



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Historic District Commission

~ AGENDA ~

Chairman Ty Lamb

Special Meeting

Monday, October 28, 2024

7:00 PM

Town Hall Annex -Hybrid Format

REMOTE MEETING INFORMATION

Zoom Meeting Link:

<https://us06web.zoom.us/j/89517418579?pwd=gtvLMjE9HqL3M4OTgOFTEo70eVg7wj.1>

Meeting ID: 895 1741 8579

Passcode: 469556

Dial by your location

+1 646 558 8656 US (New York)

I. CALL TO ORDER

II. ROLL CALL

III. APPOINTMENT OF ALTERANTES

IV. RESIDENTS & PROPERTY OWNERS COMMENTS

V. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting Minutes from September 16, 2024, as written.

Attachments: [Historic 9-16-24](#)

VI. TOWN COUNCIL LIAISON REPORT

1. Town Council Liaison - Councilor Tim Ryan.

VII. CHAIRMAN REPORT

1. General Report.
2. Financial Report.

Attachments: [Sawmill donation account report 10-22-23](#)

[ARPA YTD 10-22-24](#)

[Capital account YTD 10-22-24](#)

[General fund YTD 10-22-24](#)

[NLH donation account YTD report 10-22-24](#)

VIII. CORRESPONDENCE

1. Correspondence.

IX. COMMITTEE REPORTS

1. Sawmill Committee - Mr. Barnes.
2. Nathan Lester House - Mr. Kelley.
3. Research/Preservation - Ms. Chittim.
4. Center School - Mr. Geer.
5. Social Media - Ms. Lamb.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Motion to APPROVE the Historic District Commission 2025 meeting date calendar as written.

Attachments: [Historic meeting schedule 2025](#)

XII. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0933

Agenda Date: 10/28/2024

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Motion to APPROVE the Regular Meeting Minutes from September 16, 2024, as written.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

Historic District Commission

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Chairman Ty Lamb

Regular Meeting

Monday, September 16, 2024

7:00 PM

Town Hall Annex -Hybrid Format

I. CALL TO ORDER

The Regular Meeting was called to order by Chairman Lamb at 7:00 p.m.

II. ROLL CALL

Present Commissioner William Barnes
Commissioner Douglas Kelley
Chairman Ty Lamb
Commissioner Kelly Lamb
Alternate Member Karen Parkinson

Excused Alternate Member Vincent Godino
Alternate Member Kenneth Geer
Commissioner Ammie Chittim

Also in attendance was Tom Baudro originally from Barrett Park. He also spent 16 years on the Planning Commission.

III. APPOINTMENT OF ALTERNATES

Ms. Parkinson was appointed as a voting member.

IV. RESIDENTS & PROPERTY OWNERS COMMENTS

V. REVIEW AND APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting Minutes from July 15, 2024, as written.

RESULT: APPROVED AND SO DECLARED

MOVER: Ty Lamb

SECONDER: Karen Parkinson

AYE 5 Barnes Kelley Lamb Lamb Parkinson

EXCUSED 3 Godino Geer Chittim

VI. TOWN COUNCIL LIAISON REPORT

1. Town Council Liaison - Councilor Tim Ryan.

Not report. Councilor Tim Ryan was not in attendance.

VII. CHAIRMAN REPORT

1. General Report.

Since the last Historic meeting in July there has been some recurring lead issues at the Nathan Lester home, Mayor Allyn III is involved.

Ms. Chittim who is absent tonight, leads the Preservation Committee, description of the strategic gardens. Ms. Parkinson will discuss her project and her attendance at the Land Use Committee meeting.

RESULT: DISCUSSED

2. Financial Report.

Chairman Lamb discussed current balances of the following accounts. He believes the amount that was given to the Commission on September 10, 2024, to be inaccurate. Chairman Lamb will speak with Matt Bonin, Finance Director.

Sawmill Donation account - \$8,000.00, seems accurate.

ARPA - There seems to have more funds than expected. Will need to create a new Purchase Order to update the value.

Issues with missing invoices from Holdridge's. The Commission continues to have issues with the timing of invoices and payment.

Currently there are Sawmill invoices for Electrical.

