



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
council@ledyardct.org

Town Council ~ AGENDA ~

Chairman Kevin J.
Dombrowski

Regular Meeting

Wednesday, September 28, 2022

7:00 PM

Town Hall Council Chambers - Hybrid
Format

In-Person: Council Chambers Town Hall Annex

Remote: Information noted below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/89025253035?pwd=N1NSRUIHUG5VcWl0MlV4dVdWdXNNUT09>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 890 2525 3035; Passcode: 626183

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PRESENTATIONS
- V. RESIDENT & PROPERTY OWNERS (COMMENTS LIMITED TO THREE (3) MINUTES)
- VI. COMMITTEE COMMISSION AND BOARD REPORTS
- VII. COMMENTS OF TOWN COUNCILORS
- VIII. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the Town Council Regular Meeting Minutes of September 14, 2022

Attachments: [TC-MIN-2022-09-14.pdf](#)

- IX. COMMUNICATIONS

Communications List - Town Council Meeting - September 28, 2022

- Attachments:** [C-LIST-2022-09-28.docx](#)
[Re Appoint Ltr Colleen Miller Nursing Board-2022-091-19.pdf](#)
[Re Appoint Ltr Jacquelyn Baudro Nursing Board-2022-09-19.pdf](#)
[REAPPOINTMENT ENDORSEMENT BUILDING CODE OF APPEALS--2022-08-16.pdf](#)
[REAPPOINTMENT ENDORSEMENT PLANNING & ZONING-2022-08-16.pdf](#)
[REAPPOINTMENT ENDORSEMENT BEAUTIFICATION CMT-2022-09-07.pdf](#)
[REAPPOINTMENT ENDORSEMENT-IWWC -2022-08-16.pdf](#)
[East Drive Park-Jamieson e-mail-2022-09-20.pdf](#)
[East Drive Park-Jamieson -Saums e-mail Thread-2022-09-27.pdf](#)
[Unsafe Driving Route 12-Ramial-Chief Rich-e-mail-trhead 2022-09-21.pdf](#)
[Action ltr-Town Council Mtg-2022-09-14.pdf](#)
[Appoint ltr - Awrach-Planning & Zoning-2022-09-15.pdf](#)
[Appoint ltr -Cobb-Planning & Zoning-2022-09-15.pdf](#)
[APPT-ENORS-Agricultural Commission-2022-09-20.pdf](#)
[APPT-ENORS-Agricultural Commission-RTC-2022-09-20.pdf](#)

X. REFERRALS

XI. COUNCIL SUB COMMITTEE, LIAISON REPORTS

1. Administration Committee
 1. Administration Committee Report
2. Community Relations Committee
 2. Community Relations Committee Report:
3. Finance Committee
 3. Finance Committee Report:
4. Land Use/Planning/Public Works Committee
 4. Land Use/Planning/Public Works Committee Report:
5. Liaison Reports

XII. REPORT OF THE MAYOR

XIII. OLD BUSINESS

XIV. NEW BUSINESS

Finance Committee

1. MOTION to authorize the Permanent Municipal Building Committee (PMBC) to increase the bid amount for the Gales Ferry School and Juliet W. Long School roofing projects to \$50.00 per square foot to account for inflation.

In addition, the Permanent Municipal Building Committee may, with Town Council approval, modify the scope of the “Various School Improvement Projects” to include the replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the building management systems at Gales Ferry School; and electrical and HVAC upgrades at Juliet W. Long School) to stay within the authorized amount \$6,725,000, as approved by the townspeople at the February 22, 2022 town-wide referendum.

Also, the Town Council acknowledges that the Town of Ledyard is aware that the State of Connecticut notified the Board of Education that the State would only provide a reimbursement rate of 75% for the cost of the Gales Ferry School roof. This reduction in State grant reimbursement was based the State’s record that the school was not accepted until 2006, although the Gales Ferry School project was completed in 1999; therefore, the school did not meet the State’s the 20-year criteria for full reimbursement.

Attachments: [RES-ROOF BOE - SCHOOL FACILITES -2022-01-12-SIGNED.docx](#)
[Projects for May-2022- Bonding.pdf](#)
[Board of Education ASTE Projects - Roof Projects- Increase Funding-Superintendnet of Schools ltr-2-22-09-02pdf.pdf](#)

2. MOTION to approve an additional appropriation of \$4,477.79 to Account #10110311-56135 (Town Clerk - Recording/Licensing Supplies); upon receipt of the Secretary of the State Grant Funding.

Attachments: [Town by Town allocation](#)

3. MOTION to appropriate \$3,000 to Account 21040113-56315 (Transfer Station Improvements) from Account 21090305-58915 (Undesignated) to fund the purchase of a weather-tight container for oversized televisions and other electronics at the Transfer Station.

General Business

4. Discuss Work Session Items as time permits.

XV. ADJOURNMENT

DISCLAIMER:

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-504

Agenda Date: 9/28/2022

Agenda #:

MINUTES

Minutes:

MOTION to approve the Town Council Regular Meeting Minutes of September 14, 2022

VI. COMMENTS OF TOWN COUNCILORS

Councilor Paul stated on August 31, 2022 he had the honor and privilege to serve his community with some of his fellow Councilors at the Community Relations Committee “Are You Ready for Winter?” table at the Farmers Market. He thanked Councilor Saums and Councilor Rodriguez for their efforts in preparing for and their participation in hosting the event. He stated the “Are You Ready for Winter?” Event featured the following gtown and regional services:

- ✓ Mental Health Resources
- ✓ Brian’s Healing Heart Suicide Prevention from Niantic
- ✓ Youth & Family Counseling Services –
- ✓ Ledyard Visiting Nurses – Home Health Care
- ✓ Energy Home Heating Fuel Assistance
- ✓ Utilities – Electric & Water Assistance
- ✓ Meal Delivery for Home Bound Individuals
- ✓ Renters Rebate Program
- ✓ No Interest Home Improvement Loans
- ✓ Linda C. Davis Food Pantry
- ✓ United Way of Southeastern Connecticut located in Gales Ferry
- ✓ Special Needs Family Registry
- ✓ Blue Envelope & Green Envelope Program for drivers with special needs was supported by the Police Department
- ✓ Ledge Light Health District Alliance for Living
- ✓ NLC Cares Team who were in attendance to recognize “Overdose Awareness Day”

Councilor Paul thanked the Ledyard Farmers’ Market Committee and all the volunteers who work hard every week to put on the Farmers Market all summer long. He stated there was no better Farmers Market than what they have in Ledyard; and that it was the volunteers who run it that make it so successful. He thanked the Farmers Market Committee for allowing the Community Relations Committee to host tables at the Market this summer to provide important information to our residents.

Councilor Paul continued by thanking the following:

- Ledyard Police Department - Councilor Paul stated the Police Department’s willingness to actively seek out ways to bring our community together, while also being willing to listen, learn and grow. He noted the Police Department’s work does not go unnoticed.
- Brian’s Healing Heart Suicide Prevention from Niantic. – Councilor Paul stated the Brian Dage Foundation provides education to help break the stigma of mental health, while saving countless lives.
- Ledyard Prevention Coalition and Ledge Light Health District Alliance for the Living and the NLC Cares Team. Councilor Paul stated they provided Narcan Kits to reverse drug overdose.
- Ledyard Youth Services Coordinator Kate Sikorsky-Maynard and Social Services Coordinator Kristen Chapman. Councilor Paul stated Ms. Sikorsky took the time to talk with him about the various services she and her Department provides to the community. He also thanked Ms. Chapman for her work in helping to support residents in our community. He stated Ms. Chapman provided the Committee with a lot of information which helped the Community Relations Committee prepare for the August 31, 2022 event.

Councilor Paul concluded by stating he was grateful, and that he appreciated everyone who helped the Community Relations Committee host the “*Are You Ready for Winter?*” table at the Farmers Market. He noted the number people he thanked this evening showed the community that help, and services were available. He stated it showed that to break the stigma of mental health, to overcome racism, and to beat violence that they must come together as a community. He stated only by listening, educating and overcoming challenges together was how they could build a strong community that would weed out the things that seek to divide us. He stated it starts with us, within our homes, and moves to our neighbors, then the neighborhood, then the schools, and then to other towns, and to the region. He stated he was proud of our community and that he was proud of Ledyard’ volunteers who serve to make Ledyard such a great place live and work. He stated all this was on display at the Community Relations “*Are You Ready for Winter?*” table at the August 31, 2022 Farmers Market; like it was everyday here Ledyard. He reminded people that if they need to help to please reach out, noting information was available on the town’s website at www.ledyardct.org; or they could call the Town Hall or any member of the Town Council. He stated folks should never be ashamed or embarrassed if they need help. ***He stated if you were suffering from depression, anxiety or any mental health crisis please call 211;*** or the Ledyard Youth & Social Services Department at: (860) 464-3213 or (860) 464-3222 to find out how you can be connected to people who can help. He stated ***No One is Alone*** and if you or someone you know was having thoughts of suicide, to please call the ***Suicide Crisis Center*** at ***988*** or dial ***911***.

Councilor Paul continued by announcing on Saturday, October 8, 2022 that an Inspirational Festival – *First Fruits of the Harvest* will be held at the Sweet Hill Farm in Gales Ferry from 12:00 Noon – 4:00 p.m. He stated this would be a non-town event, which would feature vendors, inspirational worship music, and some churches would be represented. He stated the focus would be on mental health and that he would give a short talk on mental health.

Councilor Rodriguez thanked the Ledyard Farmers’ Market Committee for organizing and managing the Farmers’ Market. She stated the Committees hard work does not go unnoticed, stating that she enjoyed the Farmers Market all summer. She stated on August 31, 2022 the Farmers Market and Community Relations Committee hosted the Brian Dagle Foundation and Brian’s Healing Heart Center for Hope and Healing. She stated the Brian Dagle Foundation had many visitors to their tent at the Market at which they spoke with folks about dealing with grief, loss, and suicide prevention. She thanked Brian’s Healing Heart for coming to Ledyard.

Councilor Rodriguez stated Chief Rich has been working with the Groton Town Police Department, Waterford Police Department, and the Southern Connecticut State University Center for Excellence in Autism Spectrum Disorders to provide a *Mock Traffic Stop Program* that would be directed toward individuals with Autism, Deaf -Hearing Impaired or New Drivers. She stated the *Mock Traffic Stop Presentation* would be held on Saturday October 1, 2022 at Fitch High School from 8:00 a.m. – 12:00 Noon. She noted this idea for a *Mock Traffic Stop* came up during a meeting with the Ledyard Police Department and parents of autistic children. She stated in preparation for the *Traffic Stop* the Ledyard Police Department would be hosting an Ice Cream Social at the Ledyard Senior Center on Van Tassel Drive, Gales Ferry, on Friday, September 30, 2022 at 6:00 p.m. for the community and families with autistic individuals.

Councilor Rodriguez continued by noting that she along with Mayor Allyn, III, attended the Ledyard Prevention Coalition Meeting on September 6, 2022 at which their Annual Report was provided. She went on to announce the following events: (1) Trunk or Treat October 28, 2022 - Ledyard Prevention Coalition would participate in the event; (2) National Prescription Drug Take Back Day October 29, 2022 – The Ledyard Police Department would be participating in the event; (3) Suicide Mental Health Prevention Awareness September 21, 2022 2:30 p.m. – 5:30 p.m. at the Mashantucket Pequot Tribal Nation Pharmacy parking lot.

