



# **TOWN OF LEDYARD CONNECTICUT**

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

## **Town Council**

### **~ AGENDA ~**

Chairman Gary St. Vil

Regular Meeting

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**Wednesday, January 14, 2026**

**7:00 PM**

**Town Hall Council Chambers**

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**In-Person: Council Chambers Town Hall Annex**

**Remote: Information noted below:**

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://ledyardct.zoom.us/launch/edl?muid=b6cccf9e-0dee-4e54-bdd2-124158526ddd>**

**Audio Only: Telephone: +1 646 558 8656; Meeting ID: 865 7678 0439; Passcode: 501451**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PRESENTATIONS

Ms. Carli Herz, United Way Community Impact Director- Asset Limited Income Constrained, Employed (ALICE Report)

**Attachments: [ALICE 2025 PPT for SECT \(full\)-2026-01-14](#)**

Ms. Kristen Chapman, Executive Assistant to the Mayor/Social Services Coordinator

**Attachments: [Social Services Stats 2025](#)**

- V. RESIDENT & PROPERTY OWNERS (COMMENTS LIMITED TO THREE (3) MINUTES)
- VI. COMMITTEE COMMISSION AND BOARD REPORTS
- VII. COMMENTS OF TOWN COUNCILORS
- VIII. REVIEW AND APPROVAL OF MINUTES

MOTION to approve the Town Council Regular Meeting Minutes of December 10, 2025.

**Attachments: [TC-MIN-2025-12-10](#)**

- IX. COMMUNICATIONS

Communications List - January 14, 2026

**Attachments:** [C-LIST-2026-01-14](#)[Mackin-Withdraw Appointmetn Application-Planning & Zoning  
Commission-email-2025-12-10](#)[Resignation-Garcia-Irizarry-Sustainable CT Ad Hoc  
Cmt-email-2025-12-10](#)[ACTION LETTER PMBC Meeting-2025-12-1-](#)[Board of Education Represetnatives-Permanent Municipal Building  
Cmt-Ltr-2025-12-11](#)[School Nurses-Aides Mayor letter to BoE 12-9-25](#)[ACTION LTR- RETIRMENT BOARD MTG-2025-12-15](#)[DTC Recommendaltion-Appoint Walsh-Beautification](#)[Cmt-email-2025-12-30](#)[Histoirc District Commission ltr-Spicer Homestead Ruins -2026-01-02](#)[Action Ltr -Permanent Municipal Building Committee r  
Meeting-2026-01-05](#)[Assessor revaluation notice 1-6-26](#)[Avalonia Land Conservancy Funding request letter- Colonel Ledyard  
Highway & Stoddards Warf-2026-01-06](#)[Lockhart- Stodards Wharf Road & Colonel Ledyard](#)[Highway-Avalonia Land Conservancyltr-2026-01-06](#)[Vessels- Stodards Wharf Road & Colonel Ledyard Highway-Avalonia  
Land Conservancyltr-2026-01-06](#)[Avalonia Land Conservancy-Request Tax Abatement -154 Stodddards  
Wharf Rd-CGS12-81dd-ltr-2026-01-12](#)[Oresky- Stand with Iranian People-email-2026-01-13](#)[FOIA-ltr-Request Appearance-2026-01-06-Complaint Filed-Pealer-  
-Regarding -Town Council Mtg-10-2025-Recieved-2026-01-13](#)[FOIA-Reqeust Appearance--2026-01-26-Regarding -Town Council  
Mtg-10--082025-Recieved-2025-10-17](#)[FOIA-Complaint Filed-Pealer--Regarding -Town Council  
Mtg-10-08-2025-email-2025-10-16-Page 1](#)[FOIA-Pealer -Regarding -Town Council Mtg-10-  
-08-2025-Recieved-2025-10-13-Page 2](#)[ACTION LTR-TOWN COUNICIL MTG-2025-12-10](#)[ACTION LTR-TOWN COUNICIL MTG-BOARD OF EDUCATION  
LEDYARD EDUCATION ASSOCIATION-2025-12-10](#)[FISCAL YEAR 2026-20227-BUDGET LETTER OF  
DIRECTIVE2025-12-11](#)[FREEDOM OF INFORMATION TRAINING MEMO-2025-12-11](#)[ASSIGNMENT OF DUTIES-CHAIRMAN](#)[PRO-TEM-MEMO-2025-12-18](#)[DTC Recommendaltion-Appoint Walsh-Beautification](#)[Cmt-email-2025-12-30](#)[Histoirc District Commission ltr-Spicer Homestead Ruins -2026-01-02](#)[Fiscal Year 2026-2027-Town Council Department-Budget Submittal  
to Mayor-Memo-2026-01-07](#)

[Zoe-Hololcost Survivor Presednation--Bill Library1-12-2025-email dated-2025-12-23](#)  
[Hellekson-Read Accorss America-email-2026-01-12](#)

X. REFERALS

XI. COUNCIL SUB COMMITTEE, LIAISON REPORTS

1. Administration Committee Report Fiscal Year 2025/2026
2. Community Relations Committee for Diversity, Equity & Inclusion – Report- Fiscal Year 2025/2026
3. Finance Committee Report Fiscal Year 2025/2026
4. LUPPW Committee Report Fiscal Year 2025/2026

5. Liaison Reports

XII. REPORT OF THE MAYOR

Mayor Report Fiscal Year 2025/2025

XIII. OLD BUSINESS

XIV. NEW BUSINESS

CONSENT CALENDAR

\*1 MOTION to reappoint the following members to the Historic District Commission for a five (5) year term ending December 3, 2030.

- Mr. Douglas Kelley (D) 40 Pinelock Drive, Gales Ferry (Regular Member)
- Mr. Kenneth Geer (U) 23 Thomas Road, Ledyard (Alternate Member)

**Attachments:** [Historic Commission- Reappointment Recommendation-2025-11-12](#)

\*2. MOTION to reappoint Ms. Sharon Wadecki (D) 44 Fanning Road, Ledyard, to the Retirement Board for a three (3) year term ending January 20, 2029.

**Attachments:** [Reappointment Recommendation-Retirement Board-2025-12-06](#)

\*3. MOTION to reappoint Mr. Greg Lockhart, (D) 30 Tanager Lane, Gales Ferry, as an Alternate Member, to the Planning & Zoning Commission for a three (3) year term ending December 31, 2028.

**Attachments:** [Reappointment Recommendation-Planning & Zoning Commission-2025-12-06](#)

Administration Committee

4. MOTION appoint Mechelle Barber (D) 20 Quakertown Meadows, Ledyard, to the Ledyard Beautification Committee to complete a three (3) year term ending October 26, 2028 filling a vacancy left by Ms. Brousseau.

**Attachments:** [Mechelle Barber-Application-Beautification Cmt-2025-10-08](#)  
[LEDYARD BEAUTIFICATION COMMITTEE-2025-11-05](#)

5. MOTION to appoint Michelle Hagerty (D) 6 Greyston Court, Ledyard, to the Ledyard Beautification Committee to complete a three (3) year term ending October 26, 2027 filling a vacancy left by Ms. Holdsworth.

**Attachments:** [Michelle Hagerty-Appointment-Beautification-2025-10-08](#)  
[LEDYARD BEAUTIFICATION COMMITTEE-2025-11-05](#)

6. MOTION to appoint Ms. Rebecca Watford (R) 429 Colonel Ledyard Highway, Ledyard as a Regular Member to the Historic District Commission to complete a five (5) year term ending December 6, 2027 filling a vacancy left by Mr. Lamb.

**Attachments:** [Historic District Commission-Appoint Alternate Member Watford to Regular Member-Lamb-email-2025-11-11](#)  
[Appointment-Watford-Histoirc District Commision- Regular Member-RTC-Recommenation-email-2025-11-23](#)  
[RESIGNATION-LAMB-HISTORIC DISTRICT COMMISSION-2025-11-11](#)  
[HISTORIC DISTRICT COMMISSION-2025-11-24](#)

7. MOTION to appoint Ms. Anne Roberts-Pierson (U) 4 Andersson Drive, Gales Ferry as an Alternate Member to the Historic District Commission to complete a five (5) year term ending December 6, 2028 filling a vacancy left by Ms. Watford.

**Attachments:** [Appoint Appl-Roberts-Pierson-Historic District Commision-2025-11-23](#)  
[HISTORIC DISTRICT COMMISSION-2025-11-24](#)

8. MOTION to appoint Councilor Jessica Buhle (D) 65 Pheasant Run Drive, Gales Ferry, as the Land Use/Planning/Public Works Committee Member to the Sustainable CT Ad Hoc Committee to complete a two (2) year term ending December 15, 2027 filling a vacancy left by Councilor Garcia-Irizarry.

**Attachments:** [SUSTAINABLE CT-MEMBERS-EMAIL-2025-09-15](#)  
[Resignation-Garcia-Irizarry-Sustainable CT Ad Hoc Cmt-email-2025-12-10](#)  
[Sustainable CT Ad Hoc Committee- Memo- Request Noninations-2027-10](#)

#### Finance Committee

9. MOTION to appropriate and transfer \$157,133 from Account #10188210-59300 (Transferred Funds) to Account #22570101-58250 (BOE CNR Reserve Fund);

In addition, appropriate \$157,133 to Account #225670101-58250 (BOE CNR Reserve Fund) ..end.

**Attachments:** [Board of Education-Appropriate Additional Federal Impact Aid Funding-Fiscal Year 2024-2025 -ltr-2025-12-02](#)  
[Finance Director email-2025-09-24-Impact Aid - Additional Revenues Process](#)  
[Board of Education Impact Aid Additonal Funidng- Finance Cmt Request Resubmit Capital Projecat List-ltr-2025-09-24 TONY](#)  
[BOARD OF EDUCATION SURPLUS FY 22-23 CAPITAL FUND -TOWN COUNCIL ACTIONS MTG-2024-02-28 TONY](#)  
[Impact Aid Budget vs Actual History](#)  
[Board of Education ltr- Request Agri-Science & Impact Aid Funding-Spending Plant-2025-07-29](#)  
[Capital Detial-2025-2026 for Budget Book](#)

10. MOTION to authorize the expenditure of \$4,645 for the purpose of removing firefighting foam and cleaning the foam system on Gales Ferry Engine 21.

**Attachments:** [MER Quote-2025-11-011](#)  
[Environmental Service2025-10-16](#)  
[KROPP Quote-2025-09-08](#)

11. MOTION to authorize the Mayor to issue a “Letter of Commitment” to Avalonia Land Conservancy, Inc., in response to their request of \$98,000 from Account #210-101210-12101-58920 (Open Space Fund) to provide financial support/town share with the acquisition of 173-175 Stoddard’s Wharf Road, 30.30+/- acres of Open Space; to be payable to Avalonia Land Conservancy, Inc, Seller or closing law firm at the time of the closing.

**Attachments:** [Avalonia Land Conservancy Funding request letter- Colonel Ledyard Highway & Stoddards Warf-2026-01-06](#)  
[MAP- 173-175 Stoddards Wharf- Avalonia et al](#)  
[Vessels- Stodards Wharf Road-& Colonel Ledyard Highway-Avalonia Land Conservancyltr-2026-01-06](#)  
[Lockhart- Stodards Wharf Road & Colonel Ledyard Highway-Avalonia Land Conservancyltr-2026-01-06](#)

12. MOTION to authorize the Mayor to issue a “Letter of Commitment” to Avalonia Land Conservancy, Inc., in response to their request of \$80,000 from Account #210-101210-12101-58920 (Open Space Fund) to provide financial support/town share with the acquisition of 1069 Colonel Ledyard Highway; 20.23 +/- acres of Open Space to be payable to Avalonia Land Conservancy, Inc, Seller or closing law firm at the time of the closing.

**Attachments:** [Avalonia Land Conservancy Funding request letter- Colonel Ledyard Highway & Stoddards Warf-2026-01-06](#)  
[MAP- 1069 COLNEL LEDAYRD HIGHWAY with ownership](#)  
[Vessels- Stodards Wharf Road & Colonel Ledyard Highway-Avalonia Land Conservancyltr-2026-01-06](#)  
[Lockhart- Stodards Wharf Road & Colonel Ledyard Highway-Avalonia Land Conservancyltr-2026-01-06](#)

**General Business**

**13.** Each Town Councilor to identify one priority to accomplish during 2026.

**XV. ADJOURNMENT**

**DISCLAIMER:**

Although we try to be timely and accurate these are not official records of the Town.

The Town Council's Official Agenda and final Minutes will be on file in the Town Clerk's Office.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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File #: 26-0007

Agenda Date: 1/14/2026

Agenda #:

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## REPORT

### Staff/Committee Report:

Ms. Carli Herz, United Way Community Impact Director- Asset Limited Income Constrained, Employed (ALICE Report)



# THE STATE OF ALICE

ALICE Report 2025

Southeastern Connecticut



# ALICE Reveals a Hidden Crisis

ASSET LIMITED



ALICE has no safety net in times of crisis

INCOME CONSTRAINED



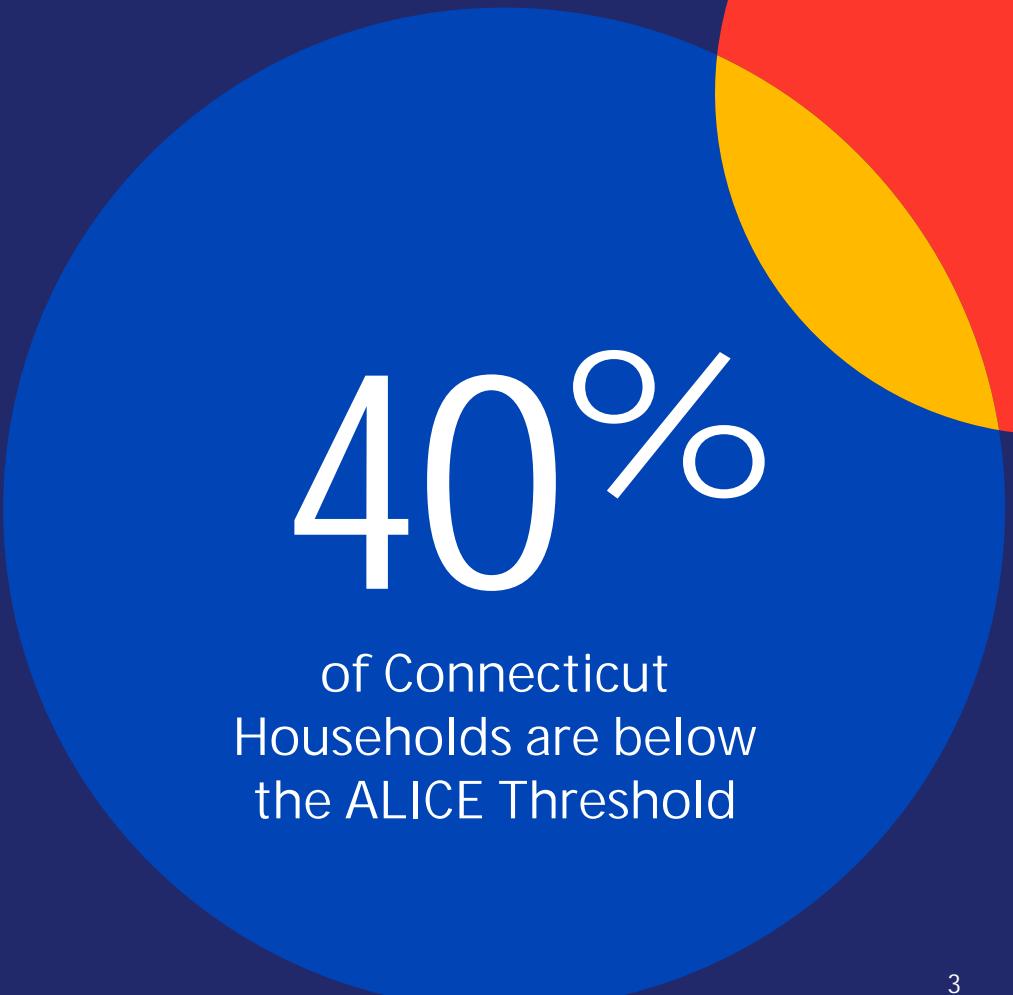
ALICE's income falls short of essentials

EMPLOYED



ALICE is working, yet not earning enough

580,250 households in CT are struggling to meet a basic household survivability budget