Need to obtain the Quiet Corner balance.

There are a several Sawmill purchase orders, need to confirm receipts.

ARPA milestone payments are being updated.

The Sawmill siding and Black Smith Shop purchase orders were issued.

Chairman Lamb asked the Commission to please bring it to his attention if any purchase orders are missing.

Strategic plans, Committees will be going into budget time. Chairman Ty asked for Committees to update budgets to be presented at the next meeting. The Town has capital accounts. Long term visions to be brought up for discussion to present later to the Town.

VIII. CORRESPONDENCE**1. Correspondence.**

Mr. Kelley Email regarding Mount Decatur email. See attached.

IX. COMMITTEE REPORTS**1. Sawmill Committee - Mr. Barnes.**

Applying for State application (certification) - The cost for a company to assist with the application was huge. Mr. Ganong, Mr. Godino and Mr. Barnes put the application together instead. The application was approved in three days. The Commission will ask the Town Engineer to sign off on the application. Mr. Barnes said it will allow the Commission to get to the selection process in October. If there are less than three estimates the Commission will need to go to the Town Council for a waiver.

The Sawmill Fall season will start in October, every Saturday.

RESULT: DISCUSSED

2. Nathan Lester House - Mr. Kelley.

On Saturday, September 7, the Ledyard Garden Club celebrated its 60th anniversary. The occasion was commemorated in the Great Oak Garden on the Lester House property. A presentation followed the history of the club, including the garden, and plans for its future. The Commission wishes the Ledyard Garden Club the very best at this significant milestone and success in its future. The Commission's partnership with the Garden Club is critical to the success of the Lester House property.

The restoration work of the East side of the house remains on hold. It will resume once the caretaker-tenant family has vacated the quarters behind the museum. The results of the Ledge Light Health Department report have been reviewed by the Town administration. It is not possible to remediate the quarters for continued residence without an outlay which the Town does not have available. The next step details are pending after the primary safety imperative is achieved.

The Museum continues to be in use and is not subject to the Health Department restrictions. Cautionary cleaning will continue.

Other options will need to be explored, without a caretaker in the house. The top priority is to get the caretakers out of the house safely, then create a plan of action going forward. Possibility to work with Grant writers to further enhance the house usages. Long term project.

RESULT: DISCUSSED

3. Research/Preservation - Ms. Chittim.

Big items: developing strategic plans. Education and research ideas.

Lambtown Park- Ms. Parkinson, received an offer from the Ledyard Football team to assist.

Need to start with "dig safe". Co-ordinate with the Beautification Committee and the Garden Club.

Signs- 9 miles house, house on Whalehead Road (Mark Stoddard), Latham house on Shewville Road. Trail section signs.

Spicer Site - Attended the last Land Use meeting. Ms. Parkinson showed a whiteboard map she has been working on detailing the Spicer area. The site has interesting markers. Some miscommunication happened showing the 4.4 acres vs. an actual survey. Chairman Lamb's impression is that the current Town Council members are in favor of the concept. Need to have an official survey completed. There is a little uneasiness about the Commission administrating this property. Chairman Lamb will verify with Councilor Gary Paul and the Land Use Committee to the agreed to path.

RESULT: DISCUSSED

4. Center School - Mr. Geer.

Chairman Lamb reported that 26-46 people came to visit the school when it was recently opened. Talks were held of the one room school room and the Lambtown Road School House.

Mr. Baudro spoke of the consolidated school project. No new buildings could be built during the war. The first consolidated school was opened in September 1949. After the Nautilus was built at Electric Boat the Town's population grew quickly.

RESULT: DISCUSSED

5. Social Media - Ms. Lamb.

Not a lot of activity. There is a total of 158 followers 76.4% woman and 23.6% Men. 79 of the followers are from Ledyard and 5 from Gales Ferry.

Will be posting the hours for the Sawmill, which is every Saturday in October from 1:00-4:00.

Will continue to post occasional historic pictures of "around town" and updates of the Commission's historical sites.

