



TOWN OF LEDYARD

Administration Committee

Meeting Minutes

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Chairman Gary St. Vil

Special Meeting

Wednesday, January 28, 2026

5:30 PM

Town Hall Annex- Hybrid Format

WORKING DRAFT

In -Person: Council Chambers, Town Hall Annex Building
Remote Participation: Information Noted Below:

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://ledyardct.zoom.us/j/83022655634?pwd=DrfkA0cZHR19uUQ8V0ZLyeLQvp9Riq.1>
Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 830 2265 5634; Passcode: 738746

I CALL TO ORDER

II. ROLL CALL

Present: William Barnes
April Brunelle
Carmen Garcia-Irizarry

III. RESIDENTS & PROPERTY OWNERS COMMENTS

IV. PRESENTATIONS / INFORMATIONAL ITEMS

V. APPROVAL OF MINUTES

MOTION to approve the following Administration Committee Minutes:

- Organizational Meeting Minutes of December 10, 2025
- Regular Meeting Minutes of December 10, 2025

RESULT: APPROVED AND SO DECLARED

VI. OLD BUSINESS

1. Discussion and possible action on the proposed “ Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission”.

RESULT: CONTINUE

3. Discussion and possible action to Establish an Ad Hoc Committee to Develop Process for Capital Improvement Building Projects.

RESULT: RECOMMENDED FOR APPROVAL

3. Discussion and possible action to review and update the Res#001-2023/Feb 22 “Resolution Establishing Administrator Department Head Benefits”

RESULT: CONTINUE

VII. NEW BUSINESS

1. MOTION to appoint the following Temporary Members to the Permanent Municipal Building Committee (PMBC) to serve as Representatives for Board of Education Projects in accordance with Ordinance #100-015 (Rev. 1) “An Ordinance Establishing A Permanent Municipal Building Committee for the Town of Ledyard:

- Mr. Branden Graber (R) 42 Church Hill Road, Ledyard
- Mr. Alex Fritsch (D) 1 North Wind Circle, Ledyard

RESULT: RECOMMENDED FOR APPROVAL

2. MOTION to appoint Ms. Yvonne Walsh (U) 38 Fairway Drive, Ledyard, to the Ledyard Beautification Committee to complete a three (3) year term ending October 26, 2026 filling a vacancy left by Ms. Bingham.

RESULT: RECOMMENDED FOR APPROVAL

3. MOTION to appoint Mr. James Harwood (D) 10 Eska Drive, Ledyard to the Sustainable CT Ad Hoc Committee to complete a two (2) year term ending December 15, 2027.

RESULT: RECOMMENDED FOR APPROVAL

IV ADJOURNMENT

The meeting adjourned at 6:56 p.m.

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.