Councilor Saums complemented Community Relations Committee Chairman Paul on the work he was doing. He stated Councilor Paul was doing a great job and he thanked him for his work.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-506

Agenda Date: 9/28/2022

Agenda #:

AGENDA ITEM
CORRESPONDENCE

Subject:

Communications List - Town Council Meeting - September 28, 2022

Correspondence List:

COMMUNICATIONS LISTING FOR SEPTEMBER 28, 2022

INCOMING CORRESPONDENCE

1. Mayor ltr dated 9/19/2022 re: Appoint Miller to Nursing Board
2. Mayor ltr dated 9/19/2022 re: Appoint Baudro to Nursing Board
3. Beautification Cmt – RTC-DTC ltr dated 9/20/2022 re: Reappointment Endorsements – Beautification Cmt
4. Inland Wetland & Water Courses Commission – RTC-DTC ltr dated 9/20/2022 re: Reappointment Endorsements – IWWC
5. RTC-DTC ltr dated 9/20/2022 re: Reappointment Endorsements – Building Code Board of Appeals
6. M/M Jamieson- e-mail dated 9/21/2022 re: Security Concerns Park on East Drive
7. M/M Jamieson-Councilor Saums e-mail thread dated 9/27/2022 re: Security Concerns Park on East Drive
8. Mr. Ramial-Chief Rich e-mail thread dated 9/21/2022 re: Unsafe Driving Route 12, Gales Ferry

OUT GOING CORRESPONDENCE

1. Admin Asst ltr to Mayor dated 9/15/2022 re: Action ltr. Town Council Regular Meeting of September 14, 2022
2. LTC ltr to Awrach dated 9/15/2022 re: Appoint to Planning & Zoning Commission
3. LTC ltr to Cobb dated 9/15/2022 re: Appoint to Planning & Zoning Commission
4. Admin Asst ltr to Agricultural Commission-RTC re: Request Reappointment Endorsements Agricultural Commission Members

NOTICE OF AGENDAS

1. Library Commission Agenda 9/19/15/2022
2. Historic District Commission Agenda 9/19/2022
3. Parks & Recreation Agenda 9/20/2022
4. Retirement Board Agenda 9/20/2022
5. Agricultural Commission Agenda 9/20/2022 - Cancelled
6. Senior Citizens Agenda 9/28/2022
7. Zoning Board of Appeals Agenda 9/21/2022- Cancelled
8. WPCA Agenda 9/27/2022
9. LUPPW Cmt Sp. Agenda 9/19/2022
10. Finance Cmt Agenda 9/21/2022
11. Community Relations Cmt Agenda 9/21/2022
12. Admin Cmt Sp. Agenda 9/28/2022
13. Town Council Agenda 9/28/2022

MINUTES

1. Library Commission Agenda 8/15/2022
2. Historic District Commission Agenda 8/15/2022- Cancelled
3. Parks & Recreation Agenda 8/16/2022
4. Retirement Board Agenda 8/16/2022
5. Agricultural Commission Agenda 8/16/2022
6. Senior Citizens Agenda 8/24/2022

7. Zoning Board of Appeals Agenda 8/17//2022- Cancelled
8. WPCA Agenda 8/23/2022; 7/26/2022
9. LUPPW Cmt Agenda 8/1/2022
10. Finance Cmt Agenda 7/6/2022 - Cancelled
11. Finance Cmt Agenda 8/3/2022 & 8/17/2022 Cancelled
12. Community Relations Cmt Agenda 8/17/2022

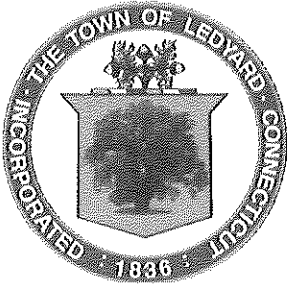
13. Admin Cmt Sp. Agenda 8/10/2022
14. Town Council Agenda 8/10/2022 & 8/24/2022 – Cancelled
15. Town Council Agenda 9/14/2022

MISCELLANEOUS

REFERRALS

Administration Committee

1. Beautification Cmt – RTC-DTC ltr dated 9/20/2022 re: Reappointment Endorsements – Beautification Cmt
2. Inland Wetland & Water Courses Commission – RTC-DTC ltr dated 9/20/2022 re: Reappointment Endorsements – IWWC
3. RTC-DTC ltr dated 9/20/2022 re: Reappointment Endorsements – Building Code Board of Appeals



**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

September 19, 2022

Ms. Colleen Miller
145 Lambtown Rd
Ledyard, CT 06339

Dear Ms. Miller:

It is my pleasure to reappoint you as a regular member of the Ledyard Visiting Nursing Board, to complete a three year term ending 10/31/2025.

As you are aware, the Town's Meeting Portal (InSite) will aid you in preparation for the Nursing Board meetings by providing materials and supporting documentation, daily and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Nursing Board scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

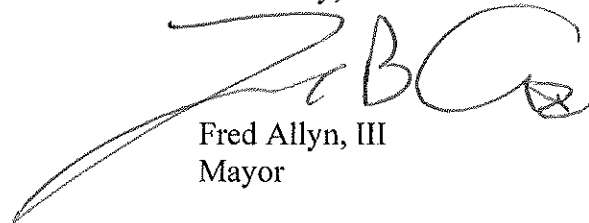
It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible. Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

I would like to take this opportunity to thank you for your continuing willingness to volunteer for this board and for helping to make the Town of Ledyard a better place to live.

Please do not hesitate to contact me if there are any issues that you would like to discuss.

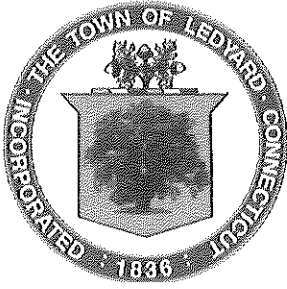
*Thank you
Colleen!*

Sincerely,



Fred Allyn, III
Mayor

cc: Town Clerk
Town Council
Nursing Board



**TOWN OF LEDYARD
CONNECTICUT
OFFICE OF THE MAYOR**

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant to the Mayor

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3222
FAX (860) 464-1126

September 19, 2022

Ms. Jacquelyn Baudro
69 Stoddards Wharf Rd
Ledyard, CT 06339

Dear Ms. Baudro:

It is my pleasure to reappoint you as a regular member of the Nursing Board, to complete a three year term ending 10/31/2025.

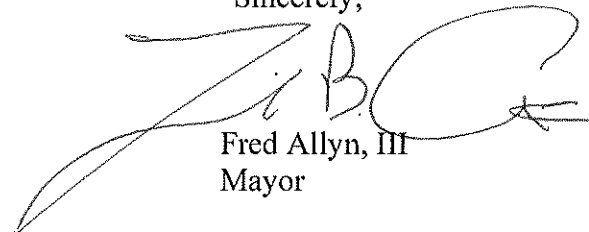
As you are aware, the Town's Meeting Portal (InSite) will aid you in preparation for the Nursing Board meetings by providing materials and supporting documentation, daily and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Nursing Board scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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I would like to take this opportunity to thank you for your continuing willingness to volunteer for this board and for helping to make the Town of Ledyard a better place to live.

Please do not hesitate to contact me if there are any issues that you would like to discuss.

Sincerely,



Fred Allyn, III
Mayor

cc: Town Clerk
Town Council
Nursing Board



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Chairman Kevin J. Dombrowski

August 16, 2022

Mrs. Jami Allyn, Chairman
Republican Nominating Committee
602 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mrs. Allyn:

Members of the Building Code of Appeals Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

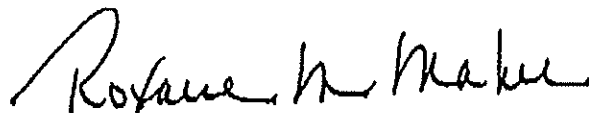
Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyarct.org.

Building Code of Appeals					5 Year Term
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Ernest A. Maynard, Jr. 746 Shewville Road Ledyard, CT 06339	U	10/14/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Mr. Stanley Juber 13 Iron Street Ledyard, CT 06339	R	10/14/2022	Y N	<input checked="" type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Mr. Gabriel B. Stern 1065 Long Cove Road Gales Ferry, CT 06335	D	10/14/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Mr. Wayne Chiapperini 150 Library Street Mystic, CT 06355	R	10/14/2022	Y N	<input checked="" type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Mr. Hubert G. Sokolski 14 Mary Belle Circle Gales Ferry, CT 06335	R	10/14/2022	Y N	<input checked="" type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,



Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:

Chairman Kevin J. Dombrowski

council@ledyardct.org

August 16, 2022

Ms. S. Naomi Rodriguez, Chair
Democratic Nominating Committee
6 Saint Peters Court
Ledyard, Connecticut 06359

Dear Ms. Rodriguez:

Members of the Building Code of Appeals Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyarct.org.

**Building Code of Appeals
Term**

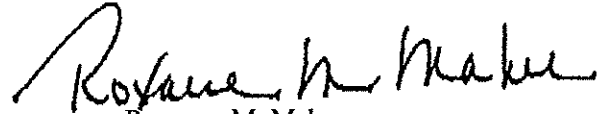
5 Year

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Ernest A. Maynard, Jr. 746 Shewville Road Ledyard, CT 06339	U	10/14/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Mr. Stanley Juber 13 Iron Street Ledyard, CT 06339	R	10/14/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Mr. Gabriel B. Stern 1065 Long Cove Road Gales Ferry, CT 06335	D	10/14/2022	Y N	<input checked="" type="radio"/> Y <input type="radio"/> N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Mr. Wayne Chiapperini 150 Library Street Mystic, CT 06355	R	10/14/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Mr. Hubert G. Sokolski 14 Mary Belle Circle Gales Ferry, CT 06335	R	10/14/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,



Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
E-Mail Address:
council@ledyardct.org

Chairman Kevin J. Dombrowski

August 16, 2022

Mrs. Jami Allyn, Chairman
Republican Nominating Committee
602 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mrs. Allyn:

A member of the Planning and Zoning Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

Planning & Zoning Commission

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Thomas Baudro 135 Whalehead Road Gales Ferry, CT 06335	R	10/31/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

Roxanne Maher

From: Capon, J Anthony <tcapon@pitt.edu>
Sent: Tuesday, September 13, 2022 9:09 PM
To: Kevin J. Dombrowski; Andra Ingalls
Cc: Roxanne Maher
Subject: PZC Vacancies

Tom Baudro's term as a regular member of PZC ends October 31. Mr. Baudro, Mr. Wood and I are the only members of PZC who have been on the commission for more than two years. Having six members who have been on PZC for less than two years would not be good for a commission where there is no substitute for experience. At my request Mr. Baudro has agreed to stay on the commission for another year to provide membership stability and give our newer members more time to get up to speed. But Mr. Baudro wants to be an alternate member and let someone else be a regular member. I am fine with that, what we need for another year is Mr. Baudro's experience and institutional memory. Howard Craig is the senior alternate member and is doing an excellent job. I recommend that Mr. Craig be appointed to a three-year term as a regular member replacing Mr. Baudro and Mr. Baudro then be appointed to fill out Mr. Craig's term as an alternate member. Both of them have agreed to serve in these capacities. Mr. Baudro is an R and Mr. Craig is a U, this swap of positions will have no impact on the minority representation requirement. The regular members will be two R, two D, and one U, and the alternate members will be two D and one R.

Tony Capon
Chairman, PZC

From: Meredith Robinson <meredith.robinson@me.com>

Sent: Wednesday, September 07, 2022 10:15 AM

To: Roxanne Maher <council@ledyardct.org>

Subject: Re: Request Reappointment Recommendation - Ledyard Beautification Cmt **

Hi Roxanne,

We have a lot of members planning to leave at the end of our term. It's nothing coordinated--a lot of us have been on the committee a long time and want to clear the way for new members and new ideas.

We should all be there at the October meeting, and hopefully we can get replacements appointed before our next meeting in February.

Thanks,
Meredith



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Chairman Kevin J. Dombrowski

August 16, 2022

Ms. Meredith Robinson, Chairman
Ledyard Beautification Committee
4 Maid Marion Drive
Gales Ferry, Connecticut 06335

Dear Ms. Robinson:

Members of the **Ledyard Beautification Committee** are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

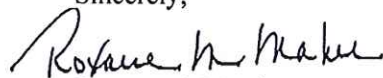
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	3 Year Term
					Attendance
Ms. Betty Maugle 12 Thames View Pentway Gales Ferry, CT 06335	R	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Carol Christiansen 909 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	<input checked="" type="radio"/> Y N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Julie M. Brousseau 1649 Route 12 Gales Ferry, CT 06335	R	10/26/2022	<input checked="" type="radio"/> Y N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mrs. Roberta Levandoski 513 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Meredith Robinson 4 Maid Marion Drive Gales Ferry, CT 06335	U	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Bonnie Harris 8 Whipporwill Drive Gales Ferry, CT 06335	R	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input type="checkbox"/> Excellent <input checked="" type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Carol Ann Schneider 101 Inchcliffe Drive Gales Ferry, CT 06335	D	10/26/2022	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Sheila Vincent 19 Friar Tuck Drive Gales Ferry, CT 06335	D	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Jessica Buhle 65 Pheasant Run Drive Gales Ferry, CT 06335	D	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Board's Comments: The members noted above whom I did not recommend for reappointment have indicated their desire to end their Committee membership at the end of their term. All of the Committee members have provided outstanding service to the Committee during their terms, and the Committee is grateful for their service. The outgoing members are willing to continue on the Committee, albeit not in officer roles, until their replacements are approved.

