



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Social Services Board

~ AGENDA ~

Organizational Meeting (Special Meeting)

Tuesday, January 21, 2025

5:30 PM

Town Hall Annex

REMOTE MEETING INFORMATION

Join Zoom Meeting

<https://us06web.zoom.us/j/81030867909?pwd=LvxVbVFgDL1KACa2MvZp2DVVPb5bhj.1>

Meeting ID: 810 3086 7909 Passcode: 196075

Dial by your location • +1 646 558 8656 US (New York)

I. CALL TO ORDER (By Mayor)

II. ROLL CALL

III. BUSINESS OF THE MEETING

1. MOTION to nominate and vote on Social Services Board Officers:
 - Chairman
 - Vice-Chairman
 - Recording Secretary
2. MOTION to set the Social Services Board Regular Meeting schedule.
3. Review duties and responsibilities outlined in Ordinance #100-011 (rev.2) “An Ordinance Establishing a Social Services Board for the Town of Ledyard”.

Attachments: [Ord #100-011 \(rev.2\) An Ordinance Establishing a Social Services Board for the Town of Ledyard](#)

4. Review Outstanding Items of Business from the former Youth & Social Services Board.

IV. BOARD MEMBER COMMENTS

V. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1280

Agenda Date: 1/21/2025

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

MOTION to nominate and vote on Social Services Board Officers:

- Chairman
- Vice-Chairman
- Recording Secretary

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1281

Agenda Date: 1/21/2025

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

MOTION to set the Social Services Board Regular Meeting schedule.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1282

Agenda Date: 1/21/2025

Agenda #: 3.

ORDINANCE

Motion/Request:

Review duties and responsibilities outlined in Ordinance #100-011 (rev.2) “An Ordinance Establishing a Social Services Board for the Town of Ledyard”.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

Mayor Comment/Recommendation:

(type text here)

Body:

(type text here)

AN ORDINANCE
ESTABLISHING A SOCIAL SERVICES BOARD
FOR THE TOWN OF LEDYARD

Be it ordained by the Town Council of the Town of Ledyard:

Section 1. Authority

Pursuant to the General Statutes of the State of Connecticut, and Chapter IV, Section 9 of the Charter of the Town of Ledyard, there is hereby established a Social Services Board for the Town of Ledyard.

Section 2. Purpose

The Board shall be responsible for providing outreach and program direction in the delivery of human services to meet the needs of families and individuals in the Town of Ledyard.

Section 3. Duties

The Board will be responsible for receiving and reviewing Social Services Program reports to identify issues and trends and make recommendations. The Board shall perform community outreach and seek potential partnerships for the Social Services Program. The Board shall distribute Social Services Program materials to the community and work to identify families and individuals in need.

Section 4. Fiscal Responsibilities

The Board shall annually review the Social Services Program budget and make recommendations as necessary prior to submission to the Mayor's Office.

The Board shall make recommendations and promote fundraising efforts for Social Service Programs.

Section 5. Social Services Board Membership

The Social Services Board shall be composed of not less than seven (7) members appointed by the Mayor, who shall be electors of the Town of Ledyard.

The Board shall annually elect a Chairman and Recording Secretary from its membership. Regular meetings shall be held per the by-laws of the Social Services Board. Special meetings may be called by a majority of the members of the Board.

Membership on any other Board, Commission, or Committee of the Town of Ledyard shall not preclude membership on the Social Services Board.

In making the original appointments under this ordinance, the Mayor shall designate three members to serve for three (3) years; two members to serve for two (2) years; and two members to serve for one (1) year. Thereafter members shall serve until their successor has qualified or they have been reappointed or removed by the Mayor.

Any member of the Board who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Board. The vacancy shall be filled as herein before provided. Additionally, the Board may vote to waive the requirements of this section in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements of this action.

It shall be the responsibility of the Chairman of the Board to notify the Mayor when a member has not properly performed his/her duties.

Section 6. Implementation

Within two weeks after the adoption date of this ordinance, all current members of the Youth & Social Services Board for the Town of Ledyard shall indicate to the chairman their desire to serve on the Social Services Board.

The chairman shall thereafter report to the Mayor the desires of their members. In addition, the chairman shall make recommendations to the Mayor regarding present members to serve on the Social Services Board.

The Mayor shall appoint members to the Social Services Board no later than the 90 days from the effective date of the Ordinance.

Section 7. Severability

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 8. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Amended and Adopted by the Town Council on: September 25, 2024

S. Naomi Rodriguez
S. Naomi Rodriguez, Chairman

Approved / Disapproved on: 9/26/24

Fred B. Allyn, III.
Fred B. Allyn, III., Mayor

Published on: October 1, 2024

Effective Date: October 22, 2024

Patricia A. Riley
Patricia A. Riley, Town Clerk

Revision: Ordinance #47 "An Ordinance Establishing Youth Services for the Town of Ledyard" Adopted: April 17, 1990; Amended and Adopted: on February 14, 2001; Effective: February 15, 2001. Amended and Renumbered on September 25, 2019; Effective: October 23, 2019. Amended and Renamed on: September 215, 2024.

