



# TOWN OF LEDYARD

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Finance Committee Meeting Minutes

Chairman S. Naomi  
Rodriguez

### Regular Meeting

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Wednesday, December 4, 2024

5:00 PM

Town Hall Annex Building - Hybrid  
Format

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### WORKING DRAFT

In -Person: Council Chambers, Town Hall Annex Building

Remote Participation: Information Noted Below:

### Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/86195181552?pwd=wpVx2VPGLcFdbVU1aHnX38tGznIEH9.1>  
by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 861 9518 1552; Passcode:  
671718

#### I CALL TO ORDER

#### II. ROLL CALL

**Present:** Tony Saccone  
Jessica Buhle  
Tim Ryan

In addition, the following were present:

S. Naomi Rodriguez, Town Council Chairman  
Carmen Garcia-Irizarry, Town Councilor  
Fred Allyn, III, Mayor  
Matthew Bonin, Finance Director  
Steve Masalin, Public Works Director/Town Engineer  
James Mann, Director of Emergency Management/Fire Marshall  
Earl (Ty) Lamb, Historic District Commission Chairman  
Karen Parkinson, Historic District Commission  
Sheila Downes, Parent Teacher Organization (PTO)

#### III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

## IV. PRESENTATIONS / INFORMATIONAL ITEMS

None

## V. APPROVAL OF MINUTES

MOTION to approve the Finance Committee Regular Meeting Minutes of November 6, 2024

**RESULT:** APPROVED AND SO DECLARED

**MOVER:** Tim Ryan

**SECONDER:** Jessica Buhle

## VI. Finance Director's Report

## VII. Financial Reports

## VIII. OLD BUSINESS

1. Discussion regarding potential uses for the funding received from the National Opioid Settlement Payments.
2. Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.
- 2-a MOTION to update the American Rescue Plan Act (ARPA) Projects list to transfer the unencumbered balance of \$1,680 from the Nathan Lester House Projects to the Sawmill Projects.

In addition, grant a Bid Waiver to Savy & Sons of Aniston, Connecticut in the amount of \$46,404 due to the lack of receiving the required three bids in response to Bid #2025-03 (Up-Down Sawmill Penstock Repairs/Improvement) in accordance with Ordinance #200-001 (rev.1) "An Ordinance for Purchasing".

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Jessica Buhle

**SECONDER:** Tim Ryan

**AYE:** 3 Saccone, Buhle and Ryan

- 2-b MOTION to appropriate an additional \$74,000 out of the American Rescue Plan Act (ARPA) Funding designated for Youth Mental Health Clinicians to Child and Family Agency for a combined total of \$164,888 to extend the contract to provide services into the 2025/2026 School Year.

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Tim Ryan

**SECONDER:** Jessica Buhle

**AYE:** 3 Saccone, Buhle and Ryan

3. Continued discussion regarding upcoming potential Grant Opportunities.

**RESULT:** CONTINUE

4. Any other Old Business proper to come before the Committee  
None.

VII. NEW BUSINESS

1. MOTION to approve a proposed “Authorizing Resolution of the of the Ledyard Town -Council State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security” as contained in the draft dated November 25, 2024.

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Tim Ryan

**SECONDER:** Tony Saccone

**AYE:** 3 Saccone, Buhle and Ryan

2. MOTION to approve two tax refunds in the combined total amount of \$6,559.73 with each exceeding \$2,400.00 in accordance with tax collector departmental procedures.
- Marlie Schmidt \$3,901.97
  - Anthony & Genelle Smith \$2,657.76

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Jessica Buhle

**SECONDER:** Tim Ryan

**AYE:** 3 Saccone, Buhle and Ryan

3. MOTION to approve the Town Council Department Fiscal Year 2025/2026 Budget in the amount of \$226,728.

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Tim Ryan

**SECONDER:** Jessica Buhle

**AYE:** 3 Saccone, Buhle and Ryan

4. MOTION to approve the Town Council Department Fiscal Year 2025/2026 Capital Improvement Budget in the total amount of \$1,500.

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Jessica Buhle

**SECONDER:** Tim Ryan

**AYE:** 3 Saccone, Buhle and Ryan

**\*\*ADD ON\*\***

- 5. MOTION to grant a Bid Waiver to Perkins Home Improvement LLC of Norwich, CT in the amount of \$20,700 due to lack of receiving the required three bids in response to Bid #072-PI-31 (Rehabilitation Work - 43 Blacksmith Dr.) in accordance with Ordinance #200-001 (rev.1) "An Ordinance for Purchasing".

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Tim Ryan

**SECONDER:** Jessica Buhle

**AYE:** 3 Saccone, Buhle and Ryan

- 6. Review draft preliminary Budget Work Session Schedule for Fiscal Year 2025/2026.

**RESULT:** DISCUSSED

- 7. Any other New Business proper to come before the Committee.

IV ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.