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,



Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:

Chairman Kevin J. Dombrowski

council@ledyardct.org

August 16, 2022

Ms. S. Naomi Rodriguez, Chair
Democratic Nominating Committee
6 Saint Peters Court
Ledyard, Connecticut 06359







Dear Ms. Rodriguez:

Members of the Ledyard Beautification Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

					3 Year Term
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Betty Maugle 12 Thames View Pentway Gales Ferry, CT 06335	R	10/26/2022	Y N	Y N	{ }Excellent { }Good { }Fair { }Poor
Ms. Carol Christiansen 909 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	Y N	Y N	{ }Excellent { }Good { }Fair { }Poor
Ms. Julie M. Brousseau 1649 Route 12 Gales Ferry, CT 06335	R	10/26/2022	Y N	Y N	{ }Excellent { }Good { }Fair { }Poor
Mrs. Roberta Levandoski 513 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	Y N	Y N	{ }Excellent { }Good { }Fair { }Poor
Ms. Meredith Robinson 4 Maid Marion Drive Gales Ferry, CT 06335	D U	10/26/2022	* Y (N)	* Y (N)	{ }Excellent { }Good { }Fair { }Poor

* See next page for comments.

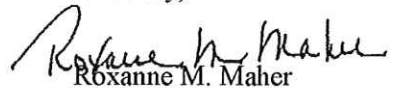
Ms. Bonnie Harris 8 Whipporwill Drive Gales Ferry, CT 06335	R	10/26/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Carol Ann Schneider 101 Incheliffe Drive Gales Ferry, CT 06335	D 	10/26/2022	Y N	<input checked="" type="radio"/> Y <input type="radio"/> N 	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Ms. Sheila Vincent 19 Friar Tuck Drive Gales Ferry, CT 06335	D 	10/26/2022	Y N	* Y <input checked="" type="radio"/> N 	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Ms. Jessica Buhle 65 Pheasant Run Drive Gales Ferry, CT 06335	D 	10/26/2022	Y N	* Y <input checked="" type="radio"/> N 	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor

Board's Comments:

* Meredith Robinson does not wish to continue on.
 Jessica Buhle does not wish to continue on.
 Sheila Vincent does not wish to continue on.

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,


 Roxanne M. Maher
 Administrative Assistant
 to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Chairman Kevin J. Dombrowski

August 16, 2022

Mrs. Jami Allyn, Chairman
Republican Nominating Committee
602 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mrs. Allyn:

Members of the **Ledyard Beautification Committee** are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

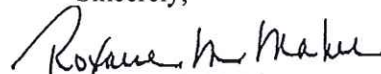
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	3 Year Term		Attendance
				Town Committee Endorsement		
Ms. Betty Maugle 12 Thames View Pentway Gales Ferry, CT 06335	R	10/26/2022	Y N	<input checked="" type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Ms. Carol Christiansen 909 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	Y N	<input checked="" type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Ms. Julie M. Brousseau 1649 Route 12 Gales Ferry, CT 06335	R	10/26/2022	Y N	<input checked="" type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Mrs. Roberta Levandoski 513 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	Y N	<input checked="" type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Ms. Meredith Robinson 4 Maid Marion Drive Gales Ferry, CT 06335	U	10/26/2022	Y N	<input type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Ms. Bonnie Harris 8 Whipporwill Drive Gales Ferry, CT 06335	R	10/26/2022	Y N	<input checked="" type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Carol Ann Schneider 101 Inchcliffe Drive Gales Ferry, CT 06335	D	10/26/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Ms. Sheila Vincent 19 Friar Tuck Drive Gales Ferry, CT 06335	D	10/26/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Ms. Jessica Buhle 65 Pheasant Run Drive Gales Ferry, CT 06335	D	10/26/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor

Board's Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,



Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3200

Chairman Kevin J. Dombrowski

August 16, 2022

Mr. Justin DeBrodt, Chairman
Inland Wetland and Water Courses Commission
5 Erins Way
Ledyard, Connecticut 06339

Dear Chairman DeBrodt:

Members of the Inland Wetland and Water Courses Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyarct.org

IWWC

2 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Lynmarie R. Thompson 2 Blackwell Drive Gales Ferry, CT 06335	D	10/31/2022	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input type="radio"/> Excellent <input checked="" type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor
Beth E. Ribe 129 Rose Hill Road Ledyard, CT 06339	U	10/31/2022	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input checked="" type="radio"/> Excellent <input type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor
Mr. Dan Pealer 48 Highland Drive Ledyard, CT 06339	R	10/31/2022	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input type="radio"/> Excellent <input checked="" type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor
Graebner, Glen (Alternate) 42 Eagle Ridge Drive Gales Ferry, CT 06335	D	10/31/2022	Y <input checked="" type="radio"/> N	Y N	<input type="radio"/> Excellent <input type="radio"/> Good <input type="radio"/> Fair <input checked="" type="radio"/> Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant

Appointment Endorsement

rm:8/16/2022



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard
Ledyard, Connecticut
(860) 464-3200

Chairman Kevin J. Dombrowski

August 16, 2022

Ms. S. Naomi Rodriguez, Chair
Democratic Nominating Committee
6 Saint Peters Court
Ledyard, Connecticut 06359

Dear Ms. Rodriguez:

Members of the Inland Wetland and WaterCourses Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyarct.org

IWWC
Term

2 Year

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Lynmarie R. Thompson 2 Blackwell Drive Gales Ferry, CT 06335	D	10/31/2022	Y N	<input checked="" type="radio"/> Y <input type="radio"/> N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Beth E. Ribe 129 Rose Hill Road Ledyard, CT 06339	U	10/31/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Dan Pealer 48 Highland Drive Ledyard, CT 06339	R	10/31/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Graebner, Glen (Alternate) 42 Eagle Ridge Drive Gales Ferry, CT 06335	D	10/31/2022	Y N	* Y <input checked="" type="radio"/> N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:
** Glen Graebner does not wish to continue on.*

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Appointment Endorsement



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3200

Chairman Kevin J. Dombrowski

August 16, 2022

Mrs. Jami Allyn, Chairman
Republican Nominating Committee
602 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mrs. Allyn:

Members of the Inland Wetland and WaterCourses Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyarct.org

IWWC

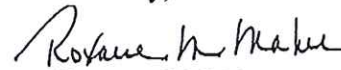
2 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Lynmarie R. Thompson 2 Blackwell Drive Gales Ferry, CT 06335	D	10/31/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Beth E. Ribe 129 Rose Hill Road Ledyard, CT 06339	U	10/31/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Dan Pealer 48 Highland Drive Ledyard, CT 06339	R	10/31/2022	Y N	<input checked="" type="radio"/> Y N	{ } Excellent { } Good { } Fair { } Poor
Graebner, Glen (Alternate) 42 Eagle Ridge Drive Gales Ferry, CT 06335	D	10/31/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,


Roxanne M. Maher
Administrative Assistant

Roxanne Maher

From: William Jamieson Jr <williamjamiesonjr@gmail.com>
Sent: Tuesday, September 20, 2022 7:13 PM
To: Town Council Group
Cc: Kevin J. Davis; Blakely Elizabeth Jamieson; Fred Allyn, III; John Rich
Subject: East Drive Park Update
Attachments: Screenshot_20220920-190835_Gallery.jpg; Screenshot_20220920-191033_Gallery.jpg; Screenshot_20220920-191151_Gallery.jpg; Screenshot_20220920_191111.jpg; Screenshot_20220920-190814_Gallery.jpg; Screenshot_20220920-191140_Gallery.jpg; Screenshot_20220920-191128_Gallery.jpg; Screenshot_20220920-191020_Gallery.jpg

Some people who received this message don't often get email from williamjamiesonjr@gmail.com. [Learn why this is important](#)

Good Evening Council Members,

I wanted to update everyone since many of us last met in person on the status of East Dr Park progress.

Since our meeting held at the park, there has been slight progress but not nearly what was promised. For example the table has not been removed from playground woodchip area, lights were installed last month but still not functioning , the Parks & Rec meeting scheduled for this month was suppose to be held at the park and was not, the woodchips were not replaced and as a result there are still hazards that exist from the current condition of them (protruding railroad ties). There is still offensive graffiti present as well as vandalism occurring after hours. The town dropped off several 4x4's last month and now they just lay as a tripping hazard in the playground and not installed. A swing was stolen and at least eventually replaced.

The positives:

The parks & rec employee responsible for locking the park has been very consistent in his duties of locking at night.

LPD has definitely increased patrols however not improved upon response times.

I have attached several pictures taken today at the park.

Thank You for your continued efforts to return this park to its fullest potential for all the children and families in our community to enjoy.