RESULT: DISCUSSED

X. OLD BUSINESS

1. Any Other Old Business to come before the Commission.

Mount Decator - The Commission agreed that it should have weighed in during the Planning and Zoning meeting last spring. Two applications have been submitted and withdrawn. Mr. Kelley typed out an email to be sent out regarding the effect with the Commission.

Housing units in Gales Ferry - Mr. Kelley attended the Inland/Wetlands meeting. There was general concern regarding how it will affect the Gales Ferry district.

Chairman Lamb said the Commission needs to work more with other Town Committees to be

more proactive. The Commission needs to have more vision as well as 5-, 10-, and 50- year plans.

RESULT: DISCUSSED

XI. NEW BUSINESS

1. Any Other New Business to come before the Commission.

The Farmer's Market is becoming larger. The 2024 season has completed. Idea for the Commission to have a booth at the market in 2025.

The Town Library asked the Commission to set up a booth on October 5, 2024, for the Ledyard Library History Day and the Library's anniversary.

RESULT: DISCUSSED

XII. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 8:00 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Ty Lamb

SECONDER: Karen Parkinson

AYE 5 Barnes Kelley Lamb Lamb Parkinson

EXCUSED 3 Godino Geer Chittim

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0925

Agenda Date: 10/28/2024

Agenda #: 1.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0926

Agenda Date: 10/28/2024

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:
General Report.

Background:
(type text here)

Department Comment/Recommendation:
(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0927

Agenda Date: 10/28/2024

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Financial Report.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

YEAR-TO-DATE BUDGET REPORT 10-22-24

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
20810201 DONATIONS/GRANTS EXPENSES								
20810201	54202 24202 SAWMILL DO	6,774	1,228	8,002	.00	.00	8,002.00	.0%
	TOTAL DONATIONS/GRANTS EXPENSES	6,774	1,228	8,002	.00	.00	8,002.00	.0%
	TOTAL DONATIONS AND GRANTS	6,774	1,228	8,002	.00	.00	8,002.00	.0%
	TOTAL EXPENSES	6,774	1,228	8,002	.00	.00	8,002.00	

YEAR-TO-DATE BUDGET REPORT 10-22-24

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	6,774	1,228	8,002	.00	.00	8,002.00	.0%	
** END OF REPORT - Generated by Christina Hostetler **								

YEAR-TO-DATE BUDGET REPORT 10-22-24

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0210	CAPITAL & NON RECURRING	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
21010103 HISTORIC DISTRICTS								
21010103	54500 G0014 BLDG MAINT	157,311	0	157,311	89,709.51	.00	67,601.49	57.0%
	TOTAL HISTORIC DISTRICTS	157,311	0	157,311	89,709.51	.00	67,601.49	57.0%
	TOTAL CAPITAL & NON RECURRING	157,311	0	157,311	89,709.51	.00	67,601.49	57.0%
	TOTAL EXPENSES	157,311	0	157,311	89,709.51	.00	67,601.49	

YEAR-TO-DATE BUDGET REPORT 10-22-24

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	157,311	0	157,311	89,709.51	.00	67,601.49	57.0%	

** END OF REPORT - Generated by Christina Hostetler **

Town and Schools of Ledyard



YEAR-TO-DATE BUDGET REPORT 10-22-24

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0210	CAPITAL & NON RECURRING	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
21010103 HISTORIC DISTRICTS								
21010103	54500 BLDG MAINT	27,398	10,000	37,398	5,450.00	.00	31,947.54	14.6%
21010103	54500 G0014 BLDG MAINT	157,311	0	157,311	89,709.51	.00	67,601.49	57.0%
	TOTAL HISTORIC DISTRICTS	184,709	10,000	194,709	95,159.51	.00	99,549.03	48.9%
	TOTAL CAPITAL & NON RECURRING	184,709	10,000	194,709	95,159.51	.00	99,549.03	48.9%
	TOTAL EXPENSES	184,709	10,000	194,709	95,159.51	.00	99,549.03	

YEAR-TO-DATE BUDGET REPORT 10-22-24

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	184,709	10,000	194,709	95,159.51	.00	99,549.03	48.9%	

