



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
council@ledyardct.org

## Town Council ~ AGENDA ~

Chairman Kevin J.  
Dombrowski

Regular Meeting

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Wednesday, January 11, 2023

7:00 PM

Town Hall Council Chambers

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**In-Person: Council Chambers Town Hall Annex**

**Remote: Information noted below:**

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://us06web.zoom.us/j/82362166273?pwd=NTY2NjRHcjZyYi94TjdmTnRBeGNJUT09>**

**Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 823 6216 6273; Passcode: 339948**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PRESENTATIONS
- V. RESIDENT & PROPERTY OWNERS (COMMENTS LIMITED TO THREE (3) MINUTES)
- VI. COMMITTEE COMMISSION AND BOARD REPORTS
- VII. COMMENTS OF TOWN COUNCILORS
- VIII. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the following:

- Public Hearing Minutes of December 14, 2022
- Regular Meeting Minutes of December 14, 2022

**Attachments:** [PUB HEAR-MIN-2022-12-14-PARKING ORDINANCEdoc.pdf](#)  
[TC-MIN-2022-12-14.pdf](#)

- IX. COMMUNICATIONS

Communications List - January 11, 2023

**Attachments:** [C-LIST-2023-01-11.pdf](#)  
[Appoint Citation Hearing Officer- Treaster-2022-10-31.pdf](#)  
[Gardner -Ordinance #300-027 \(rev 2\) e-mail 2022-12-15.pdf](#)  
[Mayor out of State 12-15-22 Memo date.pdf](#)  
[Ordinance #300-027 Amendments-Gardner - Rodriguez e-mail-2022-12-14.pdf](#)  
[Combine Parks & Recreation - Senior Citizens Commission- B. Love Comments-2022-12-20.pdf](#)  
[Conservation Commisison Report - Open Spaces Acquisition Plan Nov 2022-a.pdf](#)  
[Love-Ingalls -Combine Parks & Recreation - Senior Citizens Commission- B. Love Comments--E-Mail Thread-2023-01-04.pdf](#)  
[Agricultural Commission Memo-2022-01-05 re-Invite to Agricultural Commission Meetng -Joint Discussion-2023-03-21.pdf](#)  
[Baseball complex comments-Love-e-mail dated 2023-01-05.pdf](#)  
[Re-Appointment Endorsement- Farmers Market-RTC.pdf](#)  
[DeChesser Property 528 Colonel Ledyard Highway-Fontanella e-mail dated 2023-01-06 - Blight Property.pdf](#)  
[Bush Pond-Lantern Hill Road Lease-Fagin e-mail-2023-01-09.pdf](#)  
[Action ltr-Town Council Meetig-2022-12-14.pdf](#)  
[Archery Hunting-Ordinance #100-018 \(rev 1\) Extend one year-TC Action-2022-12-14.pdf](#)  
[Tri-Town Trail-ltr to Groton-Support Use of Groton Reservoir-2022-12-15.pdf](#)  
[Appoint ltr-Bransford- Parks & Recreation-2022-12-15.pdf](#)  
[Appoint ltr-Eastbourne-Beautificaiton Cmt-2022-12-15.pdf](#)  
[Appoint ltr-Gallagher- Parks & Recreation-2022-12-15.pdf](#)  
[Appoint ltr-Holdsworth-Beautificaiton Cmt-2022-12-15.pdf](#)  
[Appoint ltr-Kohrs-Beautificaiton Cmt-2022-12-15.pdf](#)  
[Re Appoint ltr-DiRico-Parks & Recreation-2022-12-15.pdf](#)  
[Re Appoint ltr-Kent-Parks & Recreation-2022-12-15.pdf](#)  
[Re Appoint ltr-M-Harding-Senior Citizens-2022-12-15.pdf](#)  
[Re Appoint ltr-Milde-Senior Citizens-2022-12-15.pdf](#)  
[Re Appoint ltr-St. Vil-Planning & Zoning-2022-12-15.pdf](#)  
[Re Appoint ltr-Thomas-Senior Citizens-2022-12-15.pdf](#)  
[Re Appoint ltr-Winslow-Senior Citizens-2022-12-15.pdf](#)  
[APPT-ENORS-CEMETERY 2023-01-09.pdf](#)  
[APPT-ENORS-CEMETERY-DTC 2023-01-09.pdf](#)  
[APPT-ENORS-CEMETERY-RTC 2023-01-09.pdf](#)  
[APPT-ENORS-Housing-2023-01-09.pdf](#)  
[APPT-ENORS-PMBC-2023-01-09.pdf](#)  
[APPT-ENORS-PMBC-DTC-2023-01-09.pdf](#)  
[APPT-ENORS-PMBC-RTC-2023-01-09.pdf](#)  
[APPT-ENORS-WPCA-2023-01-09.pdf](#)  
[APPT-ENORS-WPCA-DTC-2023-01-09.pdf](#)

[APPT-ENORS-WPCA-RTC-2023-01-09.pdf](#)

[Board of Education Year to Date Report-Dated 2023-01-03.pdf](#)

[Black History Month Ledyard High School Concert-2022-10-16-Email dated 2023-01-09.pdf](#)

[Conservation Commisison Report - Open Spaces Acquisition Plan Nov 2022-a.pdf](#)

- X. REFERALS
- XI. COUNCIL SUB COMMITTEE, LIAISON REPORTS
  - 1. Administration Committee
  - 2. Community Relations Committee
  - 3. Finance Committee
  - 4. Land Use/Planning/Public Works Committee
- 5. Liaison Reports
- XII. REPORT OF THE MAYOR
  - REPORT OF THE MAYOR:
- XIII. OLD BUSINESS
- XIV. NEW BUSINESS

#### Administration Committee

- 1. MOTION to approve a proposed updated/revised Emergency Communications Specialist (Dispatch) job description as contained in the draft dated June 15, 2021.
  - Attachments:** [Emergency Communications Specialist DRAFT 2021.doc](#)  
[Emergency Communications Spec Signed 3-10-04.pdf](#)
- 2. MOTION to appoint Mr. Rolf Racich (U) 18 Brewster Drive, Gales Ferry, to the Library Commission to complete two (2) year term ending November 7, 2024 filling a vacancy left by Ms. Winston.
  - Attachments:** [CGS 9-167a- PARTY MINORITY REPRESENTATION .docx](#)  
[Appointment Application - Library Commission - Rolf Racich-2022-11-22.pdf](#)  
[LIBRARY COMMISSION-2022-12-06.pdf](#)  
[Reappointment Endorsement-Library Commission02022-09-13.pdf](#)

#### Finance Committee

- 3. MOTION to grant a Bid Waiver to Goliath Structural Steel Maintenance, LLC of Carver Massachusetts, in the amount of \$32,500 for the Roof Cleaning and Recoating of the Ledyard Center Water Storage Tank, due to the lack of receiving the required three bids in accordance with Ordinance #200-001 (rev 1) "An Ordinance for Purchasing".

**Attachments:** [WPCA LEDYARD FAIRWAY DRIVE WATER TANK- BID RESULTS.docx](#)  
[Recoat Ledyard Center Water Storage Tank-WPCA Chairman e-mail-2022-12-21.pdf](#)  
[2005-4-12-FUND RT 177 WATER MAIN.pdf](#)

4. MOTION to approve a revised Appendix A- Qualifying Income Schedule in accordance with Ordinance #200-005 (rev. 1) “An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled (rev.1)” for the filing period of February 1, 2023 - May 15, 2023.

**Attachments:** [TAX RELIEF APPENDIX- QUALIFING SCHEDULE-2022-12-06.pdf](#)  
[ORD-#200-003-An Ordinance to Provide Property Tax Assessment Relief for Certain Veteran Homeowners-2019-09-25.doc](#)

Land Use/Planning/Public Works Committee

5. MOTION to recommend the Town Council adopt the proposed amendments to Ordinance #300-027 (rev 2) "An Ordinance Regulating Parking And Other Activities In Town Roads And Rights-Of-Way And Providing Penalties For The Violation Thereof" as contained in the draft dated December 14, 2022.

In addition, approve a proposed Appendix A - for Ordinance # 300-027 " An Ordinance Regulating Parking Of Commercial Vehicles On Public Streets In Residential Zones And /Or In Front of Residentially Used Properties" as contained in the draft dated October 13, 2022.

**Attachments:** [ORD-#300-027 \(rev. 2\)-DRAFT-2022-12-2-14-letter size.pdf](#)  
[State Statute - Violation of Parking Ordinances.pdf](#)  
[Sec-7-148-Police-Ticketing & Payment of Fine.pdf](#)  
[PUB HEAR-MIN-2022-12-14-PARKING ORDINANCEdoc.pdf](#)

6. MOTION set a Hybrid Public Hearing date for January 25, 2023 at 6:30 p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway, in accordance with CGS 07-163e, to receive comments and recommendations regarding the following:

A proposed Lease Agreement between Robert and Mary Graham and the Town of Ledyard to enter into a 99-year lease for approximately 0.8 acre +/- parcel on Bush Pond (Lantern Hill Valley Park).

**Attachments:** [Bush Pond-Graham-Ledyard- 99 year lease-draft-2-22-12-19.DOCX](#)  
[A2 Survey map.- Bush Pond-Lantern Hill Lease-2022-01-10pdf.pdf](#)  
[CGS 8-24 Referral Approved-Graham Property Lease Bush](#)  
[Pond-Planning & Zoning ltr2022-11-12.pdf](#)  
[Lantern Hill Proerpty Lease-Saums Questions-e-mail-2022-11-30.pdf](#)  
[Graham Property-Lantern Hill-Bush Pond-Parks & Rec-Upstart & Annual](#)  
[Maintenance Costs-2023-01-04.pdf](#)  
[PHOTOS-BUSH POND-LANTERN HILL ROAD-GRAHAM](#)  
[PROPERTY-2022-01-09.pdf](#)  
[CGS-7-163e- Sale of Town Property- Public Hearing.docx](#)  
[Bush Pond-Conservation ltr-Support -Latern Hill Road-2022-06-22](#)  
[Park.pdf](#)  
[LHVA Parcel -Graham Property Park-map.png](#)  
[LHVA Park -Bush Pond-aerial.jpg](#)  
[CGS 8-24 Planning & Zoning Review Requireddocx.docx](#)  
[Bush Pond-Lantern Hill Road Lease-Fagin e-mail-2023-01-09.pdf](#)

General Business

7. Discuss Work Session Items as time permits.

XV. ADJOURNMENT

**DISCLAIMER:**

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-977

**Agenda Date:** 1/11/2023

**Agenda #:**

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## MINUTES

### **Minutes:**

MOTION to approve the following:

- Public Hearing Minutes of December 14, 2022
- Regular Meeting Minutes of December 14, 2022

**(c) *Payment of the fine(s) associated with the issue of any Ticket shall be in accordance with current Connecticut State Statutes.***

Mr. Treaster noted “Appendix A- Fee Schedule” stated that a fine of \$200.00 could be issued. Therefore, he noted the language in Section 9 “*shall be fined not more than Two Hundred (\$200.00)*” was conflicting.

Mr. Treaster noted subsection (c) and he questioned whether the fine was paid to the Town or did it get paid to the State. He questioned who received the payment of the fine and who issued the receipt.

**Mr. Lee Wilmonen**, 47 Seabury Avenue, Ledyard, was attending the Public Hearing remotely, proposed a revision to Section 6 subparagraph (c) which stated:

- Section 6. Parking Restrictions

- (c) No vehicle shall be permitted to be parked on any street ***for a period of more than ten (10) consecutive days.*** After such period, such vehicle will be considered a fixed obstruction according to Section 3 Paragraph (a).

Mr. Wilmonen stated a person could park a vehicle on a street for nine days, move the vehicle off the street for one day and then move the vehicle back on the street for another nine days and not be in violation of the Ordinance. He stated in theory this could be done year-round without violating Ordinance #300-027 (rev 2) “*An Ordinance Regulating Parking and Other Activities in Town Roads And Rights-of-Way And Providing Penalties for the Violation Thereof*”. He proposed the following language be added to provide clarification and to prevent the possibility of vehicles being parked on the street for extended period time:

***“No more than ten-days in any 365 -day period”***

Mr. Wilmonen went on to state he lived in Parsonage Hill Manor and that they have had vehicles parked for long periods of time during the past six-months. He stated this creates safety hazards for walkers, school buses, delivery vehicles, and cars because two vehicles cannot pass each other with the parked vehicles taking up the traffic lane. He stated one vehicle was parked at a key intersection for a period of time, which was particularly hazardous.

**Police Chief John Rich** addressed Mr. Treaster’s question regarding the payment of the fines. He stated the fines/tickets would be paid in accordance with the Connecticut State Statutes. He stated the infraction ticket that would be issued by the Ledyard Police Department would be the typical mail-in infraction ticket. He stated the ticket would be mailed to the Connecticut Centralized Infraction Bureau with the payment of the fine or the selection to plead “*not guilty*” to the charge. He stated for clarification the fine would be paid to the State and that the State had a court system to adjudicate the matter.

**Mayor Fred Allyn, III**, stated the proposed Ordinance amendments were not in response to one resident, noting that the town has received numerous complaints from school bus drivers on Christy Hill, property owners, etc. He stated some of the roads in subdivisions have narrower streets that do not afford the ability to get around a larger vehicle. He stated when the school buses have difficulty navigating around parked vehicles with potential on-coming cars in obscured location that it becomes an important safety issue. He stated it obviously imposes a problem during the winter months for snow plowing purposes. He stated he has also heard from people who do drive large vehicles home and that he has explained to them that if they cannot park their large vehicle in their driveway it becomes a problem in higher density neighborhoods in particular. He stated the best scenario would be for the large commercial vehicles not to be driven home.

**Chairman Dombrowski** addressed Ms. Franklin’s comments to extend the timeframe for one or two days. He explained some of the residents’ concerns were that neighbors, who were working for a business, were bringing home vehicles such as large tow trucks. He

stated the large commercial vehicles were sitting on the street idling (running) all night long and blocking people driveways, noting that these types of vehicles were only there overnight, which was one of the problems.

Chairman Dombrowski went on to explain the reason the time frame of December 1<sup>st</sup> to March 31<sup>st</sup> was included in Ordinance #300-027 (rev 2) was so the Police Department did not have to notify people to move their vehicles off the road for the Public Works Department to plow the streets if there was a snowstorm overnight.

Councilor Dombrowski also explained that some commercial entities that use what was public property to support the use of their business, which was unfair to the taxpayers and residents.

**Mr. Bill Saums**, 333 Pumpkin Hill Road, Ledyard, Town Councilor, stated it was unfortunate that the town had to take this step noting that he fully supported the proposed amendments to Ordinance #300-027 (rev 2) “*An Ordinance Regulating Parking and Other Activities in Town Roads And Rights-of-Way And Providing Penalties for the Violation Thereof*”. He stated that he was sympathetic to Ms. Franklin and her small business; and he commented if they did not have so many people taking advantage of their neighbors they would not have to amend the Ordinance. He stated for those who do not like laws and regulations that this was why it happens. If stated when folks abuse the system, abuse their neighbors, or take advantage of things, laws get written and enforced.

**Ms. Andra Ingalls**, 5 Bolduc Drive, Ledyard, Town Councilor, stated that she agreed Councilor Saums’ comments noting that it was unfortunate that the town had to take these steps. She stated this situation was similar to the Short-Term Rental issue, in that most people were renting their homes out on a short-tem basis quietly and well. However, she stated because a few people did it very badly to the abuse of their neighbors, it had to be regulated.

**Ms. Robin Franklin**, 13 Kalmia Drive, Gales Ferry, Robin in the Garden Landscaping, stated it sounded like most of the issues were being caused by fairly large trucks, particularly diesel vehicles and large commercial vehicles. Therefore, she questioned whether the proposed Ordinance amendments could specify “*diesel vehicles*”. Chairman Dombrowski explained that this issue they were addressing in the proposed Ordinance was not only diesel vehicles. Mayor Allyn also explained that it was not just about diesel engines noting that a residential (non-commercial) use of a F150 pick-up truck could have a diesel engine.

**Mr. Eric Treaster** suggested also adding a requirement that the large Inter-state Highway tractor trailers not be parked on residential sites. Chairman Dombrowski explained the Town Council could not regulate what people do on their property through an ordinance, noting that this would be a zoning matter, and was statutorily outside the Town Council’s purview.

## VI. ADJOURNMENT

Hearing no further public comment, Chairman Dombrowski adjourned the public hearing at 6:23 p.m.

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Transcribed by Roxanne M. Maher  
Administrative Assistant to the Town Council

I, Kevin J. Dombrowski, Chairman of the Ledyard Town Council,  
hereby certify that the above and foregoing is a true and correct  
copy of the minutes of the Public Hearing held on December 14, 2022.

Attest: \_\_\_\_\_  
Kevin J. Dombrowski, Chairman





# TOWN OF LEDYARD

CONNECTICUT  
TOWN COUNCIL

Chairman Kevin J. Dombrowski

MINUTES  
LEDYARD TOWN COUNCIL – REGULAR MEETING  
WEDNESDAY, DECEMBER 14, 2022; 7:00 PM  
HYBRID FORMAT  
VIDEO CONFERENCE VIA ZOOM

- I. CALL TO ORDER – Chairman Dombrowski called the meeting to order at 7:00 p.m. at the Council Chambers, Town Hall Annex Building.

Chairman Dombrowski welcomed all to the Hybrid Meeting. He stated for the members of the Town Council and the Public who were participating via video conference that remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. PLEDGE OF ALLEGIANCE

- III. ROLL CALL –

Attendee Name	Title	Status	Location
Kevin Dombrowski	Town Councilor	Present	In-Person
Andra Ingalls	Town Councilor	Present	In-Person
Whit Irwin	Town Councilor	Present	In-Person
John Marshall	Town Councilor	Present	In-Person
Mary McGrattan	Town Councilor	Present	In-Person
Gary Paul	Town Councilor	Present	In-Person
S. Naomi Rodriguez	Town Councilor	Present	In-Person
Timothy Ryan	Town Councilor	Excused	
William Saums	Town Councilor	Present	In-Person

- IV. INFORMATIONAL ITEMS/PRESENTATIONS

Emergency First Responders – Rescue from Abandoned Well

Chairman Dombrowski presented the following Town of Ledyard Proclamation

**TOWN OF LEDYARD  
PROCLAMATION  
Ledyard Town Council  
Recognizes**

Ledyard Emergency 911 Dispatch Communications  
Ledyard Center Fire Company District #1  
Gales Ferry Fire Company District #2  
United States Submarine Base Fire Department  
American Ambulance

*On November 3, 2022* at 1856 hours, the Ledyard and Gales Ferry Fire Departments were dispatched to 28 Arrowhead Drive, Ledyard, for the report of a male, who had fallen down a 30-foot abandon well.

*Ledyard Center Fire Chief Jon Mann* established command, confirmed that a male was 30-foot down an abandoned well and was submerged in waist deep water. At that time he requested the United States Submarine Base Fire Department Rope Rescue/Confined Space Team assist, and they arrived on scene at 1928 hours.

*While establishing a Safety Plan* for all who were on-site, and not to disturb the well area, and to prevent falls down an embankment, Ledyard’s crews established verbal communications with the patient, lowered a light, blanket, ladder safety belt, hard helmet, and rope to keep the gentlemen secure if he were to become unconscious.

*American Ambulance Crew* began developing their plan for treatment of the patient who was showing signs of hyperthermia.

*The Submarine Base Rescue Team* immediately assembled a rope rescue pulley and a hauling system used to conduct low angle rescues. From the time of initial Emergency 9-1-1 Call to having a rescuer ready to be lowered into the well was about one hour.

*Sub-Base Rescue Firefighter Tyler Zani* was lower into the well with equipment to tie the patient off to himself. In less than four minutes both the patient and the rescuer were safely pulled from the abandon well without any additional injuries.

*American Ambulance Crew* immediately began administering patient care and treatment for hypothermia.

*The Total Time* from the initial Emergency 9-1-1 Call to the patient being safely rescued from the well was just over an hour.

*All Emergency Personnel* that were on scene are commended for their heroic actions that night, and for the safe rescue of one of our town residents.

*The Townspeople of this Community* are extremely grateful to our dedicated neighbors who choose to serve as our Emergency First Responders, often times giving up time with their family to save members of our families. And for that we Thank You!

Chairman Dombrowski also presented the following individuals with Proclamations for their involvement in the November 3, 2022 Abandoned Well Rescue

**Emergency 9-1-1 Communication Dispatchers:**

Steve Whaley and Margaret Allen

**Ledyard Center Fire Company District #1:**

Chief Jon Mann, Captain Max Medas, Lieutenant Kevin DiFilippo, Chief Engineer Chad Johnson and Firefighters Carl Willis, Mitch Pavao, Aiden Greeley, Dan Suitor, Edwards Ives, Jr. Kyle Fitzsimons, Chris Gately, and Cadet Bryce Johnson.

**Gales Ferry Fire Company District #2**

Chief Tony Saccone, Lieutenant Stephen Weiss, Firefighters Terry Ault, Lisa Hirschfeld, Lavon Johnson, Anthony Gervasi, Scott Blais, Jeff Post, Anthony Mancini.

**Fire Police**

Captain Elliot Gray, Van Pavo, Sandy Gray

**United States Submarine Base Fire Department:**

Captain John Dwire, Firefighters Kyle Chapman, Nick Brown, Clarke Johnson, Tyler Zani (Rescuer who went into the abandoned well).

**American Ambulance Crew:**

Paramedic Timothy Meredith, Emergency Medical Technician Lucas Wrobel

**Ledyard Police Department:**

Sergeant William Beeler and Officer First Class Kyle Long

State Senator Cathy Osten presented the First Responders noted above a General Assembly Citation that she along with Representative Mike France, and Representative Christine Conly, introduced as follows:

*Your actions during the rescue of a man from a well on November 3, 2022 kindly intervention by yourself and other area first responders, contributed to ensuring this story had a happy ending. Your time and dedication to keeping our community safe do you credit.  
Thank you for your service.*

Senator Osten noted the General Assembly Citation was signed by the Senate President Martin Looney, Speaker of the House Matt Ridder, and Secretary of the State Mark Kohler.

Mayor Allyn, III, thanked everyone who responded to the November 3, 2022 call on Arrowhead Drive and for the work they did to rescue the man who had fallen into a 30-foot abandoned well. He stated he receives all of the 911 Emergency Calls, and he stated when you see an incident

such as this one that it was horrifying, because all you know was that a man has fallen down a well and you do not know the status of him at that time. He stated prior to tonight's meeting he was attending an event at the United States Subbase. He stated when he explained to Captain Curtain that he had to leave early to attend the Recognition of the First Responders who rescued the man who had fallen into an abandoned well they discussed how critical it was that when an incident occurred, it did not matter where it was, the people from the Emergency Services come out, and rank does not matter. All that mattered was "*let's get the situation under control*", whether it was the big fire in downtown Mystic, or whether it was to rescue the gentleman that fell into the abandoned well. He commended all of their first responders, the time that they give up and how they come together as a team. Mayor Allyn concluded his remarks by sincerely thanking all of the Emergency First Responders.

## V. RESIDENTS AND PROPERTY OWNERS

Mr. Dave Holdridge, 29 Churchill Road, Ledyard, Conservation Commission Member, stated he was present this evening to speak in-favor of an item on tonight's agenda, which was to send a letter to the Groton Utilities Commission reiterating the Town's position to support the access to public trails on the Groton Reservoir property.

Mr. Holdridge addressed the following two questions:

### ***(1) Why now?***

Mr. Holdridge stated in 2012 the Town Council and other Ledyard Public Officials sent a letter to Mayor Galbraith to support public access and the construction of a recreational trail through the Groton Reservoir property. However, he stated to date there has not been much reaction from Groton Utilities.

Mr. Holdridge explained that there has been some turnover in the Groton Utilities Commission, and due to some retirements a change in staff. He stated the Groton Utilities Commission has stated that would reconsider public trails on the Groton Reservoir property, noting they have asked a consultant to provide a Report regarding the pros and cons. He stated the Report would be delivered to the Groton Utilities Commission next week and the Commission would be considering the matter at their first meeting in January, 2023. Therefore, he stated this may be a good opportunity for Ledyard to restate their position supporting public access to the reservoir property allowing for the completion of the construction of the trail that would run through the reservoir.

Mr. Holdridge stated Ledyard has a huge, beautiful piece of open space in the middle of town which had pristine lakes and forest that the public cannot access. He stated the reason public trails and access was not allowed was because Groton Utilities have said that they wanted to protect clean water; which he believed to be a myth.

Mr. Holdridge continued by addressing concerns that the former the Utilities Commission members raised regarding the safety of the public water supply. He stated recently the Tri-Town Trail Association held a Panel Discussion noting that one of the Panelists was a person who worked for the State Health Department and has been conducting water tests of all the reservoirs and water supplies throughout the State of Connecticut. He stated during the discussion a person from the audience asked the Panelist how many times she has found a connection between recreational activity and contaminated water. He stated the Panelist stated that during the 20-years she has been conducting water tests that she has never found the water to be contaminated by the recreational use of reservoir properties, and she explained that the filtration systems were good.

### ***(2) Why would the Town Council write the letter, rather than individuals?***

Mr. Holdridge stated as the elected officials the Town Council represented the people of the Ledyard. He stated although the Tri-Trail Association attends the Groton Utilities Commission meetings that they were viewed as a Special Interest Group.

Therefore, he stated a letter from the Town Council restating their long-standing position to support public access to recreational trails thru the Groton Reservoir would be more powerful, than just hearing from the Tri-Town Trail Association or from individuals.

IV. COMMITTEE COMMISSION AND BOARD REPORTS – None.

VI. COMMENTS OF TOWN COUNCILORS

Councilor Marshall stated he attended the Ledyard High School Honor Society Ceremony and he noted that he was moved when the Students stood-up and recognized the Educators that inspired them; and commented on what a great gift that was both given and received at that moment. He also commented on the High School Choir noting that they were fantastic.

Councilor Marshall continued by addressing the November 8, 2022 Mid-Term Election at which time Ledyard's voters approved the sale of recreational marijuana in town. He stated the town was divided on this issue, noting that the question passed by a very slim margin as follows: In-Favor: 2,965; Opposed: 2,688. He stated the Social Equity Council was a group that decided who and where recreational marijuana could be sold. He stated the Social Equity Council provided a map of the areas that were disproportionately affected by crime, marijuana, and drugs which included Taftville, Norwich, New London, and parts of Groton, noting that Ledyard was not affected by the use of marijuana. He stated Ledyard was not in the target area for a marijuana dispensary, noting that Montville was currently selling medical grade marijuana and would begin selling recreational marijuana in January, 2023. He stated the initial investment for a business to obtain a license and inventory to sell recreational marijuana was about \$6 million. He stated he did not foresee a recreational marijuana business opening in Ledyard when there would be stores only a few miles away in a neighboring town. Therefore, he stated he thought Ledyard would be safe for a while.

Councilor Ingalls made a personal comment of gratitude to her fellow Town Councilors Mayor Allyn, III, and Administrative Assistant Roxanne Maher for their support over the past month with the deaths in her family. She thanked Councilors Irwin and McGrattan for stepping-in and taking on the work of the Administration Committee; and Councilors Saums and Ryan for their work on the Finance Committee. She stated she received condolences from both the group and from each one personally and that their messages meant a lot to her. She suggested to residents that they leave a Will, and that they do it for their family. She urged former military residents to include their Military Separation Papers (EDU-214) in their Estate papers. She stated her brother did not leave a Will and he did not have a hard copy of his Military Separation Papers, which complicated things for the family. She asked that everyone do their loved ones a favor and get these documents in-order.

Councilor Saums stated the Ledyard High School Choir would be performing on December 16 & 17, 2022 at 7:00 p.m. He stated Saturday night they would be celebrating Ledyard's Fifty Years of Carolers. He stated tickets can be purchased on-line at Ledyard Music.

Councilor Saums continued by recognizing the passing of Mary Marsh Littman. He noted Ms. Littman was a lifelong resident, stating that she was a selfless person, working her entire life as a volunteer serving others. He stated a service will be held for Ms. Littman at the Ledyard Congregational Church on Saturday, December 17, 2022 at 11:00 a.m. noting that she was a wonderful soul.

Councilor Rodriguez recognized one of Ledyard's longest tenured public servants Registrar Mrs. Hazel Gorman, who will be retiring at the end of December, 2022 after four decades of service to our town. She stated in Connecticut each town elects one Democratic and one Republican Registrar, who both work together to make sure the town's elections run smoothly and that anyone who needed election assistance received it. She stated Mrs. Gorman's tireless and steady work over the decades made her a fixture in Town Hall. Her experience, wisdom and exemplary customer service helped Ledyard's elections run

smoothly. Mrs. Gorman has been a model public servant and her devotion to democracy at the local level was one that we should all aspire to follow. Councilor Rodriguez stated that Mrs. Gorman would be sorely missed and that she wished her a very happy and well earned retirement. Thank you, Hazel!

Councilor Paul stated that as we enter into the holiday season that he wanted to remind everyone that 988 was the new Suicide Prevention Crisis Center. He also stated if residents or someone they know needed assistance with heating fuel, food, or other services that they should contact Social Services Coordinator Kristen Chapman at the Town Hall (860) 464-3222; or the Ledyard Clothing Exchange located at the Gales Ferry Baptist Church, noting there were a lot of people and resources available to help.

Chairman Dombrowski wished everyone a Happy and Healthy Holiday Season and he reminded residents not to drink and drive.

## VII. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

MOTION to approve the following:

Special Meeting Minutes of November 9, 2022

Public Hearing Minutes of November 9, 2022

Regular Meeting Minutes of November 9, 2022

Special Meeting Minutes of November 16, 2022

Moved by Councilor Ingalls, seconded by Councilor Rodriguez

VOTE: 8 – 0 Approved and so declared

## IX. COMMUNICATIONS

Chairman Dombrowski stated a Communications List has been provided and he noted the referrals listed.

## X. COUNCIL SUB COMMITTEE, LIAISON REPORTS

### Administration Committee

Councilor Ingalls stated the Administration Committee met earlier this evening and had a number of items on tonight's Agenda. She stated the Committee also addressed a proposal to merge the Parks & Recreation Commission with the Senior Citizens Commission. She stated as the Committee works on an Ordinance to combine the two entities and that they would be soliciting comments from the Senior Citizens Commission.

### Community Relations Committee

Councilor Paul stated the Community Relations Committee met on November 16, 2022 and received a presentation from Public Works Director/Town Engineer Steve Masalin regarding the many things the Public Works Department does. He stated Mr. Masalin's presentation was awesome noting it covered everything from mailboxes, snow plowing, tree trimming, road maintenance and paving, etc. He stated the only regret was that the hybrid meeting was not well attended by the residents, noting that it was advertised with posters in Town Hall and around town, it was posted on the town's meeting portal and social media site as well as on Town Councilors facebook pages. He stated the video was available on the town's home page under the Public Works Department tab and also on the meeting portal at: [http://ledyardct.granicus.com/player/clip/192?view\\_id=1&redirect=true&h=bd23ab972a0e24b535507656ebf47292](http://ledyardct.granicus.com/player/clip/192?view_id=1&redirect=true&h=bd23ab972a0e24b535507656ebf47292)

Councilor Paul went on to state the Community Relations Committee also discussed the following: (1) Land Use Process – Councilor Paul stated the Committee would be working with the Land Use Departments to assist them facilitate a presentation to help residents understand the complexities of the Land Use processes relative to the approval of applications, the regulatory process and the Plan of Conservation & Development (POCD), etc. He stated the Committee planned to schedule a Land Use Process presentation after the first of the year; (2) Black History Month Program – Councilor Paul stated the Black History Month Program would be similar to last year noting that there would be an Essay Contest for the Middle School and High School Students and a Poster Contest for the Elementary School Students. He went on to note that the Committee was also exploring a short ceremony in town as well.

### Finance Committee

Councilor Saums stated the Finance Committee met on December 7, 2022 and he noted in addition to the items on tonight's Agenda the Committee also discussed the following: (1) *Annual Audit Fiscal Year Ending June 30, 2022* - The Finance Director Matthew Bonin reported the Annual Audit was complete and ended the year with a \$43,375 Budget Overrun. Councilor Saums stated the budget overrun was the first in recent memory and was due to \$862,000 shortfall in anticipated retired Board of Education Employees that was not caught when the Healthcare expenses were budgeted during the budget preparation. Steps were being taken to prevent this oversight from reoccurring. He stated to end the year with only a \$43,375 despite the \$862,000 shortfall in healthcare costs, was attributed to the incredible work of all the Departments. Councilor Saums stated the Finance Committee agreed to receive the Final Annual Report from CliftonLarsonAllen, LLP at their January 18, 2023 meeting. He stated everyone interested in the Annual Report should attend the meeting, if possible; (2) Year-End Budget Transfers – Councilor Saums explained the town previously transferred funds from underspent to overspent accounts at the end of each fiscal year to make all the accounts whole. However, he stated based on Finance Director Matthew Bonin's recommendation the Finance Committee agreed for the General Government to stop making year-end budget transfers. He stated that Mr. Bonin explained that by not making the year-end transfers that Department Heads and the Finance Department would have a clearer picture on the actual expenses; (3) Projected Healthcare Costs – Councilor Saums stated the Healthcare Costs for the upcoming Fiscal Year 2023/2024 were currently estimated to increase between 9 % – 12% which would equate to more than \$500,000 annually. Therefore, he stated Staff and the Finance Committee would be carefully looking at healthcare costs and other healthcare options.

Councilor Ingalls noted that Finance Director Matthew Bonin has been working with the Bank to move some town funds that were in savings accounts to accounts of higher rates of return. She stated in doing so that Ledyard's interest earnings for the month of October was \$32,000; noting the town's interest earnings for total prior year were \$43,000. Councilor Saums stated by moving the funds to a higher interest earning account the town would earn nearly \$300,000 of additional interest earnings as a result of Mr. Bonin's efforts. He explained that the reason the town did not move these funds earlier was because the interest rates were nearly zero. However, he stated recently the Fed's have been raising the interest rates and that Mr. Bonin was able to have the Bank agree to move the town's funds to the higher interest earning accounts.

### Land Use/Planning/Public Works Committee

Councilor Paul stated the LUPPW Committee met on December 5, 2022 and he noted the Committee had a couple of items on tonight's agenda.

### Water Pollution Control Authority

Councilor Saums stated although he was not able to attend the WPCA's November 22, 2022 that he wanted to note, as he previously reported at the Town Council's October 26, 2022 meeting, that because Local Transportation Capital Improvement Projects (LOTICIP) Grant Funding was being used to construct the Multi-Model Pathway the State Historic Preservation Office was requiring an Archeological Study along the route of the Ledyard Center Sewer Line Extension to the High School be conducted.

## XI. MAYOR'S REPORT

Mayor Allyn, III, reported on the following: (1) Higher Interest Earnings – Mayor Allyn noted as Councilors Saums and Ingalls mentioned earlier this evening, Finance Director Matthew Bonin asked Dime Bank to match the interest rate of the Short-Term State Investment Fund (STIF). He stated Dime Bank agreed to match the STIF Interest Rate, and he explained because it was tied to a short-term interest rate, and the Feds' just increased the interest rate another .50 points that the interest rate would again go up. He stated the interest income on the Town's Capital Improvement Funds Account would now substantially grow. He stated previously, the interest rates were negligible; and therefore, it did not change anything at that time. However, he stated had Mr. Bonin not worked with Dime Bank at this time, the funds would only be earning 0.02% of interest on the Capital Funds; (2) Olde Mystic Fire – Mayor Allyn thanked the Ledyard and Gales Ferry Fire Departments for their mutual support at the massive fire that occurred during the Thanksgiving weekend in Olde Mystic. He stated more than one-hundred

firefighters responded to the fire. He stated had the wind changed direction and come off the water the fire would have burned Mystic all the way to the Flagpole. He stated the Gales Ferry Pumper-Tanker pumped 250,000 gallons of water out of the Mystic River that night, not to mention the water and resources that came from all the other Fire Departments. He noted with one-hundred firefighters you could imagine the amount of equipment and assets that were on site and working to put the fire out. He stated two buildings were lost during the fire and he stated emergency services once again came together; noting they could have lost a block or more of structures that night; (3) GovDeals Sales – Mayor Allyn stated as a result of the most recent GovDeals.com on-line auction site the town sold the following surplus equipment: Catch Basin Cleaner for \$48,500; and a Small Public Works Truck for \$7,000. He stated since the town began using GovDeals they have had a few international sales noting with this round of auctions the Catch Basin cleaner was purchased by Chihuahua, Mexico, noting that they sent a person up to drive the piece of equipment back to Mexico; (4) Fiscal Year 2023/2024 Budget Preparation – Mayor Allyn stated on December 8, 2022 ClearGov was opened for Department Heads to begin in-putting their proposed budgets for the upcoming year. He stated in accordance with the Town Charter the budget was due to the Town Council on the first Monday in March; which would be March 6, 2023; (5) Vo-Agri Science Showcase -December 6, 2022 – Mayor Allyn stated he attended the event noting it was an incredible experience. He stated the students were devoted to their projects that ranged from goats, sheep, and beef cows which were sponsored by the Ledyard Rotary to provide beef for the Linda C. Davis Food Pantry. He also noted the Vo-Agri Science Program included Pre-Veterinarian, Hydroponics, Vertical Gardening, and Aquaculture, etc. He stated the Ledyard Vo-Agri Science Program was doing tremendous things; (6) Advanced CT - DECD Workshop on Economic Development – December 7, 2022 – Mayor Allyn stated the workshop was focused on helping municipalities throughout the State garner the interest of large corporations to come to their town. He stated Advanced CT and DECD stated that they would serve as partners with the municipalities to provide support; (7) Healthcare Costs – Mayor Allyn stated as Councilor Saums noted during his Finance Committee Report earlier this evening, healthcare costs have been projected to significantly increase. He stated currently Ledyard was in the State of Connecticut 2.0 Partnership and he explained that last year the State used the Federal CARES Act Funding to help carry the healthcare plan. He went on to explain during this past year about ten lower risk municipalities left the State 2.0 Partnership Healthcare Plan because the rates were increasing too much. He stated for the upcoming year the Healthcare Consultants were predicting that another 6 – 10 lower risk municipalities would leave the pool. He stated that he and Finance Director Matthew Bonin met with Healthcare Consultant Joe Spurgeon to discuss options for Ledyard which included whether they should stay with the State 2.0 Partnership, go back to being self-funded, or shop the market. He explained the potential increase in State 2.0 Partnership Premium was at least if not more than the cost for the town to again set-up a Self-Funded Healthcare Plan; (8) Ledyard Interfaith Church Emergency Fund (LICEF) December 8, 2022 Meeting – Mayor Allyn stated at their meeting LICEF approved a grant for a family in town that was in need of beds, noting that they were sleeping on the floor. He stated LICEF was a wonderful non-profit organization for anyone who was looking to make a charitable donation; (9) Connecticut Conference Municipality (CCM) Legislative Committee Meeting – December 13, 2022 – Mayor Allyn stated the Committee met with Legislators from throughout the State to move forward the CCM Legislative Agenda for the upcoming session scheduled to begin on January 5, 2023 and would run through the first week of June, noting that it was also a budget session. He stated the Legislative Committee would also meet with Southeastern Connecticut Council of Governments (SCCOG) tomorrow to do the same thing. He stated following the SCCOG Meeting that he would be meeting with Ledyard’s Legislators at 2:00 p.m. to do the same thing on our local level. He asked Councilors to e-mail him any items that they would like to advance to their Legislators, noting that he would present them during their meeting tomorrow; (10) Civics in Action – Mayor Allyn stated he along with Councilor Rodriguez and Councilor Saums attended Ledyard High Schools *Civics in Action Program* earlier today. He stated each year they hear different things from the students. He stated today the students were interested in recycling, composting to get food scraps out of the waste stream; over fishing, and passive recreation on open space. He stated the students were very engaging and he commended the High School for continuing the Civics in Action Program; (12) Holiday Gift and Food Basket Program – Mayor Allyn stated there were 80 families on

the recipient list this year, which was the highest number he has seen since he took office in 2017, noting they typically have 55 - 60 families on the list. He stated Executive Assistant/Social Services Coordinator Kristen Chapman would be working on the distribution on Tuesday, December 20, 2022 at the Gales Ferry Fire Department; (13) American Rescue Plan Act Funded Projects Update – (a) Police Radio Interoperability Project was moving along. Mayor Allyn stated the radios in all of the Police Cruisers have been upgraded. He stated the hardwired radios in the base stations still need to be done; (b) Lower Town Green and Pole Barn Concrete Floor – Mayor Allyn stated the concrete floor has been completed. He stated the handicap accessibility parking areas were paved, crushed stone was installed along the side the Pole Barn, and the area was graded with topsoil and would be reseeded. He stated additional pressure treated guiderails were installed to prevent cars from driving into the building from the side. He stated it looked great and he encouraged folks to stop by and take a look before the snow begins to fall this winter; (14) Home Heating Assistance Program – Mayor Allyn stated last year heating assistance programs thru Thames Valley Council for Community Action (TVCCA) and other programs was capped at \$5,000, noting fuel costs were rather manageable. However, he stated this year the program was capped at \$1,900, noting with the current increase costs in oil the \$1,900 would not get a family thru the winter. He stated Executive Assistant/Social Services Coordinator Kristen Chapman was actively working with people to provide referrals. He stated Ledyard Town Hall was a TVCCA Heating Assistance In-Take location, noting the limited funding this year; (15) Navy Holiday Social at the USS Nautilus Museum – Mayor Allyn stated he attended the Holiday Social earlier this evening, noting it was well attended. He wished everyone a Merry Christmas, and he stated he appreciated all the work everyone was doing, and he thanked them.

Questions to the Mayor - None.

XII. OLD BUSINESS – None.

XI. NEW BUSINESS

CONSENT CALENDAR:

Chairman Dombrowski introduced the Consent Calendar and he asked if anyone had any changes to the three items listed.

Councilor Ingalls asked that Ms. Cynthia McLane be removed from item #3 noting that she resigned from the Senior Citizens Commission yesterday.

Chairman Dombrowski called for a Motion to approve the Consent Calendar as amended.

\*1. MOTION to reappoint Mr. Gary St. Vil (D) 2 Thompson Street, Ledyard as an Alternate Member to the Planning & Zoning Commission to complete a three (3) year term ending, December 31, 2025.

\*2. MOTION to reappoint the following members to Parks & Recreation Commission to complete a three (3) year term ending, December 29, 2025.

Ms. Loretta Kent (D) 1363 Baldwin Hill Road, Gales Ferry  
Mr. Kenneth J. DiRico, (U) 8 Melanie Lane, Gales Ferry

\*3. MOTION to reappoint the following members to Senior Citizens Commission to complete a two (2) year term ending, December 9, 2024.

Ms. Marjorie Winslow (D) 3 Wolf Ridge Gap, Ledyard  
Mr. John W. Thomas (R) 23 Bittersweet Drive, Gales Ferry  
~~Ms. Cynthia McLane (R) 20 Norman Drive, Gales Ferry~~  
Ms. Margaret Anne Harding (R) 50 Pheasant Run Drive, Gales Ferry  
Ms. Katherine Milde (D) 185 Spicer Hill Road, Ledyard

Moved by Councilor Marshall, seconded by Councilor Ingalls

VOTE: 8 - 0 Approved and so declared



RESULT: APPROVED 8 - 0  
MOVER: John Marshall, Town Councilor  
SECONDER Andra Ingalls, Town Councilor  
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
EXCUSED: Ryan

Administration Committee

4. MOTION to approve a proposed updated Mechanic job description as contained in the draft dated September 26, 2022.

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: Councilor Ingalls stated the Mechanic job description was updated to reflect the current duties of the position.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0  
MOVER: Andra Ingalls, Town Councilor  
SECONDER Mary McGrattan, Town Councilor  
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
EXCUSED: Ryan

5. MOTION to approve a proposed updated Maintenance Foreman job description as contained in the draft dated July 7, 2022.

Moved by Councilor Ingalls, seconded by Councilor Irwin

Discussion: Councilor Ingalls stated the Maintenance Foreman job description was updated to reflect the current duties of the position

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0  
MOVER: Andra Ingalls, Town Councilor  
SECONDER Whit Irwin, Town Councilor  
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
EXCUSED: Ryan

6. MOTION to approve a proposed “*Resolution Authorizing Term Adjustments for the Ledyard Beautification Committee*” as contained in the draft dated October 19, 2022.

DRAFT: 10/19/2022

**Res. 002-2022/Dec 14**

RESOLUTION  
AUTHORIZING TERM ADJUSTMENTS  
FOR THE  
LEDYARD BEAUTIFICATION COMMITTEE

WHEREAS: The Ledyard Pride and Beautification Committee was initially established under the *Resolution Establishing a Pride and Beautification Committee for the Town of Ledyard* on August 10, 2016.

WHEREAS: With the committees success and its volunteers’ willingness and desire for the committee to become a long-term, on-going committee, the resolution was replaced with Ordinance #148 “*An Ordinance Establishing a Beautification Committee*” and the current Pride and Beautification Committee members were requested to continue to serve with the April 25, 2018 adoption of the Ordinance;

WHEREAS: Under the Town Council’s 2017 - 2019 *Ordinance Update Initiative*; Ordinance #147 was renumbered to Ordinance #100-008 “*An Ordinance Establishing a Beautification Committee for the Town of Ledyard*;

WHEREAS: The Town Council recognizes the hardship caused by all of the members terms expiring on the same date;

BE IT RESOLVED: That the Town Council is hereby authorized to approve a one-time Administrative Adjustment to the terms of newly appointed members of the Ledyard Beautification Committee to provide continuity and eliminate all terms ending on the same date;

BE IT FURTHER RESOLVED: That the adjusted terms of the nine-member Committee shall be as follows:

- The terms of the current three (3) Committee Members, reappointed on September 28, 2022, shall expire on October 26, 2025;
- Three (3) newly appointed members terms shall expire on October 26, 2024; and
- Three (3) newly appointed members terms shall expire on October 26, 2023.

Thereafter, vacancies shall be filled for a three (3) year term in accordance with Ordinance #100-008 “An Ordinance Establishing a Beautification Committee for the Town of Ledyard”.

Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

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History:

2022: With the terms of the Beautification Committee all ending on October 26, 2022 six of the nine member Committee decided not to seek reappointment, leaving the Committee in a position of not having a quorum.

To resolve this issue, and to provide continuity of historical background on the Committee the Administration Committee proposed a one-time Administrative Adjustment to the terms of newly appointed members of the Ledyard Beautification Committee.

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: Councilor Ingalls stated the proposed *Resolution Authorizing Term Adjustments for the Ledyard Beautification Committee*” was to provide a one-time term adjustment. She explained when the Beautification Committee was established all the members started their term and ended their terms at the same time. She stated when the terms came due for reappointment a number of members were not interested in continuing to serve on the Committee, which left the Committee at-risk of not having a quorum. Therefore, she stated the proposed Resolution was a one-time adjustment to stagger the end dates of the members terms to eliminate the issue of all the Committee Member’s terms ending at the same time going forward.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Andra Ingalls, Town Councilor
SECONDER Mary McGrattan, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED: Ryan

7. MOTION to appoint Ms. Jennifer Holdsworth (D) 3 Spruce Street, Ledyard, to the Ledyard Beautification Committee to complete a term ending October 26, 2024 filling a vacancy left by Ms. Vincent.

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: Councilor Ingalls stated Ledyard was fortunate in that they had a number of qualified residents who were interested and willing to volunteer their time to serve the town.

She stated in many cases the Applicants were endorsed by their political party or a letter has been submitted to support their appointment.

Councilor Ingalls stated they had a number of new appointments and reappointments on tonight's agenda, noting that she was grateful for people who want to volunteer their time to serve on the Town's Committees/Commissions/Boards.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Andra Ingalls, Town Councilor
SECONDER Mary McGrattan, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED: Ryan

8. MOTION to appoint Ms. Kathrine Khors (D) 19 Winthrop Road, Gales Ferry, to the Ledyard Beautification Committee to complete a term ending October 26, 2024 filling a vacancy left by Ms. Buhle.

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: None. (See above item #7).

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Andra Ingalls, Town Councilor
SECONDER Mary McGrattan, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED: Ryan

9. MOTION to appoint Ms. Jennifer Eastbourne (U) 4 Glenwoods Court, Gales Ferry, to the Ledyard Beautification Committee to complete a term ending October 26, 2024 filling a vacancy left by Ms. Robinson.

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: None.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Andra Ingalls, Town Councilor
SECONDER Mary McGrattan, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED: Ryan

10. MOTION to appoint Mr. Charles Gallagher (R) 12 Sherwood Trace, Gales Ferry, to the Parks and Recreation complete a three-year (3) term ending December 29, 2023 filling a vacancy left by Mr. Maloney.

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: None.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Andra Ingalls, Town Councilor
SECONDER Mary McGrattan, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED: Ryan

11. MOTION to appoint Mr. Deondre Bransford (U) 8 Lynn Drive, Ledyard, to the Parks and Recreation Commission complete a three-year (3) term ending December 29, 2025 filling a vacancy left by Ms. Robinson.

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: Councilor Saums noted this was the last appointment on tonight's agenda noting that thirteen people have committed to volunteer to serve the town for the next two to three

years. He stated the Town Council appreciated all of these residents who have stepped forward to help the town.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0  
MOVER: Andra Ingalls, Town Councilor  
SECONDER Mary McGrattan, Town Councilor  
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
EXCUSED: Ryan

Finance Committee

12. MOTION to authorize to the Registrar of Voters to over expend the following accounts for election/referendum expenses:

- Account #10110303 51720 (Stipends) by up to \$2,500.00
- Account#10110303 56900 (Other Supplies) by up to \$3,000.00.

Moved by Councilor Saums, seconded by Councilor Irwin

Discussion: Councilor Saums stated the Registrar of Voters have requested authorization to over expend these accounts because of the additional expenses related to having a two primary election this year, which included hiring additional poll workers; the purchase/printing of ballots for 100% of the those on registered voter list to comply with the Secretary of the State (SOTS) mandate, as well as additional supplies and time needed for the early voting, etc. He stated these expenses would be covered by grant funding from the state

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0  
MOVER: Bill Saums, Town Councilor  
SECONDER Whit Irwin, Town Councilor  
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
EXCUSED: Ryan

13. MOTION to authorize the Mayor to submit an American Library Association Application to obtain a - *Libraries Transforming Communities: Accessible Small and Rural Communities* Grant in the amount of up-to \$20,000 to purchase books, programming, and building improvements designed to serve individuals with disabilities.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums stated the Ledyard Public Libraries were seeking approval to apply for the *Libraries Transforming Communities: Accessible Small and Rural Communities* grant that was offered by the American Library Association to communities with a population of less than 25,000. He stated the purpose of the grant was:

- **First Goal** was to “*Increase the accessibility of library facilities, services, and programs for people with disabilities.*”
- **Second Goal** was to “*support community engagement efforts by providing resources to help them work with impacted populations to guide improvement of library services.*”

Councilor Saums went on to explain that this was new Grant Program provided by an anonymous funding source. He noted there were two grant levels: \$20,000 and \$10,000; and the Library would apply for both grant levels. He stated if the Library does not received the \$20,000 grant that they would then be considered for the \$10,000 grant amount. However, he stated that they could not receive both levels of funding. He noted Library Director Jennifer Smith was present this evening to answer questions.

