



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Historic District Commission

~ AGENDA ~

Chairman
Vincent Godino

Regular Meeting

Monday, January 22, 2024

7:00 PM

Town Hall Annex -Hybrid Format

REMOTE MEETING INFORMATION

Meeting ID: 817 6188 2576

Passcode: 862543

Zoom Meeting link:

<https://us06web.zoom.us/j/81761882576?pwd=awc66iWCjMgLOFeua8aaZDfP1CjfMp.1>

One tap mobile:

+16465588656,,81761882576#,,,,*862543# US (New York)

Dial by your location

+1 646 558 8656 US (New York)

I. CALL TO ORDER

II. ROLL CALL

III. APPOINTMENT OF ALTERNATES

IV. APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting minutes from December 18, 2023, as written.

Attachments: Historic minutes 12-18-23

V. FISCAL REPORTS

1. Financial Reports.

Attachments: [ARPA YTD 1-17-24](#)

[Capital account YTD 1-17-24](#)

[General fund YTD 1-17-24](#)

[NLH donation account YTD report 1-17-24](#)

[Sawmill donation account YTD report 1-17-24](#)

VI. CORRESPONDENCE

VII. COMMITTEE REPORTS

1. Sawmill Committee - Mr. Barnes.
2. Nathan Lester House - Mr. Kelley.

3. Research/Preservation - Mr. Lamb.
4. Center School - Mr. Geer.
5. Social Media.

VIII. OLD BUSINESS

1. Any Other Old Business to come before the Commission.

IX. NEW BUSINESS

1. Election of Officers -
Chairperson.
Vice-Chairperson.
Secretary.
2. Any Other New Business to come before the Commission.

X. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 24-0050

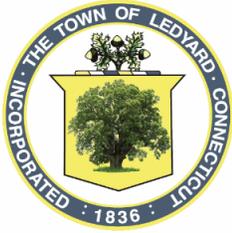
Agenda Date: 1/22/2024

Agenda #: 1.

MINUTES

Minutes:

Motion to APPROVE the Regular Meeting minutes from December 18, 2023, as written.



TOWN OF LEDYARD

Historic District Commission

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Chairman
Vincent Godino

Regular Meeting

Monday, December 18, 2023

7:00 PM

Town Hall Annex -Hybrid Format

I. CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Chairman Godino.

II. ROLL CALL

Present Commissioner William Barnes
Chairman Vincent Godino
Commissioner Earl Lamb
Alternate Member Kelly Lamb

Excused Commissioner Douglas Kelley
Alternate Member Kenneth Geer

Also in attendance was Tim Ryan, Town Council Liaison.

III. APPOINTMENT OF ALTERNATES

Kelly Lamb was appointed as a voting member.

IV. APPROVAL OF MINUTES

1. Motion to APPROVE the Regular Meeting Minutes from November 20, 2023, as written.

RESULT: APPROVED AND SO DECLARED

MOVER: William Barnes

SECONDER: Earl Lamb

AYE 4 Barnes Godino Lamb Lamb

EXCUSED 2 Kelley Geer

V. FISCAL REPORTS

1. Financial Reports.

Sawmill: \$1,180 spent, \$447 remaining.

Nathan Lester House: \$2,740 spent, \$6960 remaining.

Capital Account: \$36,036.

ARPA Funds: \$125,800 includes recent contract/cut PO.

Donations:

Sawmill: \$7,424.

Nathan Lester House: \$11,337.

Misc Center School/Preservation & Research: \$1,500.

There are time limits on ARPA funds. The funds must be contracted by the end of 2024 and spent by the end of 2026.

Chairman Godino sent out a Status of Historic ARPA funds estimates to Matt Bonin, Finance Director on December 18, 2023.

Sawmill projects-

Mr. Barnes and Chairman Godino: Lining the Penstock is a priority, looking for 3-5 qualified quotes. There is a need for expert advisors to help write and evaluate the bids. There is a possibility of a company (Stantec) who has written similar RFP's. Mr. Barnes referred to the Town's ordinance purchasing guidelines.

Tim Ryan, Town Council suggested reaching out to Matt Bonin, Finance manager or Steve Masalin, Public Works Director.

Continuing to discuss the projects for the Sawmill that are difficult to quote out: The concrete box conduit and the round steel pipe may need two approaches to repair. Estimate of 40-50K.

The Sawmill is basically three parts for repair work: Mechanical, Water Flow and Intake pipes. The structure of the material needs to be watertight and last. Pipes go from Concrete to Steel. There is leakage at the connections between the two. They do not want to dig up the concrete. In addition, there is a need to be mindful of continuing to be Historically accurate.

Old Sturbridge Village has a similar mill and a member from the Village visits on occasion to discuss the mills.

Discussion to send the ARPA estimates to Mr. Bonin tomorrow.

RESULT: DISCUSSED

VI. CORRESPONDENCE

VII. COMMITTEE REPORTS

1. Sawmill Committee - Mr. Barnes.

Supplemental Assessments being done. Utilizing the CT website of Vendors.

