



TOWN OF LEDYARD Library Commission

Bill Library
718 Colonel Ledyard Highway
Ledyard, Connecticut 06339

REGULAR MEETING

Gales Ferry Library
18 Hurlbutt Road
Gales Ferry, Connecticut
06335

~ MINUTES~

Monday, August 18, 2025

7:00 PM

Bill Library

I. **CALL TO ORDER** – The Meeting was called to order by Chair Bolduc at 7:00 p.m.

II. **ROLL CALL**

Present: Chair John Bolduc
Committee Member Barbara Candler
Committee Member Cynthia Wright
Committee Elizabeth Rumery
Secretary Ellin Grenger
Vice Chair Rolf Racich
Town Council Liaison Carmen Garcia
Committee Member Wendy Hellekson
Treasurer Ralph Hightower

Excused: Committee Member Peter Diette

Absent:

In addition, the following were present:
Amber Lavalee, Library Director
Carmen Garcia – Town Council Liaison

III. **RESIDENT & PROPERTY OWNERS COMMENTS**

IV. **PRESENTATIONS / INFORMATIONAL ITEMS**

V. **MEMBER COMMENTS**

Committee Member Wendy Hellekson informed us that the Preston Town Library is looking for a librarian

VI. **REPORTS**

1. **Treasurer Report**

Because there was no activity in July for any account there was no Treasurer's Report.

2. **Director's Report**

Library news:

1. **Staffing Updates**

- Stephanie Akers has resigned from her position as Library Associate due to health reasons.
- Amanda Marcelynas, a Ledyard community member and library patron, will begin training as a new Library Associate on August 13.
- Sarah Desormier will return to the Ledyard Library as a substitute-only staff member.

2. Legislative Compliance – Bill No. 1271

- Requires updates to the Collection Development & Maintenance Policy, Library Display & Program Policy, and Materials Review & Reconsideration Policy by Oct 1, 2025.
- Drafts are underway, with updates to the Collection Development and Materials Review policies already completed.

3. Programming and Events

- Summer Reading had 330 registrations and 2,300+ adventures logged.
- Fall programs planned include:
 - o Bookbinding workshop
 - o Victorian tea event
 - o “Dying to meet you” Funeral home presentation

4. Collection Development & Weeding

- Transitioning primary book ordering to Ingram to address B&T vendor delays; staff feedback mostly positive, final assessment pending.
- Nonfiction weeding underway at both branches

5. Social Media

- Drue has significantly improved social media presence, contributing to increased program attendance.
- Assistant librarians note patrons have mentioned they learned about recent events via Drue’s cross-posting on community pages.

6. Annual Report

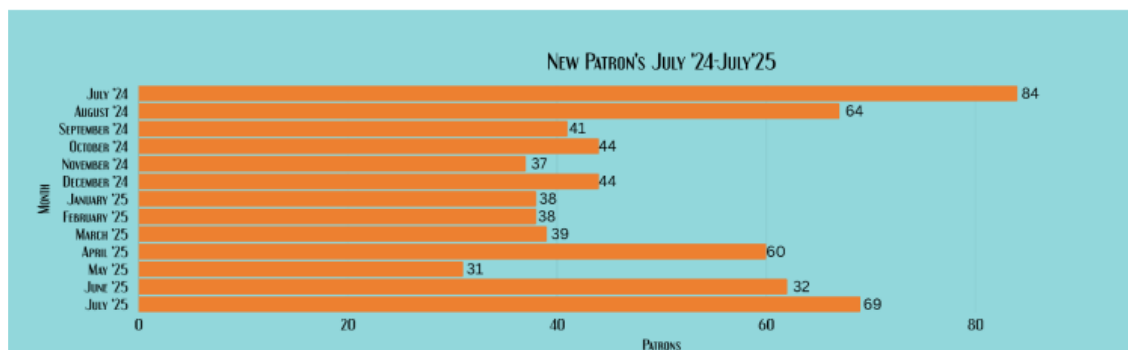
- Preparation progressing steadily.

7. Building

- Public works ripped out the weeds from the side of Bill, and planted Wild Flower seeds.

Checkouts (includes renewals and items Checked out from ILL)

	June 25	July 25
Bill Checkouts	3386	4113
GFCcheckouts	2865	3346



MOTION: To lower the number of monthly Hoopla checkouts from 4 to 3.

Moved by John Bolduc seconded by Rolf Racich.

VOTE: 8-0-0 Approved and so declared.

3. Investment Working Group

Sal Tocco from Janney reviewed the performance of the Bill Association accounts for the second quarter of 2025. He discussed the managers of each account and the top holdings for each account. While the Russell 1000 Value was up 4.89% year to date the combined Janney Funds were up 6.28%. The Working Group is satisfied with the results.

4. Consortium Working Group

MOTION: To disband work group

Moved by Rolf Racich, seconded by Ralph Hightower .

VOTE: 8-0-0 Approved and so declared.

5. Friends of the Ledyard Library Report

The Friends book sale is August23 to September 6 .Please volunteer to assist them in this fundraising effort that benefits the library.

6. Report from the Library Director Assessment Committee

Wendy provided an update but no formal report read at this time.

VII. APPROVAL OF MINUTES

MOTION to approve the Regular Meeting Minutes Of June 16, 2025)

Moved by Mr. Hightower, seconded by Ms. Rumery.

VOTE:7-0-1 (Mr. Hightower abstained) Approved and so declared

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

1. Motion to update the Donations and Gifts Policy by adding the underlined wording below in the Monetary Gifts section under Types of Gifts.
 - a. As a general rule, monetary gifts under \$250 that are not donated for a specific purpose will be deposited in the Library Commission Special Fund. Monetary gifts of \$250 and over **or any monetary gift donated as a result of an annual appeal** that are not donated for a specific purpose will be held by the Bill Library Association in a separate professionally managed account and used for areas of highest need at Bill or Gales Ferry Library as determined by the Library Commission in consultation with the Library Director. Gifts donated for a specific purpose will be deposited in the Library Commission Special Fund.

Motion by Mr. Hightower, Mr. Racich seconded.

VOTE: 8-0-0 Approved and so declared

X. NEXT MEETING

Next Meeting date, September 15, 2025 at 7:00 will be held at the Gales Ferry Library.

XI. ADJOURNMENT

MOTION to adjourn.

Moved by Ms. Wright, seconded by Ms Hellekson.

VOTE: 8-0 - 0 Approved and so declared

The meeting adjourned at 7:38 p.m.

Respectfully submitted,

John Bolduc, Chair