VOTE: 8 - 0 Approved and so declared

RESULT:	APPROVED 8 - 0
MOVER:	Bill Saums, Town Councilor
SECONDER	Andra Ingalls, Town Councilor
AYES:	Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED:	Ryan

14. MOTION to approve appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$55,500 as follows:

- \$48,500 to the Public Works Heavy Equipment CNR Account #21040101-57311; and
- \$7,000 to the Public Works Small Truck CNR Account #21040101-57313.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums stated as the Mayor mentioned during his report earlier this evening, the town has been using the on-line auction site GovDeals.com to sell surplus equipment. He stated the revenues received from the sale would be appropriated to the respective capital reserve fund to supplement/offset direct budgetary appropriations in meeting lifecycle replacement costs. He stated the following items were auctioned:

- 2006 F350 Flatbed – \$7,000
  - 2000 Mobil Athey Sweeper – \$15,000
  - 2002 Sterling/Aquatech Catch Basin Cleaner – \$33,500
- Total: \$55,000**

Councilor Saums stated Public Works Director Steve Masalin spoke to the Mayor and the Finance Committee to obtain permission to sell these pieces of equipment. He explained the town has been working toward a having a fleet of vehicles that served multiple purposes rather than have vehicles in the fleet that only served one specific purpose; such as the Street Sweeper and Catch Basin Cleaner that were being used on a very limited basis because the town was no longer using sand on the roads as a treatment during winter operations.

Mayor Allyn, III, stated the new Street Sweeper unit included a Catch Basin Cleaner mechanism. He stated when the town was using sand on the roads that the catch basins had to be cleaned on an annual basis. He stated since the town has changed to a salt product for winter operations road treatments they were now only cleaning about a quarter to a third of the catch basins each year and that they rotated the cleaning schedule. He concluded by stating that the town would now have one vehicle that could perform both functions as needed.

VOTE: 8 - 0 Approved and so declared

RESULT:	APPROVED 8 - 0
MOVER:	Bill Saums, Town Councilor
SECONDER	Andra Ingalls, Town Councilor
AYES:	Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED:	Ryan

15. MOTION to grant a Bid Waiver to Kent & Frost of Mystic CT in the amount of up to \$112,000 for the next phase of the Tri-Town Trail project, due to the lack of receiving the required three bids in accordance with Ordinance #200-001 (rev 1) “An Ordinance for Purchasing.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums stated the town received a State of Connecticut DEEP Recreational Trails Program Grant in the amount of \$112,000 for the design and engineering work for the next 2-mile phase of the Tri-Town Trail, which would extend the

existing trail from the Northern Section in Preston/Ledyard to Bluff Point in Groton and would include the construction of two parking lots. He stated in response to the Request for Proposals (RFP #2023-05) that only one bid was received from Kent + Frost, who was the Landscape Engineers who did the prior work on the trail.

Councilor Saums went on to state that this work would include identifying multiple potential trail routes that would be evaluated by the Town and the Tri-Town Trail Association to determine the greatest suitability. He stated this DEEP Grant could be used for the engineering and design work to continue the trail; or for the maintenance of the existing trail. Therefore, he stated the Town does not want the Tri-Town Trail Association to spend this grant funding on engineering and designing the trail over property where it clearly could not go, and/or where property owners did not want the trail to pass over their property. He stated that this would be a challenge, and he noted as an example Mr. Holdridge's comments earlier this evening regarding public access through the Groton Reservoir. However, he stated that they had new hope that there may be a way to get the trail through to Route 214.

Councilor Saums continued by explaining that some local funding would be required, and that in-kind services could be used as the town's local contribution. He stated the two gravel parking lots (one across from the Preston Plains Park and one by the Clark Farm) that Eversource would be constructing would qualify as the town's local contribution to obtain the \$112,000 grant funding. He went on to note in exchange for closing the Tri-Town Trail until Spring 2023, for Eversource to work on the High-Tension Transmission Line, that Eversource would be constructing the two parking lots. He stated because Eversource would be operating large excavators and other equipment on-site that it was in the best interest and safety of the residents to close the Tri-Town Trail during the transmission line work.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0
MOVER: Bill Saums, Town Councilor
SECONDER Andra Ingalls, Town Councilor
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums
EXCUSED: Ryan

16. MOTION to appropriate \$17,942.17 of National Opioid Settlement Payments received to date to Account #20810201-58206-24206 (National Opioid Settlement).

In addition, appropriate all future National Opioid Settlement payments received to the same Account.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums explained the Opioid Settlement Payments were a result of the lawsuit involving the Sackler family who were the owners of Purdue Pharma and were found to be accountable in the US opioid epidemic. He stated the National Prescription Opiate Litigation Plaintiffs' Executive Committee confirmed that the \$26 billion in the global opioid settlement was finalized with the "Big Three" drug distributors - *AmerisourceBergen, Cardinal Health, and McKesson* and opioid manufacturer *Johnson & Johnson* for the participation of litigating local governments nationwide.

Councilor Saums went on to explain that Ledyard would be receiving payments from the Global Opioid Settlement Fund and that the funds could only be used for certain purposes.

Mayor Allyn, III, provided some background regarding the process for Connecticut to be included in the Opioid Settlement, noting that the process was a little different for them because Connecticut did not operate under a County Government structure. He explained that the Attorneys structured the Opioid Settlement in a way that required all 169 towns in Connecticut to participate in the claim for the State to receive 100% of the proceeds that would be appropriated to the State of Connecticut. He stated the settlement payments to the State would be reduced based on the number of towns that participated, noting that the reduction in the settlement payment was on a very steep decline in terms of the number of

towns that were taking part. He stated Connecticut Conference of Municipalities (CCM) worked to assist the municipalities with the Settlement Application process. He stated with the help of CCM that all 169 municipalities took part in the Opioid Settlement Application; resulting in the State of Connecticut receiving 100% of the of the proceeds that would have been allocated to the State; and that the State would then appropriate the funds to each municipality based on their per capita.

Mayor Allyn went on to state the Town has begun to receive the payments from the National Opioid Settlement and was expected to receive payments from multiple sources. The payments received to date have come from the Distributor Settlement; and that the town would also be receiving payments from the Janssen Settlement. He noted as Councilor Saums mentioned earlier, these funds could only be used exclusively for opioid abatement purposes, including, but not limited to, expanding access to opioid use disorder prevention, intervention, treatment, recovery options the DARE Program, etc. He stated as the settlement payments were received from the State that the funds would be appropriated to Account #20810201-58206-24206 (National Opioid Settlement) which was a “non-sweeping” account; explaining that the money would continue to go into this account year after year and that there was no date that the funds had to be used by. He stated that they would be reviewing the 170-page Settlement document to develop a list of the allowable uses of the funds, noting that there were multiple options and that the Town Council would determine how Ledyard wanted to spend the funds. He explained that the town could use their funding to support programs provided by organizations such as Ledge Light Health District Prevention Coalition or Southern Regional Action Council (SERAC) as subrecipients; in a similar way as they did with the American Rescue Plan Act (ARPA) funding.

Councilor Irwin questioned whether the Opioid Settlement payments that Ledyard would be receiving would be a standard level payment and the duration of the payments. Mayor Allyn stated they expect Ledyard to receive two payments like this one per year for a four-year period. However, he stated that there would be other entities that would be paying into the settlement, noting that recently CVS Pharmacy and Walmart were also paying for part of the opioid claims. He stated it should amount to a substantial amount of money.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0  
 MOVER: Bill Saums, Town Councilor  
 SECONDER Andra Ingalls, Town Councilor  
 AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
 EXCUSED: Ryan

17. MOTION to approve the Town Council Department Fiscal Year 2023/2024 Budget in the amount of \$190,846.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums explained as part of the Annual Fiscal Year Budget Preparation process the Town Council was required to approve a proposed Town Council Department Budget to be included in the Mayor’s proposed budget. He stated this budget would come back to the Finance Committee / Town Council as part of the budget deliberation process.

Councilor Saums went on to state the Town Council Department proposed Fiscal Year 2023/2024 included salaries for employees, funds for the annual audit along with legal fees and other operating expenses. He stated the proposed budget was reasonable noting there were no major changes to the expenses.

Chairman Dombrowski provided clarification, stating that the Town Council budget does not include funding for salaries for members of the Town Council, noting that they do not receive any stipend.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0  
MOVER: Bill Saums, Town Councilor  
SECONDER Andra Ingalls, Town Councilor  
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
EXCUSED: Ryan

18. MOTION to approve the Town Council Department Fiscal Year 2023/2024 Capital Improvement Budget in the total amount of \$1,500.

Moved by Councilor Saums, seconded by Councilor Ingalls

Discussion: Councilor Saums stated as part of the Annual Fiscal Year Budget Preparation process the Town Council was required to approve a Capital Plan for Town Council Department. He stated the Town Council has been budgeting \$1,500 to provide members of the Council a laptop to conduct town business. He stated depending on the balance in this Capital Account they may choose to remove these funds during the budget preparation process.

Councilor Saums went on to state that most Town Councilors use their own personal laptops. However, he stated town issued laptops were provided to members of the Town Council when a laptop is needed, or when a new Councilor may come on board mid-term, or when a Councilor's personal laptop was not functioning. He stated without a laptop Councilors could not participate in meetings to conduct town business.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0  
MOVER: Bill Saums, Town Councilor  
SECONDER Andra Ingalls, Town Councilor  
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
EXCUSED: Ryan

#### Land Use/Planning/Public Works Committee

19. MOTION to extend Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties for one-year in accordance with provisions in Ordinance#100-018 (rev. 1) "*An Ordinance Providing Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties*".

Moved by Councilor Paul, seconded by Councilor Marshall

Discussion: Councilor Paul provided some background explaining in 2018 the Town Council adopted Ordinance #100-018 "*An Ordinance Providing for Archery Hunting on Certain Town Owned Lands*". He stated the two properties that would be used for archery hunting were: (1) Clark Farm located on Route 117 on the north end of town; and (2) Founders Preserve (Paint Mill) Property located between Colonel Ledyard Highway and Pumpkin Hill Road on the south end of town (both properties were about 100 acres). He stated this was a Lottery System program in which six people would win a lottery for each property to bow hunt.

Councilor Paul went on to note in accordance with Section 4. "*Annual Expiration*" the Ordinance would expire annually at the end of the calendar year, unless a vote of the Town Council was taken to approve to extend it for one year. Therefore, he stated that this was an Administrative action.

Councilor Ingalls stated for certain purposes the Town Council included sunset clauses in an Ordinance to force them to look at the provisions provided. She questioned the reason they were looking at this Ordinance on an annual basis. Councilor Saums stated the reason the Town Council included the sunset clause in Ordinance#100-018 (rev. 1) "*An Ordinance Providing Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties*". was to serve as a fail-safe. He stated should there be problems or archery hunting became controversial that they would allow the program to sunset. He stated that Ledyard has been allowing archery hunting on these properties in accordance with the provisions of the Ordinance for a number of years and that it has worked well with no problems.

VOTE: 8 - 0 Approved and so declared



RESULT: APPROVED 8 - 0  
MOVER: Gary Paul, Town Councilor  
SECONDER John Marshall, Town Councilor  
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
EXCUSED: Ryan

20. MOTION to issue a letter, as contained in the draft dated December 6, 2022, to Groton Utilities Commission and Groton Town Council, to endorse and encourage public access to the Groton Reservoir to continue the development of the 14-mile Tri-Town Trail as defined on Master Plan, to traverse through the Groton Reservoir for passive recreation.

Moved by Councilor Paul, seconded by Councilor Rodriguez

Discussion: Councilor Paul stated he supported public access and recreational trails thru the Groton Reservoir. He noted as Mr. Holdridge mentioned during his comments earlier this evening the Town Council and other Ledyard Officials issued a letter of support in 2012. He stated the Tri-Town Trail imitative began in 2008 to create a passive recreational trail that would run from Bluff Point to Preston Plains Park. He stated as Mr. Holdridge explained there has been some turnover in both staff and commission members in Groton, and that there may be a renewed effort to reconsider allowing recreational trails thru the Groton Reservoir.

Councilor Saums stated allowing passive recreation on reservoir property actually protected the water shed and protects the land because the people who use these types of resources will pick-up liter if they see it.

Chairman Dombrowski also noted that if people saw a problem on reservoir properties that they would report it.

Councilor Paul stated as a former member of the Conservation Commission that they encourage people to walk the many recreational trails that were available. He stated the myth of the water becoming contaminated because of the recreational activity was just a myth. He stated having people access the property would help protect it.

VOTE: 8 - 0 Approved and so declared

RESULT: APPROVED 8 - 0  
MOVER: Gary Paul, Town Councilor  
SECONDER S. Naomi Rodriguez, Town Councilor  
AYES: Dombrowski, Ingalls, Irwin, Marshall, McGrattan, Paul, Rodriguez, Saums  
EXCUSED: Ryan

#### General Discussion

21. MOTION to cancel the Town Council Regular meeting scheduled for December 28, 2022 for the Holidays.

Moved by Councilor Rodriguez, seconded by Councilor Ingalls

Discussion: None.

VOTE: 7 - 1 Approved and so declared (Irwin not in favor)

RESULT: APPROVED 7 - 1  
MOVER: S. Naomi Rodriguez, Town Councilor  
SECONDER Andra Ingalls, Town Councilor  
AYES: Dombrowski, Ingalls, Marshall, McGrattan, Paul, Rodriguez, Saums  
NYES: Irwin  
EXCUSED: Ryan

22. Discuss Work Session Items as time permits. – None.

#### XV. ADJOURNMENT

On behalf of the Town Council, Chairman Dombrowski presented Administrative Assistant Roxanne Maher with a gift of appreciation for her support throughout the year; and they all wished her a Merry Christmas.

Ms. Maher thanked the Town Council for their acknowledgement, noting that she appreciated their thoughtfulness and that it was a pleasure to work with each one of them.

Councilor Rodriguez congratulated Councilor Irwin, Councilor Paul and herself for completing their first year on the Town Council.

The Town Council also wished Mayor Allyn, III, a Happy Birthday!

Mayor Allyn stated it was nice to spend his Birthday with the Town Council.

VOTE: Councilor Rodriguez moved to adjourn, seconded by Councilor Marshall  
8– 0 Approved and so declared. The meeting adjourned at 8:23 p.m.

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Transcribed by Roxanne M. Maher  
Administrative Assistant to the Town Council

I, Kevin J. Dombrowski, Chairman of the Ledyard Town Council,  
hereby certify that the above and foregoing is a true and  
correct copy of the minutes of the Regular Town Council  
Meeting held on December 14, 2022.

---

Kevin J. Dombrowski, Chairman



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 23-1011

**Agenda Date:** 1/11/2023

**Agenda #:**

---

AGENDA ITEM  
CORRESPONDENCE

**Subject:**

Communications List - January 11, 2023

**Correspondence List:**

(type text here)

## COMMUNICATIONS LISTING FOR JANUARY 11, 2023

### INCOMING CORRESPONDENCE

1. Mayor ltr dated 10/31/2022 re: Appoint Zoning Citation Officer – Treaster
2. Mayor Memo dated 12/15/2022 re: Out of State 12/21/2022-12/26/2022
3. Ms. Sokolski e-mail dated 12/12/2022 re: Proposal to combine Parks & Recreation with the Senior Citizens Commission
4. Mr. Love-Ingalls e-mail thread dated 12/20/2022 – 1/4/2023 re: Proposal to combine Parks & Recreation with the Senior Citizens Commission
5. Agricultural Commission Memo dated 1/4/2023 re: Invite Land Use Commissions to Joint Discussion Meeting March 21, 2023
6. Mr. Love e-mail dated 1/5/2023 re: Proposed Baseball-Softball Complex
7. Farmers Market Cmt-RTC -dated 1/5/2023 re: Reappointment Endorsements
8. Mr. Fagin e-mail dated 1/9/2023 re: Support proposed Bush Pond Lease between M/M Graham – Town
9. Mr. Fontanella e-mail dated 1/6/2023 re: DeChesser Property- November, 2022 Blight Report- 528 Colonel Ledyard Highway

### OUT GOING CORRESPONDENCE

1. Admin Asst ltr to Mayor dated 12/15/2022 re: Action ltr. Town Council Regular Meeting of December 14, 2022
2. Admin Asst ltr to Town Clerk dated 12/15/2022 re: Action ltr. Town Council Regular Meeting of December 14, 2022 re: Extend Archery Hunting Ordinance 100-018 (rev. 1)
3. LTC ltr to Mr. St. Vil dated 12/15/2022 re: Reappointed to Planning & Zoning Commission
4. LTC ltr to Ms. Kent dated 12/15/2022 re: Reappointed to Parks and Recreation Commission
5. LTC ltr to Mr. DiRicco dated 12/15/2022 re: Reappointed to Parks and Recreation Commission
6. LTC ltr to Ms. Winslow dated 12/15/2022 re: Reappointed to Senior Citizens Commission
7. LTC ltr to Mr. Thomas dated 12/15/2022 re: Reappointed to Senior Citizens Commission
8. LTC ltr to Ms. Harding dated 12/15/2022 re: Reappointed to Senior Citizens Commission
9. LTC ltr to Ms. Milde dated 12/15/2022 re: Reappointed to Senior Citizens Commission
10. LTC ltr to Ms. Holdsworth dated 12/15/2022 re: Appointed to Beautification Committee
11. LTC ltr to Ms. Khors 12/15/2022 re: Appointed to Beautification Committee
12. LTC ltr to Ms. Eastbourne dated 12/15/2022 re: Appointed to Beautification Committee
13. LTC ltr to Mr. Gallagher dated 12/15/2022 re: Appointed to Parks & Recreation Commission
14. LTC ltr to Mr. Deondre dated 12/15/2022 re: Appointed to Parks & Recreation Commission
15. LTC ltr to Groton Utilities Commission/Groton City Council/Groton Mayor dated 12/15/2022 re: Restate position for public access to Reservoir for Tri-Town Trail
16. Admin Asst ltr to Cemetery Cmt-DTC-RTC dated 1/4/2023 re: Request re-appointment recommendations/endorsements – Cemetery Cmt
17. Admin Asst ltr to Housing Authority sated 1/9/2023 re: Request re-appointment recommendations/endorsements – Housing Authority
18. Admin Asst ltr to Permanent Municipal Building Cmt-DTC-RTC dated 1/9/2023 re: Request re-appointment recommendations/endorsements - PMBC
19. Admin Asst ltr to Water Pollution Control Authority -DTC-RTC dated 1/9/2023 re: Request re-appointment recommendations/endorsements - WPCA

## NOTICE OF AGENDAS

1. Library Commission Agenda 11/19/2022
2. Historic District Commission Agenda 12/19/2022
3. Parks & Recreation Agenda 12/20/2022
4. Retirement Board Agenda 12/20/2022
5. Agricultural Commission Agenda 12/20/2022
6. Senior Citizens Agenda 11/28/2022
7. Zoning Board of Appeals Agenda 12/21/2022 - Cancelled
8. WPCA Agenda 12/20/2022
9. Housing Authority Agenda 1/3/2023- Cancelled
10. Permanent Municipal Building Cmt Agenda 1/3/2023
11. Economic Development Commission Agenda 1/3/2023
12. Inland Wetland & Water Courses Commission Agenda 1/3/2023
13. Farmers Market Committee Agenda 1/4/2023
14. Conservation Agenda 1/10/2023
15. Planning & Zoning Agenda 1/12/2023
16. Community Relations Cmt Agenda 12/21/2022
17. Finance Cmt Agenda 12/21/2022 - Cancelled
18. Town Council 12/28/2022 - Cancelled
19. LUPPW Cmt Agenda 1/9/2023
20. Finance Cmt Agenda 1/4/2023
21. Admin Cmt Agenda 1/11/2023
22. Town Council Agenda 1/11/2023

## MINUTES

1. Library Commission Minutes 11/21/2022
2. Historic District Commission Minutes 11/21/2022
3. Parks & Recreation Minutes 11/15/2022
4. Retirement Board Minutes 11/15/2022
5. Agricultural Commission Minutes 11/15/2022
6. Senior Citizens Minutes 11/23/2022
7. WPCA Minutes 11/22/2022
8. Permanent Municipal Building Cmt Minutes 12/5/2022
9. Economic Development Commission Minutes 12/6/2022
10. Inland Wetland & Water Courses Commission Minutes 12/6/2022
11. Farmers Market Committee Minutes 11/25/2022
12. Conservation Minutes 12/13/2022
13. Planning & Zoning Minutes 12/8/2022
14. Community Relations Cmt Minutes 11/16/2022
15. Finance Cmt Minutes 12/7/2022
16. LUPPW Cmt Minutes 12/5/2022
17. Admin Cmt Minutes 12/15/2022
18. Public Hear Minutes Agenda 12/14/2022
19. Town Council Agenda Minutes 12/14/2022

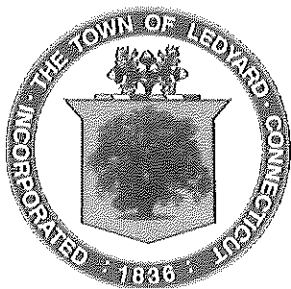
## MISCELLANEOUS

1. Board of Education memo dated 1/3/2023 re: Year-to-Date Budget Report
2. Ledyard High School Chorus e-mail dated 1/9/2023 re: Invite to Concert – Black History Month January 16, 2023
3. Conservation Commission e-mail dated 1/4/2023 – Open Space Acquisition Plan dated November, 2022

## REFERRALS

### Administration Committee

1. Farmers Market Cmt-RTC -dated 1/5/2023 re: Reappointment Endorsements



**TOWN OF LEDYARD  
CONNECTICUT  
OFFICE OF THE MAYOR**

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-1126

October 31, 2022

Mr. Eric Treaster  
10 Huntington Way  
Ledyard, CT 06339

Dear Mr. Treaster:

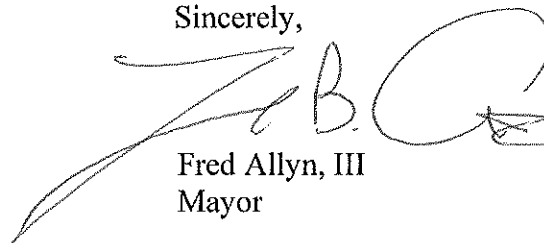
It is my pleasure to appoint you as Citation Hearing Officer per Ordinance #300-009 "An Ordinance Establishing Procedures for Citations for Zoning Violations". Please refer to Section 5.3 "Responsibilities of the Citation Hearing Officer".

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible. Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m.

I would like to take this opportunity to thank you for your willingness to volunteer for this position and for helping to make the Town of Ledyard a better place to live.

Please do not hesitate to contact me if there are any issues that you would like to discuss.

Sincerely,



Fred Allyn, III  
Mayor

cc: Town Clerk  
Town Council  
Land Use  
Zoning Board of Appeals

## Roxanne Maher

---

**From:** d g <danagardner13@yahoo.com>  
**Sent:** Thursday, December 15, 2022 2:59 PM  
**To:** Town Council Group  
**Cc:** danagardner13@yahoo.com  
**Subject:** Ordinance #300-027

Some people who received this message don't often get email from danagardner13@yahoo.com. [Learn why this is important](#)

December 14, 2022  
The Ledyard Town Council

RE: Ordinance #300-027

While the above ordinance is being revisited, I would appreciate the following to be taken into consideration. There are a multitude of issues regarding on-street parking on Flintlock Road. These affect safety, traffic flow, convenience and create hazardous conditions.

There are 172 apartments (min. 1-2 cars each) 37 mobile homes (approved for 80) and 4 houses on a road that is .4 of a mile long.

In the winter, multiple vehicles continue to be parked on the road in multiple areas (at all hours) including before, during & after it's snowing. The plow is unable to remove snow in front of the residential driveways and other areas of the road leaving hazardous road conditions. It is extremely rare for any vehicle to be ticketed or towed when in violation of any section of this ordinance.

Flintlock Road is a public road, not a private road owned by Fox Run, and should be treated as such. The entire road should have no parking. Daily on-street parking of multiple cars is an unnecessary burden to all residents traveling on Flintlock Road. Other residents and visitors have expressed the same concerns.

It is the town's responsibility to facilitate the necessary changes. Over the past 16 years, I have tried to address the multitude of issues created by on-street parking, but haven't received any regard toward these concerns. After many attempts, it's apparent that if someone doesn't have to live with it daily, there's an indifference and lack of concern.

There is sufficient off-street, private parking available for everyone. On-road parking is not a necessity. This isn't the middle of a city, but feels like it. Some vehicles sit unused for days. There are 2 parking spaces per apartment in the parking lots & an overflow lot for all visitors/additional vehicles. Each time there is tenant turnover, the same issues continue year after year. As the photos show, there are *numerous empty parking spaces* in the lots, proving it's not out of any necessity.

*On-street parking of multiple vehicles creates numerous safety issues & unnecessary hazards not limited to the examples below:*

Blocking of sight lines creating an inability to see children, people walking/biking, other vehicles, etc. Pedestrians (children) walk out from between the parked vehicles and can't be seen until the last minute.

Tenants park 4-7+ vehicles deep on both sides of my driveway, as well as directly across. It's almost impossible at times to get in/out of my driveway, let alone see other vehicles or people. This creates a concern emergency vehicles won't have proper access with vehicles parked all over the road.



On a daily basis, vehicles are forced to drive in the middle of the road or completely on the wrong side for an unsafe length of time (then add another vehicle coming the opposite direction, or speeding) and it becomes even more dangerous.

Vehicles leaving the 55+ community turn out of Cliff St. and drive on the wrong side until reaching the top of the street (due to the parked vehicles). This forces the vehicles already driving or turning onto the road to completely stop or drive over the curb to avoid being hit while in the proper lane.

There are many additional issues such as garbage pickup and mail delivery impeded due to cars parked too close to the driveway, blocking access to the utility right-of-way. Parking on my lawn, on the curbs causing damage, as well throwing garbage from the parked cars into my yard.

It's frustrating and dangerous.

**I'd like the Town Council to consider:**

Vehicles in violation of all sections of the ordinance, be continually ticketed or towed until the ordinance is followed. Currently, this is rarely enforced.

Extend the hours of no winter parking to an earlier time.

A serious consideration to implement "No Parking" for the entire road. Tenant parking in existing parking areas would alleviate a majority of all issues.

At minimum, "No Parking" signs within 20 feet of the residential driveways (both sides). This already exists for all other entrances and exits onto Flintlock, but not the driveways for the residential houses. The houses didn't exist when the street signage was originally implemented.

I've been a resident of Ledyard for decades and have owned my current home for over 16 years. These issues, as well as many others related to on-street parking, have been a continual frustration on a daily basis, year after year. While the apartments are temporary for the tenants, this is my permanent home.

I have included some photos that show some examples. My videos wouldn't load but show more detail on how dangerous it gets to drive on the road.

Thank you for addressing the concerns stated and your consideration. I hope there will be positive action and resolution.

Dana Gardner  
65 Flintlock Road  
Ledyard, CT 06339

























**Front bell**

Feb 5, 2022 at 8:06 AM



• Live



Front bell



0



• Live

















Sent from [Mail](#) for Windows



# TOWN OF LEDYARD CONNECTICUT OFFICE OF THE MAYOR

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
PH (860) 464-3222  
FAX (860) 464-1126

Date: December 15, 2022

To: Chairman Kevin Dombrowski, Ledyard Town Council  
Chief John Rich  
Chief Dispatcher, Paula Smith

***Subject: Mayor out of State***

This memo is to notify you that I will be out of the State beginning on the evening of December 21, 2022 and returning to CT the evening of Monday, December 26, 2022.

In accordance with the Town of Ledyard Charter, Chapter III, Section 2 the Town Council Chairman shall be the Acting Mayor. Chairman Dombrowski may be reached at 860-383-6463 or via email at [kjdom@Ledyardct.org](mailto:kjdom@Ledyardct.org).

I will have cell and email communications most mornings and evenings during this time.

Sincerely,

Fred B. Allyn III  
Mayor

## Roxanne Maher

---

**From:** Naomi Rodriguez  
**Sent:** Tuesday, January 03, 2023 12:47 PM  
**To:** d g  
**Cc:** Roxanne Maher  
**Subject:** Re: Ordinance #300-027

Good Afternoon Ms. Gardner,

This is to acknowledge that I have received and read your letter in its entirety. Thank you for your letter, the Town Council appreciates resident input.

Respectfully,

Naomi Rodriguez,  
Ledyard Town Councilor

---

**From:** d g <danagardner13@yahoo.com>  
**Sent:** Thursday, December 15, 2022 2:59 PM  
**To:** Town Council Group <TownCouncil@ledyardct.org>  
**Cc:** danagardner13@yahoo.com <danagardner13@yahoo.com>  
**Subject:** Ordinance #300-027

Some people who received this message don't often get email from danagardner13@yahoo.com. [Learn why this is important](#)

December 14, 2022  
The Ledyard Town Council

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It is the town's responsibility to facilitate the necessary changes. Over the past 16 years, I have tried to address the multitude of issues created by on-street parking, but haven't received any regard toward these

concerns. After many attempts, it's apparent that if someone doesn't have to live with it daily, there's an indifference and lack of concern.

There is sufficient off-street, private parking available for everyone. On-road parking is not a necessity. This isn't the middle of a city, but feels like it. Some vehicles sit unused for days. There are 2 parking spaces per apartment in the parking lots & an overflow lot for all visitors/additional vehicles. Each time there is tenant turnover, the same issues continue year after year. As the photos show, there are *numerous empty parking spaces* in the lots, proving it's not out of any necessity.

*On-street parking of multiple vehicles creates numerous safety issues & unnecessary hazards not limited to the examples below:*

Blocking of sight lines creating an inability to see children, people walking/biking, other vehicles, etc. Pedestrians (children) walk out from between the parked vehicles and can't be seen until the last minute.

Tenants park 4-7+ vehicles deep on both sides of my driveway, as well as directly across. It's almost impossible at times to get in/out of my driveway, let alone see other vehicles or people. This creates a concern emergency vehicles won't have proper access with vehicles parked all over the road.

On a daily basis, vehicles are forced to drive in the middle of the road or completely on the wrong side for an unsafe length of time (then add another vehicle coming the opposite direction, or speeding) and it becomes even more dangerous.

Vehicles leaving the 55+ community turn out of Cliff St. and drive on the wrong side until reaching the top of the street (due to the parked vehicles). This forces the vehicles already driving or turning onto the road to completely stop or drive over the curb to avoid being hit while in the proper lane.

There are many additional issues such as garbage pickup and mail delivery impeded due to cars parked too close to the driveway, blocking access to the utility right-of-way. Parking on my lawn, on the curbs causing damage, as well throwing garbage from the parked cars into my yard.

It's frustrating and dangerous.

### **I'd like the Town Council to consider:**

Vehicles in violation of all sections of the ordinance, be continually ticketed or towed until the ordinance is followed. Currently, this is rarely enforced.

Extend the hours of no winter parking to an earlier time.

A serious consideration to implement "No Parking" for the entire road. Tenant parking in existing parking areas would alleviate a majority of all issues.

At minimum, "No Parking" signs within 20 feet of the residential driveways (both sides). This already exists for all other entrances and exits onto Flintlock, but not the driveways for the residential houses. The houses didn't exist when the street signage was originally implemented.

I've been a resident of Ledyard for decades and have owned my current home for over 16 years. These issues, as well as many others related to on-street parking, have been a continual frustration on a daily basis, year after year. While the apartments are temporary for the tenants, this is my permanent home.

I have included some photos that show some examples. My videos wouldn't load but show more detail on how dangerous it gets to drive on the road.

Thank you for addressing the concerns stated and your consideration. I hope there will be positive action and resolution.

Dana Gardner  
65 Flintlock Road  
Ledyard, CT 06339



























**Front bell**

Feb 5, 2022 at 8:06 AM



• Live



Front bell



0



• Live

















Sent from [Mail](#) for Windows

My Name is Brian Love and I live at 1 Little John CT, gales ferry, CT 06335

I am opposed to the Parks and Recreation and Senior Citizens Merger proposed by the Mayor and town Council as the senior citizens program is the only one that will see benefits of the merger.

Mayor Allyn cited the following benefits:

1. He stated Parks and Recreation has been operating in the building on Van Tassel Drive in Gales Ferry and working in tandem with the Senior Citizens Center providing oversight of the facility. From a budgetary perspective, the care and maintenance of the senior citizens center is not paid for by parks and rec or the senior citizens. It's in public work's budget. So there is no benefit from either group on this.

2. He noted Mr. Scott Johnson, Jr. has been serving as the Director of both the Parks & Recreation and the Senior Citizens for the past few years and he stated that it may be time to combine the two Commissions. This only continues to benefit the senior citizens' budget as they get a director for free.

3. He explained Ordinance #200-009 Ordinance providing for the Transfer of Revenue from the Real Estate Conveyance Tax to the Park and Recreation Capital and Non-Recurring Expense Fund", calls for forty percent (40%) of the revenue received from conveyance tax to be deposited into the Parks and Recreation Capital and Non-Recurring Expense Fund. He stated by merging the Senior Citizens Commission with the Parks & Recreation Commission that both groups could benefit from these funds. Parks and Rec is already getting the %40 percent and has asked for \$241,732 in capital improvements so how do they gain money by absorbing the senior citizens' budget and providing them access to it? Per the towns budget for 2023, the senior center programs are allotted \$97,182. Parks and Rec is allotted \$464,467. On July 6<sup>th</sup> the state Senate appropriations committee sent a letter to Mr. Scott showing the state was making 26 million dollars in grants available to senior programs around the state. This money will only be allowed for senior programs, so our kids will not benefit from this. If we combine it will be very easy to move money from the higher budget to the lower budget especially when one organization's money comes from taxes vs grants.

Councilor Rodriguez provided the following comment to the mayor's request:

1. She stated combining the two groups would be a positive step forward for the Senior Center, noting that it would attract a higher percentage of residents to attend the Center's programs. There is no mention of how this will benefit parks and Rec and clearly, the senior citizen program is the priority in this town, even though out of a population of 15,413; 3,853 are under 18(25%) and 2,311 are over 65(15%).

That's why I urge the commission to reject the merger.

Thank you.

# 2022 Ledyard Open Spaces Acquisition Plan

## Background

Ledyard’s undeveloped land is critical in shaping the town’s character as a rural suburb. The presence of significant wetlands, ledges, and lack of infrastructure limits the density of development in significant parts of the town, which contributes to a more rural characteristic that residents express a desire to protect and preserve.

For the Plan of Conservation and Development, open space is defined as land that is privately or publicly owned but is permanently protected and held in the public interest. This includes managed open space. “Perceived open space” can be transformed into “preserved open space” through the creation of a cohesive vision that helps the community grow “by choice, not by chance.” Guided by this unified open space system, the community can act to create and maintain its overall vision for the future rather than simply reacting to individual development proposals.

Following the adoption of the 2003 Plan of Conservation and Development, the town of Ledyard established a limited-duration Open Space Committee (2004), which established a Plan for the Preservation of Open Space to provide the Town of Ledyard with a Ledyard Plan of Conservation & Development (2/27/2020) comprehensive strategy to “identify, protect, and preserve open space, and manage town-owned open properties to achieve the maximum benefit to town residents and wildlife.

These efforts realized several goals, such as establishing the “Open Space Acquisition Fund” and adopting an ordinance to designate a portion of the Municipal real estate conveyance taxes to be directed to that fund. These open space preservation efforts should continue and be enhanced to ensure the goals of protecting vulnerable habitats and ensuring connectivity of our green spaces.

The above-outlined principles, documents, and programs shall be the primary guidance used to realize our objectives.

## **Targeted Goals:**

### **1. Water Resource Protection**

The Commission should collaborate with the various Town commissions such as Planning and Zoning, Land Use, and Inland Wetlands and Waterways to develop policies and regulations to protect our water resources. Ledyard's Source Water Protection Plan of 2008 should become the leading source for developing policies.

Although the guiding principle of the Commission's decisions and policies should be the protection of all water resources within the town, particular interest should be given to the following water resources.

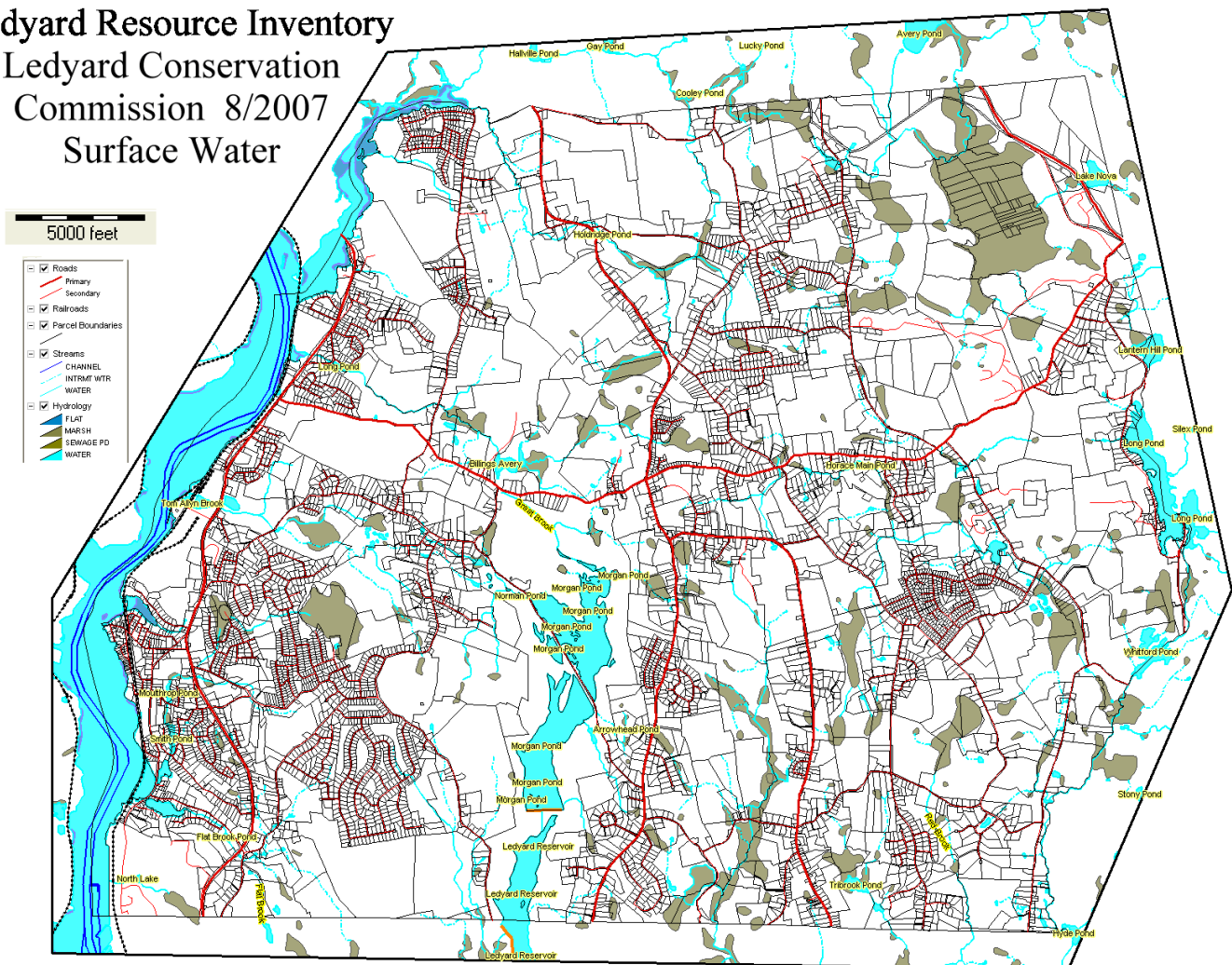
- A) Shewville Brook: With the recent completion of the fishway at the dam on Hallville Pond, it now enables anadromous fish to migrate to Shewville Brook. Plans to construct a fishway around another dam on the brook will allow the fish to migrate from Poquetanuck Cove to Avery Pond in Preston. White-Hall Preserve has approximately a 500' frontage on the brook. The town's Natural Diversity Database designates the area around White-Hall as unique or fragile. The re-establishment of this fishery will enhance the diversity of this area.
- B) Whitford Brook: Currently, considerable progress and success have been made to re-establish the passage of anadromous fish from the sea to Long Pond and Lantern Hill Pond. With the removal of two dams and the plans to construct a fishway at the southern end of Long Pond, Whitford Brook will be critical in re-establishing this important fishery.
- C) The Loftus Well Field Aquifer is located in the southeast area of town, astride Shewville Road and bordering Whitford Brook. To the north of Whitford Brook is the Lantern Hill Aquifer area. A large portion of Whitford Brook and the Whitford Brook Watershed is located within Ledyard and extends on into Stonington and Groton. This watershed starts north of Lantern Hill and encompasses the area surrounding Lantern Hill and Whitford Brook as it flows from Long Pond toward the Long Island Sound

through the Mystic River. The entire length of this area is listed on the town's Natural Diversity Database as Federal or State listed species and critical habitats.

D) Drinking Water: In the 2002 Milone and MacBroom report, the Drinking Water Quality Management Plan was prepared for Groton Utilities to identify future drinking water sources. Several watersheds located in Ledyard were proposed. These watersheds, Joe Clark Brook (Tri Town Trail), Red Brook and Haley's Brook (Founders Preserve), and Shewville Brook, also contain current open spaces parcels and trails.

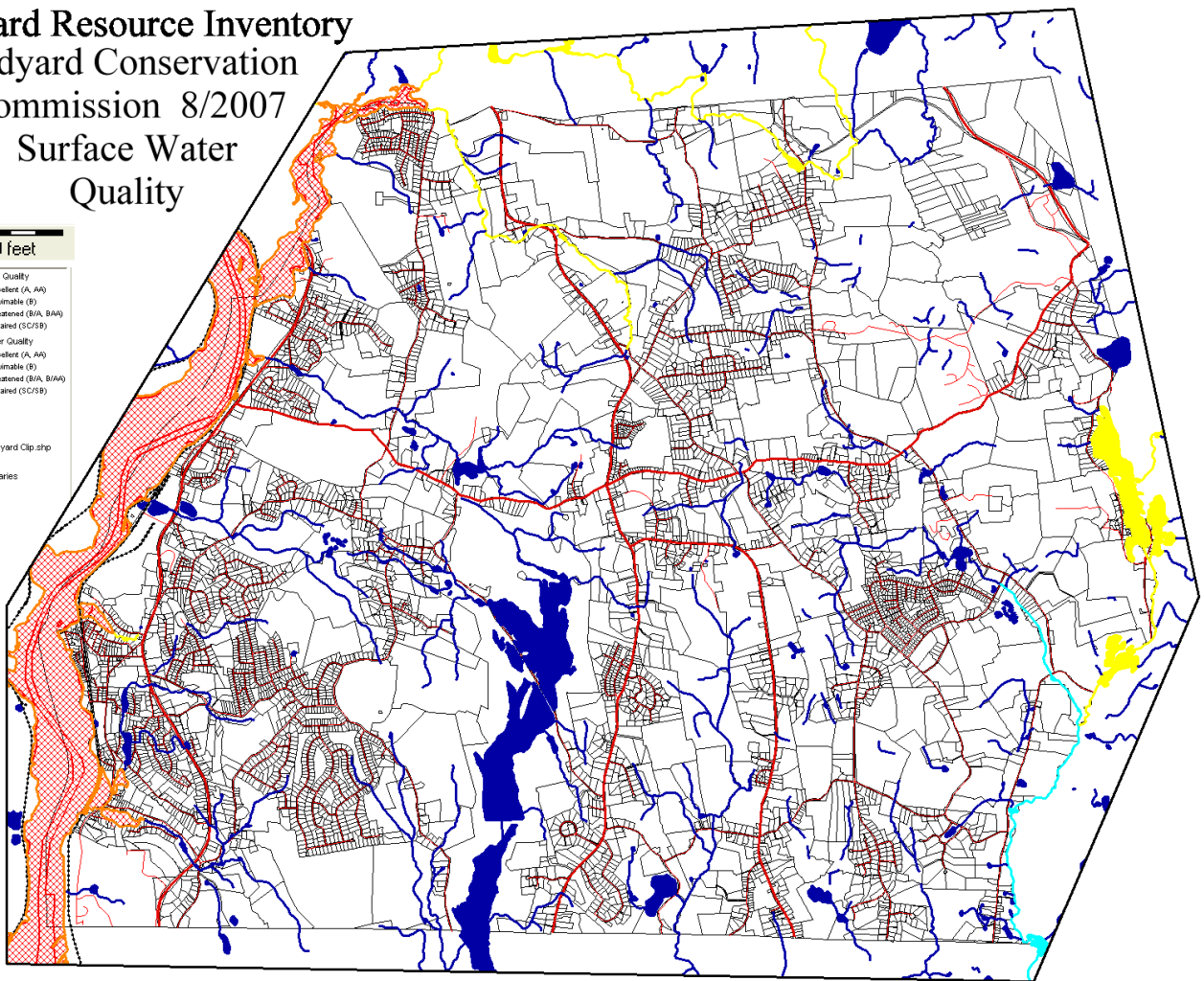
E) The Town and Groton Utilities partnership to protect water sources would benefit both parties. Discussions and collaboration on goals, projects, future acquisition plans, and such should be a part of the relationship.

**Ledyard Resource Inventory**  
 Ledyard Conservation  
 Commission 8/2007  
 Surface Water



Ledyard Resource Inventory  
 Ledyard Conservation  
 Commission 8/2007  
 Surface Water  
 Quality

- 5000 feet
- Stream Water Quality
    - Good to Excellent (A, AA)
    - Fishable, Swimmable (B)
    - May be Threatened (B/A, B/A)
    - Coastal Impaired (C/3B)
  - Surface Water Quality
    - Good to Excellent (A, AA)
    - Fishable, Swimmable (B)
    - May be Threatened (B/A, B/A)
    - Coastal Impaired (C/3B)
  - Roads
    - Primary
    - Secondary
  - Railroads Ledyard Clip.shp
  - Parcel Boundaries





## **2. Tri Town Trail**

The Tri Town Trail will be Southeastern Connecticut's first regional recreation trail. When complete, it will be a 14-mile recreational trail through a natural, scenic valley that connects Bluff Point State Park in Groton through Ledyard to Preston. The trail will connect 4,000 acres of state and local open space, have only three major road crossings, and impact fewer than ten private properties. It will start at sea level – climb 400' – and nearly return to sea level. Completing the Tri Town Trail will require partnerships or easements with private, corporate, open space, and utility landowners. The Tri Town Trail Association is progressing toward acquiring permission to develop the trail. When complete, the trail will stretch from Bluff Point northward through the central areas of Groton and Ledyard to Preston Community Park. This trail will connect multiple municipalities, economic centers, residential areas, and areas of significant natural resources to form a regional recreational facility as well as a truly functioning alternative transportation corridor.

The largest landowner in both the Town of Groton & Ledyard is the City of Groton. The City of Groton owns several large and contiguous parcels of land that bisect both Towns on a north-south axis. These parcels of land contain reservoirs and water treatment operations. Since the reservoir's establishment, the City of Groton has controlled all activities and access to its properties following the guidelines established by the CT Department of Public Health (DPH).

In 2001, the Town of Groton developed a plan to build a multi-use trail alongside Route 117 connecting the Poquonnock Plains & Poquonnock Bridge Neighborhoods near Bluff Point to the Copp Property in the Center Groton area (RT 1 to RT 184). In cooperation with Groton Utilities, a route was agreed upon utilizing the Route 117 right-of-Way and City of Groton property. The plan was endorsed by 18 significant stakeholders and received a state grant for construction. However, approval for the matching funds needed by the Town failed in the RTM by two votes – and the project was never built.

In 2003, the Town of Groton undertook a Town-wide Bicycle, Trails & Pedestrian Master Plan. That plan, completed in 2004 by Brian Kent Associates (now Kent + Frost Landscape Architecture – author of this study), identified a north-south

connection from Bluff Point to Ledyard as a significant need. Other trails identified as needs around Bluff Point are currently under design and construction and could connect to this proposed trail. In early 2008, the impetus for this current project came to be when David Holdridge, a Ledyard Town Councilor, approached the Utility Commission (governing body appointed by the Mayor of the City of Groton to oversee Groton Utilities) to ask for permission to access reservoir properties for trail access. Groton Utilities responded that it does not allow public access to its properties but encourages approved escorted group activities.

In February 2008, Dave Holdridge and Representative Tom Reynolds held an informational meeting to gauge interest in developing a trail from Bluff Point to Preston. The meeting was well attended, with significant representation from the Towns, including Mayors, First Selectmen, Town Managers, Town staff, and Groton Utilities and City representatives.

In June of 2008, the committee was officially authorized when the Groton, Ledyard, and Preston town governments passed resolutions empowering and authorizing the Bluff Point to Preston Trail Committee. A steering committee was formed by all Towns designating three representatives. Additionally, Al Dion was chosen to represent Groton Utilities (Herb Cummings replaced Mr. Dion upon his retirement). It is important to note that the chief elected official from all governmental bodies was represented on the steering committee. The SCCG agreed to help administer the project and act as the fiduciary.

On Oct. 2, 2021, the Grand Opening of the Northern Section of the trail was held. This section is a 4.1-mile trail that includes significant biodiversity and historical sites.

An east-west connection from the Tri Town Trail to the Poquetanuck Cove Preserve would be desirable. In 1953, Desire Parker purchased this 234-acre piece of land. In 1988, she followed through on her lifelong plan to permanently protect her land along Poquetanuck Cove by donating it to The Nature Conservancy along the watercourse, a 1.5-mile loop trail that passes through various habitats. Walking along the trail, visitors first see the secondary growth of oak-beech forests that was once farmland. In the area are a number of large "wolf" trees, which are relics from the agricultural era when trees along the edges of fields could spread their branches. As the trail continues, it enters a cool, moist hemlock ravine containing a stream flowing across moss-covered rocks. The trail emerges from the shadows to stunning views of the cove and Duck Island. It then crosses drought-influenced pitch pine areas before returning to mixed hardwood forests of oaks and beech.

### 3. Great Oak Greenway

In 2018, the Town of Ledyard, in partnership with Avalonia Land Conservancy, was awarded the recognition of the Great Oak Greenway, a State of Connecticut Greenway. The Great Oak Greenway consists of two adjacent town-owned properties and the connection to 250 acres of Avalonia land. An Open Space Subdivision application transferred approximately 25 acres of open space to the Town-owned property at 800 Long Cove Road. This property sits adjacent to the Nathan Lester House and Great Oak Park, which has nearly 2.5 miles of existing trails. The property also is the site of the historic 18th-century Nathan Lester Homestead and Tool Museum. The Greenway also includes the Avalonia Pine Swamp Wildlife Corridor, which extends from the north of the Nathan Lester property, encompassing multiple trail systems, extensive swamps, and upland woods habitat protection.

The Great Oak Greenway will enhance existing recreational opportunities while augmenting Ledyard's significant educational/historic asset. The Great Oak Greenway will guide planning decisions to preserve significant natural resources and wildlife habitats while providing new recreational opportunities:

- A) Natural resource protection: The Greenway contains numerous high-value habitats which support known populations of New England Cottontail, a candidate for Federal listing as endangered. It is also a corridor for many endangered, threatened, and special concern birds. The parcels contain numerous vernal pools, bogs, marshes, shrubland, wetlands, and riparian areas. Greenway designation would enhance ongoing conservation and wildlife protection efforts, including an existing local effort to provide and protect habitat for the New England Cottontail.
- B) Water quality preservation: The Greenway protects the Groton reservoir and several watershed areas, including Thompson Brook, Allyn Brook, and one of the area's major aquifers.
- C) Recreational opportunities: Greenway will serve as the initial greenway in Ledyard through spectacular and varied terrain, from highly accessible trails

to single tracks. The potential exists to expand the existing trail systems and provide alternate access to Tri-Town Trails, an ongoing priority in Ledyard.

D) Educational opportunities: Boosts visibility and access to the historically significant Nathan Lester House and Tool Museum and offers CT wildlife and habitat education opportunities.

The endorsement of the Great Oak Greenway creates the first greenway in Ledyard. The Great Oak Greenway promotes the natural, recreational and historical resources of the Great Oak Park and the Pine Swamp Wildlife Corridor through the establishment of the Great Oak Greenway.

