



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Administration Committee

~ AGENDA ~

Chairman Gary St. Vil

CANCELLED

Wednesday, January 14, 2026

5:30 PM

Town Hall Annex- Hybrid Format

*****MEETING CANCELLED*****

In -Person Location goes here

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://ledyardct.zoom.us/j/87543211395?pwd=MIYYKutVbpjNFwq5L7CkbyDVzd0RNF.1>
Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 875 4321 1395; Passcode: 045566

- I CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. APPROVAL OF MINUTES

MOTION to approve the following Administration Committee Minutes:

- Organizational Meeting Minutes of December 10, 2025
- Regular Meeting Minutes of December 10, 2025

Attachments: [ADMIN-2025-12-10-Organizational Mtg](#)
[ADMIN-2025-12-10](#)

- VI. OLD BUSINESS
 - 1. Discussion and possible action on the proposed “ Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission”.

Attachments: [10-29 Clean Copy with Employee and Public Feedback-TRACK CHANGES](#)
[Amendments to Ethics Ordinance](#)
[10-29 Clean Copy with Employee Feedback](#)
[BUHLE EMAIL-2025-10-28-TRANSMITTING ADDITIONAL CORRESPONDENCE-REDLINE](#)
[Secondary Attorney Revisions Clean Copy 10-28](#)
[Secondary Attorney Revisions Redline 10-28](#)
[Final Draft with Attorney Revisions - Clean Copy](#)
[BUHLE-ATTORNEY-PROPOSED ETHICS ORDINANCE-EMAIL COMMUNICATION-2025-10-27](#)
[Modified Draft with Attorney Revisions](#)
[Modified Draft with Attorney Revisions-with communications email](#)
[Redline Glastonbury to Ledyard ordinance](#)
[Ethics Ordinance DRAFT-2025-10-27](#)
[Code of Ethics Searchable Version-GLASTONBURY](#)
[Attorney Legal Opinion-Ethics Ordinance Adopted](#)
[October8-2025-email-2025-10-22](#)
[MEMO TRANSMITTING MAYOR LTR VETO-ORDINANCE ESTABLISHING ETHICS COMMISSION-2025-10-16](#)
[Exhibit 1 Comments to Ordinance MRitter 10.15.2025](#)
[Exhibit 2 Parks & Recreation Director Ordinance Comments 10.14.2025](#)
[Exhibit 3 JBuhle Correspondence 10.9.2025](#)
[TC-MIN-2025-09-24-PUBLIC HEARING](#)
[DRAFT CODE OF ETHICS AND ETHICS COMMISSION-ADMIN MTG-2025-09-10](#)
[AN ORDINANCE ESTABLISHING A TOWN OF LEDYARD CODE OF ETHICS AND ETHICS-ATTORNEY RED LINE DRAFT](#)
[AN ORDINANCE ESTABLISHING A TOWN OF LEDYARD CODE OF ETHICS AND ETHICS-RITTER-22434477-v2](#)
[Ethics Ordinance - FAQ- J-Buhle-2025-09-10](#)
[DRAFT CODE OF ETHICS AND ETHICS COMMISSION-JESSICA-2025-09-08](#)
[Town Attorney-Ethics Ordinance-email-2025-07-24](#)
[DRAFT AN ORDINANCE ESTABLISHING A TOWN OF LEDYARD CODE OF ETHICS AND ETHICS COMMISSIONDRAFT-2025-06-11-CLEAN COPY](#)
[SCHROEDER - Proposed Changes CoE 9_10_2025](#)
[Ball-Ethics Commission email-2025-08-21](#)
[Schroder ltr-Proposed Ordinance Creating a Code of Ethics & Ethics Commission-Attorney Comments-2025-08-06](#)
[Acknowledgement Form-Code of Ethics-DRAFT.docx](#)
[Town Charter-Investigation-Conflict of Interest](#)
[Fraud Policy - Adopted-2014-05-28](#)