40%

of Connecticut Households are below the ALICE Threshold

# Who is ALICE?

## Household Survivability Budget

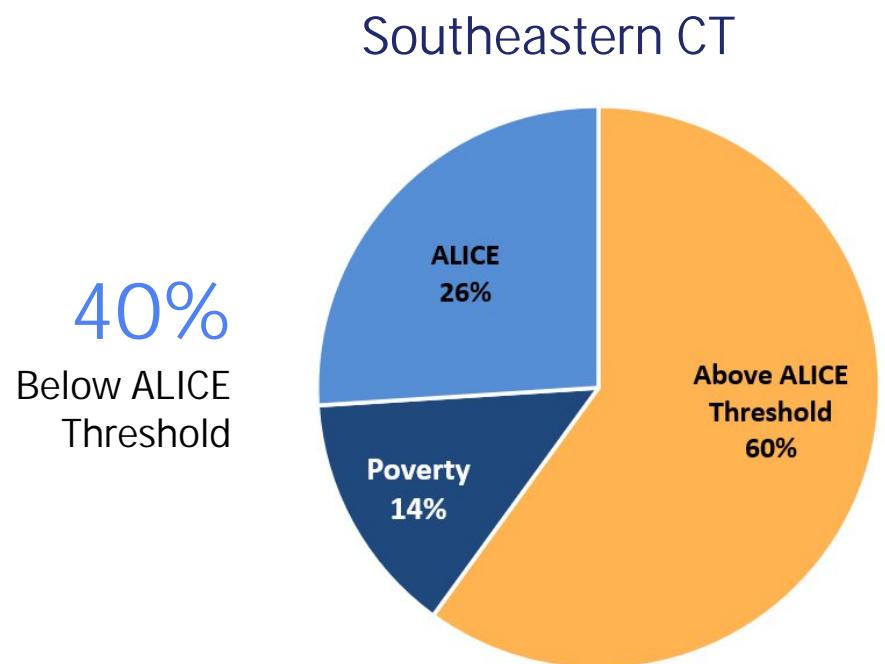
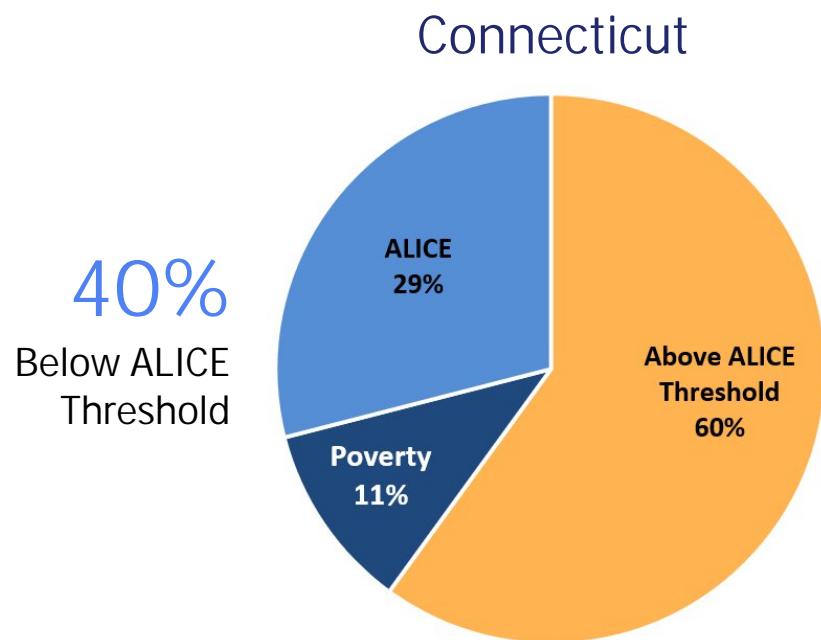
### Southeastern, CT

ALICE Threshold



Monthly Costs	Single Adult	Single Parent, 1 Childcare	2 Adults, 2 Childcare	Two Seniors
Housing	\$1,137	\$1,295	\$1,701	\$1,295
Child Care	\$0	\$1,042	\$2,083	\$0
Food	\$535	\$812	\$1,453	\$903
Transportation	\$419	\$542	\$967	\$510
Health Care	\$212	\$450	\$802	\$1,169
Technology	\$86	\$86	\$116	\$116
Misc. / Over Costs	\$239	\$423	\$712	\$399
Taxes	\$360	\$462	\$793	\$706
Monthly Total	\$2,988	\$5,112	\$8,627	\$5,098
ANNUAL TOTAL	\$35,856	\$61,344	\$103,524	\$61,176
Hourly Wage	\$17.93	\$30.67	\$51.76	\$30.59

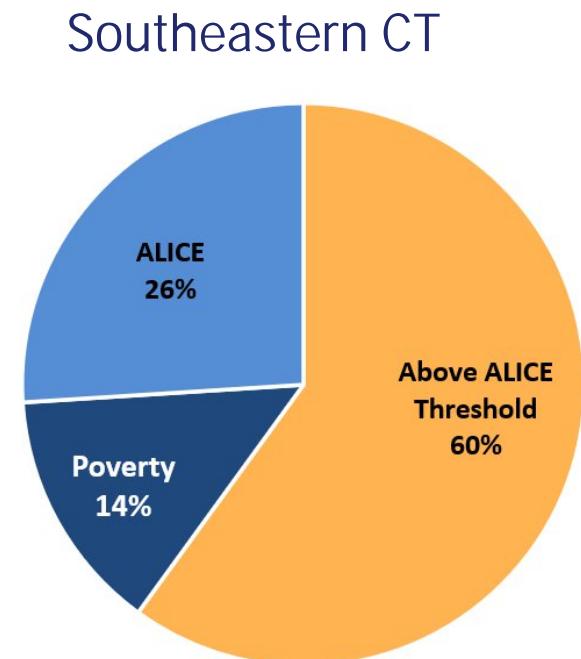
# ALICE in Connecticut



# ALICE in Southeastern Connecticut

2023 Data		
Population	279,634	⬇️
# Households	115,607	⬇️
Median Household Income	\$80,330 (state avg: \$88,429)	⬆️
Labor Force Participation	63% (state ave: 66%)	⬆️

40%  
Below ALICE  
Threshold



# Who is ALICE?

Household	Federal Poverty Level	ALICE Threshold
Single Adult	\$8/hr   \$16,000	\$17.93/hr   \$35,856
Single Parent + 1 Childcare	\$11/hr   \$21,000	\$30.67/hr   \$61,344
2 Adults + 2 Childcare	\$16/hr   \$32,000	\$51.76/hr   \$103,524

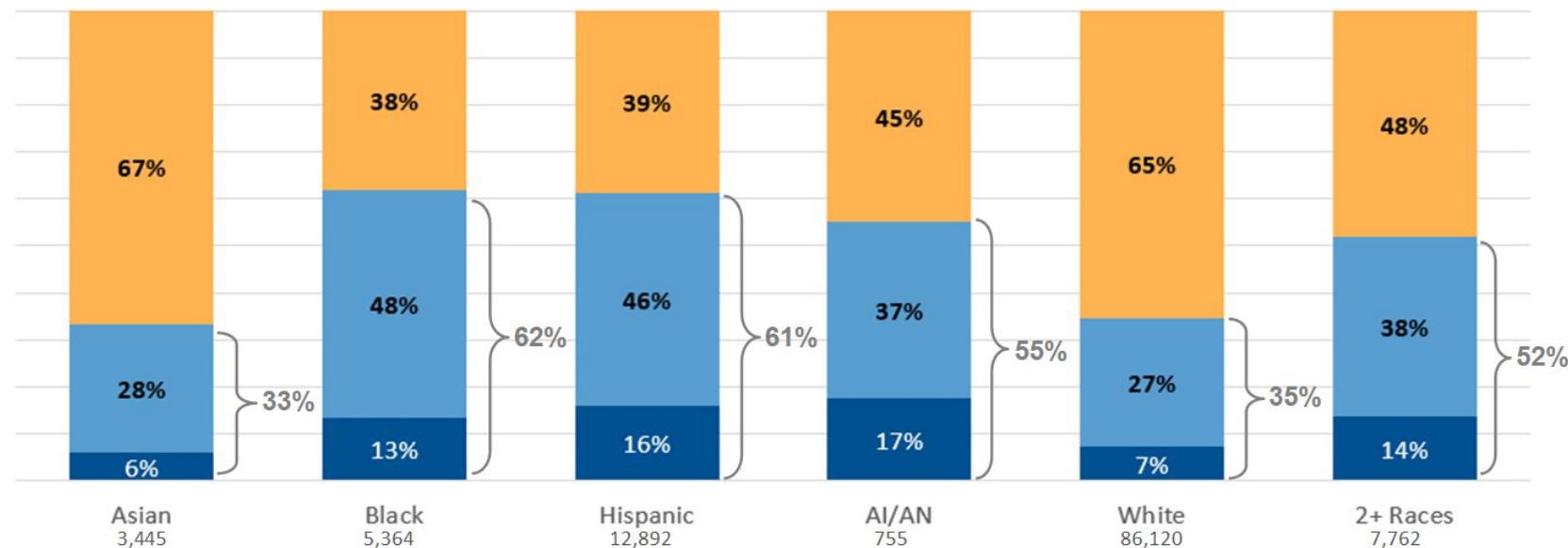
The ALICE Threshold is determined by the Household Survival Budget and indicates the *minimum* a household needs to afford all basic needs.



2:5

Households in  
Southeastern CT  
are ALICE (40%)

# ALICE Households by Race / Ethnicity

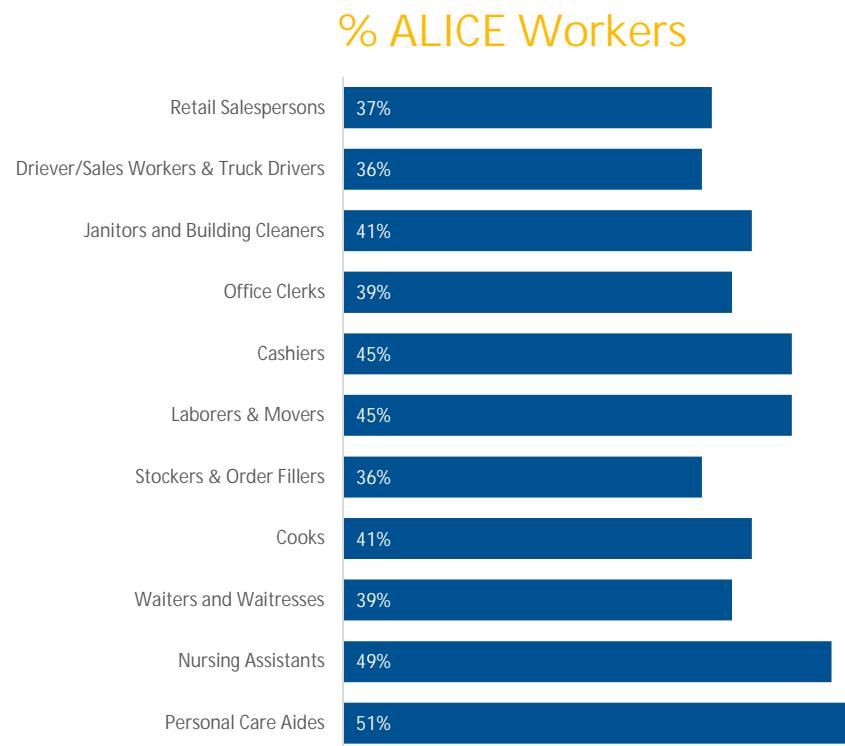


# Financial Hardship by Household Type and Age

Group	Below ALICE
Single or Cohabitating (no children)	36%
Two Adults (w/ children)	16%
Single-Female-Headed (w/ children)	80%
Single-Male-Headed (w/ children)	57%

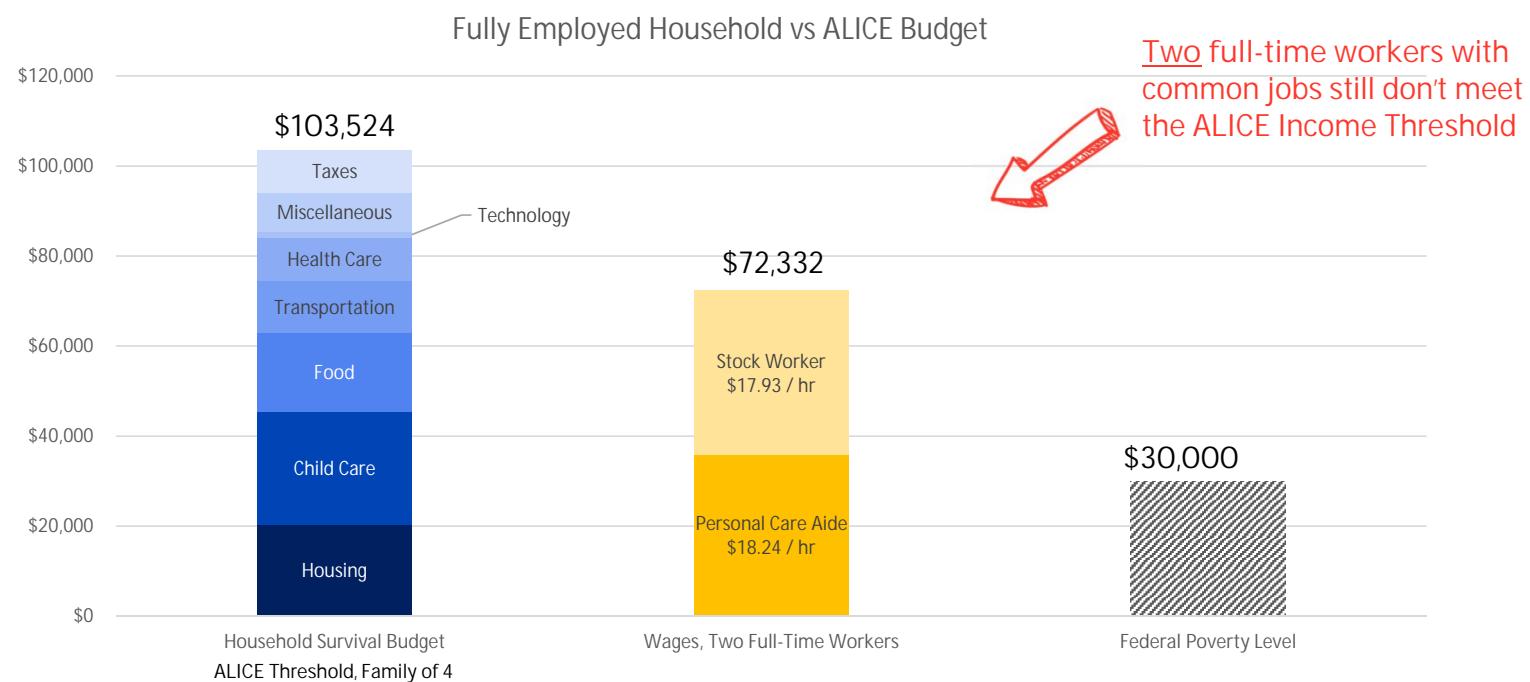
Age	Below ALICE
Under 25	64%
25 to 44 Years Old	35%
45 to 64 Years Old	35%
65 Years Old and Over	48%

# ALICE Workers in Common Careers

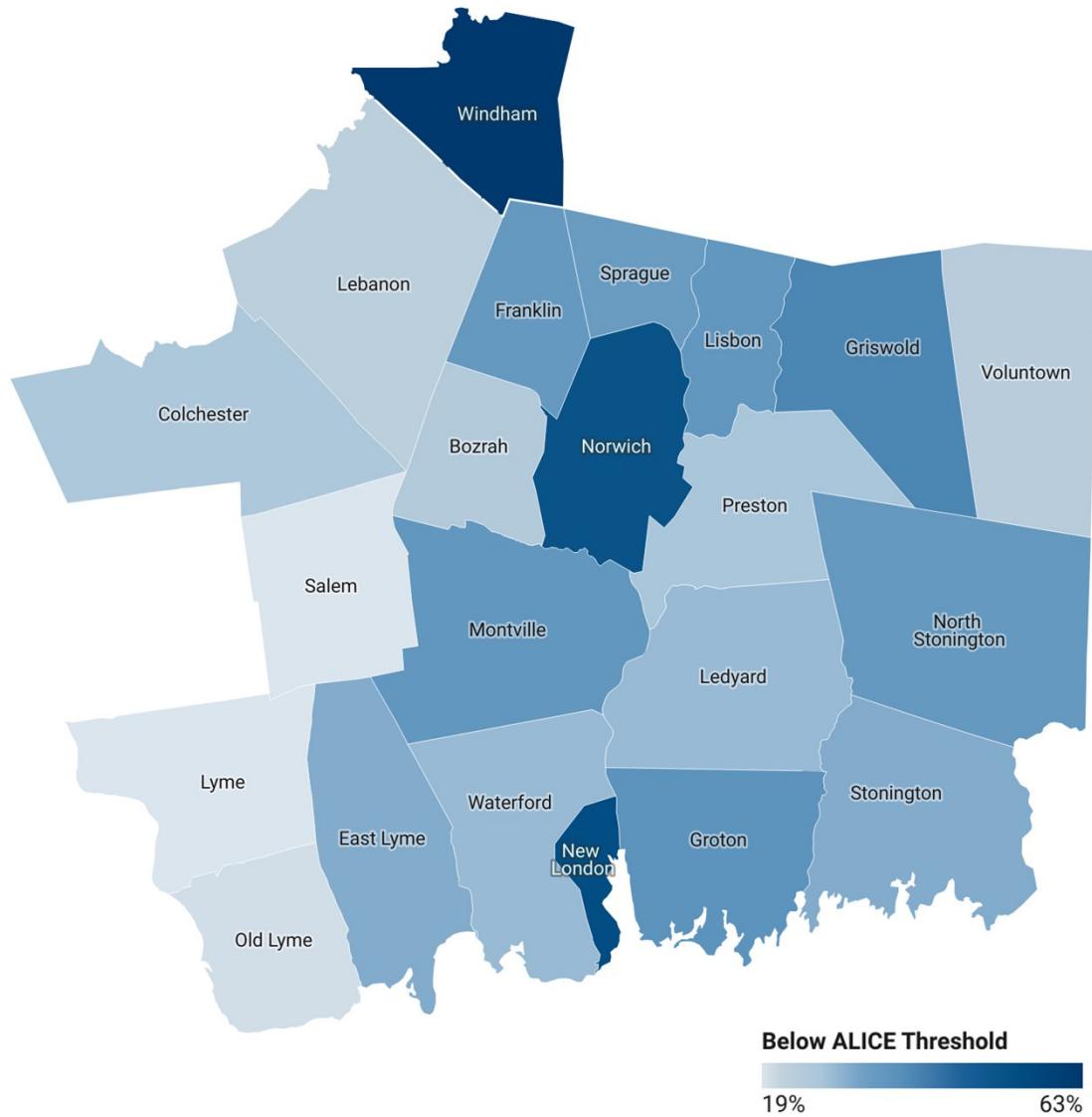


55% of the most common jobs in CT are still paid less than \$20/hour

# Who is ALICE?



# ALICE is Your Neighbor Southeastern CT



12

Below ALICE Threshold

19%

63%

# ALICE is Your Neighbor

Southeastern CT



Towns	ALICE Threshold
Bozrah	25% <span style="color: green;">↓</span>
Colchester	26%
East Lyme	31%
Franklin	35% <span style="color: green;">↓</span>
Griswold	40% <span style="color: red;">↑</span>
Groton	37% <span style="color: red;">↑</span>
Lebanon	23% <span style="color: green;">↓</span>
Ledyard	29% <span style="color: green;">↓</span>
Lisbon	36%
Lyme	19% <span style="color: green;">↓</span>
Montville	36% <span style="color: red;">↑</span>