Respectfully,
 William Jamieson
 16 East Dr, Gales Ferry, CT 06335
 860-383-9008



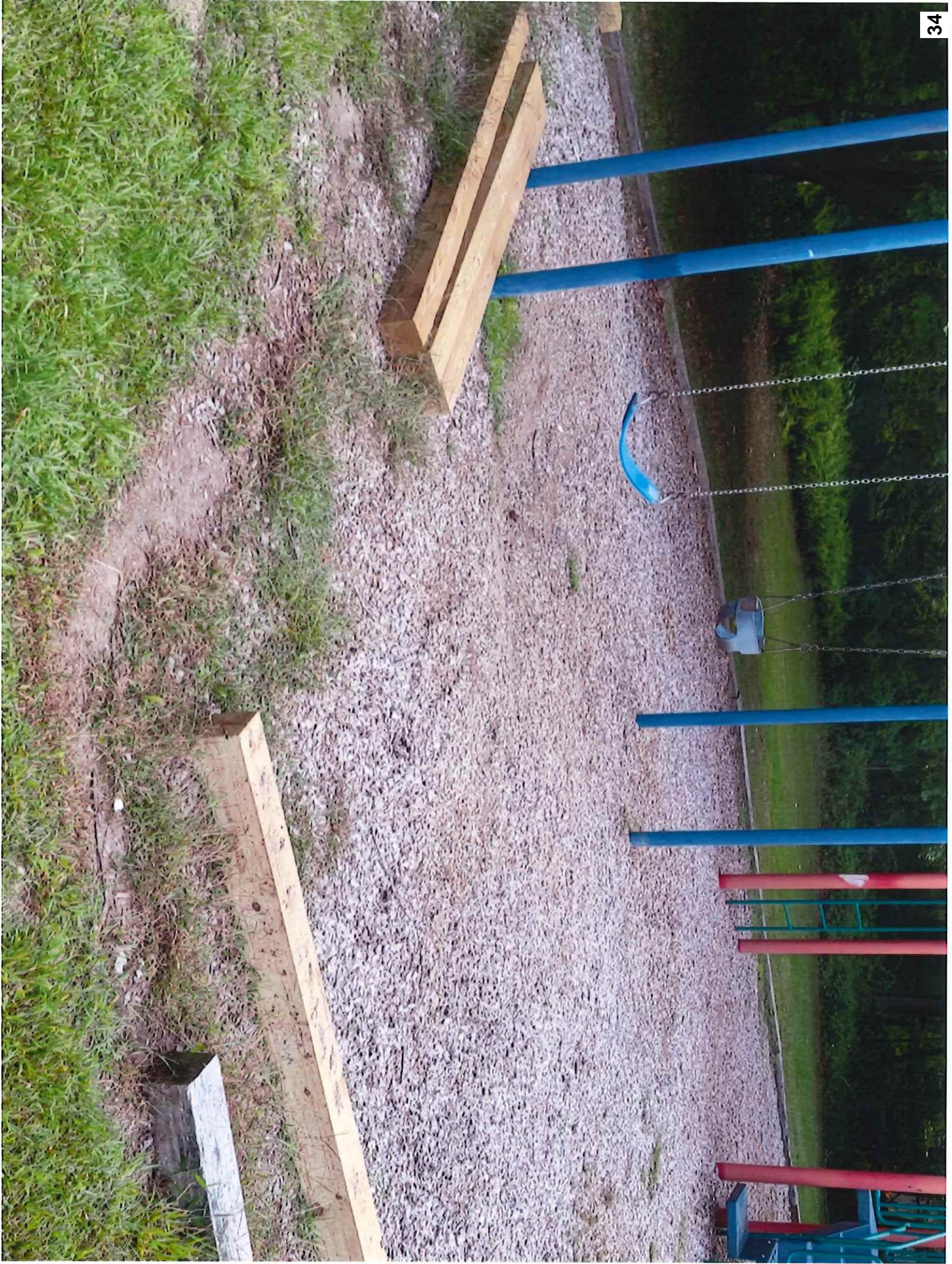
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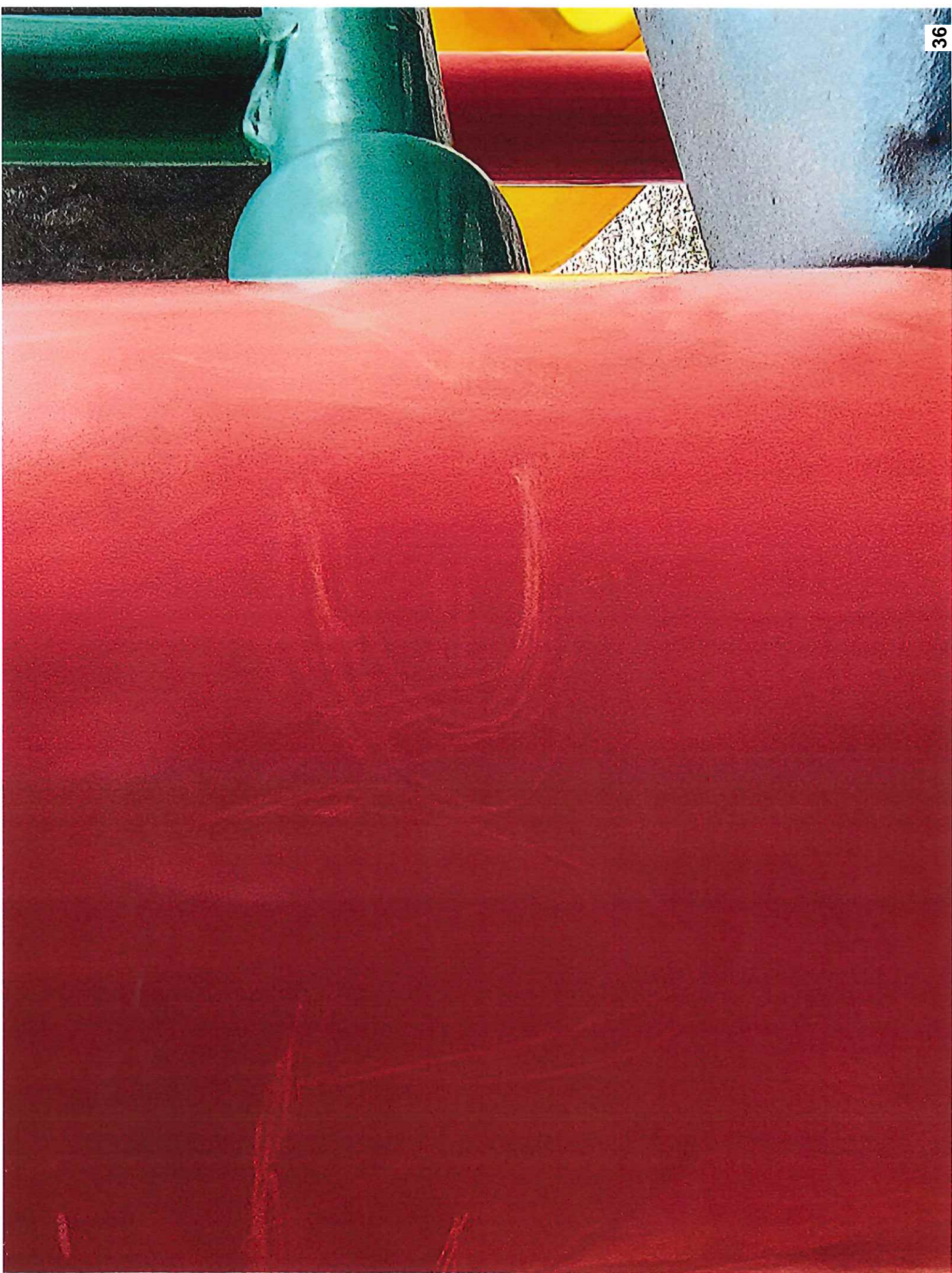












Roxanne Maher

From: William Saums
Sent: Tuesday, September 27, 2022 11:08 AM
To: William Jamieson Jr; Town Council Group
Cc: Kevin J. Davis; Blakely Elizabeth Jamieson; Fred Allyn, III; John Rich
Subject: RE: East Drive Park Update

Bill, Blakely,

The email was received by councilors, and the Community Relations Committee discussed it at their meeting last week. The Parks & Recreation Committee also received a Director's Report about waiting on Eversource to complete the meter, which was in their meeting minutes from their last meeting. There were other updates in the minutes as well.

Here's the link to their minutes: [Meeting Minutes \(legistar.com\)](#)

-Bill Saums
(O) 1-860-572-7181
(M) 1-401-225-5362

From: William Jamieson Jr <williamjamiesonjr@gmail.com>
Sent: Tuesday, September 27, 2022 8:30 AM
To: Town Council Group <TownCouncil@ledyardct.org>
Cc: Kevin J. Davis <kevin.j.davis@outlook.com>; Blakely Elizabeth Jamieson <blakelyelizabethjamieson@gmail.com>; Fred Allyn, III <mayor@ledyardct.org>; John Rich <chief.rich@ledyardct.org>
Subject: Re: East Drive Park Update

Some people who received this message don't often get email from williamjamiesonjr@gmail.com. [Learn why this is important](#)

Good Morning All,

There has been one update since the last email. The electric meter was finally installed and the lights powered up this week. They look great and I suspect will deter folks from trespassing at night. (See attached photo)

I am not sure if this email reached everyone as I only heard back from Mayor Fred over the last 7 days since I sent the previous email.

Respectfully,
The Jamieson's

On Tue, Sep 20, 2022, 7:13 PM William Jamieson Jr <williamjamiesonjr@gmail.com> wrote:

Good Evening Council Members,
I wanted to update everyone since many of us last met in person on the status of East Dr Park progress.

Since our meeting held at the park, there has been slight progress but not nearly what was promised. For example the table has not been removed from playground woodchip area, lights were installed last month but still not functioning, the Parks & Rec meeting scheduled for this month was suppose to be held at the park and was not, the woodchips were not replaced and as a result there are still hazards that exist from the current condition of them

(protruding railroad ties). There is still offensive graffiti present as well as vandalism occurring after hours. The town dropped off several 4x4's last month and now they just lay as a tripping hazard in the playground and not installed. A swing was stolen and at least eventually replaced.

The positives:

The parks & rec employee responsible for locking the park has been very consistent in his duties of locking at night.

LPD has definitely increased patrols however not improved upon response times.

I have attached several pictures taken today at the park.

Thank You for your continued efforts to return this park to its fullest potential for all the children and families in our community to enjoy.

Respectfully,
William Jamieson
16 East Dr, Gales Ferry, CT 06335
860-383-9008



Roxanne Maher

From: John Rich
Sent: Wednesday, September 21, 2022 1:15 PM
To: Roxanne Maher; Town Council Group; Fred Allyn, III
Cc: Kristen Chapman; Alan Muench; Bill Beeler; Eric Bushor; Kenneth R. Creutz; Mike McKinney; Ryan Foster
Subject: RE: Route 12

All,

I spoke with Mr. Ramlall by phone today at 1:05PM. He wanted to voice his concern about vehicles traveling above the posted limit on Route 12 Southbound between Long Cove Road and the US Submarine Base on his daily commute to EB, usually between 5:30 and 6:30 AM. That was the extent of his concern. He did not further discuss any additional traffic signals or speed bumps in our conversation.

I'm copying all LPD Supervisors on this reply for directed patrols during the morning commute hours.

Chief John Rich

From: Roxanne Maher <council@ledyardct.org>
Sent: Wednesday, September 21, 2022 11:24 AM
To: Town Council Group <TownCouncil@ledyardct.org>; Fred Allyn, III <mayor@ledyardct.org>; John Rich <chief.rich@ledyardct.org>
Cc: Kristen Chapman <mayoral.asst@ledyardct.org>
Subject: FW: Route 12

Roxanne M. Maher



*Administrative Assistant to
the Ledyard Town Council
(860) 464-3203
council@ledyardct.org*

Town Hall Hours:
Monday – Thursday 7:30 a.m. to 4:45 p.m.
CLOSED FRIDAYS

From: Joel Ramlall <jjramlall@gmail.com>
Sent: Wednesday, September 21, 2022 11:23 AM
To: Roxanne Maher <council@ledyardct.org>
Subject: Route 12

You don't often get email from jjramlall@gmail.com. [Learn why this is important](#)

Roxanne,

I am a resident of Ledyard. I would like to bring attention to the unsafe driving practices I have seen on route 12 between Gales Ferry center and the Sub-base.

Who can I contact to explore any possible remedies such as - additional traffics lights, lowering the speed limits, speed bumps, etc...?

Regards,
Joel Ramlall
917-605-0240



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203

council@ledyardct.org

September 15, 2022

Mayor Fred Allyn, III
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Regular Meeting held on September 14, 2022 the Town Council took the following actions:

- Appointed Mr. James Awrach (R) 1538 Route 12 Unite #30, Gales Ferry, to the Planning & Zoning Commission, as a Regular Member to complete a three (3) year term ending October 31, 2023 filling a vacancy left by Ms. Scanlon.
- Appointed Ms. Jessica Cobb (D) 7 Whipoorwill Drive, Gales Ferry to the Planning & Zoning Commission, as an Alternate Member to complete a three (3) year term ending December 31, 2022 filling a vacancy left by Mr. Awrach.
- Authorized the Mayor to enter into an interlocal agreement and sign a “Southeastern Connecticut Special Response Team Agreement” as presented in the draft dated august 10, 2022.
- Granted a bid waiver in the amount of \$34,000 to *physicians one urgent care* for firefighter physicals and to authorize the mayor to sign a Memorandum of Understanding (MOU) with Physicians One Urgent care to provide physicals for all town firefighters.
- Granted a bid waiver to A & E Services Group, LLC of Cheshire, CT due to receiving fewer than three bids, as a result of RFP 2023-01 (Administrative and Technical Support for the Town’s Small Cities Program Income Housing Rehabilitation Loan Program); in accordance with Ordinance #200-001 (rev 1) “*An Ordinance for Purchasing*”.
- Approved a bid waiver to CLA Engineers in the amount of \$25,100 for technical services related to streamlining and consolidation of ordinances and creation of technical standards for roads, drainage, and other work in the town rights-of way.

- Authorized the BOE to spend up to \$146,558 from Account #21070101-5826 (BOE CNR ASTE) as outlined in the Board of Education Fiscal Year 2021/2022 Supplemental Spending Plan for Agri-Science Program.

Please feel free to contact Chairman Dombrowski should you have any questions regarding this meeting.

Respectfully submitted,



Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

cc: Director of Finance
Treasurer
Administrator of Emergency Services
Board of Education
Chief of Police
Public Works Director/Town Engineer



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
council@ledyardct.org

September 15, 2022

Mr. James Awrach
1538 Route 12; Unit C-30
Gales Ferry, Connecticut 06335

Dear Mr. Awrach:

CONGRATULATIONS! The Town Council, at its meeting on September 14, 2022 appointed you as a regular member of the Planning and Zoning Commission, to complete a three (3) year term ending October 31, 2023 filling a vacancy left by Ms. Scanlon.

As you are aware, the Town’s Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation, daily correspondence, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the “Agendas & Minutes” tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m. Should your schedule conflict with regular business hours, please call the Town Clerk's Office at 860.464.3257 to arrange a time to be sworn-in.

Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski
Chairman

cc: Town Clerk
Planning and Zoning Commission



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
council@ledyardct.org

September 15, 2022

Ms. Jessica Cobb
7 Whippoorwill Drive
Gales Ferry, Connecticut 06335

Dear Ms. Cobb:

CONGRATULATIONS! The Town Council, at its meeting on September 14, 2022 appointed you as an alternate member of the Planning and Zoning Commission, to complete a three (3) year term ending December 31, 2023 to fill a vacancy left by Mr. Awrach.

The Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation, daily correspondence, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

Kevin J. Dombrowski
Chairman

cc: Town Clerk
Planning and Zoning Commission



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Chairman Kevin J. Dombrowski

September 20, 2022

Mr. Bruce Garstka, Chairman
Agricultural Commission
10 Pleasant View
Ledyard, Connecticut 06339

Dear Mr. Garstka:

Members of the Ledyard Agricultural Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

Agricultural Commission

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Allison Angelini 193 Iron Street Ledyard, CT 06339	U	9/24/2022	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Katie Yuhas 34 Meetinghouse Lane Ledyard, CT 06339	U	9/24/2022	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Steve Martic (Alternate) 59 R- 2 Long Pond South Ledyard, CT 06339	R	9/24/2022	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Commission's Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Chairman Kevin J. Dombrowski

September 20, 2022

Mr. Stanly Juber, Chairman
Republican Town Committee
13 Iron Street
Ledyard, Connecticut 06339

Dear Mr. Juber

Members of the Ledyard Agricultural Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

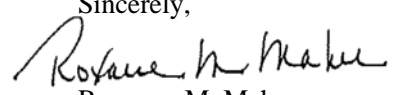
Agricultural Commission

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Allison Angelini 193 Iron Street Ledyard, CT 06339	U	9/24/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Ms. Katie Yuhas 34 Meetinghouse Lane Ledyard, CT 06339	U	9/24/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Mr. Steve Martic (Alternate) 59 R- 2 Long Pond South Ledyard, CT 06339	R	9/24/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor

Commission's Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

 Roxanne M. Maher
 Administrative Assistant
 to the Ledyard Town Council



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-065

Agenda Date: 9/28/2022

Agenda #: 1.

REPORT
ADMINISTRATION COMMITTEE

Fiscal Year 2022/2023 Report:
Administration Committee Report



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-066

Agenda Date: 9/28/2022

Agenda #: 2.

REPORT
COMMUNITY RELATIONS COMMITTEE

Fiscal Year 2022/2023 Report:

Community Relations Committee Report:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-067

Agenda Date: 9/28/2022

Agenda #: 3.

REPORT
FINANCE COMMITTEE

Fiscal Year 2022/2023 Report:
Finance Committee Report:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-068

Agenda Date: 9/28/2022

Agenda #: 4.

REPORT
LAND USE/PLANNING/PUBLIC WORKS COMMITTEE

Fiscal Year 2022/2023 Report:

Land Use/Planning/Public Works Committee Report:



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-296

Agenda Date: 9/28/2022

Agenda #:

REPORT

Mayor's Report:



File #: 22-418

Agenda Date: 9/28/2022

Agenda #: 1.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to authorize the Permanent Municipal Building Committee (PMBC) to increase the bid amount for the Gales Ferry School and Juliet W. Long School roofing projects to \$50.00 per square foot to account for inflation.

In addition, the Permanent Municipal Building Committee may, with Town Council approval, modify the scope of the “*Various School Improvement Projects*” to include the replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the building management systems at Gales Ferry School; and electrical and HVAC upgrades at Juliet W. Long School) to stay within the authorized amount \$6,725,000, as approved by the townspeople at the February 22, 2022 town-wide referendum.

Also, the Town Council acknowledges that the Town of Ledyard is aware that the State of Connecticut notified the Board of Education that the State would only provide a reimbursement rate of 75% for the cost of the Gales Ferry School roof. This reduction in State grant reimbursement was based the State’s record that the school was not accepted until 2006, although the Gales Ferry School project was completed in 1999; therefore, the school did not meet the State’s the 20-year criteria for full reimbursement.

Background:

Per the attached “*Resolution Appropriating \$6,725,000 For Various School Improvement Projects; and Authorizing the Issue of Bonds and Notes in the Same Amount to Finance Said Appropriation*” The Permanent Municipal Building Committee shall be the School Building Committee for the project. The Town Council is authorized to determine the scope and particulars of the project. The Town Council may reduce or modify the scope of the project, and the entire appropriation may be spent on the project as so reduced or modified.

This motion would authorize the Permanent Municipal Building Committee (PMBC) to find savings in other areas of the School Projects authorized in the Bond Resolution noted above and attached to this LF to accommodate the increase costs of the Juliet W. Long School Roof and the Gales Ferry School Roof due to inflation costs; as well as the reduced grant reimbursement from the State for the Gales Ferry School.

Should the Permanent Municipal Building Committee (PMBC) find that they need to modify the scope of the school projects, such as eliminate a project, the PMBC would require Town Council approval.

Town-wide Referendum 2/22/2022: The Townspeople approved to Bond \$6,725,000 for various school improvement projects, including replacement of the roofs at the Central Office, *Gales Ferry School, and Juliet W. Long School*; installation of solar equipment at Gales Ferry School and Juliet W. Long School. (See

attached Bond Resolution Appropriating \$6,275,000 for Various School Improvement Projects; and Authorizing the Issue of Bonds and Notes in the Same to Finance Said Appropriation).

In a letter dated September 2, 2022 the Board of Education indicated that the State has requested the Town Council take the following:

- Authorize the Project Funding be increased for the reroofing of the Gales Ferry School and Juliet W. Long School be increased from \$35.000 per foot to \$50.000
- Acknowledge that the town is aware that the State will only provide a reimbursement rate of 75%.

Because of inflation the State was requiring the Town Council to authorize increasing the bid cost from \$35.00 per foot to \$50.00 per foot.

In addition, because the Gales Ferry School was not 20 years old the reimbursement rate would be reduced by 20%. (see attached Superintendent of School letter dated 9/2/2022)

Department Comment/Recommendation:
(type text here)

Finance Director Comment/Recommendation:

Additional time is needed to review the information as presented by the Board of Education in the letter dated September 2, 2022.

Mayor Comment/Recommendation:

I support the adjustment to the project fund allocation targets for the roofs. Inflationary pressures continue to drive costs higher. Preference is to complete Central Office roof ASAP to see what competitive price we can get before moving to schools as we may be able to reassign unspent dollars from Central Office Roof project to school roofs / HVAC.

Meeting Action Detail:

Finance Cmt Meeting 9/21/2022

File #: [22418 <https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5814186&GUID=E2C7069F-CBA6-4209-A4C0-5F8D44613280>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5814186&GUID=E2C7069F-CBA6-4209-A4C0-5F8D44613280) Version: 1

Type: Financial Business Request (FBR)

Title: Discussion regarding the request to modify the cost of the Board of Education roof replacement projects, as requested in the Board of Education's letter dated September 2, 2022.

Mover: Ryan Seconder: Ingalls

Result:

Agenda note:

Action: Recommend to Approve

Moved by Councilor Ryan, seconded by Councilor Ingalls

Discussion: Councilor Saums provided some background noting that based on the Board of Education's letter dated September 2, 2022 the Finance Committee discussed a request for the Town Council take the following actions:

- Authorize the Project Funding be increased from \$35.000 per square foot to \$50.000 per square foot for the reroofing of the Gales Ferry School and Juliet W. Long School; and
- Acknowledge that the town is aware that the State will only provide a Grant reimbursement rate of 75% of the cost of the Gales Ferry School Roof Project.

Councilor Saums stated because more information was needed the Finance Committee did not act on the Board of Education's request at their September 7, 2022 meeting. He stated during the past week that both he and Finance Director Matthew Bonin have reached out to Mr. Robert Ficeto at the State Board of Education to obtain the State's documentation that was mandating the Town Council take a formal action to increase the bid amount for the roof projects from \$38.00 to \$50.000 per square foot; and that they acknowledge the State was now only going to provide grant funding for the Gales Ferry School roof in the amount of 75% of the cost, explaining that according to the State's records, the Gales Ferry School Project was not accepted by the Board of Education until 2006; although the School was completed and opened to students in 1999. Therefore, he stated the grant funding would be reduced because the State's records indicated that the roof did not meet the 20-year replacement lifecycle requirement for the normal grant reimbursement (65% of 100% of the project cost).

Councilor Saums went on to state at the February 22, 2022 Town-wide Referendum the townspeople approved to Bond \$6,725,000 for various school improvement projects, which included the school(s) roof projects. Therefore, he stated the town believed that they would have enough money for the roof projects even with inflation.

Councilor Saums stated although a number of e-mails have been exchanged that little information by way of documentation from the State has been received. He went on to state in an e-mail received today (9/21/2022) Mr. Ficeto's noted the Town Council's action needed to include the following three things:

- (1) The name of school where the project was taking place;
- (2) The type of work (i.e.: oil tank replacement, roof replacement, asbestos abatement);
- (3) The dollar amount.

Councilor Saums stated he continued to have concerns about the need to take these actions because the town has not seen any documentation from the State in which they have mandated the Town Council take additional actions. He suggested the Finance Committee forward this action to the Town Council pending confirmation from the State that they have requested the Legislative Body take additional actions. He stated if Ledyard has not received confirmation from the State before the Town Council's September 28, 2022 meeting, then the Town Council would not act on the Motion.

Superintendent of Schools Jason Hartling stated Board of Education Director of Facilities and Grounds Wayne Donaldson was on vacation this week. He provided an overview of the preparation process to submit a proposed project to the State, noting that they meet with State Officials to discuss nuances and guidelines. He stated during a Pre-Submittal Conference Mr. Donaldson had with State Officials that the State shared the State's Mandates. Therefore, he stated it was a verbal request, and therefore, they did not have the State's required Mandates in writing. He stated that he fully supported trying to get something in writing from the State; and that he appreciated Mr. Bonin and Councilor Saums hard work to try to get documentation from the State.

Councilor Ryan requested clarification on the grant reimbursement for the school(s) roof projects.

Superintendent Hartling explained Ledyard's State Grant Reimbursement Rate for the School Roof Projects was 65% of the total project cost, which was based on the *State's Needs Profile for Ledyard*. However, he explained, what the State was now saying, was because the records show that the Ledyard Board of Education did not accept the Gales Ferry School Project until 2006; even though it was completed and opened to students in 1999; that Gales Ferry School roof did not meet the 20-year replacement lifecycle requirement for the normal 65% grant reimbursement of the full 100% project cost. Therefore, the grant reimbursement rate for the Gale Ferry School roof was now going to be 65% on 75% of the total project cost. He stated all the other roof projects would receive a grant reimbursement rate of 65% of the total 100% cost of the project.

Councilor Ryan expressed concern that the Ledyard Board of Education did not accept the Gales Ferry School Project until 2006 when it was completed in 1999. Mr. Hartling noted that he was not with Ledyard 20-years ago; therefore, he could not speak to what occurred. However, he stated the only rationale he could apply to the delay in the Board of Education formally accepting the completion of the Gales Ferry School project was that in 2006 Ledyard must have gone back to the State for another Grant Program and the State told them that they could not apply for another grant until they closed out the open project that was still on the State's Books.

Councilor Ryan questioned the reason the State would require the Town to take a formal action stating that they would increase the bid amount from \$34.00 to \$50.00 per squire foot for the roof replacement projects. Mr. Hartling explained that the State does not want the School District to present a project, only to come back and say that they needed more money for the project. He noted the State was looking to make sure the project cost was a realistic, accurate placeholder number. He stated before the Board of Education could solicit bids for the School Roof Projects that they had to have the State's approval.

Councilor Saums stated because the Gales Ferry School actually met the 20-year lifecycle replacement, noting that the roof has been leaking for some time and it needed to be replaced, that the thought was that they would move forward with the project and continue to work with our State Legislators to obtain the 65% grant reimbursement on the full 100% cost of the roof replacement project.

Councilor Ingalls addressed closing out the Gales Ferry School Project when it was completed in 1999 and she questioned whether the Board of Education needed to received something from the State before the Board of Education could vote to close the project. Mr. Hartling explained there were multiple stages in closing out a school construction project. He stated the marker the State used was for Boards of Education to vote to accept and close out the project. He noted as an example of the process that the Board of Education has voted to accept and close out the Middle School and Gallup Hill School(s) Consolidation/ Improvement Projects. He stated once the Ledyard Board of Education forwarded their action to the State, there were a number of steps the State would take to close out the project for grant reimbursement, which included many years of waiting for the State to conduct their Audit of the project.

