



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Historic District Commission

~ AGENDA ~

Chairman Karen
Parkinson

Special Meeting

Monday, March 2, 2026

6:00 PM

Town Hall Annex -Hybrid Format

REMOTE MEETING INFORMATION

Zoom Meeting Link:

<https://ledyardct.zoom.us/j/83679958156?pwd=jIKOFxYd3f0M3dXsFTONOEIVpkedF.1>

Meeting ID: 836 7995 8156

Passcode: 877315

One tap mobile:

+13092053325,,83679958156#,,,,*877315# US

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPOINTMENT OF ALTERNATES
- IV. RESIDENTS & PROPERTY OWNERS COMMENTS
- V. REVIEW AND APPROVAL OF MINUTES
- VI. TOWN COUNCIL LIAISON REPORT
 - 1. Town Council Liaison - Councilor Ty Lamb.

VII. CHAIRPERSON REPORT

- 1. General Report.
- 2. Financial Report.

Attachments: [Sawmill donation account report 2-18-26](#)
[Capital account YTD 2-18-26](#)
[General fund YTD 2-18-26](#)
[NLH donation account YTD report 2-18-26](#)

VIII. CORRESPONDENCE

- 1. Correspondence.

COMMITTEE REPORT

- 1. Sawmill Committee.

2. Nathan Lester House - Mr. Kelley.
3. Research/Preservation - Ms. Chittim.
4. Center School - Mr. Geer.
5. Social Media - Ms. Lamb.

X. NEW BUSINESS

1. Motion to APPROVE the Special Meeting Minutes from February 9, 2026, as written.
Attachments: [Historic minutes special mtg 2-9-26](#)
2. Discussion in response to Dave Schroeder's request for HDC assistance with Gales Ferry Historic District having local zoning recognition.
3. Discussion and approval for film making use of Nathan Lester House.

XI. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0239

Agenda Date: 3/2/2026

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Town Council Liaison - Councilor Ty Lamb.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0242

Agenda Date: 3/2/2026

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

General Report.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0244

Agenda Date: 3/2/2026

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Financial Report.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

YEAR-TO-DATE BUDGET REPORT 2-18-26

FOR 2026 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
20810201 DONATIONS/GRANTS EXPENSES									
20810201	54202 24202 SAWMILL DO	7,232	769	8,001	.00	.00	8,001.00	.0%	
	TOTAL DONATIONS/GRANTS EXPENSES	7,232	769	8,001	.00	.00	8,001.00	.0%	
	TOTAL DONATIONS AND GRANTS	7,232	769	8,001	.00	.00	8,001.00	.0%	
	TOTAL EXPENSES	7,232	769	8,001	.00	.00	8,001.00		

YEAR-TO-DATE BUDGET REPORT 2-18-26

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	7,232	769	8,001	.00	.00	8,001.00	.0%
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** END OF REPORT - Generated by Christina Hostetler **

Town and Schools of Ledyard



YEAR-TO-DATE BUDGET REPORT 2-18-26

FOR 2026 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0210	CAPITAL & NON RECURRING	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
21010103 HISTORIC DISTRICTS								
21010103	54300 REP MAINT	18,579	0	18,579	.00	.00	18,579.00	.0%
21010103	54500 BLDG MAINT	33,378	10,000	43,378	10,639.17	2,500.00	30,239.04	30.3%
21010103	54500 G0014 BLDG MAINT	39,765	0	39,765	39,764.83	.00	.00	100.0%
	TOTAL HISTORIC DISTRICTS	91,722	10,000	101,722	50,404.00	2,500.00	48,818.04	52.0%
	TOTAL CAPITAL & NON RECURRING	91,722	10,000	101,722	50,404.00	2,500.00	48,818.04	52.0%
	TOTAL EXPENSES	91,722	10,000	101,722	50,404.00	2,500.00	48,818.04	

YEAR-TO-DATE BUDGET REPORT 2-18-26

FOR 2026 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	91,722	10,000	101,722	50,404.00	2,500.00	48,818.04	52.0%	

** END OF REPORT - Generated by Christina Hostetler **

YEAR-TO-DATE BUDGET REPORT 2-18-26

FOR 2026 13								
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10110103 HISTORIC DISTRICTS								
10110103	54500 BLDG MAINT	7,500	0	7,500	1,280.00	.00	6,220.00	17.1%
10110103	54501 SML MAINT	3,151	864	4,015	.00	.00	4,015.00	.0%
10110103	56100 OPERATING	4,015	-864	3,151	1,268.53	1,196.47	686.00	78.2%
10110103	56101 SML OPERAT	1,605	0	1,605	628.37	306.63	670.00	58.3%
10110103	58790 MISC EXP	1,500	0	1,500	.00	.00	1,500.00	.0%
	TOTAL HISTORIC DISTRICTS	17,771	0	17,771	3,176.90	1,503.10	13,091.00	26.3%
	TOTAL GENERAL FUND	17,771	0	17,771	3,176.90	1,503.10	13,091.00	26.3%
	TOTAL EXPENSES	17,771	0	17,771	3,176.90	1,503.10	13,091.00	