Towns	ALICE Threshold
New London	54%
No. Stonington	35% <span style="color: green;">↓</span>
Norwich	52% <span style="color: red;">↑</span>
Old Lyme	20% <span style="color: green;">↓</span>
Preston	27% <span style="color: red;">↑</span>
Salem	19% <span style="color: green;">↓</span>
Sprague	34% <span style="color: red;">↑</span>
Stonington	31% <span style="color: green;">↓</span>
Waterford	29% <span style="color: red;">↑</span>
Windham	63% <span style="color: red;">↑</span>
Voluntown	24% <span style="color: green;">↓</span>

## Price increases hitting working families first and hardest

\$400



Increased cost for baby essentials since March 2025  
(Joint Economic Committee)

\$2,400



Average cost of tariffs per CT household in 2025  
(Yale Budget Lab)

\$1,700



Increase in Access Health CT insurance premiums in 2026  
(Access Health CT)

# More Data & Information

**THE STATE OF ALICE IN CONNECTICUT**

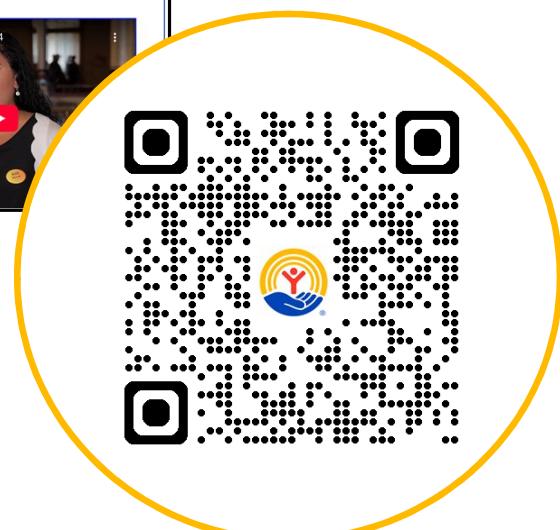
2025 REPORT | PRINT/SAVE THIS PAGE | DATA SHEET

Jacqueline ALICE 2024

THE STATE OF ALICE IN > CONNECTICUT

2025 Update on Financial Hardship

UNITED FOR ALICE | UNITED WAY Connecticut United Ways



UnitedForALICE.org

Budget Category	Data Source
<b>Housing – Rent/Mortgage</b>	HUD's FMR (40 <sup>th</sup> percentile) for an efficiency, one-bedroom, or two-bedroom apartment (based on family size), adjusted in metropolitan areas using the American Community Survey (minus utilities)
<b>Housing – Utilities</b>	The annual cost of utilities which include natural gas, electricity, fuel oil and other fuels, and water and other public services from the Consumer Expenditure Surveys
<b>Child Care</b>	Registered Family Child Care Homes for an infant and a preschooler (using state-specific sources)
<b>Food</b>	USDA's Thrifty Food Plan by age with county variation from Feeding America
<b>Transportation</b>	Operating costs for a small or medium sedan (based on average daily miles by age, cost per mile, license, fees, and insurance costs from Federal Highway Administration, AAA, and The Zebra), or public transportation where viable as reported by the CEX
<b>Health Care</b>	Health insurance premiums based on employer-sponsored health insurance as reported by MEPS plus out-of-pocket costs for \$40K–\$69K households by age CEX weighted with poor health multiplier. For senior budget, cost of Medicare Part A & B, out-of-pocket costs, plus out-of-pocket average spending for the top five chronic diseases as reported by CMS
<b>Technology</b>	Consumer Report's smartphone plan for 10GB of data for each adult in a household
<b>Taxes</b>	Federal and state taxes and tax credits computed by the Atlanta Federal Reserve's Policy Rules Database
<b>Savings</b>	None
<b>Miscellaneous</b>	Cost overruns, estimated at 10% of budget excluding taxes





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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File #: 26-0008

Agenda Date: 1/14/2026

Agenda #:

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## REPORT

### Staff/Committee Report:

Ms. Kristen Chapman, Executive Assistant to the Mayor/Social Services Coordinator

## 2025 LEDYARD SOCIAL SERVICES PROGRAMS

- Parks & Rec Summer Camp Scholarships – 10 Campers \$6,015
- Backpacks & School Supplies – 38 Children
- LICEAF Grants – 15 Grants \$28,476.71
- Thanksgiving Meals – 77 Households, 206 Individuals
- Holiday Meals – 92 Meals, 251 Individuals
- Holiday Gifts – 100 Children
- TVCCA Energy Assistance Intakes – 15 YTD

## LINDA C. DAVIS FOOD PANTRY

LOWER TOWN GREEN  
728 COLONEL LEDYARD HWY  
LEDYARD, CT 06339



2025 Food Pantry Visits			
	Unduplicated People Served	Unduplicated Households Served	Total Visits
Jan	165	64	105
Feb	126	51	75
Mar	130	54	92
Apr	117	51	81
May	156	63	95
June	112	48	69
July	128	55	87
Aug	121	50	79
Sept	121	51	77
Oct	146	60	91
Nov	149	58	86
Dec	117	46	74
YTD			1,011



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0031

**Agenda Date:** 1/14/2026

**Agenda #:**

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## MINUTES

### **Minutes:**

MOTION to approve the Town Council Regular Meeting Minutes of December 10, 2025.



# TOWN OF LEDYARD

CONNECTICUT  
TOWN COUNCIL

Chairman Gary St. Vil

## MINUTES

### LEDYARD TOWN COUNCIL – REGULAR MEETING

WEDNESDAY, DECEMBER 10, 2025; 7:00 PM

HYBRID FORMAT

VIDEO CONFERENCE VIA ZOOM

#### DRAFT

I. CALL TO ORDER – Chairman St. Vil called the meeting to order at 7:00 p.m. at the Council Chambers, Town Hall Annex Building.

Chairman St. Vil welcomed all to the Hybrid Meeting. He stated for the members of the Town Council and the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town's Website – Granicus-Legistar Meeting Portal.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL –

Attendee Name	Title	Status	Location
William Barnes	Town Councilor	Present	In-Person
April Brunelle	Town Councilor	Present	In-Person
Jessica Buhle	Town Councilor	Present	In-Person
Carmen Garcia-Irizarry	Town Councilor	Present	In-Person
Ty (Earl) Lamb	Town Councilor	Present	In-Person
Adrienne Parad	Town Councilor	Present	In-Person
Tim Ryan	Town Councilor	Excused	
James Thompson	Town Councilor	Present	In-Person
Gary St. Vil	Town Councilor	Present	In-Person

IV. INFORMATIONAL ITEMS/PRESENTATIONS

#### ***Special Election for State Representative 139th Assembly District January 13, 2026*** (Only District #3 in Ledyard)

Councilor Parad read information provided by the Registrars regarding the January 13, 2026 Special Election as follows:

##### **Four Days of Early Voting:**

Location: Register's Office - 741 Colonel Ledyard Highway in the Registrar's Office, lower level.

- 1/8/2026 - Thursday 10am- 6pm
- 1/9/2026 - Friday 10am- 6pm
- 1/10/2026 Saturday 10am- 6pm
- 1/11/2026 Sunday 10am- 6pm

##### **Election Day**

Tuesday, January 13, 2026

##### **Time:**

6am-8pm

##### **Location:**

District #3 - Voter Polling Location will be at the ***Juliet Long School Gymnasium***, 1854 Route 12, Gales Ferry

##### **Absentee Ballots:**

Absentee Ballots available starting on Monday December 15, 2025.

Absentee Ballots would be handled by Town Clerk, 741 Colonel Ledyard Highway, Town Hall, upper level.

## V. RESIDENTS AND PROPERTY OWNERS

**Mr. M. Dave Schroeder, Jr.**, 290 Whalehead Road, Gales Ferry, congratulated the members of the Town Council that were reelection and members that were the newly elected.

Mr. Schroeder stated that he was present this evening to urge the Town Council to begin the process to restore the Planning Commission and the Zoning Commission as two separate bodies. He noted that historically these Commissions had distinct roles: the Planning Commission created the town's long-term vision through the Plan of Conservation & Development (POCD), and the Zoning Commission wrote and enforced the regulations needed to implement that vision. He stated that division created a natural check and balance.

Mr. Schroeder went on to state as many on the Town Council know, the Plan of Conservation and Development (POCD) was a state-mandated document that sets out the long-term goals and most desirable land uses for a town. It was meant to guide decisions about housing, infrastructure, conservation, economic development, and community character. Under Connecticut law—specifically CGS 83(a)—all zoning regulation changes and map amendments must be evaluated for consistency with the POCD; and the subdivision rules must advance its objectives.

Mr. Schroeder continued by stating that this only worked as a safeguard if the body that rewrites the POCD was not the same body that rewrites the Zoning Regulations. He stated when the commissions were merged in 2012, that safeguard disappeared, noting that this was not a theoretical concern. He stated that they saw the consequences in the very first rewrite cycle after the two commissions were combined; starting around 2020, when the combined Planning & Zoning Commission rewrote roughly 70% of the Zoning Regulations and used changes they had just made to the POCD as the pretext to justify the zoning changes.

Mr. Schroeder noted that one of the most troubling outcomes was the large expansion of *By-Right Development*—because the new POCD now called for it. However, he stated the problem was that the protections residents rely on such as: Standards for neighborhood character, density, building design, traffic safety, environmental impacts, noise, odor, dust were activated only when a project required a Special Permit. He stated in expanding *By-Right Development*, that those safeguards were no longer triggered for many proposals (e.g. high density multi-family housing, an extremely contentious issue). He stated that the result was that many of the safeguards residents believed were protecting their neighborhoods no longer applied; noting that this was only one of the many far-reaching changes that were made in the last regulatory update.

Mr. Schroeder commented that the merger also allowed the commission to make decisions based on subjective or speculative economic arguments under its "*planning*" role, rather than applying the zoning regulations strictly and consistently. He stated that this broad interpretive latitude undermined predictability for residents and applicants; and was a formula for litigation. He noted as an example that they have already seen the current litigated case regarding PZ#24-2RESUB 96, 97, and 100 Stoddards Wharf Road, noting that the Planning & Zoning Commission took it upon themselves to approve a housing development in a public watershed, and now Ledyard was being sued by the Town of Groton.

Mr. Schroeder concluded his comments by stating that this situation should concern everyone, noting that too much policy-making authority was now concentrated in one body with no internal counterbalance, and their current regulations that were adopted under this merged structure, no longer reflected the protective intent people assumed were in place. Mr. Schroeder stated that these were only two of the many reasons to separate the two commissions. He stated during the recent General Election Campaign that many candidates expressed a willingness to revisit how and why the two commissions were merged; and how other towns avoid these problems. He stated that he also heard members of the Town Council say that Zoning Regulations were supposed to protect residents, noting that was true in principal, but as illustrated since the 2022 Zoning Regulations rewrite took affect that was no longer happening. He asked the Town Council to consider the points he presented this evening and that they decide for themselves: (1) Whether the combined planning & zoning commission holds too much policy making authority; and (2) Whether that authority promotes the values and visions of the majority of Ledyard's residents rightly expect. He stated that he urged the Town Council take the steps needed to restore the checks and

balances that once existed to ensure that their Plan of Conservation (POCD) and their Zoning Regulations promote and protect the future they all want for the good of their town.

**Mr. Eric Treaster**, 10 Huntington Way, Ledyard, stated that his comments would take about 7 minutes and he asked Chairman St. Vil to allow him the additional time this evening. Chairman St. Vil responded stating that he would allow Mr. Treaster the requested 7 minutes this evening.

Mr. Treaster stated that he was present this evening to suggest reasons why the Planning and Zoning Commission should be restored as separate commissions. He stated that he served on the Ledyard Zoning Commission from 1985 to the end of 2012, noting that he served as the Zoning Commission Chairman from 2011-2012, when in 2012 the Town Council combined the Zoning and Planning Commissions into a single commission.

Mr. Treaster provided some background noting that Ledyard adopted its first set of zoning regulations in 1963. The Town Council served as a combined Planning and Zoning Commission until about 1971, when it split the Commission into a separate Planning Commission and Zoning Commission. At the end of 2012, to encourage commercial development, the Town Council recombined the Commissions into the current Planning and Zoning Commission.

Mr. Treaster stated that the 1963 Zoning Regulations originally consisted of **29 pages**. He noted between 1985 and 2011, while he was serving on the Commission, the Zoning Regulations underwent a series of revisions, including adopting Regulations around 1998. He stated as suggested by Mayor Susan Mendenhall, the Zoning Regulations were written to provide for Age-Restricted Mobile Manufactured Home Land Lease Communities, noting that he wrote those Zonign Regulations, which resulted in the Stonegate Village, which was currently Ledyard's seventeenth largest taxpayer.

Mr. Treaster went on to explain that the Zoning Rewrites also contained Regulations suggested by former Town Planners Bill Haase and Brian Palaia, that designated areas of Gales Ferry and Ledyard Center as "*Village Districts*" and "*Design Districts*" as allowed under the land use statutes, noting that these statutes still exist; and that Gales Ferry and Ledyard Center could be made "*Village Districts*" again, if they so choose to. He stated the Village District Regulations included architectural standards, design requirements, and formal reviews by an Architectural Review Board for commercial developments. He stated by mid-2011, the Zoning Regulations had grown to **206 pages**.

Mr. Treaster stated in 2012, the Zoning Commission condensed the Regulations to **139 pages**, which included Regulations for the Village and Design Districts; and the Regulations for Age Restricted Affordable Mobile-Manufactured Home Land-Lease Communities, which, in the early 2000s, guided the development of Stonegate Village on Flintlock Road. The Regulations continued to require special permits for most commercial developments, which were necessary to ensure quality development and to avoid risking the preservation of our Town's character. The last vote of the Zoning Commission, before it permanently adjourned on October 11, 2012, was to approve the condensed set of Zoning Regulations.

Mr. Treaster went on to explained for about 14 years, had a history of success with the Zoning Regulations that were in effect between about 1998 and the end of 2012. He stated that they guided the development of the Stonecroft Country Inn on Pumpkin Hill Road, the Pumpkin Hill Convenience Store near the Highlands, and the Two Trees Inn Hotel on Lantern Hill just east of the reservation. Later versions resulted in the development of the Village Market in Ledyard Center, Dime Bank, the Emergency Services Building, the condominiums on Fairway Drive, CVS in Gales Ferry, and the brick building on the Southwest corner of Route117 and Route 214, which at the time was owned by Southern New England Telephone (SNET). He stated that each of these developments required a special permit, noting that they were all quality developments that did not affect the preservation of their Town's rural character or harm property values.

Mr. Treaster continued by stating that after the Planning Commission and Zoning Commission were combined in late 2012, the combined Planning & Zoning Commission relaxed the regulations to encourage more commercial development. It deleted many special permit requirements, replaced the Village and Design Districts with Development Districts,

deleted the design guidelines, deleted the Architectural Review Board, increased the height limits, and deleted regulations for affordable age-restricted land-lease communities. He noted that later in about 2020, the Planning & Zoning Commission removed most of the remaining special permit requirements, and to improve economies of scale and to make the development of multifamily and mixed-use developments more profitable, they increased the height limit to 65 feet for multifamily and mixed use developments in Gales Ferry and Ledyard Center.

Mr. Treaster stated the Zoning Regulations now consist of **191 pages**. They allow most commercial uses *As-of Right*, including multi-hundred-unit multifamily and mixed-use developments in the Gales Ferry Development District and the Ledyard Center Development District, if the setback and height limits were satisfied; and the development conformed with the building and health codes. He noted as an example, the current Regulations would allow, *As-of-Right*, the 308-unit four- and five story Trident Square Apartment Complex, which was located behind the Chinese Restaurant on Route 12 in Groton, to be built in Gales Ferry and in Ledyard Center.

Mr. Treaster went on to note that there were fewer high-quality commercial developments during the 14 years after 2012, when the commissions were combined, than during the 14 years before 2012, when the two commissions were separate. He stated the 32-unit Ledyard Meadows Estates located at 807 Colonel Ledyard Highway, which was built in 2018, was the only example of quality development between 2012 and today that he was aware of.

Mr. Treaster continued by stating without design guidelines, an architectural review board, parking, a reasonable height limit, and special permit requirements, that it was his opinion that the applications that were likely expected for Sweet Hill Farm, the Cartway property, and properties in Ledyard Center would be for lower quality developments, because special permits were no longer required, that this could place the preservation of the character of their Town at risk. He noted that it was his opinion that the Regulations should not have been relaxed after 2012 for the sake of development. He stated that quality developments encourage the development of more quality projects, which improve their town, and that it was His Opinion that conversely, low-quality developments encourage more low-quality similar projects, ultimately diminishing the character and appeal of their Town.

Mr. Treaster noted that it was His Opinion that by nature, volunteers on Planning Commissions tend to favor economic growth and support recommendations from the Economic Development Commission. They tend to be concerned with growth, water and sewer, affordable housing, open space, subdivisions, and the avoidance of urban sprawl. They were also more likely to support growth for the sake of growth to increase the tax base. He went on to note that it was His Opinion that the volunteer members of Zoning Commissions, on the other hand, were more responsive to concerns regarding the quality of life, traffic, protecting the character of their Town, improving and protecting safety and health, and protecting property values and natural resources. Members of Zoning Commissions tend not to support growth for its own sake. Mr. Treaster noted the following example, the Zoning Commission once spent hours deliberating on Regulations regarding whether chickens and miniature horses should be allowed in residential districts. He stated that he would suspect that most volunteers on a Planning Commission would prefer to work on the Plan of Conservation and Development (POCD) and on long-term planning for their Town's future.

