



# TOWN OF LEDYARD

## Administration Committee

### Meeting Minutes

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
<http://www.ledyardct.org>

Chairman Kevin J.  
Dombrowski

#### Regular Meeting

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Wednesday, September 13, 2023

5:30 PM

Town Hall Annex- Hybrid Format

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In -Person: Council Chambers - Town Hall Annex Building

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://us06web.zoom.us/j/82716660134?pwd=U1ZNc05jK0ttZm5nR2owY3VZcHlGZz09>**

**Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 827 1666 0134 ; Passcode: 277535**

#### I CALL TO ORDER

the Meeting was called to order by Councilor Ingalls at 5:30 p.m.  
at the Council Chambers Town Hall Annex Building.

Councilor Ingalls welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

#### II. ROLL CALL

**Present:** Councilor Andra Ingalls  
Councilor Mary K. McGrattan  
Councilor Whit Irwin

In addition, the following were present:  
Town Council Chairman Dombrowski  
Councilor Saums  
Councilor Saums  
Administrative Assistant Roxanne Maher

#### III. RESIDENTS & PROPERTY OWNERS COMMENTS

None.

#### IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

V. APPROVAL OF MINUTES

1. MOTION to approve the Administration Committee Special Meeting Minutes of August 23, 2023.

Moved by Councilor Irwin, seconded by Councilor McGrattan  
VOTE: 3 - 0 Approved and so declared

**RESULT:** APPROVED AND SO DECLARED

VI. OLD BUSINESS

1. Any other Old Business proper to come before the Committee

None.

VII. NEW BUSINESS

1. MOTION to reappoint the following members to the Agricultural Commission for a three-year term ending September 24, 2026:

Mr. Russel Holmberg (U) 12 Orchard Lane, Gales Ferry (Regular Member)  
Mr. Bruce Garstka (R) 10 Pleasant View, Ledyard (Regular Member)  
Mr. William Thorne (R) 3 Adios Lane, Ledyard (Alternate Member)

Moved by Councilor Irwin, seconded by Councilor McGrattan  
Discussion: Councilor Ingalls noted all these members were interested in continuing to serve on the Agricultural Commission and that their reappointments have been endorsed by the Commission and their respective parties.  
VOTE: 3 - 0 Approved and so declared

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Whit Irwin

**SECONDER:** Mary K. McGrattan

**AYE:** 3 Ingalls, McGrattan and Irwin

2. MOTION to reappoint the following members to the Inland Wetland and Water Courses Commission for a two-year term ending October 31, 2025:

Mr. Paul Maugle (R) 827 Colonel Ledyard Highway, Ledyard (Regular Member)  
Mr. Justin DeBrodt (U) 5 Erins Way, Ledyard (Regular Member)  
Mr. Gary St. Vil (D) 2 Thompson Street, Ledyard (Alternate Member)

Moved by Councilor McGrattan, seconded by Councilor Irwin  
Discussion: Councilor Ingalls noted all these members were interested in continuing to serve on the Inland Wetland and Watercourses Commission and that their reappointments have been endorsed by the Commission and their respective parties.

VOTE: 3 - 0 Approved and so declared

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Mary K. McGrattan

**SECONDER:** Whit Irwin

**AYE:** 3 Ingalls, McGrattan and Irwin

3. MOTION reappoint members to the Planning & Zoning Commission for a three-year term as follows:

Mr. Gary St. Vil (D) 2 Thompson Street, Ledyard (Regular Member) term ending October 31, 2026

Mr. Paul Whitescarver (R) 6 Stoddards View. Gale Ferry (Regular Member) term ending October 31, 2026

Ms. Jessica Cobb (D) 7 Whippoorwill Drive, Gales Ferry (Alternate Member) term ending December 31, 2026

Moved by Councilor Irwin, seconded by Councilor McGrattan

Discussion: Councilor Ingalls noted all these members were interested in continuing to serve on the Agricultural Commission and that their reappointments have been endorsed by the Commission and their respective parties.

VOTE: 3 - 0 Approved and so declared

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Whit Irwin

**SECONDER:** Mary K. McGrattan

**AYE:** 3 Ingalls, McGrattan and Irwin

4. MOTION to appoint Ms. Sarah Martic (R) 59R Long Pond Road, Ledyard, to the Ledyard Beautification Committee to complete a three-year term ending October 26, 2026 filling a vacancy left by Ms. Levandoski.

Moved by Councilor McGrattan, seconded by Councilor Irwin

Discussion: Councilor Ingalls stated Ms. Martic has been an active member in the community, noting that she was currently serving on the Farmers' Market and was also a participating vendor at the Market. She noted Ms. Martic was interested in becoming a more involved in the Committee has volunteered to serve on the Beautification Committee.

VOTE: 3 - 0 Approved and so declared

**RESULT:** RECOMMENDED FOR APPROVAL

**MOVER:** Mary K. McGrattan

**SECONDER:** Whit Irwin

**AYE:** 3 Ingalls, McGrattan and Irwin

5. Any other New Business proper to come before the Committee.

None.

IV ADJOURNMENT

Councilor Ingalls moved the meeting be adjourned, seconded by Councilor Irwin  
VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Andra Ingalls  
Committee Chairman

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.