History:

The Twenty-fourth Town Council (2017-2019) Ordinance Update Initiative: Renumbered Ordinance #47 "Amendment to Ordinance #47 An Ordinance Establishing Youth Services for the Town of Ledyard" to Ordinance #100-011.

2019: Removed from Ordinance "An Ordinance Amending" per Town Attorney, the History paragraphs indicates that the Ordinance was "amended". Section 4 "Youth Advisory Committee" added language regarding attendance and filling vacancies to be consistent with ordinances establishing committees. Added Section 5 "Severability" to be consistent with Town Ordinance format. Added Section 6 "Effective Date" to be consistent with Town Ordinance format.

2020: Title: Added “& Social Services”.

Section 1 Authority: Removed “an amendment to ordinance #47- Per Town Attorney this language was not needed, as the “History” paragraphs indicates that the document was amended.

Section 2 Purpose: Removed “This agency shall be responsible for providing opportunities and programs for positive youth development as well as evaluating, planning, coordinating, and implementing services for youth referred to it by schools, police, juvenile courts, local youth serving agencies, parents and self-referrals by youth” and replaced it with the following: “*This Board shall be responsible for providing outreach and community education to meet the needs of youth, families and individuals in the Town of Ledyard.*”.

Section 3 Duties: Removed: “The Youth Services of the Town of Ledyard shall be responsible for establishing the overall policy and program direction of youth services. This agency of the Town of Ledyard may provide, but shall not be limited to the delivery of, the following services: individual and family counseling; parent training and group therapy; crisis intervention; drug and alcohol awareness and prevention programs; dial-a-teen job placement; court advocacy; information and referral; and outreach programs to insure participation and planning by the entire community for the development of youth services. Such services shall be designed to meet the needs of youth by collaborating with other systems and agencies such as the justice system and schools as well as by the provision of opportunities for positive youth development”. Replaced it with “*This Board will be responsible for receiving and reviewing Youth and Social Services Program reports to identify issues and trends and make recommendations. The Board shall perform community outreach and seek potential partnerships for the Youth and Social Services Program. The Board shall distribute Youth and Social Services Program materials to the community and work to identify youth, families and individuals in need.*”

Added New Section 4 “Fiscal responsibilities”. Former Section 4 became Section 5. Updated Section Title deleting “Advisory” and adding “*and Social Services Membership*”. Removed “As part of Youth Services, a youth advisory” and replaced it with “*The Youth and Social Services Board shall be*”. Removed; “shall be”. Changed Term from two (2) year to “*three (3) year*”. Added; “*all be Ledyard electors, and*”. Removed “public health nursing agency and”. Added “*and a community-at-large member*”. Removed: “and provided further that one-third of the total membership shall consist of members who earn less than 50 percent of their wages or livelihood by delivering services to youths and their families, and who manifest an interest in youth services”. Added: “*The Board shall annually elect a Chairman and Recording Secretary from its membership. Regular meetings shall be held per the by-laws of the Youth and Social Services Board. Special meetings may be called by a majority of the members of the Board. Membership on any other Board, Commission, or Committee of the Town of Ledyard shall not preclude membership on the Youth and Social Services Board.*”

The word “Department” was replaced with “*Program*” throughout the document.

The word “Committee” was replaced with “*Board*” throughout the document to be consistent with the Town Charter.

2024: Ordinance #100-011 “*An Ordinance Establishing a Youth & Social Services Board for the Town of Ledyard*” amended to remove ~~and Youth~~ throughout the document.

Section 1: “*authority*” Removed Chapter 164, Section 10-19m of- and updated Chapter IV, Section 9.

Section 2: “*Purpose*” Paragraph 1 Removed ~~community education~~; Also added “*program direction in the delivery of human services*”.

Section 4: "Fiscal Responsibilities" Paragraph 2 Added "The Board shall make recommendations and promote fundraising efforts for Social Service Programs".

Section 5: "Social Services Board Membership"

Paragraph 1 Replaced Said appointees shall all be Ledyard electors, and include at least one representative from the school system, police, a private youth serving agency, a youth currently under the age of twenty one (21) and a Community at large member. with "shall be electors of the Town of Ledyard".

Paragraph 4 Added the following language: "In making the original appointments under this ordinance, the Mayor shall designate (3) member to serve for three (3) years; 2 members to serve for two (2) years members; two (2) members to serve for one (1) year. Thereafter members; Also removed shall commence to serve their terms immediately upon appointment and.

Section 6: "Implementation" Added paragraphs 1-3.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 25-1283

Agenda Date: 1/21/2025

Agenda #: 4.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Review Outstanding Items of Business from the former Youth & Social Services Board.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)