Mr. Treaster went on to note that between 1971 and 2012, while the Commissions were separate, the Zoning Commission met for about 3 hours twice a month. The Planning Commission also met for about 2-3 hours, once a month. After they were combined, the Commission continued to meet for only about 2 or 3 hours, usually once each month. He rhetorically questioned *“How can the combined Commission do a good job in about 3 hours per month, when it previously required about 9 hours per month when they were separate?”*; stating that *“It cannot, unless it outsources some of its zoning or planning responsibilities”*. Mr. Treaster stated that this was demonstrated by the Commission's recent failure to address the omissions and ambiguities in the current zoning regulations and the conflicting goals in the Plan of Conservation and Development (POCD). He noted the following example: The costly Gales Ferry Intermodal (GFI) Litigation was at least partially caused by a deficient definition of excavation as a major land use, which Gales Ferry Intermodal (GFI) interpreted as allowing the quarrying of Mount. Decatur. He stated because of the amount of work and effort required to be knowledgeable in both Zoning and Planning that volunteer commissioners on combined planning and zoning commissions, due to lack of knowledge and

time, often have no choice but to accept guidance from the town planner, who does not live in their Town and may not care about its future. He stated that the Town Planner may also be biased in-favor of or opposed to a development or policy, or may present conflicting information without the Commission's knowledge. He stated that separate commissions would also save money, noting if the two were separate, the Zoning Commission would have more time to prepare and review its Zoning Regulations, and the Planning Commission would have more time to update its Plan of Conservation and Development. He noted as an example; that the Town Planner recently asked the Town Council for funds to hire a consultant to help her update the Plan of Conservation & Development (POCD), even though the commission has not yet had time to resolve the conflicts in the current Plan of Conservation and Development, and the update was not due for another four years. He noted that the town planner also asked for \$2,500 to hire a consultant to prepare a Zoning Regulation change to address the parking deficiencies in the current regulations for multifamily and mixed-use developments. He stated that these types of expenses would be reduced if the Town had separate Zoning Commission and Planning Commissions noting that separate Commissions would help free-up time for the Town Planner to focus on planning rather than administrative duties. He went on to comment that it was His Opinion that separate commissions also help to create a check-and balance that would be good for the Town. They would also result in better regulations and development, as was the case until 2012, when the commissions were combined.

Mr. Treaster concluded his comments by urging that the Planning and Zoning Commission revert to separate commissions, as it did in 1971. He stated that it would be good for their Town and it was worth considering.

**Mr. Brandon Sabbag**, 16 Nutmeg Drive, Gales Ferry, began his comments by stating that they should listen to what Mr. Treaster was saying, noting that he has been doing this for 41 years. Mr. Sabbag continued by congratulating the members of the Town Council who were reelected and newly elected for the first time. He addressed the upcoming Fiscal Year 2026/2027 Budget preparation. He stated after the voters turned down the Fiscal Year 2025/2026 Budget twice that the residents did not have a lot of confidence in their local government. He stated this was a turning point for their town, noting that the Town Council had the opportunity to fight for a 0% budget increase. He noted the new property reevaluation assessments that residents received, and he thanked Councilor Buhle and Councilor Garcia-Irizarry for responding to residents' concerns on social media. He stated the best way to restore residents' confidence was to do their best not to have a huge increase in taxes for the upcoming the Fiscal Year 2026/2027. Thank you.

**Mr. Mike Cherry**, 5 Whippoorwill Drive, Gales Ferry, attending remotely via Zoom, stated he attended last night's Special Finance Committee meeting and he congratulated the Committee for putting together an excellent draft Budget Letter of Directive for the upcoming Fiscal Year 2026/2027 Budget Preparation. He stated during the meeting a comment was made that last year's (fy 25/26) Budget Letter of Directive was not followed because when the budget was presented to the Town Council there were a lot of reasons that money needed to be spent. He asked for the upcoming year that they follow the Budget Letter of Directive for Fiscal Year 2026/2027. He stated as Mr. Sabbag mentioned that the Fiscal Year 2025/2026 Budget was not approved by Referendum, noting that the Town Council had to approve a budget. He stated that he would like to see a Fiscal Year 2026/2027 Budget that was fair, funded the needs of the town, and would get approved in the first Referendum, because everybody agreed that was what they needed to do. Thank you.

Chairman St. Vil thanked the residents for their comments.

## VI. COMMITTEE COMMISSION AND BOARD REPORTS – None.

## VII. COMMENTS OF TOWN COUNCILORS

Councilor Barnes stated tonight was his first Administration Committee meeting serving as a member of the Committee. He stated based on their discussion that he was optimistic that there was a path forward for the proposed "*An Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission*", that would have bipartisan support. He thanked Councilor Garcia-Irizarry for facilitating the discussion and being open to his suggestions.

Councilor Brunelle cautioned everyone to look out for the deer. She encouraged residents to read the Events Magazine Volume 6, 2025 that was recently delivered to every household. She noted the many Parks & Recreation Programs available for both kids and adults to participate in this winter.

Councilor Thompson thanked the residents for their comments this evening, noting that he appreciated their interest in their town and the he would take their concerns to heart. He stated he enjoyed seeing civic engagement and hoped to see more of the seats filled at future Town Council meetings.

Councilor Garcia-Irizarry stated after a decade Ledyard's High School Football Team played in their second playoff game on Monday, December 8, 2025. She stated their first playoff game was against Jonathan Law High School noting it was an exciting game with a score of Ledyard 32 and Jonathan Law 29. She stated unfortunately Ledyard's second playoff game was against the State Champion Killingly High School, noting that Killingly would be going to the State Championship for the second consecutive year. She commended Ledyard High School Football Coach Mr. Mike Serricchio and all of the coaches for their work with the students, noting that they were amazing. She stated that her son has been playing football since he was a High School Sophomore and that she has not seen him as happy as he has been playing for Coach Serricchio.

Councilor Garcia-Irizarry concluded her comments by wishing everyone a good Holiday and a Happy New Year, noting that she looked forward to starting their work on the annual budget and on new clean energy initiatives.

Councilor Lamb commented on the following: (1) December 7, 2025 Nathan Lester House – Yuletide Event – Councilor Lamb recognized the Ledyard Garden Club, Ledyard Historic District Commission, the Historical Society, and others that made the event a great success, noting that the parking lot was overflowing; (2) High School Civic Group – Councilor Lamb stated the Program was another avenue to get the Students involved in the Board of Education, and to build-up their Student Government, and to have a voice; (3) Potential to Build Bridges with the Board of Education and through the Community Relations Committee for Diversity, Equity, and Inclusion – Councilor Lamb stated it would be great to make a connection with the Board of Education, and he suggested the Committee include a discussion regarding this initiative on their agenda; (4) Finance Committee – Councilor Lamb stated as the former Board of Education Finance Committee Chairman that he hoped Councilor Buhle would build a relationship with the Board of Education's Finance Committee and that they would schedule joint meetings and get the conversation going; (5) Land Use/Planning/Public Works Committee December 8, 2025 meeting – (a) Historic Designation of the Spicer Homestead Ruins - Councilor Lamb noted that the work to seek a Historic Designation for the Spicer Homestead Ruins had stalled, but that he believed they had a good path and general agreement to move the initiative forward; (b) Strategic Plan for Town Property- Councilor Lamb stated the Board of Education had a very good prioritized Capital Plan. He stated that the Town needed to work with Public Works Director/Town Engineer Steve Masalin on a Capital Plan for the Town. He went on to state that they needed to develop a strategy, and he questioned whether they were going to build new schools; or refit existing schools, questioning what's the strategy? He stated they needed to have a joint team working with the Board of Education to come up with a strategy, noting that the Board of Education's Capital Plan may have a \$600,000 Project; however, he stated they may have a \$45 Million problem the following year. Therefore, he stated they needed to have a long-term plan. He stated if they had a vision that he could help the Town Council work together with the Board of Education; (6) Town Committees – Liaison Assignments – Councilor Lamb stated that he attended the Economic Development Commission's December 2, 2025 meeting, the Inland Wetland & Watercourses Commission's December 2, 2025 meeting, the America 250 Planning Committee's December 9, 2025 meeting, the Special Finance Committee December 9, 2025 meeting, and the Conservation Commission's December 9, 2025 meeting. He stated all the volunteers who serve the town had great ideas, and he encouraged them to attend the Town Council meetings to report on what they were working on. He stated that he hoped that the Town Council Liaison's would be involved with their assignments.

Councilor Parad commented on the following: (1) Ledyard High School Civic Day – Councilor Parad stated this year was the first time she had the opportunity to attend the High School Civic Day that Councilor Lamb mentioned. She stated they spoke with six groups of tenth graders about their Civic Engagement Projects; and the things that they were interested in; and how they would like their future to look. She noted the students wanted to see safe roads, more sidewalks, less dependence on fashion, more accessibility to clean air and renewable energy, free lunch for all students and not just for those who qualify. She stated that she asked the students what was getting in the way to make all those things happen, noting that they had to look back to look forward; (2) Hanukkah – December 15, 2025 – Councilor Parad noted that everyone knows when Christmas was, so she wanted to acknowledge the Hanukkah Holidays that would take place over eight nights; (3) Ledyard Education Advanced Foundation (LEAF) will debut a Mini-Documentary on December 18, 2025 – Councilor Parad noted a Ledyard High School Sophomore made a Documentary on former Ledyard Teacher Lance Rockefeller. She stated the Documentary will be airing at the High School during their Coffee House time; and she encourage folks to attend.

Councilor Buhle announced that the Ledyard High School Music Holiday Specular would be held on December 12 & 13, 2025 at 7:00 p.m. She stated tickets were \$5.00 and she noted that this was one of her favorite events of the holiday season. She continued by stating that she looked forward to everything that this Town Council would be able to accomplish together this term. She stated this was a great group of people with a lot of ambition on how to make and keep their community a better place to live.

Chairman St. Vil stated he wanted to echo the sentiment of his fellow Town Councilors, noting that there was a sense of collaboration, brainstorming, and idea generation. He stated that he would like to harness that; therefore, he would be including an item on the Agenda for each member of the Town Council to have the opportunity to identify one priority for them to accomplish during 2026. He stated it was important for each of them to understand and appreciate the initiatives of their fellow Councilors, so they could focus their energies and support to help improve their Ledyard community.

Chairman St. Vil stated that this was the last Town Council meeting for 2025, and he thanked Administrative Assistant Roxanne Maher, his fellow Town Councilors and their Residents. He stated that he hoped all would have a safe and enjoyable holiday season. He encouraged folks to check on a neighbor or friend, noting that there were a lot of people who could use a short visit this time year. He wished all a Safe and Happy Holiday!

## VIII. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES

MOTION to approve the following Town Council Minutes:

- Special Town Council Minutes of October 29, 2025
- Public Hearing Minutes of November 10, 2025
- Public Hearing Minutes of November 12, 2025
- Regular Meeting Minutes of November 12, 2025
- Organizational Meeting Minutes of December 1, 2025

Moved by Councilor Buhle, seconded by Councilor Brunelle

**VOTE: 8 – 0 Approved and so declared**

## IX. COMMUNICATIONS

Chairman St. Vil stated a Communications List has been provided on the meeting portal for tonight's meeting, and he noted there were referrals were listed.

## X. COUNCIL SUB COMMITTEE, LIAISON REPORTS

### Administration Committee

Councilor Garcia-Irizarry stated the Administration Committee met earlier this evening with their Organizational Meeting at 5:15 p.m. noting that the Committee approved their 2026 Meeting Schedule; and agreed to continue to work on the outstanding items of business that were forwarded by the previous Committee. She noted that the Committee also had their first Regular Meeting at 5:30 p.m. and addressed the following: (1) Draft “*Resolution to Establish*

*Ad Hoc Committee to Develop Process for Capital Improvement Building Projects; (2) Proposed “An Ordinance Establishing a Town of Ledyard Code of Ethics and Ethics Commission”; and (3) Several new Appointments reappointments.*

**Community Relations Committee for Diversity Equity & Inclusion**

Councilor Brunelle stated the Committee would be meeting on December 17, 2025, noting that they would have both their Organizational Meeting and Regular Meeting at that time.

**Finance Committee**

Councilor Buhle stated the Finance Committee met on December 3, 2025 and also held a Special Meeting on December 9, 2025 to draft the Fiscal Year 2026/2027 Budget Letter of Directive. She noted the Finance Committee had ten items on tonight's agenda that she would address later this evening.

Councilor Buhle went on to state that the recent Property Revaluation Notices have been mailed to residents; and she noted a lot of people were upset. She stated a new budget season was coming and she reminded residents that with the new Property Revaluations that the Mil Rate would not stay at 37 mils.

Chairman St. Vil that Mayor Allyn, III, was aware of some of the residents questions and that he has asked the Tax Assessor to develop a Question and Answer Fact Sheet. Mayor Allyn, III stated that Chairman St. Vil was correct; and that he would report on the Property Revaluations later this evening.

**Land Use/Planning/Public Works Committee**

Councilor Thompson stated the LUPPW Committee met on December 8, 2025 noting that they held both their Organizational Meeting and a Special Meeting that evening. He stated the LUPPW Committee addressed the following items: (1) Set their 2026 Meeting Schedule – The Committee will continue to meet on the first Monday of the Month at 6:00 p.m; (2) Historic Preservation of the Spicer Homestead Ruins - Historic District Commission Vice-Chairman Karen Parkinson provided some history regarding the Spicer Homestead Ruins; and (3) Town-Owned Land – Agricultural Commission Chairman Bruce Gartska presented a draft *List of Criteria for the Leasing of Town-Owned Land* such as Clark Farm to encourage the properties continue to be used for Agricultural purposes. He stated that he looked forward to working with Councilor Buhle and Councilor Lamb.

Chairman St. Vil stated there was a lot of history regarding the Spicer Homestead Ruins and he suggested Councilor Thompson contact Administrative Assistant Roxanne Maher, noting that she was the keeper of the records and was a great resource. He also noted that Land Use Director/Town Planner Elizabeth Burdick had some information regarding the process to seek a Historic Designation; and that former members of the Land Use/Planning/Public Works Committee could also share information regarding the work to-date. He stated the Clark Farm was a beautiful property and he encouraged the Land Use/Planning/Public Works Committee hike the property this spring.

**Liaison Reports**

**Library Commission**

Councilor Garcia-Irizarry stated she attended the Library Commission's December 17, 2025 meeting noting that she met the new Library Director Jessica Franco, who was a Ledyard Resident.

**Board of Education**

Councilor Garcia-Irizarry stated the Board of Education met on November 18, 2025 and addressed the following: (1) Mashantucket Pequot Tribal Nation (MPTN) attended the meeting. The Group discussed changes to policies, however, the policies were not approved. Also the MPTN requested they have a Representative attend the Board's Diversity, Equity & Inclusion Committee meetings; (2) Ledyard Middle School False Fire Alarm this fall was due to a faulty smoke detector; (3) 99% of the Impact Aide Forms have been returned to the Central Office; (4) Gallup Hill School Bathroom Fire preliminary Cost Estimate for damages was about \$300,000 which included smoke damage throughout the building. The Insurance deductible would be paid from the Board of Education's Operating Budget; (5) Ledyard High

School Juniors Field Trip; (6) Impact Aide – The additional \$157,133 received for Fiscal Year 2024/2025 would be used as follows, with the Town Council’s approval: (a) \$40,000 High School Replacement of Fire Doors; (b) \$90,000 Middle School to install system for Hearing Impaired students; (c) \$27,000 High School Music Room Renovations; (7) High School Capital Needs. The school was constructed in the 1960’s and most of the classrooms were outdated and do not have air conditioning, the boilers needed to be replaced, etc. The Board of Education discussed commissioning a Study which was estimated to cost \$75,000 to determine how to implement the capital needs; or whether they should consider a Renovate as New Project, as was done for the Gallup Hill School and the Middle School.

Councilor Garcia-Irizarry went on to note the Board of Education held their Organizational Meeting on December 1, 2025 at which time the Members took the Oath of Office.

Chairman St. Vil questioned the funding source for the \$75,000 for the High School Study. Councilor Garcia-Irizarry stated the Board did not mention the funding source; and she noted that the discussion regarding the Study was on-going.

Councilor Lamb stated that it was time for the Town Council to step-up to be part of the equation regarding a long-term plan.

#### Economic Development Commission

Councilor Buhle stated the EDC met on December 2, 2025 and she reported that they would be working to create a Small Business Owners Mailing List to share information regarding events and to promote businesses within the town. She stated the List would also be helpful to notify Small Business Owners about upcoming grant opportunities available through organizations such as Southeastern Connecticut Enterprise Region (seCTer); and Woman’s Business Development Counsel, etc.

Councilor Lamb noted that the Economic Development Commission also published their Annual Report for Fiscal Year 2024/2025.

Chairman St. Vil stated in reviewing the Economic Development Commission Rotue 12 Corridor Study that was published on the town’s website that he had some questions. He asked Councilor Buhle whether the EDC would be willing to attend a Town Council meeting to answer questions; or whether Councilor Buhle could convey their questions to the EDC to help folks understand the overarching plan in Gales Ferry; and how the EDC fits into it. Councilor Buhle stated that she would be happy to pass questions along to the EDC.

