

## Roxanne Maher

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**From:** catalyst05@comcast.net  
**Sent:** Thursday, August 03, 2023 8:31 PM  
**To:** Roxanne Maher  
**Subject:** RE: Water Survey and cost analysis  
**Attachments:** Ledyard WPCA - Cost of Service Quote & General Information Request.pdf

Hi Roxanne – Please find attached the quote for determining cost of services for both water and sewer utilities. We are only looking at present for water service at a cost of \$13,000 (page 3 of the attachment). The reason for a bid waiver for this company is that the company is doing the same type of review for Groton Utilities and is intimately familiar with their and our business models for providing water to customers. The reason for doing this work is first to determine if we are adequately charging for the cost of water service and two to help in determining whether a merger between Groton Utilities and Ledyard would provide any benefit to the customers and provide data to help the town of Ledyard determine if a merger makes any sense.

Thanks!

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**From:** Roxanne Maher <council@ledyardct.org>  
**Sent:** Thursday, August 3, 2023 12:12 PM  
**To:** Ed Lynch <catalyst05@comcast.net>  
**Cc:** William Saums <WSaums@ledyardct.org>; Ian Stammel <asst.finance.director@ledyardct.org>; Roxanne Maher <council@ledyardct.org>; Christina Hostetler <mayor.clerk@ledyardct.org>; Roxanne Maher <council@ledyardct.org>; Timothy Ryan <tryan@ledyardct.org>  
**Subject:** RE: Water Survey and cost analysis

Good Afternoon Ed:

I will be working to put the Finance Cmt's August 16, 2023 Agenda together Early next week (Monday).

Please let me know if the WPCA will be looking for the Finance Cmt to Consider a Bid Waiver to GU for the Water Cost of Service Study at their August 16, 2023 meeting.

If yes, Please provide the WPCA request for a bid waiver along the appropriate attachments to be included as backup information.

Should you have any questions, please do not hesitate to call me.

I will be out of the Office on Tuesday, (8/7/2023).

Thank you,

Roxanne

*Roxanne M. Maher*



*Administrative Assistant to  
the Ledyard Town Council  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)*

**Town Hall Hours:**  
**Monday – Thursday 7:30 a.m. to 4:45 p.m.**  
**CLOSED FRIDAYS**

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**From:** William Saums <[WSaums@ledyardct.org](mailto:WSaums@ledyardct.org)>  
**Sent:** Wednesday, August 02, 2023 1:28 PM  
**To:** water pollution control authority <[wpc.ledyard@ledyardct.org](mailto:wpc.ledyard@ledyardct.org)>; Ian Stammel <[asst.finance.director@ledyardct.org](mailto:asst.finance.director@ledyardct.org)>; Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)>  
**Subject:** RE: Water Survey and cost analysis

Hi Ed,

Adding Roxanne.

Ian is right, you will need a bid waiver, and she can help you with that. Bid waivers are required for anything over \$15,000, which is close to the cost if you do only half of the COSS.

Can you send her a copy of the latest proposal from GU? The reason for the waiver is GUJ is a sole source provider, and has access to all the history, billing info, etc.

Using a third party would still require heavy involvement from GU staff to familiarize the third party with WPCA practices, billing, infrastructure, and customer data, which would add substantial cost to the third party's fees.

-Bill

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**From:** water pollution control authority <[wpc.ledyard@ledyardct.org](mailto:wpc.ledyard@ledyardct.org)>  
**Sent:** Wednesday, August 2, 2023 12:50 PM  
**To:** Ian Stammel <[asst.finance.director@ledyardct.org](mailto:asst.finance.director@ledyardct.org)>; William Saums <[WSaums@ledyardct.org](mailto:WSaums@ledyardct.org)>  
**Subject:** Re: Water Survey and cost analysis

Thanks Ian - that is correct. Bill - do you think we can justify a single quote. Not sure who else is qualified?

Ed Lynch, WPCA  
Mobile 646-732-9224

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**From:** Ian Stammel <[asst.finance.director@ledyardct.org](mailto:asst.finance.director@ledyardct.org)>  
**Sent:** Wednesday, August 2, 2023 11:41 AM  
**To:** water pollution control authority <[wpc.ledyard@ledyardct.org](mailto:wpc.ledyard@ledyardct.org)>  
**Subject:** Re: Water Survey and cost analysis

Hi Ed,

It just occurred to me that if the WPCA is moving forward with this and it is going to cost over \$5,000.00, you will be required to get three quotes or go to council to get a waiver on the three quotes.

*Ian Stammel*



Assistant Finance Director, Town of Ledyard  
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Ledyard, CT 06339  
(860) 464-3258  
[www.ledyardct.org](http://www.ledyardct.org)

**\*NOTICE\*** Effective June 11, 2018 Town Hall hours  
will be: 7:30AM-4:45PM Mon-Thursday  
**CLOSED FRIDAYS**

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**From:** water pollution control authority <[wpc.ledyard@ledyardct.org](mailto:wpc.ledyard@ledyardct.org)>  
**Sent:** Tuesday, August 1, 2023 8:15 PM  
**To:** Ian Stammel <[asst.finance.director@ledyardct.org](mailto:asst.finance.director@ledyardct.org)>  
**Subject:** Water Survey and cost analysis

Hi Ian - in last week's meeting the commissioners decided it was worth doing the water cost of service study if monies could be found to pay for it. It was also recognized that the effort would involve a considerable amount of effort on the financial group. Tina from GU offered to compile all the data required to do the study (at least the part that GU deals with). The commissioners asked me to ask you if there maybe any monies from last year's budget (2022-2023) that could help pay for this. We are looking for \$13,000.

GU stated that it would help in any decision to purchase the WPCA for the purpose of lowering cost to the customers. Right now, only water would be considered for the review.

Thanks!

Ed Lynch, WPCA  
Mobile 646-732-9224