With the Great Oak Greenway, Ledyard can prioritize connections over fragmentation, provide linked open space and trails for close-to-home recreation opportunities, reduce essential habitat loss, protect vital watersheds and, importantly, provide guidance for future targeted land conservation. Indeed, Ledyard has the opportunity to expand this Greenway through the conservation of undeveloped land on either side of this proposed greenway. These currently unpreserved areas contain indispensable conservation land comprised of native shrubs, grassland, and a large tract of currently unprotected Coastal Forest.

The encompassed ecoregion provides critical habitats that offer food, protection, nesting sites, and resting areas for a variety of native bird species, some of which are state-listed species of special concern or endangered (brown thrasher, eastern meadowlark, sharp-shinned hawk, barn owl, black-billed cuckoo). There is also a thriving population of mammals, including coyotes, red foxes, bats, and deer. In addition, the freshwater wetlands, brooks, and vernal pools are home to a large variety of amphibian species, including blue and yellow spotted salamanders, marbled and northern redback salamanders, northern leopard and spadefoot frogs, and turtles. The Thompson Brook originates within the specified greenway and supports a healthy population of wild Brook Trout, the only native species of trout in CT and whose population has plummeted due to dramatic habitat loss.

This greenway space is within the Ledyard Coast Focus Area (Figure 3) and would expand and support existing local efforts to provide and protect habitat for the New England Cottontail (Figure 4). Poquetanuck Cove is home to Bald Eagle and osprey and valuable brackish marshes at the northern end of the proposed expanded Greenway. The cove is also home to one of the most expansive wetlands on the Thames River south of Norwich.

The Great Oak Greenway and potential expansion areas represent a noteworthy combination of natural resource and wildlife protection coupled with recreation and educational opportunities. By connecting existing open space and trail segments within Ledyard and other municipalities, the Town can create a significant regional recreation corridor that simultaneously protects high-value conservation land and habitat while providing educational opportunities for areas of historical and ecological significance.

The greenway has the potential to expand north from the Pine Swamp Wildlife Corridor to the Avery Preserve and the Poquetanuck Cove Preserve. Expansion to the south would pass through the Mystic Valley Hunt Club, connect with Groton's proposed West Green Belt, connect to the southern end of the Tri Town Trail, and provide for alternate routes.

#### **4. Colonel Ledyard Park– Avery Farm Nature Preserve Corridor**

The Colonel Ledyard Park has multiple athletic fields and a flat, well-marked loop trail through the woods with a short side path to the remains of a historic hand-dug, stone-lined well, and an old stone foundation.

Abutting the park to the south is the private 188 ac. Ledyard Sportsman Club. Although this parcel is not open to the public, it constitutes a large, unfragmented conservation parcel.

The Avery Farm Nature Preserve is a historic 305-acre farm that spans the border of Ledyard and Groton in a scenic rural setting. It is contiguous to the 91-acre Candlewood Ridge property, Groton and Ledyard town-owned open spaces, and the Town of Groton conservation easement on a 7-acre former cranberry bog. Over 430 acres of habitat area are available for wildlife and watershed protection.

Acquired in December of 2015, the Avery Farm Preserve project was funded by member donations, community clubs, local organizations, businesses, local and national foundations, the Town of Ledyard, and grants from the CT DEEP Open Space and Watershed Land Acquisition Program, and the North American Wetlands Conservation Act Program.

In 2013 the Avery/Weber family approached GOSA to find a way to protect their land in perpetuity. Without this forward-thinking, this large tract of land could

have become vulnerable to fragmentation and significant habitat loss. The family donated the 152 acres located in Groton. The 18th-century farmhouse and surrounding 1.5 acres in Ledyard are held as private property. The State of CT holds a conservation easement on the 305-acre property. GOSA manages the fields, which are closed to the public, through renewable lease agreements for farming.

Avery Farm is part of a critical large block of diverse wildlife habitats highlighted on the State of CT Natural Diversity Database maps: grasslands, hedgerows, early succession forest, oak-hemlock-hickory upland forest, Atlantic white cedar swamps, a habitat-managed power utility corridor, forested peatlands, kettle type bogs, poor fens, multiple seeps, several Tier 1 vernal pools, Ed Lamb Brook, Haley Brook, and at the southern edge a 38-acre marsh. Included in this topography is a north-south ridge that extends to Candlewood Ridge.

- A) Avery Farm is characteristically rugged to the west with ledges, steep cliffs, rocky outcrops, large boulder fields, and glacial erratics. The watershed feeds west towards the Ledyard/Groton reservoir system through seeps and overland flows.
- B) The Avery Farm watershed flows to the east into Haley Brook, Mystic River, and the Long Island Sound. Wooded swamps and seeps provide stormwater storage, filtration, groundwater recharge, and flood control for vulnerable areas downstream. Colonial stone slab bridge crosses Haley Brook.
- C) This corridor connects Groton's planned Central Green Belt and Ledyard's 2006 proposed greenway.

## **5. Burton - Founders Preserve Corridor**

The 64 ac. Burton Preserve is found behind the Ledyard High School and has a 0.5-mile trail that leads to the Morgan-Billings Cemetery. In the future, an improved trail linking this trail with the trail in the adjacent Pike-Marshall Preserve is planned. The preserve has extensive wetlands and is the source of Lee Brook.

Pike-Marshall Preserve, owned by the Nature Conservancy, is a 247 ac. preserve with 1.5 miles of trails.

A narrow ravine bounded by shear rock walls up to 30 feet tall is visible from the trailhead. This ravine forms the end of a north-south fault line, a fracture between two blocks of rock. From the north, the trail is an old spur trail leading to a spring from which water was once bottled and sold to turn-of-the-century farmers.

The 96.5-acre property, known as Founders Preserve, had been the town's first conservation subdivision and was approved in 2007; more than half of the property was to be left as open space. The developer filed an appeal the next month, saying conditions made by the Planning Commission, which included reducing the proposed 39 lots to 35 and then to 32 and requiring an archaeological study, reduced the property's value. The land was never developed, and the town foreclosed on it. The property includes a 20-acre lake that has become a popular nesting site for herons and stonework believed to be of indigenous origin. It was also a former settlement of Rogerene Quakers.

Under the transfer agreement, Avalonia will protect the land in perpetuity and allow for passive recreation, such as hiking, on the property. Conditions allowing for bow hunting by lottery per town lottery.

The Cranwood Homes Association, a 22 ac. open spaces parcel, abuts Founders Preserve to the north. Abutting Founders Preserve to the south in Groton is the Deerfield Park Open Space which is part of Groton's planned Eastern Green Belt as part of the current open spaces plan.

This green corridor will be able to support a future inter-town trail system.

## **6. Pequot Trail-Long Pond Corridor**

Pequot Trail, which begins in Preston and runs through the Rose Hill Management Area, is part of the State's Blue Trail system. It is envisioned to connect with the Narragansett Trail passing by Long Pond and over Lantern Hill. This trail network will also connect with other already established and proposed trails in North Stonington. Consideration could also be given to establishing a trail that follows the abandoned Norwich to Westerly Trolley Line. The rail bed runs alongside Rt. 2 with portions on utility easements and the Mashantucket Pequot Tribal Nation land.

We are exploring developing an alternative route from the Burton Preserve toward Long Pond and making connections with the previously mentioned trails.

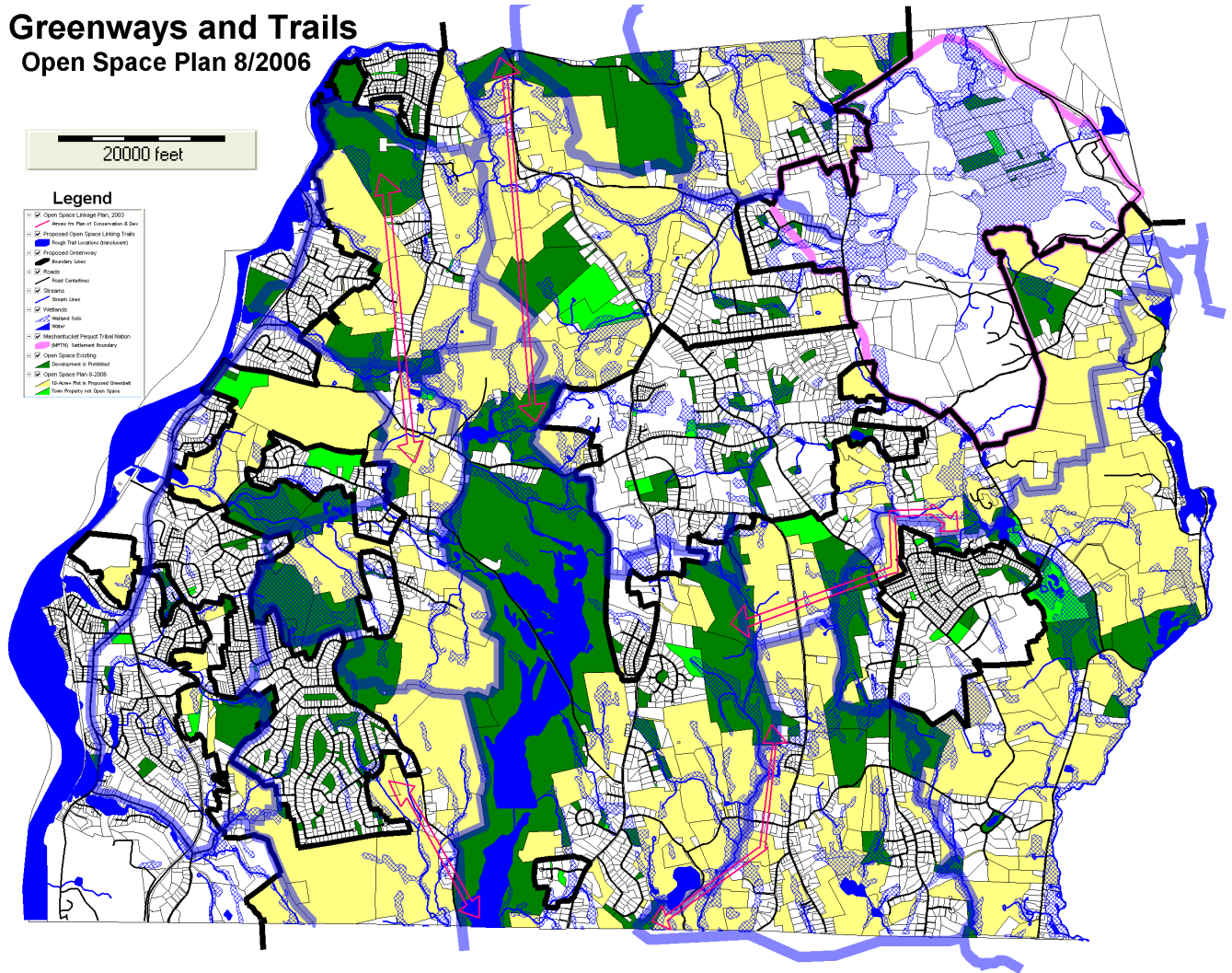
# Greenways and Trails

## Open Space Plan 8/2006

20000 feet

### Legend

- Open Space Linkage Plan, 2003
- Areas of Potential Conservation & Use
- Proposed Open Space Linking Trails
- Rough Trail Locations (Intermittent)
- Intermittent Greenway
- Boundary Lines
- Roads
- Road Centerlines
- Streams
- Stream Lines
- Wetlands
- Wetland Sals
- Water
- Massachusetts Pequot Tribal Nation
- (MPTN) Settlement Boundary
- Open Space Guiding
- Development is Prohibited
- Open Space Plan 2006
- Riparian Plan & Proposed Greenway
- Town Property not Open Space





OPEN SPACE CONSERVATION PLAN FOR THE TOWN OF GROTON CONNECTICUT

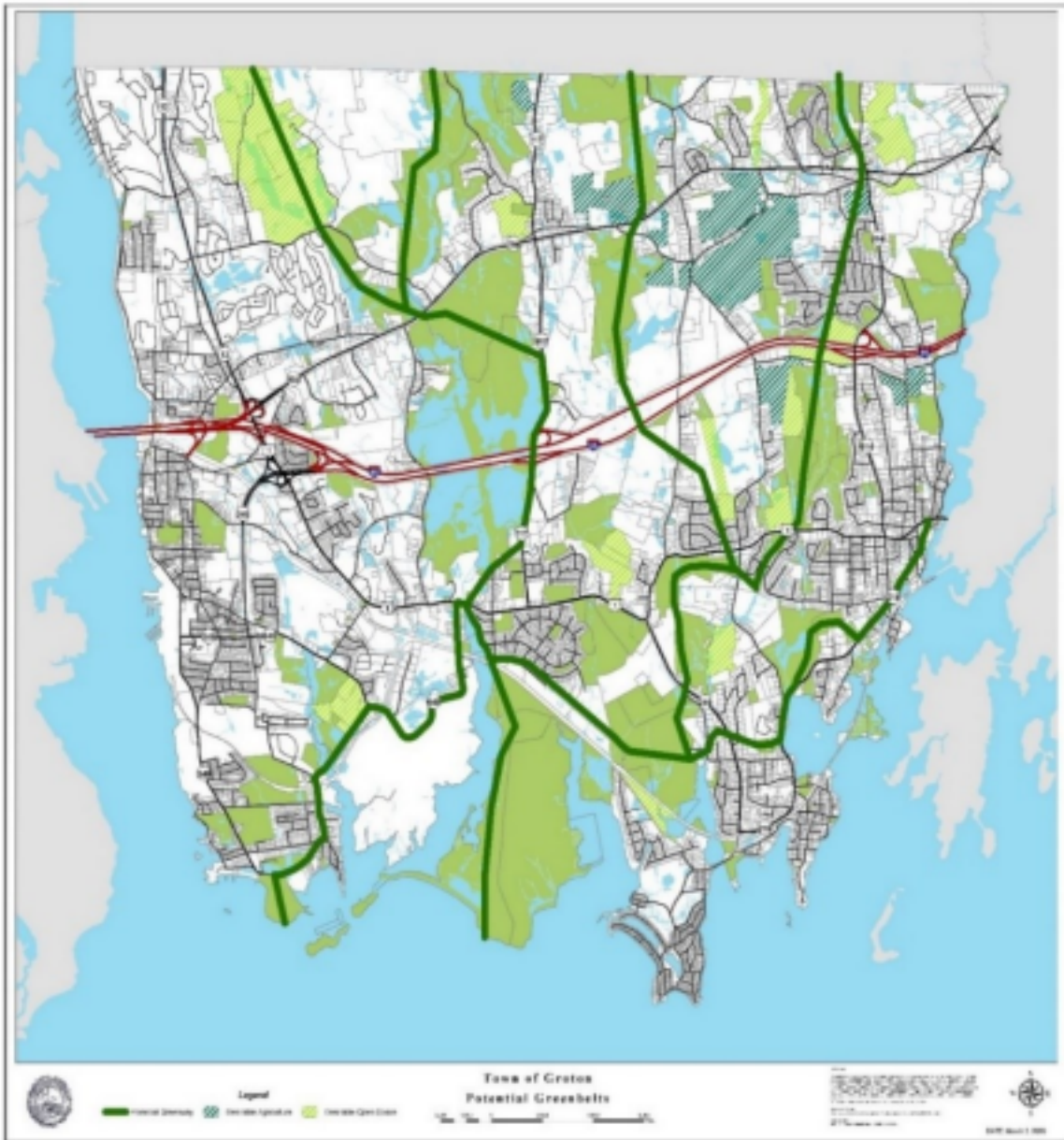
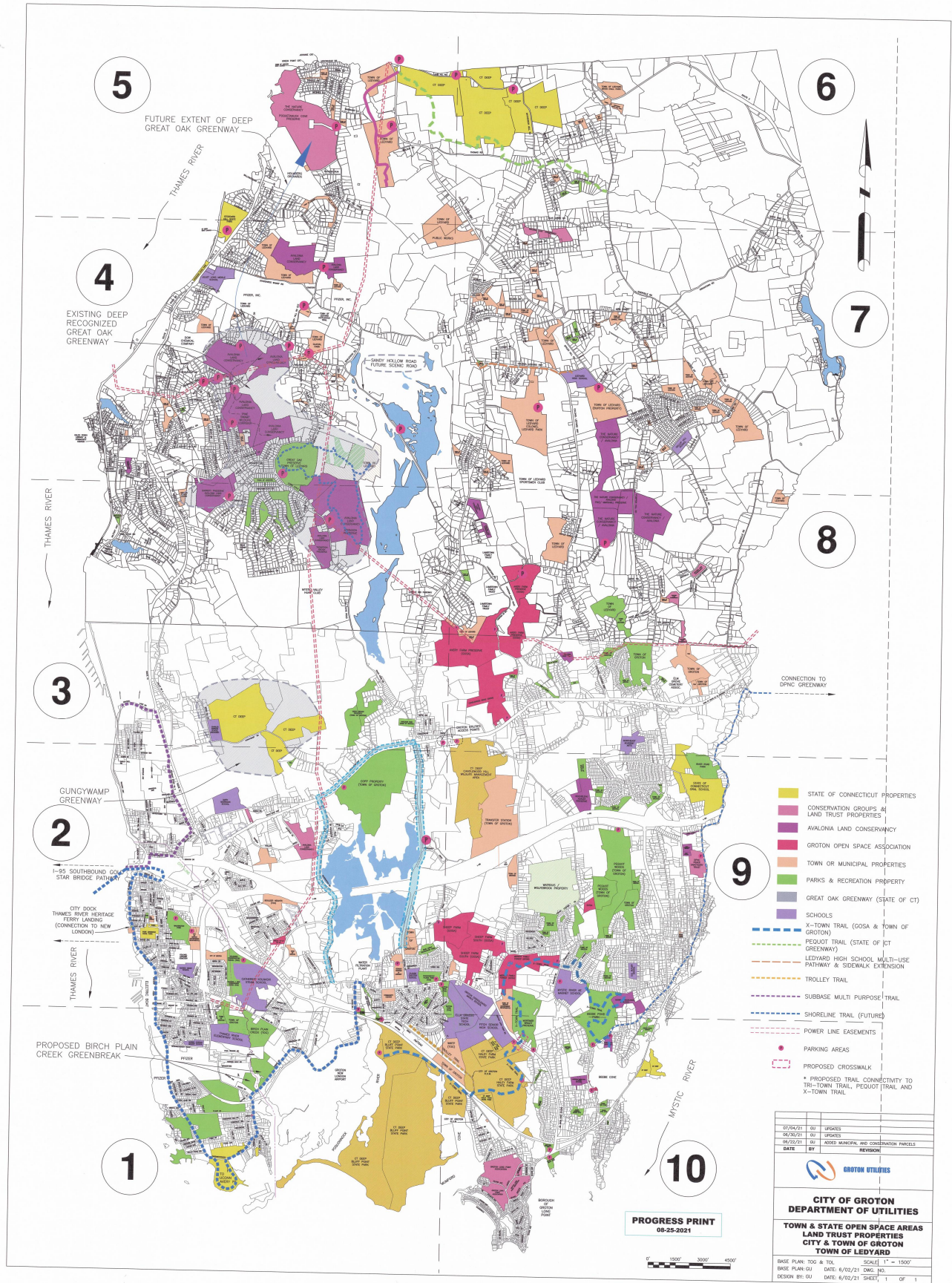


Figure 2-5 Plan of Conservation and Development Potential Greenbelts



## Roxanne Maher

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**From:** Andra Ingalls  
**Sent:** Wednesday, January 04, 2023 12:18 PM  
**To:** Brian Love; Scott Johnson  
**Cc:** Roxanne Maher; Mary K. McGrattan; Whit Irwin  
**Subject:** Re: Parks & Rec and Senior commission merger comments

Mr. Love,

This is Andra Ingalls, the Chair of the Administration Committee. Thank you for taking the time to submit your comments. It's helpful.

Just a minor clarification - the Administration Committee does not ultimately make the decision. It considers the matter and makes a recommendation to the full Council. The full Council vote is ultimately the deciding vote.

Again, thank you for sharing your concerns.

### *Andra Ingalls*

Town Councilor  
Administration Committee Chair  
Finance Committee Member  
(860) 961-2414

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**From:** Brian Love <blove577@gmail.com>  
**Sent:** Tuesday, December 20, 2022 9:44 PM  
**To:** Scott Johnson <Scott@ledyardrec.org>  
**Cc:** Roxanne Maher <council@ledyardct.org>; Andra Ingalls <aingalls@ledyardct.org>; Mary K. McGrattan <MKMcG@ledyardct.org>; Whit Irwin <wirwin@ledyardct.org>  
**Subject:** Parks & Rec and Senior commission merger comments

Some people who received this message don't often get email from blove577@gmail.com. [Learn why this is important](#)

Scott,

Attached are my remarks from tonight about the P&R merger.

I CC'd the Administration Committee as you mentioned they were the ones who would ultimately make the decision here.

Once again Thank you for the opportunity to speak tonight and participate in tonight's meeting.

Thank you,  
Brian Love  
941-467-4433



TOWN OF LEDYARD  
CONNECTICUT

LEDYARD AGRICULTURAL COMMISSION

Town of Ledyard  
Ledyard, CT 06339  
<http://www.ledyardct.org>

Chairman Bruce Garstka

# MEMORANDUM

DATE: January 5, 2023  
TO: Town Council  
Mayor Fred Allyn, III  
Land Use Department (Planning & Zoning)  
Planning & Zoning Commission  
Inland Wetland & Watercourses Commission  
Conservation Commission  
Economic Development

FROM: Chairman Bruce P. Garstka, Agricultural Commission

**RE: Agricultural Commission joint meeting**

The Agricultural Commission, at its regular meeting on March 21, 2023, will hold a joint discussion. The meeting will begin at 6:00 p.m. in the Town Hall Annex. Members of the Land Use Department (Planning and Zoning) as well as Commissions for Planning and Zoning, Economic Development, Inland Wetlands & Watercourses and Conservation are invited to send two representatives from each group. If any other groups would like to participate, please contact me at (860)917-0839.

For the Agricultural Commission,

Bruce P. Garstka, Agricultural Commission Chairman

Land Use/Planning/Public Works committee,

My name is Brian Love and I live at 1 Little John Court Gales Ferry, CT. I write today to provide a discussion on potential future uses of town land for our youth. We have multiple non-profit youth sports leagues that utilize town fields. We have many fields and locations however, almost all are multi-use, lack amenities, and are spread throughout the town.

I propose we create a dedicated baseball/softball complex with three little league fields, one full-size baseball field, three softball fields, indoor batting cages, lights, scoreboards, a playground, ample parking, a concession stand, press boxes, and equipment buildings. This complex will provide the following benefits:

1. Fewer ball fields would be maintained which reduces long-term maintenance costs. We would go from 9 baseball and 3 softball fields to 4 baseball and 3 softball fields.
2. Operating costs would be reduced by centrally locating fields thus allowing the town to stow field and maintenance equipment in one location and not transportation costs. The number of locations requiring garbage pickup and porta-potty services would be reduced.
3. Parks and Rec would not have to spend time and money converting fields that are dual-use every season.
4. Dedicated paths and safely accessible walkways could be created so people of all abilities can come to watch the games. Some of our fields are not easily accessible to people with disabilities.
5. No more BOE v. P&R when it comes to field maintenance issues for our leagues. Some of our fields fall under the jurisdiction of both organizations.
6. Our youth sports leagues would no longer have to share accounts for league operations.
7. With a central location comes the league's ability to have the presence of its board members at all games to aid in any situation that might come up in youth sports.
8. The leagues would be able to store their equipment on-site where the kids play. This helps with training equipment that can be shared and reduce the cost of equipment for the league.
9. Lights would allow for more field use. We currently need the number of fields we have because we cannot play at night and are limited especially during the fall seasons. We cannot host tournaments because of this; reducing revenue for the leagues.
10. Tournaments would bring in additional revenue for our small businesses from the increased number of visitors.
11. Complex could be built with solar power in mind; keeping electrical operating costs lower for the leagues and town.
12. Fundraising opportunities would go up exponentially due to having the ability to run concessions in one location directly at the field at every event.
13. Most of our families and coaches have multiple kids in different age levels and being able to centrally locate all games and practices would make it easier to make all of the events.
14. Our current fields do not provide spectators with protected seating with good vantage points to watch the game. New fields would be built with that in consideration.

15. Batting cages could be built in a manner that allows indoor year-round use. Our leagues currently pay private companies in neighboring towns to utilize their spaces for wintertime.
16. We lose hundreds of dollars every year to lost balls in the wetlands behind the Pfizer fields. Purpose-built fields could consider this and help lower registration fees based on annual equipment replacement.
17. Old baseball fields could be converted into dedicated complexes for Football at LMS/Crandall field and Soccer could have all of colonel Ledyard Park. A large indoor rec center built for all sports to share year-round; or converted to dog parks.

We had over 300 of our Ledyard youth play baseball and softball last year. We owe it to them as the taxpayers in this town to provide a field they can be proud to call home.

Thank you,  
Brian Love  
941-467-4433



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
FAX (860) 464-1485  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

December 1, 2022

Mrs. Lauriann Hary, Chairman  
Ledyard Farmers' Market Committee  
973 Shewville Road  
Ledyard, Connecticut 06339

Dear Mrs. Hary:

Members of the Ledyard Farmers' Market Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office. .

**Ledyard Farmers' Market Committee**

Member's Name	Party Affiliation	Term Expiration	Committee Recommendation	Town Committee Endorsement	3 Year Term Attendance
Mr. William Thorne 3 Adios Lane Ledyard, CT 06339	R	2/26/2023	(Y) N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Peter Hary 973 Shewville Road Ledyard, CT 06335	U	2/26/2023	(Y) N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Committee Comments:

*Both Mrs. Thorne & Mr. Hary are great assets to the LFM committee. They both work hard & bring great ideas to the team.*

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
*Roxanne M. Maher*

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

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E-Mail Address:  
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Chairman Kevin J. Dombrowski

December 1, 2022

Mr. Stanley Juber, Chairman  
Republican Town Committee  
13 Iron Street  
Ledyard, Connecticut 06339

Dear Mr. Juber

Members of the Ledyard Farmers' Market Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office. .

### Ledyard Farmers' Market Committee

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Committee Recommendation	Town Commit Endorsement	Attendance
Mr. William Thorne 973 Shewville Road Ledyard, CT 06339	R	2/26/2023	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	{ } Excellent { } Good { } Fair { } Poor
Mr. Peter Hary 973 Shewville Road Ledyard, CT 06335	U	2/26/2023	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
*Roxanne M. Maher*

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



**Roxanne Maher**

---

**From:** stanjub@juno.com  
**Content:** Wednesday, December 21, 2022 10:02 AM  
**To:** Roxanne Maher  
**Cc:** mikefrance17@comcast.net  
**Subject:** Re: Request RTC Reappointment Endorsement/Recommendation  
**Attachments:** APPT-ENORS-FARMERS MKT-RTC-2022-12-01 (1).pdf; APPT-ENORS-RETIREMENT - RTC-2022-12-01 (1).pdf; ATT00001.htm

Hi Roxanne,

The Ledyard RTC approves of re-appointing both Republican members. One correction: Bill Thorne lives at 3 Adios Lane, not 973 Shewville Road (his wife wondered how he moved without her knowing!).

FYI, Mike France will be chairing our Nominating Committee, so you can send future appointment correspondence to him at [mikefrance17@comcast.net](mailto:mikefrance17@comcast.net).

Thank you - and Merry Christmas!

Stan Juber  
Chairman, Ledyard RTC

Please note: message attached

From: Roxanne Maher <council@ledyardct.org>  
To: "Stanley Juber (stanjub@juno.com)" <stanjub@juno.com>  
Cc: Roxanne Maher <council@ledyardct.org>, "Kevin J. Dombrowski" <KJDom@ledyardct.org>, Andra Ingalls <aingalls@ledyardct.org>  
Subject: Request RTC Reappointment Endorsement/Recommendation  
Date: Thu, 1 Dec 2022 15:32:23 +0000

## Roxanne Maher

---

**From:** Roxanne Maher  
**Sent:** Saturday, January 07, 2023 6:16 AM  
**To:** Town Council Group; Fred Allyn, III  
**Cc:** Roxanne Maher  
**Subject:** FW: Ledyard's own Diamond in the Rough

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>
	Town Council Group	
	Fred Allyn, III	
	Roxanne Maher	
	Andra Ingalls	Read: 1/9/2023 4:26 PM

*Roxanne M. Maher*



*Administrative Assistant to  
 the Ledyard Town Council  
 (860) 464-3203  
 council@ledyardct.org*

**Town Hall Hours:**  
**Monday – Thursday 7:30 a.m. to 4:45 p.m.**  
**CLOSED FRIDAYS**

**From:** J.D. Fontanella <j.d.fontanella@gmail.com>  
**Sent:** Friday, January 06, 2023 11:23 PM  
**To:** Roxanne Maher <council@ledyardct.org>  
**Subject:** Ledyard's own Diamond in the Rough

You don't often get email from [j.d.fontanella@gmail.com](mailto:j.d.fontanella@gmail.com). [Learn why this is important](#)

My name is Jonathan Fontanella, I am a lifelong resident of Old Mystic where my family home of 100 years stands just up the street from the Ledyard border. I'm writing to you today about Jim DeChesser -- Owner of 528 Colonel Ledyard highway -- to vouch for his integrity and his value to community, and to to ask for clemency in any issue the town may have with the maintenance of his property.

While it may not present to the casual observer, Jim is one of the most generous and knowledgeable people I have ever had the chance to meet. After my father's passing in April of last year, we were left with his extensive collection of

automobile parts and machine tools. Someone recommended that I call Jim, who I assumed would simply take it all away for scrap. Instead I was astounded as Jim came back again and again to teach me all about the history and functional value of my father's collection. In the end he took away only a few select pieces that he knew would be of benefit to other craftsmen and hobbyists, and he offered a generous exchange for them.

This relationship has fostered a new interest of mine in the restoration and application of machine tools from the vintage of New England's great manufacturing age. Jim has been instrumental in supplying me with compatible parts that may otherwise have been lost had they not traveled through time in his care. Jim not only possesses an encyclopedic knowledge of every manner of manufacturing through history, he also remembers the people; the laborers and engineers who made up a vital era of growth in our region that few seem to remember now. For this reason much of what he has brought me may be irreplaceable, but it is of little monetary value, making it all the more rare.

I have come to understand that Jim makes this kind of needful connection his moral duty. He has the knowledge and the tools to serve the community, and the drive to work at a pace I can scarcely believe at his advanced age. I have witnessed first hand that he spends long hours and great effort to manage his property at 528 Colonel Ledyard, but to be perfectly frank, in putting the needs of others before himself, his collection has overgrown.

If the state of Jim's property has become an issue with the town of Ledyard, then I myself must be held culpable, along with dozens if not hundreds of others who benefit from functioning work spaces, vehicles, tools, craft supplies, books, manuals - but for the thoughtfulness and hard work of Jim DeChesser.

It seems that Jim's only faults are that he knows too much, so that he can see the genuine value in all things manmade, (a value that he seeks to share); and that he has too big a heart, so that he assumes the burdens of others, leaving little time and space to take care of his own affairs, something that he has expressed as a priority every time I communicate with him. We must consider the situation thoroughly before we condemn him for the trappings of this invisible service that he provides for the greater good.

Respectfully --

--

JDF

**BLIGHT REPORT**

**528 Colonel Ledyard Highway**

**November 23, 2022**

On May 11, 2022, a Request for Voluntary Cooperation was issued for this property, citing violations of both zoning regulations prohibiting unregistered vehicles and the Town's blight ordinance (#300-012), which also addresses unregistered or abandoned motor vehicles. The photos immediately below, taken May 10, 2022, demonstrate the problem.







In response to a complaint from 11/21/22, I performed a drive by inspection of the property at 529 Colonel Ledyard Highway. There remain a number of vehicles, including automobiles, boat trailers, and recreational vehicle/campers, many apparently unregistered or abandoned, on the property. The photos below were taken on November 23, 2022









The November 21, 2022 complaint alleged 8 to 10 vehicles (unregistered) at any one time, with vehicle, both cars and trucks, "coming and going." The complaint also alleges that it appears the property occupant is repairing vehicles. There is no business registered with the State of Connecticut for this address, and the Land Use files contain no information indicating such activity is permissible on this property, which is located in a residential zone.

Based on the previous inspection and Request for Voluntary Compliance, the most recent complaint, and the drive by inspection conducted today, I believe it appropriate to designate this property as blighted.

John Herring  
Zoning Official  
Blight Officer  
Town of Ledyard

## Roxanne Maher

---

**From:** Roxanne Maher  
**Sent:** Monday, January 09, 2023 4:15 PM  
**To:** Town Council Group  
**Subject:** FW: Letter to Mayor Allyn and Town Council

*Roxanne M. Maher*



*Administrative Assistant to  
the Ledyard Town Council  
(860) 464-3203  
council@ledyardct.org*

**Town Hall Hours:**  
**Monday – Thursday 7:30 a.m. to 4:45 p.m.**  
**CLOSED FRIDAYS**

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**From:** steve fagin <1stevfagin@gmail.com>  
**Sent:** Monday, January 09, 2023 3:44 PM  
**To:** Roxanne Maher <council@ledyardct.org>  
**Subject:** Letter to Mayor Allyn and Town Council

You don't often get email from [1stevfagin@gmail.com](mailto:1stevfagin@gmail.com). [Learn why this is important](#)

Hello, Roxanne -

We would be most appreciative if you could forward this email to Mayor Allyn and the Town Council. Thanks so much.  
Regards,  
Steve

Dear Mayor Allyn and Members of the Ledyard Town Council,

As longtime residents of the Long Pond neighborhood, we enthusiastically support plans to establish a park on Lantern Hill Road on property between Long Pond and Bush Pond.

Public access to this parcel would give more people the opportunity to appreciate a beautiful natural setting – a place to have a picnic, launch a kayak or canoe on Bush Pond, or simply sit on a bench and enjoy the view.

The recent demolition of dilapidated structures at 596, 598, and 602 Lantern Hill Road have left a wonderful open area of about half an acre that would be perfect for just such a haven.

We, along with many of our neighbors, are eager to work with the Parks & Recreation Department and any other town agencies to help see this project through. For a very modest local investment, this park will yield longtime benefits for all residents.

Thank you for your consideration.

Sincerely,

Lisa Brownell and Steve Fagin  
63R Long Pond Road South



Chairman Kevin J. Dombrowski

# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

108

December 15, 2022

Mayor Fred Allyn, III  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Regular Meeting held on December 14, 2022 the Town Council took the following actions:

- Reappointed Mr. Gary St. Vil (D) 2 Thompson Street, Ledyard, as an Alternate Member to the Planning & Zoning Commission to complete a three (3) year term ending, December 31, 2025.
- Reappointed the following members to Parks & Recreation Commission to complete a three (3) year term ending, December 29, 2025.
  - Ms. Loretta Kent (D) 1363 Baldwin Hill Road, Gales Ferry
  - Mr. Kenneth J. DiRico, (U) 8 Melanie Lane, Gales Ferry
- Reappointed the following members to Senior Citizens Commission to complete a two (2) year term ending, December 9, 2024.
  - Ms. Marjorie Winslow (D) 3 Wolf Ridge Gap, Ledyard
  - Mr. John W. Thomas (R) 23 Bittersweet Drive, Gales Ferry
  - Ms. Margaret Anne Harding (R) 50 Pheasant Run Drive, Gales Ferry
  - Ms. Katherine Milde (D) 185 Spicer Hill Road, Ledyard
- Approved a proposed “*Resolution Authorizing Term Adjustments for the Ledyard Beautification Committee*” as contained in the draft dated October 19, 2022.
- Appointed Ms. Jennifer Holdsworth (D) 3 Spruce Street, Ledyard, to the Ledyard Beautification Committee to complete a term ending October 26, 2024 filling a vacancy left by Ms. Vincent.
- Appointed Ms. Kathrine Khors (D) 19 Winthrop Road, Gales Ferry, to the Ledyard Beautification Committee to complete a term ending October 26, 2024 filling a vacancy left by Ms. Buhle.
- Appointed Ms. Jennifer Eastbourne (U) 4 Glenwoods Court, Gales Ferry, to the Ledyard Beautification Committee to complete a term ending October 26, 2024 filling a vacancy left by Ms. Robinson.

- Appointed Mr. Charles Gallagher (R) 12 Sherwood Trace, Gales Ferry, to the Parks and Recreation complete a three-year (3) term ending December 29, 2023 filling a vacancy left by Mr. Maloney.
- Appointed Mr. Deondre Bransford (U) 8 Lynn Drive, Ledyard, to the Parks and Recreation Commission complete a three-year (3) term ending December 29, 2025 filling a vacancy left by Ms. Robinson.
- Authorized to the Registrar of Voters to over expend the following accounts for election/referendum expenses:
  - Account #10110303 51720 (Stipends) by up to \$2,500.00
  - Account#10110303 56900 (Other Supplies) by up to \$3,000.00.
- Authorized the Mayor to submit an American Library Association Application to obtain a - *Libraries Transforming Communities: Accessible Small and Rural Communities* Grant in the amount of up-to \$20,000 to purchase books, programming, and building improvements designed to serve individuals with disabilities.
- Approved a proposed updated Mechanic job description as contained in the draft dated September 26, 2022.
- Approved a proposed updated Maintenance Foreman job description as contained in the draft dated July 7, 2022.
- Approved appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$55,500 as follows:
  - \$48,500 to the Public Works Heavy Equipment CNR Account #21040101-57311; and
  - \$7,000 to the Public Works Small Truck CNR Account #21040101-57313.
- Granted a Bid Waiver to Kent & Frost of Mystic CT in the amount of up to \$112,000 for the next phase of the Tri-Town Trail project, due to the lack of receiving the required three bids in accordance with Ordinance #200-001 (rev 1) "An Ordinance for Purchasing.
- Approved to issue a letter, as contained in the draft dated December 6, 2022, to Groton Utilities Commission and Groton Town Council, to endorse and encourage public access to the Groton Reservoir to continue the development of the 14-mile Tri-Town Trail as defined on Master Plan, to traverse through the Groton Reservoir for passive recreation.
- Appropriated \$17,942.17 of National Opioid Settlement Payments received to date to Account #20810201-58206-24206 (National Opioid Settlement).

In addition, appropriate all future National Opioid Settlement payments received to the same Account.

- Approved to extend Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties for one-year in accordance with provisions in Ordinance#100-018 (rev. 1) "*An Ordinance Providing Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties*".
- Approved the Town Council Department Fiscal Year 2023/2024 Budget in the amount of \$190,846.
- Approved the Town Council Department Fiscal Year 2023/2024 Capital Improvement Budget in the total amount of \$1,500.
- Cancelled the Town Council Regular meeting scheduled for December 28, 2022 for the Holidays.

In addition to the actions above, the Town Council issued Proclamations to First Responders recognizing them for the rescue of a resident who had fallen into a 30-foot abandoned well on November 3, 2022.

Please feel free to contact Chairman Dombrowski should you have any questions regarding this meeting.

Respectfully submitted,

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council

cc: Director of Finance  
Treasurer  
Administrator of Human Resources  
Director of Land Use  
Library Director  
Public Works Director/Town Engineer  
Registrars of Voters



# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Mrs. Patricia A. Riley, Town Clerk  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Dear Mrs. Riley:

At its Regular Meeting held on December 14, 2022 the Town Council voted to approve to extend Archery Hunting on Certain Town Owned Lands for one-year.

This action was taken in accordance with provisions in Ordinance#100-018 (rev 1) "*An Ordinance Providing Archery Hunting on Certain Town Owned Lands and Certain Open Space Properties*".

Please feel free to contact Chairman Pro tem McGrattan should you have any questions regarding this meeting.

Respectfully submitted,

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
[towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org)

Chairman Kevin J. Dombrowski

December 15, 2022

Groton Utilities Commission  
295 Meridian Street  
Groton, Connecticut 06340

Dear Commission Members:

The Ledyard Town Council would like to restate our long-held position regarding the development of the Tri-Town Trail, in which the Master Plan clearly defined the 14-mile recreation trail traversing through the Groton Reservoir.

We understand your Commission will soon be taking another look at providing public access trails on the reservoir property and would like to take this opportunity to encourage you to support the use of the reservoir property and allow the continued development of the trail.

The Tri-Town Trail Committee began work on this recreational trail initiative in 2008 with the vision of connecting municipalities (Groton, Ledyard, Preston), economic centers, and residential areas for the public to enjoy the beauty of the natural resources we have here in southeastern Connecticut through passive recreation, such as hiking and bicycling.

During the past fourteen years, the Tri-Town Trail Association has tirelessly worked to obtain grant funding and held fund raisers for various phases of the project ranging from the design and engineering work to the construction of this magnificent multi-use trail. In addition, they have received support from companies such as Eversource who will be providing two gravel parking lots for residents to access the Tri-Town Trail. One parking lot will be located at the Clark Farm and one would be located across from the Preston Plains Park.

In years past members of the Groton Utility Commission expressed concerns regarding the impact on the environment and the quality of the drinking water. However, reservoirs throughout the State of Connecticut and the country have allowed public access for passive recreation for many years, with no connection between recreational activity and contaminated water.

The Department of Environmental Protection has designated the Tri-Town Trail as a Connecticut Greenway. The open space provided by the recreational trail is an integral component to healthy livable communities and the Tri-Town Trail is frequently visited and enjoyed by residents.



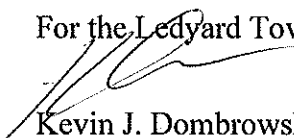
Before making a decision, we encourage members of the Groton Utility Commission and the City Council to visit the Tri-Town Trail to see first-hand the work of the many dedicated volunteers who have spent countless hours constructing the trails and bridges to make this vision a reality.

The north section of the trail can be accessed at the Preston Plains Park. The Trail is beautiful, and we trust that you will enjoy the two-mile hike and will see the value in allowing public access to the reservoir that would enable the trail to be completed as initially designed in the Master Plan.

Attached please find enclosed the Town of Ledyard's letter to Mayor Galbraith in 2012 along with a summarized list of our points of view for your consideration.

We look forward to our concerted efforts and in working with the Tri-Town Trail Association to make sure all concerns are addressed and ensure the safety and quality of the reservoir's drinking water.

For the Ledyard Town Council



Kevin J. Dombrowski  
Chairman

cc: Tri-Town Trail Association

Attachments



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
[towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org)

Chairman Kevin J. Dombrowski

December 15, 2022

Groton City Council  
295 Meridian Street  
Groton, Connecticut 06340

Dear City Council:

The Ledyard Town Council would like to restate our long-held position regarding the development of the Tri-Town Trail, in which the Master Plan clearly defined the 14-mile recreation trail traversing through the Groton Reservoir.

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In years past members of the Groton Utility Commission expressed concerns regarding the impact on the environment and the quality of the drinking water. However, reservoirs throughout the State of Connecticut and the country have allowed public access for passive recreation for many years, with no connection between recreational activity and contaminated water.

The Department of Environmental Protection has designated the Tri-Town Trail as a Connecticut Greenway. The open space provided by the recreational trail is an integral component to healthy livable communities and the Tri-Town Trail is frequently visited and enjoyed by residents.

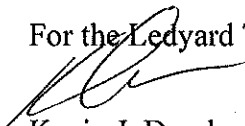
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For the Ledyard Town Council



Kevin J. Dombrowski  
Chairman

cc: Tri-Town Trail Association

Attachments



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
[towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org)

Chairman Kevin J. Dombrowski

December 15, 2022

Mayor Keith Hedrick  
City of Groton  
295 Meridian Street  
Groton, Connecticut 06340

Dear Mayor Hedrick:

The Ledyard Town Council would like to restate our long-held position regarding the development of the Tri-Town Trail, in which the Master Plan clearly defined the 14-mile recreation trail traversing through the Groton Reservoir.

We understand your Commission will soon be taking another look at providing public access trails on the reservoir property and would like to take this opportunity to encourage you to support the use of the reservoir property and allow the continued development of the trail.

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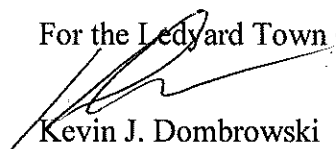
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Attached please find enclosed the Town of Ledyard's letter to Mayor Galbraith in 2012 along with a summarized list of our points of view for your consideration.

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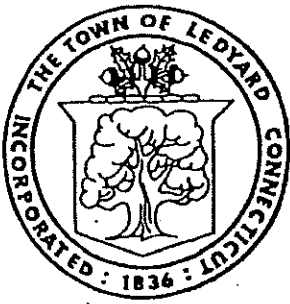
For the Ledyard Town Council



Kevin J. Dombrowski  
Chairman

cc: Tri-Town Trail Association

Attachments



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
FAX (860) 464-1485

Mayor John A. Rodolico  
Chairman Sean Sullivan, Town Council  
Chairman Michael Cherry, WPCA

May 2, 2012

Mayor Marian K. Galbraith  
City of Groton  
295 Meridian Street  
Groton, Connecticut 06340

Dear Mayor Galbraith:

Please allow this letter to clearly state our position on the proposed Bluff Point to Preston Trail. The Town of Ledyard has endorsed the Master Plan prepared by the Tri-Town Committee and we consider the implementation of that Plan to be a high priority for the citizens of Ledyard.

Public access to this clearly defined trail on reservoir property would have little or no impact on the environment and no degradation to the quality of public drinking water. Similar trails exist on other reservoir properties across our State and throughout the nation. In those other reservoir areas, water testing and soil conservation studies have verified the preservation of clean water and healthy watersheds.

Security for the reservoir will be maintained by the continued vigilance of the Ledyard Police and by a system of volunteer trail deputies. It goes without saying that the best protection against vandalism and other mischief is to encourage more law abiding citizens to be in the area. Some of our civic groups and youth organizations have already offered to help with litter patrols.

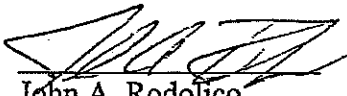
State Statutes give strong protection to water companies and municipalities against liability for injuries incurred during passive recreational use. Our legislators clearly sought to encourage the establishment of trails when they crafted the most recent law. Also, the potential infusion of grant money and private fundraising should minimize, and perhaps negate altogether, any additional expenses to the Utility.

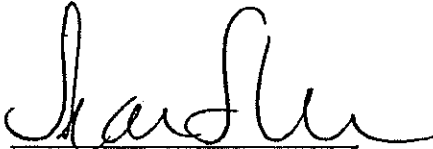
The prospect of an improved quality of life for all our citizens clearly outweighs any concerns. The Bluff Point to Preston Trail will provide a tremendous recreational resource, create a safe and convenient means of alternative transportation, boost tourism and enhance property values. The natural beauty of southern New England can be made available for generations to come.

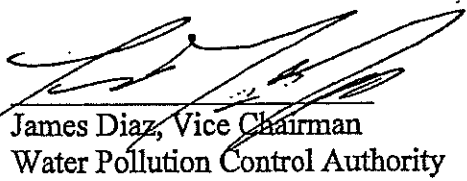
The Town of Ledyard has a long and successful relationship with Groton Utilities grounded in the spirit of partnership and mutual trust. We expect our common goals will continue to draw us together. We understand that public access to reservoirs is an issue demanding careful consideration and mutual assurances.

As a next step we propose detailed discussions take place over the next few months, and we respectfully request you respond within thirty days with potential dates this summer when all interested parties can meet to develop a way forward.

Together we can enhance the quality of life in our towns while ensuring the Bluff Point to Preston Trail is consistent with the benefits of a clean water supply. We look forward to your response.

  
John A. Rodolico  
Mayor of Ledyard

  
Sean Sullivan, Chairman  
Ledyard Town Council

  
James Diaz, Vice Chairman  
Water Pollution Control Authority

## Summary of Ledyard's Points of View for Groton Utilities Consideration

### *Trails bring benefits to communities:*

- ✓ Several studies across the country show that established trail systems generate millions of dollars in economic activity.
- ✓ Trails encourage a healthier quality of life, safer pedestrian and bicycle movement, appreciation of the natural environment, and higher property values.
- ✓ According to real estate publications, "*Trails consistently remain the number one community amenity sought by prospective homeowners.*"

### *Trails will provide benefits for Groton Utilities:*

- ✓ Trail access would be a public relations bonanza for Groton Utilities. Other water companies in Connecticut have cited dozens of benefits that they derive from a positive relationship with their neighbors and with the municipalities.
- ✓ Through interpretive signage and trail brochures the public will be educated on healthy watersheds and the filtration process.
- ✓ The larger presence of law-abiding citizens on reservoir properties has shown to reduce vandalism and other mischief.
- ✓ Grants are available from the State of Connecticut to buy open space and watershed lands.
- ✓ Ledyard has a growing Open Space purchase fund. If public access could be assured, there would be opportunities for Groton Utilities to coordinate with government and conservation groups to purchase additional watershed lands.

### *Arguments against trails on reservoir properties have little basis:*

- ✓ Trails are not a real threat to clean water. In looking closely at the water testing that has been done over the past 20 years at other reservoirs in Connecticut, the findings have shown that there has never been a connection between recreational activity and contaminated water.
- ✓ Groton Utilities would have almost no liability exposure from personal injuries. In fact, Connecticut has a very strong statute protecting water companies from liability unless the company commits willful or wanton acts.
- ✓ Litter removal and trail obstructions are easily solvable issues. Several civic groups have already come forward to help local trail groups with litter removal and trail maintenance. There will be no shortage of volunteers for these tasks.
- ✓ Other water companies report that there has been no significant increase in costs resulting from new trails. In fact, trail grants and fund-raising activities often help to alleviate costs that had previously been the sole responsibility of the water companies.





# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Mr. Deondre Bransford  
8 Lynn Drive  
Ledyard, Connecticut 06339

Dear Mr. Bransford:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 appointed you as a member of the Parks and Recreation Commission, to complete a three (3) year term ending December 29, 2025 filling a vacancy left by Ms. Robinson.


As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Parks and Recreation Commission meetings by providing materials and supporting documentation. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Parks and Recreation Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m. Should your schedule conflict with regular business hours, please call the Town Clerk's Office at 860.464.3257 to arrange a time to be sworn-in.

Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Parks and Recreation Commission



**TOWN OF LEDYARD**  
**CONNECTICUT**  
**TOWN COUNCIL**

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
 Ledyard, CT 06339  
 (860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Ms. Jennifer Eastbourne  
 4 Glenwoods Court  
 Gales Ferry, Connecticut 06335

Dear Ms. Eastbourne:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 appointed you as a member of the Ledyard Beautification Committee, to complete a term ending October 26, 2024, filling a vacancy left by Ms. Robinson.

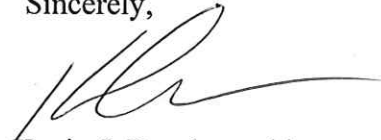
As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Ledyard Beautification Committee meetings by providing materials and supporting documentation. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Ledyard Beautification Committee scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
 Chairman

cc: Town Clerk  
 Ledyard Beautification Committee



**TOWN OF LEDYARD**  
**CONNECTICUT**  
**TOWN COUNCIL**

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Mr. Charles Gallagher  
12 Sherwood Trace  
Gales Ferry, Connecticut 06335

Dear Mr. Gallagher:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 appointed you as a member of the Parks and Recreation Commission, to complete a three (3) year term ending December 29, 2023, filling a vacancy left by Mr. Maloney.

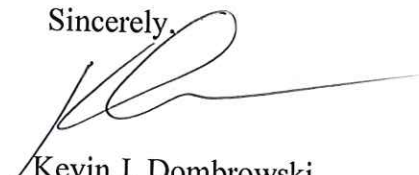
As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Parks and Recreation Commission meetings by providing materials and supporting documentation. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Parks and Recreation Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Parks and Recreation Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Ms. Jennifer Holdsworth  
3 Spruce Street  
Ledyard, Connecticut 06339

Dear Ms. Holdsworth:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 appointed you as a member of the Ledyard Beautification Committee, to complete a term ending October 26, 2024, filling a vacancy left by Ms. Vincent.