## XI. MAYOR’S REPORT

Mayor Allyn, III, reported on the following: (1) Connecticut Conference of Municipalities (CCM) Annual Convention on December 2, 2025 - Mohegan Sun Casino – Mayor Allyn stated he along with about 160 Municipal Leaders and Staff attended the event; (2) December 2, 2025 Frozen Fog – Mayor Allyn stated due to frozen fog on the roads Public Works Crews were called out at 3:00 a.m. to treat the roads. He stated due to the timing this would be an overtime event. He stated although the High School trucks were ready that they were inoperable, so Public Works handled the schools that morning as well; (3) Pension Plan – Defined Benefit Plan was 90.7% funded - Mayor Allyn stated the Town had eight years left on the “tail”; explaining because the Defined Benefit Plan closed in 2012 they had an eight year window to finish fulfilling the payments so that those who were in the Defined Benefit Plan would have their pension benefits. He stated employees hired after 2012 participate in a Defined Contribution Plan. He thanked the Retirement Board for their work and diligence; (4) Southeastern Connecticut Enterprise Region (seCTer) Annual Meeting – Mayor Allyn stated he attended the Annual Meeting today at the Norwich Inn and Spa noting that Electric Boat- General Dynamics provided a fascinating video on how they previously constructed submarines and how they currently constructed submarines today. He stated although he has attended the Commissioning of the Submarines that he had not seen how the submarines were constructed; (5) Deer Strikes – Mayor Allyn stated Ledyard has had 65 deer strikes this year; as Councilor Brunelle mentioned this evening. He also urged motorists to be careful; (6) Special Election 139 District – January 13, 2026 – Mayor Allyn stated Election Day Voting will be held on Tuesday, January 13, 2026 at the Juliet W. Long School from 6:00 a.m. to 8:00 p.m. Early Voting will be held at the Registrar’s Office located in the Lower Level of the Town Hall as follows: January 8, 9, 10, 11, 2026 from 10:00 a.m. to 6:00 p.m.; (7)

Southeastern Connecticut Enterprise Region (seCTer) Rise Grants for Small Businesses – Mayor Allyn the Rise Grants were small amounts of money for capital needs, noting that the grant amounts ranged from \$10,000 - \$25,000 based on their revenues. He stated the grant funding could not be used for staffing. He stated for a point of contact that interested Small Businesses could contact his Office or the Economic Development Commission; (7) Property Revaluations – Mayor Allyn stated as Chairman St. Vil mentioned the Tax Assessor would be providing a one-two page summary tomorrow that would include a data set, noting that the summary would include some high level assessor calculations. He noted the following: (a) Single Family Homes average increase was 58%; (b) Condominium average increase was 112%; (c) Mobile Home average increase was 86%. He stated that he did not have the data for Commercial & Industrial Property, noting that it was his understanding that the average revaluation was generally flat. He also noted that he did not have the revaluation data for the Motor Vehicles List yet. He stated based on the Revaluation that the Mil Rate would come down significantly, noting that the Mil Rate would be something below 26 Mils or even lower based on how the Motor Vehicles List comes in. He stated the adjusted Mil Rate starting point would be 25.9 Mils assuming all other things being equal. He stated the Town Council should have the Tax Assessors Worksheet tomorrow that they could share; (8) America 250 Planning Committee December 9, 2025 Meeting – Mayor Allyn stated they have had some activities and events, noting on December 17, 2025 they would be having Colonial Baking Contest through the Bill Library. He stated contestants would be making recipes from a 1796 Cookbook, noting that there would be Judges evaluating the entrees. He stated that America 250 Events were planned for February, March, April, May, June, and July, with a culmination of a Big Event on July 4, 2026 (rain date July 5, 2026) at the Historic Nathan Lester House. He stated the Committee would be looking for donations, noting they have a shoestring budget; (9) Open Space – 51 Acres – Mayor Allyn stated he would present a proposal at the Finance Committee's January 7, 2026 meeting to secure an additional 51-acres of Open Space with their partnership with Avalonia Land Conservancy. He stated that Avalonia Land Conservancy has identified and contracted to obtain two more parcels in town to preserve as open space. He stated that he hoped the Town could once again partner with Avalonia Land Conservancy and use some funding from the Town's Open Space Fund, which had a \$476,702 Balance to proceed with the proposal. He stated once the Finance Committee and the Town Council agreed with the proposal that Avalonia Land Conservancy would move forward.

### **Questions to the Mayor**

Councilor Barnes noted the Property Revaluations and residents comments on Social Media. He stated although they do not know what the Fiscal Year 2026/2027 Budget would be that it would be helpful if they could provide an assumption so that residents could do a calculation for themselves; particularly because they know that Single Family Homes average increase was 58%; and Condominium average increase was 112%; Mobile Home average increase was 86%. Mayor Allyn, III, stated that although the adjusted starting point of 25.9 mils was not a fixed number; that this was the number residents could use, noting that there were still some unknowns such as the Motor Vehicles. He stated those who were contesting their revaluations were meeting with the Vision Appraisal now, stating that the 25.9 mils was not set in stone, stating the mil rate would not be set until the Fiscal Year 2026/2027 Budget was approved in May, 2026.

Councilor Buhle addressed the Property Revaluations, noting in 2021 624 Shewville Road claimed a farming exemption, but no longer does. She stated in one-year the property saw an increase in their assessed value in the amount of \$760,000. She stated the assessed value in 2023 was \$19,000; and with the 2025 Assessment it was valued at \$788,000 a 3,900% increase, noting the use code on the Vision Appraisal Form was currently not listed as farming related. Mayor Allyn stated 624 Shewville Road was recently purchased by the Mashantucket Pequot Tribe (MPTN) for \$1.1 million. He stated the property was previously an approved subdivision. Councilor Buhle stated that the Town would receive Payment In Lieu of Taxes (PILOT) from the State for the property owned by the Mashantucket Pequot Tribe (MPTN). Mayor Allyn stated if the Mashantucket Pequot Tribe (MPTN) took the property "*In Trust*" the town would lose the property as "Taxable Property" and hopefully the Town could regain some of those tax dollars through the PILOT Program; understanding that the State has not fully funded the town for PILOT Properties.

Councilor Garcia-Irizarry stated in reading the Fiscal Year 2017/2018 Budget that it was proposed that 889 Colonel Ledyard Highway be used for a 1.2 megawatt solar array project. She noted at that time the passive electrical power initiative would be virtually net metered back into the Town Hall, General Government Complex and the Schools. She stated because she did not see anything regarding this green energy project in subsequent budgets she wanted to know what happened. Mayor Allyn, III, noted that 889 Colonel Ledyard Highway was the capped former landfill that was about 15-acres of south sloping land, which was ideal for a solar project. He stated the Solar Company that they were engaged with at that time wanted to sink steel monopoles into the ground. However, he stated that the Department of Energy and Environment Protection (DEEP) was not inclined to do that because there was probably about 20-feet of spongy garbage, and would not be a truly secure mount to the ground. He stated based on the State's concern the town proposed a project that would use balusters that would sit on top of the ground. However, he stated the Solar Company at that time was not confident that they could install a solar array that would stay put without penetrating the ground. Councilor Garcia-Irizarry stated in July, 2025 she read an article in the New London Day Newspaper about Groton entering into a contract with Verogy Solar Development. She stated that Verogy Solar Development was going to pay Groton about \$230,000 a year to operate and maintain a solar array on their closed landfill. Therefore, she questioned whether Ledyard could reexplore using the capped landfill again for a solar array project to bring money into the town. Mayor Allyn stated they could absolutely reexplore to see if there were new options, noting that since 2017 there has been some new technology that may afford them to put the solar array on top and not have to penetrate the ground to secure the arrays. He stated some solar companies have contracts through the state with State Bid Contacts and also through Southeastern Connecticut Council of Governments (SCCOG), noting the town could seek proposals. Councilor Garcia-Irizarry questioned who would handle this type of initiative Mayor Allyn stated in the past he had handled some of the solar initiatives, however, he stated because this would be on the capped landfill that he would engage Public Works Director /Town Engineer Steve Masalin to look into possible options.

XII. OLD BUSINESS – None.

XIII. NEW BUSINESS

Finance Committee

1. MOTION to add Flock Group DBA Flock Safety to the Fiscal Year 2025/2026 Standing Bid Waiver List.

Moved by Councilor Buhle, seconded by Councilor Garcia-Irizarry

Discussion: Councilor Buhle deferred to Police Chief Rich to provide some background regarding this request to include Flock Group on the Fiscal Year 2025/2026 Standing Bid Waiver List.

Police Chief John Rich attending remotely via Zoom, explained that funding was included in the Fiscal Year 2025/2026 Budget to purchase and install four Automated License Plate Readers Devices (ALPR) on the State roadways in Ledyard along Route 12 in Gales Ferry, Route 117 in Ledyard Center, and Route 214. He stated the License Plate Readers were cameras that watch the traffic and make images of the license plates. He provided the following examples of how the License Plate Readers would be used:

- Track Stolen Vehicles – Chief Rich explained that law enforcement had the ability to match the records with the Department of Motor Vehicles records and the on-line processing system to track stolen cars. He stated when a vehicle has been reported stolen that the Police Departments would receive an alert from the License Plate Readers if the vehicle has passed by.
- Investigative Resource – Chief Rich stated the License Plate Readers were also helpful as an investigative resource if a vehicle has been involved in a crime. He stated that Police Officers could obtain a printout of the description of the vehicles that went by the License Plate Reader to see if there were any vehicles that matched the description, included the license plate.
- Locate Missing or Endangered People - Chief Rich stated that the License Plate Readers were also helpful in Amber Alerts and Silver Alerts

Chief Rich went on to explain the License Plate Readers would not be used to:

- Measuer Speed
- Automatically send Tickets
- Do not have facial recognition software

Chief Rich noted that the License Plate Readers do not have some of the other misinformation that has been circulating in cyberspace about these devices.

Chief Rich stated the Ledyard Police Depart and the Ledyard Emergency Communications Dispatch Center reviewed Center Flock Safety and another provider, noting that Flock Safety was the sole provider of this service in their region. He stated that surrounding agencies including the Connecticut State Police, Groton Town, Groton City, Mashantucket Police, Norwich Police, and Stonington Police were all Flock Safety clients. He stated to use the system most effectively for crime prevention and investigation, that it was critical for Ledyard to be able to share and receive ALPR data from their local and state law enforcement partners. He stated because the cost was \$12,000 for the current fiscal year, which was above the purchasing threshold, he has requested Flock Safety be included on the Standing Bid Waiver List.

Councilor Barnes noted when venders were included on the Standing Bid Waiver List that he has consistently asked that the expected annual dollar amount be identified, which Chief Rich has done in the commentary and this evening. Therefore, he had no concerns with tonight's request. He noted the importance to know the amount that they were authorizing for each vendor on the Standing Bid Waiver List to ensure they were not bypassing the bid process and the town's financial controls.

**VOTE: 8 – 0 Approved and so declared**

RESULT:	APPROVED 8 – 0
MOVER:	Jessica Buhle, Town Councilor.
SECONDER:	Carman Garcia-Irizarry, Town Councilor
AYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

2. MOTION to grant a Bid Waiver to Ransome Attachments, 106 Ark Road, Lumberton, NJ 08048, in the amount of \$19,500 for a used 2020 Cobra Model S3-90/XS25 screening bucket attachment.

Moved by Councilor Buhle, seconded by Councilor Garcia-Irizarry

Discussion: Councilor Buhle stated that Public Works Director/Town Engineer Steve Masalin attended the December 3, 2025 Finance Committee meeting noting that the Public Works Department has been researching various attachment options that would leverage the use of their Volvo Excavator that was purchased in 2023 to screen materials such as rocks and roots and would allow them to reuse soil or fill and/or to transport or dispose of the other materials. She stated that Public Works found a *used* screening bucket that would meet their needs for \$19,500. She stated the 2020 Cobra Model S3-90/XS25 screening bucket was a lightly *used* unit explaining that it has been sitting in the showroom and was only used once locally last month for a demonstration. She stated for a price comparison that in researching options Mr. Masalin noted that one quote for a comparable *new* screening bucket said the cost would be around \$60K and a *refurbished used* screening budget would cost around \$46K. She stated that Mr. Maslin explained that if they had a screening device it would result in significant cost savings in materials and in transportation.

Mayor Allyn, III, explained that the piece of equipment the Public Works Department was looking to purchase was a screening bucket that would be attached to the front of the Volvo Excavator. He stated that Public Works gets a lot of materials from various sites and the screening bucket would be used to separate the scrub from the good soil, and the stumps and rocks could then be disposed. He stated that the Public Works Large Equipment Capital Account had the funding for this purchase. He noted as Councilor Buhle mentioned, the screening bucket unit was only used one time for a demo here in Ledyard and that it has been sitting in the showroom, noting that it was *like new*. Councilor Buhle stated the Company shipped the screening bucket from New Jersey to Connecticut to give a demonstration for

someone else who chose not to purchase the unit because it did not suit their needs. Therefore, she stated Ledyard would not have to pay to have the unit transported from New Jersey.

**VOTE: 8 – 0 Approved and so declared**

RESULT:	APPROVED 8 – 0
MOVER:	Jessica Buhle, Town Councilor.
SECONDER:	Carmen Garcia-Irizarry, Town Councilor
AYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

3. MOTION to grant a Bid Waiver to Schneider Geospatial of Indianapolis, Indiana, in the amount of up-to \$15,000 to engage in the Simplistic City Fleet Portal subscription - Vehicle Maintenance and Management Program.

Moved by Councilor Buhle, seconded by Councilor Garcia-Irizarry

Discussion: Councilor Buhle stated that Public Works Director/Town Engineer Steve Masalin attended the December 3, 2025 Finance Committee meeting noting that Schneider Geospatial was a unique integrated digital asset management software capable of managing fleet, streets sewer, water and more. She stated that the Public Works Department would be transitioning to the Fleet Management Module in Fiscal Year 2026/2027 for all town-owned and the town of Preston's fleet management needs. The reporting capabilities and integration that would occur at the fuel pumps would increase efficiency and extend the longevity of the fleet. She stated the annual hosting cost of \$7,500 was nearly half the cost of the current fleet management program contract that would be ending on July 1, 2026. The new Fleet Management Module would provide a more robust fleet management system with additional integration capabilities and reporting features. She stated that Mr. Masalin noted that this was a needed improvement in their maintenance tracking process, because it included the automated insertion of the data collected at the fuel station, and automatically generated and sent the work orders to the mechanics.

**VOTE: 8 – 0 Approved and so declared**

RESULT:	APPROVED 8 – 0
MOVER:	Jessica Buhle, Town Councilor.
SECONDER:	Carmen Garcia-Irizarry, Town Councilor
AYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

4. MOTION to approve appropriations from the receipt of sales of vehicles through GovDeals in the total amount of \$12,994.00 to the following capital accounts as follows:

- \$5,300 to Public Works Large Truck CNR Account #21040101-57312;
- \$4,194 to Public Works Light Equipment CNR Account #21040101-56314;
- \$3,500 to Police Vehicle CNR Account # 21020101-57510

Moved by Councilor Garcia-Irizarry, seconded by Councilor Buhle

Discussion: Councilor Buhle stated that periodically the town sells surplus equipment that was at the end of its useful life using the Gov Deals on-line auction site. She stated that \$12,994.00 was received from the October/November 2025 sale of surplus equipment as noted above. She stated that it has been the Town's practice to appropriate the revenues to the respective capital reserve fund to supplement/offset direct budgetary appropriations in meeting the lifecycle replacement costs and other needs.

**VOTE: 8 – 0 Approved and so declared**

RESULT:	APPROVED 8 – 0
MOVER:	Carmen Garcia-Irizarry, Town Councilor.
SECONDER:	Jessica Buhle, Town Councilor
AYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

5. MOTION to appropriate and transfer \$11,284.20 from #Account 10110107-56100 (Undesignated) to Account 10114301-51800 (Part-time Wages/Fiscal Assistant II) to increase the hours of Land Use Department Fiscal Assistant II from 20-hours to 35-hours per week to support a demanding workload.

Moved by Councilor Garcia-Irizarry, seconded by Councilor Lamb

Discussion: Land Use Director/Town Planner Elizabeth Burdick provided some background explaining in October, 2024 the full-time Land Use Fiscal Assistant, II took 12-weeks of maternity leave under the Family Medical Leave Act (FMLA). She stated to provide coverage during that time the Town temporarily hired Rosanne Kotowsky, who had recently retired from Ledyard's Land Use Department, for 20-hours per week. She stated subsequently, the full-time Land Use Fiscal Assistant II decided not to return to work and resigned on February 6, 2025 to stay home with her child. She stated in an effort to reduce costs, a permanent part-time 20-hour per week Fiscal Assistant, II was hired to replace the full-time 35-hour per week position. However, she explained that the Land Use Department has been overwhelmed with a backlog of work noting that during the months of August and September alone they received 237 permits. She noted although the new part-time Fiscal Assistant II has tried to continue to manage to the best of her ability all of her responsibilities, which included all fiscal matters related to the Department, telephone calls, purchase orders and payment of invoices, process permits and collects permit fees, assist with managing the budget, as well as assisting the in-person public requesting information about building, zoning, wetlands & blight matters. Therefore, she stated that it was the professional opinion of the Building Official and herself that to ensure the job was being done efficiently that the Fiscal Assistant II position needed to return to a full-time status. She stated that the part-time 20-hour per week Fiscal Assistant II was already receiving benefits, explaining that the transfer of the \$11,284.20 would be to cover the salary for the remainder of this fiscal year through June 30, 2026. She stated that she would be including the full-time Fiscal Assistant II position in the upcoming Fiscal Year 2026/2027 Budget.

