. APPROVAL OF MINUTES

MOTION to approve the Administration Committee Minutes of May 13, 2026

VI. OLD BUSINESS

- 1. Proposed amendments to Ordinance #300-029 (rev. 1) “An Ordinance Regarding Control of Alcoholic Beverages at Town of Ledyard Facilities”.

Attachments: [ORD-#300-029-Ordinance Liquor Parks-Schools-Historic Property \(rev-2\) for Posting with Legal Notice](#)
[Mayor-Ordinance #300- Alcohol-Town Proeprty-email-2026-03-03](#)

- 2. MOTION to adopt a proposed “ Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission”.

Attachments: Ethics Ordinance Admin Mtg-Draft-2026-05-13-ADMIN MTG
Ethics Ordinance Admin Mtg-Draft-2026-03-11-PUBLIC
HEARING-2025-03-25-LETTER-FINA DRAFT
Ethics Ordinance Presentation-2026-03-25
RYAN-Submitted Remarks for Council -2026-04-08
Ethics Ordinance Draft-2026-03-07carmen
Ledyard Ethics Ordinance (FEB 2026 DRAFT)-23452496-v3-CLEAN
COPY
Change-Pro Redline - Ledyard Ethics Ordinance (FEB 2026 DRAFT)
-23452496-v2 and Ledyard Ethics Ordinance (FEB 2026 DRAFT)
-23452496-v3
Ethics Ordinance--TRACK CHANGES-2026-01-28-ADMIN
MTG-WITH APPENDIX_-CARMEN
Attorney Ritter-Councilor Garicia-Email-2026-02-03-Process to
Amend Ordinance- Topic- Ethics Ordinance
Attorney Ritter-Councilor Garicia-Email-2026-02-06-Langue re
Manitory Persons
Ethics Ordinance-Town Attorney -Appendix-email-2026-02-03
Attorney Ritter-Councilor Garicia-Email-2026-02-03-Example
Ordinances with Appendix-Topic- Ethics Ordinance
Ethics Ord-with Employee-Town Attorney and Public
Feedback-TRACK CHANGES-2026-01-14-Carmen-RM-Track
Changes Noted
10-29 Clean Copy with Employee and Public Feedback-TRACK
CHANGES
Amendments to Ethics Ordinance
10-29 Clean Copy with Employee Feedback
BUHLE EMAIL-2025-10-28-TRANSMITTING ADDITONAL
CORRESPONDENCE-REDLINE
Secondary Attorney Revisions Clean Copy 10-28
Secondary Attorney Revisions Redline 10-28
Final Draft with Attorney Revisions - Clean Copy
BUHLE-ATTORNEY-PROPOSED ETHICS ORDINANCE-EMAIL
COMMUNICATION-2025-10-27
Modified Draft with Attorney Revisions
Modified Draft with Attorney Revisions-with communcations email
Redline Glastonbury to Ledyard ordinance
Ethics Ordinance DRAFT-2025-10-27
Code of Ethics Searchable Version-GLASTONBURY
Attorny Legal Oinion-Ethics Ordinance Adopted
October8-2025-email-2025-10-22
MEMO TRANSMITTING MAYOR LTR VETO-ORDINANCE
ESTABLISHING ETHICS COMMISISON-2025-10-16
Exhibit 1 _Comments to Ordinance_MRitter_10.15.2025
Exhibit 2 Parks & Recreation Director Ordinance Comments
10.14.2025