Mr. Gonang was watching the water levels with all the recent heavy rain; he was happy to report that water levels did not affect the Sawmill.

The Sawmill has shut down for the season.

There was a brief discussion on the Black Smith house and Chris Cobb, who is a volunteer.

RESULT: DISCUSSED

2. Nathan Lester House - Mr. Kelley.

Chairman Godino presented tonight as Mr. Kelley was absent and Ms. Dyson's position has expired.

Renovation on the East Side's RFP will be ready for submission in January. Trying to find a contractor who is knowledgeable and dependable. The scope of this renovation is siding and trim replacement due to rot. The windows also need attention. All repairs are mindful of being historically accurate.

There was a brief discussion of the movie release. As of now there is no update.

RESULT: DISCUSSED

3. Research/Preservation - Mr. Lamb.

Mr. Lamb presented a need to vote on the authorization of the Research and Preservation Group to pursue the development of a roadmap in conjunction with Land Use to establish the Spicer Sites as Historic sites and gain administrative control of this new site. This will be discussed under Any Other New Business.

Land use: Mr. Lamb has been working with Tri-Town and Land Use on site walks and goals on mapping out areas to be included with the Spicer location.

Signs: Working on three more signs presently- Latham House, 9-mile Spicer, and Watson House.

Park & Pollination Garden: Due to illness the meeting with GOSHA to get authorization was missed. Continued work is being done with the help of Ms. Ericson (walk through, developing a mapping of the area and sign).

Donation Account specific to Preservation & Research: This was brought up by people interested in donating. Chairman Godino will talk to Mr. Bonin about opening a separate account.

Gales Ferry Sign: Chairman Godino reported that completion of the replacement will be approximately \$750.

RESULT: DISCUSSED

4. Center School - Mr. Geer.

Mr. Geer was absent, no report.

RESULT: DISCUSSED

5. Social Media.

Ms. Lamb has taken over the Social Media Committee. Ms. Dyson is working with Ms. Lamb on the Facebook and Instagram pages.

RESULT: DISCUSSED

VIII. OLD BUSINESS

1. Any Other Old Business to come before the Commission.

None.

IX. NEW BUSINESS

1. Review and Discussion of the Commission Rules of Procedure.

The Commission's Rules of Procedure were emailed to all the Commissioners on November 27, 2023, for review. Chairman Godino said if there are any changes, the Commission will need a month before a vote. In the past the Financial position was eliminated but now the Commission may want to re-establish that position.

Next month is the election of Officers. Chairman Godino said he will not be seeking the Chair position again. He would like to possibly stay on as an alternate and help the new Chairperson settle into the position.

RESULT: DISCUSSED

2. Destruction of Mount Decatur discussion.

Mr. Kelly sent a letter to the Director of Land Use and Planning & Zoning regarding the proposed destruction of Mt. Decatur. Discussion of its significance: there are five Revolutionary War Veterans within the Allyn's point Cemetery, which is about 750-1000 feet from the proposed blast area.

RESULT: DISCUSSED

3. Any Other New Business to come before the Commission.

Motion to Authorize the research and Preservation group to pursue the development of a "Roadmap" in conjunction with the Land Use Committee of the Town, to establish the "Spicer Historic District" and to place under administrative control of the Historic District Commission.

RESULT: APPROVED AND SO DECLARED

MOVER: Earl Lamb

SECONDER: William Barnes

AYE 4 Barnes Godino Lamb Lamb

EXCUSED 2 Kelley Geer

X. ADJOURNMENT

Motion to ADJOURN the Regular Meeting at 8:00 p.m.

RESULT: APPROVED AND SO DECLARED

MOVER: Vincent Godino

SECONDER: Earl Lamb

AYE 4 Barnes Godino Lamb Lamb

EXCUSED 2 Kelley Geer

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TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2023

Agenda Date: 1/22/2024

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Financial Reports.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)

YEAR-TO-DATE BUDGET REPORT 1-17-24

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0210	CAPITAL & NON RECURRING	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
21010103 HISTORIC DISTRICTS								
21010103	54500 G0014 BLDG MAINT	157,311	0	157,311	3,240.00	33,360.00	120,711.00	23.3%
	TOTAL HISTORIC DISTRICTS	157,311	0	157,311	3,240.00	33,360.00	120,711.00	23.3%
	TOTAL CAPITAL & NON RECURRING	157,311	0	157,311	3,240.00	33,360.00	120,711.00	23.3%
	TOTAL EXPENSES	157,311	0	157,311	3,240.00	33,360.00	120,711.00	

YEAR-TO-DATE BUDGET REPORT 1-17-24

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	157,311	0	157,311	3,240.00	33,360.00	120,711.00	23.3%	