** END OF REPORT - Generated by Christina Hostetler **

Town and Schools of Ledyard



YEAR-TO-DATE BUDGET REPORT 10-22-24

FOR 2024 13								
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10110103 HISTORIC DISTRICTS								
10110103	52205 CONTR EXP	16,000	-500	15,500	15,500.00	.00	.00	100.0%
10110103	54500 BLDG MAINT	6,625	-502	6,123	6,123.20	.00	-.20	100.0%
10110103	54501 SML MAINT	3,800	1,325	5,125	3,814.42	.00	1,310.58	74.4%
10110103	56100 OPERATING	3,075	0	3,075	1,845.01	.00	1,229.99	60.0%
10110103	56101 SML OPERAT	1,750	-323	1,427	1,376.69	.00	50.31	96.5%
10110103	58790 MISC EXP	1,500	0	1,500	1,500.00	.00	.00	100.0%
TOTAL HISTORIC DISTRICTS		32,750	0	32,750	30,159.32	.00	2,590.68	92.1%
TOTAL GENERAL FUND		32,750	0	32,750	30,159.32	.00	2,590.68	92.1%
TOTAL EXPENSES		32,750	0	32,750	30,159.32	.00	2,590.68	

YEAR-TO-DATE BUDGET REPORT 10-22-24

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	32,750	0	32,750	30,159.32	.00	2,590.68	92.1%	

** END OF REPORT - Generated by Christina Hostetler **

YEAR-TO-DATE BUDGET REPORT 10-22-24

FOR 2024 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
20810201 DONATIONS/GRANTS EXPENSES									
20810201	54203 24203 LESTER DON	11,337	4,015	15,352	1,500.00	.00	13,852.37	9.8%	
	TOTAL DONATIONS/GRANTS EXPENSES	11,337	4,015	15,352	1,500.00	.00	13,852.37	9.8%	
	TOTAL DONATIONS AND GRANTS	11,337	4,015	15,352	1,500.00	.00	13,852.37	9.8%	
	TOTAL EXPENSES	11,337	4,015	15,352	1,500.00	.00	13,852.37		

YEAR-TO-DATE BUDGET REPORT 10-22-24

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	11,337	4,015	15,352	1,500.00	.00	13,852.37	9.8%
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** END OF REPORT - Generated by Christina Hostetler **



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0886

Agenda Date: 10/28/2024

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Correspondence.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0928

Agenda Date: 10/28/2024

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Sawmill Committee - Mr. Barnes.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0929

Agenda Date: 10/28/2024

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Nathan Lester House - Mr. Kelley.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0930

Agenda Date: 10/28/2024

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Research/Preservation - Ms. Chittim.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0931

Agenda Date: 10/28/2024

Agenda #: 4.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Center School - Mr. Geer.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0932

Agenda Date: 10/28/2024

Agenda #: 5.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Social Media - Ms. Lamb.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0881

Agenda Date: 10/28/2024

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Motion to APPROVE the Historic District Commission 2025 meeting date calendar as written.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3220
FAX (860) 464-1126
mayor.clerk@ledyardct.org

TO: Chairperson Historic Commission

FROM: Christina Hostetler, Town Hall Assistant

DATE: October 28, 2024

SUBJECT: 2025 Calendar Meeting Dates

RE: General State Statutes of Connecticut Section-1-225

In accordance with the above Statute, it is time to file your meeting dates for the coming year.

You may want to note if your meeting falls on a Monday please check the calendar for the legal holidays, in which case you might want to cancel or change the meeting date. Also, the schedule must be a thirteen (13) month calendar; inclusive of January 2026.

Please review the attached schedule for your committee/commission meeting dates for accuracy and changes. Please initial your schedule and return it to me by November 26, 2024, so that I may be able to file your schedule with the Town Clerk in a timely fashion to comply with the January 31st deadline.

2025 CALENDAR MEETING SCHEDULE

<u>Historic District Commission</u>	(Meet Monthly 3rd Monday; 7:00 p.m. Town Hall Annex Building)		
January 27*	February 24*	March 17	April 21
May 19	June 16	July 21	August 18
September 15	October 20	November 17	December 15
January 26, 2026*			

NOTE: ^ denotes meeting cancelled due to a holiday

* denotes meeting scheduled to another day due to holiday

Thank you,

Christina Hostetler