Exhibit 3_JBuhle Correspondence 10.9.2025
TC-MIN-2025-09-24-PUBLIC HEAIRNG
DRAFT CODE OF ETHICS AND ETHICS COMMISSION-ADMIN
MTG-2025-09-10
AN ORDINANCE ESTABLISHING A TOWN OF LEDYARD
CODE OF ETHICS AND ETHICS-ATTORNE RED LINE DRAFT
AN ORDINANCE ESTABLISHING A TOWN OF LEDYARD
CODE OF ETHICS AND ETHICS-RITTER-22434477-v2
Ethics Ordinance - FAQ- J-Buhle-2025-09-10
DRAFT CODE OF ETHICS AND ETHICS
COMMISSION-JESSICA-2025-09-08
Town Attroney-Ethics Odinance-email-2025-07-24
DRAFT_AN ORDINANCE ESTABLISHING A TOWN OF
LEDYARD CODE OF ETHICS AND ETHICS
COMMISSIONDRAFT-2025-06-11-CLEAN COPY
SCHROEDER - Proposed Changes CoE 9_10_2025
Ball-Ethics Commisison email-2025-08-21
Schroder ltr-Proposed Ordinance Creating a Code of Ethics & Ethics
Commisison-Attorney Comments-2025-08-06
Acknowledgement Form-Code of Ethics-DRAFT.docx
Town Charter-Investigation-Conflict of Interest
Fraud Policy - Adopted-2014-05-28
CGS - CHAPTER 10-ETHICS PUBLIC EMPLOYEES.docx
Ethics Commission- Fothergill-dmail-2024-09-13
Ethics Commission- Franzone email-2024-09-13
Ethics Commission- Lyons-email-2024-09-13
Ethics Commission- Wilkinson-email-2024-09-13
Ethics Commission-Samos-email-2024-09-24
Ethics Commisison - Wilkinson-email-2024-11-18
Ethics Commission-Edwards email-2024-12-07
EThis Commission-Porazzi-email-2024-12-11
Ethics Commisison-Schroeder ltr-2024-12-11
Jelden-Ethics Commission-email-2024-12-16
Murray - Ethics Commission-email-2025-1-08
Ethics Commission Ordinance-Ball email-2025-02-02
House of Representatives HB 6502 Ethics Reform 2008-07-09.pdf
ACC Municipal Ethics - Minimum Provisions (2019).docx
Representative France-Code of Ethics E-mail 2019-03-04.pdf
Ethics Commisison-Ball-email-2025-02-02
Kil Ethics Commission email-2025-01-10
RTC Ethics Commission email-2025-01-10
S Pealer Ethics Commission email-2025-01-10
Saums Ethics Commission email-2025-01-10
Cherry-Ethics Commission Draft Ordinance-email-2025-02-12
D-Pealer-Ethics Commission-email-2025-02-12

Hellekson-Ethics Commissionemail-2025-02-12
 Lamb Third Party Flags-Ethics Commission--email- 2025-02-12
 Cassidy -email-2025-02-11-Ethics Commission
 D-Pealer Ethics Commission email-2025-02-11
 Hurt-Ethics Commission- email-2025-02-11
 Siegel-Miles-Ethics Commission--email-2025-02-11
 Shelton email-Ethics Commission-2025-03-11
 Roberts-Pierson-Ethics Commision-email-2025-04-01
 Consolini -ETHICS COMMISSION-EMAIL-2025-04-07
 Larson-Ethics Commission-2025-04-08
 Schroeder -ETHICS COMMISSION-EMAIL-2025-04-07
 Berry-Ethics Commisstion-ltr -2025-04-08- Page 1-
 Berry-Ethics Commisstion-ltr -2025-04-08- Page 2-
 Khors-Ethics Commisstion-ltr -2025-04-08
 Christy-Fogg-DEI-In Schools-email-2025-04-08
 Porazzi-Ethics Commisstion-ltr -2025-04-08
 Zeronsa-Ethics Commisstion-ltr -2025-04-08
 Atwood-Ethics Commission-email-2025-04-08
 Franzone-Ethics Commisstion-ltr -2025-04-08
 MURRAY-PROPOSED ORDINANCE ETHICS
 COMMISSION-PUBIC HEARING-EMAIL-2025-10-28
 Administrator of Emergency Serivces -Buhle email thread-Comments
 on Ethics Ordinance-2025-`0-28
 Administrator of Emergency Serivces -Buhle-Mayor email
 thread-Comments on Ethics Ordinance-Vehicle Usage
 Policy-2025-`0-28
 Police Chief -Buhle--email thread-Comments on Ethics
 Ordinance-2025-`0-29-Vehicle Usage Policy
 Buhle-Attorney -email thread-Comments on Ethics
 Ordinance-2025-`0-29-Vehicle Usage Policy
 Mayor-Comments Proposed Ethics Ordinance ltr-2025-10-29
 Ethics Ordinance Draft-2026-03-07carmen-for Admin
 Mtg-2026-03-11-clean copy for postiing

1. Any Old Business proper to come before the Committee.

VII. NEW BUSINESS

1. MOTION to set a Public Hearing (Hybrid Format - Video Conference and In-Person) Public Hearing date on July 8, 2026 at 6:00 p.m. to be held in Council Chambers, Town Hall Annex, 741 Colonel Ledyard Highway, Ledyard, Connecticut, to receive comments and recommendations regarding a proposed "An Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission" .