Councilor Ingalls questioned how the town received the grant funding for the Gales Ferry School Project if the project was not closed out at the time it was completed in 1999. Mr. Hartling provided an overview of how construction projects receive the State Grant Funding. He explained that the State provides some grant funding as they worked through the construction process. However, he stated the State holds back a certain percentage of the grant funding until the State has completed their Audit of the project. He noted as an example for the Middle School and Gallup Hill School(s) Consolidation/Improvement Projects the State would be holding back 11% of the grant funding, noting that this funding would not be released to the Town until the State has completed their Project Audit. He concluded by stating that the date the State was using for Gales Ferry School Project Completion was the date the Board of Education accepted the project, which was in 2006.

The Finance Committee agreed to forward this action to the Town Council pending confirmation from the State that they have requested the Legislative Body take these actions.

VOTE: 3 - 0 Approved and so declared

Finance Cmt Meeting 9/7/2022

File #: [22418](#)

[https://ledyardct.legistar.com/LegislationDetail.aspx?](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5814186&GUID=E2C7069F-CBA6-4209-A4C0-5F8D44613280)

[ID=5814186&GUID=E2C7069F-CBA6-4209-A4C0-5F8D44613280](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5814186&GUID=E2C7069F-CBA6-4209-A4C0-5F8D44613280)

Version: 1

Type: Financial Business Request (FBR)

Title: Discussion regarding the request to modify the cost of the Board of Education roof replacement projects, as requested in the Board of Education's letter dated September 2, 2022.

Mover: Secunder:

Result:

Agenda note:

Action: Continued

Councilor Saums stated in a letter dated September 2, 2022 the Board of Education indicated that the State has requested the Town Council take the following actions:

- Authorize the Project Funding for the reroofing of the Gales Ferry School and Juliet W. Long School be increased from \$35.000 per foot to \$50.000;
- Acknowledge that the town is aware that the State will only provide a reimbursement rate of 75%.

Councilor Saums noted the State has requested the above actions because of inflation. He stated based on the Board of Education's letter the State was requiring the Town Council to authorize increasing the bid cost from \$35.00 per foot to \$50.00 per foot.

Councilor Saums went on to note that the Board of Education also indication that because the Gales Ferry School was not 20 years old the reimbursement rate would be reduced by 20%.

Councilor Saums stated when the Town Council received the Board of Education's letter on September 6, 2022 he contacted Finance Director Matthew Bonin to discuss the State's request. He stated Mr. Bonin provided the spreadsheet regarding the May, 2022 Bonding as attached.

It was noted at the town-side referendum held on February 22, 2022, the townspeople approved to Bond \$6,725,000 for various school improvement projects, including replacement of the roofs at the Central Office, ***Gales Ferry School, and Juliet W. Long School***; installation of solar equipment at Gales Ferry School and Juliet W. Long School "*Resolution Appropriating \$6,275,000 for Various School*

Improvement Projects; and Authorizing the Issue of Bonds and Notes in the Same to Finance Said Appropriation”.

Councilor Saums stated based on the spreadsheet the original request for the schools’ roof projects totaled \$3.42 million, the new request was for \$4.499 million. However, the *Authorizing Resolution* bonded \$6.75 million. Therefore, it appeared that the town had enough money bonded for the reroofing project and he asked Board of Education Director of Grounds and Facilities Wayne Donaldson whether he could provide clarification regarding the State’s request.

Board of Education Director of Grounds and Facilities Wayne Donaldson explained the original Town Council Resolution had the lower amount. Therefore, he noted the State was requiring a new Resolution or a supplemental Resolution to provide additional funding for the projects; otherwise, the State would only act on the original amount in the Resolution for the Grant reimbursement.

Superintendent of Schools Jason Hartling explained that the State was looking for the Town Council to vote to approve the new bid requirements that the State was putting forward was acceptable. He stated whether that dollar amount was covered in the current bonding was something that Finance Director Matthew Bonin could answer. He stated this was a technical approval piece at the Town Council level to satisfy the State and their process.

Mr. Donaldson also noted that according to the State’s records, the Gales Ferry School roof was not accepted by the Board of Education until 2006. He stated although the School opened in 1999 that the State’s records indicate that the roof does not meet the 20-year limit. Therefore, he explained the State would reduce the reimbursement by 20%; and that the State was looking for the Town Council to acknowledge this 20% reduction in the grant reimbursement to the town.

Mr. Hartling stated although the Gales Ferry School Project was completed in 1999 that the Board of Education does not have anything to counter the State’s record that the Gales Ferry School project was not accepted until 2006. He stated the Gales Ferry School roof absolutely needed to be replaced, noting that it was failing and causing damage. He suggested the matter be addressed as follows:

- Town Council accept the State’s record.
- Town meet with their Legislators to request that they support the additional reimbursement to the town.

Councilor Saums stated the Gales Ferry roof that has been leaking for years and he agreed that it had to be replaced and that the town should go after the remaining funding through their Legislators. He stated more work was needed on this request and that they would continue this discussion at their September 21, 2022 meeting.

Mr. Hartling addressed the urgency for the State to approve these roof projects so that the Board of Education could solicit bids for the work. He noted the number of qualified bidders for all construction projects were limited. Therefore, he stated they would like to solicit bids as soon as possible for the upcoming summer construction season. Mayor Allyn, III addressed soliciting bids too early and he questioned the ability for contractors to hold their prices to the summer construction season. He stated that he was comfortable with the Finance Committee addressing their request at their September 21, 2022 meeting.

Finance Director Matthew Bonin questioned the origin of the Board of Education's roof projects numbers that were provided in their September 2, 2022 letter. Mr. Donaldson stated he obtained a cost estimate in the amount of \$35.00 per square foot was provided by the contractor who put the new roofs on the Town Hall and the Annex Building this summer. He stated in developing his numbers that he increased the dollar amount to \$48.00 per square foot because he knew the Board of Education's roof projects were going to be a year out.

RESULT: CONTINUED
Meeting: 09/21/2022 5:00 p.m.

Next

May 2022 Borrowing - BANS		Total	Grants		5%	Total to	
		Request	Estimate	Bond	Contingency	Auth	
Education	Central Office: Roof Replacement	312,675	96,038	216,637	incl	312,675	See the School Roof Estimates file
Education	GFS: Solar	767,079	471,216	295,863	incl	767,079	See the School Roof Estimates file
Education	GFS: Roof Replacement	2,439,600	1,498,646	940,954	incl	2,439,600	See the School Roof Estimates file
Education	JWL: Solar	1,009,136	619,912	389,224	incl	1,009,136	See the School Roof Estimates file
Education	JWL: Roof Replacement	1,369,505	841,287	528,218	incl	1,369,505	See the School Roof Estimates file
Education	GFS: Building Management System upgrade	115,000	*	115,000	5,750	120,750	See BT Lindsay Bid for BMS GFS (project is in progress)
Education	JWL: HVAC upgrade	400,000	*	400,000	20,000	420,000	Estimate from B.T. Lindsay & Co. for Mitsubishi ductless system, electrical work, and CO control system.
Education	JWL: electrical upgrade	190,000	118,066	71,934	9,500	199,500	Based on verbal estimates from several electricians, per Wayne. Need upgrade to accommodate HVAC upgrade.
		6,602,995	3,645,165	2,957,830		6,638,245	
	Issuance Costs						
	BANs 5/2022	30,000				28,663	
	Bond 5/2023	60,000				57,325	
						6,724,233	REQUIRES REFERENDUM
Town	Library Roof Replacement	130,000	*	130,000	6,500	136,500	Estimate from Public Works - awaiting more exact numbers from regional purchasing group's bid solicitations
Town	Town Hall Roof Replacement	115,000	*	115,000	5,750	120,750	Estimate from Public Works - awaiting more exact numbers from regional purchasing group's bid solicitations
Town	Town Hall Annex Roof Replacement	50,000	*	50,000	2,500	52,500	Estimate from Public Works - awaiting more exact numbers from regional purchasing group's bid solicitations
		295,000		295,000		309,750	
	Issuance Costs						
	BANs 5/2022	30,000				1,337	
	Bond 5/2023	60,000				2,675	
						313,762	REQUIRES TOWN MEETING
	* Not eligible for state grants						
	Current Tax Levy	40,200,819		Schools	96%	6,638,245	
	5% of tax levy	2,010,041		Town	4%	309,750	
						6,947,995	



Ledyard Public Schools

Administrative Offices

September 2, 2022

Mr. Kevin Dombrowski
Chair, Ledyard Town Council
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339

Dear Chairman Dombrowski:

The Ledyard Board of Education (BOE) has reviewed and approved several actions for request and communication to the Ledyard Town Council (TC). The BOE respectfully requests your review and subsequent actions where applicable.

1. Notification to TC that the Gales Ferry Classroom Renovation Project has been completed for the opening of school. The classrooms are beautiful and the students and teachers appreciate your continued support. While not requiring any formal action nor impacting the overall budget, there was a slight overage on painting that was covered from the original flooring budget. The Permanent Municipal Building Committee (PMBC) is also aware.
2. Attached is a proposed supplemental spending plan for the Agricultural Science Program at Ledyard High School. The \$146,558 spending plan was developed by the program team in coordination with district administration. The request is to utilize remaining funds from the last Fiscal Year (2022) ASTE Revenue. It is further requested that per previous TC action that any remaining funds from FY 2022 ASTE be transferred to the appropriate CNR account designated for our Agricultural Science Program.
3. The BOE and PMBC have been notified by the State of CT of required changes to our project proposals for the Gales Ferry roofing project. The State is requiring TC to authorize an increased bid of \$50.00 per ft. In addition, The State has determined that the construction of GFS was not accepted until 2006, and therefore will receive reimbursement on only 75% of the total approved project cost. Both of these changes require TC approval/acknowledgement. Further details and cost breakdowns are provided in an enclosed attachment #2.
4. The BOE and PMBC have been notified by the State of CT of required changes to our project proposals for the Juliet W. Long roofing project. The State is requiring TC to authorize an increased bid of \$50.00 per ft.. As in item 3 above, further details and cost breakdowns are provided in an enclosed attachment #2.

Mr. Dombrowski, Chair
Ledyard Town Council

It is important to note that while item 3 and 4 above result in additional cost burden to the town, our overall project cost may be mitigated by the Inflation Reduction Act. The act allows the renewable energy credits to be passed through to municipalities and other non profit organizations. Previously these would have gone to the vendor supplying the system. Additionally, the approved HVAC system at JWL may also be eligible for State grants scheduled for release this fall.

Should you or any of the Town Councilors have any questions, please let me know. The Board of Education, Superintendent and our Director of Facilities are available.

