



# TOWN OF LEDYARD

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Social Services Board Meeting Minutes - Draft Minutes

### Organizational Meeting (Special Meeting)

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Tuesday, January 21, 2025

5:30 PM

Town Hall Annex

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#### REMOTE MEETING INFORMATION

##### Join Zoom Meeting

<https://us06web.zoom.us/j/81030867909?pwd=LvxVbVFgDL1KACa2MvZp2DVVPb5bhj.1>

**Meeting ID: 810 3086 7909    Passcode: 196075**

**Dial by your location • +1 646 558 8656 US (New York)**

#### I. CALL TO ORDER (By Mayor)

The organizational meeting was called to order by Mayor Allyn III at 5:30 p.m. at the Town Hall Annex Building.

#### II. ROLL CALL

**Present**     Board Member Heather Shipley  
                  Board Member Maria Nott  
                  Board Member Mikayla E. Bozym  
                  Board Member Jacqueline Kapusta

**Absent**     Board Member Tricia Marcek

In addition, the following were present:

Fred B. Allyn III, Mayor

Kristen Chapman, Executive Assistant to the Mayor / Social Services Coordinator

Chairman Naomi Rodriguez - Town Council

#### III. BUSINESS OF THE MEETING

##### 1. MOTION to nominate and vote on Social Services Board Officers:

- Chairman
- Vice-Chairman
- Recording Secretary

Mayor Fred B. Allyn III called for nominations for Board Officers:

Ms. Shipley nominated Ms. Bozym for Chairman. Hearing no further nominations for the Board Chairman, by consensus, Mayor Allyn III closed nominations.

Mayor Allyn III opened the floor for nominations for Vice Chairman. Ms. Bozym nominated Ms. Shipley. Hearing no further nominations for the Board Vice Chairman, by consensus, Mayor Allyn III closed nominations.

Mayor Allyn III opened the floor for nominations for Secretary. Ms. Kapusta volunteered for Secretary. Hearing no further nominations for the Board Secretary, by consensus, Mayor Allyn III closed nominations.

The following slate of Board Officers were approved:

Chairman - Mikalya Bozym  
Vice Chairman - Heather Shipley  
Secretary - Jacqueline Kapusta

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Heather Shipley

**SECONDER:** Maria Nott

**AYE** 4 Shipley Nott Bozym Kapusta

**ABSENT** 1 Marcek

2. MOTION to set the Social Services Board Regular Meeting schedule.

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Heather Shipley

**SECONDER:** Maria Nott

**AYE** 4 Shipley Nott Bozym Kapusta

**ABSENT** 1 Marcek

3. Review duties and responsibilities outlined in Ordinance #100-011 (rev.2) "An Ordinance Establishing a Social Services Board for the Town of Ledyard".

Mayor Allyn III reviewed the duties and responsibilities outlined in the Ordinance.

**RESULT:** DISCUSSED

4. Review Outstanding Items of Business from the former Youth & Social Services Board.

Ms. Chapman provided an update on the 2024 Holiday Programs. Ms. Chapman stated that 81 households were provided with Thanksgiving turkeys and meals and 91 households were provided with a \$20 gift card and Christmas meals. Ms. Chapman added that 99 children received gifts through the Adopt-a-Family program.

Ms. Chapman stated the previous Board was working on ideas to raise funds for Parks & Recreation Summer Camp Scholarships. Ms. Chapman added that scholarships are completely donation based with no tax payer funding allocated. Ms. Chapman reported that \$10,000 in additional ARPA funds have been allocated for summer 2025. Ms. Chapman added that Scott Johnson, Director of Parks & Recreation had approached her with a possible fundraising opportunity to host a semi-professional wrestling tournament. Ms. Chapman stated she is also

working with Mr. Johnson to schedule a fundraising event at Barkin Barley. Ms. Chapman will share fundraising dates via email and will work with Chairman Bozym to call a special meeting if necessary. The Board was tasked with brainstorming additional fundraising and promotional ideas.

**IV. BOARD MEMBER COMMENTS**

None

**V. ADJOURNMENT**

Ms. Shipley moved the meeting be adjourned, seconded by Ms. Kapusta.

The meeting adjourned at 5:41 p.m.

VOTE: 4 - 0 Approved and so declared

Respectively Submitted,

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Chairman Bozym  
Social Services Board

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.