Attachments: [Ethics Ordinance Admin Mtg-Draft-2026-05-13-ADMIN MTG PUB HEAR-LEGAL NOTICE-2026-03-25-ORD -ETHICS COMMISSION](#)
[Ethics Ordinance Admin Mtg-Draft-2026-03-11-clean copy for posting](#)
[Ledyard Ethics Ordinance \(FEB 2026 DRAFT\)-23452496-v3-CLEAN COPY](#)
[Change-Pro Redline - Ledyard Ethics Ordinance \(FEB 2026 DRAFT\) -23452496-v2 and Ledyard Ethics Ordinance \(FEB 2026 DRAFT\) -23452496-v3](#)
[PUB HEAR-LEGAL NOTICE-2025-11-10--ETHICS ORDINANCE-DRAFT 2025-10-29](#)
[10-29 Clean Copy with Employee and Public Feedback-TRACK CHANGES](#)
[BUHLE EMAIL-2025-10-28-TRANSMITTING ADDITONAL CORRESPONDENCE-REDLINE](#)
[Secondary Attorney Revisions Clean Copy 10-28](#)
[Secondary Attorney Revisions Redline 10-28](#)
[Final Draft with Attorney Revisions - Clean Copy](#)
[Modified Draft with Attorney Revisions](#)
[Modified Draft with Attorney Revisions-with Attorney email-2025-10-27](#)
[BUHLE-ATTORNEY-PROPOSED ETHICS ORDINANCE-EMAIL COMMUNICATION-2025-10-27](#)
[Redline Glastonbury to Ledyard ordinance](#)
[Ethics Ordinance DRAFT-2025-10-27](#)
[Code of Ethics Searchable Version-GLASTONBURY](#)

2. MOTION to appoint the Councilor Carmen Garcia-Irizarry (D) 58 Eagle Ridge Drive, Gales Ferry, to the “Ad Hoc Committee to Evaluate the Separation of the Planning Commission & Zoning Commission” a for six-month term in accordance with Res#002-2026/Mar 25

Attachments: [CHAIRMAN ST VIL-ASSIGN COUNCILOR GARCIA-IRIZARRY-AD HOC CMT-EVALUATE SEPARATE PLANNING COMMISSION & ZONING COMMISISON-EMILA-2026-05-13](#)
[APPOINT APPLICATION-CHERRY-EVALUATE SEPARATE PLANNING AND ZONING COMMISISON AD HOC CMT-2026-03-31](#)
[APPOINT APPLICATION-CAPON-EVALUATE SEPARATE PLANNING AND ZONING COMMISISON AD HOC CMT-2026-03-31](#)
[DTC-Approve Appoint Applications-Kulo & Capon- Evaluate Seperate Planning & Zoning Commissions-email-2026-05-06](#)
[APPOINT APPLICATION-KULO-EVALUATE SEPARATE PLANNING AND ZONING COMMISISON AD HOC CMT RTC-Appointment Application-Dombrowski-Evaluate Seperate Planning & Zoning Commission-2026-03-31](#)
[RTC-APPOINT APPLICATION-TREASTER-AD HOC Committee Planing and Zoning - 2025-04-10](#)
[RIBE-PLANNING & ZONING REP-AD HOC COMMITTEE TO EVALUATE SEPERATE PLANNING & ZONING COMMISSION-LTR-2026-04-15](#)
[APPOINT APPLICAITON-SCHROEDER-EVALUATE SEPERATE PLANNING AND ZONING COMMISISON AD HOC CMT](#)
[APPOINT APPLICATION-MURRAY-EVALUATE SEPARATE PLANNING AND ZONING COMMISISON AD HOC CMT-2026-04-19](#)
[RTC-APPOINT APPLICAITON-MURRAY-EVALUATE SEPERATE PLANNING AND ZONING COMMISISON AD HOC CMT-2026-05-11](#)

MOTION to recommend the Town Council reappoint the following Members to the Parks, Recreation & Senior Citizens Commission for three (3) year term ending June 28, 2026:

- Ms. Carol Schneider (D) 101 Inchcliffe Drive, Gales Ferry
- Ms. Lucrezia Finegan (R) 1331 Baldwin Road, Gales Ferry
- Mr. Kenneth DiRico (U0 8 Melanie Lane, Gales Ferry

Attachments: [Reappoint Recommendations-Parks-Recreation-Senior Citizens Commission-2026-06-04](#)

1. Any New Business proper to come before the Committee

IV ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.