Ms. Burdick concluded by noting as of December 3, 2025 Building Department Account Contributions that go into the General Fund were as follows:

• State Fee Account 21225A	\$ 6,481.79
• Town Retainage	\$ 266.37
• Building Permit Account 47040	\$ 349,179.98
• <b>TOTAL:</b>	<b>\$ 355,928.14</b>

Ms. Burdick also provided the following data regarding the Land Use Department's activities:

Permit Data		Electric	Mechanical	Plumbing	Fees Collected
Month	Building				
Dec-24	31	30	10	6	24,875.34
	31	27	14	6	21,600.00
<b>Total</b>	<b>62</b>	<b>57</b>	<b>24</b>	<b>12</b>	<b>46,475.34</b>
Aug-25	51	35	13	7	26,888.64
sep-25	62	41	16	10	37,302.00
<b>Total</b>	<b>113</b>	<b>76</b>	<b>29</b>	<b>17</b>	<b>64,190.64</b>

2025 Totals as of 12/03/25	
Number of Permits	
Building	556
Electrical	202
Mechanical	100
Plumbing	1,119
<b>TOTAL FEES</b>	<b>\$355,704.76</b>

Ms. Burdick concluded by stating that both Land Use Fiscal Assistant II; and Land Use Clerical Assistant were cross-trained; so they can cover for each other, noting that all of the Land Use Staff was cross-trained. She also noted that Building Official Seamus Quinn would be taking Family Medical Leave Act (FMLA) for paternity leave, noting that he was expecting a child in February, 2026. She stated during the time Mr. Quinn would be out of

the Land Use Office they would be hiring two Building Officials to provide coverage, noting that the Fiscal Assistant II would be coordinating inspections and providing the perinate paperwork for the two of the Building Officials during Mr. Quinn's absence. She stated that historically the Fiscal Assistant II has been a full-time position, and unfortunately their experiment to save money by reducing the position to part-time did not work.

Councilor Parad stated the person currently working as the Fiscal Assistant II seemed to be doing a good job and that she wanted to move to full-time to get the work done, noting that it made sense. Ms. Burdick stated the young Land Use Department Staff that she has been training all worked together well and she hoped that they would be with Ledyard for a long time.

Councilor Lamb recognized that the Land Use Department was overburdened and that increasing the Fiscal Assistant II to a full-time 35-hour per week position was a need; not a want.

**VOTE: 8 – 0 Approved and so declared**

RESULT:	APPROVED 8 – 0
MOVER:	Carmen Garcia-Irizarry, Town Councilor.
SECONDER:	Ty (Earl) Lamb, Town Councilor
AYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

6. MOTION to authorize the Mayor to sign a contract for the Water Pollution Control Authority (WPCA) to engage Arcadis Engineering Consultants, East Greenwich, Rhode Island, to verify Service Lines and prepare a cost estimate for Lead Survey.

Moved by Councilor Garcia-Irizarry, seconded by Councilor Buhle

Discussion: Mr. Ed Lynch, 11 Red Brook Lane, Ledyard, Water Pollution Control Authority (WPCA) Chairman, noted the lead issue that occurred in Flint, Michigan several years ago; and he explained that the Connecticut Department of Public Health (DPH) was making all utilities find out where they have lead piping. Therefore, he stated to comply with the Lead Survey required by the Connecticut Department of Public Health (CT DPH) for all water systems in Connecticut, that the Ledyard Water Pollution Control Authority solicited Requests for Qualifications (RFQ #2026-02 *Lead and Copper Rules Revisions Compliance*).

Mr. Lynch went on to explain that because the Ledyard Water Pollution Control Authority (WPCA) had a legacy water (inherited) system, all service lines have not been documented in terms of material of construction, and therefore, they were being required, in some cases, to physically verify the material of construction by digging them up, noting that they were actually calling this a "pot hole". Therefore, this was going to be a significant cost project, noting that besides the physical verification of the service lines that were documented, that they needed to be verified by an inspection at the curb stop, meter pit, and/or basement which involved significant time, noting that they can only do about two or three a day.

Mr. Lynch continued by explaining that the Ledyard WPCA contracts with Groton Utilities, and he noted during the past two-years that Groton Utilities has been working to find out where the 539 "unknowns" in Ledyard's water system were located.

Mr. Lynch stated the DPH was providing grants to both economically stressed and non-stressed communities. He stated that the WPCA has followed the Department of Public Health's (DPH) Guidelines, which were attached to the Agenda packet on the meeting portal (*Ledyard Lead and Copper Rules Revisions Compliance RFQ 2026-02*); and they solicited and received three proposals that provided capabilities - not costs. He stated the WPCA conducted a review and have selected Arcadis Engineering Consultants, East Greenwich, Rhode Island, as the Engineering Firm to manage and conduct the surveys. He stated the results of the WPCA's work to evaluate the proposals received were included in the spreadsheet titled "**Clean Lead Survey Spreadsheet Final Tally**" and was attached to the Agenda on the meeting portal. He noted that Arcadis Engineering Consultants was doing the work in New London stating that they had resources in the local area and they had experience

with the Connecticut Department of Public Health (DPH), noting that the other two firms were out of state and they did not have experience with Connecticut's DPH.

Mr. Lynch explained that the Department of Public Health (DPH) process stated that once they have identified the Engineering Firm, they would then need a quote from them in order to enter into a contract for the Lead Survey work. Therefore, he stated that tonight's request was for the Mayor to sign a contract with Arcadis Engineering Consultants to provide a cost estimate; and then the WPCA would negotiate the cost. He stated the cost to do the work could be as much as \$300,000 - \$400,000 to physically verify the construction material of the water system and document the locations. He stated the WPCA would qualify for a grant in the amount of 25% of the cost and that they would also be eligible for a no-interest loan to cover the rest of the cost.

Mr. Lynch went on to note that today Waste Water Supervisor Steve Banks went into the archives and found documentation regarding both the Highlands Water System and the Gales Ferry Water Systems. He stated that the WPCA would still have to contract with Arcadis Engineering Consultants because the documentation had to be reviewed and signed-off by an independent agency. However, he stated with the documentation they found today, that they may not have 539 "unknowns" as they had originally thought. He stated if they do not have to dig up the roads and sidewalks to verify location and construction materials that there would be some cost savings. He stated that he planned to provide the documentation regarding the Highlands Water System and the Gales Ferry Water Systems to Groton Utilities to review, noting that he did not know if they already had these documents.

Councilor Buhle explained that this was not an optional "yes", noting that the State Department of Public Health (DPH) was requiring them to conduct the Lead Survey, and this was the process the DPH has laid out. She went on to explain that the funding for the Lead Survey work would not come from the town's taxpayers, noting that the Lead Survey would be paid from the WPCA Water Operations Budget, which would affect the WPCA Ratepayers. Mr. Lynch stated if the WPCA did not have the funding to conduct the required DPH Lead Survey that the cost could impact the town's taxpayers.

Councilor Buhle questioned whether Mr. Lynch knew how Southeastern Connecticut Water Authority (SCWA) was meeting the DPH's requirement to conduct the Lead Survey. Mr. Lynch stated that he did not know what the Southeastern Connecticut Water Authority (SCWA) was doing relative to the DPH's requirement to conduct the Lead Survey. He stated that SCWA may have the documents regarding the construction of their water system; or they could declare bankruptcy. He stated if that were to occur, the Ledyard WPCA would assume their water system, per state statute. He stated that he would talk with Leydard's SCWA Representative Mike Cherry to ask how SCWA was proceeding with regard to DPH's Lead Survey requirement.

Mr. Lynch concluded his comments by stating that if the Ledyard WPCA does not have the Lead Survey completed by December, 2027 that the penalties could impact the town's ability to receive grant funding and many other things. He stated that they do not have a choice, noting that they have to conduct the Lead Survey, as prescribed by the Department of Public Health.

Chairman St. Vil stated that based on what they know today which was 539 unknowns and working at a rate of 2 – 3 potholes a day whether Ledyard would be able to meet the December, 2027 timeline. Mr. Lynch stated that the work would take about 200 days; therefore, he if they get started now they would make the deadline to have the Lead Survey completed by the end of 2027.

Chairman St. Vil stated to receive the State Grant Funding they were required to:

- Identify the Engineering Firm to conduct the Lead Survey
- The scope of the work had to be quasi-defined, which they have done.

Chairman St. Vil asked Mr. Lynch to expand on the Southeastern Connecticut Water Authority (SCWA) system.

Mr. Lynch stated that Groton Utilities spent \$120 million to rebuild their Water Plant, noting that they have a very advanced plant and their water was absolutely clean, noting that they

have no Per-and-Polyfluoroalkyl Substances, (PFA) in their water because they use turbidity treatment. He stated the Department of Public Health (DPH) told Groton Utilities that they would give them a low interest loan if Groton Utilities would do cross-connections in Ledyard. Therefore, Mr. Lynch stated that Ledyard was tied into the SCWA System, explaining that they have a valve and a meter. He explained when SCWA lost a pump they open the valve, and he stated the water that went into the SCWA System was metered so the WPCA could charge SCWA for the water they used. Therefore, he stated that the Ledyard WPCA could provide water to the SCWA System, noting that no construction was required to do that. He stated if SCWA was to go bankrupt that the Ledyard WPCA would have to run that water system.

Mr. Lynch stated that the WPCA would need to inform the DPH of their selection - and that Arcadis Engineers could help them with notifying the State Department of Health (DEP).

Councilor Lamb questioned whether there was a contract with a dollar amount that the Mayor would be signing. Mayor Allyn, III explained that there was not a contract with a dollar amount, explaining that the State Department of Public Health (DPH) has dictated that they had to enter into an Agreement with an Organization, and then they determine the value. He stated this was not how the town normally operated. However, he stated as Chairman Lynch has explained, their hands were tied with regard to the Department of Public Health's (DPH) requirements and the process they have prescribed.

Councilor Lamb noted that he was looking for clarification regarding the wording of the Motion. Councilor Buhle explained that the WPCA solicited and received three proposals for Qualifications, noting that they have selected Arcadis Engineering Consultants, based on their Qualifications, not price. Mr. Lynch stated that they were contracting with an Engineering Firm to satisfy the Department of Public Health's (DPH) requirements to identify the type of construction materials that were used for their water system. He stated that he knew that there was no lead in Ledyard's water system, noting that the systems were built in the late 1970's and beyond, when nobody was installing lead or galvanized pipe at that time. Mayor Allyn stated they first had to engage with Arcadis Engineering Consultants, at which time a number would be presented, and he explained that they would then attempt to negotiate that Agreement. Councilor Lamb stated that they would engage with a firm to define the scope of the work and cost and then they would enter into a contract. He stated the Motion does not capture this understanding. Councilor Buhle stated that they were agreeing that Arcadis Engineering Consultants was going to be the company they were working with going forward, which was the reason the Motion was worded to sign a contract. She explained that they could not start negotiating with Arcadis Engineering Consultants and then go to another company. Councilor Lamb stated that he now understood that they solicited Requests for Qualifications (RFQ) and down selected Arcadis Engineering Consultants.

**VOTE: 8 – 0 Approved and so declared**

RESULT:	APPROVED 8 – 0
MOVER:	Carmen Garcia-Irizarry, Town Councilor.
SECONDER:	Jessica Buhle, Town Councilor
AYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

7. MOTION to approve a revised Appendix A- Qualifying Income Schedule in accordance with Ordinance #200-005 (rev. 1) "An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled" for the filing period of February 1, 2026 – May 15, 2026.

**DRAFT: 12/1/2025**

Ordinance # 200-005 (rev.1)

Appendix A  
Qualifying Income Schedule  
Filing Period  
February 1, 2026 – May 15, 2026

8.

Qualifying Income	Tax	Tax Reduction
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Over	Not Exceeding	Reduction As Percentage Of Property Tax	For Any Year	
Married Homeowners			Maximum	Minimum
\$ 0	<b>23,300</b> <del>\$22,700</del>	50%	\$1,250	\$400
<b>\$23,300</b> <del>\$22,700</del>	<b>\$31,200</b> <del>\$30,400</del>	40 %	\$1,000	\$350
<b>\$31,200</b> <del>\$30,400</del>	<b>\$38,800</b> <del>\$37,900</del>	30 %	\$750	\$250
<b>\$38,800</b> <del>\$37,900</del>	<b>\$46,300</b> <del>\$45,200</del>	20%	\$500	\$150
<b>\$46,300</b> <del>\$45,200</del>	<b>\$56,500</b> <del>\$55,100</del>	10%	\$250	\$150
Unmarried Homeowners				
\$ 0	<b>23,300</b> <del>\$22,700</del>	40%	\$1,000	\$350
<b>\$23,300</b> <del>\$22,700</del>	<b>\$31,200</b> <del>\$30,400</del>	30%	\$750	\$250
<b>\$31,200</b> <del>\$30,400</del>	<b>\$38,800</b> <del>\$37,900</del>	20%	\$500	\$150
<b>\$38,800</b> <del>\$37,900</del>	<b>\$46,300</b> <del>\$45,200</del>	10%	\$250	\$150
<b>\$46,300</b> <del>\$45,200</del>	<b>\$56,500</b> <del>\$55,100</del>	None	-0-	-0-

Adopted by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Chairman

Moved by Councilor Buhle, seconded by Councilor Garcia-Irizarry

Discussion: Councilor Buhle stated that updating the *Qualifying Income Schedule* was a housekeeping item that they do annually. She explained that each year the State of Connecticut updates the Qualifying Income Levels and to comply with the state that the town was updating their schedule as well.

Mayor Allyn, III explained that in addition to the State, the town provides tax relief to qualifying homeowners thru the adoption of Ordinance #200-005 (rev. 1) “*An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled*.”

Provisions of the Ordinance required the town to annually update the “*Qualifying Income Schedule*” to be consistent with the State’s Qualifying Income, which was based on the United States Social Security Administration Program.

In accordance with Ordinance #200-005 (rev.1) Paragraph 3 “*Qualifications*”; paragraph (e) “*Persons qualified for tax credit or deferment benefits under this Ordinance are those whose maximum income during the calendar year preceding the year in which application is made for the tax credit does not exceed the Qualifying Income Schedule, as hereby incorporated in the ordinance as though fully set forth herein. A copy of the approved Qualifying Income Schedule shall be filed with the Town Clerk when established and when amended. The income guidelines provided in the Qualifying Income Schedule (Appendix A) shall be adjusted to reflect a cost of living increase issued by the United States Social Security Administration, pending the approval of the Town Council prior to the first of January of the year of application.*”

Because the “*Qualifying Income Schedule*” was an Appendix to the Ordinance, and because they were not changing the Ordinance itself, a public hearing was not required.

**VOTE:**

**8 – 0 Approved and so declared**

RESULT:	APPROVED 8 – 0
MOVER:	Jessica Buhle, Town Councilor.
SECONDER:	Carmen Garcia-Irizarry, Town Councilor
AYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

9. MOTION to approve a Budget Letter of Directive to the Mayor and Board of Education for the preparation of the Fiscal Year 2026/2027 Budget as presented in the draft dated ~~November 24, 2025~~ **December 9, 2025** (as amended at tonight's meeting 12/10/2025- see below).

Moved by Councilor Garcia-Irizarry, seconded by Councilor Buhle

Discussion: Councilor Buhle noted the Finance Committee held a Special Meeting on December 9, 2025 to finish their work on the Budget Letter of Directive. Therefore, she suggested a “*Friendly Amendment*” to change the draft to “**December 9, 2025**”. The Town Council agreed to the “*Friendly Amendment*”

Councilor Buhle went on to explain that the Finance Committee made the following language adjustments to the proposed Budget Letter of Directive for Fiscal Year 2026/2027 noting that ~~red font strike out~~ – **blue bold italic font add in**:

- Second Paragraph:

~~It is the Town Council's intention to limit the mil rate increase to \_\_\_\_\_ if possible. With the implementation of the 2025 revaluation, it is the Town Council's intention to reduce the mill rate substantially, so residents experience the full benefit of updated assessments while continuing to receive high-quality, efficient services.~~

- Fifth Paragraph:

~~In working to provide a responsible and reasonable budget the Town Council encourages you to look for reductions where possible in areas such as contractual expenses through renegotiation, and corresponding decreases in operating budgets where contractual increases exist. Also, the Town Council asks that increases in specific line items and new expenditures be explained/justified; and be offset with corresponding reductions in other line items. An increase in revenue for any services provided should also be considered.~~

*For this year's budget submissions, the Town Council is requesting a clear presentation of departmental needs and priorities. Each department should include a narrative ranking its top ten budget priorities, with an explanation of the operational significance of each item. Submissions should also describe the department's “excellence gap,” identifying what level of funding would allow the department to operate at an excellent standard, compared with the amount actually being requested, and explaining the practical differences between the two. Departments are strongly encouraged to limit overall requested increases to below three percent unless essential needs cannot be met within this guideline; any request above this threshold must be accompanied by a clear and compelling justification. Increases in line items or new expenditures should be explained fully and, when possible, offset by reductions in other areas. Funding opportunities through increased revenue for services should also be considered. Budget submissions must identify the number of staff supported by each grouped salary line; Board of Education budget must separate group salary lines by school and delineate supplies, services, and utilities by school where possible.*

*Budget submissions must identify any services provided that could be shared between other towns or shared between the Board of Education and the Town to reduce taxpayer expenses.*

Councilor Buhle addressed the importance to include the following language:

- (1). “*For each department should include a narrative ranking its top ten budget priorities, with an explanation of the operational significance of each item.*
- (2) *Submissions should also describe the department's “excellence gap,” identifying what level of funding would allow the department to operate at an excellent standard, compared with the amount actually being requested, and explaining the practical differences between the two.”*

Councilor Buhle commented on the pressure to flat fund or cut the budget wherever they could, noting that was prudent for their taxpayers. However, she stated that it was important for residents to understand the difference between what it would look like for Departments to be fully funded to meet all of their goals, noting as an example that the Police Department might feel better with two more police officers; or the Library might need a second full-time

Children's Librarian. She stated that she would like the residents to see different ideas that would make town services and experiences for their residents as best as possible. She noted that she was not saying that they would do those things, however, she stated that putting an idea and a number of what that would look like for the future goals for their town would be helpful; and would give them an idea of the Department's future priorities.

