



**TOWN OF LEDYARD**  
CONNECTICUT  
TOWN COUNCIL  
HYBRID FORMAT

741 Colonel Ledyard Highway  
Ledyard, CT 06339

860 464-3203  
Administrative Assistant  
Roxanne Maher

Chairman S. Naomi Rodriguez

**MINUTES**  
**COMMUNITY RELATIONS COMMITTEE**  
**ORGANIZATIONAL MEETING**

Wednesday, December 20, 2023

6:15 PM

Annex Meeting Room, Annex Building

**DRAFT**

- I. **CALL TO ORDER** – The Community Relations Committee Organizational Meeting was called to order by Committee Chairman Brunelle at 6:15 p.m.

Councilor Brunelle welcomed all to the Hybrid Meeting. She stated for the Town Council Community Relations Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Insite Meeting Portal.

- II. **ROLL CALL** –

Attendee Name	Title	Status	Arrived	Location	Departed
April Brunelle	Committee Chairman	Present	6:15 pm	In-Person	6:18 pm
Gary Paul	Town Councilor	Present	6:15 pm	In-Person	6:18 pm
Gary St. Vil	Town Councilor	Present	6:15 pm	Remote	6:18 pm
Kristen Chapman	Executive Assistant to Mayor	Present	6:15 pm	In-Person	6:18 pm

- III. **BUSINESS OF MEETING**

1. **MOTION** to set the Community Relations Committee’s Regular Meeting schedule for the 2024 Calendar Year to be the third Wednesday of the month at 6:30 p.m. in the Town Hall Annex Building as noted below:

**Community Relations Committee ( 3rd Wednesday, Annex Building 6:30 p.m).**

January 17	February 21	March 20	April 17
May 15	June 19	July 17	August 21
September 18	October 16	November 20	December 18
January 15, 2025			

Moved by Councilor Paul, seconded by Councilor St. Vil  
Discussion: None.

**VOTE: 3 – 0 Approved and so declared**

**RESULT:** 3 – 0 APPROVED [UNANIMOUS]  
**MOVER:** Gary Paul, Town Councilor  
**SECONDER:** Gary St. Vil, Town Councilor  
**AYES:** April Brunelle, Gary Paul, Gary St. Vil

2. The Community Relations Committee briefly reviewed outstanding action items contained in the memo dated October 26, 2023.

Councilor Paul explained that to provide for a seamless transition and for continuity the Town Council and its Subcommittees have traditionally identified and forwarded to the incoming Committee business items they believed warranted additional attention/action.

Councilor Paul went on to state that because the previous Community Relations Committee agreed that the following items were important outstanding/ongoing matters, they were hopeful that this new Committee would also like to continue with the work that has been done on them:

1. 2024 Black History Activity/Contest.
2. Community Outreach Informational Forums at the Ledyard Farmers Market regarding the services the town offers; how to access services, and the authority residents should direct concerns regarding services.
3. Host “*Informal Conversations in the Park*” to engage residents in discussions regarding their concerns and their ideas for potential solutions.

Councilor Paul stated that the Committee would discuss these items in more detail at their Regular Meeting that was scheduled for 6:30 p.m. this evening.

**RESULT: COMPLETED**

- IV. COMMENTS OF COMMITTEE MEMBERS – None.

**RESULT: COMPLETED**

- V. ADJOURNMENT

Councilor Paul moved the meeting be adjourned, seconded by Councilor St. Vil.  
VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 6:18 p.m.

Respectfully submitted,

April Brunelle  
Committee Chairman  
Community Relations Committee