** END OF REPORT - Generated by Christina Hostetler **

YEAR-TO-DATE BUDGET REPORT 1-17-24

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0210	CAPITAL & NON RECURRING	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
21010103 HISTORIC DISTRICTS								
21010103	54500 BLDG MAINT	27,398	10,000	37,398	750.00	730.00	35,917.54	4.0%
21010103	54500 G0014 BLDG MAINT	157,311	0	157,311	3,240.00	33,360.00	120,711.00	23.3%
	TOTAL HISTORIC DISTRICTS	184,709	10,000	194,709	3,990.00	34,090.00	156,628.54	19.6%
	TOTAL CAPITAL & NON RECURRING	184,709	10,000	194,709	3,990.00	34,090.00	156,628.54	19.6%
	TOTAL EXPENSES	184,709	10,000	194,709	3,990.00	34,090.00	156,628.54	

YEAR-TO-DATE BUDGET REPORT 1-17-24

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	

GRAND TOTAL	184,709	10,000	194,709	3,990.00	34,090.00	156,628.54	19.6%	
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** END OF REPORT - Generated by Christina Hostetler **

YEAR-TO-DATE BUDGET REPORT 1-17-24

FOR 2024 13								
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10110103 HISTORIC DISTRICTS								
10110103	52205 CONTR EXP	16,000	0	16,000	6,458.35	9,041.65	500.00	96.9%
10110103	54500 BLDG MAINT	6,625	0	6,625	950.00	.00	5,675.00	14.3%
10110103	54501 SML MAINT	3,800	0	3,800	.00	.00	3,800.00	.0%
10110103	56100 OPERATING	3,075	0	3,075	854.51	1,370.44	850.05	72.4%
10110103	56101 SML OPERAT	1,750	0	1,750	817.62	261.48	670.90	61.7%
10110103	58790 MISC EXP	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL HISTORIC DISTRICTS		32,750	0	32,750	9,080.48	10,673.57	12,995.95	60.3%
TOTAL GENERAL FUND		32,750	0	32,750	9,080.48	10,673.57	12,995.95	60.3%
TOTAL EXPENSES		32,750	0	32,750	9,080.48	10,673.57	12,995.95	

YEAR-TO-DATE BUDGET REPORT 1-17-24

FOR 2024 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	32,750	0	32,750	9,080.48	10,673.57	12,995.95	60.3%	

** END OF REPORT - Generated by Christina Hostetler **

YEAR-TO-DATE BUDGET REPORT 1-17-24

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
20810201 DONATIONS/GRANTS EXPENSES								
20810201	54203 24203 LESTER DON	11,337	0	11,337	.00	.00	11,337.37	.0%
	TOTAL DONATIONS/GRANTS EXPENSES	11,337	0	11,337	.00	.00	11,337.37	.0%
	TOTAL DONATIONS AND GRANTS	11,337	0	11,337	.00	.00	11,337.37	.0%
	TOTAL EXPENSES	11,337	0	11,337	.00	.00	11,337.37	

YEAR-TO-DATE BUDGET REPORT 1-17-24

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	11,337	0	11,337	.00	.00	11,337.37	.0%
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** END OF REPORT - Generated by Christina Hostetler **

YEAR-TO-DATE BUDGET REPORT 1-17-24

FOR 2024 13								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0208	DONATIONS AND GRANTS	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
20810201 DONATIONS/GRANTS EXPENSES								
20810201	54202 24202 SAWMILL DO	6,774	650	7,424	.00	.00	7,424.00	.0%
	TOTAL DONATIONS/GRANTS EXPENSES	6,774	650	7,424	.00	.00	7,424.00	.0%
	TOTAL DONATIONS AND GRANTS	6,774	650	7,424	.00	.00	7,424.00	.0%
	TOTAL EXPENSES	6,774	650	7,424	.00	.00	7,424.00	

YEAR-TO-DATE BUDGET REPORT 1-17-24

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	6,774	650	7,424	.00	.00	7,424.00	.0%

** END OF REPORT - Generated by Christina Hostetler **



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2024

Agenda Date: 1/22/2024

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Sawmill Committee - Mr. Barnes.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2025

Agenda Date: 1/22/2024

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Nathan Lester House - Mr. Kelley.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2030

Agenda Date: 1/22/2024

Agenda #: 3.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Research/Preservation - Mr. Lamb.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2026

Agenda Date: 1/22/2024

Agenda #: 4.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Center School - Mr. Geer.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2027

Agenda Date: 1/22/2024

Agenda #: 5.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Social Media.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2028

Agenda Date: 1/22/2024

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any Other Old Business to come before the Commission.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2332

Agenda Date: 1/22/2024

Agenda #: 1.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Election of Officers -
Chairperson.
Vice-Chairperson.
Secretary.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 23-2029

Agenda Date: 1/22/2024

Agenda #: 2.

AGENDA REQUEST
GENERAL DISCUSSION ITEM

Subject:

Any Other New Business to come before the Commission.

Background:

(type text here)

Department Comment/Recommendation:

(type text here)