Sincerely,



Jason S. Hartling
Superintendent of Schools

Cc: Anthony R. Favry, Chair, Ledyard Board of Education
William Saums, Chair, Ledyard Town Council Finance Committee
Fred Allyn III, Mayor

ASTE Spring 2022 Wish List					Attachment #1
Item	Description	Educational Value to Students/Purpose	Estimate	Actual Price	Vendor
Kidding Panels	Behlen Country Gray 8'x4' Kidding Panel	To allow for additional pasture space for the livestock.	\$3,585.00		Shagbark
Kidding & Lambing Supplies	Lambing jug panels and birthing supplies	To provide adequate lambing and kidding space requirements to promote successful birthing	\$1,790.00		Premier 1
Boat Canoe Trailer	6 place canoe/kayak trailer	To store and transport our departmental canoes	\$5,000.00		My Sports Boat
Reptile & Bird Cages	Custom reptile & bird cages	To house reptiles and birds with appropriate heating, ventilation and space	\$45,000.00		Will vary
Fiberglass Step Ladder	10 foot fiberglass step ladder	To have students safely grab equipment and materials from the overhead storage	\$250.00		Home Depot
Greenhouse Supplies	Propagation mats, fertilizer, soil, vermiculite	To start seeds for student sales. To teach students how to make their own soil	\$3,252.00		890 and 2362
FFA Supplies	FFA Jackets, Certificates, Manuals	To provide students with FFA jackets to borrow at FFA events, provide certificates for awards and FFA manuals for curricular activities.	\$1,000.00		National FFA
AgSci Student Bathrooms	Additional Lockers for Students	We need additional units for our female students.	\$6,600.00		C & A Distributors Inc.
Calf Hutch	Calf hutch with inside hay rack	To provide appropriate housing for small ruminants	\$1,700.00		Farmer Boy
Veterinary Supplies	Lift table, catherers, blood pressure monitor, exam lights	To create a replica of a veterinary hospital with a variety of veterinary tools and equipment	\$15,000.00		Patterson Veterinary
FFA Official Dress	Official Dress, Slacks, Skirts, Shirts	To provide FFA Official Dress for students to borrow to attend FFA events	\$1,155.00		Amazon
Small Animal Supplies	Rabbit supplies	To provide the rabbits with necessary supplies and enrichment	\$1,148.00		Amazon
Hydroponics Supplies	FloraGro, Starter Plugs	Provides students with appropriate equipment and supplies to sustain the current hydroponics systems in the aquaponics greenhouse	\$1,648.00		Farm Tek
Fish Tank Display	Fish tank and display materials and supplies	To create a professional fish tank exhibit in the AgSci office	\$9,400.00		Wet Pets Emporium
Water Garden Supplies	Regenerative blower, pumps, digital temp controls	This equipment will be used to run the water garden and aquaculture lab	\$2,880.00		Pentair
Aquarium Supplies	Filters	Provides our students with the opportunity to upgrade and maintain the current aquaculture filtration equipment.	\$758.00		Amazon
Livestock Supplies	Variety of enrichment for the livestock	To provide the livestock with mental and physical stimulation	\$2,750.00		Amazon
Ag Mechanics Supplies	Variety of deck screws and nails	To construct construction projects	\$375.00		Home Depot
Ag Mechanics Tools	Variety of tools and supplies	To provide students with additional tools to work in smaller groups	\$3,200.00		Amazon

Welder	Welder, welding gloves	To provide students with an additional welder and supplies	\$4,200.00		Airgas
Filter supplies	Filter bags	To replace the filter bags for the Air Filters in the shop	\$1,147.00		A.J. Astle
Agricultural Mechanics Supplies	A variety of band saws, flute tap, etc	To provide students with additional agricultural mechanics experiences using saws	\$2,395.00		MSC Industrial
Small Animals	A variety of small animals	To ensure healthy history and age while providing students with experiences with different companion and small exotic species	\$750.00		Various Vendors
Small Animal Bedding	Small animal bedding	To reduce the rising costs of animal bedding	\$1,500.00		Flemings Feed Store
Horticulture Printer	Tag & Label Printer	To create on-demand printing for flower and vegetable tags	\$1,790.00		Griffin Greenhouse
Rodent Repellent Plants	A variety of rodent repellent plants for the side of the barn	To help keep rodents from overtaking the barn	\$5,000.00		Quote from Wayne
Paving Barn Driveway	Pavement	To reduce the loss of gravel during the winter and other soil movement	\$4,000.00		Quote from Wayne
Livestock Wash Rack	Concrete and metal	To create a space to wash the livestock	\$1,500.00		Quote from Wayne
Gravel	Yards of gravel	To store the trailers and prevent moisture causing rust from the wet grass. Reduce the need for mowing or weedwacking by using gravel (trailers are up near the	\$2,000.00		Quote from Wayne
Industry Certification Programs	A variety of industry certification programs	To provide students with an opportunity to obtain industry certifications within our agricultural pathways	\$2,740.00		iCEV, ACT, ProTrainings
Electrical Supplies	Greenhouse	Electric supplies for the greenhouse	\$1,447.80		Granite City
Cabinets	Cabinetry for Horticulture Classroom	With the updated painting and floors, the cabinets that were in the room need to be replaced, if possible. We will delete other items from the list to match this	11,597.10		Hertz Furniture
			\$146,558		

Gales Ferry & Juliet Long School Roof and HVAC Projects

When applying for the state grant for the roof projects Ledyard Public Schools (LPS) was informed that due to recent inflation the State of Connecticut expects to see estimates in the range of \$50.00 per square foot. LPS original estimates were based on \$35.00, and a figure of \$38.00 was submitted for town approval to allow for escalation of costs until the project started construction the following year.

The State also stated that the Gales Ferry Roof was not 20 years old and would receive reimbursement on only 75% of the project cost. The State’s explanation was that the Board of Education did not officially accept the project until 2006 even though the school opened for students in 1999.

The State also required documentation from the town council that acknowledges that they are aware that full reimbursement for the Gales Ferry roof will be reduced by 20% based on a replacement in the summer of 2023. The States records show that the date of acceptance by the Board of Education was in 2006 well after the building was opened.

Based on this information the following chart details the cost changes the State is requesting prior to “approval of the project”:

School	Original Request	New Request	Difference	State Share	Town Share
Gales Ferry	\$1,845,000	\$2,427,000	\$582,000	\$362,818	\$219,182
Juliet Long	\$1,375,000	\$1,809,000	\$434,000	\$270,555	\$163,445
Central Office	\$200,000	\$263,000	\$63,000	\$20,267	\$42,733
total	\$3,375,000	\$4,499,000	\$1,079,000	\$653,640	\$425,360
Federal Inflation Reduction Act funding for Solar installations paid 12 months after solar installation.					(\$231,524)
Estimated increase to town share for roof and solar installation					\$198,836

Part of the recently passed Inflation Reduction Act allows the renewable energy credits to be passed through to municipalities and other non profit organizations. Previously these would have gone to the vendor supplying the system. As shown above this will significantly decrease the Town’s share of the cost increases on the roof portion of the project.

The JWL HVAC System may now be eligible for grants that are scheduled to be released in the late fall. The project was 100% town cost and the State reimbursement would offset some of the increased costs.

It is important to note that final bids may result in costs that are below what the State is currently requiring for our projection, which may result in an overall lower cost to the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-392

Agenda Date: 9/28/2022

Agenda #: 1.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to approve an additional appropriation of \$4,477.79 to Account #10110311-56135 (Town Clerk - Recording/Licensing Supplies); upon receipt of the Secretary of the State Grant Funding.

Background:

The Secretary of State, via the federal government, is providing absentee ballot support grants to help offset costs of the 2022 general election. A high number of absentee ballots are expected to be returned. The amount of grant funding allocated to the Town of Ledyard for this purpose is \$4,477.79.

Department Comment/Recommendation:

(type text here)

Finance Director Comment/Recommendation:

The aforementioned grant funds have already been received.

Mayor Comment/Recommendation:

(type text here)

Meeting Detail:

Finance Cmt Meeting 9/21/2022

File #: [22 <https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5814186&GUID=E2C7069F-CBA6-4209-A4C0-5F8D44613280>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5814186&GUID=E2C7069F-CBA6-4209-A4C0-5F8D44613280) 392
Version: 1

Type: Financial Business Request (FBR)

Title: MOTION to approve an additional appropriation of \$4,477.79 to Account #10110311-56135 (Town Clerk - Recording/Licensing Supplies); upon receipt of the Secretary of the State Grant Funding

Mover: Ingalls Secunder: Ryan

Result:

Agenda note:

Action: Recommend to Approve

Moved by Councilor Ingalls, seconded by Councilor Ryan

Discussion: Councilor Saums stated because a high number of absentee ballots were expected to be returned for the upcoming 2022 Mid-Term General Election, the Secretary of State would be providing grant funding to help offset these costs, via funding provided by the federal government. The amount of grant funding allocated to the Town of Ledyard for this purpose was \$4,477.79.

Finance Director Matthew Bonin stated the Town has already received the grant funding from the State. He noted this motion would appropriate the funds to the Town Clerk's Budget.

VOTE: 3 - 0 Approved and so declared

Action: Recommend to
Approve

TOWN	NUMBER OF ABSENTEE BALLOT RECEIVED 2020	NUMBER OF ABSENTEE BALLOT RECEIVED 2018	AVG ABs RECEIVED 2018 & 2020	PERCENTAGE OF TOTAL AVG ABs RECEIVED	SHARE of \$1MM MIN 1K AVG 2018-2020
Andover	527	63	295	0.08%	\$ 1,000.00
Ansonia	2,060	274	1,167	0.31%	\$ 3,094.81
Ashford	783	82	433	0.11%	\$ 1,146.96
Avon	5,447	988	3,218	0.85%	\$ 8,532.59
Barkhamsted	827	119	473	0.13%	\$ 1,254.36
Beacon Falls	992	127	560	0.15%	\$ 1,483.76
Berlin	4,383	570	2,477	0.66%	\$ 6,567.51
Bethany	1,053	209	631	0.17%	\$ 1,673.37
Bethel	3,983	456	2,220	0.59%	\$ 5,885.96
Bethlehem	668	121	395	0.10%	\$ 1,046.19
Bloomfield	6,091	794	3,443	0.91%	\$ 9,129.28
Bolton	973	119	546	0.14%	\$ 1,447.96
Bozrah	386	54	220	0.06%	\$ 1,000.00
Branford	7,537	929	4,233	1.12%	\$ 11,225.63
Bridgeport	13,508	1,588	7,548	2.00%	\$ 20,016.79

Bridgewater	391	107	249	0.07%	\$ 1,000.00
Bristol	9,906	1,002	5,454	1.45%	\$ 14,463.64
Brookfield	3,904	531	2,218	0.59%	\$ 5,880.66
Brooklyn	1,209	118	664	0.18%	\$ 1,759.56
Burlington	2,216	285	1,251	0.33%	\$ 3,316.24
Canaan	234	74	154	0.04%	\$ 1,000.00
Canterbury	691	78	385	0.10%	\$ 1,019.67
Canton	2,859	444	1,652	0.44%	\$ 4,379.67
Chaplin	279	18	149	0.04%	\$ 1,000.00
Cheshire	7,539	1,028	4,284	1.14%	\$ 11,359.55
Chester	1,203	183	693	0.18%	\$ 1,837.79
Clinton	3,293	448	1,871	0.50%	\$ 4,960.44
Colchester	3,537	415	1,976	0.52%	\$ 5,240.22
Colebrook	211	26	119	0.03%	\$ 1,000.00
Columbia	1,230	123	677	0.18%	\$ 1,794.03
Cornwall	389	106	248	0.07%	\$ 1,000.00
Coventry	2,673	263	1,468	0.39%	\$ 3,893.04

Cromwell	3,231	417	1,824	0.48%	\$ 4,837.12
Danbury	11,486	1,099	6,293	1.67%	\$ 16,687.29
Darien	5,859	990	3,425	0.91%	\$ 9,081.54
Deep River	997	144	571	0.15%	\$ 1,512.93
Derby	1,725	218	972	0.26%	\$ 2,576.35
Durham	1,521	226	874	0.23%	\$ 2,316.46
Eastford	217	27	122	0.03%	\$ 1,000.00
East Granby	937	140	539	0.14%	\$ 1,428.07
East Haddam	1,847	258	1,053	0.28%	\$ 2,791.16
East Hampton	2,922	339	1,631	0.43%	\$ 4,323.98
East Hartford	6,524	423	3,474	0.92%	\$ 9,211.49
East Haven	4,547	612	2,580	0.68%	\$ 6,840.66
East Lyme	5,291	659	2,975	0.79%	\$ 7,889.50
Easton	1,774	351	1,063	0.28%	\$ 2,817.68
East Windsor	2,312	216	1,264	0.34%	\$ 3,352.04
Ellington	3,568	384	1,976	0.52%	\$ 5,240.22
Enfield	7,895	772	4,334	1.15%	\$ 11,492.15

Essex	2,161	351	1,256	0.33%	\$ 3,330.83
Fairfield	14,467	2,086	8,277	2.19%	\$ 21,948.72
Farmington	7,035	949	3,992	1.06%	\$ 10,586.51
Franklin	294	35	165	0.04%	\$ 1,000.00
Glastonbury	9,603	1,342	5,473	1.45%	\$ 14,512.70
Goshen	525	103	314	0.08%	\$ 1,000.00
Granby	2,842	399	1,621	0.43%	\$ 4,297.46
Greenwich	15,827	2,723	9,275	2.46%	\$ 24,596.67
Griswold	1,676	124	900	0.24%	\$ 2,386.74
Groton	6,801	921	3,861	1.02%	\$ 10,239.11
Guilford	6,226	1,121	3,674	0.97%	\$ 9,741.87
Haddam	1,569	287	928	0.25%	\$ 2,460.99
Hamden	11,565	1,596	6,581	1.75%	\$ 17,451.04
Hampton	338	41	190	0.05%	\$ 1,000.00
Hartford	11,027	1,274	6,151	1.63%	\$ 16,310.71
Hartland	278	37	158	0.04%	\$ 1,000.00