YEAR-TO-DATE BUDGET REPORT 2-18-26

FOR 2026 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	17,771	0	17,771	3,176.90	1,503.10	13,091.00	26.3%	

** END OF REPORT - Generated by Christina Hostetler **

YEAR-TO-DATE BUDGET REPORT 2-18-26

FOR 2026 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES		BUDGET	USED
20810201 DONATIONS/GRANTS EXPENSES									
20810201	54203 24203 LESTER DON	13,556	375	13,931	3,300.00	.00		10,630.57	23.7%
	TOTAL DONATIONS/GRANTS EXPENSES	13,556	375	13,931	3,300.00	.00		10,630.57	23.7%
	TOTAL DONATIONS AND GRANTS	13,556	375	13,931	3,300.00	.00		10,630.57	23.7%
	TOTAL EXPENSES	13,556	375	13,931	3,300.00	.00		10,630.57	

YEAR-TO-DATE BUDGET REPORT 2-18-26

FOR 2026 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	13,556	375	13,931	3,300.00	.00	10,630.57	23.7%	

** END OF REPORT - Generated by Christina Hostetler **



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0243

Agenda Date: 3/2/2026

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Correspondence.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0245

Agenda Date: 3/2/2026

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Sawmill Committee.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0246

Agenda Date: 3/2/2026

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Nathan Lester House - Mr. Kelley.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0247

Agenda Date: 3/2/2026

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Research/Preservation - Ms. Chittim.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0250

Agenda Date: 3/2/2026

Agenda #: 4.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Center School - Mr. Geer.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0248

Agenda Date: 3/2/2026

Agenda #: 5.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Social Media - Ms. Lamb.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0249

Agenda Date: 3/2/2026

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Motion to APPROVE the Special Meeting Minutes from February 9, 2026, as written.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

Historic District Commission

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Chairman Karen
Parkinson

Special Meeting

Monday, February 9, 2026

7:00 PM

Town Hall Annex -Hybrid Format

I. CALL TO ORDER

The Special Meeting was called to order by Chairperson Parkinson at 7:06 p.m.

Chairperson Parkinson said this was a special meeting to make up for the cancelled meeting on January 26, due to inclement weather.

Also in attendance were Eric Treaster and Dave Schroeder.

Ms. Chittim was present but left early and only participated in the first vote for the Commission's slate.

II. ROLL CALL

- Present** Commissioner Douglas Kelley
 Commissioner Kelly Lamb
 Commissioner Ammie Chittim
 Chairman Karen Parkinson
 Commissioner Rebecca Watford
- Alternate** Alternate Member Vincent Godino
 Alternate Member Kenneth Geer
 Alternate Member Anne Roberts-Pierson

- 1. Election of Officers.
Chairman.
Vice-Chairman.
Clerk.

Motion to APPROVE slate as Karen Robinson for Chairperson, Doug Kelley for Vice-Chairperson, and Kelly Lamb for Clerk.

RESULT: APPROVED AND SO DECLARED

MOVER: Ammie Chittim

SECONDER: Douglas Kelley

AYE 5 Kelley Lamb Chittim Parkinson Watford

III. APPOINTMENT OF ALTERNATES

Not needed.

IV. RESIDENTS & PROPERTY OWNERS COMMENTS

Mr. Schroeder presented a request for the Historic District Commission to submit the application to re-establish the Gales Ferry Districts as Historic sites. Chairperson Parkinson said the Commission would not be able to act on this topic during a special meeting but could put it on the Commission's next Regular Meeting's agenda. Mr. Treaster said he was at the meeting to support Mr. Schroeder's idea.

V. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting Minutes from December 15, 2025, as written.

RESULT: APPROVED AND SO DECLARED

MOVER: Douglas Kelley

SECONDER: Rebecca Watford

AYE 5 Kelley Lamb Chittim Parkinson Watford

VI. TOWN COUNCIL LIAISON REPORT

1. Town Council Liaison - Councilor Ty Lamb.

Town Councilor Lamb was not present to give a report.

Chairperson Parkinson said at the next meeting the Commission can review the Land Use/Planning/Public Works Committee minutes from their February 2, 2026, meeting which most of the Commissioners attended.

RESULT: DISCUSSED

VII. CHAIRPERSON REPORT

1. General Report.

Chairperson Parkinson gave a very general report that it was an easy transition to the Chairperson position and she looks forward to her role on the Commission. She asked all the Commissioners to review the roles of Commissions vs. Committees. For example, Commissions receive authority through State Statues and are considered subject matter experts in their realms whereas Committees are assigned tasks by the Town Council.