Councilor Buhle went on to note during the December 9, 2025 Special Finance Committee meeting that Councilor Garcia-Irizarry was passionate about including the following language "*Budget submissions must identify the number of staff supported by each grouped salary line; Board of Education budget must separate group salary lines by school and delineate supplies, services, and utilities by school where possible. Budget submissions must identify any services provided that could be shared between other towns or shared between the Board of Education and the Town to reduce taxpayer expenses.*"

Councilor Buhle also noted that the Finance Committee included the following language: "*Departments are strongly encouraged to limit overall requested increases to below three percent unless essential needs cannot be met within this guideline; any request above this threshold must be accompanied by a clear and compelling justification*".

Councilor Buhle continued by noting that she would like to amend the draft Letter of Directive for the Fiscal Year 2026/2027.

- ❖ MOTION to amend the to remove the following language from the fifth paragraph:

*“.....to below three percent unless essential needs cannot be met within this guideline; any request above this threshold must be accompanied by a clear and compelling justification.”*

Moved by Councilor Buhle, seconded by Councilor Thompson

Discussion: Councilor Buhle stated she spoke to a Department Head today, noting at this point in the process that their proposed budget was flat-funded. She stated by removing the language as noted above that it would take away the invitation for Department Heads to go up to 3%; and it still expressed the expectation that budget increases were being limited to essential needs. She went on to note that the paragraph already included the following language:

***“Departments are strongly encouraged to limit overall requested essential needs.-Increases in line items or new expenditures should be explained fully....”***

Councilor Buhle stated that she thought this was fair and reasonable.

Chairman St. Vil stated he agreed with the proposed amendment to the Letter of Directive, noting that Mayor Allyn, III; and School Superintendent Mr. Hartling were responsible for developing their budgets and they understand what goes into the General Government and Board of Education Budgets. He stated as responsible leaders of their organizations that they should grant them the latitude to develop the budgets that they felt were appropriate. He stated that he was aligned with the draft *Letter of Directive* and the proposed amendments, noting that the *Letter of Directive* identified the data needed to provide the oversight the Town Council was responsible to do; without the overreach of dictating what the budgetary number was going to be.

Councilor Garcia-Irizarry noted during the December 9, 2025 Special Finance Committee meeting that she expressed concerns about including a budget increase of 4%; or in providing an amount for a budget increase, because some Departments may be able to operate with a 2% budget increase, while others may require less; or more of a budget increase. She stated in the private industry that if they have money remaining in their budget at the end of the year that supervisors encourage them to spend the money because if they do not use the money they would lose that amount in the next year's budget. Therefore, she stated that she wanted the town to avoid that type of situation, because she wanted them to be cost conscience. She stated that she thought that it was easier to cut the budget then to add to the budget.

Councilor Garcia-Irizarry went on to address the Board of Education's Budget, stating that it was not clearcut. She stated with the Board of Education's current budget layout that it was hard to understand all of their expenses. She stated although they could all read the Munis Report Printouts, that it takes a lot of time to read those Reports because they have to look at every single code and which school they were associated with. She noted the Board of

Education's Priority Tables noting that the **Green Table** was new expenses that they included in the budget, the **Yellow Table** was expenses that they would like to include in the budget, but could wait; and the **Red Table** was expenses that they would not be able to do. She noted the wrestling matts were a good example of the types of items on the *Red Table*. She stated based on the format that was being requested in the *Letter of Directive* for the Fiscal Year 2026/2027 Budget that they would receive a clearer picture of what was in the Board of Education's budget noting that it would be a benefit for the residents and for the Board of Education. She stated that the format would be detailed and transparent and would be a win-win for everyone, because when the Board of Education asked for something that everyone would be able to see that there was a valid reason for the request.

Councilor Barnes stated he agreed with removing the 3% increase from the *Letter of Directive* for the Fiscal Year 2026/2027 because it set an artificial number that people would move to. However, he stated that they have not provided sufficient guidance as to where they expect the upcoming budget to come in. He noted “essential” was in the eye of the beholder, noting that the Mayor and the School Superintendent would present compelling reasons whey they would need something. He stated that he realized that requesting a flat budget was challenging particularly when they had contractual requirements for salary increases. However, he stated the Town Council could direct the General Government and the Board of Education to deliver a budget that was zero percent increase with the exception of contractual increases, as a baseline; as well as supplemental instruction (rank priority) or requests for additional funding above that, which would allow the Town Council to make a determination of what they could afford; and what mil rate they want to deliver to the townspeople. Councilor Barnes concluded his comments by stating that he disagreed with Councilor Garcia-Irizzary's comment that it was easier to cut than to add back to the budget. He stated that it was easier to add back to the budget.

Councilor Buhle stated the word “essential” means different things to different people. She stated the Annual Budget Process involved attending the Budget Work Sessions, attending the Board of Education's Work Sessions and Public Hearing, reading the Budget Narratives, noting that the budget increases should be explained fully and when possible off-set by reductions in other areas, and hearing the Department's rationale for their budget requests. She stated there was an opportunity to ask questions from every Department that was presenting their budget to the Town Council's Finance Committee.

Councilor Buhle addressed the request for the *Ranking of Needs and Priorities*; and allowing Departments to go above and beyond by suggesting things that they would have funded. She stated by using this format that Departments would be less likely to put “wants” into their requested budget if they could still make themselves heard on a “want” by putting those items on the “*Excellence Gap List*”. She stated the draft *Letter of Directive* for the Fiscal Year 2026/2027 provided Department Heads the opportunity to say: (1) These were their essential needs and why; and (2) These were the things they really want, and they understand that they cannot have them this year.

Councilor Brunelle stated that she understood the need for a zero percent budget increase. However, she provided the following example: Requiring a zero percent increase would be like telling a mother of four children that they had a zero percent increase for their grocery list next week. She stated that they all know that groceries have increased, noting that they could not expect a mother to buy the same amount of groceries this year as they did last year with a zero percent increase, noting that she would have to cut back, and the kids would not get the proper nutrition. Therefore, she stated that it was unwise and unfair to ask for a zero percent budget increase when the Department Heads were looking out for the best interest of the town and the students. She stated the Town and the Board of Education should be afforded the ability to present their budget and that hopefully they could work together to hopefully get it to a zero percent increase.

Councilor Garcia-Irizarry noted the many “*unknowns*” that could influence their upcoming budget. She stated by asking that budgets be kept of a zero percent increase may set Departments up for failure. She stated that she appreciated the Annual Budget Process because the Finance Committee had the opportunity to meet with Departments and to tailor their budgets to their needs. She stated by not asking that the Fiscal Year 2026/2027 Budget be kept to a zero percent increase does not mean that they would not achieve that.

Councilor Barnes stated that they would not achieve a zero percent budget increase; and that they should not allude to the fact that they could achieve a zero percent budget increase if they know that they cannot achieve that. Councilor Garcia-Irizarry stated that she agreed it was nearly impossible to keep their personal home budgets at a zero percent increase. She noted the many additional meetings that take place during the months of March and April and Councilor Lamb's push for the Town Council and the Board of Education to have joint meetings, stating that they would have the opportunity to communicate, work together and to educate each other on their budgets.

Councilor Buhle stated that she knew that they cannot achieve zero percent budget increase for Fiscal Year 2026/2027. She stated in an inflationary environment that flat funding was a cut, noting that she was not going to flat-fund and cut programs. She stated unless Ledyard's state revenue massively increased there was not going to be situation where they could flat-fund the taxpayers levy.

Councilor Lamb stated that he agreed with the proposed amendment to delete the following sentence "*.....to below three percent unless essential needs cannot be met within this guideline; any request above this threshold must be accompanied by a clear and compelling justification*" because no one has done the analysis of the contractual obligations and the inflationary costs. He stated factoring in these increases could result a 4% budget increase, noting that including an arbitrary number could actually be a cut.

Chairman St. Vil stated in accordance with the Town Charter the intent of the Budget *Letter of Directive* was to request the format of the budget data; not to dictate the content of the data. He stated they could continue to debate whether the budget increase should be 0%; 3% or 4%. However, he stated they had astute leaders on both sides of their town that would represent what was required to execute the operations of their business. He stated the Town Council's role was to provide oversight and review the budget data presented and provide a thumbs up or thumbs down. He stated both Mayor Allyn and School Superintendent Hartling have been working on their budgets and they already have an idea of where their budgets were going to come in. He stated that they could try to appease the Town Council; however, he questioned whether they should do that at the disservice of running their portions of their local government, noting that he would not expect them to do that.

Councilor Barnes provided clarification noting that he does not expect a zero percent budget increase, noting that he trusted the Mayor, the School Superintendent, and their Staff producing the budget, that if the Town Council gave them fair planning of the worst case scenarios; and the ability to provide and prioritize their "adds" that it was a lot easier to give back, then to take away. He stated based on the proposed *Letter of Directive* that it would force the Finance Committee to do all of the hard analysis to decide where to cut and where not to cut. He stated that he would rather afford the Mayor, the School Superintendent, and their Staff to produce their budget starting point which would be zero plus contractual increases, and the additional things in their priority order. He stated that they were mobilizing very smart teams of people to do the work so that the Town Council could then best refine the product. He stated otherwise, the Town Council would end up doing a lot of work that could have already been done by those who would be working within their budgets. He stated when the Town Council does not give them the guidance of where their budget should be and they use the word "*essential*" that they have not said anything.

Chairman St. Vill called for a vote on the proposed amendment as follows:

- ❖ MOTION to amend the to remove the following language from the fifth paragraph:

*".....to below three percent unless essential needs cannot be met within this guideline; any request above this threshold must be accompanied by a clear and compelling justification."*

Moved by Councilor Buhle, seconded by Councilor Thompson

**VOTE:** 7 – 1 **Approved and so declared** (Barnes not in favor)

RESULT:	APPROVED 7 – 1
MOVER:	Jessica Buhle, Town Councilor.
SECONDER:	James Thompson, Town Councilor
AYES:	Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
NAYES:	Barnes
EXCUSED:	Ryan

Chairman St. Vil asked for additional discussion regarding the Main Motion as amended this evening.

Councilor Lamb stated that he thought that the following language in the *Letter of Directive* was actually asking the Departments to provide their Strategic Plan:

***“....requesting a clear presentation of departmental needs and priorities. .....ranking its top ten budget priorities, with an explanation of the operational significance of each item. Submissions should also describe the department’s “excellence gap,” identifying what level of funding would allow the department to operate at an excellent standard”.***

Councilor Buhle stated that Councilor Lamb’s understanding of the language was fair. She noted that the Board of Education has done a good job explaining what they would pay for if they had additional funding with their **Green Table** was new expenses that they included in the budget, the **Yellow Table** was expenses that they would like to include in the budget, but could wait; and the **Red Table** was expenses that they would not be able to do. She stated part of this language was to see this type of planning from other Departments, noting that the *Letter of Directive* also included language asking Departments to provide Priority Rankings as well. She stated even with the Board of Education’s colored tables that it was difficult to determine which items within the tables were the most important when it comes time to cut things from the budget.

Councilor Lamb noted in their Annual Budget submission that the Board of Education included a list of items that they would cut should the State Revenues not come in as expected, noting that he thought this was required by the Town Charter. He noted every year that list says that they were going to cut teachers. However, he stated that this was not true when the Town Council reduced the Board of Education’s Fiscal Year 2025/2026 Budget, noting they did not cut teachers. He stated the Board of Education reviewed their budget and then decided what they would change in the budget. Therefore, he suggested during their Joint Finance Committee Meetings between the Town Council and the Board of Education that they ask for a realistic list of items the Board of Education would actually cut, noting that it would be nice to be transparent for the town to know what they would really cut from their budget if they cannot come through with the requested budget amount, for the townspeople to be better informed.

It was noted that paragraph 7 in the draft Budget Letter of Directive stated:

***“As identified in Section 5 of the Town Charter, your budget submission must include plans for dealing with any reductions in State funding that might occur after the General Government and Board of Education budget are approved at referendum. Plans will include reduction in services, use of Town surplus or an increase in the tax levy. Such contingency plans shall be available at the time of the referendum. The charter requires the Board of Education to include any steps taken to address changing enrollment as part of the budget submission. The Board of Education is required to continue to provide its own Capital Improvement Plan showing the proposed source of revenue for each expenditure.”***

Councilor Garcia-Irizarry stated that she agreed with Councilor Lamb, noting that although the Board of Education did include a list of items they would cut in their Budget submission that when the budget failed twice at Referendum that the Board of Education did not cut the items that were listed in their letter, such as Teachers, as they initially presented. Therefore, she stated with the Fiscal Year 2026/2027 Budget preparation and submission that the Town Council should push for the Board of Education to provide a realistic list of the things they would cut should the budget fail; or should the state revenues not come in as projected.

Chairman St. Vil stated the *Letter of Directive* goes to the Board of Education and he noted that it was a fair expectation for them to be held to the format prescribed in the letter. He stated subsequent to the Town Council issuing the *Letter of Directive* to the Board of Education that he could follow up with an email to the Board of Education Chairman Jennifer Reguin asking whether they had any issues with meeting the expectations.

Councilor Lamb stated that his suggestion for the Board of Education to provide a realistic list of the items they would cut from their budget could be addressed during the Joint Finance Committees between the Town Council and Board of Education, noting that it did not need to be included in a letter. He stated that it was important for the taxpayers to know that if they vote a budget down how it would impact the schools.

Councilor Buhle commented on the importance to know the Board of Education's Ranking Priorities, noting that if they needed to cut \$47,000 from the Board of Education Budget and Item #10 on their Priority List cost \$47,000 that a rationale person would think that Item #10 would be cut from the budget, however, she stated that the Board of Education could decide to cut the Special Education Para-Professionals. She stated that the Town Council did not have the authority to dictate what the Board of Education does with their approved budget, but that it would be nice to know, which was the reason for requesting their "*Ranking Priorities*". She went on to explain that the Town Council only had the authority to change the Board of Education's budget bottom line.

Councilor Lamb stated that it would have been nice if the Town Council had been having conversations with the community; and for them to have an understanding of their revenue flow for the current year so that they would have an idea of what the Town could and/or could not afford. He stated by doing this type of homework that it would have supported Councilor Barnes' suggestion to set an expectation. Chairman St. Vil asked what expectation Councilor Lamb would propose. Councilor Lamb stated because he has done the analysis that he could not propose an expectation this evening.

Councilor Barnes stated that he trusted the Mayor, School Superintendent and their Staff to make good decisions. He stated that they could make better decisions than the Finance Committee or the Town Council could make after the fact. He stated if the Town Council set the expectation to start with a zero percent increase, plus contractual obligations, that the budget would increase from the current year. He stated the Finance Committee and the Town Council could then review those budget proposals and be in a position to fund their priorities to the level that they believe the taxpayers could afford, noting that he did not know what that line was. However, he stated the Budget Building Block would be to use the opportunity and the insight of the Mayor, School Superintendent, and their Staff to say what they would do in the worst case budget.

Chairman St. Vil stated that he viewed "*essential*" to mean contractual plus zero. Therefore, he questioned what it meant to Councilor Barnes. Councilor Barnes stated that maybe they needed to define the word "*essential*", noting that maybe "*essential*" was contractually obligated as the starting point. Councilor Lamb noted as the former Chairman of the Board of Education's Finance Committee that he could tell them that the Board of Education provided that type of information in their budget proposal. He stated the Board of Education told them that 1.6% of their proposed budget was essential expenses, and then they went on to delineate the over and above of what their essential expenses were. Councilor Barnes noted that he disagreed with Councilor Lamb's statement, noting that there were a number of expenses in the Board of Education's Fiscal Year 2025/2026 Budget that were beyond the essential costs even before they got to the items in the **Green Table**, noting that the Finance Committee then had to fight to figure it out. Therefore, he stated that he was asking that the Town Council give them guidance so that the General Government and the Board of Education do not bring something forward that was not a starting point, noting that inflation was not a contractual obligation. He stated labor contracts were the only things that were contractually obligated, noting that they needed to force the people who best know their expenses to do their homework to deliver the absolute minimum budget, explaining that this would afford the best dialogue in the event the budget was not approved at the Referendum. He stated that they would have the basic costs that they could not go any lower, in the event they needed to go back and make adjustments. Chairman St. Vil asked Councilor Barnes for a proposed amendment.

MOTION to amend the Letter of Directive for the Fiscal Year 2026/2027 Budget to provide the following language to paragraph 5:

***“.....Departments are strongly encouraged to deliver a budget at zero percent increase over the current year’s budget with the addition of contractual obligations. ~~limit overall requested increases to essential needs.~~”***

Moved by Councilor Barnes, seconded by Councilor Lamb

Discussion: Councilor Buhle suggested the following “Friendly Amendment” ***“Departments are strongly encouraged to limit overall requested increases ~~deliver a budget at zero percent increase over the current year’s budget with the addition of~~ to contractual obligations”***. Councilor Barnes stated that he would agree to the “Friendly Amendment”.

Councilor Lamb requested clarification regarding “contractual obligations” questioning whether it would include labor contracts, utilities, etc. Councilor Barnes stated that “contractual obligations” meant labor contracts and not other contracts such as utilities. Councilor Buhle stated if they have a contract regardless of whether it was labor or utilities that they were bound to the contract, noting that they could not just not pay the contract. Councilor Barnes stated if it was a signed agreement that it was a “contract”.

Councilor Garcia-Irizarry stated that the Board of Education knows better than any of them what the kids need, and what to do should specific a situation arise. Therefore, she stated that she was not questioning the Board of Education, explaining that she wanted to see in writing everything the Board of Education was thinking about, so that they would know what the Board of Education would do in specific situations, and what they could cut, or what they could add to the budget, so they do not find themselves in the same situation as last year, when the Board of Education was brainstorming about what they were going to change in their budget after the townspeople voted the Fiscal Year 2025/2026 Budget down; noting that they did not follow the initial list of cuts that were presented with their budget.

