



# TOWN OF LEDYARD CONNECTICUT OFFICE OF THE MAYOR

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant

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Date: March 21, 2024

To: Naomi Rodriguez, Ledyard Town Council Chairman  
Chief John Rich  
Chief Dispatcher, Paula Smith

***Subject: Mayor out of State***

This memo is to notify you that I will be out of the state beginning on the evening of Thursday, March 28, 2024 and returning to CT the evening of Monday April 1, 2024.

In accordance with the Town of Ledyard Charter, Chapter III, Section 2 the Town Council Chairman shall be the Acting Mayor. Contact Chairman Rodriguez at (860) 910-9918 or [Naomir@Ledyardct.org](mailto:Naomir@Ledyardct.org)

I will have cell communications during this time and email as well.

Sincerely,

Fred B. Allyn III  
Mayor