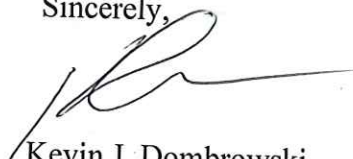
As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Ledyard Beautification Committee meetings by providing materials and supporting documentation. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Ledyard Beautification Committee scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Ledyard Beautification Committee



**TOWN OF LEDYARD**  
**CONNECTICUT**  
**TOWN COUNCIL**

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Ms. Kathrine Kohrs  
19 Winthrop Road  
Gales Ferry, Connecticut 06335

Dear Ms. Kohrs:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 appointed you as a member of the Ledyard Beautification Committee, to complete a term ending October 26, 2024 filling a vacancy left by Ms. Buhle.

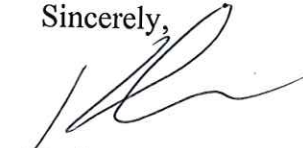
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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Ledyard Beautification Committee



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

126

December 15, 2022

Mr. Kenneth J. DiRico  
8 Melanie Lane  
Gales Ferry, Connecticut 06335

Dear Mr. DiRico:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 reappointed you as a member of the Parks and Recreation Commission, to complete a three (3) year term ending December 29, 2025.

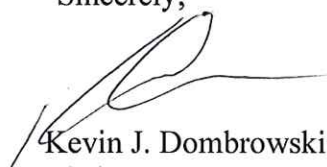
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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Parks and Recreation Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Ms. Loretta Kent  
1363 Baldwin Hill Road  
Gales Ferry, Connecticut 06335

Dear Ms. Kent:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 reappointed you as a member of the Parks and Recreation Commission, to complete a three (3) year term ending December 29, 2025.

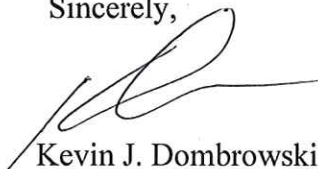
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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Parks and Recreation Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Ms. Margaret Anne Harding  
50 Pheasant Run Drive  
Gales Ferry, Connecticut 06335

Dear Ms. Harding:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 reappointed you as a member of the Senior Citizens Commission, to complete a two (2) year term ending December 9, 2024.

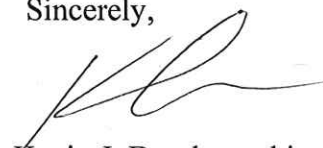
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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Senior Citizens Commission





# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Ms. Katherine Milde  
185 Spicer Hill Road  
Ledyard, Connecticut 06339

Dear Ms. Milde:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 reappointed you as a member of the Senior Citizens Commission, to complete a two (2) year term ending December 9, 2024.

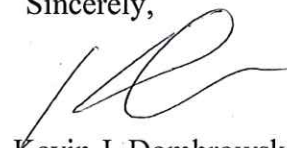
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It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Senior Citizens Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Mr. Gary St. Vil  
2 Thompson Street  
Ledyard, Connecticut 06339

Dear Mr. St. Vil:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 reappointed you as an Alternate Member of the Planning and Zoning Commission, to complete a three (3) year term ending December 31, 2025.

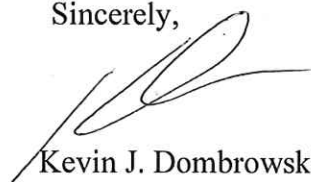
As you are aware, the Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Planning and Zoning Commission meetings by providing materials and supporting documentation. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Planning and Zoning Commission scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Planning and Zoning Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Mr. John W. Thomas  
23 Bittersweet Drive  
Gales Ferry, Connecticut 06335

Dear Mr. Thomas:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 reappointed you as a regular member of the Senior Citizens Commission, to complete a two (2) year term ending December 9, 2024.

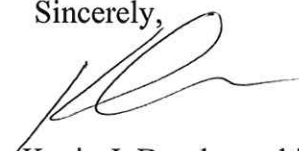
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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Senior Citizens Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 15, 2022

Ms. Marjorie Winslow  
3 Wolf Ridge Gap  
Ledyard, Connecticut 06339

Dear Ms. Winslow:

CONGRATULATIONS! The Town Council, at its meeting on December 14, 2022 reappointed you as a member of the Senior Citizens Commission, to complete a two (2) year term ending December 9, 2024.


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Thank you for your willingness to serve the Town of Ledyard.

Sincerely,



Kevin J. Dombrowski  
Chairman

cc: Town Clerk  
Senior Citizens Commission



# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

Chairman Kevin J. Dombrowski

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

January 9, 2023

Mrs. Sheila M. Godino, Chairman  
Cemetery Committee  
1906 Center Groton Road  
Ledyard, Connecticut 06339

Members of the Cemetery Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return in the self-addressed, return envelope.

**Cemetery Commission**

**3 Year Term**

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
MS. Kimlyn Marshall 987 R Long Cove Road Gales Ferry CT 06335	R	4/26/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mrs. Sheila Godino 1906 Center Groton Road Ledyard, CT 06339	D	4/26/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr Vincent Godino 1906 Center Groton Road Ledyard, CT 06339	D	4/26/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher  
Administrative Assistant



# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

January 9, 2023

Ms. S. Naomi Rodriguez, Chairman  
Democratic Nominating Town Committee  
6 Saint Peters Court  
Ledyard, Connecticut 06339

Dear Chairman Rodriguez:

Members of the Cemetery Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return in the self-addressed, return envelope.

**Cemetery Commission**

**3 Year Term**

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Kimlyn Marshall 987R Long Cove Road Gales Ferry, CT 06335	R	4/26/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mrs. Sheila Godino 1906 Center Groton Road Ledyard, CT 06339	D	4/26/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr Vincent Godino 1906 Center Groton Road Ledyard, CT 06339	D	4/26/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher  
Administrative Assistant





# TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

January 9, 2023

Mr. Mike France, Chairman  
Republican Nominating Committee  
17 Garden Drive  
Gales Ferry, Connecticut 06335

Dear Chairman France:

Members of the Cemetery Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return in the self-addressed, return envelope.

Cemetery Commission				3 Year Term	
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Kimlyn Marshall 987R Long Cove Road Gales Ferry, CT 06335	R	4/26/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mrs. Sheila Godino 1906 Center Groton Road Ledyard, CT 06339	D	4/26/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Vincent Godino 1906 Center Groton Road Ledyard, CT 06339	D	4/26/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

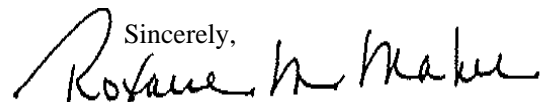
Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
  
Roxanne M. Maher  
Administrative Assistant





# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
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E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

January 9, 2023

Mr. Charles Duzy, Chairman  
Ledyard Housing Authority  
4 Harvard Terrace  
Gales Ferry, Connecticut 06335

Dear Chairman Duzy:

A member of the Housing Authority is due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return in the self-addressed, return envelope.

### Housing Authority

### 5 Year Term

Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Paula Crocker 1500 Route 12 Gales Ferry, CT 06335	U	3/31/2023	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor

Commission Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council

cc: Director Colleen Lauer



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
FAX (860) 464-1485  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

January 9, 2023

Mr. Gary Schneider, Chairman  
Permanent Municipal Building Committee  
101 Inchcliffe Drive  
Gales Ferry, Connecticut 06335

Dear Mr. Schneider:

A Member of the Permanent Municipal Building Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission member's block and kindly return to the Town Council Office. .

**Permanent Municipal Building Committee**

**3 Year Term**

Member's Name	Party Affilia	Term Expirat	Commission Recommendat	Town Commit Endorsement	Attendance
Mr. Gary Schneider 101 Inchcliffe Drive Gales Ferry, CT 06335	D	3/26/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Elizabeth Peterson 15 Browns Crossing Road Gales Ferry, CT 06335	R	3/26/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
*Roxanne M. Maher*

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

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FAX (860) 464-1485  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

January 9, 2023

Ms. S. Naomi Rodriguez, Chairman  
Democratic Nominating Town Committee  
6 Saint Peters Court  
Ledyard, Connecticut 06339

Dear Chairman Rodriguez:

A Member of the Permanent Municipal Building Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission member's block and kindly return to the Town Council Office. .

**Permanent Municipal Building Committee**

**3 Year Term**

Member's Name	Party Affilia	Term Expirat	Commission Recommendat	Town Commit Endorsement	Attendance
Mr. Gary Schneider 101 Inchcliffe Drive Gales Ferry, CT 06335	D	3/26/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Ms. Elizabeth Peterson 15 Browns Crossing Road Gales Ferry, CT 06335	R	3/26/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
*Roxanne M. Maher*

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

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Chairman Kevin J. Dombrowski

January 9, 2023

Mr. Mike France, Chairman  
Republican Nominating Committee  
17 Garden Drive  
Gales Ferry, Connecticut 06335

Dear Chairman France:

A Member of the Permanent Municipal Building Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission member's block and kindly return to the Town Council Office. .

**Permanent Municipal Building Committee**

**3 Year Term**

Member's Name	Party Affilia	Term Expirat	Commission Recommendat	Town Commit Endorsement	Attendance
Mr. Gary Schneider 101 Inchcliffe Drive Gales Ferry, CT 06335	D	3/26/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Ms. Elizabeth Peterson 15 Browns Crossing Road Gales Ferry, CT 06335	R	3/26/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,  
*Roxanne M. Maher*

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

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Chairman Kevin J. Dombrowski

January 9, 2023

Mr. Edmond Lynch, Chairman  
Water Pollution Control Authority  
11 Red Brook Lane  
Ledyard, Connecticut 06339

Dear Mr. Lynch:

Members of the Water Pollution Control Authority are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office. .

**Water Pollution Control Authority**

**3 Year Term**

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Commit Endorsement	Attendance
Mr. Stanley Juber 13 Iron Street Ledyard, CT 06339	R	4/11/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Terry Jones 27 Monticello Drive Gales Ferry, CT 06335	R	4/11/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Jeremey Norris (Alternate Member) 12 Old Fort Lane Ledyard, CT 06339	D	4/11/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

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Chairman Kevin J. Dombrowski

January 9, 2023

Ms. S. Naomi Rodriguez, Chairman  
Democratic Nominating Town Committee  
6 Saint Peters Court  
Ledyard, Connecticut 06339

Dear Chairman Rodriguez: :

Members of the Water Pollution Control Authority are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office. .

**Water Pollution Control Authority**

**3 Year Term**

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Commit Endorsement	Attendance
Mr. Stanley Juber 13 Iron Street Ledyard, CT 06339	R	4/11/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Terry Jones 27 Monticello Drive Gales Ferry, CT 06335	R	4/11/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Jeremey Norris (Alternate Member) 12 Old Fort Lane Ledyard, CT 06339	D	4/11/2023	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

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Ledyard, CT 06339-1551  
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E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

January 9, 2023

Mr. Mike France, Chairman  
Republican Nominating Committee  
17 Garden Drive  
Gales Ferry, Connecticut 06335

Dear Chairman France:

Members of the Water Pollution Control Authority are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office. .

**Water Pollution Control Authority**

**3 Year Term**

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Commit Endorsement	Attendance
Mr. Stanley Juber 13 Iron Street Ledyard, CT 06339	R	4/11/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Terry Jones 27 Monticello Drive Gales Ferry, CT 06335	R	4/11/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Jeremy Norris (Alternate Member) 12 Old Fort Lane Ledyard, CT 06339	D	4/11/2023	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Committee Comments:

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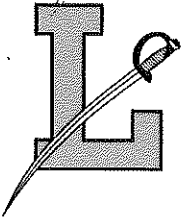


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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# Ledyard Public Schools

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Administrative Offices

January 3, 2023

Ledyard Town Council  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

Dear Town Council,

In compliance with the passing of public act 19-117, I have enclosed our year to date financial report. This same report is posted in the Board of Education meeting minutes.

Thank you,

Rachel Moser  
Director of Finance and Human Capital  
Ledyard Board of Education

cc: Ledyard Board of Education  
Mr. Michael J. Brawner, Finance Committee Chairman  
Mr. Jason Hartling, Superintendent of Schools





# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR: 0150 BOE GENERAL FUND

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>2021000 GENERAL INSTRUCTION</b>							
2021000 51040 TEACHER SALARY	2,073,345	0	2,073,345	619,072.09	1,387,768.14	66,504.77	96.8%
2021000 51140 PARAPROFESSIONAL	76,407	0	76,407	6,994.89	14,091.00	55,321.19	27.6%
2021000 56110 INSTRUTIONAL SUP	38,500	0	38,500	24,974.79	9,490.19	4,035.02	89.5%
2021000 56890 TECHNOLOGY SUPPLI	12,000	0	12,000	.00	.00	12,000.00	.0%
2021000 57310 REPLACEMENT EQUIP	950	0	950	.00	.00	950.00	.0%
TOTAL GENERAL INSTRUCTION	2,201,202	0	2,201,202	651,041.77	1,411,349.33	138,810.98	93.7%
<b>2021002 ART INSTRUCTION</b>							
2021002 51040 TEACHER SALARY	94,701	0	94,701	29,138.80	65,562.30	-.10	100.0%
2021002 56110 INSTR SUPPLIES-AR	2,400	0	2,400	1,725.41	693.95	-19.36	100.8%
TOTAL ART INSTRUCTION	97,101	0	97,101	30,864.21	66,256.25	-19.46	100.0%
<b>2021005 LANGUAGE ARTS INSTRUCTION</b>							
2021005 56110 INSTR SUPPLIES-LA	4,300	0	4,300	73.98	.00	4,226.02	1.7%
TOTAL LANGUAGE ARTS INSTRUCTION	4,300	0	4,300	73.98	.00	4,226.02	1.7%
<b>2021007 KINDERGARTEN INSTRUCTION</b>							
2021007 56110 INSTR SUPPLIES-KG	750	0	750	117.08	34.97	597.95	20.3%
TOTAL KINDERGARTEN INSTRUCTION	750	0	750	117.08	34.97	597.95	20.3%
<b>2021011 MATH INSTRUCTION</b>							
2021011 56110 INSTR SUPPLIES-MA	1,500	0	1,500	47.56	64.44	1,388.00	7.5%
TOTAL MATH INSTRUCTION	1,500	0	1,500	47.56	64.44	1,388.00	7.5%
<b>2021012 MUSIC INSTRUCTION</b>							

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13											
ACCOUNTS FOR:	BOE	GENERAL FUND	ORIGINAL APPROP.	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
2021012 51040	TEACHER SALARY		70,493	0	70,493	37,096.96	83,468.16	-50,072.12	171.0%		
2021012 54300	REPAIRS & MAINT-M		1,000	0	1,000	.00	.00	1,000.00	.0%		
2021012 56110	INSTR SUPPLIES-MU		2,200	0	2,200	350.89	.00	1,849.11	15.9%		
TOTAL MUSIC INSTRUCTION			73,693	0	73,693	37,447.85	83,468.16	-47,223.01	164.1%		
<b>2021013 SCIENCE INSTRUCTION</b>											
2021013 56110	INSTR SUPPLIES-SC		2,200	0	2,200	229.82	.00	1,970.18	10.4%		
TOTAL SCIENCE INSTRUCTION			2,200	0	2,200	229.82	.00	1,970.18	10.4%		
<b>2021015 SOCIAL STUDIES INSTRUCTION</b>											
2021015 56110	INSTR SUPPLIES-SS		4,200	0	4,200	.00	.00	4,200.00	.0%		
TOTAL SOCIAL STUDIES INSTRUCTION			4,200	0	4,200	.00	.00	4,200.00	.0%		
<b>2021051 READING INSTRUCTION</b>											
2021051 56110	INSTR SUPPLIES-RE		4,500	0	4,500	1,705.02	506.04	2,288.94	49.1%		
TOTAL READING INSTRUCTION			4,500	0	4,500	1,705.02	506.04	2,288.94	49.1%		
<b>2021081 PHYSICAL EDUCATION</b>											
2021081 51040	TEACHER SALARY		62,777	0	62,777	19,316.00	43,461.00	.00	100.0%		
2021081 56110	INSTR SUPPLIES-PH		1,500	0	1,500	1,221.77	246.74	31.49	97.9%		
TOTAL PHYSICAL EDUCATION			64,277	0	64,277	20,537.77	43,707.74	31.49	100.0%		
<b>2021085 REMEDIAL READING INSTRUCTION</b>											
2021085 51140	PARAPROFESSIONAL		33,857	0	33,857	.00	.00	33,857.29	.0%		

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0150 BOE GENERAL FUND							
2021085 56110 INSTR SUPPLIES-RE	1,900	0	1,900	2,028.87	1,184.73	-1,313.60	169.1%
TOTAL REMEDIAL READING INSTRUCTION	35,757	0	35,757	2,028.87	1,184.73	32,543.69	9.0%
<b>2021200 SPED PARA SALARIES</b>							
2021200 51140 PARAPROFESSIONAL	257,190	0	257,190	51,631.75	15,732.14	189,825.63	26.2%
TOTAL SPED PARA SALARIES	257,190	0	257,190	51,631.75	15,732.14	189,825.63	26.2%
<b>2021260 LEARNING DISABILITIES</b>							
2021260 56110 INSTR SUPPLIES-LR	3,600	0	3,600	745.72	184.57	2,669.71	25.8%
TOTAL LEARNING DISABILITIES	3,600	0	3,600	745.72	184.57	2,669.71	25.8%
<b>2022140 PSYCHOLOGY</b>							
2022140 56110 INSTR SUPPLIES-PS	500	0	500	375.64	42.41	81.95	83.6%
2022140 56800 TESTING SUPPLIES-	250	0	250	.00	.00	250.00	.0%
TOTAL PSYCHOLOGY	750	0	750	375.64	42.41	331.95	55.7%
<b>2022150 SPEECH &amp; LANGUAGE</b>							
2022150 56110 INSTR SUPPLIES-SP	800	0	800	1,135.97	111.47	-447.44	155.9%
2022150 56800 TESTING SUPPLIES-	650	0	650	16.54	.00	633.46	2.5%
TOTAL SPEECH & LANGUAGE	1,450	0	1,450	1,152.51	111.47	186.02	87.2%
<b>2022210 PROFESSIONAL DEVELOPMENT</b>							
2022210 53300 PROF/TECH SERVICE	3,500	0	3,500	207.53	.00	3,292.47	5.9%
TOTAL PROFESSIONAL DEVELOPMENT	3,500	0	3,500	207.53	.00	3,292.47	5.9%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>00150 BOE GENERAL FUND</b>							
<b>2022220 MEDIA CENTER</b>							
2022220 51050 MEDIA SALARIES-ME	63,096	0	63,096	.00	.00	63,096.00	.0%
2022220 51140 PARA SALARIES-MED	17,236	0	17,236	6,049.20	.00	11,186.40	35.1%
2022220 56110 INSTR SUPPLIES-ME	5,400	0	5,400	3,153.42	132.72	2,113.86	60.9%
2022220 56900 OTHER SUPPLIES-ME	800	0	800	.00	.00	800.00	.0%
TOTAL MEDIA CENTER	86,532	0	86,532	9,202.62	132.72	77,196.26	10.8%
<b>2022230 INSTRUCTION RELATED TECHNOLOGY</b>							
2022230 56890 TECHNOLOGY SUPPLI	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL INSTRUCTION RELATED TECHNOLOGY	2,000	0	2,000	.00	.00	2,000.00	.0%
<b>2022400 GENERAL ADMINISTRATIVE SERVICE</b>							
2022400 51020 ADMIN SALARIES-GE	285,247	0	285,247	133,670.30	145,270.99	6,305.71	97.8%
2022400 51100 SEC/CLERICAL SALA	98,762	0	98,762	35,482.66	.00	63,279.35	35.9%
2022400 51140 PARA SALARIES-GEN	0	0	0	.00	19,391.40	-19,391.40	100.0%
2022400 53300 COMMUNICATIONS-GE	1,300	0	1,300	999.89	.11	300.00	76.9%
2022400 56900 OTHER SUPPLIES-GE	1,300	0	1,300	3,065.42	.00	-1,765.42	235.8%
TOTAL GENERAL ADMINISTRATIVE SERVICE	386,609	0	386,609	173,218.27	164,662.50	48,728.24	87.4%
<b>2041000 GENERAL INSTRUCTION</b>							
2041000 51040 TEACHER SALARY-GE	2,360,091	0	2,360,091	737,862.77	1,659,736.22	-37,508.49	101.6%
2041000 51140 PARA SALARIES-GEN	62,428	0	62,428	4,323.33	.00	58,104.19	6.9%
2041000 56110 INSTR SUPPLIES-GE	38,805	0	38,805	16,612.09	4,207.63	17,985.28	53.7%
2041000 56890 TECHNOLOGY SUPPLI	12,000	0	12,000	795.00	41.98	11,163.02	7.0%
2041000 57300 NEW EQUIPMENT-GEN	0	0	0	304.03	57.54	-361.57	100.0%
2041000 57310 REPLACEMENT EQUIP	4,500	0	4,500	219.99	4,424.55	-144.54	103.2%
TOTAL GENERAL INSTRUCTION	2,477,823	0	2,477,823	760,117.21	1,668,467.92	49,237.89	98.0%
<b>2041002 ART INSTRUCTION</b>							
2041002 51040 TEACHER SALARY	164,335	0	164,335	40,835.60	91,880.10	31,618.90	80.8%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR: BOE GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2041002 56110 INSTR SUPPLIES-AR	4,200	0	4,200	2,967.37	769.97	462.66	89.0%
TOTAL ART INSTRUCTION	168,535	0	168,535	43,802.97	92,650.07	32,081.56	81.0%
<b>2041005 LANGUAGE ARTS INSTRUCTION</b>							
2041005 56110 INSTR SUPPLIES-LA	7,160	0	7,160	.00	.00	7,160.00	.0%
TOTAL LANGUAGE ARTS INSTRUCTION	7,160	0	7,160	.00	.00	7,160.00	.0%
<b>2041007 KINDERGARTEN INSTRUCTION</b>							
2041007 56110 INSTR SUPPLIES-KG	3,100	0	3,100	2,388.99	892.65	-181.64	105.9%
TOTAL KINDERGARTEN INSTRUCTION	3,100	0	3,100	2,388.99	892.65	-181.64	105.9%
<b>2041011 MATH INSTRUCTION</b>							
2041011 56110 INSTR SUPPLIES-MA	2,495	0	2,495	405.73	10.93	2,078.34	16.7%
TOTAL MATH INSTRUCTION	2,495	0	2,495	405.73	10.93	2,078.34	16.7%
<b>2041012 MUSIC INSTRUCTION</b>							
2041012 51040 TEACHER SALARY	150,767	0	150,767	29,138.80	65,562.30	56,065.90	62.8%
2041012 54300 REPAIRS & MAINT-M	850	0	850	.00	.00	850.00	.0%
2041012 56110 INSTR SUPPLIES-MU	3,650	0	3,650	1,248.95	512.00	1,889.05	48.2%
TOTAL MUSIC INSTRUCTION	155,267	0	155,267	30,387.75	66,074.30	58,804.95	62.1%
<b>2041013 SCIENCE INSTRUCTION</b>							
2041013 56110 INSTR SUPPLIES-SC	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL SCIENCE INSTRUCTION	2,000	0	2,000	.00	.00	2,000.00	.0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>0150 BOE GENERAL FUND</b>							
<b>2041015 SOCIAL STUDIES INSTRUCTION</b>							
2041015 56110 INSTR SUPPLIES-SS	4,500	0	4,500	4,027.20	.00	472.80	89.5%
TOTAL SOCIAL STUDIES INSTRUCTION	4,500	0	4,500	4,027.20	.00	472.80	89.5%
<b>2041051 READING INSTRUCTION</b>							
2041051 56110 INSTR SUPPLIES-RE	10,600	0	10,600	1,643.26	1,060.38	7,896.36	25.5%
TOTAL READING INSTRUCTION	10,600	0	10,600	1,643.26	1,060.38	7,896.36	25.5%
<b>2041081 PHYSICAL EDUCATION</b>							
2041081 51040 TEACHER SALARY	159,493	0	159,493	49,074.80	110,418.30	- .10	100.0%
2041081 56110 INSTR SUPPLIES-PH	3,600	0	3,600	2,533.12	622.99	443.89	87.7%
TOTAL PHYSICAL EDUCATION	163,093	0	163,093	51,607.92	111,041.29	443.79	99.7%
<b>2041085 REMEDIAL READING INSTRUCTION</b>							
2041085 51140 PARAPROFESSIONAL	47,227	0	47,227	9,674.28	.00	37,552.39	20.5%
2041085 56110 INSTR SUPPLIES-RE	3,100	0	3,100	.00	.00	3,100.00	.0%
TOTAL REMEDIAL READING INSTRUCTION	50,327	0	50,327	9,674.28	.00	40,652.39	19.2%
<b>2041200 SPED PARA SALARIES</b>							
2041200 51140 PARAPROFESSIONAL	395,149	0	395,149	126,139.57	37,587.75	231,421.63	41.4%
TOTAL SPED PARA SALARIES	395,149	0	395,149	126,139.57	37,587.75	231,421.63	41.4%
<b>2041260 LEARNING DISABILITIES</b>							
2041260 56110 INSTR SUPPLIES-LR	4,600	0	4,600	3,163.82	687.27	748.91	83.7%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR: BOE GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL LEARNING DISABILITIES	4,600	0	4,600	3,163.82	687.27	748.91	83.7%
<b>2042140 PSYCHOLOGY</b>							
2042140 56110 INSTR SUPPLIES-PS	600	0	600	.00	.00	600.00	.0%
2042140 56800 TESTING SUPPLIES-	800	0	800	178.08	.00	621.92	22.3%
TOTAL PSYCHOLOGY	1,400	0	1,400	178.08	.00	1,221.92	12.7%
<b>2042150 SPEECH &amp; LANGUAGE</b>							
2042150 56110 INSTR SUPPLIES-SP	1,000	0	1,000	218.58	.39	781.03	21.9%
2042150 56800 TESTING SUPPLIES-	700	0	700	.00	.00	700.00	.0%
TOTAL SPEECH & LANGUAGE	1,700	0	1,700	218.58	.39	1,481.03	12.9%
<b>2042210 PROFESSIONAL DEVELOPMENT</b>							
2042210 53300 PROF/TECH SERVICE	9,350	0	9,350	67.35	.00	9,282.65	.7%
TOTAL PROFESSIONAL DEVELOPMENT	9,350	0	9,350	67.35	.00	9,282.65	.7%
<b>2042220 MEDIA CENTER</b>							
2042220 51050 MEDIA SALARIES-ME	67,582	0	67,582	51,457.55	183,118.48	-166,994.03	347.1%
2042220 56110 INSTR SUPPLIES-ME	9,850	0	9,850	2,560.34	2,497.19	4,792.47	51.3%
2042220 56900 OTHER SUPPLIES-ME	550	0	550	266.86	140.70	142.44	74.1%
TOTAL MEDIA CENTER	77,982	0	77,982	54,284.75	185,756.37	-162,059.12	307.8%
<b>2042230 TECHNOLOGY SUPPLIES-INSTR TECH</b>							
2042230 56890 TECHNOLOGY SUPPLI	2,000	0	2,000	.00	.00	2,000.00	.0%



# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0150 BOE GENERAL FUND							
TOTAL TECHNOLOGY SUPPLIES-INSTR TECH	2,000	0	2,000	.00	.00	2,000.00	.0%
<b>2042400 GENERAL ADMINISTRATIVE SERVICE</b>							
2042400 51020 ADMIN SALARIES-GE	272,117	0	272,117	73,625.91	80,207.54	118,283.17	56.5%
2042400 51100 SEC/CLERICAL SALA	98,464	0	98,464	22,924.43	34,059.90	41,480.16	57.9%
2042400 51140 PARA SALARIES-GEN	0	0	0	823.00	.00	-823.00	100.0%
2042400 55300 COMMUNICATIONS-GE	1,000	0	1,000	-46.89	1,046.89	.00	100.0%
2042400 56110 INSTRUCTIONAL SUP	0	0	0	55.96	.00	-55.96	100.0%
2042400 56900 OTHER SUPPLIES-GE	2,300	0	2,300	2,187.12	185.98	-73.10	103.2%
TOTAL GENERAL ADMINISTRATIVE SERVICE	373,881	0	373,881	99,569.53	115,500.31	158,811.27	57.5%
<b>2042700 TRANSPORTATION</b>							
2042700 51140 PARA SALARIES-TRA	5,560	0	5,560	1,635.15	.00	3,924.36	29.4%
TOTAL TRANSPORTATION	5,560	0	5,560	1,635.15	.00	3,924.36	29.4%
<b>2051000 GENERAL INSTRUCTION</b>							
2051000 56110 INSTRUCTIONAL SUP	29,700	0	29,700	5,163.89	2,381.77	22,154.34	25.4%
2051000 56890 TECHNOLOGY SUPPLI	2,500	0	2,500	1,445.35	.00	1,054.65	57.8%
2051000 57300 NEW EQUIPMENT	0	0	0	.00	18,187.30	-18,187.30	100.0%
TOTAL GENERAL INSTRUCTION	32,200	0	32,200	6,609.24	20,569.07	5,021.69	84.4%
<b>2051002 ART INSTRUCTION</b>							
2051002 51040 TEACHER SALARY-AR	94,701	0	94,701	29,138.80	65,562.30	-10	100.0%
2051002 56110 INSTR SUPPLIES-AR	6,400	0	6,400	607.52	3,299.33	2,493.15	61.0%
TOTAL ART INSTRUCTION	101,101	0	101,101	29,746.32	68,861.63	2,493.05	97.5%
<b>2051005 LANGUAGE ARTS INSTRUCTION</b>							
2051005 51040 TEACHER SALARY-LA	326,603	0	326,603	100,983.28	226,109.88	-490.16	100.2%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>0150 BOE GENERAL FUND</b>							
2051005 56110 INSTR SUPPLIES-LA	7,400	0	7,400	4,895.36	912.90	1,591.74	78.5%
TOTAL LANGUAGE ARTS INSTRUCTION	334,003	0	334,003	105,878.64	227,022.78	1,101.58	99.7%
<b>2051006 FOREIGN LANGUAGE INSTRUCTION</b>							
2051006 51040 TEACHER SALARY-FL	154,252	0	154,252	47,462.16	106,789.86	-.02	100.0%
2051006 56110 INSTR SUPPLIES-FL	100	0	100	.00	.00	100.00	.0%
TOTAL FOREIGN LANGUAGE INSTRUCTION	154,352	0	154,352	47,462.16	106,789.86	99.98	99.9%
<b>2051008 HEALTH INSTRUCTION</b>							
2051008 51040 TEACHER SALARY-HL	144,782	0	144,782	49,588.32	100,233.72	-5,040.04	103.5%
2051008 56110 INSTR SUPPLIES-HL	1,150	0	1,150	174.26	.00	975.74	15.2%
TOTAL HEALTH INSTRUCTION	145,932	0	145,932	49,762.58	100,233.72	-4,064.30	102.8%
<b>2051010 INDUSTRIAL TECH INSTRUCTION</b>							
2051010 51040 TEACHER SALARY-IN	174,793	0	174,793	61,840.61	138,938.76	-25,986.37	114.9%
2051010 56110 INSTR SUPPLIES-IN	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL INDUSTRIAL TECH INSTRUCTION	177,793	0	177,793	61,840.61	138,938.76	-22,986.37	112.9%
<b>2051011 MATH INSTRUCTION</b>							
2051011 51040 TEACHER SALARY-MA	479,401	0	479,401	129,062.56	290,039.76	60,298.68	87.4%
2051011 56110 INSTR SUPPLIES-MA	1,200	0	1,200	765.23	250.15	184.62	84.6%
TOTAL MATH INSTRUCTION	480,601	0	480,601	129,827.79	290,289.91	60,483.30	87.4%
<b>2051012 MUSIC INSTRUCTION</b>							
2051012 51040 TEACHER SALARY-MU	125,227	0	125,227	38,531.36	86,695.56	.08	100.0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13											
ACCOUNTS FOR: BOE GENERAL FUND											
0150	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL				
2051012 54300	REPAIRS & MAINT-M	0	1,400	.00	.00	1,400.00	.0%				
2051012 56110	INSTR SUPPLIES-MU	0	2,350	4,557.20	19,208.25	-21,415.45	1011.3%				
2051012 57310	REPL EQUIPMENT-MU	0	2,770	.00	.00	2,770.00	.0%				
2051012 58100	DUES & FEES-MUSIC	0	275	.00	.00	275.00	.0%				
TOTAL MUSIC INSTRUCTION		0	132,022	43,088.56	105,903.81	-16,970.37	112.9%				
<b>2051013 SCIENCE INSTRUCTION</b>											
2051013 51040	TEACHER SALARY-SC	0	526,702	118,789.92	267,277.32	140,634.26	73.3%				
2051013 56110	INSTR SUPPLIES-SC	0	7,500	3,277.05	3,647.30	575.65	92.3%				
2051013 58120	PROJECT DUES & FE	0	8,500	.00	.00	8,500.00	.0%				
TOTAL SCIENCE INSTRUCTION		0	542,702	122,066.97	270,924.62	149,709.91	72.4%				
<b>2051014 COMPUTER INSTRUCTION</b>											
2051014 56890	TECHNOLOGY SUPPLI	0	6,500	.00	.00	6,500.00	.0%				
TOTAL COMPUTER INSTRUCTION		0	6,500	.00	.00	6,500.00	.0%				
<b>2051015 SOCIAL STUDIES INSTRUCTION</b>											
2051015 51040	TEACHER SALARY-SS	0	284,103	117,971.44	265,435.74	-99,304.18	135.0%				
2051015 56110	INSTR SUPPLIES-SS	0	4,750	1,323.77	1,006.94	2,419.29	49.1%				
TOTAL SOCIAL STUDIES INSTRUCTION		0	288,853	119,295.21	266,442.68	-96,884.89	133.5%				
<b>2051051 READING INSTRUCTION</b>											
2051051 51040	TEACHER SALARY-RE	0	138,994	18,323.36	41,227.56	79,443.28	42.8%				
2051051 56110	INSTRUCTIONAL SUP	0	2,900	.00	.00	2,900.00	.0%				
TOTAL READING INSTRUCTION		0	141,894	18,323.36	41,227.56	82,343.28	42.0%				
<b>2051081 PHYSICAL EDUCATION</b>											
2051081 51040	TEACHER SALARY-PH	0	195,865	40,852.00	91,917.00	63,096.00	67.8%				

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR: BOE GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2051081 56110 INSTR SUPPLIES-PH	2,100	0	2,100	2,137.48	974.14	-1,011.62	148.2%
TOTAL PHYSICAL EDUCATION	197,965	0	197,965	42,989.48	92,891.14	62,084.38	68.6%
<b>2051115 ACTIVITIES</b>							
2051115 51040 TEACHER SALARY-EX	22,227	0	22,227	.00	.00	22,226.82	.0%
2051115 55100 TRANSPORTATION-EX	2,950	0	2,950	222.35	777.65	1,950.00	33.9%
2051115 56900 OTHER SUPPLIES-EX	2,150	0	2,150	.00	.00	2,150.00	.0%
TOTAL ACTIVITIES	27,327	0	27,327	222.35	777.65	26,326.82	3.7%
<b>2051200 SPED PARA SALARIES</b>							
2051200 51140 PARAPROFESSIONAL	171,780	0	171,780	49,633.65	19,614.86	102,531.19	40.3%
2051200 56110 INSTRUCTIONAL SUP	2,900	0	2,900	1,295.32	3,009.34	-1,404.66	148.4%
2051200 56800 TESTING SUPPLIES	300	0	300	.00	.00	300.00	.0%
TOTAL SPED PARA SALARIES	174,980	0	174,980	50,928.97	22,624.20	101,426.53	42.0%
<b>2052120 GUIDANCE</b>							
2052120 51030 GUIDANCE SALARIES	226,415	0	226,415	77,782.72	148,671.46	-38.85	100.0%
2052120 56110 INSTR SUPPLIES-GU	650	0	650	74.50	.00	575.50	11.5%
TOTAL GUIDANCE	227,065	0	227,065	77,857.22	148,671.46	536.65	99.8%
<b>2052140 PSYCHOLOGY</b>							
2052140 56110 INSTR SUPPLIES-PS	350	0	350	.00	.00	350.00	.0%
TOTAL PSYCHOLOGY	350	0	350	.00	.00	350.00	.0%
<b>2052150 SPEECH &amp; LANGUAGE</b>							
2052150 56110 INSTR SUPPLIES-SP	750	0	750	540.00	.00	210.00	72.0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023-13

ACCOUNTS FOR BOE GENERAL FUND ORIGINAL APPROP TRANFRS/ADJUSTMTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USE/COL

TOTAL SPEECH & LANGUAGE 750 0 750 540.00 .00 210.00 72.0%

**2052210 PROFESSIONAL DEVELOPMENT**

2052210 53300 PROF/TECH SERVICE 3,350 0 3,350 .00 .00 3,350.00 .0%

TOTAL PROFESSIONAL DEVELOPMENT 3,350 0 3,350 .00 .00 3,350.00 .0%

**2052220 MEDIA CENTER**

2052220 51050 MEDIA SALARIES-ME 94,701 0 94,701 29,138.80 65,562.30 ~.10 100.0%

2052220 51140 PARA SALARIES-MED 22,000 0 22,000 .00 .00 22,000.00 .0%

2052220 56110 INSTR SUPPLIES-ME 9,650 0 9,650 8,521.01 356.70 772.29 92.0%

TOTAL MEDIA CENTER 126,351 0 126,351 37,659.81 65,919.00 22,772.19 82.0%

**2052400 GENERAL ADMINISTRATIVE SERVICE**

2052400 51020 ADMIN SALARIES-GE 302,758 0 302,758 142,040.12 163,023.56 -2,305.68 100.8%

2052400 51100 SEC/CLERICAL SALA 97,133 0 97,133 29,532.42 .00 67,800.45 30.2%

2052400 51140 PARA SALARIES-GEN 31,553 0 31,553 .00 .00 31,553.45 .0%

2052400 55300 COMMUNICATIONS-GE 5,950 0 5,950 -606.47 4,466.02 2,090.45 64.9%

2052400 56900 OTHER SUPPLIES-GE 2,000 0 2,000 1,560.29 .00 439.71 78.0%

2052400 58100 DUES & FEES-GEN A 1,200 0 1,200 .00 .00 1,200.00 .0%

TOTAL GENERAL ADMINISTRATIVE SERVICE 440,594 0 440,594 172,326.36 167,489.58 100,778.38 77.1%

**2053200 ATHLETICS**

2053200 51040 TEACHER SALARY-AT 24,752 0 24,752 2,138.00 2,127.00 20,486.92 17.2%

2053200 53400 OTHER PROF/TECH S 4,800 0 4,800 3,093.26 .00 1,706.74 64.4%

2053200 55100 TRANSPORTATION-AT 5,800 0 5,800 1,058.74 1,941.26 2,800.00 51.7%

2053200 56900 OTHER SUPPLIES-AT 4,000 0 4,000 1,722.03 477.25 1,800.72 55.0%

TOTAL ATHLETICS 39,352 0 39,352 8,012.03 4,545.51 26,794.38 31.9%

**2061000 GENERAL INSTRUCTION**

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR: BOE GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2061000 56110 INSTR SUPPLIES-GE	13,200	0	13,200	2,855.03	24.48	10,320.49	21.8%
TOTAL GENERAL INSTRUCTION	13,200	0	13,200	2,855.03	24.48	10,320.49	21.8%
<b>2061002 ART INSTRUCTION</b>							
2061002 51040 TEACHER SALARY-AR	155,401	0	155,401	47,481.20	106,832.70	1,087.10	99.3%
2061002 56110 INSTR SUPPLIES-AR	11,200	0	11,200	3,865.63	2,238.34	5,096.03	54.5%
TOTAL ART INSTRUCTION	166,601	0	166,601	51,346.83	109,071.04	6,183.13	96.3%
<b>2061003 BUSINESS EDUCATION INSTRUCTION</b>							
2061003 51040 TEACHER SALARY-BU	84,762	0	84,762	26,080.64	58,681.44	- .08	100.0%
2061003 56110 INSTR SUPPLIES-BU	1,900	0	1,900	.00	.00	1,900.00	.0%
TOTAL BUSINESS EDUCATION INSTRUCTION	86,662	0	86,662	26,080.64	58,681.44	1,899.92	97.8%
<b>2061005 LANGUAGE ARTS INSTRUCTION</b>							
2061005 51040 TEACHER SALARY-LA	594,149	0	594,149	175,773.80	360,428.58	57,946.62	90.2%
2061005 56110 INSTR SUPPLIES-LA	1,000	0	1,000	599.34	11.21	389.45	61.1%
2061005 58100 DUES & FEES-LA IN	500	0	500	.00	.00	500.00	.0%
TOTAL LANGUAGE ARTS INSTRUCTION	595,649	0	595,649	176,373.14	360,439.79	58,836.07	90.1%
<b>2061006 FOREIGN LANGUAGE INSTRUCTION</b>							
2061006 51040 TEACHER SALARY-FL	401,211	0	401,211	120,619.75	268,802.28	11,788.97	97.1%
2061006 56110 INSTR SUPPLIES-FL	800	0	800	230.38	.00	569.62	28.8%
2061006 58100 DUES & FEES-FLANG	200	0	200	.00	.00	200.00	.0%
TOTAL FOREIGN LANGUAGE INSTRUCTION	402,211	0	402,211	120,850.13	268,802.28	12,558.59	96.9%
<b>2061008 HEALTH INSTRUCTION</b>							
2061008 51040 TEACHER SALARY-HL	99,304	0	99,304	33,075.04	68,748.84	-2,519.88	102.5%

# Town and Schools of Ledyard

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FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>0150 BOE GENERAL FUND</b>							
2061008 56110 INSTR SUPPLIES-HL	900	0	900	814.46	76.38	9.16	99.0%
TOTAL HEALTH INSTRUCTION	100,204	0	100,204	33,889.50	68,825.22	-2,510.72	102.5%
<b>2061009 LIFE/MANAGEMENT INSTRUCTION</b>							
2061009 51040 TEACHER SALARY-LI	94,701	0	94,701	29,138.80	65,562.30	-10	100.0%
2061009 56110 INSTR SUPPLIES-LI	8,500	0	8,500	2,979.40	4,725.29	795.31	90.6%
TOTAL LIFE MANAGEMENT INSTRUCTION	103,201	0	103,201	32,118.20	70,287.59	795.21	99.2%
<b>2061010 INDUSTRIAL/TECH INSTRUCTION</b>							
2061010 51040 TEACHER SALARY-IN	265,492	0	265,492	81,689.84	183,802.14	.02	100.0%
2061010 54300 REPAIRS & MAINT-I	1,000	0	1,000	322.82	273.29	403.89	59.6%
2061010 54400 RENTALS-INDUS INS	1,200	0	1,200	613.19	1,356.49	-789.68	164.1%
2061010 56110 INSTR SUPPLIES-IN	24,500	0	24,500	21,323.10	3,236.37	-59.47	100.2%
TOTAL INDUSTRIAL TECH INSTRUCTION	292,192	0	292,192	103,948.95	188,668.29	-425.24	100.1%
<b>2061011 MATH INSTRUCTION</b>							
2061011 51040 TEACHER SALARY-MA	730,606	0	730,606	196,423.00	441,040.50	93,142.50	87.3%
2061011 56110 INSTR SUPPLIES-MA	1,500	0	1,500	931.56	.00	568.44	62.1%
2061011 58100 DUES & FEES-MATH	100	0	100	67.55	.00	32.45	67.6%
TOTAL MATH INSTRUCTION	732,206	0	732,206	197,422.11	441,040.50	93,743.39	87.2%
<b>2061012 MUSIC INSTRUCTION</b>							
2061012 51040 TEACHER SALARY-MU	155,401	0	155,401	47,481.20	106,832.70	1,087.10	99.3%
2061012 53400 OTR PROF/TECH SVC	5,000	0	5,000	2,302.50	.00	2,697.50	46.1%
2061012 54300 REPAIRS & MAINT-M	1,500	0	1,500	.00	.00	1,500.00	.0%
2061012 56110 INSTR SUPPLIES-MU	4,600	0	4,600	2,034.43	748.61	1,816.96	60.5%
2061012 57310 REPL EQUIPMENT-MU	2,500	0	2,500	247.80	1,359.00	893.20	64.3%
TOTAL MUSIC INSTRUCTION	169,001	0	169,001	52,065.93	108,940.31	7,994.76	95.3%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
BOE GENERAL FUND							
<b>2061013 SCIENCE INSTRUCTION</b>							
2061013 51040 TEACHER SALARY-SC	787,891	0	787,891	250,273.34	545,462.64	-7,845.31	101.0%
2061013 56110 INSTR SUPPLIES-SC	16,000	0	16,000	11,502.48	800.70	3,696.82	76.9%
2061013 57310 REPL EQUIPMENT-SC	3,600	0	3,600	995.18	43.00	2,561.82	28.8%
2061013 58120 PROJECT DUES & FE	28,319	0	28,319	.00	.00	28,319.00	.0%
TOTAL SCIENCE INSTRUCTION	835,810	0	835,810	262,771.00	546,306.34	26,732.33	96.8%
<b>2061014 COMPUTER INSTRUCTION</b>							
2061014 56890 TECHNOLOGY SUPPLI	5,500	0	5,500	.00	.00	5,500.00	.0%
TOTAL COMPUTER INSTRUCTION	5,500	0	5,500	.00	.00	5,500.00	.0%
<b>2061015 SOCIAL STUDIES INSTRUCTION</b>							
2061015 51040 TEACHER SALARY-SS	681,280	0	681,280	196,970.42	442,750.32	41,559.26	93.9%
2061015 56110 INSTR SUPPLIES-SS	1,000	0	1,000	349.99	.00	650.01	35.0%
TOTAL SOCIAL STUDIES INSTRUCTION	682,280	0	682,280	197,320.41	442,750.32	42,209.27	93.8%
<b>2061081 PHYSICAL EDUCATION</b>							
2061081 51040 TEACHER SALARY-PH	268,359	0	268,359	90,439.92	185,786.82	-7,867.74	102.9%
2061081 56110 INSTR SUPPLIES-PH	6,000	0	6,000	6,269.97	.00	-269.97	104.5%
TOTAL PHYSICAL EDUCATION	274,359	0	274,359	96,709.89	185,786.82	-8,137.71	103.0%
<b>2061115 ACTIVITIES</b>							
2061115 51040 TEACHER SALARY-EX	78,988	0	78,988	.00	.00	78,988.36	.0%
TOTAL ACTIVITIES	78,988	0	78,988	.00	.00	78,988.36	.0%
<b>2061200 SPED PARA SALARIES</b>							



# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023-13

ACCOUNTS FOR: BOE GENERAL FUND

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2061200 51140 PARAPROFESSIONAL	164,537	0	164,537	29,230.09	.00	135,306.51	17.8%
TOTAL SPED PARA SALARIES	164,537	0	164,537	29,230.09	.00	135,306.51	17.8%
<b>2061300 EXTENDED DAY</b>							
2061300 53210 TUTORS-EXT DAY	4,500	0	4,500	.00	.00	4,500.00	.0%
TOTAL EXTENDED DAY	4,500	0	4,500	.00	.00	4,500.00	.0%
<b>2062120 GUIDANCE</b>							
2062120 51030 GUIDANCE SALARIES	437,689	0	437,689	206,101.99	308,894.92	-77,308.35	117.7%
2062120 55300 COMMUNICATIONS-GU	8,000	0	8,000	268.00	1,991.00	5,741.00	28.2%
2062120 56900 OTHER SUPPLIES-GU	2,000	0	2,000	1,938.70	.00	61.30	96.9%
TOTAL GUIDANCE	447,689	0	447,689	208,308.69	310,885.92	-71,506.05	116.0%
<b>2062140 PSYCHOLOGY</b>							
2062140 56110 INSTR SUPPLIES-PS	2,100	0	2,100	1,855.61	.00	244.39	88.4%
2062140 56900 NON INSTRUCTIONAL	5,250	0	5,250	3,321.70	1,199.78	728.52	86.1%
TOTAL PSYCHOLOGY	7,350	0	7,350	5,177.31	1,199.78	972.91	86.8%
<b>2062150 SPEECH &amp; LANGUAGE</b>							
2062150 56110 INSTR SUPPLIES-SP	0	0	0	188.88	479.60	-668.48	100.0%
TOTAL SPEECH & LANGUAGE	0	0	0	188.88	479.60	-668.48	100.0%
<b>2062200 SCHOOL TO CAREER</b>							
2062200 51200 OTHER SALARY-SCH	35,845	0	35,845	.00	.00	35,845.00	.0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>0150 BOE GENERAL FUND</b>							
TOTAL SCHOOL TO CAREER	35,845	0	35,845	.00	.00	35,845.00	.0%
<b>2062210 PROFESSIONAL DEVELOPMENT</b>							
2062210 53300 PROF/TECH SERVICE	3,500	0	3,500	1,870.00	.00	1,630.00	53.4%
TOTAL PROFESSIONAL DEVELOPMENT	3,500	0	3,500	1,870.00	.00	1,630.00	53.4%
<b>2062220 MEDIA CENTER</b>							
2062220 51050 MEDIA SALARIES-ME	99,304	0	99,304	30,555.04	68,748.84	.12	100.0%
2062220 51140 PARA SALARIES-MED	22,326	0	22,326	37,780.84	.00	-15,454.54	169.2%
2062220 51200 OTHER SALARY	27,321	0	27,321	2,970.80	.00	24,350.20	10.9%
2062220 56110 INSTR SUPPLIES-ME	25,950	0	25,950	23,229.92	1,316.41	1,403.67	94.6%
2062220 57300 NEW EQUIPMENT-MED	1,100	0	1,100	749.94	.00	350.06	68.2%
2062220 58100 DUES & FEES-MEDIA	250	0	250	.00	.00	250.00	.0%
TOTAL MEDIA CENTER	176,251	0	176,251	95,286.54	70,065.25	10,899.51	93.8%
<b>2062223 AUDIO VISUAL</b>							
2062223 56900 OTHER SUPPLIES-AU	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL AUDIO VISUAL	1,500	0	1,500	.00	.00	1,500.00	.0%
<b>2062400 GENERAL ADMINISTRATIVE SERVICE</b>							
2062400 51020 ADMIN SALARIES-GE	474,275	0	474,275	218,896.08	249,410.11	5,968.81	98.7%
2062400 51100 SEC/CLERICAL SALA	237,642	0	237,642	87,133.85	.00	150,508.23	36.7%
2062400 51140 PARA SALARIES-GEN	71,372	0	71,372	13,358.84	.00	58,013.55	18.7%
2062400 53400 OTR PROFESS/TECH	5,500	0	5,500	2,511.03	608.23	2,380.74	56.7%
2062400 54300 REPAIRS & MAINT-G	2,500	0	2,500	1,407.90	225.75	866.35	65.3%
2062400 54400 RENTALS-GEN ADM	1,200	0	1,200	.00	.00	1,200.00	.0%
2062400 55300 COMMUNICATIONS-GE	15,500	0	15,500	292.00	4,900.00	10,308.00	33.5%
2062400 56900 OTHER SUPPLIES-GE	19,150	0	19,150	8,369.90	4,178.81	6,601.29	65.5%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0150 BOE GENERAL FUND							
2062400 58100 DUES & FEES-GEN A	16,000	0	16,000	7,876.20	5,200.00	2,923.80	81.7%
TOTAL GENERAL ADMINISTRATIVE SERVICE	843,139	0	843,139	339,845.80	264,522.90	238,770.77	71.7%
<b>2062500 DISTRICT COMMUNICATIONS</b>							
2062500 53400 OTR PROF/TECH SVC	2,700	0	2,700	1,050.00	450.00	1,200.00	55.6%
TOTAL DISTRICT COMMUNICATIONS	2,700	0	2,700	1,050.00	450.00	1,200.00	55.6%
<b>2063200 ATHLETICS</b>							
2063200 51040 TEACHER SALARY-AT	240,632	0	240,632	113,095.75	5,303.00	122,233.53	49.2%
2063200 53400 OTHER PROFESS/TEC	0	0	0	35.00	.00	-35.00	100.0%
2063200 54300 REPAIRS & MAINT-A	14,000	0	14,000	6,188.20	3,510.80	4,301.80	69.3%
2063200 54400 RENTALS-ATHLETICS	5,000	0	5,000	5,000.00	.00	5,000.00	100.0%
2063200 56900 OTHER SUPPLIES-AT	17,500	0	17,500	8,522.11	1,771.15	7,206.74	58.8%
2063200 57300 NEW EQUIPMENT-ATH	5,600	0	5,600	3,145.80	1,806.00	648.20	88.4%
2063200 57310 REPL EQUIPMENT-AT	17,000	0	17,000	1,753.70	3,907.01	11,339.29	33.3%
TOTAL ATHLETICS	299,732	0	299,732	137,740.56	16,297.16	145,694.56	51.4%
<b>2071001 AGRI-SCIENCE INSTRUCTION</b>							
2071001 51040 TEACHER SALARY-AG	522,413	0	522,413	239,436.22	283,032.24	-55.82	100.0%
2071001 53400 OTHER PRO/TECH SV	14,000	0	14,000	4,066.60	.00	9,933.40	29.0%
2071001 54300 REPAIRS & MAINT-A	7,500	0	7,500	2,412.97	.00	5,087.03	32.2%
2071001 55800 TRAVEL-AGRI INSTR	2,000	0	2,000	503.38	.00	1,496.62	25.2%
2071001 56110 INSTR SUPPLIES-AG	27,000	0	27,000	17,391.54	408.35	9,200.11	65.9%
2071001 56890 TECHNOLOGY SUPPLI	1,000	0	1,000	.00	.00	1,000.00	.0%
2071001 56900 OTHER SUPPLIES-AG	1,600	0	1,600	1,537.02	.00	62.98	96.1%
2071001 58100 DUES & FEES-AGRI	4,000	0	4,000	.00	.00	4,000.00	.0%
TOTAL AGRI-SCIENCE INSTRUCTION	579,513	0	579,513	265,347.73	283,440.59	30,724.32	94.7%
<b>2081000 GENERAL INSTRUCTION</b>							
2081000 51040 TEACHER SALARY-GE	504,373	0	504,373	136,473.66	267,036.37	100,862.47	80.0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0150 BOE GENERAL FUND							
2081000 51210 SUB TEACHER SALAR	281,808	0	281,808	111,072.31	.00	170,735.69	39.4%
2081000 51300 SEASONAL HELP-GEN	0	0	0	376.08	.00	-376.08	100.0%
2081000 56110 INSTRUCTIONAL SUP	6,100	0	6,100	6,417.85	1,142.81	-1,460.66	123.9%
2081000 56400 TEXTBOOKS-GEN INS	103,310	0	103,310	15,329.00	.00	87,981.00	14.8%
2081000 56900 NON INSTRUCTIONAL	6,000	0	6,000	1,630.33	.00	4,369.67	27.2%
TOTAL GENERAL INSTRUCTION	901,591	0	901,591	271,299.23	268,179.18	362,112.09	59.8%
<b>2081006 FOREIGN LANGUAGE INSTRUCTION</b>							
2081006 56400 TEXTBOOKS-FLANG I	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL FOREIGN LANGUAGE INSTRUCTION	3,000	0	3,000	.00	.00	3,000.00	.0%
<b>2081011 MATH INSTRUCTION</b>							
2081011 56110 INSTR SUPPLIES-MA	3,000	0	3,000	.00	.00	3,000.00	.0%
2081011 56400 TEXTBOOKS-MATH IN	18,600	0	18,600	5,102.70	.00	13,497.30	27.4%
TOTAL MATH INSTRUCTION	21,600	0	21,600	5,102.70	.00	16,497.30	23.6%
<b>2081013 SCIENCE INSTRUCTION</b>							
2081013 56110 INSTR SUPPLIES-SC	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL SCIENCE INSTRUCTION	1,500	0	1,500	.00	.00	1,500.00	.0%
<b>2081015 SOCIAL STUDIES INSTRUCTION</b>							
2081015 56400 TEXTBOOKS-SS INST	500	-500	0	.00	.00	.00	.0%
TOTAL SOCIAL STUDIES INSTRUCTION	500	-500	0	.00	.00	.00	.0%
<b>2081051 READING INSTRUCTION</b>							
2081051 56110 INSTRUCTIONAL SUP	21,000	-21,000	0	215.75	160.00	-375.75	100.0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13										
ACCOUNTS FOR:	BOE	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
2081051	56400	TEXTBOOKS-READ IN	1,500	-1,500	0	.00	.00	.00	.0%	
		TOTAL READING INSTRUCTION	22,500	-22,500	0	215.75	160.00	-375.75	100.0%	
<b>2081081 PHYSICAL EDUCATION</b>										
2081081	51040	TEACHER SALARY-PH	0	0	0	22,759.20	37,892.70	-60,651.90	100.0%	
		TOTAL PHYSICAL EDUCATION	0	0	0	22,759.20	37,892.70	-60,651.90	100.0%	
<b>2081085 REMEDIAL READING INSTRUCTION</b>										
2081085	51040	TEACHER SALARY-RE	101,438	0	101,438	48,834.00	101,786.65	-49,183.00	148.5%	
		TOTAL REMEDIAL READING INSTRUCTION	101,438	0	101,438	48,834.00	101,786.65	-49,183.00	148.5%	
<b>2081280 LITERACY</b>										
2081280	53210	TUTORS-LITERACY	5,000	0	5,000	5,565.00	.00	-565.00	111.3%	
		TOTAL LITERACY	5,000	0	5,000	5,565.00	.00	-565.00	111.3%	
<b>2082210 PROFESSIONAL DEVELOPMENT</b>										
2082210	53500	DIST CURR DEVELOP	7,200	0	7,200	.00	5,400.00	1,800.00	75.0%	
		TOTAL PROFESSIONAL DEVELOPMENT	7,200	0	7,200	.00	5,400.00	1,800.00	75.0%	
<b>2082213 STAFF PROFESSIONAL DEVELOPMENT</b>										
2082213	53300	PROF/TECH SERVICE	40,000	0	40,000	282.00	2,798.00	36,920.00	7.7%	
		TOTAL STAFF PROFESSIONAL DEVELOPMENT	40,000	0	40,000	282.00	2,798.00	36,920.00	7.7%	
<b>2082230 INSTRUCTION RELATED TECHNOLOGY</b>										
2082230	56800	TESTING SUPPLIES-	30,400	0	30,400	.00	.00	30,400.00	.0%	

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR: BOE GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL INSTRUCTION RELATED TECHNOLOGY	30,400	0	30,400	.00	.00	30,400.00	.0%
<b>2082305 ADULT EDUCATION</b>							
2082305 55900 ADULT EDUCATION-A	32,725	0	32,725	.00	.00	32,725.00	.0%
TOTAL ADULT EDUCATION	32,725	0	32,725	.00	.00	32,725.00	.0%
<b>2082310 BOARD OF EDUCATION</b>							
2082310 53400 OTHER PROF/TECH S	5,000	0	5,000	1,305.00	.00	3,695.00	26.1%
TOTAL BOARD OF EDUCATION	5,000	0	5,000	1,305.00	.00	3,695.00	26.1%
<b>2082320 DISTRICT ADMINISTRATIVE SERVICE</b>							
2082320 51010 DIST ADMIN SALARI	493,250	0	493,250	299,074.11	321,383.16	-127,207.27	125.8%
2082320 51100 SEC/CLERICAL SALA	60,628	0	60,628	28,593.03	33,115.32	-1,080.58	101.8%
2082320 53400 OTR PROF/TECH SVC	109,750	0	109,750	12,782.50	65,334.20	31,633.30	71.2%
TOTAL DISTRICT ADMINISTRATIVE SERVICE	663,628	0	663,628	340,449.64	419,832.68	-96,654.55	114.6%
<b>2082400 GENERAL ADMINISTRATIVE SERVICE</b>							
2082400 51100 SEC/CLERICAL SALA	164,028	-5,800	158,228	11,944.60	.00	146,283.79	7.5%
2082400 51140 PARA SALARIES-GEN	0	0	0	4,369.94	.00	-4,369.94	100.0%
2082400 51300 SEASONAL HELP-GEN	3,520	5,800	9,320	19,219.96	.00	-9,899.96	206.2%
TOTAL GENERAL ADMINISTRATIVE SERVICE	167,548	0	167,548	35,534.50	.00	132,013.89	21.2%
<b>2082410 DISTRICT WIDE SECRETARY LONGEV</b>							
2082410 51100 SEC/CLER SALARIES	2,650	0	2,650	.00	.00	2,650.00	.0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR: 0150 BOE GENERAL FUND

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL DISTRICT WIDE SECRETARY LONGEV	2,650	0	2,650	.00	.00	2,650.00	.0%
<b>2082500 DISTRICT COMMUNICATIONS</b>							
2082500 51100 SEC/CLER SALARIES	135,333	0	135,333	89,060.10	.00	46,272.73	65.8%
2082500 52200 SS AND MEDICARE	515,000	0	515,000	207,363.20	.00	307,636.80	40.3%
2082500 52300 RETIREMENT & HEAL	124,460	0	124,460	41,490.69	6,000.00	76,969.31	38.2%
2082500 52350 DIST TUITION REIM	31,700	0	31,700	10,675.40	.00	21,024.60	33.7%
2082500 52600 DISTRICT UNEMP CO	65,950	0	65,950	.00	65,936.00	14.00	100.0%
2082500 52800 DISTRICT INSURANC	100,000	0	100,000	35,462.42	3,334.90	61,202.68	38.8%
2082500 55200 STUDENT ACCIDENT	9,950	0	9,950	12,000.00	.00	-2,050.00	120.6%
2082500 55300 COMMUNICATIONS-DI	107,950	0	107,950	23,295.85	39,811.29	44,842.86	58.5%
2082500 55400 DISTRICT ADVERTIS	2,300	0	2,300	.00	350.00	1,950.00	15.2%
2082500 55800 TRAVEL-DIST COMM	10,700	0	10,700	6,366.76	.00	4,333.24	59.5%
2082500 56890 TECHNOLOGY SUPPLI	2,800	0	2,800	1,397.79	119.49	1,282.72	54.2%
2082500 56900 OTHER SUPPLIES-DI	10,580	0	10,580	4,110.00	743.61	5,726.39	45.9%
2082500 57350 BUSINESS OFFICE S	156,800	-60,000	96,800	15,416.04	17,189.05	64,194.91	33.7%
2082500 58100 DUES & FEES-DIST	83,761	-20,000	63,761	22,859.41	4,905.00	36,016.59	43.5%
TOTAL DISTRICT COMMUNICATIONS	1,357,284	-80,000	1,277,284	469,477.66	138,389.34	669,416.83	47.6%
<b>2086110 MAGNET SCHOOL TUITION</b>							
2086110 55660 MAGNET SCHOOL TUI	451,000	0	451,000	.00	.00	451,000.00	.0%
TOTAL MAGNET SCHOOL TUITION	451,000	0	451,000	.00	.00	451,000.00	.0%
<b>2091200 SPECIAL EDUCATION</b>							
2091200 51020 ADMINISTRATIVE SA	393,926	0	393,926	301,673.90	302,443.38	-210,191.28	153.4%
2091200 51040 TEACHER SALARY-SP	0	0	0	7,061.01	97,383.36	-104,444.37	100.0%
2091200 51140 PARA SALARIES-SPE	0	0	0	12,909.39	.00	-12,909.39	100.0%
2091200 51200 OTHER SALARY-SPED	112,830	0	112,830	24,190.60	26,544.70	62,094.70	45.0%
2091200 54900 OTHER PURCHASED S	8,000	0	8,000	4,370.00	75.62	3,554.38	55.6%
2091200 55300 COMMUNICATIONS-SP	1,000	0	1,000	10.00	.00	990.00	1.0%
2091200 55800 TRAVEL-SPED	3,000	0	3,000	.00	.00	3,000.00	.0%
2091200 56800 TESTING SUPPLIES-	10,000	0	10,000	8,493.52	8,308.00	-6,801.52	168.0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13										
ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL			
0150 BOE GENERAL FUND										
2091200 56900 OTHER SUPPLIES-SP	8,400	0	8,400	3,093.20	223.20	5,083.60	39.5%			
2091200 57300 NEW EQUIPMENT-SPE	10,000	0	10,000	308.37	144.86	9,546.77	4.5%			
2091200 58100 DUES & FEES-SPED	1,000	0	1,000	7,890.11	.00	-6,890.11	789.0%			
TOTAL SPECIAL EDUCATION	548,156	0	548,156	370,000.10	435,123.12	-256,967.22	146.9%			
<b>2091230 SPECIAL EDUCATION</b>										
2091230 51040 TEACHER SALARY-SP	2,214,832	0	2,214,832	766,288.84	1,720,981.53	-272,438.37	112.3%			
TOTAL SPECIAL EDUCATION	2,214,832	0	2,214,832	766,288.84	1,720,981.53	-272,438.37	112.3%			
<b>2091260 LEARNING DISABILITIES</b>										
2091260 51040 TEACHER SALARY-LR	80,001	0	80,001	44,270.82	98,388.72	-62,658.54	178.3%			
2091260 51140 PARAPROFESSIONAL	43,931	0	43,931	.00	.00	43,931.00	.0%			
2091260 53400 OTHER PROFESS/TEC	31,650	0	31,650	139,312.65	180,139.07	-287,801.72	1009.3%			
2091260 53410 SPEC ED DOCTORS	2,000	0	2,000	3,150.00	2,300.00	-3,450.00	272.5%			
2091260 55110 SPECIAL ED TRANSP	0	0	0	3,710.69	.00	-3,710.69	100.0%			
2091260 55300 COMMUNICATIONS	500	0	500	.00	.00	500.00	.0%			
2091260 55800 TRAVEL	1,500	0	1,500	.00	.00	1,500.00	.0%			
2091260 56110 INSTRUCTIONAL SUP	5,000	0	5,000	4,073.83	570.14	356.03	92.9%			
2091260 57300 NEW EQUIPMENT	3,000	0	3,000	686.99	22.69	2,290.32	23.7%			
TOTAL LEARNING DISABILITIES	167,582	0	167,582	195,204.98	281,420.62	-309,043.60	284.4%			
<b>2091270 MULTI-HANDICAPPED</b>										
2091270 51040 TEACHER SALARY-MU	94,701	0	94,701	29,138.80	65,562.30	-.10	100.0%			
2091270 51140 PARAPROFESSIONAL	17,502	0	17,502	6,052.27	.00	11,449.81	34.6%			
2091270 53400 OTHER PROFESS/TEC	0	0	0	7,806.95	.00	-7,806.95	100.0%			
TOTAL MULTI-HANDICAPPED	112,203	0	112,203	42,998.02	65,562.30	3,642.76	96.8%			
<b>2091280 LITERACY</b>										
2091280 53210 TUTORS-HOMEBOUND	20,000	0	20,000	11,476.25	.00	8,523.75	57.4%			



# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13									
ACCOUNTS FOR: BOE GENERAL FUND									
	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
TOTAL LITERACY	20,000	0	20,000	11,476.25	.00	8,523.75	57.4%		
<b>2091400 SUMMER SCHOOL</b>									
2091400 51040 TEACHER SALARY-SU	35,000	0	35,000	7,247.50	.00	27,752.50	20.7%		
2091400 51100 SECRETARY/CLERICA	2,500	0	2,500	.00	.00	2,500.00	.0%		
2091400 51140 PARA SALARIES-SUM	17,980	0	17,980	15,673.95	.00	2,306.05	87.2%		
2091400 56900 OTHER SUPPLIES-SU	2,500	0	2,500	.00	.00	2,500.00	.0%		
TOTAL SUMMER SCHOOL	57,980	0	57,980	22,921.45	.00	35,058.55	39.5%		
<b>2092140 PSYCHOLOGY</b>									
2092140 51040 TEACHER SALARY-PS	699,239	0	699,239	223,301.57	512,328.90	-36,391.47	105.2%		
TOTAL PSYCHOLOGY	699,239	0	699,239	223,301.57	512,328.90	-36,391.47	105.2%		
<b>2092150 SPEECH &amp; LANGUAGE</b>									
2092150 51040 TEACHER SALARY-SP	543,018	0	543,018	156,652.45	321,956.78	64,408.77	88.1%		
TOTAL SPEECH & LANGUAGE	543,018	0	543,018	156,652.45	321,956.78	64,408.77	88.1%		
<b>2092190 OTHER SUPPORT SERVICES</b>									
2092190 53400 OTHER PROF/TECH S	180,137	0	180,137	82,337.11	358,547.90	-260,748.01	244.7%		
2092190 53410 SPEC ED DOCTORS-O	80,000	0	80,000	7,624.88	.00	72,375.12	9.5%		
2092190 53440 SPEC ED OT-OTR SU	220,000	0	220,000	30,969.51	240,000.02	-50,969.53	123.2%		
2092190 53460 SPEC ED PT-OTR SU	125,000	0	125,000	10,626.50	104,000.01	10,373.49	91.7%		
TOTAL OTHER SUPPORT SERVICES	605,137	0	605,137	131,558.00	702,547.93	-228,968.93	137.8%		
<b>2092400 GENERAL ADMINISTRATIVE SERVICE</b>									
2092400 51100 SEC/CLERICAL SALA	159,661	0	159,661	100,378.84	.00	59,282.28	62.9%		

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
00150 BOE GENERAL FUND							
TOTAL GENERAL ADMINISTRATIVE SERVICE	159,661	0	159,661	100,378.84	.00	59,282.28	62.9%
<b>2096110 TUITION-PUBLIC</b>							
2096110 55600 SPED TUITION PUBL	611,511	0	611,511	125,938.30	505.50	485,067.20	20.7%
2096110 55660 MAGNET SCHOOL TUI	0	0	0	425.75	.00	-425.75	100.0%
TOTAL TUITION-PUBLIC	611,511	0	611,511	126,364.05	505.50	484,641.45	20.7%
<b>2096130 TUITION-NON-PUBLIC</b>							
2096130 55700 SPED TUIT-NON-PUB	1,036,423	0	1,036,423	781,258.41	1,231,630.49	-976,465.90	194.2%
TOTAL TUITION-NON PUBLIC	1,036,423	0	1,036,423	781,258.41	1,231,630.49	-976,465.90	194.2%
<b>2102130 HEALTH</b>							
2102130 54900 OTHER PURCH SERVI	2,500	0	2,500	.00	1,070.55	1,429.45	42.8%
2102130 56900 OTHER SUPPLIES-HE	7,778	0	7,778	5,168.38	1,086.29	1,523.33	80.4%
TOTAL HEALTH	10,278	0	10,278	5,168.38	2,156.84	2,952.78	71.3%
<b>2112600 OPERATION AND MAINTENANCE OF P</b>							
2112600 51130 OVERTIME/SEASONAL	40,000	-25,000	15,000	13,144.74	.00	1,855.26	87.6%
2112600 51160 HEAD CUST SALARIE	1,027,986	0	1,027,986	407,046.45	.00	620,939.99	39.6%
2112600 51300 SEASONAL HELP-MAI	20,000	25,000	45,000	29,473.14	1,560.00	13,966.86	69.0%
2112600 54100 WATER & SEWER-MAI	71,200	0	71,200	25,569.25	24,276.75	21,354.00	70.0%
2112600 54210 DISPOSAL SERVICE-	13,200	0	13,200	6,868.65	8,131.35	1,800.00	113.6%
2112600 54300 REPAIRS & MAINTEN	293,100	0	293,100	167,158.68	95,038.59	30,902.73	89.5%
2112600 55800 TRAVEL-MAINTENANC	460	0	460	.00	.00	460.00	.0%
2112600 56200 HEATING OIL/PROPA	247,770	20,000	267,770	47,257.37	37,742.63	182,770.00	31.7%
2112600 56210 NATURAL GAS	126,400	-20,000	106,400	37,851.07	31,348.93	37,200.00	63.0%
2112600 56220 ELECTRICITY-MAINT	541,500	0	541,500	170,716.15	458,114.48	-87,330.63	116.1%
2112600 56890 TECHNOLOGY SUPPLI	0	0	0	6,719.99	.00	-6,719.99	100.0%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>0150 BOE GENERAL FUND</b>							
2112600 56900 OTHER SUPPLIES-MA	200,000	0	200,000	117,897.90	51,308.35	30,793.75	84.6%
2112600 57300 NEW EQUIPMENT-MAI	0	0	0	4,296.65	.00	-4,296.65	100.0%
2112600 57310 REPL EQUIPMENT-MA	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL OPERATION AND MAINTENANCE OF P	2,591,616	0	2,591,616	1,034,000.04	707,521.08	850,095.32	67.2%
<b>2112610 DIRECTORS SALARIES</b>							
2112610 51160 HEAD CUST SALARIE	100,696	0	100,696	48,267.65	55,847.54	-3,419.19	103.4%
TOTAL DIRECTORS SALARIES	100,696	0	100,696	48,267.65	55,847.54	-3,419.19	103.4%
<b>2112620 CUSTODIANS</b>							
2112620 51160 HEAD CUST SALARIE	0	0	0	25,870.00	.00	-25,870.00	100.0%
TOTAL CUSTODIANS	0	0	0	25,870.00	.00	-25,870.00	100.0%
<b>2112630 MAINTENANCE</b>							
2112630 51160 HEAD CUST SALARIE	237,889	0	237,889	97,922.63	.00	139,965.93	41.2%
TOTAL MAINTENANCE	237,889	0	237,889	97,922.63	.00	139,965.93	41.2%
<b>2112640 MAINTENANCE/CUSTODIAL LONGEVIT</b>							
2112640 51160 HEAD CUST SALARIE	6,800	0	6,800	.00	.00	6,800.00	.0%
TOTAL MAINTENANCE/CUSTODIAL LONGEVIT	6,800	0	6,800	.00	.00	6,800.00	.0%
<b>2122230 INSTRUCTION RELATED TECHNOLOGY</b>							
2122230 51060 TECHNOLOGY SALARI	384,154	0	384,154	107,343.94	.00	276,810.06	27.9%
2122230 53400 OTR PROF/TECH SVC	5,250	0	5,250	16.39	.00	5,233.61	.3%

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0150 BOE GENERAL FUND							
2122230 53740 TECH REL CLASS SV	23,500	0	23,500	.00	.00	23,500.00	.0%
2122230 54310 EQUIPMENT MAINTEN	165,000	0	165,000	46,936.66	42,336.96	75,726.38	54.1%
2122230 54320 TECH REL REPAIR-I	5,200	0	5,200	.00	.00	5,200.00	.0%
2122230 55800 TRAVEL-INSTR TECH	3,750	0	3,750	-83.66	.00	3,833.66	-2.2%
2122230 56890 TECHNOLOGY SUPPLI	63,500	0	63,500	206,252.02	2,802.84	-145,554.86	329.2%
TOTAL INSTRUCTION RELATED TECHNOLOGY	650,354	0	650,354	360,465.35	45,139.80	244,748.85	62.4%
<b>2131200 SPECIAL EDUCATION</b>							
2131200 55110 SPECIAL ED TRANSP	881,500	0	881,500	157,812.73	808,753.29	-85,066.02	109.7%
TOTAL SPECIAL EDUCATION	881,500	0	881,500	157,812.73	808,753.29	-85,066.02	109.7%
<b>2132700 TRANSPORTATION</b>							
2132700 55100 TRANSPORTATION-TR	1,227,193	0	1,227,193	353,711.10	802,796.81	70,685.09	94.2%
2132700 56260 DIESEL/GASOLINE-T	176,700	0	176,700	56,698.24	43,301.76	76,700.00	56.6%
TOTAL TRANSPORTATION	1,403,893	0	1,403,893	410,409.34	846,098.57	147,385.09	89.5%
<b>2133200 ATHLETICS</b>							
2133200 55100 TRANSPORTATION-AT	51,000	0	51,000	1,420.00	.00	49,580.00	2.8%
TOTAL ATHLETICS	51,000	0	51,000	1,420.00	.00	49,580.00	2.8%
<b>2161601 Curriculum General</b>							
2161601 56110 INSTRUCTIONAL SUP	0	21,000	21,000	8,181.09	453.78	12,365.13	41.1%
2161601 56890 TECHNOLOGY SUPPLI	0	0	0	80.97	.00	-80.97	100.0%
2161601 56900 NON INSTRUCTIONAL	0	0	0	871.13	1,723.99	-2,595.12	100.0%
2161601 57350 CURRICULUM SOFTW	0	60,000	60,000	23,555.30	.00	36,444.70	39.3%
2161601 58100 DUES & FEES	0	20,000	20,000	9,828.52	75.00	10,096.48	49.5%
TOTAL Curriculum General	0	101,000	101,000	42,517.01	2,252.77	56,230.22	44.3%
<b>2161603 CURRICULUM MATH INST</b>							

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13											
ACCOUNTS FOR:	BOE GENERAL FUND	ORIGINAL APPROP.	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL			
2161603 56110	INSTRUCTIONAL SUP	0	0	0	609.14	.00	-609.14	100.0%			
TOTAL CURRICULUM MATH INSTR		0	0	0	609.14	.00	-609.14	100.0%			
<b>2161605 CURRICULUM SS INSTRUC</b>											
2161605 56400	TEXTBOOKS	0	500	500	32,000.00	289.00	-31,789.00	6457.8%			
TOTAL CURRICULUM SS INSTRUC		0	500	500	32,000.00	289.00	-31,789.00	6457.8%			
<b>2161606 CURRICULUM READING</b>											
2161606 56110	INSTRUCTIONAL SUP	0	0	0	596.63	.00	-596.63	100.0%			
2161606 56400	TEXTBOOKS	0	1,500	1,500	.00	1,402.59	97.41	93.5%			
TOTAL CURRICULUM READING		0	1,500	1,500	596.63	1,402.59	-499.22	133.3%			
<b>2772213 BEST/TEAM</b>											
2772213 51040	TEACHER SALARY BE	3,000	0	3,000	.00	.00	3,000.00	.0%			
TOTAL BEST/TEAM		3,000	0	3,000	.00	.00	3,000.00	.0%			
TOTAL BOE GENERAL FUND		34,555,319	0	34,555,319	12,078,461.67	18,720,212.86	3,756,644.84	89.1%			
TOTAL EXPENSES		34,555,319	0	34,555,319	12,078,461.67	18,720,212.86	3,756,644.84				

# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	34,555,319	0	34,555,319	12,078,461.67	18,720,212.86	3,756,644.84	89.1%

\*\* END OF REPORT - Generated by Rachel Moser \*\*



# Town and Schools of Ledyard

## YEAR-TO-DATE BUDGET REPORT

### REPORT OPTIONS

Sequence 1 Field # Total Page Break  
 Sequence 2 1 Y Y N  
 Sequence 3 9 Y N N  
 Sequence 4 0 N N N  
 Sequence 5 0 N N N

Report title: YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.  
 Print totals only: N  
 Print Full or Short description: F  
 Print full GL account: N  
 Format type: 1  
 Double space: N  
 Suppress zero bal accts: Y  
 Include requisition amount: N  
 Print Revenues-version headings: N  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N  
 Include Fund Balance: N  
 Print journal detail: N  
 From Yr/Per: 2022/1  
 To Yr/Per: 2022/13  
 Include budget entries: Y  
 Incl encumb/liq entries: Y  
 Sort by JE # or PO #: J  
 Detail format option: 1  
 Include additional JE comments: N  
 Multiyear view: D  
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2023/13  
 Print MTD Version: N  
 Roll projects to object: N  
 Carry forward code: 1

Find Criteria

Fund 0150  
 TWN FUNCTION  
 DEPT / LOCAT  
 SDEP/BOEFUNC  
 Character Code  
 Org  
 Object  
 Project  
 Account type  
 Account status  
 Rollup Code

## Roxanne Maher

---

**From:** Melanie Cometa <mcometa@ledyard.net>  
**Sent:** Monday, January 09, 2023 3:12 PM  
**Subject:** You're invited! Celebrate MLK

Some people who received this message don't often get email from mcometa@ledyard.net. [Learn why this is important](#)

Dear Board of Education and Town Council,

We hope to see you for the return of **Ledyard's 'Celebrate MLK' All-District Choir Festival** on **January 16 at 6pm** here at Ledyard High School! (*This is an earlier start time and a shorter program than most of our concerts, so it is a great opportunity to check out Ledyard Music and the incredible progress in the auditorium!*)

The concert will feature performances from the LHS Chamber Choir, the LHS Select Singers, and a festival choir composed of Ledyard students in grades 6-12!

We will also welcome guest artists Damon E. Coachman, Terry L. Jones, and Lisa Clayton and the Lisa Clayton Singers as guest artists on this magnificent concert.

**General admission is by donation.** All proceeds will benefit [The Dr. Martin Luther King Jr. Scholarship Trust Fund](#), which grants life-changing scholarships to students of color in southeastern CT.

Our staff and students always appreciate seeing town leadership at events. Please consider attending this important performance. Thank you for your consistent support for Ledyard Music and Ledyard Public Schools.



# THE LEDYARD CHOIRS

# celebrate **MLK**

**JANUARY 16, 2023**  
**6PM, LHS AUDITORIUM**

JOIN US FOR AN EVENING OF MUSIC  
CELEBRATING THE LEGACY OF  
**DR. MARTIN LUTHER KING JR.**

FEATURING PERFORMANCES FROM THE  
**LHS CHAMBER CHOIR, THE LHS SELECT  
SINGERS, AND AN ALL-DISTRICT FESTIVAL  
CHOIR** WITH GUEST CONDUCTOR **DAMON  
COACHMAN.**

WE WILL ALSO WELCOME **TERRY L. JONES,  
LISA CLAYTON, AND THE LISA CLAYTON  
SINGERS,** AS GUEST ARTISTS.



**DAMON COACHMAN**  
FESTIVAL CHOIR  
CONDUCTOR



**LISA CLAYTON**  
GUEST ARTIST  
LISA CLAYTON SINGERS

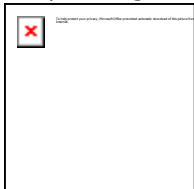


**TERRY L. JONES**  
GUEST ARTIST  
TROMBONE



**GENERAL ADMISSION BY DONATION**  
PROCEEDS TO BENEFIT THE MLK SCHOLARSHIP TRUST FUND

--  
Mrs. Melanie Cometa  
Director of Choral Activities  
Ledyard High School



## 2022 Ledyard Open Spaces Acquisition Plan

### Background

Ledyard's undeveloped land is critical in shaping the town's character as a rural suburb. The presence of significant wetlands, ledges, and lack of infrastructure limits the density of development in significant parts of the town, which contributes to a more rural characteristic that residents express a desire to protect and preserve.

For the Plan of Conservation and Development, open space is defined as land that is privately or publicly owned but is permanently protected and held in the public interest. This includes managed open space. "Perceived open space" can be transformed into "preserved open space" through the creation of a cohesive vision that helps the community grow "by choice, not by chance." Guided by this unified open space system, the community can act to create and maintain its overall vision for the future rather than simply reacting to individual development proposals.

Following the adoption of the 2003 Plan of Conservation and Development, the town of Ledyard established a limited-duration Open Space Committee (2004), which established a Plan for the Preservation of Open Space to provide the Town of Ledyard with a Ledyard Plan of Conservation & Development (2/27/2020) comprehensive strategy to "identify, protect, and preserve open space, and manage town-owned open properties to achieve the maximum benefit to town residents and wildlife.

These efforts realized several goals, such as establishing the "Open Space Acquisition Fund" and adopting an ordinance to designate a portion of the Municipal real estate conveyance taxes to be directed to that fund. These open space preservation efforts should continue and be enhanced to ensure the goals of protecting vulnerable habitats and ensuring connectivity of our green spaces.

The above-outlined principles, documents, and programs shall be the primary guidance used to realize our objectives.

## **Targeted Goals:**

### **1. Water Resource Protection**

The Commission should collaborate with the various Town commissions such as Planning and Zoning, Land Use, and Inland Wetlands and Waterways to develop policies and regulations to protect our water resources. Ledyard's Source Water Protection Plan of 2008 should become the leading source for developing policies.

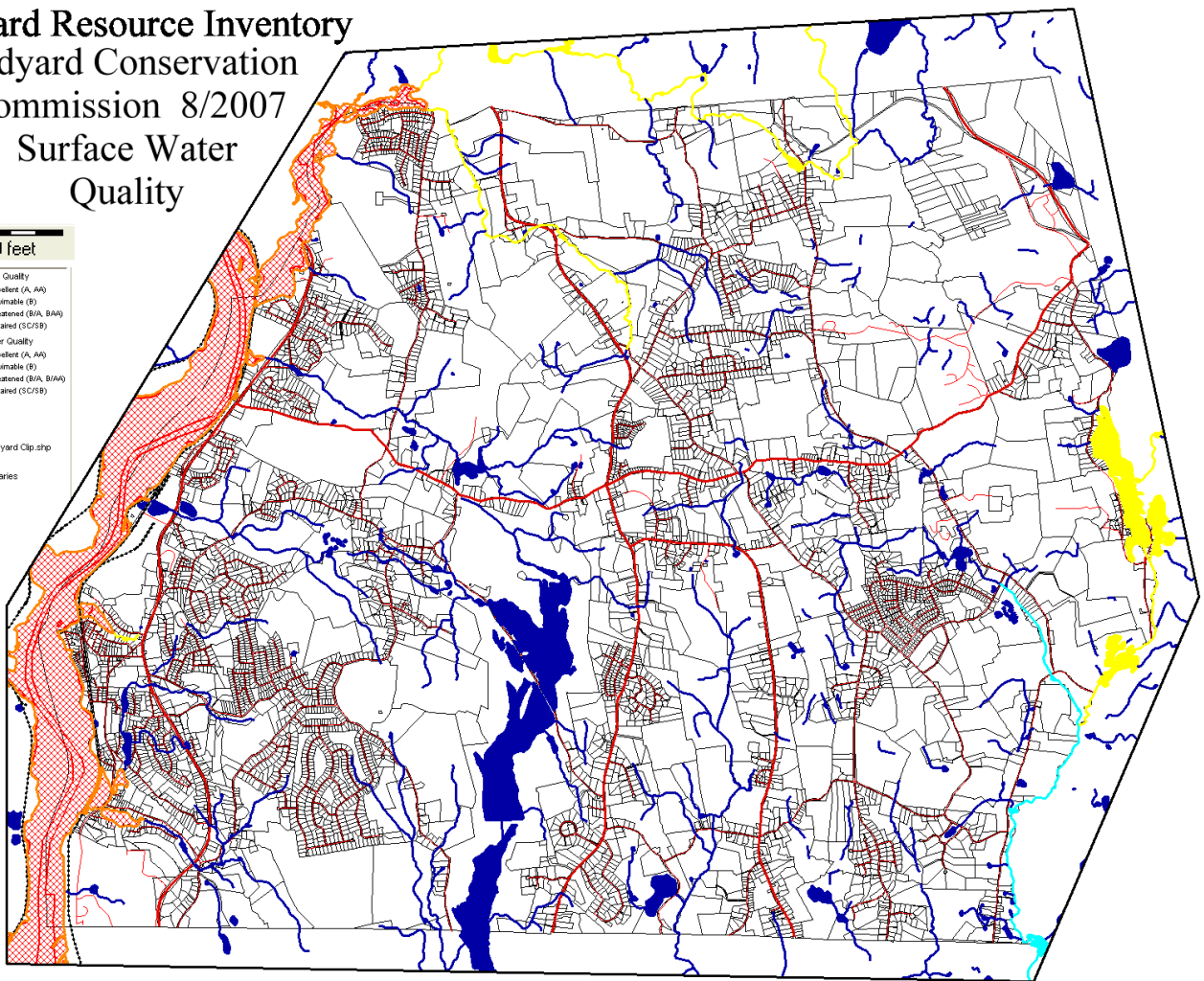
Although the guiding principle of the Commission's decisions and policies should be the protection of all water resources within the town, particular interest should be given to the following water resources.

- A) Shewville Brook: With the recent completion of the fishway at the dam on Hallville Pond, it now enables anadromous fish to migrate to Shewville Brook. Plans to construct a fishway around another dam on the brook will allow the fish to migrate from Poquetanuck Cove to Avery Pond in Preston. White-Hall Preserve has approximately a 500' frontage on the brook. The town's Natural Diversity Database designates the area around White-Hall as unique or fragile. The re-establishment of this fishery will enhance the diversity of this area.
- B) Whitford Brook: Currently, considerable progress and success have been made to re-establish the passage of anadromous fish from the sea to Long Pond and Lantern Hill Pond. With the removal of two dams and the plans to construct a fishway at the southern end of Long Pond, Whitford Brook will be critical in re-establishing this important fishery.
- C) The Loftus Well Field Aquifer is located in the southeast area of town, astride Shewville Road and bordering Whitford Brook. To the north of Whitford Brook is the Lantern Hill Aquifer area. A large portion of Whitford Brook and the Whitford Brook Watershed is located within Ledyard and extends on into Stonington and Groton. This watershed starts north of Lantern Hill and encompasses the area surrounding Lantern Hill and Whitford Brook as it flows from Long Pond toward the Long Island Sound



**Ledyard Resource Inventory**  
**Ledyard Conservation**  
**Commission 8/2007**  
**Surface Water**  
**Quality**

- 5000 feet
- Stream Water Quality
    - Good to Excellent (A, AA)
    - Fishable, Swimmable (B)
    - May be Threatened (B/A, B/A)
    - Coastal Impaired (C/3B)
  - Surface Water Quality
    - Good to Excellent (A, AA)
    - Fishable, Swimmable (B)
    - May be Threatened (B/A, B/A)
    - Coastal Impaired (C/3B)
  - Roads
    - Primary
    - Secondary
  - Railroads Ledyard Clip.shp
  - Parcel Boundaries



## **2. Tri Town Trail**

The Tri Town Trail will be Southeastern Connecticut's first regional recreation trail. When complete, it will be a 14-mile recreational trail through a natural, scenic valley that connects Bluff Point State Park in Groton through Ledyard to Preston. The trail will connect 4,000 acres of state and local open space, have only three major road crossings, and impact fewer than ten private properties. It will start at sea level – climb 400' – and nearly return to sea level. Completing the Tri Town Trail will require partnerships or easements with private, corporate, open space, and utility landowners. The Tri Town Trail Association is progressing toward acquiring permission to develop the trail. When complete, the trail will stretch from Bluff Point northward through the central areas of Groton and Ledyard to Preston Community Park. This trail will connect multiple municipalities, economic centers, residential areas, and areas of significant natural resources to form a regional recreational facility as well as a truly functioning alternative transportation corridor.

The largest landowner in both the Town of Groton & Ledyard is the City of Groton. The City of Groton owns several large and contiguous parcels of land that bisect both Towns on a north-south axis. These parcels of land contain reservoirs and water treatment operations. Since the reservoir's establishment, the City of Groton has controlled all activities and access to its properties following the guidelines established by the CT Department of Public Health (DPH).

In 2001, the Town of Groton developed a plan to build a multi-use trail alongside Route 117 connecting the Poquonnock Plains & Poquonnock Bridge Neighborhoods near Bluff Point to the Copp Property in the Center Groton area (RT 1 to RT 184). In cooperation with Groton Utilities, a route was agreed upon utilizing the Route 117 right-of-Way and City of Groton property. The plan was endorsed by 18 significant stakeholders and received a state grant for construction. However, approval for the matching funds needed by the Town failed in the RTM by two votes – and the project was never built.

In 2003, the Town of Groton undertook a Town-wide Bicycle, Trails & Pedestrian Master Plan. That plan, completed in 2004 by Brian Kent Associates (now Kent + Frost Landscape Architecture – author of this study), identified a north-south

connection from Bluff Point to Ledyard as a significant need. Other trails identified as needs around Bluff Point are currently under design and construction and could connect to this proposed trail. In early 2008, the impetus for this current project came to be when David Holdridge, a Ledyard Town Councilor, approached the Utility Commission (governing body appointed by the Mayor of the City of Groton to oversee Groton Utilities) to ask for permission to access reservoir properties for trail access. Groton Utilities responded that it does not allow public access to its properties but encourages approved escorted group activities.

In February 2008, Dave Holdridge and Representative Tom Reynolds held an informational meeting to gauge interest in developing a trail from Bluff Point to Preston. The meeting was well attended, with significant representation from the Towns, including Mayors, First Selectmen, Town Managers, Town staff, and Groton Utilities and City representatives.

In June of 2008, the committee was officially authorized when the Groton, Ledyard, and Preston town governments passed resolutions empowering and authorizing the Bluff Point to Preston Trail Committee. A steering committee was formed by all Towns designating three representatives. Additionally, Al Dion was chosen to represent Groton Utilities (Herb Cummings replaced Mr. Dion upon his retirement). It is important to note that the chief elected official from all governmental bodies was represented on the steering committee. The SCCG agreed to help administer the project and act as the fiduciary.

On Oct. 2, 2021, the Grand Opening of the Northern Section of the trail was held. This section is a 4.1-mile trail that includes significant biodiversity and historical sites.

An east-west connection from the Tri Town Trail to the Poquetanuck Cove Preserve would be desirable. In 1953, Desire Parker purchased this 234-acre piece of land. In 1988, she followed through on her lifelong plan to permanently protect her land along Poquetanuck Cove by donating it to The Nature Conservancy along the watercourse, a 1.5-mile loop trail that passes through various habitats. Walking along the trail, visitors first see the secondary growth of oak-beech forests that was once farmland. In the area are a number of large "wolf" trees, which are relics from the agricultural era when trees along the edges of fields could spread their branches. As the trail continues, it enters a cool, moist hemlock ravine containing a stream flowing across moss-covered rocks. The trail emerges from the shadows to stunning views of the cove and Duck Island. It then crosses drought-influenced pitch pine areas before returning to mixed hardwood forests of oaks and beech.

### 3. Great Oak Greenway

In 2018, the Town of Ledyard, in partnership with Avalonia Land Conservancy, was awarded the recognition of the Great Oak Greenway, a State of Connecticut Greenway. The Great Oak Greenway consists of two adjacent town-owned properties and the connection to 250 acres of Avalonia land. An Open Space Subdivision application transferred approximately 25 acres of open space to the Town-owned property at 800 Long Cove Road. This property sits adjacent to the Nathan Lester House and Great Oak Park, which has nearly 2.5 miles of existing trails. The property also is the site of the historic 18th-century Nathan Lester Homestead and Tool Museum. The Greenway also includes the Avalonia Pine Swamp Wildlife Corridor, which extends from the north of the Nathan Lester property, encompassing multiple trail systems, extensive swamps, and upland woods habitat protection.

The Great Oak Greenway will enhance existing recreational opportunities while augmenting Ledyard's significant educational/historic asset. The Great Oak Greenway will guide planning decisions to preserve significant natural resources and wildlife habitats while providing new recreational opportunities:

- A) Natural resource protection: The Greenway contains numerous high-value habitats which support known populations of New England Cottontail, a candidate for Federal listing as endangered. It is also a corridor for many endangered, threatened, and special concern birds. The parcels contain numerous vernal pools, bogs, marshes, shrubland, wetlands, and riparian areas. Greenway designation would enhance ongoing conservation and wildlife protection efforts, including an existing local effort to provide and protect habitat for the New England Cottontail.
- B) Water quality preservation: The Greenway protects the Groton reservoir and several watershed areas, including Thompson Brook, Allyn Brook, and one of the area's major aquifers.
- C) Recreational opportunities: Greenway will serve as the initial greenway in Ledyard through spectacular and varied terrain, from highly accessible trails



to single tracks. The potential exists to expand the existing trail systems and provide alternate access to Tri-Town Trails, an ongoing priority in Ledyard.

D) Educational opportunities: Boosts visibility and access to the historically significant Nathan Lester House and Tool Museum and offers CT wildlife and habitat education opportunities.

The endorsement of the Great Oak Greenway creates the first greenway in Ledyard. The Great Oak Greenway promotes the natural, recreational and historical resources of the Great Oak Park and the Pine Swamp Wildlife Corridor through the establishment of the Great Oak Greenway.

With the Great Oak Greenway, Ledyard can prioritize connections over fragmentation, provide linked open space and trails for close-to-home recreation opportunities, reduce essential habitat loss, protect vital watersheds and, importantly, provide guidance for future targeted land conservation. Indeed, Ledyard has the opportunity to expand this Greenway through the conservation of undeveloped land on either side of this proposed greenway. These currently unpreserved areas contain indispensable conservation land comprised of native shrubs, grassland, and a large tract of currently unprotected Coastal Forest.

The encompassed ecoregion provides critical habitats that offer food, protection, nesting sites, and resting areas for a variety of native bird species, some of which are state-listed species of special concern or endangered (brown thrasher, eastern meadowlark, sharp-shinned hawk, barn owl, black-billed cuckoo). There is also a thriving population of mammals, including coyotes, red foxes, bats, and deer. In addition, the freshwater wetlands, brooks, and vernal pools are home to a large variety of amphibian species, including blue and yellow spotted salamanders, marbled and northern redback salamanders, northern leopard and spadefoot frogs, and turtles. The Thompson Brook originates within the specified greenway and supports a healthy population of wild Brook Trout, the only native species of trout in CT and whose population has plummeted due to dramatic habitat loss.

This greenway space is within the Ledyard Coast Focus Area (Figure 3) and would expand and support existing local efforts to provide and protect habitat for the New England Cottontail (Figure 4). Poquetanuck Cove is home to Bald Eagle and osprey and valuable brackish marshes at the northern end of the proposed expanded Greenway. The cove is also home to one of the most expansive wetlands on the Thames River south of Norwich.

The Great Oak Greenway and potential expansion areas represent a noteworthy combination of natural resource and wildlife protection coupled with recreation and educational opportunities. By connecting existing open space and trail segments within Ledyard and other municipalities, the Town can create a significant regional recreation corridor that simultaneously protects high-value conservation land and habitat while providing educational opportunities for areas of historical and ecological significance.

The greenway has the potential to expand north from the Pine Swamp Wildlife Corridor to the Avery Preserve and the Poquetanuck Cove Preserve. Expansion to the south would pass through the Mystic Valley Hunt Club, connect with Groton's proposed West Green Belt, connect to the southern end of the Tri Town Trail, and provide for alternate routes.

#### **4. Colonel Ledyard Park– Avery Farm Nature Preserve Corridor**

The Colonel Ledyard Park has multiple athletic fields and a flat, well-marked loop trail through the woods with a short side path to the remains of a historic hand-dug, stone-lined well, and an old stone foundation.

Abutting the park to the south is the private 188 ac. Ledyard Sportsman Club. Although this parcel is not open to the public, it constitutes a large, unfragmented conservation parcel.

The Avery Farm Nature Preserve is a historic 305-acre farm that spans the border of Ledyard and Groton in a scenic rural setting. It is contiguous to the 91-acre Candlewood Ridge property, Groton and Ledyard town-owned open spaces, and the Town of Groton conservation easement on a 7-acre former cranberry bog. Over 430 acres of habitat area are available for wildlife and watershed protection.

Acquired in December of 2015, the Avery Farm Preserve project was funded by member donations, community clubs, local organizations, businesses, local and national foundations, the Town of Ledyard, and grants from the CT DEEP Open Space and Watershed Land Acquisition Program, and the North American Wetlands Conservation Act Program.

In 2013 the Avery/Weber family approached GOSA to find a way to protect their land in perpetuity. Without this forward-thinking, this large tract of land could

have become vulnerable to fragmentation and significant habitat loss. The family donated the 152 acres located in Groton. The 18th-century farmhouse and surrounding 1.5 acres in Ledyard are held as private property. The State of CT holds a conservation easement on the 305-acre property. GOSA manages the fields, which are closed to the public, through renewable lease agreements for farming.

Avery Farm is part of a critical large block of diverse wildlife habitats highlighted on the State of CT Natural Diversity Database maps: grasslands, hedgerows, early succession forest, oak-hemlock-hickory upland forest, Atlantic white cedar swamps, a habitat-managed power utility corridor, forested peatlands, kettle type bogs, poor fens, multiple seeps, several Tier 1 vernal pools, Ed Lamb Brook, Haley Brook, and at the southern edge a 38-acre marsh. Included in this topography is a north-south ridge that extends to Candlewood Ridge.

- A) Avery Farm is characteristically rugged to the west with ledges, steep cliffs, rocky outcrops, large boulder fields, and glacial erratics. The watershed feeds west towards the Ledyard/Groton reservoir system through seeps and overland flows.
- B) The Avery Farm watershed flows to the east into Haley Brook, Mystic River, and the Long Island Sound. Wooded swamps and seeps provide stormwater storage, filtration, groundwater recharge, and flood control for vulnerable areas downstream. Colonial stone slab bridge crosses Haley Brook.
- C) This corridor connects Groton's planned Central Green Belt and Ledyard's 2006 proposed greenway.

## **5. Burton - Founders Preserve Corridor**

The 64 ac. Burton Preserve is found behind the Ledyard High School and has a 0.5-mile trail that leads to the Morgan-Billings Cemetery. In the future, an improved trail linking this trail with the trail in the adjacent Pike-Marshall Preserve is planned. The preserve has extensive wetlands and is the source of Lee Brook.

Pike-Marshall Preserve, owned by the Nature Conservancy, is a 247 ac. preserve with 1.5 miles of trails.

A narrow ravine bounded by shear rock walls up to 30 feet tall is visible from the trailhead. This ravine forms the end of a north-south fault line, a fracture between two blocks of rock. From the north, the trail is an old spur trail leading to a spring from which water was once bottled and sold to turn-of-the-century farmers.

The 96.5-acre property, known as Founders Preserve, had been the town's first conservation subdivision and was approved in 2007; more than half of the property was to be left as open space. The developer filed an appeal the next month, saying conditions made by the Planning Commission, which included reducing the proposed 39 lots to 35 and then to 32 and requiring an archaeological study, reduced the property's value. The land was never developed, and the town foreclosed on it. The property includes a 20-acre lake that has become a popular nesting site for herons and stonework believed to be of indigenous origin. It was also a former settlement of Rogerene Quakers.

Under the transfer agreement, Avalonia will protect the land in perpetuity and allow for passive recreation, such as hiking, on the property. Conditions allowing for bow hunting by lottery per town lottery.

The Cranwood Homes Association, a 22 ac. open spaces parcel, abuts Founders Preserve to the north. Abutting Founders Preserve to the south in Groton is the Deerfield Park Open Space which is part of Groton's planned Eastern Green Belt as part of the current open spaces plan.

This green corridor will be able to support a future inter-town trail system.

## **6. Pequot Trail-Long Pond Corridor**

Pequot Trail, which begins in Preston and runs through the Rose Hill Management Area, is part of the State's Blue Trail system. It is envisioned to connect with the Narragansett Trail passing by Long Pond and over Lantern Hill. This trail network will also connect with other already established and proposed trails in North Stonington. Consideration could also be given to establishing a trail that follows the abandoned Norwich to Westerly Trolley Line. The rail bed runs alongside Rt. 2 with portions on utility easements and the Mashantucket Pequot Tribal Nation land.

We are exploring developing an alternative route from the Burton Preserve toward Long Pond and making connections with the previously mentioned trails.

