



# TOWN OF LEDYARD

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Finance Committee Meeting Minutes

Chairman Gary St. Vil

### Organizational Meeting

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Wednesday, December 3, 2025

4:45 PM

Town Hall Annex Building - Hybrid  
Format

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In -Person: Council Chambers, Town Hall Annex Building  
Remote Participation Information Noted Below:

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://ledyardct.zoom.us/j/85609459905?pwd=BQlkiw7DgrIeIWt4PiHnZUSFbIZGo8.1>**  
**Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 856 0945 9905; Passcode: 646046**

#### I CALL TO ORDER

the Meeting was called to order by Committee Chairman Councilor Buhle at 4:4500 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Buhle welcomed all to the Hybrid Meeting. She stated for the Town Council Finance Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

#### II. ROLL CALL

Meeting went into Recess

**Present:** Jessica Buhle  
Carmen Garcia-Irizarry

**Excused:** Tim Ryan

In addition, Administrative Assistant Roxanne Maher was present.

#### III. BUSINESS OF THE MEETING

1. MOTION to set the Finance Committee's Regular Meeting schedule for the 2026 Calendar Year to be the first and third Wednesday of each month at 5:00 p.m. as follows:

January 7, 21      February 4, 18      March 4, 18      April 1, 15  
May 6, 20      June 3, 17      July 1, 15      August 5, 19  
September 2, 16      October 7, 21      November 4, 18      December 2, 16

January 6, 20, 2027

^ Denotes meeting cancelled due to holiday

\* Denotes regular meeting date scheduled is different from regular schedule

Moved by Councilor Buhle, seconded by Councilor Garcia-Irizarry

**VOTE: 2- 0 Approved and so declared**

**RESULT: APPROVED AND SO DECLARED**

**MOVER: Jessica Buhle**

**SECONDER: Carmen Garcia-Irizarry**

**AYE: 2 Buhle and Garcia-Irizarry**

**EXCUSED: 1 Ryan**

- 2. Review the outstanding action items contained in the memo dated November 12, 2025 as forwarded by Finance Committee of the Twenty-seventh Town Council.

The Finance Committee reviewed the Outstanding/Unfinished Business as noted below:

- (1) Schedule Joint Finance Committee Meetings between the Town Council & Board of Education
- (2) Quarterly discuss the receipt and distribution of the Opioid Settlement Funding
- (3) Potential Grant Opportunities
- (4) Follow-up on status of American Rescue Plan Act Projects/Funding (Projects to be completed by December, 2026)

It was noted that at the end of its term the Town Council and its Subcommittees have traditionally prepared a memo to forward outstanding items of business to the newly elected incoming Town Council.

In accordance with Roberts Rules of Order:

*"After each annual meeting in such case, the board elects new officers and committees, the same as if the entire board had been re-elected.*

*All unfinished business falls to the ground when the new board is elected.*

*It is customary for the by-laws to require an annual report from the Board of Managers, which usually gives a brief account of its doings for the year with recommendations for the future."*

Councilor Buhle noted that the Finance Committee would be discussing these items further at their Regular Meeting scheduled for 5:00 this evening:

**RESULT: DISCUSSED**

**IV. COMMENTS OF COMMITTEE MEMBERS**

Councilor Buhle stated that she looked forward to working with each of the Members of the Finance Committee.

Councilor Garcia-Irizarry noted that she was excited to be assigned to the Finance Committee this term.

V ADJOURNMENT

Councilor Buhle moved the meeting be adjourned, seconded by Councilor Garcia-Irizarry

**VOTE: 2 - 0 Approved and so declared**, the meeting was adjourned at 4:48 p.m.

Respectfully submitted,  
Jessica Buhle.  
Committee Chairman  
Committee

Finance

**DISCLAIMER:** Although we try to be timely and accurate these are not official records of the Town.