RESULT: DISCUSSED

2. Financial Report.

Mr. Godino reported that Ian Stammel, Assistant Finance Director, fixed the error where he had reversed the budget allocations of NLH and the Sawmill. Mr. Godino added that tasks should be moved along so there is not a rush to complete them at the end of the fiscal year. Mr. Kelley said he would meet with Mr. Godino to review the NLH tasks and possible new purchase orders. Mr. Godino said the proposed budget was increased by \$3,000, mostly for event support for the NLH.

RESULT: DISCUSSED

VIII. CORRESPONDENCE**1. Correspondence.**

Resident speaker, Dave Schroeder's document on Re-establishing Village Districts and Design Guidelines was added.

Karen Parkinson said she would like the minutes from the Land Use/Panning Public Works Committee from their meeting on February 2, 2026, added once the minutes are ready.

IX. COMMITTEE REPORT**1. Sawmill Committee.**

Mr. Godino reported that Mr. Gonang has been assisting with the dam fix. Together they put together a Capital budget request. The next step would be to hire an engineering firm to help decide which of the two concepts should be used and to assist with a price estimate. From there an RFP could be created. Chairperson Parkinson said possible action can be taken at the next Commission meeting. Chairperson Parkinson asked Ms. Roberts-Pierson if she could research the history of the pond since the Commission only has history of the Mill. Specifically, the last time it was dredged (possibly in the 1970's) and how deep it was. Ms. Roberts-Pierson said the research won't be too difficult.

RESULT: DISCUSSED

2. Nathan Lester House - Mr. Kelley.

Activity this past month and more has been limited by winter weather, but has included:

- . Cleanup of holiday decor
- . Preparation of house against weather
- . Estimates for tree removal and for work in cellar. Coordination with Ledyard Historical Society and Garden Club. Coordination of proposed American Heritage Girls project

The American Heritage Girls project (Stars and Stripes Award) is for a timber-framed garden shed, no larger than 10 x 15, to go within the bounds of the stone walls in the Orchard Field behind the house. When the plans are more complete, the applicant will present to this Commission for approval. We do expect to handle a Certificate of Appropriateness as part of the project.

Chairperson Parkinson said the Conservation Commission is trying to set up a Ledyard Trails Task Force to involve all organizations involved in trails and maintenance in the Town. There will be a meeting at some point. There is a similar trail force in Groton which meets quarterly.

RESULT: DISCUSSED

3. Research/Preservation - Ms. Chittim.

Ms. Chittim asked if she could answer any questions at the beginning of the meeting since she had to leave the meeting early. She had no new information to report. Chairperson Parkinson thanked her for speaking at the last Land Use/Planning/Public Works Committee meeting.

Chairperson Parkinson encouraged members to attend the Town Council meeting on Wednesday February 11. During this meeting there will be a vote regarding appointing the Commission to serve as a Historic Properties Study Committee for the Spicer Homestead Ruins. Chairperson Parkinson added that the Finance Committee previously approved a space of 4.4 acres and she wants to hold to that size.

RESULT: DISCUSSED

4. Center School - Mr. Geer.

Mr. Geer said there was nothing to report.

Ms. Watford said she would like to meet with Mr. Geer about opening the School more often this year. Mr. Geer said the School is open when the Town Green is open. Ms. Watford said she is willing to help with increased school openings.

RESULT: DISCUSSED

5. Social Media - Ms. Lamb.

Ms. Lamb reported that social media is slow right now and asked for pictures to post. Chairperson Parkinson suggested posting the proposed Spicer Ruin photos. Mr. Godino said there may be some photo opportunities of the Sawmill that can be used (once the snow clears) of the logging process from start to finish, maybe even a video. Mr. Schroeder said he has historical photos of Mount Decatur he could share.

RESULT: DISCUSSED

X. NEW BUSINESS

1. Review of the Historic District Commission’s Rules of Procedure.

Chairperson Parkinson read the portions of the Rules of Procedure stating that she wants to remove the fiscal portions from the Chairperson's duties. The Commission attempted to determine the "correct" way to delete the fiscal wording from the Chairperson's responsibilities and create a fiscal agent. The Fiscal Agent Role existed previously and would like to revert to that.

Motion to REINSTATE a Fiscal Agent Position to the Rules of Procedure.

RESULT: APPROVED AND SO DECLARED

MOVER: Douglas Kelley

SECONDER: Kelly Lamb

AYE 4 Kelley Lamb Parkinson Watford

EXCUSED 1 Chittim

XI. ADJOURNMENT

Motion to ADJOURN the Special Meeting at 8:03 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Douglas Kelley

SECONDER: Karen Parkinson

AYE 4 Kelley Lamb Parkinson Watford

EXCUSED 1 Chittim

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0289

Agenda Date: 3/2/2026

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Discussion in response to Dave Schroeder's request for HDC assistance with Gales Ferry Historic District having local zoning recognition.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 26-0290

Agenda Date: 3/2/2026

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Discussion and approval for film making use of Nathan Lester House.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)