



TOWN OF LEDYARD

CONNECTICUT

TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339
(860) 464-3203
council@ledyardct.org

January 11, 2024

Ms. Minna DeGaetano
10 Marla Avenue
Ledyard, Connecticut 06339

Dear Ms. DeGaetano:

CONGRATULATIONS! The Town Council, at its meeting on January 10, 2024 appointed you as an Alternate Member of the Retirement Board to complete a three (3) term ending January 26, 2026.

The Town's Meeting Portal (Granicus-Legistar) will aid you in preparation for the Retirement Board meetings by providing materials and supporting documentation, and other reference information. This technology has enabled the town to streamline processes and implement paperless meetings. Each month you will be electronically notified of the Retirement (Pension) Board (Alternate Member) scheduled meeting. You can access this information by visiting the Town of Ledyard Website at: <https://www.ledyardct.org/> clicking on the "Agendas & Minutes" tab.

It is customary and traditional to be sworn-in by the Town Clerk prior to assuming your duties. Please bring a copy of this letter with you and try to have this accomplished as soon as possible.

Town Hall business hours are Monday through Thursday, 7:30 a.m. to 4:45 p.m. Should your schedule conflict with regular business hours, please call the Town Clerk's Office at 860.464.3257 to arrange a time to be sworn-in.

Thank you for your willingness to serve the Town of Ledyard.

Sincerely,

S. Naomi Rodriguez
Chairman

cc: Town Clerk
Retirement Board