



# TOWN OF LEDYARD

## Administration Committee

### Meeting Minutes

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
<http://www.ledyardct.org>

Chairman Gary St. Vil

#### Regular Meeting

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Wednesday, June 10, 2026

5:30 PM

Town Hall Annex- Hybrid Format

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#### WORKING DRAFT

In -Person Location goes here

#### Join Zoom Meeting from your Computer, Smart Phone or Tablet:

[https://ledyardct.zoom.us/j/85692493918?](https://ledyardct.zoom.us/j/85692493918?pwd=TF6DaaXuLq5nHBXy6pQVHRqqx7RFbw.1)

[pwd=TF6DaaXuLq5nHBXy6pQVHRqqx7RFbw.1](https://ledyardct.zoom.us/j/85692493918?pwd=TF6DaaXuLq5nHBXy6pQVHRqqx7RFbw.1)

**Audio Only: Telephone: +1 646 558 8656; Meeting ID: 856 9249 3918; Passcode: 790947**

#### I CALL TO ORDER

The Meeting was called to order by Committee Chairman Councilor Garcia-Irizarry at 5:30 p.m. at the Council Chambers, Town Hall Annex Building.

Councilor Garcia-Irizarry welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

#### II. ROLL CALL

**Present:** William Barnes  
April Brunelle  
Carmen Garcia-Irizarry

#### III. RESIDENTS & PROPERTY OWNERS COMMENTS

#### IV. PRESENTATIONS / INFORMATIONAL ITEMS

#### V. APPROVAL OF MINUTES

MOTION to approve the Administration Committee Minutes of May 13, 2026

#### VI. OLD BUSINESS

#### 1. Proposed amendments to Ordinance #300-029 (rev. 1) "An Ordinance Regarding Control of

Alcoholic Beverages at Town of Ledyard Facilities”.

**RESULT:** CONTINUE

2. MOTION to adopt a proposed “ Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission”.

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** William Barnes

**SECONDER:** April Brunelle

**AYE:** 3 Barnes, Brunelle and Garcia-Irizarry

1. Any Old Business proper to come before the Committee.  
None.

## VII. NEW BUSINESS

1. MOTION to set a Public Hearing (Hybrid Format - Video Conference and In-Person) Public Hearing date on July 8, 2026 at 6:00 p.m. to be held in Council Chambers, Town Hall Annex, 741 Colonel Ledyard Highway, Ledyard, Connecticut, to receive comments and recommendations regarding a proposed "An Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission" .

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** April Brunelle

**SECONDER:** William Barnes

**AYE:** 3 Barnes, Brunelle and Garcia-Irizarry

2. MOTION to appoint the Councilor Carmen Garcia-Irizarry (D) 58 Eagle Ridge Drive, Gales Ferry, to the “Ad Hoc Committee to Evaluate the Separation of the Planning Commission & Zoning Commission” a for six-month term in accordance with Res#002-2026/Mar 25

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** April Brunelle

**SECONDER:** William Barnes

**AYE:** 2 Barnes and Brunelle

**ABSTAIN:** 1 Garcia-Irizarry

MOTION to recommend the Town Council reappoint the following Members to the Parks, Recreation & Senior Citizens Commission for three (3) year term ending June 28, 2026:

- Ms. Carol Schneider (D) 101 Inchcliffe Drive, Gales Ferry
- Ms. Lucrezia Finegan ( R) 1331 Baldwin Road, Gales Ferry
- Mr. Kenneth DiRico (U0 8 Melanie Lane, Gales Ferry

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** William Barnes

**SECONDER:** April Brunelle

**AYE:** 3 Barnes, Brunelle and Garcia-Irizarry

1. Any New Business proper to come before the Committee  
None.

IV ADJOURNMENT

Councilor Barnes moved the meeting be adjourned, seconded by Councilor Brunelle

**VOTE: 3 - 0 Approved and so declared,** the meeting was adjourned at 5:52 p.m.

Respectfully submitted,  
Carmen Garcia-Irizarry  
Committee Chairman  
Administration Committee

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.