

INVITATION TO BID
The Town of Ledyard
Re-Bid Ledyard Public Schools
HVAC Replacement Juliet W. Long Elementary School
BID # XXXX-XX

Sealed bids will be received at the Ledyard Board of Education Room XXXX, 4 Blonders Boulevard, Ledyard, CT 06339 for the project, Ledyard Public Schools - HVAC Replacement Juliet W. Long Elementary School, until **11:00 am on Month Date, 2024** at which time and place said bids will be opened and results will be posted online (<https://www.ledyardct.org/88/Request-for-Proposals-Bids>).. Bids shall be hand delivered to the above address or directed by U.S. Mail to Ledyard Public Schools Board of Education, 4 Blonders Boulevard, Ledyard, CT 06339.

The work at Ledyard Public Schools – HVAC Replacement Juliet W. Long Elementary School consists of demolition of existing rooftop HVAC systems and replacement with new rooftop HVAC Equipment, installation of new ductwork, dropped acoustical ceiling grids and recessed led lights. Existing Pneumatic HVAC controls will be replaced by new digital controls as part of a new direct digital control system.

A mandatory site visit is scheduled for Thursday, **Month Date, 2024** starting at Juliet W. Long School, Gales Ferry, CT at **X:XX p.m.**

Drawings and specifications will be available beginning **Month Date, 2024**.

Proposal Forms are included in the Project Manual. Bid Supplements, inclusive of any issued Addenda, will be issued by the Architect solely to those who have attended the mandatory site visit.

Sealed bids are due in accordance with the Invitation to Bid for Ledyard Public Schools – HVAC Replacement Juliet W. Long Elementary School. All bids should be submitted in duplicate, in a sealed envelope and clearly identified: Ledyard Public Schools - HVAC Replacement Juliet W. Long Elementary School. It is the bidders' responsibility to verify all Supplements with the Owner/Architect prior to bid submission. No bids will be received after the designated times. All bids will be opened publicly.

No bidder may withdraw his bid for a period of ninety (90) days after the date of bid opening.

The Owner reserves the right **in its sole discretion** to wave any informalities in the bidding and/or reject any unqualified bids. The Owner is an equal opportunity employer. The Owner requires an affirmative action policy for all its Contractors and Vendors as a condition of doing business with the Owner, as per Federal Executive Order 11246.

All bidders are requested to note that the award of this Contract is subject to the following conditions and contingencies:

1. The approval of such governmental agencies as may be required by law.
2. The appropriation of adequate funds by the proper agencies.
3. **Bidder shall procure at its sole cost and expense, general liability insurance in minimum amounts of 1 million/ 2 million aggregate; statutory workers' compensation; Auto (owned, hired, non-owned) in minimum limits of 1 million; and Umbrella / Excess coverage in minimum amount of 3 million dollars. Bidder shall, upon**

successful award of Bid, be required to name and endorse Owner as additional insured per contract on a primary and non-contributory basis on GL, Auto and Umbrella/ Excess policies. A waiver of subrogation is required to be endorsed on all policies, including workers; compensation, in favor of Owner. These coverages and limits may change based on project scope in Owner's sole discretion.

4. Successful Bidder shall, to the fullest extent permitted by law, defend, hold harmless and indemnify Owner for, from and against all claims, losses, expenses and judgments that arise from or are alleged to arise from the performance of the Work contemplated under this Bid and subsequent Project Award and from the actions and inactions of its employees, agents, and subcontractors.

- An Affirmative Action/Equal Opportunity Employer. Minority/Women's business Enterprises are encouraged to apply.