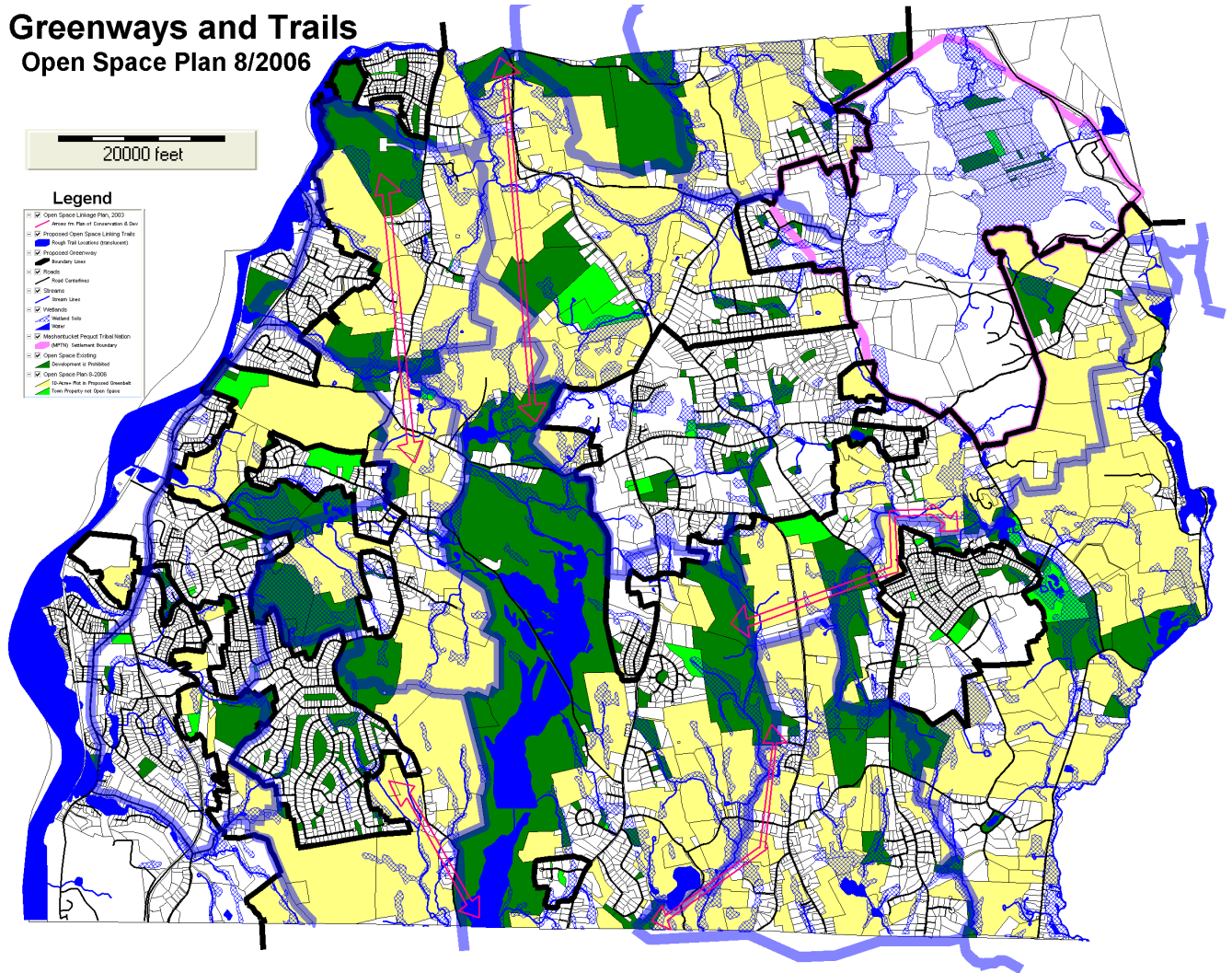
# Greenways and Trails

## Open Space Plan 8/2006

20000 feet

### Legend

- Open Space Linkage Plan, 2003
- Areas of Potential Conservation & Use
- Proposed Open Space Linking Trails
- Rough Trail Locations (Intermittent)
- Proposed Greenway
- Boundary Lines
- Roads
- Road Centerlines
- Streams
- Stream Lines
- Wetlands
- Wetland Sals
- Water
- Massachusetts Pequot Tribal Nation
- (MPTN) Settlement Boundary
- Open Space Existing
- Development is Prohibited
- Open Space Plan 2006
- Wetland Plan in Proposed Greenway
- Town Property not Open Space



OPEN SPACE CONSERVATION PLAN FOR THE TOWN OF GROTON CONNECTICUT

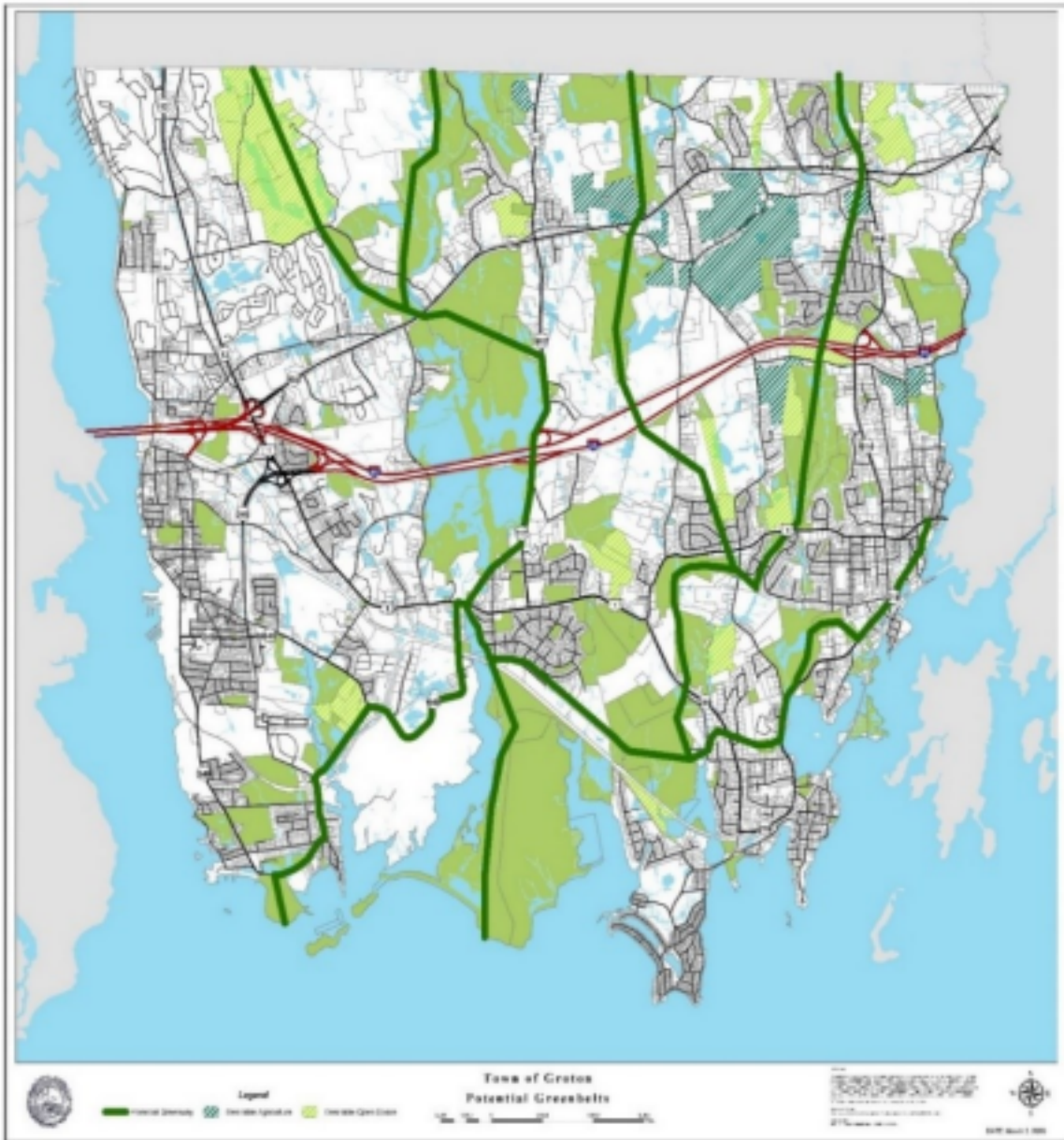
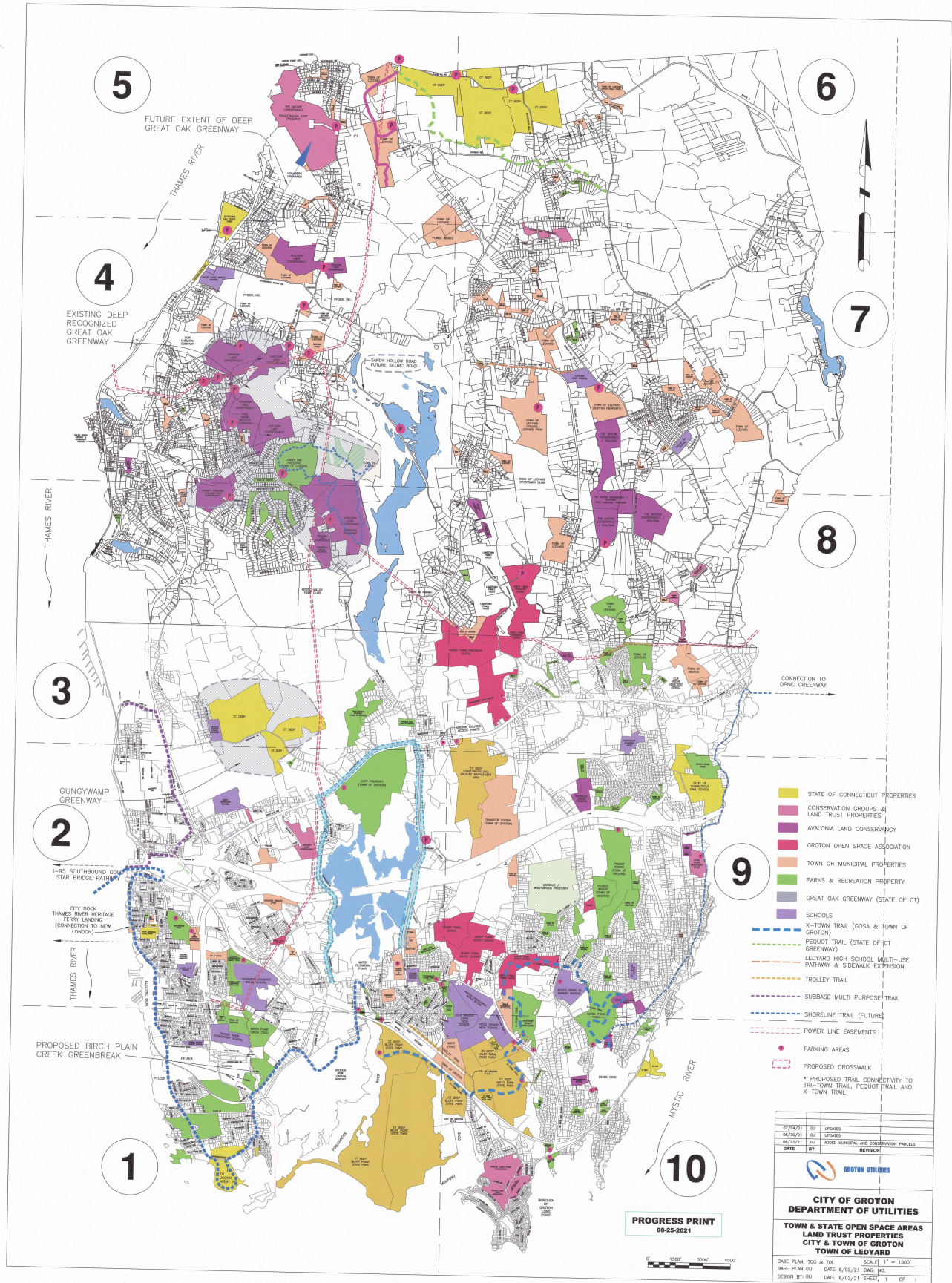


Figure 2-5 Plan of Conservation and Development Potential Greenbelts





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-065

**Agenda Date:** 1/11/2023

**Agenda #:** 1.

---

REPORT  
ADMINISTRATION COMMITTEE

**Fiscal Year 2022/2023 Report:**  
Administration Committee

**Meeting Action Detail:**

**Town Council Meeting 01/11/2023**

**File #:** [22065](#) Version: 8

**Type:** Report

**Title:** Administration Committee Report

**Minute Note:**





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-066

**Agenda Date:** 1/11/2023

**Agenda #:** 2.

---

REPORT  
COMMUNITY RELATIONS COMMITTEE

**Fiscal Year 2022/2023 Report:**  
Community Relations Committee

**Meeting Action Detail:**

**Town Council Meeting 01/11/2023**

**File #:** [22066](#) Version: 8

**Type:** Report

**Title:** Community Relations Committee Report

**Minute Note:**



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-067

**Agenda Date:** 1/11/2023

**Agenda #:** 3.

---

REPORT  
FINANCE COMMITTEE

**Fiscal Year 2022/2023 Report:**  
Finance Committee

**Meeting Action Detail:**

**Town Council Meeting 01/11/2023:**

**File #:** [22067](#) Version: 8

**Type:** Report

**Title:** Finance Committee Report

**Minute Note:**



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-068

**Agenda Date:** 1/11/2023

**Agenda #:** 4.

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REPORT  
LAND USE/PLANNING/PUBLIC WORKS COMMITTEE

**Fiscal Year 2022/2023 Report:**

Land Use/Planning/Public Works Committee

**Meeting Action Detail:**

**Town Council Meeting 01/11/2023:**

**File #:** [22068](#) Version: 8

**Type:** Report

**Title:** Land Use/Planning/Public Works Committee Report

**Minute Note:**



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-296

**Agenda Date:** 1/11/2023

**Agenda #:**

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## REPORT

### **REPORT OF THE MAYOR: REPORT OF THE MAYOR**

### **Mayor Report Fiscal Year 2022/2023:**

### **Meeting Action Detail:**

### **Town Council Meeting 01/11/2023:**

**File #:** [22296](#) Version:

**Type:** Report

**Title:** Mayor's Report

**Minute Note:**



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-680

**Agenda Date:** 1/11/2023

**Agenda #:** 1.

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## JOB DESCRIPTION

### **Motion/Request:**

MOTION to approve a proposed updated/revised Emergency Communications Specialist (Dispatch) job description as contained in the draft dated June 15, 2021.

### **Background:**

To update the job description with current requirements. No impact on salary.

Attached for reference is the 2019 job description along with the new draft.

Proposed Job Description

## TOWN OF LEDYARD

### EMERGENCY COMMUNICATIONS SPECIALIST

### **NATURE OF WORK:**

Functions as a dispatcher in the Ledyard Emergency Communications Center (LECC) which is the Primary Service Answering Point (PSAP) for the Towns of Ledyard, Preston, and any other contract towns which dispatch the towns' emergency services personnel. Performs other duties, as required by the Chief of Police or his/her designee.

### **SUPERVISION RECEIVED:**

Receives written and oral instructions from the Chief of Police or his/her designee. Plans, organizes and performs daily work according to established policies and procedures. Establishes priorities within work assignments.

### **ESSENTIAL JOB FUNCTIONS:**

Answers all telephone calls received on the Towns' emergency lines. Obtains information for Police, and all Ledyard Emergency Services using established procedures. Monitors fire alarm reporting system and the Towns' emergency and local government radio and voice communications systems.

Activates emergency services personnel via the Towns' Paging and radio systems. Communicates with

emergency services personnel. Maintains activity logs and event times that support emergency operations. Notifies other emergency agencies and personnel for assistance as directed, or per protocol.

Maintains duty rosters for Towns' emergency services personnel. Accepts telephone and/or radio messages as to availability of emergency services personnel.

\*\*\*\* The duties listed above are intended only as illustrative of the various types of work that may be performed. The omissions of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.\*\*\*\*

### **QUALIFICATIONS PROFILE:**

A High School diploma (or equivalent) is the minimum educational requirement. Current certification in Cardio Pulmonary Resuscitation (CPR) at the Infant, child, and adult level by either the American Red Cross or the American Heart Association. It is preferred that the applicant have a minimum of one year experience as a public safety dispatcher and/or a minimum of two years experience as an active member of a fire company or ambulance service. However, any combination of experience and training which provides the necessary qualifications may be acceptable.

The applicant must possess the ability to attend and complete all training deemed mandatory by the Hiring Authority and/or Chief Emergency Communications Specialist, including but not limited to:

- (1) Emergency Medical Dispatch training (EMD)
- (2) State of Connecticut Dispatcher training course as specified by Connecticut State Law.
- (3) Connecticut Online Law Enforcement Communication Teleprocessing (COLLECT) training.
- (4) National Crime Information Center (NCIC) training.

The applicant must have the ability to acquire a working knowledge of radios, computers and all other communications related equipment within his/her probationary period. Ability to apply common sense understanding to carryout instructions furnished in written, oral and schedule form. Ability to communicate clearly and effectively under emergency conditions. Ability to acquire working knowledge of fire, medical and police procedures. Ability to acquire use of emergency medical terms and prioritize emergency calls within general department guidelines. Ability to type accurately.

### **ADDITIONAL REQUIREMENTS:**

- Pure tone threshold between 0 - 25 decibels, frequency from 500 - 3,000 cycles (ref ANSIS3.6, 1969)
- Vision correctable to 20/20
- Distinct pronunciation

The applicant shall be in good health and free from disabling physical and mental defects that would affect his/her ability to efficiently handle the duties assigned.

Further, the applicant shall be temperamentally suited to the position, including being able to remain calm and take decisive action during emergencies, to remain alert during periods of inactivity and when carrying out

normal repetitive operations, and to work harmoniously with other persons.

**SPECIAL REQUIREMENTS:**

The applicant must pass a comprehensive background investigation by the Police Department. In accordance with the Town of Ledyard Employee Handbook, the applicant may also be required to pass a medical examination that will certify as to one’s good health and suitability for the positions, as described under qualifications.

Part-time Emergency Communications Specialists (dispatchers) must be available to work weekend shifts and holidays as required by the Hiring Authority and/or the Chief Emergency Communications Specialist.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to hear, speak, stand, sit, walk, bend, twist, stoop, kneel, crouch or crawl; climb stairs to various levels; use hands to finger, feel or operate objects, tools or controls; use wrists for repetitive motion; reach with hands and arms; drive, tolerate exposure to environmental allergens.

The employee must occasionally lift and/or move up to 25 pounds. Specific abilities required by the job include normal audio ability, close vision, distant vision, color vision peripheral vision, depth perception, and the ability to adjust focus. Hand-eye coordination is necessary to operate computers and various pieces of equipment.

Employee must be free from mental and physical disorders which would interfere with performance of duties as described and have the ability to maintain composure with the public and co-workers in every day stressful and emergency situations. Employee may occasionally be required to function in situations where he/she is subjected to aggressive verbal behavior.

\*\*\*\*\* This job description does not constitute an employment agreement or contract between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.\*\*\*\*\*

Adopted by the Ledyard Town Council on \_\_\_\_\_

DRAFT

\_\_\_\_\_  
Kevin Dombrowski, Chair

**Human Resources Comment/Recommendation:**

(type text here)

**Financial Information:**

(type text here)

**Mayor Comment/Recommendation:**

(type text here)

**Meeting Action Detail:**

**Administration Committee Meeting 12/14/2022**

File #: [22680](#) Version: 1

Type: General Discussion

Title: MOTION to approve a proposed updated/revised Emergency Communications Specialist (Dispatch) job description as contained in the draft dated June 15, 2021

Mover: Ingalls      [Seconded](#): McGrattan

Action: Recommend to Approve

**Minute Note:**

Moved by Councilor Ingalls, seconded by Councilor McGrattan

Discussion: Councilor Ingalls questioned whether the draft date of June 15, 2021 was correct. Administrator of Human Resources Don Steinhoff stated that June 15, 2021 was the correct draft date of the *Emergency Communications Specialist* (Dispatch) job description.

Councilor McGrattan questioned whether a disabled person, for example a person in wheelchair, would be able to perform the Emergency Communications Specialist (Dispatch) job. Mr. Steinhoff stated if the disabled person could be accommodated, they could perform the job.

VOTE:            3 - 0 Approved and so declared

Action: Recommend to Approve



## TOWN OF LEDYARD

### EMERGENCY COMMUNICATIONS SPECIALIST

#### **NATURE OF WORK:**

Functions as a dispatcher in the Ledyard Emergency Communications Center (LECC) which is the Primary Service Answering Point (PSAP) for the Towns of Ledyard, Preston, and any other contract towns which dispatch the towns' emergency services personnel. Performs other duties, as required by the Chief of Police or his/her designee.

#### **SUPERVISION RECEIVED:**

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service. However, any combination of experience and training which provides the necessary qualifications may be acceptable.

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- (1) Emergency Medical Dispatch training (EMD)
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- (3) Connecticut Online Law Enforcement Communication Teleprocessing (COLLECT) training.
- (4) National Crime Information Center (NCIC) training.

The applicant must have the ability to acquire a working knowledge of radios, computers and all other communications related equipment within his/her probationary period. Ability to apply common sense understanding to carryout instructions furnished in written, oral and schedule form. Ability to communicate clearly and effectively under emergency conditions. Ability to acquire working knowledge of fire, medical and police procedures. Ability to acquire use of emergency medical terms and prioritize emergency calls within general department guidelines. Ability to type accurately.

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- Vision correctable to 20/20
- Distinct pronunciation

The applicant shall be in good health and free from disabling physical and mental defects that would affect his/her ability to efficiently handle the duties assigned.

Further, the applicant shall be temperamentally suited to the position, including being able to remain calm and take decisive action during emergencies, to remain alert during periods of inactivity and when carrying out normal repetitive operations, and to work harmoniously with other persons.

**SPECIAL REQUIREMENTS:**

The applicant must pass a comprehensive background investigation by the Police Department. In accordance with the Town of Ledyard Employee Handbook, the applicant may also be required to pass a medical examination that will certify as to one's good health and suitability for the positions, as described under qualifications.

Part-time Emergency Communications Specialists (dispatchers) must be available to work weekend shifts and holidays as required by the Hiring Authority and/or the Chief Emergency Communications Specialist.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

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The employee must occasionally lift and/or move up to 25 pounds. Specific abilities required by the job include normal audio ability, close vision, distant vision, color vision peripheral vision, depth perception, and the ability to adjust focus. Hand-eye coordination is necessary to operate computers and various pieces of equipment.

Employee must be free from mental and physical disorders which would interfere with performance of duties as described and have the ability to maintain composure with the public and co-workers in every day stressful and emergency situations. Employee may occasionally be required to function in situations where he/she is subjected to aggressive verbal behavior.

\*\*\*\*\* This job description does not constitute an employment agreement or contract between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.\*\*\*\*\*

Adopted by the Ledyard Town Council on \_\_\_\_\_

DRAFT

\_\_\_\_\_  
Kevin Dombrowski, Chair

TOWN OF LEDYARD

EMERGENCY COMMUNICATIONS SPECIALIST

GENERAL STATEMENT OF DUTIES: Functions as a dispatcher in the Ledyard Emergency Communications Center (LECC) which is the Primary Service Answering Point (PSAP) for the Towns of Ledyard, Preston, and any other contract towns which dispatch the towns' emergency services personnel. Performs other duties, as required by the Chief Emergency Communications Specialist.

SUPERVISION RECEIVED: Receives written and oral instructions from the Chief Emergency Communications Specialist under the authorization and direction of the Ledyard Resident Trooper or his designee. Plans, organizes and performs daily work according to established policies and procedures. Establishes priorities within work assignments.

Answers all telephone calls received on the Towns' emergency lines. Transfers police 911 calls to State Police Montville. Obtains information for Ledyard Emergency Services using established procedures. Monitors fire alarm reporting system and the Towns' emergency and local government radio and voice communications systems.

Activates emergency services personnel via the Towns' paging and radio systems. Communicates with emergency services personnel. Maintains activity logs and event times that support emergency operations. Notifies other emergency agencies and personnel for assistance as directed, or per protocol.

Maintains duty rosters for Towns' emergency services personnel. Accepts telephone and/or radio messages as to availability of emergency services personnel.

QUALIFICATIONS: A High School diploma (or equivalent) is the minimum educational requirement. Current certification in Cardio Pulmonary Resuscitation (CPR) at the infant, child, adult level by either the American Red Cross or the American Heart Association. It is preferred that the applicant have a minimum of one year experience as a public safety dispatcher and/or a minimum of two years experience as an active member of a fire company or ambulance service. However, any combination of experience and training which provides the necessary qualifications may be acceptable.

The applicant must possess the ability to attend and complete all training deemed mandatory by the Hiring Authority and/or Chief Emergency Communications Specialist, including but not limited to:

- (1) Emergency Medical Dispatch training (EMD)
- (2) State of Connecticut. Dispatcher training course as specified by Connecticut State Law.
- (3) Connecticut Online Law Enforcement Communication Teleprocessing (COLLECT) training.
- (4) National Crime Information Center (NCIC) training.

RECEIVED FOR REGISTRATION  
 AT LEDYARD, CT  
 04 MAR 11 AM 8:40  
 VEL. PAGE  
*Carol B.*

The applicant must have the ability to acquire a working knowledge of radios, computers and all other communications related equipment within his/her probationary period. Ability to apply common sense understanding to carryout instructions furnished in written, oral and schedule form. Ability to communicate clearly and effectively under emergency conditions. Ability to acquire working knowledge of fire, medical and police procedures. Ability to acquire use of emergency medical terms and prioritize emergency calls within general department guidelines. Ability to type accurately.

The applicant must meet the following minimum physical requirements:

- Pure tone threshold between 0 - 25 decibels, frequency from 500 - 3,000 cycles (ref ANSIS3.6, 1969)
- Vision correctable to 20/20
- Distinct pronunciation

The applicant shall be in good health and free from disabling physical and mental defects that would affect his/her ability to efficiently handle the duties assigned.

Further, the applicant shall be temperamentally suited to the position, including being able to remain calm and take decisive action during emergencies, to remain alert during periods of inactivity and when carrying out normal repetitive operations, and to work harmoniously with other persons.

SPECIAL REQUIREMENTS: The applicant must pass a comprehensive background investigation by the Police Department. In accordance with the Town of Ledyard Employee Handbook, the applicant may also be required to pass a medical examination that will certify as to one's good health and suitability for the positions, as described under qualifications.

Part-time Emergency Communications Specialists (dispatchers) must be available to work weekend shifts and holidays as required by the Hiring Authority and/or the Chief Emergency Communications Specialist.

Adopted by the Ledyard Town Council on: March 10, 2004

  
Terry Jones, Chairman



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-875

**Agenda Date:** 1/11/2023

**Agenda #:** 2.

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## APPOINTMENT

### **Motion/Request:**

MOTION to appoint Mr. Rolf Racich (U) 18 Brewster Drive, Gales Ferry, to the Library Commission to complete two (2) year term ending November 7, 2024 filling a vacancy left by Ms. Winston.

### **Background:**

Mr. Racich is a regular patron of the Library, bringing his son to story time and has participated in programs such as 1,000 books before kindergarten.

Mr. Racich often helps out during the children programs. Mr. Racich's appointment has been endorsed by Youth Services Librarian.

### **Administrative Notes:**

The Library Commission currently has one vacancy.(see attached Roster)

Ms. Winston chose not to be continue to serve on the Commission when her term ended on November 7, 2022 because she was moving out of town.

### **Nominating Committee Recommendation:**

Mr. Racich is registered as an Unaffiliated.

### **Minority Representation - CGS 9-167a:**

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

### **Connecticut General Statutes**

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

**Meeting Detail:**

**Administration Committee Meeting 12/14/2022**

File #: [22875](#) Version: 1

Type: Appointment

Title: MOTION to appoint Mr. Rolf Racich (U) 18 Brewster Drive, Gales Ferry, to the Library

Commission to complete two (2) year term ending November 7, 2024, filling a vacancy left by Ms. Winston.

**Mover:** McGrattan                      **Seconder:** Irwin

**Action:** Recommend to Approve

**Minute Note:**

Moved by Councilor McGrattan, seconded by Councilor Irwin

Discussion: Councilor McGrattan, Library Commission Liaison, stated that Mr. Racich has been attending the Library Commission meetings for some time. She stated that she supported his appointment.

Councilor Ingalls noted that Mr. Racich's Appointment Application came with a letter of support from the Library Commission.

VOTE:                      3 - 0 Approved and so declared

**Action:** Recommend to Approve



LEDYARD TOWN COMMITTEE APPLICATION

FROM: DTC RTC OTHER

NAME OF COMMITTEE TO BE APPOINTED TO:

Library Commission

APPLICANT'S NAME: Rolf Racich

ADDRESS: 18 Brewster Drive, Galen Ferry CT

HOW LONG - YEARS: 9

TELEPHONE/CELL PHONE: 860-772-8979

E-MAIL ADDRESS rolfracich@gmail.com

PARTY AFFILIATION: D R U (CIRCLE ONE)

BACKGROUND/ QUALIFICATIONS:

(Type Here)

Rolf is an avid library user and participant in library programming. As the parent of a young child, he utilizes the library in a way different from our current commission members (storytimes, 1000 books before kindergarten, etc) and, as a result, he will bring a different perspective to the commission. As we try to ensure that our library serves the needs of our entire community, we feel that it is especially important to have a commission that reflects a broader segment of our patrons and our community. Rolf will round out the commission in just such a way and should be considered for appointment to the Library Commission.

TO FILL VACANY LEFT BY: Cheryl Winston

FOR A PERIOD ENDING: October 2022

INTERVIEWED BY: Rebecca Nash

DATE: Oct 6, 2022

RESUME ATTACHED: YES NO

LETTER RECOMMENDATION ATTACHED: YES NO



Learn | Discover | Create | Connect

# LEDYARD PUBLIC LIBRARY

P.O. BOX 225  
LEDYARD, CONNECTICUT 06339

November 3, 2022

To Whom It May Concern:

I am writing this letter to recommend Rolf Racich as a commissioner for the Ledyard Public Library Commission. I first met Rolf as a parent who regularly brought his son Henry to library events and activities. When I was asked who I would recommend for the commission opening, Rolf was the first person that come to mind. He always has a friendly word to other visitors at the library and a smile on his face. Because I am often by myself putting on events for the children I occasionally need help. Rolf is always the first to volunteer and often starts helping without even being asked.

I cannot think of a better addition to the Library Commission than Rolf. He will advocate for what is best for the library and its patrons, especially its youngest patrons. This representation is important to have on the commission and I believe Rolf fills a need that has been lacking in current years.

If you have any questions regarding Rolf's suitability for the position please don't hesitate to contact me. I thank you in advance for appointing Rolf to the Library Commission. I am confident that he is the best person for the position.

Sincerely,

**Stacey L. Burt**

Stacey L. Burt  
Youth Services Librarian  
sburt@ledyard.lioninc.org

LIBRARY COMMISSION

	<b>Name</b>	<b>Term Expiration</b>
U	Bolduc, John 14 Monticello Drive Gales Ferry, Connecticut 06335	11/07/2023
D	Grenger, Ellin M. 15 Bittersweet Drive Gales Ferry, Connecticut 06335	11/ 07/ 2023
D	Candler, Barbara 3 Goulart Road Ledyard, Connecticut 06339	11/ 07/2023
U	Cronin, Brian 12 Erin's Way Ledyard, Connecticut 06339	11/ 07/ 2023
D	Hightower, Ralph 1-0 Lakeside Drive Ledyard, Connecticut 06335	11/ 07/ 2024
D	<b>Vacant</b> (Winston, Cheryl)	11/ 07/ 2024
D	Nash, Rebecca (Chairman) 8 Osprey Drive Gales Ferry, Connecticut 06335	11/ 07/ 2024
U	Ganz, Carol 184 Avery Hill Road Ledyard, Connecticut 06339	11/ 07/ 2024
D	Rumery, Elizabeth (Vice-Chairman) 22 Bluff Road Gales Ferry, Connecticut 06335	11/ 07/ 2023

Town Council Appointment

2 Year Term

9 Members



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
e-mail: [council@ledyardct.org](mailto:council@ledyardct.org)

Chairman Kevin J. Dombrowski

September 13, 2022

Ms. Rebecca Nash, Chairman  
Library Commission  
8 Osprey Drive  
Gales Ferry, Connecticut 06335

Dear Ms. Nash:

Members of the Library Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at [council@ledyardct.org](mailto:council@ledyardct.org)

Library Commission					Term 2 Years
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Cheryl Winston 61 Inchcliffe Drive Gales Ferry, CT 06335	D	11/7/2022	Y <u>N</u>	Y N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Ms. Carol Ganz 184 Avery Hill Road Ledyard, CT 06335	U	11/7/2022	<u>Y</u> N	Y N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Mr. Ralph Hightower 1-O Lakeside Drive Ledyard, CT 06339	D	11/7/2022	<u>Y</u> N	Y N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Ms. Rebecca Nash 8 Osprey Drive Gales Ferry, CT 06335	D	11/7/2022	<u>Y</u> N	Y N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor

Committee Comments:

• Ms Winston is moving away from CT. This is the only reason her re-appointment is not being recommended

• Note: Both Rumery filled in the section for Rebecca Nash's recommendation, & Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council

Appointment Endorsement Request

rm: 9/13/2022



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard

Ledyard, Connecticut

(860) 464-3203

e-mail:

[council@ledyardct.org](mailto:council@ledyardct.org)

**Chairman Kevin J. Dombrowski**

September 13, 2022

Ms. S. Naomi Rodriguez, Chair  
Democratic Nominating Committee  
6 Saint Peters Court  
Ledyard, Connecticut 06359

Dear Ms. Rodriguez:

Members of the Library Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at [council@ledyardct.org](mailto:council@ledyardct.org)

**Library Commission  
Years**

**Term 2**

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Cheryl Winston 61 Incheliffe Drive Gales Ferry, CT 06335	D	11/7/2022	Y N	Y <u>N</u> *	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Carol Ganz 184 Avery Hill Road Ledyard, CT 06335	U	11/7/2022	Y N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mr. Ralph Hightower 1-O Lakeside Drive Ledyard, CT 06339	D	11/7/2022	Y N	<u>Y</u> N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Rebecca Nash 8 Osprey Drive Gales Ferry, CT 06335	D	11/7/2022	Y N	<u>Y</u> N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Committee Comments:

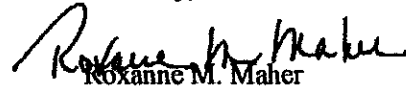
\* Cheryl Winston does not wish to continue on.

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Appointment Endorsement Request

rm: 9/13/2022

Sincerely,



Roxanne M. Maher

Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-958

**Agenda Date:** 1/11/2023

**Agenda #:** 3.

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## FINANCIAL BUSINESS REQUEST (FBR)

### **Motion/Request:**

MOTION to grant a Bid Waiver to Goliath Structural Steel Maintenance, LLC of Carver Massachusetts, in the amount of \$32,500 for the Roof Cleaning and Recoating of the Ledyard Center Water Storage Tank, due to the lack of receiving the required three bids in accordance with Ordinance #200-001 (rev 1) “*An Ordinance for Purchasing*”.

### **Background:**

On behalf of the Water Pollution Control Authority Groton Utilities solicited bids to clean and recoat the Ledyard Center Water Tank. (Please see attached proposal).

Because only one bid was received the WPCA has requested a Bid Waiver Goliath Structural Steel Maintenance, LLC of Carver Massachusetts, in the amount of \$32,500.

Per Ordinance #200-001 (rev 1) “*An Ordinance for Purchasing*”, for goods and services over the amount of \$15,000 three bids were required. If three bids were not received a bid waiver may be granted by the Town Council.

At a May 4, 2005 Referendum the townspeople approved Five Million Nine Hundred Fifty Thousand (\$5,950,000) for design and installation of watermain along Route 117 and various related improvements. The project included the installation of approximately 15,500 linear feet of 16 inch watermain along Route 117 from the Ledyard/Groton town line to Colonel Ledyard Highway and approximately 2,900 linear feet of 16 inch watermain along Route 117 from Ledyard Center Elementary School to Ledyard Village at Ledyard Center; installation of a meter pit at the beginning of the new watermain at the Ledyard/Groton town line; and the **installation of a 1.25 million gallon steel tank, with concrete foundation** on Town owned property at Ledyard Center behind Ledyard Center Elementary school,

The construction of the Ledyard Center Water Storage Tank was completed in 2009. The WPCA has been annually setting funds aside in their Capital Account for the maintenance of the Water Storage Tank.

The Ledyard Center Storage Tank was 13-years old. Both the inside and outside of the tank was inspected and found that the roof needed to be cleaned and resurfaced.

For informational purposes: the cost to recoat the entire exterior of the Tank would cost \$285,000

### **Department Comment/Recommendation:**

(type text here)

**Finance Director Comment/Recommendation:**

(type text here)

**Mayor Comment/Recommendation:**

(type text here)

**Meeting Action Detail:**

**Finance Committee Meeting 1/4/2023:**

File #: [22958](#) Version: 1

Type: Financial Business Request (FBR)

**Title:** MOTION to grant a Bid Waiver to Goliath Structural Steel Maintenance, LLC of Carver Massachusetts, in the amount of \$32,500 for the Roof Cleaning and Recoating of the Ledyard Center Water Storage Tank, due to the lack of receiving the required three bids in accordance with Ordinance #200-001 (rev 1) “*An Ordinance for Purchasing*”.

Moved: Ingalls                      Seconded: Ryan

**Action:** Recommend to Approve

**Minute Note:**

Moved by Councilor Ingalls, seconded by Councilor Ryan

Discussion: Councilor Saums provided some background explaining at the May 4, 2005 Referendum the townspeople approved \$5,950,000 for the design and installation of a watermain along Route 117 and various related improvements. He stated this project the ***installation of a 1.25 million gallon steel tank, with concrete foundation*** on Town owned property at Ledyard Center behind Ledyard Center Elementary school. He stated the construction of the Ledyard Center Water Storage Tank was completed in 2009.

Councilor Saums went on to explain that the Water Pollution Control Authority (WPCA) has been annually setting funds aside in their Capital Account for the maintenance of the Water Storage Tank, because they knew in about fifteen years the Tank would need to be repainted. He stated the Ledyard Center Storage Tank was now 14-years old and that both the inside and outside of the tank were inspected, noting they found that the roof needed to be cleaned and resurfaced; but that the rest of the Tank was still in good condition, and did not need to be repainted at this time.

Councilor Saums continued by noting that on behalf of the Water Pollution Control Authority that Groton Utilities solicited bids to clean and recoat the Ledyard Center Water Tank. He stated because they did not receive a good response that over the past year Groton Utilities solicited bids multiple times, however, he explained that they still only received one bid. Therefore, he stated the WPCA has requested a Bid Waiver to Goliath Structural Steel Maintenance, LLC of Carver Massachusetts, in the amount of \$32,500. He noted in accordance with Ordinance #200-001 (rev 1) “*An Ordinance for Purchasing*”, for goods and services over the



amount of \$15,000 that three bids were required. If three bids were not received a bid waiver may be granted by the Town Council.

Councilor Saums concluded by noting the contractor provided two estimates, one to only resurface the top of the tank in the amount of \$32,500, which they were acting on this evening; and one cost estimate to recoat the entire exterior of the Tank which was in the amount of \$285,000. He stated thankfully, the rest of the Tank was in good condition, and therefore, they would only be cleaning and resurfacing the top of the Water Storage Tank.

Councilor Ingalls stated without receiving more than one bid that they had nothing to compare to this contractor's proposal to, noting that she did not like to vote "Yes" because her hands were tied. However, she stated because she felt that her hands were tied that she would vote "Yes".

Councilor Saums noted Councilor Ingalls made a good point. However, he stated by only having to clean and recoat the top of the Water Storage Tank that it would provide the Water Pollution Control Authority more time to seek more bidders for when it comes time to recoat/paint the entire Tank. He stated this was currently a tough time to try to get contractors, noting that part of the WPCA's discussion to wait on painting the entire Tank was to try to get better pricing with more complete bidders.

Councilor Ryan questioned the budget account that the cleaning and recoating the Tank would be paid from. Councilor Saums explained that explain that the Water Pollution Control Authority has been annually setting funds aside in their Capital Account for the maintenance of the Water Storage Tank.

VOTE: 3- 0 Approved and so declared

**Action:** Recommend to Approve

## Roxanne Maher

---

**From:** water pollution control authority  
**Sent:** Wednesday, December 21, 2022 1:51 PM  
**To:** Roxanne Maher; William Saums  
**Cc:** Christina Hostetler  
**Subject:** Bid Waiver for painting the top of the Fairway Drive water tank  
**Attachments:** LEDYARD FAIRWAY DRIVE TANK.docx

Hi Roxanne - attached is a bid to paint the top of the Fairway Drive. We are requesting a bid waiver as there was only one bid received to do the work. The attach bid has two items and it is the first one at \$32, 500 for the top of the tank.

Thanks!

Ed Lynch, WPCA  
Mobile 646-732-9224

RESOLUTION 05 APR 25 AM 10:11

APPROPRIATING \$5,950,000 FOR  
ROUTE 117 WATER MAIN PROJECT AND PAGE  
AUTHORIZING THE ISSUE OF BONDS AND  
NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION

RESOLVED.

1. That the Town of Ledyard appropriate FIVE MILLION NINE HUNDRED FIFTY THOUSAND DOLLARS (\$5,950,000) for design and installation of watermain along Route 117 and various related improvements. The project will include installation of approximately 15,500 linear feet of 16 inch watermain along Route 117 from the Ledyard/Groton town line to Colonel Ledyard Highway and approximately 2,900 linear feet of 16 inch watermain along Route 117 from Ledyard Center Elementary School to Ledyard Village at Ledyard Center; installation of a meter pit at the beginning of the new watermain at the Ledyard/Groton town line; installation of a 1.25 million gallon steel tank, with concrete foundation, on Town owned property at Ledyard Center behind Ledyard Center Elementary school, and the connection of the watermain to the new tank; installation of hydrants along Gallup Hill Road, Colonel Ledyard Highway, and Route 117, and abandonment of existing Highlands system water tank. The appropriation may be spent for design and construction costs, equipment, materials, land and easement acquisition, site improvements, architects' fees, engineering fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project or its financing. The Town Council is authorized to determine the scope and particulars of the project. The Town Council may reduce or modify the scope of the project, and the entire appropriation may be spent on the project as so reduced or modified.

2. That the Town issue bonds or notes or obligations in an amount not to exceed FIVE MILLION NINE HUNDRED FIFTY THOUSAND DOLLARS (\$5,950,000) to finance the appropriation for the project. The amount of bonds or notes or obligations authorized to be issued shall be reduced by the amount of grants received by the Town for the project. The bonds or notes or obligations shall be issued pursuant to Sections 7-369 and 7-234 of the General Statutes of Connecticut, Revision of 1958, as amended, or Sections 22a-475 to 22a-483 of said General Statutes, and any other enabling acts. The bonds or notes or obligations shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew temporary notes or interim funding obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes or obligations for the project or the receipt of grants for the project. The amount of the notes or obligations outstanding at any time shall not exceed FIVE MILLION NINE HUNDRED FIFTY THOUSAND DOLLARS (\$5,950,000). The notes or obligations shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended, or Section 7-244a or Sections 22a-475 to 22a-483 of said General Statutes. The notes or obligations shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that or obligations do not mature within the time permitted by said Section 7-378, or with the provisions of Section 7-244a, or with the provisions of Section 22a-479(e) with respect to any obligations.

4. That the Mayor, the Director of Finance and the Treasurer, or any two of them, of the Town shall sign any bonds or notes by their manual or facsimile signatures. The Treasurer shall keep a record of the bonds or notes. The law firm of Day, Berry & Howard LLP is designated as bond counsel to approve the legality of the bonds or notes. The Mayor, the Director of Finance and the Treasurer, or any two of them, are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one

or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor, the Director of Finance and the Treasurer, or any two of them, are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the Mayor, the Director of Finance and the Treasurer, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

7. That the Water Pollution Control Authority is authorized to construct the water main project; to approve design and construction expenditures incurred for the project; and to contract with engineers, contractors and others on behalf of the Town for said water main project. The Town Council is authorized to levy benefit assessments.

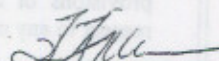
8. That the Water Pollution Control Authority is authorized to apply for and accept federal and state grants to help finance the appropriation for the project. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes, temporary notes or obligations.

9. That the Mayor, on behalf of the Town, is authorized to apply for and accept state grants to finance the project and state loans to finance the project, and to enter into any grant or loan agreement prescribed by the State, and that the Mayor, the Director of Finance, the Treasurer, and the Water Pollution Control Authority are authorized to take any other actions necessary to obtain such grants or loans pursuant to Section 22a-479 of the Connecticut General Statutes, Revision of 1958, as amended, or to any other present or future legislation, or to implement such grant or loan agreements.

10. That the Mayor, the Director of Finance, the Treasurer, the Water Pollution Control Authority and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project and to issue bonds, notes or other obligations to finance the aforesaid appropriation.

11. This resolution shall become effective after approval at referendum vote.

Adopted by the Ledyard Town Council on: April 21, 2005

  
Terry Jones, Chairman



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**File #:** 22-973

**Agenda Date:** 1/18/2023

**Agenda #:** 4.

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## ORDINANCE

### **Motion/Request:**

MOTION to approve a revised Appendix A- *Qualifying Income Schedule* in accordance with Ordinance #200-005 (rev. 1) “*An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled (rev.1)*” for the filing period of February 1, 2023 - May 15, 2023.

### **Background:**

In addition to the State, that the town provides tax relief to qualifying homeowners thru the adoption of Ordinance #200-005 (rev. 1) “*An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled (rev.1)*).

Provisions of the Ordinance required the town to annually update the “*Qualifying Income Schedule*” to be consistent with the State’s Qualifying Income, which was based on the United States Social Security Administration Program.

In accordance with Ordinance #200-005 (rev.1) Paragraph 3 “*Qualifications*”; paragraph (e) “*Persons qualified for tax credit or deferment benefits under this Ordinance are those whose maximum income during the calendar year preceding the year in which application is made for the tax credit does not exceed the Qualifying Income Schedule, as hereby incorporated in the ordinance as though fully set forth herein. A copy of the approved Qualifying Income Schedule shall be filed with the Town Clerk when established and when amended. The income guidelines provided in the Qualifying Income Schedule (Appendix A) shall be adjusted to reflect a cost of living increase issued by the United States Social Security Administration, pending the approval of the Town Council prior to the first of January of the year of application.*”

Because the “*Qualifying Income Schedule*” was an Appendix to the Ordinance, and because they were not changing the Ordinance itself, a public hearing was not required.

Annually updating the “*Qualifying Income Schedule*” for the town’s Tax Relief program was an administrative action.

### **Department Comment/Recommendation:**

(type text here)

### **Mayor Comment/Recommendation:**

(type text here)

Body:

Ordinance # 200-005 (rev.1)

DRAFT: 01/03/2023

Appendix A

Qualifying Income Schedule

Qualifying Income		Tax Reduction As Percentage Of Property Tax	Tax Reduction For Any Year	
Over	Not Exceeding		Maximum	Minimum
<b>Married Homeowners</b>				
\$ 0	<del>\$19,100</del> <del>\$20,200</del>	50%	\$1,250	\$400
<del>\$19,100</del> <del>\$20,200 -</del>	<del>\$25,600</del> <del>\$27,100</del>	40 %	\$1,000	\$350
<del>\$25,600</del> <del>\$27,100</del>	<del>\$31,900</del> <del>\$33,800</del>	30 %	\$750	\$250
<del>\$31,900</del> <del>\$33,800</del>	<del>\$38,100</del> <del>\$40,300</del>	20%	\$500	\$150
<del>\$37,600</del> <del>\$40,300</del>	<del>\$45,800</del> <del>\$49,100</del>	10%	\$250	\$150
\$49,100		None		
<b>Unmarried Homeowners</b>				
\$ 0	<del>\$19,100</del> <del>\$20,200</del>	40%	\$1,000	\$350
<del>\$19,100</del> <del>\$20,200 -</del>	<del>\$25,600</del> <del>\$27,100</del>	30%	\$750	\$250
<del>\$25,600</del> <del>\$27,100</del>	<del>\$31,900</del> <del>\$33,800</del>	20%	\$500	\$150
<del>\$31,900</del> <del>\$33,800</del>	<del>\$38,100</del> <del>\$40,300</del>	10%	\$250	\$150
<del>\$37,600</del> <del>\$40,300</del>	<del>\$45,800</del> <del>\$49,100</del>	None	-0-	-0-
\$49,100		None		

Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

Meeting Action Detail:

**Finance Committee Meeting 1/4/2023:**

File #: [22973](#) Version: 1

Type: Financial Business Request (FBR)

Title: MOTION to approve a revised Appendix A- *Qualifying Income Schedule* in accordance with Ordinance #200-005 (rev. 1) "*An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled (rev.1)*" for the filing period of February 1, 2023 - May 15, 2023.

Moved: Ryan            Seconded: Ingalls

Action: Recommend to Approve

Minute Note:

Moved by Councilor Ryan, seconded by Councilor Ingalls

Discussion: Councilor Saums provided some background, stating that in addition to the State, that the town provided tax relief to qualifying homeowners thru the adoption of Ordinance #200-005 (rev. 1) "*An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled (rev.1)*".

Councilor Saums went on to state that the provisions of the Ordinance required the town to annually update the "*Qualifying Income Schedule*" to be consistent with the State's Qualifying Income, which was based on the United States Social Security Administration Program.

Councilor Saums noted in accordance with Ordinance #200-005 (rev.1) Paragraph 3 "*Qualifications*"; paragraph (e) "*Persons qualified for tax credit or deferment benefits under this Ordinance are those whose maximum income during the calendar year preceding the year in which application is made for the tax credit does not exceed the Qualifying Income Schedule, as hereby incorporated in the ordinance as though fully set forth herein. A copy of the approved Qualifying Income Schedule shall be filed with the Town Clerk when established and when amended. The income guidelines provided in the Qualifying Income Schedule (Appendix A) shall be adjusted to reflect a cost of living increase issued by the United States Social Security Administration, pending the approval of the Town Council prior to the first of January of the year of application.*"

Councilor Saums noted that the State also offered relief for renters. Mayor Allyn, III, stated that Municipal Agent Karen Goetchuis administers a *Renters Rebate Program*.

It was noted that because the "*Qualifying Income Schedule*" was an Appendix to the Ordinance, and because they were not changing the Ordinance itself, a public hearing was not required. Annually updating the "*Qualifying Income Schedule*" for the town's Tax Relief program was an administrative action.

VOTE:            3- 0 Approved and so declared

Action: Recommend to Approve







# STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT  
INTERGOVERNMENTAL POLICY and PLANNING DIVISION

Date: December 5, 2022  
 To: Assessors and Municipal Agents  
 From: Patrick Sullivan, Assoc. Fiscal Administrative Officer  
 Subject: QUALIFYING INCOME-PROGRAM YEAR 2022

The following tables show the levels of qualifying income for the Elderly and Totally Disabled Tax Relief Program applications to be filed in the year 2023. These levels are to be used for the 2022 Grand List Homeowner and Renter Rebate applications, 2023 Grand List Additional Veteran's applications and may be used for any local option programs.

PLEASE NOTE: Homeowner applications that were taken for the 2021 G/L (RENEWALS) are calculated for the 2022 G/L using the 2021 qualifying income schedule, NOT the schedule below.