Harwinton	1,063	177	620	0.16%	\$ 1,644.20
Hebron	2,418	239	1,329	0.35%	\$ 3,523.09
Kent	689	180	435	0.12%	\$ 1,152.26
Killingly	2,415	262	1,339	0.35%	\$ 3,549.61
Killingworth	1,639	275	957	0.25%	\$ 2,537.90
Lebanon	1,223	138	681	0.18%	\$ 1,804.64
Ledyard	3,052	325	1,689	0.45%	\$ 4,477.79
Lisbon	640	84	362	0.10%	\$ 1,000.00
Litchfield	1,734	323	1,029	0.27%	\$ 2,727.51
Lyme	777	135	456	0.12%	\$ 1,209.28
Madison	5,896	976	3,436	0.91%	\$ 9,112.04
Manchester	11,001	1,026	6,014	1.59%	\$ 15,947.40
Mansfield	3,199	418	1,809	0.48%	\$ 4,796.02
Marlborough	1,459	189	824	0.22%	\$ 2,185.19
Meriden	8,290	972	4,631	1.23%	\$ 12,281.10
Middlebury	1,605	255	930	0.25%	\$ 2,466.30
Middlefield	886	136	511	0.14%	\$ 1,355.14

Middletown	8,659	1,076	4,868	1.29%	\$ 12,908.28
Milford	11,782	1,449	6,616	1.75%	\$ 17,543.86
Monroe	3,860	482	2,171	0.58%	\$ 5,757.35
Montville	2,967	274	1,621	0.43%	\$ 4,297.46
Morris	381	62	222	0.06%	\$ 1,000.00
Naugatuck	4,143	413	2,278	0.60%	\$ 6,041.10
New Britain	6,806	644	3,725	0.99%	\$ 9,878.45
New Canaan	5,203	1,171	3,187	0.85%	\$ 8,451.71
New Fairfield	2,902	464	1,683	0.45%	\$ 4,463.20
New Hartford	1,307	260	784	0.21%	\$ 2,077.79
New Haven	14,444	1,650	8,047	2.13%	\$ 21,340.10
Newington	6,153	723	3,438	0.91%	\$ 9,117.34
New London	3,575	339	1,957	0.52%	\$ 5,189.83
New Milford	4,569	632	2,601	0.69%	\$ 6,896.35
Newtown	7,221	1,144	4,183	1.11%	\$ 11,091.71
Norfolk	356	90	223	0.06%	\$ 1,000.00
North Branford	2,708	312	1,510	0.40%	\$ 4,004.42

North Canaan	509	149	329	0.09%	\$ 1,000.00
North Haven	4,793	629	2,711	0.72%	\$ 7,189.39
North Stonington	1,059	157	608	0.16%	\$ 1,612.37
Norwalk	16,761	1,865	9,313	2.47%	\$ 24,697.45
Norwich	5,387	477	2,932	0.78%	\$ 7,775.47
Old Lyme	2,624	367	1,496	0.40%	\$ 3,965.97
Old Saybrook	3,284	629	1,957	0.52%	\$ 5,188.51
Orange	3,943	608	2,276	0.60%	\$ 6,034.47
Oxford	2,510	354	1,432	0.38%	\$ 3,797.57
Plainfield	1,633	160	897	0.24%	\$ 2,377.46
Plainville	2,791	257	1,524	0.40%	\$ 4,041.55
Plymouth	2,457	185	1,321	0.35%	\$ 3,503.20
Pomfret	693	97	395	0.10%	\$ 1,047.51
Portland	2,642	417	1,530	0.41%	\$ 4,056.13
Preston	810	64	437	0.12%	\$ 1,158.89
Prospect	1,588	205	897	0.24%	\$ 2,377.46

Putnam	1,181	122	652	0.17%	\$ 1,727.73
Redding	2,623	553	1,588	0.42%	\$ 4,211.27
Ridgefield	7,441	1,281	4,361	1.16%	\$ 11,565.08
Rocky Hill	4,318	578	2,448	0.65%	\$ 6,491.93
Roxbury	541	203	372	0.10%	\$ 1,000.00
Salem	780	93	437	0.12%	\$ 1,157.57
Salisbury	1,220	353	787	0.21%	\$ 2,085.74
Scotland	137	29	83	0.02%	\$ 1,000.00
Seymour	2,525	274	1,400	0.37%	\$ 3,711.38
Sharon	588	180	384	0.10%	\$ 1,018.34
Shelton	7,908	1,021	4,465	1.18%	\$ 11,839.55
Sherman	779	200	490	0.13%	\$ 1,298.12
Simsbury	7,022	1,055	4,039	1.07%	\$ 10,709.83
Somers	1,999	258	1,129	0.30%	\$ 2,992.71
Southbury	5,710	837	3,274	0.87%	\$ 8,681.10
Southington	8,708	1,084	4,896	1.30%	\$ 12,983.86

South Windsor	6,444	847	3,646	0.97%	\$ 9,667.62
Sprague	345	44	195	0.05%	\$ 1,000.00
Stafford	1,779	264	1,022	0.27%	\$ 2,708.95
Stamford	23,557	2,651	13,104	3.48%	\$ 34,750.92
Sterling	363	19	191	0.05%	\$ 1,000.00
Stonington	4,942	839	2,891	0.77%	\$ 7,665.41
Stratford	9,436	1,127	5,282	1.40%	\$ 14,006.18
Suffield	3,061	451	1,756	0.47%	\$ 4,656.79
Thomaston	1,271	124	698	0.18%	\$ 1,849.72
Thompson	1,117	145	631	0.17%	\$ 1,673.37
Tolland	3,736	400	2,068	0.55%	\$ 5,484.20
Torrington	5,199	734	2,967	0.79%	\$ 7,866.96
Trumbull	8,401	1,169	4,785	1.27%	\$ 12,689.50
Union	145	34	90	0.02%	\$ 1,000.00
Vernon	5,693	550	3,122	0.83%	\$ 8,278.01
Voluntown	305	54	180	0.05%	\$ 1,000.00

Wallingford	9,086	1,176	5,131	1.36%	\$ 13,607.07
Warren	220	65	143	0.04%	\$ 1,000.00
Washington	760	271	516	0.14%	\$ 1,367.07
Waterbury	9,438	1,203	5,321	1.41%	\$ 14,109.61
Waterford	4,661	638	2,650	0.70%	\$ 7,026.30
Watertown	3,300	465	1,883	0.50%	\$ 4,992.26
Westbrook	1,643	213	928	0.25%	\$ 2,460.99
West Hartford	18,434	2,691	10,563	2.80%	\$ 28,011.04
West Haven	7,165	883	4,024	1.07%	\$ 10,671.38
Weston	3,020	658	1,839	0.49%	\$ 4,876.90
Westport	9,234	1,884	5,559	1.47%	\$ 14,742.09
Wethersfield	6,263	534	3,399	0.90%	\$ 9,012.59
Willington	1,020	108	564	0.15%	\$ 1,495.69
Wilton	5,181	1,041	3,111	0.83%	\$ 8,250.16
Winchester	1,642	203	923	0.24%	\$ 2,446.41
Windham	2,642	243	1,443	0.38%	\$ 3,825.41
Windsor	6,947	719	3,833	1.02%	\$ 10,164.86

Windsor Locks	2,169	190	1,180	0.31%	\$ 3,127.95
Wolcott	2,254	367	1,311	0.35%	\$ 3,475.36
Woodbridge	2,666	521	1,594	0.42%	\$ 4,225.85
Woodbury	2,439	375	1,407	0.37%	\$ 3,731.27
Woodstock	1,764	228	996	0.26%	\$ 2,641.32
Total	665,597	88,570	377,084	100.00%	\$ 1,010,356.91



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-446

Agenda Date: 9/28/2022

Agenda #: 2.

FINANCIAL BUSINESS REQUEST (FBR)

Motion/Request:

MOTION to appropriate \$3,000 to Account 21040113-56315 (Transfer Station Improvements) from Account 21090305-58915 (Undesignated) to fund the purchase of a weather-tight container for oversized televisions and other electronics at the Transfer Station.

Background:

DEEP guidelines require covering of electronics staged for disposal at transfer stations. We have been using a large pop-up-type cover that has been replaced once and is now in need of replacement again. The average lifetime has been no more than two years. We would like to make a move to a more robust, long-lasting enclosure, as we use for virtually every other commodity. This would be a new export-type container at a cost of about \$4,950, with shipping.

Department Comment/Recommendation:

We presently lack about \$3,000 in funding in suitable accounts to cover the expense of this. I recommend a relatively small appropriation from undesignated capital funds to cover this. It should be noted that Transfer Station and other recycling revenues are appropriated to the undesignated fund. This has amounted to around \$75,000 per year over the last five years.

Finance Director Comment/Recommendation:

Account 21090305-58915 (Undesignated) has a current, unencumbered balance of \$433,378.

Mayor Comment/Recommendation:

I support the need to replace the pop-up tent currently in place. I suggest searching "Shipping Container" on Craigslist for Eastern CT. There are many options that are airtight, waterproof and locking for up to \$2,000 and possibly available more locally.

Meeting Detail:

Finance Cmt Meeting 9/21/2022

File #: [224 <https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5814186&GUID=E2C7069F-CBA6-4209-A4C0-5F8D44613280>46](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5814186&GUID=E2C7069F-CBA6-4209-A4C0-5F8D44613280)

Version: 1

Type: Financial Business Request (FBR)

Title: MOTION to appropriate \$3,000 to Account 21040113-56315 (Transfer Station Improvements) from Account 21090305-58915 (Undesignated) to fund the purchase of a weather-tight container for oversized televisions and other electronics at the Transfer Station.

Mover: Ryan Seconder: Ingalls

Action: Recommend to Approve

Minutes Note:

Moved by Councilor Ryan, seconded by Councilor Ingalls

Discussion: Public Works Director/Town Engineer Steve Masalin explained the Department of Energy and Environmental Protection (DEEP) guidelines require covering electronics staged for disposal at transfer stations. He provided some background noting initially they used cardboard boxes for disposal of televisions and other electronics at the Transfer Station; and that they were now using a large tent style tarp to cover televisions and other electronics at the Transfer Station. He stated although the tarp style tent worked better than the cardboard boxes the average lifecycle of the tarp has been no more than two-years, noting that it gets blown apart, etc. He stated rather than replace the electronic protection staging area with the same type of material (tarp) that they would like to purchase a weather-tight export type of container which would last much longer and would be a savings long-term because they would not have to replace the tarp every two-years.

Mr. Masalin went on to explain that the Transfer Station and other recycling revenues were appropriated to the Undesignated Fund. He stated over the last five years these revenues have totaled about \$75,000 per year. Therefore, he stated because the Public Works Budget did not have adequate funding to purchase the weather-tight export type container, he was requesting a transfer/appropriation from the Undesignated Fund in the amount \$3,000 to Account 21040113-56315 (Transfer Station Improvements) from Account 21090305-58915 (Undesignated) to purchase the weather-tight container for the oversized televisions and other electronics at the Transfer Station.

Councilor Ingalls questioned the reason the State required electronics, that were being discarded, to be stored in a weather tight container. Councilor Ryan stated he would assume the Department of Energy and Environmental Protection (DEEP) required storing the electronics in a weather tight container was because of corrosion and potential seepage of chemicals and other toxic materials that were in the electronics.

Councilor Saums questioned the Mayor's comment on LF# 22-446 regarding possible savings by purchasing a *used* export box for electronics from an on-line auction site such as *E-Bay*. Mr. Masalin stated he and the Mayor discussed options to purchase the export box. He stated Building & Grounds Forman Sean Ruzcyk investigated options to purchase a *used* export box, including purchasing a *used* export box from the supplier they would like to purchase the new export box from. He explained although the pricing was less expensive, that the supplier did not have any used export boxes available. He stated they were keeping purchasing a *used* export box from the Supplier as an option, should the Supplier have a used export box come in before the town moved forward with the purchase of the export box. He also addressed the weather tight warrantee on a *used* export box, noting the lifecycle of a new export box would go beyond five-years before they would need to replace the box.

VOTE: 3 - 0 Approved and so declared

Action: [Recommend to Approve](#)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-505

Agenda Date: 9/28/2022

Agenda #: 4.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Discuss Work Session Items as time permits.