[CGS - CHAPTER 10-ETHICS PUBLIC EMPLOYEES.docx](#)
[Ethics Commission- Fothergill-dmail-2024-09-13](#)
[Ethics Commission- Franzone email-2024-09-13](#)
[Ethics Commission- Lyons-email-2024-09-13](#)
[Ethics Commission- Wilkinson-email-2024-09-13](#)
[Ethics Commission-Samos-email-2024-09-24](#)
[Ethics Commisison - Wilkinson-email-2024-11-18](#)
[Ethics Commission-Edwards email-2024-12-07](#)
[EThis Commission-Porazzi-email-2024-12-11](#)
[Ethics Commisison-Schroeder ltr-2024-12-11](#)
[Jelden-Ethics Commission-email-2024-12-16](#)
[Murray - Ethics Commission-email-2025-1-08](#)
[Ethics Commission Ordinance-Ball email-2025-02-02](#)
[House of Representatives HB 6502 Ethics Reform 2008-07-09.pdf](#)
[ACC Municipal Ethics - Minimum Provisions \(2019\).docx](#)
[Representative France-Code of Ethics E-mail 2019-03-04.pdf](#)
[Ethics Commisison-Ball-email-2025-02-02](#)
[Kil Ethics Commission email-2025-01-10](#)
[RTC Ethics Commission email-2025-01-10](#)
[S Pealer Ethics Commission email-2025-01-10](#)
[Saums Ethics Commission email-2025-01-10](#)
[Cherry-Ethics Commission Draft Ordinance-email-2025-02-12](#)
[D-Pealer-Ethics Commission-email-2025-02-12](#)
[Hellekson-Ethics Commissioneemail-2025-02-12](#)
[Lamb Third Party Flags-Ethics Commission--email- 2025-02-12](#)
[Cassidy -email-2025-02-11-Ethics Commission](#)
[D-Pealer Ethics Commission email-2025-02-11](#)
[Hurt-Ethics Commission- email-2025-02-11](#)
[Siegel-Miles-Ethics Commission--email-2025-02-11](#)
[Shelton email-Ethics Commission-2025-03-11](#)
[Roberts-Pierson-Ethics Commision-email-2025-04-01](#)
[Consolini -ETHICS COMMISSION-EMAIL-2025-04-07](#)
[Larson-Ethics Commission-2025-04-08](#)
[Schroeder -ETHICS COMMISSION-EMAIL-2025-04-07](#)
[Berry-Ethics Commisstion-ltr -2025-04-08- Page 1-](#)
[Berry-Ethics Commisstion-ltr -2025-04-08- Page 2-](#)
[Khors-Ethics Commisstion-ltr -2025-04-08](#)
[Christy-Fogg-DEI-In Schools-email-2025-04-08](#)
[Porazzi-Ethics Commisstion-ltr -2025-04-08](#)
[Zeronsa-Ethics Commisstion-ltr -2025-04-08](#)
[Atwood-Ethics Commission-email-2025-04-08](#)
[Franzone-Ethics Commisstion-ltr -2025-04-08](#)
[MURRAY-PROPOSED ORDINANCE ETHICS](#)
[COMMISSION-PUBIC HEARING-EMAIL-2025-10-28](#)

[Administrator of Emergency Services -Buhle email thread-Comments on Ethics Ordinance-2025-`0-28](#)

[Administrator of Emergency Services -Buhle-Mayor email thread-Comments on Ethics Ordinance-Vehicle Usage Policy-2025-`0-28](#)

[Police Chief -Buhle--email thread-Comments on Ethics Ordinance-2025-`0-29-Vehicle Usage Policy](#)

[Buhle-Attorney -email thread-Comments on Ethics Ordinance-2025-`0-29-Vehicle Usage Policy](#)

[Mayor-Comments Proposed Ethics Ordinance ltr-2025-10-29](#)

2. Discussion and possible action to review and update the Res#001-2023/Feb 22 “Resolution Establishing Administrator Department Head Benefits”

Attachments: [001-2023-FEB-12-ADMINISTRATOR -DEPARTMENT HRAD RESOLUTION-2023-02-22](#)

3. Discussion and possible action to Establish an Ad Hoc Committee to Develop Process for Capital Improvement Building Projects.

Attachments: [RES-AG-AD HOC CMT-BUILDING PROJECTS-DRAFT-2025-12-10-LAMB](#)
[RES-AG-AD HOC CMT-BUILDING PROJECTS=DRAFT-2025-12-01](#)
[Process for School Projects-2025-01-30](#)
[BUILDING BLOCKS FOR BUILDING PROJECTS](#)
[BUILDING PROJECTS-MUNICIPAL CHECK LIST- 1990](#)
[BOARD OF EDUCATION REQUEST TOWN COUNCIL](#)
[ESTABLISH AD HOC COMMITTEE FOR BUILDING PROJECTS](#)
[PROCESS-EMAIL-2025-10-21](#)
[Gush-Support Ad Hoc Building Cmt-email-2025-10-22](#)

4. Any Old Business proper to come before the Committee.

VII. NEW BUSINESS

1. MOTION to appoint the following Temporary Members to the Permanent Municipal Building Committee (PMBC) to serve as Representatives for Board of Education Projects in accordance with Ordinance #100-015 (Rev. 1) “An Ordinance Establishing A Permanent Municipal Building Committee for the Town of Ledyard:

- Mr. Branden Graber (R) 42 Church Hill Road, Ledyard
- Mr. Alex Fritsch (D) 1 North Wind Circle, Ledyard

Attachments: [Board of Education Representatives-Permanent Municipal Building Cmt-Ltr-2025-12-11](#)
[ORD-#100-015 \(REV 1\) -An Ordinance Establishing PMBC-2024-11-13](#)

2. MOTION to appoint Ms. Yvonne Walsh (D) 38 Fairway Drive, Ledyard, to the Ledyard Beautification Committee to complete a three (3) year term ending October 26, 2026

filling a vacancy left by Ms. Bingham.

Attachments: [DTC Recommendation-Appoint Walsh-Beautification Cmt-email-2025-12-30](#)
[Walsh-Resume-Beautification Cmt -2025-12-0=10](#)
[LEDYARD BEAUTIFICATION COMMITTEE-2025-11-05](#)

3. Any New Business proper to come before the Committee

IV ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.