**Homeowners**  
**Income and Grant Information –2022 Benefit Year**  
**Filing period February 1 - May 15, 2023**

Income		Tax Credit %		Tax Credit Maximum		Tax Credit Minimum	
<u>Over</u>	<u>To</u>	<u>Married</u>	<u>Unmarried</u>	<u>Married</u>	<u>Unmarried</u>	<u>Married</u>	<u>Unmarried</u>
\$-0-	\$20,200	50%	40%	\$1,250	\$1,000	\$400	\$350
20,200	27,100	40	30	1,000	750	350	250
27,100	33,800	30	20	750	500	250	150
33,800	40,300	20	10	500	250	150	150
40,300	49,100	10	-0-	250	-0-	150	-0-

**Renters**  
**Income and Grant Information – 2022 Benefit Year**  
**Filing period April 1 – October 1, 2023**

Income		Maximum Rebate		Minimum Rebate	
<u>Over</u>	<u>To</u>	<u>Married/Single</u>		<u>Married/Single</u>	
\$-0-	\$ 20,200	\$900	\$700	\$400	\$300
20,200	27,100	700	500	300	200
27,100	33,800	500	250	200	100
33,800	40,300	250	150	100	50
40,300	49,100	150	-0-	50	-0-

(Over)

AN ORDINANCE  
TO PROVIDE PROPERTY ASSESSMENT RELIEF FOR  
CERTAIN VETERAN HOMEOWNERS

Be it ordained by the Town Council of the Town of Ledyard:

Section 1: Purpose

To provide property assessment exemption for residential property of certain veterans under the provisions of Section 12-81f of the Connecticut General Statutes (General Statutes).

Section 2: Effective Date

The effective date of this Ordinance shall be the Grand List of October 1, 2006.

Section 3: Qualifications

Persons qualified for a benefit under this Ordinance are those who own real property located in the Town of Ledyard, or who are liable for the payment of taxes thereon under Section 12-48 of the General Statutes, and who occupy that property as his or her principal residence at least 183 days of each year; such persons may be entitled to assessment benefit in accordance with this Ordinance provided:

- a. Such person is a veteran who is entitled to an exemption under Section 12-81(19) of the General Statutes, or a veteran's surviving spouse who is entitled to an exemption under Section 12-81(22) of the General Statutes;
- b. Such person has maximum income during the calendar year preceding the year in which application is made for the tax benefit provided in this Ordinance in an amount not exceeding 1.25 times the maximum amount as provided under Section 12-81l of the General Statutes.

Section 4: Requirements/Provisions

- a. The exemption benefit afforded by this Ordinance shall be equal to \$10,000 of the assessed value of the qualifying property; if the taxpayer's income does not exceed 1.00 times the annual income limit set by the State of Connecticut; or shall be equal to \$5,000 of the assessed value of the qualifying property if the taxpayer's income is more than 1.00 times but not exceeding 1.25 times the annual income limit set by the State of Connecticut.
- b. The benefits afforded by this Ordinance shall be limited to the principal residence of the qualified person(s) as defined herein, and the standard minimum building lot for the zoning district in which the residence is located together with improvements, and shall not in any case be applied to taxes owed on excess acreage or other land beyond the aforementioned minimum building lot;
- c. In the event that the qualifying property is sold, assigned or the qualifying person otherwise transfers ownership, in whole or in part, or in the event of the death of the qualifying person in the absence of a qualifying spouse, the benefits afforded under this Ordinance shall be pro-rated for that year in accordance with the provisions of Section 12-170aa of the General Statutes;

- d. Any such person or spouse submitting a claim for such exemption shall be required to file an application on a form prepared for such purpose by the Tax Assessor, not later than the assessment date with respect to which such exemption is claimed, provided when an applicant has filed for such exemption and received approval for the first time, such applicant shall be required to file for such exemption biennially thereafter, subject to the provisions of paragraph 4.f. Each such application shall include a copy of such qualified person's or spouse's federal income tax return, or in the event such a return is not filed such evidence related to income as may be required by the Tax Assessor, for the tax year of such person or spouse ending immediately prior to the assessment date with respect to which such exemption is claimed;
- e. Any person who has submitted an application and been approved in any year for the exemption shall, in the year immediately following approval, be presumed to be qualified for such exemption. During the year immediately following such approval, the Tax Assessor shall notify, in writing, each person presumed to be qualified. If any such person has qualifying income in excess of the maximum allowed under paragraph 3.b, such person shall notify the assessor on or before the next filing date for such exemption and shall be denied such exemption for the assessment year immediately following and for any subsequent year until such person has reapplied and again qualified for such exemption. Any person who fails to notify the assessor of such disqualification shall make payment in the amount of property tax loss related to the exemption improperly taken;
- f. To the extent permitted by applicable State and federal law, applications filed under this Ordinance shall be afforded the same confidentiality by the Tax Assessor's office as is required to be afforded to applications for tax benefits under Section 12-170aa(f) of the General Statutes;
- g. The property tax benefits afforded by this Ordinance shall not disqualify such taxpayer with respect to any benefit for which such taxpayer shall be eligible under the provisions of Section 12-81, Sections 12-129b through 12-129d, inclusive, Section 12-129n, and Section 12-170aa of the General Statutes, and State Public Act 06-176, and any such property tax benefits afforded by this Ordinance shall be in addition to any benefits for which such taxpayer shall be eligible under other ordinances of the Town of Ledyard or provisions of the General Statutes, including, but not limited to, Section 12-81, Sections 12-129b through 12-129d, inclusive, and Section 12-129n, and Section 12-170aa, and Public Act 06-176;
- h. No person who receives benefits from any other town or state, based on claimed principal residency in such other town or state, shall be eligible for benefits under this Ordinance. The Tax Assessor may require proof of residency as he or she deems appropriate;
- i. Any person who, for the purpose of obtaining an exemption benefit under this Ordinance, fails to disclose all matters relating thereto or with intent to defraud makes a false statement shall refund the amount of property tax loss related to the exemption improperly taken, with interest at the rate applicable to unpaid taxes. Any person knowingly making a false application for the purpose of claiming a tax benefit under this Ordinance shall be fined not more than five hundred dollars (\$500).

## Section 5 Severability

If any provision of this Ordinance shall be held invalid by a court having competent jurisdiction, such invalidity shall not affect any of the other provisions of this Ordinance that can be given effect without the invalid provision and for this purpose the provisions of this Ordinance are hereby declared severable.

Section 6. Effective Date

Adopted: January 10, 2007

Effective Date: February 12, 2007

Renumbered by the Town Council on: September 25, 2019

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Linda C. Davis , Chairman

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Fred B. Allyn, III, Mayor

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Patricia A. Riley, Town Clerk

\*\*\*\*\*  
Revision: Ordinance #109 “An Ordinance to Provide Property Tax Assessment Relief for Certain Veteran Homeowners” Adopted: January 10, 2007.

History:

The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered #109 “An Ordinance to Provide Property Tax Assessment Relief for Certain Veteran Homeowners” to Ordinance # 200-003.

2019: Added Section 6 “Effective Date” to be consistent with town ordinances. No substantive changes were made.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-016

**Agenda Date:** 1/11/2023

**Agenda #:** 5.

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## ORDINANCE

### **Motion/Request:**

MOTION to recommend the Town Council adopt the proposed amendments to Ordinance #300-027 (rev 2) “*An Ordinance Regulating Parking And Other Activities In Town Roads And Rights-Of-Way And Providing Penalties For The Violation Thereof*” as contained in the draft dated December 14, 2022.

In addition, approve a proposed Appendix A - for Ordinance # 300-027 “ *An Ordinance Regulating Parking Of Commercial Vehicles On Public Streets In Residential Zones And /Or In Front of Residentially Used Properties* ” as contained in the draft dated October 13, 2022.

### **Background:**

In response to residents’ concerns regarding safety issues caused by large commercial vehicles being parked on residential streets amendments have been proposed to Ordinance #300-027 (rev 2) “*An Ordinance Regulating Parking and Other Activities in Town Roads And Rights-of-Way And Providing Penalties for the Violation Thereof*”.

The proposed Ordinance amendments stated large commercial vehicles could not be parked on residential streets unless they were doing business. the proposed amendments were drafted to address concerns regarding safety, sightlines, and noise issues.

As a result of the comments received at the December 14, 2022 Public Hearing some editorials have been included to provide further clarification.

The December 14, 2022 editorials were considered to be not substantial and were noted *in green font* (see attached draft)

### **Meeting Action Detail:**

### **Town Council Public Hearing 12/14/2022:**

**File #:** [22016](#) Version: 5

**Type:** Ordinance

**Title:** Proposed amendments to Ordinance #300-027 (rev 2) “*An Ordinance Regulating Parking And Other Activities In Town Roads And Rights-Of-Way And Providing Penalties For The Violation Thereof*” as contained in draft dated October 13, 2022

Action: Received Comments

Minute Note:

**Ms. Robin Franklin**, 13 Kalmia Drive, Gales Ferry, Robin in the Garden Landscaping, noted that she sent a letter earlier today to express the following concerns regarding the proposed changes to Parking Ordinance #300-027, both as a private citizen and as a small business owner. She stated that she understood that there were concerns that the Town Council was trying to address, but that she would like to see narrower language used to address them.

Ms. Franklin suggested the time restriction proposed in Section 6d should be changed from no parking in front of a residence after normal business hours to “no more than 48 hours” or “no more than 72 hours”. She stated that she had a landscaping business which she operated from her home property. She stated for over 320 days of the year, her were vehicles were parked on her property, far from the street. However, she stated occasionally that she needed to leave her trailer attached to her van overnight if, for example, she had it loaded with mulch for the next morning or if it was full of brush to bring to the transfer station on a day when the transfer station was not open. She stated if the new restrictions were passed, and she could not park on the street overnight that she would have to back the trailer down her 200-foot driveway, which would be a hardship.

Ms. Franklin continued by noting that she has also seen a number of projects, such as roofing, painting, or pools done in her neighborhood where companies have left vehicles for a few days, and she commented that she accepted that because it was the most convenient and inexpensive way for the contractors to do their jobs.

Ms. Franklin went on to suggest that Section 6a be removed, noting that occasionally people need to park in the street overnight, especially during holidays. Because this restriction was only for December through March, it was apparently for snow removal, which was already addressed in Section 6b, of the emergency parking ordinance.

Ms. Franklin concluded by stating that she would like to see narrower language used to address safety concerns and the nuisance parking issues. She stated although her commercial vehicles were small that they were within the size limit mentioned in the ordinance, and the proposed ordinance amendments would create difficulty for her in operating her business. She asked that the Town Council please keep the ordinance both citizen and small business friendly.

**Mr. Eric Treaster**, 10 Huntington Way, Ledyard, was attending the Public Hearing remotely, and he stated although he agreed that something should be done to address the safety concerns that he wanted to offer the following clarifications to the proposed ordinance amendments. Mr. Treaster’s comments are as noted below in *pink font*.

Mr. Treaster continued by noting the following:

- Section 2. Definitions

*(e) For the purpose of this Ordinance “commercial or industrial vehicle” means any vehicle the principal use of which is the transport of commodities, merchandise, produce, freight, and any vehicle*

*used primarily in construction, industry, including but not limited to, bulldozers, backhoes, tractors, tow trucks, dump trucks, tractor trailers (cab and/or trailer), or trucks fitted with cranes, air compressors, welders, tanks or similar equipment. "Commercial or industrial vehicle" also includes nonmotorized dumpsters, storage units, open or utility trailers greater than six (6) feet in length and height, and tool lockers; taxicabs, limousines, and/or any passenger vehicle that is greater than eight (8) feet in height marked with a sign, letters, or emblem advertising a commercial enterprise.*

Mr. Treaster stated that he believed the following language "*commercial or industrial vehicle*" means *any vehicle the principal use of which is the transport of commodities, merchandise, produce*" could refer to any ordinary pick-up truck that had commercial license plates that had an air compressor in the back.

Mr. Treaster stated the word "*and*" should be replaced with "*or*" as follows: "*Commercial or industrial vehicle*" *also includes nonmotorized dumpsters, storage units, open or utility trailers greater than six (6) feet in length and or in height,*"

Mr. Treaster went on to state that he believed the language in Section 2 (e) would allow motor homes, Recreational Vehicles (RV) travel trailers and school buses to be parked on the street for up to 10-days during the non-winter-time. He stated he suspected that this was not the intent.

Mr. Treaster stated the language in Section 6 (d) was redundant and he questioned "what was "*outside of normal business hours*" as noted below:

- Section 6. Parking Restrictions

*(d) No person shall park or store any commercial or industrial vehicle on any public street or roadway within any residential district or in front of any property currently used residentially unless for the purpose of actively loading or unloading materials, or while actively engaged in providing commercial service at the premises; nor shall such vehicles be parked in a residential district or in front of an existing residence outside normal business hours unless on site for an emergency service call.*

Mr. Treaster questioned what a normal business was doing in a residential district, unless it was a home occupation; and he noted that a "home occupation" was regulated by the Zoning Regulations.

Mr. Treaster noted the following:

- Section 8. Towing

*"Whenever any motor vehicle shall be found parked on any Town road during a period when parking is prohibited as herein set forth, such vehicle may be removed or conveyed under the direction of the Town Police Department by means of towing the same is found to be parked in violation of Section 6 of this ordinance, the motor vehicle may be removed (towed) at the owner's expense and/or a State of Connecticut Complaint Ticket (a parking ticket) shall be issued by the Ledyard Police Department. Each day that a violation continues shall be deemed a separate offense.*

*Such removal shall be at the risk of the owner, and such owner is subject to the terms of the towing company in retrieving the vehicle".*

Mr. Treaster questioned who would pay for the storage fee of the towed vehicle and he suggested language be added to state: "The vehicle owner would pay for the storage fees"

Chairman Dombrowski stated the next sentence addressed the towing and storage fees as follows:

***“Such removal shall be at the risk of the owner, and such owner is subject to the terms of the towing company in retrieving the vehicle”***

Mr. Treaster noted the following:

- Section 9. Penalties
  - (a) Any person, firm or corporation violation any provisions of Sections 3 or 4 of this ordinance *shall be fined not more than Two Hundred (\$200.00)*.
  - (b) Any person found in violation of the provisions of Section 6 of this ordinance will be subject to the issuance of an infractions summons and be subject to a fine in accordance with a schedule, which ***may be amended from time to time with the approval of the Town Council. The fine schedule is hereby incorporated in this Ordinance as fully set forth herein. (Appendix A).*** ~~in accordance with the State of Connecticut Superior Court schedule.~~
  - (c) ***Payment of the fine(s) associated with the issue of any Ticket shall be in accordance with current Connecticut State Statutes.***

Mr. Treaster noted “Appendix A- Fee Schedule” stated that a fine of \$200.00 could be issued. Therefore, he noted the language in Section 9 “*shall be fined not more than Two Hundred (\$200.00)*” was conflicting.

Mr. Treaster noted subsection (c) and he questioned whether the fine was paid to the Town or did it get paid to the State. He questioned who received the payment of the fine and who issued the receipt.

**Mr. Lee Wilmonen**, 47 Seabury Avenue, Ledyard, was attending the Public Hearing remotely, proposed a revision to Section 6 subparagraph (c) which stated:

- Section 6. Parking Restrictions
  - (c) No vehicle shall be permitted to be parked on any street ***for a period of more than ten (10) consecutive days.*** After such period, such vehicle will be considered a fixed obstruction according to Section 3 Paragraph (a).

Mr. Wilmonen stated a person could park a vehicle on a street for nine days, move the vehicle off the street for one day and then move the vehicle back on the street for another nine days and not be in violation of the Ordinance. He stated in theory this could be done year-round without violating Ordinance #300-027 (rev 2) “*An Ordinance Regulating Parking and Other Activities in Town Roads And Rights-of-Way And Providing Penalties for the Violation Thereof*”. He proposed the following language be added to provide clarification and to prevent the possibility of vehicles being parked on the street for extended period time:

***“No more than ten-days in any 365 day period”***

Mr. Wilmonen went on to state he lived in Parsonage Hill Manor and that they have had vehicles parked for long periods of time during the past six-months. He stated this creates safety hazards for walkers, school buses, delivery vehicles, and cars because two vehicles cannot pass each other with the parked vehicles taking up the traffic lane. He stated one vehicle was parked at a key intersection for a period of time, which was particularly hazardous.



**Police Chief John Rich** addressed Mr. Treaster's question regarding the payment of the fines. He stated the fines/tickets would be paid in accordance with the Connecticut State Statutes. He stated the infraction ticket that would be issued by the Ledyard Police Department would be the typical mail-in infraction ticket. He stated the ticket would be mailed to the Connecticut Centralized Infraction Bureau with the payment of the fine or the selection to plead "*not guilty*" to the charge. He stated for clarification the fine would be paid to the State and that the State had a court system to adjudicate the matter.

**Mayor Fred Allyn, III**, stated the proposed Ordinance amendments were not in response to one resident, noting that the town has received numerous complaints from school bus drivers on Christy Hill, property owners, etc. He stated some of the roads in subdivisions have narrower streets that do not afford the ability to get around a larger vehicle. He stated when the school buses have difficulty navigating around parked vehicles with potential on-coming cars in obscured location that it becomes an important safety issue. He stated it obviously imposes a problem during the winter months for snow plowing purposes. He stated he has also heard from people who do drive large vehicles home and that he has explained to them that if they cannot park their large vehicle in their driveway it becomes a problem in higher density neighborhoods in particular. He stated the best scenario would be for the large commercial vehicles not to be driven home.

**Chairman Dombrowski** addressed Ms. Franklin's comments to extend the timeframe for one or two days. He explained some of the residents' concerns were that neighbors, who were working for a business, were bringing home vehicles such as large tow trucks. He stated the large commercial vehicles were sitting on the street idling (running) all night long and blocking people driveways, noting that these types of vehicles were only there overnight, which was one of the problems.

Chairman Dombrowski went on to explain the reason the time frame of December 1<sup>st</sup> to March 31<sup>st</sup> was included in Ordinance #300-027 (rev 2) was so the Police Department did not have to notify people to move their vehicles off the road for the Public Works Department to plow the streets if there was a snow storm overnight.

Councilor Dombrowski also explained that some commercial entities that use what was public property to support the use of their business, which was unfair to the taxpayers and residents.

**Mr. Bill Saums**, 333 Pumpkin Hill Road, Ledyard, Town Councilor, stated it was unfortunate that the town had to take this step noting that he fully supported the proposed amendments to Ordinance #300-027 (rev 2) "*An Ordinance Regulating Parking and Other Activities in Town Roads And Rights-of-Way And Providing Penalties for the Violation Thereof*". He stated that he was sympathetic to Ms. Franklin and her small business; and he commented if they did not have so many people taking advantage of their neighbors they would not have to amend the Ordinance. He stated for those who do not like laws and regulations that this was why it happens. If stated when folks abuse the system, abuse their neighbors, or take advantage of things, laws get written and enforced.

**Ms. Andra Ingalls**, 5 Bolduc Drive, Ledyard, Town Councilor, stated that she agreed Councilor Saums' comments noting that it was unfortunate that the town had to take these steps. She stated this situation was similar to the Short-Term Rental issue, in that most people were renting their homes out on a short-tem basis quietly and well. However, she stated because a few people did it very badly to the abuse of their neighbors, it had to be regulated.

**Ms. Robin Franklin**, 13 Kalmia Drive, Gales Ferry, Robin in the Garden Landscaping, stated it sounded like most of the issues were being caused by fairly large trucks, particularly diesel vehicles and large commercial vehicles. Therefore, she questioned whether the proposed Ordinance amendments could specify “*diesel vehicles*”. Chairman Dombrowski explained that this issue they were addressing in the proposed Ordinance was not only diesel vehicles. Mayor Allyn also explained that it was not just about diesel engines noting that a residential (non-commercial) use of a F150 pick-up truck could have a diesel engine.

**Mr. Eric Treaster** suggested also adding a requirement that the large Inter-state Highway tractor trailers not be parked on residential sites. Chairman Dombrowski explained the Town Council could not regulate what people do on their property through an ordinance, noting that this would be a zoning matter, and was statutorily outside the Town Council’s preview.

**Department Comment/Recommendation:**

(type text here)

**Mayor Comment/Recommendation:**

(type text here)

**Body:**

(type text here)

AN ORDINANCE  
REGULATING PARKING AND OTHER ACTIVITIES IN TOWN ROADS AND  
RIGHTS-OF-WAY AND PROVIDING PENALTIES  
FOR THE VIOLATION THEREOF

Be it ordained by the Town Council of the Town of Ledyard

Section 1. Purpose

It is hereby declared to be in the best interests of the public safety, convenience and welfare of the Town to regulate and place restrictions on the parking of vehicles and other activities in Town rights-of-way within the control and limits of said Town, in general and during periods of snow emergencies, so as to preserve proper material condition of roads and rights-of-way and to not impede the transportation and movement of food, fuel, medical care, fire, health, police protection and other vital facilities of the Town.

Section 2. Definitions

For the purpose of this Ordinance, the following definitions shall apply:

- a. The words "vehicle" shall be defined as in Connecticut Statutes Section 14-1(102).
- b. The words "parked vehicle" shall be defined as in Connecticut General Statutes Section 14-1(66).
- c. The word "street" shall mean any public highway, road or street in the Town of Ledyard.
- d. The words "snow emergency" is hereby defined to be a period of time as forecast by a contracted weather service or the United States Weather Bureau, during which period vehicular and/or pedestrian traffic is expected to be hazardous or congested due to the elements, and during which period the parking of vehicles could hinder, delay or obstruct the safe flow of such traffic and/or the proper cleaning, clearing and making safe of the public highways of the Town.
- e. *For the purpose of this Ordinance "commercial or industrial vehicle" means any vehicle the principal use of which is the transport of commodities, merchandise, produce, freight, and any vehicle used primarily in construction, industry, including but not limited to, bulldozers, backhoes, tractors, tow trucks, dump trucks, tractor trailers (cab and/or trailer), or trucks fitted with cranes, air compressors, welders, tanks or similar equipment. "Commercial or industrial vehicle" also includes nonmotorized dumpsters, storage units, open or utility trailers greater than six (6) feet in length and-or in height, and tool lockers; taxicabs, limousines, and/or any passenger vehicle that is greater than eight (8) feet in height marked with a sign, letters, or emblem advertising a commercial enterprise.*

### Section 3. General Restrictions

- a. No person, firm or corporation shall place any fixed obstruction, or object or drain any water or other substance, within, under, upon or over any Town road or right of way without the written permission of the Director of Public Works.
- b. In the case of clearing and handling leaves from and in proximity to private properties, no person, firm or corporation shall place or leave any leaves in the roadway or permanently place leaves on Town property. Residents who contract out leaf removal services at their property shall be liable also for violations of this provision of the party they hire.
- c. In the case of removing snow from private driveways and properties, no person, firm or corporation shall move snow across or leave any snow in the roadway. Residents who contract out snow removal at their property shall be liable also for violations of this provision of the party they hire.
- d. The Director of Public Works may remove or alter any such obstruction or drain, and the expense incurred by the Director in such removal or alteration shall be paid by the person, firm or corporation placing such obstruction or drain; provided, however, at the discretion of the Director of Public Works, any fixed obstruction or drain made or placed without a permit, or in violation of provisions of a permit shall be removed or altered by the person, firm or corporation making or placing the same within thirty (30) days from the date when said Director sends by registered or certified mail, postage prepaid, a notice to such person firm or corporation ordering such removal or alteration.

### Section 4. Construction Regulations

- a. No person shall construct a new driveway or relocate an existing driveway leading from private property to a town street or conduct work (excepting lawn or grounds maintenance) in a town right-of-way (ROW) area, until a permit has been obtained from the Director of Public Works or his agent. Plans fully depicting the proposed driveway location and or work in town ROW area shall be submitted for review and approval prior to commencing work.
- b. In determining whether to issue a permit, the Director of Public Works shall give due consideration to the effect of the proposed approach upon public safety, sightline and drainage needs.
- c. For driveways, all paving, drainage pipes, culverts, headwalls, catch basins, or ditches deemed necessary by the Director of Public Works or his agent must be installed at the owner's expense. The construction shall meet the requirements of the Road Ordinance, unless varied with the written permission of the Director of Public Works. For other work in town ROW areas, construction shall be conducted in accordance with the approved plans. As applicable, work shall meet the specifications of the Road Ordinance.
- d. The work shall be completed before a Certificate of Occupancy (CO) and a Certificate of Use and Compliance (CC), when applicable, are issued. If extenuating circumstances prevail, as deemed by the Director of Public Works, that prevent completion of work by the time all other CO and/or CC conditions are met, and unless waived by the Director of Public Works, the applicant shall deposit with the Town Treasurer security in the form of cash, in such amount as may be required by the Director of Public Works sufficient to cover the satisfactory completion of all work, including work required to repair the town street or ROW area. The security shall not be less than \$1,000.

- e. For work not involving a CO or CC, the applicant shall deposit with the Town Treasurer security in the form of cash, in such amount as may be required by the Director of Public Works sufficient to cover the satisfactory completion of all work, including work required to repair the town street or ROW area.
- f. If work governed by this ordinance is not completed within twelve (12) months of approval, the Town may utilize all or any necessary portion of the posted security to effect satisfactory completion.
- g. The holder of this permit shall be responsible for any damage done to the town street or ROW area in the completion of said work.

#### Section 5. Declaration of "Snow Emergency"

A "snow emergency" shall be declared by the Mayor or his/her designee, either before, during or after a fall of snow, sleet or freezing rain, when in his/her sound judgement and discretion the circumstances warrant determination of such an emergency in the interest of safety upon the public roads of the Town.

The Mayor's Office shall cause public announcements of such determination of snow emergency prior to the time of becoming effective, after which time a snow emergency shall be in effect. The Mayor or his/her designee shall determine when such emergency no longer exists and shall make public announcement of the same.

#### Section 6. Parking Restrictions

- a. No vehicle shall be permitted to remain parked on any street within the Town between the hours of 1:00 a.m. through 6:00 a.m. daily, during the period of December 1<sup>st</sup> through March 31<sup>st</sup> of each winter.
- b. It shall be unlawful at any time during the period of any snow emergency under provisions of this Ordinance for the owner of a vehicle or person in whose name it is registered, to allow, permit or suffer said vehicle to remain parked on any street in the Town of Ledyard.
- c. No vehicle shall be permitted to be parked on any street for a period of more than ten (10) consecutive days **in any 365 day period**. After such period, such vehicle will be considered a fixed obstruction according to Section 3 Paragraph (a).
- d. ***No person shall park or store any commercial or industrial vehicle on any public street or roadway within any residential district or in front of any property currently used residentially unless for the purpose of actively loading or unloading materials, or while actively engaged in providing commercial service at the premises; nor shall such vehicles be parked in a residential district or in front of an existing residence outside normal business hours unless on site for an emergency service call.***

#### Section 7. Owner

In any prosecution or proceeding hereunder, the registration plate displayed on the vehicle shall constitute prima facie evidence that the owner of such vehicle was the person who parked such vehicle at the place where such violation occurred.

Section 8. Towing

Whenever any motor vehicle ~~shall be found parked on any Town road during a period when parking is prohibited as herein set forth, such vehicle may be removed or conveyed under the direction of the Town Police Department by means of towing the same~~ *is found to be parked in violation of Section 6 of this ordinance, the motor vehicle may be removed (towed) at the owner's expense and/or a State of Connecticut Complaint Ticket (a parking ticket) shall be issued by the Ledyard Police Department. Each day that a violation continues shall be deemed a separate offense.*

Such removal shall be at the risk of the owner, and such owner is subject to the terms of the towing company in retrieving the vehicle.

Section 9. Penalties

- a. Any person, firm or corporation violation any provisions of Sections 3 or 4 of this ordinance shall be fined not more than Two Hundred (\$200.00).
- b. Any person found in violation of the provisions of Section 6 of this ordinance will be subject to the issuance of an infractions summons and be subject to a fine in accordance with a schedule, which *may be amended from time to time with the approval of the Town Council. The fine schedule is hereby incorporated in this Ordinance as fully set forth herein. (Appendix A).* ~~in accordance with the State of Connecticut Superior Court schedule.~~
- c. *Payment of the fine(s) associated with the issue of any Ticket shall be in accordance with current Connecticut State Statutes.*

Section 10. Severability.

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 11. Effective Date

In accordance with the Town Character this ordinance shall become effective on the twenty-first (21<sup>st</sup>) day after such publication following its final passage

Amended and Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

Effective date:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

\*\*\*\*\*

Revisions: Ordinance #38 “*Ordinance Prohibiting Parking on Town Roads During Winter Storms and Providing Penalties for the Violation Thereof*” adopted July 27, 1987; Ordinance #75 “*An Ordinance Amending An Ordinance Prohibiting The Placing of Obstructions or the Drainage of Water on Town Roads*” Adopted: June 9, 1999; Ordinance #100 “*An Ordinance Regulating Construction of Driveways to or Other Work Right-of-Way Areas of Any Street or Highway of the Town of Ledyard*” Adopted: February 8, 2006 .Ordinance #152 “*An Ordinance Regulating parking and Other Activities in town Roads and Rights-of-Way and Providing Penalties for the Violation Thereof*” Adopted August 8, 2018; Effective: September 4, 2018. Renumbered #300-027 on September 25, 2019. Amended on February 26, 2022 #300-027 (rev1); Effective: March 24, 2020.

#### History:

The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance #152 “*An Ordinance Regulating Parking and Other Activities in town Roads and Rights-of-Way and Providing Penalties for the Violation Thereof*” to Ordinance #300-027.

1999: Ordinance #38 “*An Ordinance Prohibiting the Placing of obstructions or the Drainage of Water on Town Roads*”. Section 1 added “*including portable or permanent basketball hoops*”

2018: Combined Ordinances #38, #75 & #100 because the subject matter of the three Ordinances dealt with the similar issue of the town right-of-way. Most of the language of the three ordinances did not change. Section 6 “*Parking Restrictions*”; added paragraph (c) *No vehicle shall be permitted to be parked on any street for a period of more than ten (10) consecutive days. After such period, such vehicle will be considered a fixed obstruction according to Section 3 Paragraph (a).* Updated State Statute numbers throughout the document. Section 3 “*General Restrictions*” paragraph (a) removed the following language “*including portable or permanent basketball hoops*”.

2019: Removed Section 11 “*Cancellation of Previous Ordinances*” - Per Town Attorney a “*Cancellation Section*” was not needed. The “*Revisions*” and “*History*” paragraphs indicate that the previous ordinance has been updated and replaced. Added new Section 11 “*Effective Date*” to be consistent with Town Ordinance format. No substantive changes were made to the ordinance.

2020 (rev.1): Section 3. General Restrictions: Inserted a new paragraph (b) as follows: “*In the case of clearing and handling leaves from and in proximity to private properties, no person, firm or corporation shall place or leave any leaves in the roadway or permanently place leaves on Town property. Residents who contract out leaf removal services at their property shall be liable also for violations of this provision of the party they hire*” and re-lettered the remaining paragraphs accordingly.

**2022 (rev. 2): Updated in various places to incorporate prohibitions related to parking commercial and industrial vehicles in residential districts as follows:**

**Section 2 “Definitions” added subparagraph (e).**

**Section 6”Parking Restrictions” added subparagraph (d).**

**Section 8 “Towing” Reworded paragraph as follows:** Whenever any motor vehicle ~~shall be found parked on any Town road during a period when parking is prohibited as herein set forth, such vehicle may~~

~~be removed or conveyed under the direction of the Town Police Department by means of towing the same~~ *is found to be parked in violation of Section 6 of this ordinance, the motor vehicle may be removed (towed) at the owner's expense and/or a State of Connecticut Complaint Ticket (a parking ticket) shall be issued by the Ledyard Police Department. Each day that a violation continues shall be deemed a separate offense.*

### *Section 9 “Penalties”*

*Subparagraph (b) added the following language: may be amended from time to time with the approval of the Town Council. The fine schedule is hereby incorporated in this Ordinance as fully set forth herein. (Appendix A). Removed the following language. And removed the following language: “in accordance with the State of Connecticut Superior Court schedule”.*

### *Added subparagraph (c)*

### *Added Appendix – Fee Schedule*

*The 2022 changes noted above are further subject to the following background.*

#### *Sec. 7-148. Scope of Municipal Powers*

*Fine up to \$90 is considered an infraction. Fine above \$90.00 to \$250.00 is considered a “violation”. Both are enforceable on a state infraction ticket.*

*Sec. 51-164p. Violations of municipal ordinances, regulations and bylaws. (a) Notwithstanding any provision of any special act, local law or the general statutes to the contrary, any violation of any ordinance, regulation or bylaw of any town, city or borough, except violations of building codes and the health code, for which the penalty does not exceed ninety dollars shall be an infraction as provided for in sections 51-164m and 51-164n.*

*(b) Notwithstanding any provision of any special act, local law or the general statutes, any violation of any ordinance, regulation or bylaw of any town, city or borough, except violations of building codes and the health code, for which the penalty exceeds ninety dollars but does not exceed two hundred fifty dollars shall be a violation as provided for in sections 51-164m and 51-164n. (P.A. 75-577, S. 9, 126; P.A. 80-483, S. 133, 186; P.A. 06-185, S. 9.)*

*P.A. 80-483 specified that violations with penalties not exceeding \$90, rather than \$100, are infractions; P.A. 06-185 designated existing provisions as Subsec. (a) and added Subsec. (b) re violation of municipal ordinance, regulation or bylaw with penalty between \$90 and \$250. Cited. 9 CA 686.*

*Sec. 14-251. Parking vehicles. No vehicle shall be permitted to remain stationary within ten feet of any fire hydrant, or upon the traveled portion of any highway except upon the right-hand side of such highway in the direction in which such vehicle is headed; and, if such highway is curbed, such vehicle shall be so placed that its right-hand wheels, when stationary, shall, when safety will permit, be within a distance of twelve inches from the curb, except if a bikeway, as defined in section 13a-153f, or such bikeway's buffer area, as described in the federal Manual on Uniform Traffic Control Devices, is in place between the parking lane and the curb, such vehicle shall be*



so placed that its right-hand wheels, when stationary, shall, when safety will permit, be within a distance of twelve inches from the edge of such bikeway or buffer area.

No vehicle shall be permitted to remain parked within twenty-five feet of an intersection or a marked crosswalk at such intersection, except within ten feet of such intersection if such intersection has a curb extension treatment with a width equal to or greater than the width of the parking lane and such intersection is located in and comprised entirely of highways under the jurisdiction of the city of New Haven, or within twenty-five feet of a stop sign caused to be erected by the traffic authority in accordance with the provisions of section 14-301, except where permitted by the traffic authority of the city of New Haven at the intersection of one-way streets located in and comprised entirely of highways under the jurisdiction of the city of New Haven.

No vehicle shall be permitted to remain stationary upon the traveled portion of any highway at any curve or turn or at the top of any grade where a clear view of such vehicle may not be had from a distance of at least one hundred fifty feet in either direction. The Commissioner of Transportation may post signs upon any highway at any place where the keeping of a vehicle stationary is dangerous to traffic, and the keeping of any vehicle stationary contrary to the directions of such signs shall be a violation of this section. No vehicle shall be permitted to remain stationary upon the traveled portion of any highway within fifty feet of the point where another vehicle, which had previously stopped, continues to remain stationary on the opposite side of the traveled portion of the same highway.

No vehicle shall be permitted to remain stationary within the limits of a public highway in such a manner as to constitute a traffic hazard or obstruct the free movement of traffic thereon, provided a vehicle which has become disabled to such an extent that it is impossible or impracticable to remove it may be permitted to so remain for a reasonable time for the purpose of making repairs thereto or of obtaining sufficient assistance to remove it. Nothing in this section shall be construed to apply to emergency vehicles and to maintenance vehicles displaying flashing lights or to prohibit a vehicle from stopping, or being held stationary by any officer, in an emergency to avoid accident or to give a right-of-way to any vehicle or pedestrian as provided in this chapter, or from stopping on any highway within the limits of an incorporated city, town or borough where the parking of vehicles is regulated by local ordinances. Violation of any provision of this section shall be an infraction.

Sec. 14-252. Parking so as to obstruct driveway. No person shall park or leave stationary on a public highway any vehicle in front of or so as to obstruct or interfere with the ingress to or egress from any private driveway or alleyway, except with the permission of the owner of such private driveway or alleyway. Such parking or stationary position of any vehicle with such permission shall be subject to existing parking regulations. Violation of any provision of this section shall be an infraction.

(1949 Rev., S. 2510; February, 1965, P.A. 448, S. 29; P.A. 75-577, S. 101, 126.)

History: 1965 act added provision requiring compliance with parking regulations when blocking drive or alley; P.A. 75-577 replaced provision for \$25 maximum fine with statement that violation of provisions is an infraction.

See Sec. 14-107 re liability of owner, operator or lessee of vehicle.



VIOLATIONS OF MUNICIPAL ORDINANCES  
NOT RELATED TO PARKING OR MOTOR VEHICLES

The complaint ticket may be used for violations of municipal parking ordinances NOT related to parking or motor vehicles where the amount of the penalty established by the ordinance is \$250.00 or less.

When computing the "Total Amount Due" begin with the ordinance penalty amount. Where the ordinance penalty amount is \$90.00 or less, add to that amount the fee amount which is equal to one dollar for each \$8.00 or fraction thereof on the first \$88.00 of the ordinance penalty amount. To this sum, add a surcharge of \$20.00 if the Ordinance penalty amount is less than \$35.00. If the Ordinance penalty amount is \$35.00 or more add a surcharge of \$35.00. Where the ordinance penalty amount exceeds \$90.00 but does not exceed \$250.00, the "Total Amount Due" is equal to the ordinance penalty amount.

STATE.NO.

7-148\*                      Municipal ordinance NOT related to parking or motor vehicles where the amount of the penalty is \$90.00 or less. (See Examples 1 and 2 Below)

7-148CI91-250            Municipal ordinance NOT related to parking or motor vehicles where the amount of the penalty is greater than \$90.00 but not more than \$250.00. (See Example 3 Below)

- EXAMPLES:
1. Ordinance Penalty Amount \$29.00; Total Amount Due = \$53.00 (\$29.00 +\$4.00 (Fee) + \$20.00 (Surcharge))
  2. Ordinance Penalty Amount \$35.00; Total Amount Due = \$75.00 (\$35.00 +\$5.00 (Fee) + \$35.00 (Surcharge))
  3. Ordinance Penalty Amount \$100.00; Total Amount Due = 100.00

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VIOLATION OF MUNICIPAL PARKING ORDINANCES

The complaint ticket may be used for violations of municipal parking ordinances where the amount of the penalty established by the ordinance is \$250.00 or less.

When computing the "Total Amount Due" begin with the ordinance penalty amount. Where the ordinance penalty amount is \$90.00 or less, add to that amount the fee amount which is equal to one dollar for each \$8.00 or fraction thereof on the first \$88.00 of the ordinance penalty amount. To this sum, add a surcharge of \$20.00 if the Ordinance penalty amount is less than \$35.00. If the Ordinance penalty amount is \$35.00 or more add a surcharge of \$35.00. Where the ordinance penalty amount exceeds \$90.00 but does not exceed \$250.00, the "Total Amount Due" is equal to the ordinance penalty amount.

STATE.NO.

7-148\*                      Municipal PARKING ordinance where the amount of the penalty is \$90.00 or less. (See Examples 1 and 2 Below)

7-148PK91-250            Municipal PARKING ordinance where the amount of the penalty is greater than \$90.00 but not more than \$250.00. (See Example 3 Below)

- EXAMPLES:
1. Ordinance Penalty Amount \$29.00; Total Amount Due = \$53.00 (\$29.00 +\$4.00 (Fee) + \$20.00 (Surcharge))
  2. . Ordinance Penalty Amount \$35.00; Total Amount Due = \$75.00 (\$35.00 +\$5.00 (Fee) + \$35.00 (Surcharge))
  3. Ordinance Penalty Amount \$100.00; Total Amount Due = 100.00

**Sec. 7-148. Scope of municipal powers.** (a) **Definitions.** Whenever used in this section, "municipality" means any town, city or borough, consolidated town and city or consolidated town and borough.

(b) **Ordinances.** Powers granted to any municipality under the general statutes or by any charter or special act, unless the charter or special act provides to the contrary, shall be exercised by ordinance when the exercise of such powers has the effect of:

(1) Establishing rules or regulations of general municipal application, the violation of which may result in the imposition of a fine or other penalty including community service for not more than twenty hours; or

(2) Creating a permanent local law of general applicability.

(c) **Powers.** Any municipality shall have the power to do any of the following, in addition to all powers granted to municipalities under the Constitution and general statutes:

(1) **Corporate powers.** (A) Contract and be contracted with, sue and be sued, and institute, prosecute, maintain and defend any action or proceeding in any court of competent jurisdiction;

(B) Provide for the authentication, execution and delivery of deeds, contracts, grants, and releases of municipal property and for the issuance of evidences of indebtedness of the municipality;

(2) **Finances and appropriations.** (A) Establish and maintain a budget system;

(B) Assess, levy and collect taxes for general or special purposes on all property, subjects or objects which may be lawfully taxed, and regulate the mode of assessment and collection of taxes and assessments not otherwise provided for, including establishment of a procedure for the withholding of approval of building application when taxes or water or sewer rates, charges or assessments imposed by the municipality are delinquent for the property for which an application was made;

(C) Make appropriations for the support of the municipality and pay its debts;

(D) Make appropriations for the purpose of meeting a public emergency threatening the lives, health or property of citizens, provided such appropriations shall require a favorable vote of at least two-thirds of the entire membership of the legislative body or, when the legislative body is the town meeting, at least two-thirds of those present and voting;

(E) Make appropriations to military organizations, hospitals, health care facilities, public health nursing organizations, nonprofit museums and libraries, organizations providing drug abuse and dependency programs and any other private organization

performing a public function;

(F) Provide for the manner in which contracts involving unusual expenditures shall be made;

(G) When not specifically prescribed by general statute or by charter, prescribe the form of proceedings and mode of assessing benefits and appraising damages in taking land for public use, or in making public improvements to be paid for, in whole or in part, by special assessments, and prescribe the manner in which all benefits assessed shall be collected;

(H) Provide for the bonding of municipal officials or employees by requiring the furnishing of such bond, conditioned upon honesty or faithful performance of duty and determine the amount, form, and sufficiency of the sureties thereof;

(I) Regulate the method of borrowing money for any purpose for which taxes may be levied and borrow on the faith and credit of the municipality for such general or special purposes and to such extent as is authorized by general statute;

(J) Provide for the temporary borrowing of money;

(K) Create a sinking fund or funds or a trust fund or funds or other special funds, including funds which do not lapse at the end of the municipal fiscal year;

(L) Provide for the assignment of municipal tax liens on real property to the extent authorized by general statute;

(3) **Property.** (A) Take or acquire by gift, purchase, grant, including any grant from the United States or the state, bequest or devise and hold, condemn, lease, sell, manage, transfer, release and convey such real and personal property or interest therein absolutely or in trust as the purposes of the municipality or any public use or purpose, including that of education, art, ornament, health, charity or amusement, cemeteries, parks or gardens, or the erection or maintenance of statues, monuments, buildings or other structures, require. Any lease of real or personal property or any interest therein, either as lessee or lessor, may be for such term or any extensions thereof and upon such other terms and conditions as have been approved by the municipality, including without limitation the power to bind itself to appropriate funds as necessary to meet rent and other obligations as provided in any such lease;

(B) Provide for the proper administration of gifts, grants, bequests and devises and meet such terms or conditions as are prescribed by the grantor or donor and accepted by the municipality;

(4) **Public services.** (A) Provide for police protection, regulate and prescribe the duties of the persons providing police protection with respect to criminal matters within the limits of the municipality and maintain and regulate a suitable place of detention

within the limits of the municipality for the safekeeping of all persons arrested and awaiting trial and do all other things necessary or desirable for the policing of the municipality;



**TOWN OF LEDYARD**  
CONNECTICUT  
TOWN COUNCIL

Chairman Kevin J. Dombrowski

MINUTES  
PUBLIC HEARING  
LEDYARD TOWN COUNCIL  
COUNCIL CHAMBERS - ANNEX BUILDING

PUBLIC HEARING MINUTES

6:00 PM, DECEMBER 14, 2022

**DRAFT**

- I. CALL TO ORDER – Chairman Dombrowski called to order the Public Hearing regarding the proposed amendments to Ordinance #300-027 (rev 2) “*An Ordinance Regulating Parking and Other Activities in Town Roads And Rights-of-Way And Providing Penalties for the Violation Thereof*” ” at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. PROCEDURE OF THE PUBLIC HEARING
- IV. CALL OF THE PUBLIC HEARING

The following call of the Public Hearing was read by Town Council Administrative Assistant Roxanne M. Maher:

LEGAL NOTICE  
TOWN OF LEDYARD

NOTICE OF PUBLIC HEARING

The Ledyard Town Council will conduct a Hybrid Public Hearing on Wednesday, December 14, 2022 at 6:00 p.m. to receive comments/recommendations regarding proposed amendments to:

Ordinance #300-027 (rev 2)  
“*An Ordinance Regulating Parking and Other Activities in Town Roads And Rights-of-Way And Providing Penalties for the Violation Thereof*”

Please attend In-Person at the Council Chambers, Town Hall Annex, 741 Colonel Ledyard Highway; or join the video conference meeting from your computer, tablet, or smartphone at:

<https://us06web.zoom.us/j/84991601995?pwd=U0p3eS9OclN1NWVoeEYzNDE1M1VyZz09>  
or by audio only dial: +1 646 558 8656 Meeting ID: 849 9160 1995; Passcode: 562175

At this hearing interested persons may appear and be heard and written communications will be accepted at [towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org).

Dated at Ledyard, Connecticut this 1<sup>st</sup> day of December, 2022.

For the Ledyard Town Council  
s/s Kevin J. Dombrowski, Chairman

Please Publish on Monday, December 5, 2022

#### IV. PRESENTATION

Councilor Paul provided some background noting that in response to residents' concerns regarding safety issues caused by large commercial vehicles being parked on residential streets that amendments have been proposed to Ordinance #300-027 (rev 2) "*An Ordinance Regulating Parking and Other Activities in Town Roads And Rights-of-Way And Providing Penalties for the Violation Thereof*".

Councilor Paul went on to explain the proposed Ordinance amendments stated large commercial vehicles could not be parked on residential streets unless they were doing business. He also noted that large commercial vehicles could not be parked on residential streets overnight. He stated the proposed amendments were to address concerns regarding safety, sightlines, and noise issues.

DRAFT: 10/13/2022

Ordinance: #300-027 (rev. 2)

### AN ORDINANCE REGULATING PARKING AND OTHER ACTIVITIES IN TOWN ROADS AND RIGHTS-OF-WAY AND PROVIDING PENALTIES FOR THE VIOLATION THEREOF

Be it ordained by the Town Council of the Town of Ledyard

#### Section 1. Purpose

It is hereby declared to be in the best interests of the public safety, convenience and welfare of the Town to regulate and place restrictions on the parking of vehicles and other activities in Town rights-of-way within the control and limits of said Town, in general and during periods of snow emergencies, so as to preserve proper material condition of roads and rights-of-way and to not impede the transportation and movement of food, fuel, medical care, fire, health, police protection and other vital facilities of the Town.

#### Section 2. Definitions

For the purpose of this Ordinance, the following definitions shall apply:

- a. The words "vehicle" shall be defined as in Connecticut Statutes Section 14-1(102).
- b. The words "parked vehicle" shall be defined as in Connecticut General Statutes Section 14-1(66).
- c. The word "street" shall mean any public highway, road or street in the Town of Ledyard.
- d. The words "snow emergency" is hereby defined to be a period of time as forecast by a contracted weather service or the United States Weather Bureau, during which period vehicular and/or pedestrian traffic is expected to be hazardous or congested due to the elements, and during which period the parking of vehicles could hinder, delay or obstruct the safe flow of such traffic and/or the proper cleaning, clearing and making safe of the public highways of the Town.
- e. *For the purpose of this Ordinance "commercial or industrial vehicle" means any vehicle the principal use of which is the transport of commodities, merchandise, produce, freight, and any vehicle used primarily in construction, industry, including but not limited to, bulldozers, backhoes, tractors, tow trucks, dump trucks, tractor trailers (cab and/or trailer), or trucks fitted with cranes, air compressors, welders, tanks or similar equipment. "Commercial or industrial vehicle" also includes nonmotorized dumpsters, storage units, open or utility trailers greater than six (6) feet in length and height, and tool lockers; taxicabs, limousines, and/or any passenger vehicle that is greater than eight (8) feet in height marked with a sign, letters, or emblem advertising a commercial enterprise.*

#### Section 3. General Restrictions



- a. No person, firm or corporation shall place any fixed obstruction, or object or drain any water or other substance, within, under, upon or over any Town road or right of way without the written permission of the Director of Public Works.
- b. In the case of clearing and handling leaves from and in proximity to private properties, no person, firm or corporation shall place or leave any leaves in the roadway or permanently place leaves on Town property. Residents who contract out leaf removal services at their property shall be liable also for violations of this provision of the party they hire.
- c. In the case of removing snow from private driveways and properties, no person, firm or corporation shall move snow across or leave any snow in the roadway. Residents who contract out snow removal at their property shall be liable also for violations of this provision of the party they hire.
- d. The Director of Public Works may remove or alter any such obstruction or drain, and the expense incurred by the Director in such removal or alteration shall be paid by the person, firm or corporation placing such obstruction or drain; provided, however, at the discretion of the Director of Public Works, any fixed obstruction or drain made or placed without a permit, or in violation of provisions of a permit shall be removed or altered by the person, firm or corporation making or placing the same within thirty (30) days from the date when said Director sends by registered or certified mail, postage prepaid, a notice to such person firm or corporation ordering such removal or alteration.

#### Section 4. Construction Regulations

- a. No person shall construct a new driveway or relocate an existing driveway leading from private property to a town street or conduct work (excepting lawn or grounds maintenance) in a town right-of-way (ROW) area, until a permit has been obtained from the Director of Public Works or his agent. Plans fully depicting the proposed driveway location and or work in town ROW area shall be submitted for review and approval prior to commencing work.
- b. In determining whether to issue a permit, the Director of Public Works shall give due consideration to the effect of the proposed approach upon public safety, sightline and drainage needs.
- c. For driveways, all paving, drainage pipes, culverts, headwalls, catch basins, or ditches deemed necessary by the Director of Public Works or his agent must be installed at the owner's expense. The construction shall meet the requirements of the Road Ordinance, unless varied with the written permission of the Director of Public Works. For other work in town ROW areas, construction shall be conducted in accordance with the approved plans. As applicable, work shall meet the specifications of the Road Ordinance.
- d. The work shall be completed before a Certificate of Occupancy (CO) and a Certificate of Use and Compliance (CC), when applicable, are issued. If extenuating circumstances prevail, as deemed by the Director of Public Works, that prevent completion of work by the time all other CO and/or CC conditions are met, and unless waived by the Director of Public Works, the applicant shall deposit with the Town Treasurer security in the form of cash, in such amount as may be required by the Director of Public Works sufficient to cover the satisfactory completion of all work, including work required to repair the town street or ROW area. The security shall not be less than \$1,000.
- e. For work not involving a CO or CC, the applicant shall deposit with the Town Treasurer security in the form of cash, in such amount as may be required by the Director of Public Works sufficient to cover the satisfactory completion of all work, including work required to repair the town street or ROW area.
- f. If work governed by this ordinance is not completed within twelve (12) months of approval, the Town may utilize all or any necessary portion of the posted security to effect satisfactory completion.
- g. The holder of this permit shall be responsible for any damage done to the town street or ROW area in the completion of said work.

Section 5. Declaration of "Snow Emergency"

A "snow emergency" shall be declared by the Mayor or his/her designee, either before, during or after a fall of snow, sleet or freezing rain, when in his/her sound judgement and discretion the circumstances warrant determination of such an emergency in the interest of safety upon the public roads of the Town.

The Mayor's Office shall cause public announcements of such determination of snow emergency prior to the time of becoming effective, after which time a snow emergency shall be in effect. The Mayor or his/her designee shall determine when such emergency no longer exists and shall make public announcement of the same.

Section 6. Parking Restrictions

- a. No vehicle shall be permitted to remain parked on any street within the Town between the hours of 1:00 a.m. through 6:00 a.m. daily, during the period of December 1<sup>st</sup> through March 31<sup>st</sup> of each winter.
- b. It shall be unlawful at any time during the period of any snow emergency under provisions of this Ordinance for the owner of a vehicle or person in whose name it is registered, to allow, permit or suffer said vehicle to remain parked on any street in the Town of Ledyard.
- c. No vehicle shall be permitted to be parked on any street for a period of more than ten (10) consecutive days. After such period, such vehicle will be considered a fixed obstruction according to Section 3 Paragraph (a).
- d. *No person shall park or store any commercial or industrial vehicle on any public street or roadway within any residential district or in front of any property currently used residentially unless for the purpose of actively loading or unloading materials, or while actively engaged in providing commercial service at the premises; nor shall such vehicles be parked in a residential district or in front of an existing residence outside normal business hours unless on site for an emergency service call.*

Section 7. Owner

In any prosecution or proceeding hereunder, the registration plate displayed on the vehicle shall constitute prima facie evidence that the owner of such vehicle was the person who parked such vehicle at the place where such violation occurred.

Section 8. Towing

~~Whenever any motor vehicle shall be found parked on any Town road during a period when parking is prohibited as herein set forth, such vehicle may be removed or conveyed under the direction of the Town Police Department by means of towing the same~~ *is found to be parked in violation of Section 6 of this ordinance, the motor vehicle may be removed (towed) at the owner's expense and/or a State of Connecticut Complaint Ticket (a parking ticket) shall be issued by the Ledyard Police Department. Each day that a violation continues shall be deemed a separate offense.*

Such removal shall be at the risk of the owner, and such owner is subject to the terms of the towing company in retrieving the vehicle.

Section 9. Penalties

- a. Any person, firm or corporation violation any provisions of Sections 3 or 4 of this ordinance shall be fined not more than Two Hundred (\$200.00).
- b. Any person found in violation of the provisions of Section 6 of this ordinance will be subject to the issuance of an infractions summons and be subject to a fine in accordance with a schedule, which *may be amended from time to time with the approval of the Town Council. The fine schedule is hereby incorporated in this Ordinance as fully set forth herein. (Appendix A).* ~~in accordance with the State of Connecticut Superior Court schedule.~~

- c. *Payment of the fine(s) associated with the issue of any Ticket shall be in accordance with current Connecticut State Statutes.*

Section 10. Severability.

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 11. Effective Date

In accordance with the Town Character this ordinance shall become effective on the twenty-first (21<sup>st</sup>) day after such publication following its final passage

Amended and Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

\_\_\_\_\_  
Fred B. Allyn, III, Mayor

Published on:

Effective date:

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

\*\*\*\*\*

Revisions: Ordinance #38 “*Ordinance Prohibiting Parking on Town Roads During Winter Storms and Providing Penalties for the Violation Thereof*” adopted July 27, 1987; Ordinance #75 “*An Ordinance Amending An Ordinance Prohibiting The Placing of Obstructions or the Drainage of Water on Town Roads*” Adopted: June 9, 1999; Ordinance #100 “*An Ordinance Regulating Construction of Driveways to or Other Work Right-of-Way Areas of Any Street or Highway of the Town of Ledyard*” Adopted: February 8, 2006 .Ordinance #152 “*An Ordinance Regulating parking and Other Activities in town Roads and Rights-of-Way and Providing Penalties for the Violation Thereof*” Adopted August 8, 2018; Effective: September 4, 2018. Renumbered #300-027on September 25, 2019. Amended on February 26, 2022 #300-027 (rev1); Effective: March 24, 2020.

History:

The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance #152 “*An Ordinance Regulating Parking and Other Activities in town Roads and Rights-of-Way and Providing Penalties for the Violation Thereof*” to Ordinance #300-027.

1999: Ordinance #38 “*An Ordinance Prohibiting the Placing of obstructions or the Drainage of Water on Town Roads*”. Section 1 added “*including portable or permanent basketball hoops*”

2018: Combined Ordinances #38, #75 & #100 because the subject matter of the three Ordinances dealt with the similar issue of the town right-of-way. Most of the language of the three ordinances did not change. Section 6 “*Parking Restrictions*; added paragraph (c) *No vehicle shall be permitted to be parked on any street for a period of more than ten (10) consecutive days. After such period, such vehicle will be considered a fixed obstruction according to Section 3 Paragraph (a).* Updated State Statute numbers throughout the document. Section 3 “*General Restrictions*” paragraph (a) removed the following language “*including portable or permanent basketball hoops*”.

2019: Removed Section 11 “*Cancellation of Previous Ordinances*” - Per Town Attorney a “*Cancellation Section*” was not needed. The “*Revisions*” and “*History*” paragraphs indicate that the previous ordinance has been updated and replaced. Added new Section 11 “*Effective Date*” to be consistent with Town Ordinance format. No substantive changes were made to the ordinance.

2020 (rev.1): Section 3. General Restrictions: Inserted a new paragraph (b) as follows: *“In the case of clearing and handling leaves from and in proximity to private properties, no person, firm or corporation shall place or leave any leaves in the roadway or permanently place leaves on*

*Town property. Residents who contract out leaf removal services at their property shall be liable also for violations of this provision of the party they hire”* and re-lettered the remaining paragraphs accordingly.

**2022 (rev. 2): Updated in various places to incorporate prohibitions related to parking commercial and industrial vehicles in residential districts as follows:**

**Section 2 “Definitions” added subparagraph (e).**

**Section 6”Parking Restrictions” added subparagraph (d).**

**Section 8 “Towing” Reworded paragraph as follows:** Whenever any motor vehicle ~~shall be found parked on any Town road during a period when parking is prohibited as herein set forth, such vehicle may be removed or conveyed under the direction of the Town Police Department by means of towing the same~~ **is found to be parked in violation of Section 6 of this ordinance, the motor vehicle may be removed (towed) at the owner's expense and/or a State of Connecticut Complaint Ticket (a parking ticket) shall be issued by the Ledyard Police Department. Each day that a violation continues shall be deemed a separate offense.**

**Section 9 “Penalties”**

**Subparagraph (b) added the following language: may be amended from time to time with the approval of the Town Council. The fine schedule is hereby incorporated in this Ordinance as fully set forth herein. (Appendix A). Removed the following language. And removed the following language: “in accordance with the State of Connecticut Superior Court schedule”.**

**Added subparagraph (c)**

**Added Appendix – Fee Schedule**

**The 2022 changes noted above are further subject to the following background.**

Sec. 7-148. Scope of Municipal Powers

Fine up to \$90 is considered an infraction. Fine above \$90.00 to \$250.00 is considered a “violation”. Both are enforceable on a state infraction ticket.

Sec. 51-164p. Violations of municipal ordinances, regulations and bylaws. (a) Notwithstanding any provision of any special act, local law or the general statutes to the contrary, any violation of any ordinance, regulation or bylaw of any town, city or borough, except violations of building codes and the health code, for which the penalty does not exceed ninety dollars shall be an infraction as provided for in sections 51-164m and 51-164n.

(b) Notwithstanding any provision of any special act, local law or the general statutes, any violation of any ordinance, regulation or bylaw of any town, city or borough, except violations of building codes and the health code, for which the penalty exceeds ninety dollars but does not exceed two hundred fifty dollars shall be a violation as provided for in sections 51-164m and 51-164n.

(P.A. 75-577, S. 9, 126; P.A. 80-483, S. 133, 186; P.A. 06-185, S. 9.)

P.A. 80-483 specified that violations with penalties not exceeding \$90, rather than \$100, are infractions; P.A. 06-185 designated existing provisions as Subsec. (a) and added Subsec. (b) re violation of municipal ordinance, regulation or bylaw with penalty between \$90 and \$250.

Cited. 9 CA 686.

Sec. 14-251. Parking vehicles. No vehicle shall be permitted to remain stationary within ten feet of any fire hydrant, or upon the traveled portion of any highway except upon the right-hand side of such highway in the direction in which such vehicle is headed; and, if such highway is curbed, such vehicle shall be so placed that its right-hand wheels, when stationary, shall, when safety

will permit, be within a distance of twelve inches from the curb, except if a bikeway, as defined in section 13a-153f, or such bikeway's buffer area, as described in the federal Manual on Uniform Traffic Control Devices, is in place between the parking lane and the curb, such vehicle shall be so placed that its right-hand wheels, when stationary, shall, when safety will permit, be within a distance of twelve inches from the edge of such bikeway or buffer area.

No vehicle shall be permitted to remain parked within twenty-five feet of an intersection or a marked crosswalk at such intersection, except within ten feet of such intersection if such intersection has a curb extension treatment with a width equal to or greater than the width of the parking lane and such intersection is located in and comprised entirely of highways under the jurisdiction of the city of New Haven, or within twenty-five feet of a stop sign caused to be erected by the traffic authority in accordance with the provisions of section 14-301, except where permitted by the traffic authority of the city of New Haven at the intersection of one-way streets located in and comprised entirely of highways under the jurisdiction of the city of New Haven.

No vehicle shall be permitted to remain stationary upon the traveled portion of any highway at any curve or turn or at the top of any grade where a clear view of such vehicle may not be had from a distance of at least one hundred fifty feet in either direction. The Commissioner of Transportation may post signs upon any highway at any place where the keeping of a vehicle stationary is dangerous to traffic, and the keeping of any vehicle stationary contrary to the directions of such signs shall be a violation of this section. No vehicle shall be permitted to remain stationary upon the traveled portion of any highway within fifty feet of the point where another vehicle, which had previously stopped, continues to remain stationary on the opposite side of the traveled portion of the same highway.

No vehicle shall be permitted to remain stationary within the limits of a public highway in such a manner as to constitute a traffic hazard or obstruct the free movement of traffic thereon, provided a vehicle which has become disabled to such an extent that it is impossible or impracticable to remove it may be permitted to so remain for a reasonable time for the purpose of making repairs thereto or of obtaining sufficient assistance to remove it. Nothing in this section shall be construed to apply to emergency vehicles and to maintenance vehicles displaying flashing lights or to prohibit a vehicle from stopping, or being held stationary by any officer, in an emergency to avoid accident or to give a right-of-way to any vehicle or pedestrian as provided in this chapter, or from stopping on any highway within the limits of an incorporated city, town or borough where the parking of vehicles is regulated by local ordinances. Violation of any provision of this section shall be an infraction.

Sec. 14-252. Parking so as to obstruct driveway. No person shall park or leave stationary on a public highway any vehicle in front of or so as to obstruct or interfere with the ingress to or egress from any private driveway or alleyway, except with the permission of the owner of such private driveway or alleyway. Such parking or stationary position of any vehicle with such permission shall be subject to existing parking regulations. Violation of any provision of this section shall be an infraction.

(1949 Rev., S. 2510; February, 1965, P.A. 448, S. 29; P.A. 75-577, S. 101, 126.)

History: 1965 act added provision requiring compliance with parking regulations when blocking drive or alley; P.A. 75-577 replaced provision for \$25 maximum fine with statement that violation of provisions is an infraction.

See Sec. 14-107 re liability of owner, operator or lessee of vehicle.

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*Ordinance # 300-027 (rev 2)*

**APPENDIX A**

**AN ORDINANCE REGULATING PARKING OF  
COMMERCIAL VEHICLES ON PUBLIC STREETS IN RESIDENTIAL ZONES  
AND/OR IN FRONT OF RESIDENTIALLY USED PROPERTIES**

**\*ALL BELOW FINES ARE IN ADDITION TO THE SURCHARGE REQUIRED BY  
THE STATE OF CONNECTICUT**

**First Offense (Infraction): \$90**  
**Subsequent Offense (Violation): \$200**

**Adopted by the Ledyard Town Council on: \_\_\_\_\_**

**Kevin J. Dombrowski, Chairman**

Sec. 7-148. Scope of municipal powers

**VIOLATION OF MUNICIPAL PARKING ORDINANCES**

The complaint ticket may be used for violations of municipal parking ordinances where the amount of the penalty established by the ordinance is \$250.00 or less.

When computing the "Total Amount Due" begin with the ordinance penalty amount. Where the ordinance penalty amount is \$90.00 or less, add to that amount the fee amount which is equal to one dollar for each \$8.00 or fraction thereof on the first \$88.00 of the ordinance penalty amount. To this sum, add a surcharge of \$20.00 if the Ordinance penalty amount is less than \$35.00. If the Ordinance penalty amount is \$35.00 or more add a surcharge of \$35.00. Where the ordinance penalty amount exceeds \$90.00 but does not exceed \$250.00, the "Total Amount Due" is equal to the ordinance penalty amount.

STATUTE. NO.

7-148\* Municipal PARKING ordinance where the amount of the penalty is \$90.00 or less.

(See Examples 1 and 2 Below)

7-148PK91-250 Municipal PARKING ordinance where the amount of the penalty is greater than \$90.00 but not more than \$250.00. (See Example 3 Below)

- EXAMPLES:
1. Ordinance Penalty Amount \$29.00; Total Amount Due = \$53.00 (\$29.00 + \$4.00 (Fee) + \$20.00 (Surcharge))
  2. . Ordinance Penalty Amount \$35.00; Total Amount Due = \$75.00 (\$35.00 + \$5.00 (Fee) + \$35.00 (Surcharge))
  3. Ordinance Penalty Amount \$100.00; Total Amount Due = 100.00

**V. PUBLIC COMMENTS**

**Ms. Robin Franklin**, 13 Kalmia Drive, Gales Ferry, Robin in the Garden Landscaping, noted that she sent a letter earlier today to express the following concerns regarding the proposed changes to Parking Ordinance #300-027, both as a private citizen and as a small business owner. She stated that she understood that there were concerns that the Town Council was trying to address, but that she would like to see narrower language used to address them.

Ms. Franklin suggested the time restriction proposed in Section 6d should be changed from no parking in front of a residence after normal business hours to “no more than 48 hours” or “no more than 72 hours”. She stated that she had a landscaping business which she operated from her home property. She stated for over 320 days of the year, her vehicles were parked on her property, far from the street. However, she stated occasionally that she needed to leave her trailer attached to her van overnight if, for example, she had it loaded with mulch for the next morning or if it was full of brush to bring to the transfer station on a day when the transfer station was not open. She stated if the new restrictions were passed, and she could not park on the street overnight that she would have to back the trailer down her 200-foot driveway, which would be a hardship.

Ms. Franklin continued by noting that she has also seen a number of projects, such as roofing, painting, or pools done in her neighborhood where companies have left vehicles for a few days, and she commented that she accepted that because it was the most convenient and inexpensive way for the contractors to do their jobs.

Ms. Franklin went on to suggest that Section 6a be removed, noting that occasionally people need to park in the street overnight, especially during holidays. Because this restriction was only for December through March, it was apparently for snow removal, which was already addressed in Section 6b, of the emergency parking ordinance.

Ms. Franklin concluded by stating that she would like to see narrower language used to address safety concerns and the nuisance parking issues. She stated although her commercial vehicles were small that they were within the size limit mentioned in the ordinance, and the proposed ordinance amendments would create difficulty for her in operating her business. She asked that the Town Council please keep the ordinance both citizen and small business friendly.

**Mr. Eric Treaster**, 10 Huntington Way, Ledyard, was attending the Public Hearing remotely, and he stated although he agreed that something should be done to address the safety concerns that he wanted to offer the following clarifications to the proposed ordinance amendments. Mr. Treaster’s comments are as noted below in *pink font*.

Mr. Treaster continued by noting the following:

- Section 2. Definitions

*(e) For the purpose of this Ordinance “commercial or industrial vehicle” means any vehicle the principal use of which is the transport of commodities, merchandise, produce, freight, and any vehicle used primarily in construction, industry, including but not limited to, bulldozers, backhoes, tractors, tow trucks, dump trucks, tractor trailers (cab and/or trailer), or trucks fitted with cranes, air compressors, welders, tanks or similar equipment. “Commercial or industrial vehicle” also includes nonmotorized dumpsters, storage units, open or utility trailers greater than six (6) feet in length and height, and tool lockers; taxicabs, limousines, and/or any passenger vehicle that is greater than eight (8) feet in height marked with a sign, letters, or emblem advertising a commercial enterprise.*

Mr. Treaster stated that he believed the following language “*commercial or industrial vehicle” means any vehicle the principal use of which is the transport of commodities, merchandise, produce*” could refer to any ordinary pick-up truck that had commercial license plates that had an air compressor in the back.

Mr. Treaster stated the word “*and*” should be replaced with “*or*” as follows: “*Commercial or industrial vehicle” also includes nonmotorized dumpsters, storage units, open or utility trailers greater than six (6) feet in length and or in height,*”

Mr. Treaster went on to state that he believed the language in Section 2 (e) would allow motor homes, Recreational Vehicles (RV) travel trailers and school buses to be parked on the street for up to 10-days during the non-winter-time. He stated he suspected that this was not the intent.

Mr. Treaster stated the language in Section 6 (d) was redundant and he questioned “what was *“outside of normal business hours”* as noted below:

- Section 6. Parking Restrictions

*(d) No person shall park or store any commercial or industrial vehicle on any public street or roadway within any residential district or in front of any property currently used residentially unless for the purpose of actively loading or unloading materials, or while actively engaged in providing commercial service at the premises; nor shall such vehicles be parked in a residential district or in front of an existing residence outside normal business hours unless on site for an emergency service call.*

Mr. Treaster questioned what a normal business was doing in a residential district, unless it was a home occupation; and he noted that a “home occupation” was regulated by the Zoning Regulations.

Mr. Treaster noted the following:

- Section 8. Towing

~~“Whenever any motor vehicle shall be found parked on any Town road during a period when parking is prohibited as herein set forth, such vehicle may be removed or conveyed under the direction of the Town Police Department by means of towing the same is found to be parked in violation of Section 6 of this ordinance, the motor vehicle may be removed (towed) at the owner's expense and/or a State of Connecticut Complaint Ticket (a parking ticket) shall be issued by the Ledyard Police Department. Each day that a violation continues shall be deemed a separate offense.~~

*Such removal shall be at the risk of the owner, and such owner is subject to the terms of the towing company in retrieving the vehicle”.*

Mr. Treaster questioned who would pay for the storage fee of the towed vehicle and he suggested language be added to state: “The vehicle owner would pay for the storage fees”

Chairman Dombrowski stated the next sentence addressed the towing and storage fees as follows:

*“Such removal shall be at the risk of the owner, and such owner is subject to the terms of the towing company in retrieving the vehicle”*

Mr. Treaster noted the following:

- Section 9. Penalties

- (a) Any person, firm or corporation violation any provisions of Sections 3 or 4 of this ordinance *shall be fined not more than Two Hundred (\$200.00).*
- (b) Any person found in violation of the provisions of Section 6 of this ordinance will be subject to the issuance of an infractions summons and be subject to a fine in accordance with a schedule, which *may be amended from time to time with the approval of the Town Council. The fine schedule is hereby incorporated in this Ordinance as fully set forth herein. (Appendix A).* ~~in accordance with the State of Connecticut Superior Court schedule.~~
- (c) *Payment of the fine(s) associated with the issue of any Ticket shall be in accordance with current Connecticut State Statutes.*

Mr. Treaster noted “Appendix A- Fee Schedule” stated that a fine of \$200.00 could be issued. Therefore, he noted the language in Section 9 “*shall be fined not more than Two Hundred (\$200.00)*” was conflicting.



Mr. Treaster noted subsection (c) and he questioned whether the fine was paid to the Town or did it get paid to the State. He questioned who received the payment of the fine and who issued the receipt.

**Mr. Lee Wilmonen**, 47 Seabury Avenue, Ledyard, was attending the Public Hearing remotely, proposed a revision to Section 6 subparagraph (c) which stated:

- Section 6. Parking Restrictions

- (c) No vehicle shall be permitted to be parked on any street **for a period of more than ten (10) consecutive days**. After such period, such vehicle will be considered a fixed obstruction according to Section 3 Paragraph (a).

Mr. Wilmonen stated a person could park a vehicle on a street for nine days, move the vehicle off the street for one day and then move the vehicle back on the street for another nine days and not be in violation of the Ordinance. He stated in theory this could be done year-round without violating Ordinance #300-027 (rev 2) “*An Ordinance Regulating Parking and Other Activities in Town Roads And Rights-of-Way And Providing Penalties for the Violation Thereof*”. He proposed the following language be added to provide clarification and to prevent the possibility of vehicles being parked on the street for extended period time:

**“No more than ten-days in any 365 day period”**

Mr. Wilmonen went on to state he lived in Parsonage Hill Manor and that they have had vehicles parked for long periods of time during the past six-months. He stated this creates safety hazards for walkers, school buses, delivery vehicles, and cars because two vehicles cannot pass each other with the parked vehicles taking up the traffic lane. He stated one vehicle was parked at a key intersection for a period of time, which was particularly hazardous.

**Police Chief John Rich** addressed Mr. Treaster’s question regarding the payment of the fines. He stated the fines/tickets would be paid in accordance with the Connecticut State Statutes. He stated the infraction ticket that would be issued by the Ledyard Police Department would be the typical mail-in infraction ticket. He stated the ticket would be mailed to the Connecticut Centralized Infraction Bureau with the payment of the fine or the selection to plead “*not guilty*” to the charge. He stated for clarification the fine would be paid to the State and that the State had a court system to adjudicate the matter.

**Mayor Fred Allyn, III**, stated the proposed Ordinance amendments were not in response to one resident, noting that the town has received numerous complaints from school bus drivers on Christy Hill, property owners, etc. He stated some of the roads in subdivisions have narrower streets that do not afford the ability to get around a larger vehicle. He stated when the school buses have difficulty navigating around parked vehicles with potential on-coming cars in obscured location that it becomes an important safety issue. He stated it obviously imposes a problem during the winter months for snow plowing purposes. He stated he has also heard from people who do drive large vehicles home and that he has explained to them that if they cannot park their large vehicle in their driveway it becomes a problem in higher density neighborhoods in particular. He stated the best scenario would be for the large commercial vehicles not to be driven home.

**Chairman Dombrowski** addressed Ms. Franklin’s comments to extend the timeframe for one or two days. He explained some of the residents’ concerns were that neighbors, who were working for a business, were bringing home vehicles such as large tow trucks. He stated the large commercial vehicles were sitting on the street idling (running) all night long and blocking people driveways, noting that these types of vehicles were only there overnight, which was one of the problems.

Chairman Dombrowski went on to explain the reason the time frame of December 1<sup>st</sup> to March 31<sup>st</sup> was included in Ordinance #300-027 (rev 2) was so the Police Department did not have to notify people to move their vehicles off the road for the Public Works Department to plow the streets if there was a snow storm overnight.

Councilor Dombrowski also explained that some commercial entities that use what was public property to support the use of their business, which was unfair to the taxpayers and residents.

**Mr. Bill Saums**, 333 Pumpkin Hill Road, Ledyard, Town Councilor, stated it was unfortunate that the town had to take this step noting that he fully supported the proposed amendments to Ordinance #300-027 (rev 2) “*An Ordinance Regulating Parking and Other Activities in Town Roads And Rights-of-Way And Providing Penalties for the Violation Thereof*”. He stated that he was sympathetic to Ms. Franklin and her small business; and he commented if they did not have so many people taking advantage of their neighbors they would not have to amend the Ordinance. He stated for those who do not like laws and regulations that this was why it happens. If stated when folks abuse the system, abuse their neighbors, or take advantage of things, laws get written and enforced.

**Ms. Andra Ingalls**, 5 Bolduc Drive, Ledyard, Town Councilor, stated that she agreed Councilor Saums’ comments noting that it was unfortunate that the town had to take these steps. She stated this situation was similar to the Short-Term Rental issue, in that most people were renting their homes out on a short-tem basis quietly and well. However, she stated because a few people did it very badly to the abuse of their neighbors, it had to be regulated.

**Ms. Robin Franklin**, 13 Kalmia Drive, Gales Ferry, Robin in the Garden Landscaping, stated it sounded like most of the issues were being caused by fairly large trucks, particularly diesel vehicles and large commercial vehicles. Therefore, she questioned whether the proposed Ordinance amendments could specify “*diesel vehicles*”. Chairman Dombrowski explained that this issue they were addressing in the proposed Ordinance was not only diesel vehicles. Mayor Allyn also explained that it was not just about diesel engines noting that a residential (non-commercial) use of a F150 pick-up truck could have a diesel engine.

**Mr. Eric Treaster** suggested also adding a requirement that the large Inter-state Highway tractor trailers not be parked on residential sites. Chairman Dombrowski explained the Town Council could not regulate what people do on their property through an ordinance, noting that this would be a zoning matter, and was statutorily outside the Town Council’s preview.

VI. ADJOURNMENT

Hearing no further public comment, Chairman Dombrowski adjourned the public hearing at 6:23 p.m.

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Transcribed by Roxanne M. Maher  
Administrative Assistant to the Town Council

I, Kevin J. Dombrowski, Chairman of the Ledyard Town Council,  
hereby certify that the above and foregoing is a true and correct  
copy of the minutes of the Public Hearing held on December 14, 2022.

Attest: \_\_\_\_\_  
Kevin J. Dombrowski, Chairman



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-670

**Agenda Date:** 1/11/2023

**Agenda #:** 6.

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## CONTRACT/LEASE

### **Subject/Motion:**

MOTION set a Hybrid Public Hearing date for January 25, 2023 at 6:30 p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway, in accordance with CGS 07-163e, to receive comments and recommendations regarding the following:

*A proposed Lease Agreement between Robert and Mary Graham and the Town of Ledyard to enter into a 99-year lease for approximately 0.8 acre +/- parcel on Bush Pond (Lantern Hill Valley Park).*

### **Background:**

In accordance with CGS 7-163e a Public Hearing is required to enter into a lease of property.

#### CHAPTER 98\*

#### MUNICIPAL POWERS

**Sec. 7-163e. Public hearing on the sale, lease or transfer of real property owned by a municipality.** (a) The legislative body of a municipality, or in any municipality where the legislative body is a town meeting or representative town meeting, the board of selectmen, shall conduct a public hearing on the sale, lease or transfer of real property owned by the municipality prior to final approval of such sale, lease or transfer. Notice of the hearing shall be published in a newspaper having a general circulation in such municipality where the real property that is the subject of the hearing is located at least twice, at intervals of not less than two days, the first not more than fifteen days or less than ten days and the last not less than two days before the date set for the hearing. The municipality shall also post a sign conspicuously on the real property that is the subject of the public hearing.

(b) The provisions of subsection (a) of this section shall not apply to (1) sales of real property, except parkland, open space or playgrounds, if the fair market value of such property does not exceed ten thousand dollars, (2) renewals of leases where there is no change in use of the real property, and (3) the sale, lease or transfer of real property acquired by the municipality by foreclosure

### **Additional Background:**

Bob and Betsy Graham purchased a piece of land on the twenty-three-acre Bush Pond which was parallel to Long Pond.

Mr. and Mrs. Graham removed a number of the decrepit cottages and cleaned up the property.

Mr. and Mrs. Graham would like to give/gift about 550 linear feet of the pond frontage to the Town, which was the middle section of the pond. Because Ledge Light Health District required a certain amount of reserve area for the remaining cottages on the parcel (one cottage on the south side and three cottages on the north side) that the property

could not be divided to give a portion of the parcel to the Town.

Mr. and Mrs. Graham have offered the Town an opportunity to enter into a 99-year Lease to provide a waterfront park for the Town.

The Town could not construct a building on the parcel but could put in a gazebo for picnicking, and the Graham's would allow the town to put a port-a-john on the property seasonally.

The parcel would be under the Administrative Control of the Parks & Recreation Department and would allow fishing, picnicking canoeing and kayaking.

#200-009 “An Ordinance Providing For The Transfer Of Certain Revenue From The Real Estate Conveyance Tax To Specific Town Of Ledyard Funds”

“.....A sum equal to forty percent (40%) of the money thus received shall be deposited to Fund 8, the Parks and Recreation Capital and Non Recurring Expense Fund; an additional forty percent (40%) of said money shall be deposited to Fund 6, Capital and Non Recurring Funds, to be used only for capital/infrastructure expenses; and the remaining twenty percent (20%) of said money shall be deposited to Fund 6, Capital and Non Recurring Funds, with an Acquisition of Open Space Allocation.” (Please see attached ordinance)

**Planning & Zoning Commission Meeting 11/10/2022 (See attached letter dated 11/13/2022)**

Conducted an 8-24 Review.

**Finance Director’s Recommendation:**

(type text here)

**Mayor Recommendation:**

(type text here)

**Meeting Action Detail:**

**Land Use/Planning/Public Works Committee Meeting 11/07/2022**

File #: [22670](#) Version: 1

Type: Land Use

Title: MOTION to set a Hybrid Public Hearing date for December 14, 2022; at 6:00 p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway, in accordance with CGS 07-163e, to receive comments and recommendations regarding the following:

*“A proposed Lease Agreement between Robert and Mary Graham and the Town of Ledyard to enter into a 99-year lease for approximately .75-acre +/- parcel on Bush Pond (Lantern Hill Valley Park) with the following caveats:*

1. *There shall not be any construction of a building on the parcel.*
2. *The town would be allowed to erect a gazebo.*
3. *The town would be allowed to place a port-a-john on the property seasonally.*
4. *Non-motorized activities would be allowed at the Lantern Hill Valley Waterfront park such as fishing, picnicking, canoeing, and kayaking.”*

Action: No Action

**Minute Note:**

Chairman Dombrowski stated that no action would be taken on items # 3 & #4 this evening because the draft Lease has not come back from the Attorney. He stated they should have a draft Lease by the end of November.

Action: No Action (Next Meeting 12/5/2022)

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Additional Background/Meeting Detail:

**Town Council Meeting 7/27/2022**

File #: [22418](#) Version: 1

Type: Land Use

**Title:** MOTION to authorize the Mayor to engage professional services to conduct a survey and draft a legal description of the .75-acre +/- parcel on Bush Pond in preparation to enter into a 99-year lease for \$1.00 with Robert and Betsy Graham.

In addition, appropriate up-to \$5,000 from Account # (Open Space Acquisition) to pay for the survey, the legal description and other administrative services associated to the proposed leasing of the parcel.

Mover: Saums      **Seconder:** Ryan

Action: Approved

**Minute Note:**

Moved by Councilor Saums, seconded by Councilor Ryan

Discussion: Councilor Saums provided some background noting that Bob and Betsy Graham purchased a piece of land on the twenty-three-acre Bush Pond which was parallel to Long Pond. He stated Mr. and Mrs. Graham hired a demolition contractor to remove the decrepit cottages, which included the structures and all the subsurface infrastructure, foundations, etc., and the land has been returned to its original state. He went on to explain that Mr. and Mrs. Graham would like to give/gift about 550 linear feet of the pond frontage to the Town, which was the middle section of the pond.

However, he explained because Ledge Light Health District required a certain amount of reserve area for the cesspools for the remaining cottages on the parcel (one cottage on the south side and three cottages on the north side) that the property could not be divided to give a portion of the parcel to the Town. Therefore, he stated that they were discussing a 99-year lease to provide a waterfront park for the Town. He because Mr. and Mrs. Graham have already taken on a lot of the expense, with the removal of the decrepit cottages as noted above, that there would be some expenses for the town that would involve surveying and drafting a legal description of the three-quarter acre parcel to attach to the Lease. He stated the leased property would be under the Administrative Control of the Parks & Recreation Department and would allow non-motorized activities such as fishing, picnicking, canoeing, and kayaking. Councilor Saums concluded by stating that this area of Bush Pond was previously inaccessible to the public because it was surrounded by private property owners. He concluded by stating that Mr. and Mrs. Graham's generosity was amazing

Mayor Allyn stated the Town would not be able to construct a building on the parcel, but they could put in a gazebo for picnicking, and the Graham's would allow the town to put a port-a-john on the property seasonally.

VOTE: 8- 0 Approved and so declared

Action: Approved

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### **Finance Committee Meeting 7/20/2022**

**File #:** [22418](#) Version: 1

**Type:** Financial Business Request (FBR)

**Title:** MOTION to authorize the Mayor to engage professional services to conduct a survey and draft a legal description of the .75-acre +/- parcel on Bush Pond in preparation to enter into a 99-year lease for \$1.00 with Robert and Betsy Graham.

In addition, appropriate up-to \$5,000 from Account # (Open Space Acquisition) to pay for the survey, the legal description and other administrative services associated to the proposed leasing of the parcel.

**Mover:** Ingalls **Seconder:** Ryan

**Action:** Recommend to Approve

**Minute Note:**

Moved by Councilor Ingalls, seconded by Councilor Ryan

Discussion: Mayor Allyn, III, stated Bob and Betsy Graham purchased a piece of land on the twenty-three-acre Bush Pond which was parallel to Long Pond. He provided an overview of the property as shown in Attachment *LHBA-Bush Pond Aerial* below and he noted the following:

- Two structures were condemned (south end of map).
- The third structure was a detached garage.
- The fourth structure located on the point was the only habitable cottage.

- The property also included two or three cottages further north on the parcel, which were in good condition, and would remain in place.

Mayor Allyn went on to state that Mr. and Mrs. Graham hired a demolition contractor to remove the decrepit cottages, which included the structures and all the subsurface infrastructure, foundations, etc., and the land has been returned to its original state.

Mayor Allyn continued to explain that Mr. and Mrs. Graham would like to give/gift about 550 linear feet of the pond frontage to the Town, which was the middle section of the pond. However, he explained because Ledge Light Health District required a certain amount of reserve area for the cesspools for the remaining cottages on the parcel (one cottage on the south side and three cottages on the north side) that the property could not be divided to give a portion of the parcel to the Town. Therefore, he stated that they were discussing a 99-year lease to provide a waterfront park for the Town. He stated because Mr. and Mrs. Graham have already taken on a lot of the expense, with the removal of the decrepit cottages as noted above, that there would be some expenses for the town that would involve surveying and drafting a legal description of the three-quarter acre parcel to attach to the Lease. He stated the Town could not construct a building on the parcel, but they could put in a gazebo for picnicking, and the Graham's would allow the town to put a port-a-john on the property seasonally.

Mayor Allyn, stated the use of this parcel was a great opportunity for the town, noting that it would be under the Administrative Control of the Parks & Recreation Department and would allow fishing, picnicking, canoeing and kayaking.

Councilor Ryan stated with the decrepit cottages being removed the property has increased in value. He questioned if the town does move forward with leasing the .75 acres on Bush Pond whether the property owners would be responsible to pay the taxes on the property.

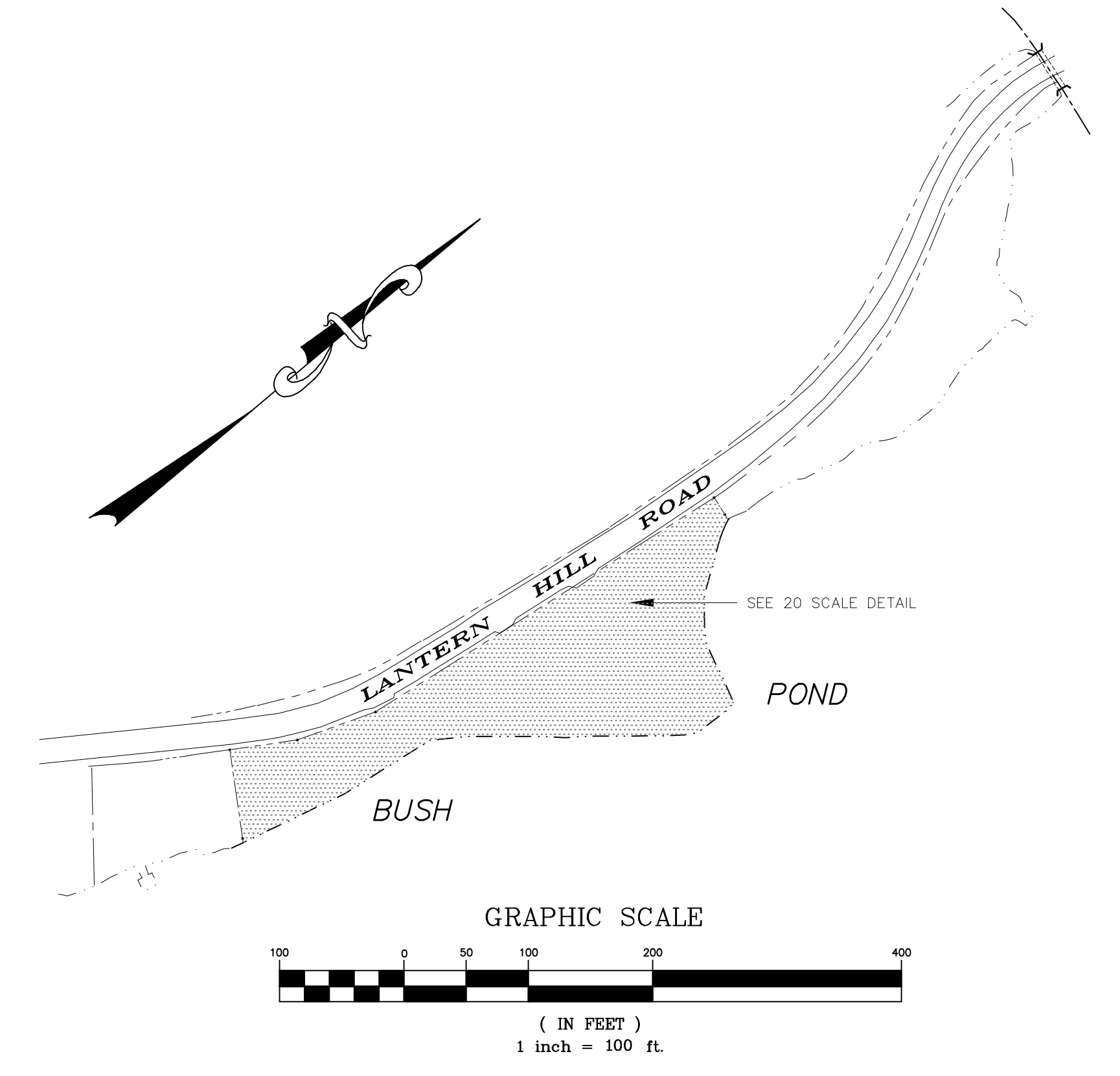
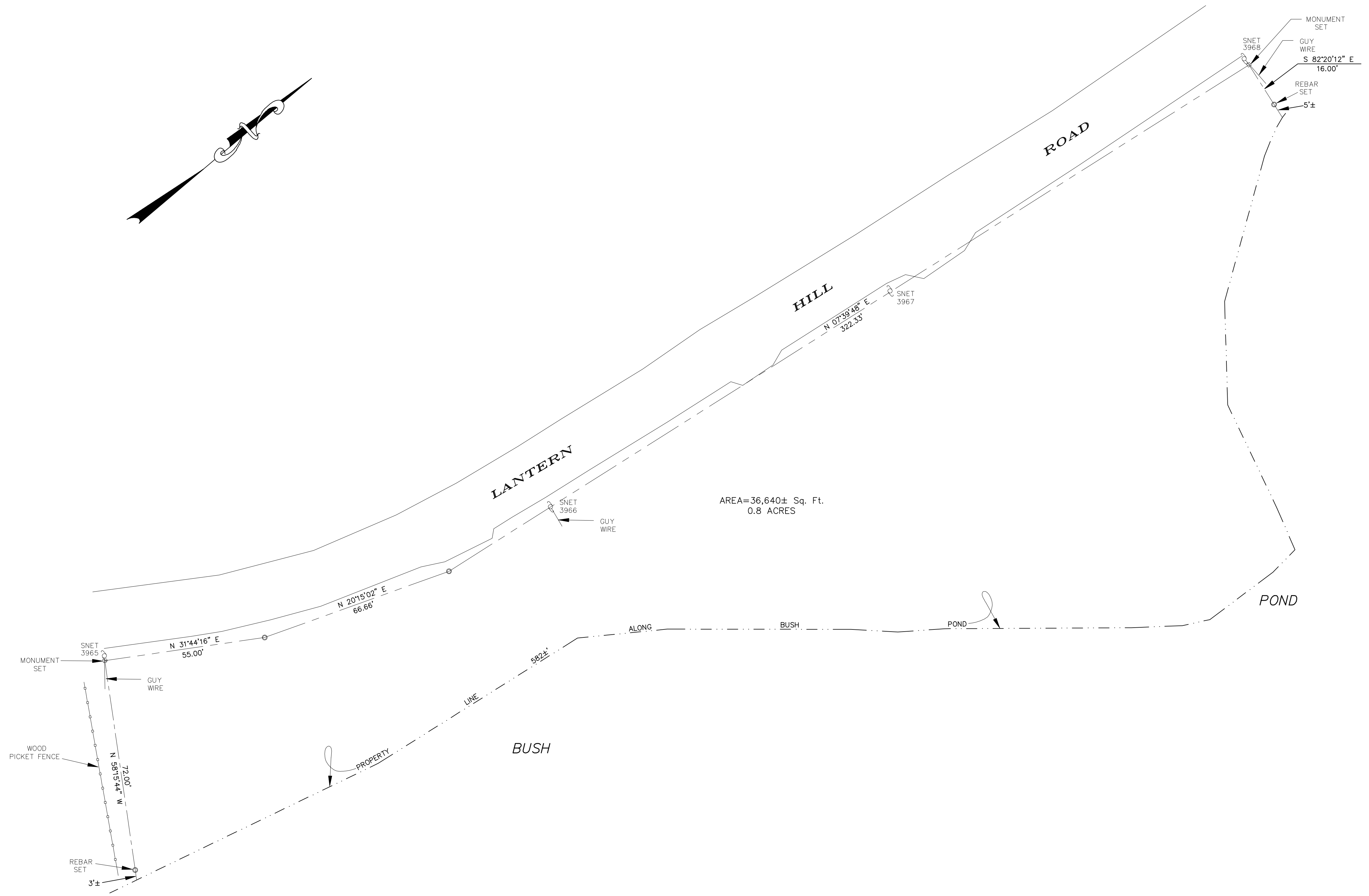
Mayor Allyn stated because the use of the .75 acres of land would be "Open Space" that he did not know the value of the property at this time and that he would talk to the Tax Assessor. He stated the use of the Open Space Fund would be appropriate to pay for the survey, and legal description that would be associated to the land lease. He stated because Mr. and Mrs. Graham would still own the property that it would not come off the tax role and he noted that the Grahams were aware of this, and they were willing to pay the taxes on the property that the town would be leasing.

Mayor Allyn also noted that Lantern Hill Valley Association and area property owners have provided letters of support to offer the .75 acres of land on Bush Pond to the Town for public access. Councilor Saums noted that the Conservation Commission has also provided a letter of support dated June 21, 2022.

The Finance Committee noted that Mr. and Mrs. Graham's generosity was amazing.

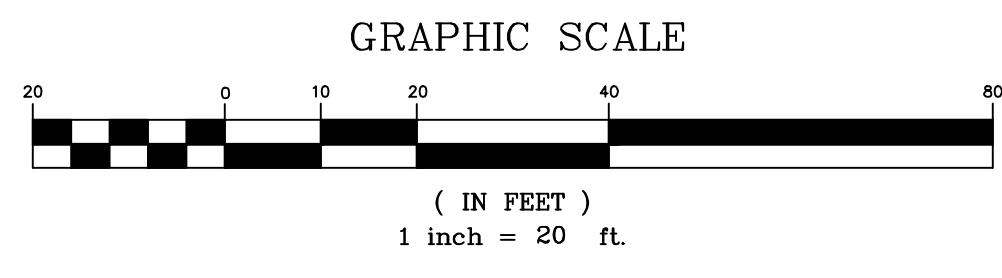
VOTE: 3 - 0 Approved and so declared

Action: Recommend to Approve



**LEGEND**

- STREET LINE
- PROPERTY LINE
- UTILITY POLE
- - - POND EDGE



PLAN SHOWING  
PROPERTY OF  
ROBERT G. & MARY E. GRAHAM  
TO BE LEASED TO  
THE TOWN OF LEDYARD  
598-602 LANTERN HILL ROAD  
LEDYARD, CONNECTICUT  
SCALES AS SHOWN  
AUGUST 2022

NOTE: BOUNDARY LINES OF ADJOINING PROPERTIES ARE SHOWN FOR GENERAL INFORMATIONAL PURPOSES ONLY AND ARE NOT TO BE CONSTRUED AS BEING ACCURATELY LOCATED OR DEPICTED.

THE STONE WALLS AND/OR FENCES SHOWN AS BOUNDARIES MAY HAVE IRREGULARITIES OF COURSE BETWEEN PRINCIPAL POINTS OF COURSE INDICATED

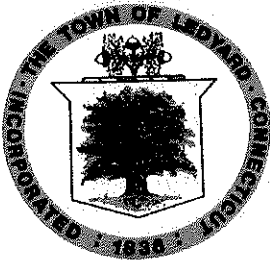
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JOB# 22-047.DWG FBK#317

**DIETER & GARDNER**  
LAND SURVEYORS • PLANNERS  
1641 ROUTE 12  
P.O. BOX 335  
GALES FERRY, CT. 06335  
(860) 464-7455  
EMAIL: DIETER.GARDNER@YAHOO.COM

THIS SURVEY AND MAP HAS BEEN PREPARED IN ACCORDANCE WITH SECTIONS 20-300b-1 THRU 20-300b-20 OF THE REGULATIONS OF CONNECTICUT STATE AGENCIES - MINIMUM STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT AS ENDORSED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. IT IS A SURVEY BASED ON A DEPENDENT RESURVEY CONFORMING TO HORIZONTAL ACCURACY CLASS A-2. TO MY KNOWLEDGE AND BELIEF, THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

TITLE: LAND SURVEYOR CT No. 14208  
DATE: AUGUST 29, 2022





## TOWN OF LEDYARD

### Department of Land Use and Planning

*Juliet Hodge, Director*

741 Colonel Ledyard Highway, Ledyard, CT 06339

Telephone: (860) 464-3215

Email: [planner@ledyardct.org](mailto:planner@ledyardct.org)

November 12, 2022

Kevin Dombrowski, Chairman  
Ledyard Town Council  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

**Re: CGS 8-24 Referral for the lease of approximately .75-acres of property owned by the Graham family, located on the east side of Lantern Hill Road for a roadside park**

At the regular Planning and Zoning Commission meeting held on November 10, 2022, the Commission members voted unanimously to forward a FAVORABLE REPORT to the Town Council for their request for the Town to enter into a 99-year lease agreement for approximately .75-acres of a property located at 600 Lantern Hill Road for a roadside park with parking and access to Bush Pond for small craft such as kayaks and canoes (Lantern Hill Valley Park) adding that the requested project is in keeping with the Ledyard POCD which states "Community facilities provide for the health, welfare and convenience of residents and add to the quality of life."

Specifically, the proposal is consistent with the following POCD goals:

- *Preserve Open Space – Acquire, protect, conserve, and manage high value open space to protect and sustain habitats, natural resources, and recreation areas. Work cooperatively with private non-profit organizations and private land-owners to acquire high value open space parcels through purchase, gifts, easements, and other strategies.*
- *Promote Education and Recreation – Encourage creation of trails, passive recreation areas, and wildlife corridors so that the citizens of Ledyard may maintain active, healthy lifestyles, appreciate the community's natural resources, and strengthen community's image as a desirable place to live...*

The Planning and Zoning Commission continues to encourage and support open space preservation efforts to further these Town goals.

Sincerely,

Juliet Hodge, Director of Planning and Development (For the Commission)

C: Fred Allyn III, Mayor  
Roxanne Maher for Ledyard Town Council

## Roxanne Maher

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**From:** William Saums  
**Sent:** Wednesday, November 30, 2022 10:07 AM  
**To:** Roxanne Maher  
**Cc:** Andra Ingalls; Timothy Ryan  
**Subject:** Graham property

Hi Rox,

I was hunting yesterday and this morning, so apologies for the late reply.

No need to put the Graham property on the finance agenda and delay it any further, but I would like to submit a question from the finance committee to the LUPPW committee, and that is;

What are the estimated anticipated costs of owning the property in the long term?

I think we all agree its important to know this before we accept any asset, so the question applies in this case and its our responsibility to know.

I'm thinking some of the costs are:

- Purchasing or acquiring a small structure to accommodate picnics, etc. as I think is the plan
- Maintaining the structure
- Police patrols
- Mowing and grounds upkeep
- Signage
- Trash pickup (minor)?
- Anything else

Thank you,

-Bill Saums  
(O) 1-860-572-7181  
(M) 1-401-225-5362

## Lantern Hill Valley Park

Item	Quantity	Unit Price	Total	Recurring?	Notes
Rectangular picnic table	1	\$1,300	\$1,300	N	8' Vinyl coated HD rectangular picnic table
ADA picnic table	1	\$1,500	\$1,500	N	8' Vinyl coated HD ADA rect. picnic table
Seasonal Port-a-potty	1	\$62	558	Y	Contract price for P&R- Full Year cost
Picnic Pavillion	1	\$18,400	\$18,400	N	14x20 hip roof, Carefree Small Bldgs.
Concrete floor	1	\$5,300	\$5,300	N	16x22 poured floor
Protective bollards	2	\$295.00	\$590.00	N	Protect front pavillion posts, plus install/ concrete
Mow/maintain				Y	
trash removal	1	\$41.67	\$500	Y	Annual cost















June 21,2022

Dear Town Councilors,

At the Conservation Commission's June 14, 2020, meeting, members unanimously voted to support the concept of the town acquiring land at 600 Lantern Hill Road to be used as a public park, as proposed by fellow commission member Betsy Graham.

The land is owned by the Graham family and they wish to offer a portion of the property on the east side of Lantern Hill Road for a roadside park with parking and access to Bush Pond for small craft such as kayaks and canoes.

Thank you for your consideration and please do not hesitate to contact me if you have any questions.

Sincerely,

Mike Marelli

Chairman of the Conservation Commission

## Roxanne Maher

---

**From:** Roxanne Maher  
**Sent:** Monday, January 09, 2023 4:15 PM  
**To:** Town Council Group  
**Subject:** FW: Letter to Mayor Allyn and Town Council

*Roxanne M. Maher*



*Administrative Assistant to  
the Ledyard Town Council  
(860) 464-3203  
council@ledyardct.org*

**Town Hall Hours:**  
**Monday – Thursday 7:30 a.m. to 4:45 p.m.**  
**CLOSED FRIDAYS**

---

**From:** steve fagin <1stevfagin@gmail.com>  
**Sent:** Monday, January 09, 2023 3:44 PM  
**To:** Roxanne Maher <council@ledyardct.org>  
**Subject:** Letter to Mayor Allyn and Town Council

You don't often get email from [1stevfagin@gmail.com](mailto:1stevfagin@gmail.com). [Learn why this is important](#)

Hello, Roxanne -

We would be most appreciative if you could forward this email to Mayor Allyn and the Town Council. Thanks so much.

Regards,  
Steve

Dear Mayor Allyn and Members of the Ledyard Town Council,

As longtime residents of the Long Pond neighborhood, we enthusiastically support plans to establish a park on Lantern Hill Road on property between Long Pond and Bush Pond.

Public access to this parcel would give more people the opportunity to appreciate a beautiful natural setting – a place to have a picnic, launch a kayak or canoe on Bush Pond, or simply sit on a bench and enjoy the view.

The recent demolition of dilapidated structures at 596, 598, and 602 Lantern Hill Road have left a wonderful open area of about half an acre that would be perfect for just such a haven.

We, along with many of our neighbors, are eager to work with the Parks & Recreation Department and any other town agencies to help see this project through. For a very modest local investment, this park will yield longtime benefits for all residents.

Thank you for your consideration.

Sincerely,

Lisa Brownell and Steve Fagin  
63R Long Pond Road South



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 22-505

**Agenda Date:** 1/11/2023

**Agenda #:** 7.

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AGENDA REQUEST  
GENERAL DISCUSSION ITEM

**Subject:**

Discuss Work Session Items as time permits.