Chairman St. Vil asked for the proposed amendment to be read including the “Friendly Amendment”, so they were all clear on what they were voting on.

Councilor Buhle read the following:

MOTION to amend the *Letter of Directive* for the Fiscal Year 2026/2027 Budget to provide the following language to paragraph 5:

***“.....Departments are strongly encouraged to limit overall requested increases to contractual obligations.....”***

Councilor Barnes asked that the amendment to paragraph 5 be as follows:

MOTION to amend the Letter of Directive for the Fiscal Year 2026/2027 Budget to provide the following language to paragraph 5:

***“.....Departments are required to limit overall requested increases to contractual obligations. Any request above this threshold must be accompanied by a clear and compelling justification in priority order.....”***

Chairman St. Vil called for a vote on the amendment as follows:

❖ MOTION to amend the Letter of Directive for the Fiscal Year 2026/2027 Budget to revise the following language in paragraph 5:

***“.....Departments are required to limit overall requested increases to contractual obligations. Any request above this threshold must be accompanied by a clear and compelling justification in priority order.....”***

Moved by Councilor Barnes, seconded by Councilor Lamb

Discussion: Councilor Brunelle stated the proposed amendment would increase untrust; and it was not logical in today’s fiscal environment.

Councilor Buhle stated that flat-funding in an inflationary environment was a cut. She stated that this amendment was aimed at the Board of Education, as the largest portion of Ledyard’s

overall budget. She stated as a champion for their students noting that Ledyard's Per Pupil Expenditures were still the lowest funded School District in the region. She stated that she was open to seeing what the Board of Education would put forward with the amended language in the *Letter of Directive* they approved earlier this evening.

Councilor Lamb stated this proposed amendment would not hamper the Board of Education from providing over and above what Councilor Barnes' has suggested noting that they would just have to prioritize and justify their budget requests.

Chairman St. Vil stated the Budget *Letter of Directive* was the Town Council's official instruction document that defines how the Mayor and the Board of Education must prepare their Annual Budget so that the Town Council could perform its legal responsibilities to review, adjust, and adopt a fiscally responsible spending plan. He stated the specificity added by the proposed amendment goes above and beyond. He stated the intent of the proposed amendment has already been met in the baseline *Letter of Directive*, noting that they have had significant discussion regarding the proposal. He proceeded to call a vote on the proposed amendment.

Administrative Assistant Roxanne Maher read the proposed amendment as follows:

MOTION to amend the Letter of Directive for the Fiscal Year 2026/2027 Budget to revise the following language in paragraph 5:

***“.....Departments are required to limit overall requested increases to contractual obligations. Any request above this threshold must be accompanied by a clear and compelling justification in priority order.....”.***

**VOTE:** 4 –4 Motion Failed ( Buhle, Brunelle, St. Vil, Thompson not in-favor)

RESULT:	MOTION FAILED 4 - 4
MOVER:	Carmen Garcia-Irizarry, Town Councilor.
SECONDER:	Jessica Buhle, Town Councilor
AYES:	Barnes, Garcia-Irizarry, Lamb, Parad
NAYES:	Buhle, Brunelle, St. Vil, Thompson
EXCUSED:	Ryan

Chairman St. Vil stated they were setting expectations and he noted that based on Councilor Lamb's comments this evening that they would be meeting with their counterparts and would be setting those expectations. He stated when the Annual Budget was presented to the Town Council for the upcoming Fiscal Year 2026/2027 that they would all know that there would be a different set of expectations.

Councilor Lamb noted Councilor Garcia-Irizarry's comments regarding the need for more detail from the Board of Education to allow the town to have more insight on what the Board of Education was proposing for each of the schools, etc. However, he questioned whether the Town Council would really care about having all that detail after the Finance Committees of the Town Council and Board of Education had their joint meetings to negotiate things and they were all communicating. He stated once the Town Council conducted an analysis to determine what the town could afford, based on their revenue stream; that they may make budget adjustments to either reduce budgets or increase budgets.

Councilor Garcia-Irizarry stated the reason she was in-favor of providing the budget detail was for the benefit of their residents. She stated because the residents do not have all the budget information the Town Council and Board of Education had access to, that providing the budget detail for the residents was about transparency. She noted that during the Fiscal Year 2025/2026 Budget that she continued to hear comments that the residents do not understand where all of their tax dollars were going to. Councilor Lamb stated that he now understood Councilor Garcia-Irizarry's reason to provide the budget detail; and therefore, he would not object to providing more budget detail.

Chairman St. Vil called for a vote on the Main Motion as amended.

Administrative Assistant Roxanne Maher read the language that the Town Council approved earlier this evening to remove the following language from the fifth paragraph of the *Letter of Directive* as follows:

*“.....to below three percent unless essential needs cannot be met within this guideline; any request above this threshold must be accompanied by a clear and compelling justification.”*

❖ MOTION to approve a Budget Letter of Directive to the Mayor and Board of Education for the preparation of the Fiscal Year 2026/2027 Budget as presented in the draft dated ~~November 24, 2025~~ **December 9 10, 2025** (as amended at tonight's meeting 12/10/2025).

Moved by Councilor Garcia-Irizarry, seconded by Councilor Buhle

**VOTE: 7 – 1 Approved and so declared** (Barnes not in-favor)

RESULT:	APPROVED 7 – 1
MOVER:	Carmen Garcia-Irizarry, Town Councilor.
SECONDER:	Jessica Buhle, Town Councilor
AYES:	Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
NAYES:	Barnes
EXCUSED:	Ryan

10. MOTION to approve the Town Council Department Fiscal Year 2026/2027 Budget in the amount of \$289,255.

Moved by Councilor Buhle, seconded by Councilor Garcia-Irizarry

Discussion: Councilor Buhle stated as part of the Fiscal Year Budget Preparation process the Town Council was required to approve a Town Council Department Budget to be included in the Mayor's proposed budget. She explained that the Town Council's Department Budget would come back to the Finance Committee/Town Council as part of the Annual budget deliberation and preparation process.

Councilor Buhle went on to note that the proposed Fiscal Year 2026/2027 Town Council Department Budget was presented in the amount of \$289,255; a \$40,000 or 31.95% increase over the current year's budget.

**Increases include the following:**

- \$30,000 Increase for Legal Fees regarding Tribal and Indian Law Issues; and Tax Recovery;
- \$10,000 Increase for Audit Fees – The Town will solicit bids for the Annual Audit Services. Per Finance Director a 5% increase has been included. This budget line can be adjusted based on the bids received.
- \$30,000 – NEW ACCOUNT – Grant Writer (Consultant) to assist Departments seek, apply for, and manage Grant Funding. Councilor Buhle stated the Finance Committee added this New Account line to the Town Council Department Budget at their December 3, 2025 meeting. She stated that she pictured this as a PILOT Program, noting that the Grant Writer would report to the Town Council and would work with Department Heads to identify projects on their Capital List; or other opportunities where Grants may be applicable. She stated because many of the Department Heads may be over burdened, that the Grant Writer would be able to take on opportunities that the Department Heads may not be able to take on. She stated that they would evaluate the Grant Writer PILOT Program, noting that she hoped they would bring in more grant funding than the \$30,000 designated for this PILOT Program.

Councilor Parad questioned whether the Grant Writer would be a 20-hour per week position. Councilor Buhle stated that the Grant Writer would be a part-time per diem/consultant role, explaining that it would be more of an “as needed” contractor for when Grant opportunities become available. She stated that she envisioned the Grant Writer initially meeting with all Department Heads to discuss their future projects and potential grant funding opportunities. She stated as grant funding becomes available that the Grant Writer would contact the Department Head to discuss submitting the Grant Application, noting that many grants require

local matching funds. Councilor Parad asked if they had a pro-active Grant Writer how they would determine how many hours they would work, versus the town telling them which grants that would like to apply for. Councilor Buhle stated that Finance Director Matthew Bonin and Mayor Allyn, III were at the December 3, 2025 Finance Committee meeting and they all felt that a \$30,000 budget for a per diem Grant Writer Consultant was a reasonable amount to include for a PILOT Grant Writer Program. She stated if they find in January 2027 they have spent the \$30,000 for the Grant Writer and the town received \$2.4 million in grant funding; or they have not received any grant funding, then they could decide whether or not they wanted to continue funding a Grant Writer. She stated starting with a PILOT Grant Writer Program would provide the town an opportunity to assess the results and determine how they wanted to proceed.

Councilor Buhle went on to note that there were no major changes to the expenses, explaining that this year the Town would be soliciting Requests for Proposals for Auditing Services for fiscal years ending June 30, 2026 and June 30, 2027; noting the RFP typically included two one-year extensions options.

The Salary Lines were listed at the current year's salary because the Mayor's Office would update them in accordance with the *"Resolution Establishing Administrator/ Department Head Benefits"* *"Employees shall be paid at the rate as designated by the Mayor or contractually negotiated. Increases in wages shall be effective on the first day of July; and continuing until June 30, 2025, wage increases may not be less than the percentage of the highest union contracted increase for that fiscal year."*

Chairman St. Vil stated that tonight's action was to approve the Town Council's Department proposed Budget to be included in the Mayor's Fiscal Year 2026/2027 Budget. He explained when the Mayor submits his proposed Budget on March 2, 2026 that the Town Council would have an opportunity to revisit their Department Budget.

Councilor Barnes stated the proposed Town Council Department Fiscal Year 2026/2027 Budget was a zero % increase budget; minus three priority adjustments; those being a New Account for a Grant Writer \$30,000; Auditor Fee \$10,000 increase; and Legal Fees \$30,000 increase. He stated that by holding themselves to this, does not prevent them from asking for a zero% budget increase, plus three priority additions from other Departments.

Councilor Lamb questioned the reason for the \$10,000 increase for the Auditor. Mayor Allyn, III explained the Auditor Contract, which had included a renewal contract period, had a stated percentage increase for each year of the contract renewal. He stated this contract would end with this year's Audit Report (June, 2025). Therefore, he stated that it was time to once again solicit bids for Auditing Services, noting that based on the previous contract they were assuming an increase for the coming year, noting that there were very few Municipal Auditing Firms.

Councilor Lamb questioned the need for the additional \$30,000 or 20% for the Legal Fees. Mayor Allyn, III, explained that currently they were in Federal Court with the Mashantucket Pequot Tribal Nation (MPTN) because they were looking to Annex up-to 5,000-acres in the Town of Ledyard. He stated they were in mediation, noting that they do not know how long this case would go on or how much it was going to cost. He stated there was no burn rate at this time because they were in a holding pattern.

Councilor Lamb addressed the \$1,500 for CCM Trainings noting that he self-funded his needs to volunteer for the town. Councilor Brunelle noted by attending Connecticut Council of Municipalities (CCM) Trainings that members of the Town Council have learned about opportunities and programs such as the Compost Recycling Program. Councilor Buhle stated the budget line was flat funded, noting that town volunteers spend countless hours to help their community. She stated that it did not seem right to ask volunteers, who were already going above and beyond, to pay for training programs to learn how they could better their town. Councilor Lamb stated when he was serving on the Board of Education that he saved the town \$20,000 explaining that they were paying for a Central Advisory Board of Education (CABE) Membership, however, they were able to get all of the information CABE was providing for free. Therefore, he stated by discontinuing their CABE Membership they saved \$20,000.

**VOTE: 8 – 0 Approved and so declared**

RESULT:	APPROVED 8 – 0
MOVER:	Jessica Buhle, Town Councilor.
SECONDER:	Carmen Garcia-Irizarry, Town Councilor
AYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

11. MOTION to approve the Town Council Department Fiscal Year 2026/2027 Capital Improvement Budget in the total amount of \$1,500.

Moved by Councilor Buhle, seconded by Councilor Garcia-Irizarry

Discussion: Councilor Buhle stated as part of the Fiscal Year Budget preparation process the Town Council was required to approve a Capital Plan for Town Council Department. She noted that the proposed Capital Plan was in the amount of \$1,500 in the Town Council's New Equipment/ Laptop Computer Replacement CNR Sinking Fund as they have in previous years. She stated the funding was used to provide members of the Town Council and the Administrative Assistant a laptop to conduct town business and purchase equipment to support/access the cloud-based meeting portal.

**VOTE:** **8 – 0 Approved and so declared**

RESULT:	APPROVED 8 – 0
MOVER:	Jessica Buhle, Town Councilor.
SECONDER:	Carmen Garcia-Irizarry, Town Councilor
AYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

### General Items

Chairman St. Vil stated the next Item was regarding the Teachers Contract. He stated that he wanted to explain this process before they make the Motion, because it can be confusing. He noted in accordance with CGS 10--153d(b), the Municipal Legislative Body, which was the Town Council, only had the Authority to **Reject** the Ledyard Education Association (LEA) Contract. Therefore, he explained if they want to **Approve the contract** they have to **Vote "No" Not to Reject**. He stated if they Vote "Yes" then they would be rejecting the Contract.

12. MOTION to reject the Agreement between the Ledyard Board of Education and the Ledyard Education Association, Ledyard, Connecticut, for the period of July 1, 2026 through June 30, 2029.

Moved by Councilor Lamb, seconded by Councilor Buhle

Discussion: Chairman St. Vil noted Under CGS 10--153d(b), the Municipal Legislative Body (Town Council) had the Authority to:

1. Reject the Agreement by a majority vote within the 30-day period (*that would be a YES Vote*), or
2. Vote *NOT to Reject* the Agreement by a majority vote within the 30-day Period; essentially accepting the Agreement; (*that would be a NO Vote*)
3. Take no action, in which case the Agreement is deemed approved by operation of law at the conclusion of the 30 days.

Chairman St. Vil went on to explain should the Legislative Body (Town Council) vote to Reject the Agreement, the matter proceeds directly to binding arbitration under CGS 10-153f.

Chairman St. Vil noted the Terms of the Contract as follows:

### Salary

A total Salary increase of 13.19%, inclusive of steps/increments and including any Stipend increases was negotiated. Assuming all staffing remains the same, the breakout by contract year is as follows:

Year 1- GWI + Step (total negotiated increase 4.447%) = \$898,066

Year 2- GWI + Step (total negotiated increase 4.439%) = \$936,220

Year 3- GWI + Step (total negotiated increase 4.308%) = \$949,034

### **Insurance**

Year 1- 25% increase Employee share would be 24.50%

Year 2- .25% increase Employee share would be 24.75%

Year 3- 25% increase Employee share would be 25.00%

Chairman St. Vil noted the following *Procedural Timeline*:

- **November 18, 2025:** The Ledyard Education Association (LEA), ratified a new three year Contract Agreement effective July 1, 2026 through June 30, 2029.

In addition, at their November 18, 2025 meeting the Ledyard Board of Education also voted to approve the LEA Agreement.

- December 4, 2025: Agreement submitted to the Town Clerk and transmitted to the Town Council.
- Statutory deadline: The Town Council has 30 days from filing to act.
- If no vote occurs: The contract becomes effective automatically at the close of the 30-day period.
- If the Council votes to reject: The agreement moves to binding arbitration as required by state law.

Chairman St. Vil stated it would be good to know how much of the 4.47% Increase was for Gross Wages and how much was for the Step Increase.

Councilor Buhle stated she served as the Town Council's Liaison for the Ledyard Education Association Contract (LEA) Negotiations, noting that it was contentious. She stated that although Ledyard's total 13.19% increase over the three-year term seemed to be high, that other Teacher Contracts in Connecticut that were coming in with a 15% increase over the three year term. She stated rejecting the contract would not get them a better offer. She also noted that the Ledyard Education Association Contract Healthcare Insurance co-pay was the highest in the town.

Councilor Barnes noted that the Teachers Healthcare Insurance co-pay would be the new baseline. Mayor Allyn, III noted Councilor Barnes' baseline comment and he stated the same would apply for the wage increase.

Councilor Lamb stated as a Board of Education Member that he served on the Ledyard Education Association Contract Negotiations; and he also voted to approve the Contract. Therefore, he questioned whether Chairman St. Vil thought it would be *Conflict of Interest* for him to vote on the Ledyard Education Association Contract as a member of the Town Council this evening. Chairman St. Vil stated that he did not believe it would be a *Conflict of Interest* for Councilor Lamb to vote on the Ledyard Education Association Contract this evening, in his capacity on the Town Council.

Councilor Lamb stated that he agreed with Councilor Buhle's comments that they were not going to get a better offer if they rejected the Ledyard Education Association Contract this evening. He noted that Arbitration would be costly.

Councilor Barnes requested clarification regarding the wording of the Motion. Councilor Buhle stated that the Town Council could not approve the Ledyard Education Association Contract, explaining that they could only reject the Contract.

**VOTE:**

**0 – 8 Motion Failed**

RESULT:	MOTION FAILED 0 - 8
MOVER:	Ty (Earl) Lamb, Town Councilor.
SECONDER:	Jessica Buhle, Town Councilor
AYES:	
NAYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

13. MOTION to cancel the Town Council Regular Meeting of December 24, 2025 for the Holidays.

Moved by Councilor Buhle, seconded by Councilor Brunelle  
Discussion: None.

**VOTE: 8 – 0 Approved and so declared**

RESULT:	APPROVED 8 – 0
MOVER:	Jessica Buhle, Town Councilor.
SECONDER:	April Brunelle, Town Councilor
AYES:	Barnes, Buhle, Brunelle, Garcia-Irizarry, Lamb, Parad, St. Vil, Thompson
EXCUSED:	Ryan

XV. ADJOURNMENT

Councilor Barnes moved to adjourn, seconded by Councilor Buhle.

**VOTE: 8 - 0 Approved and so declared.** The meeting adjourned at 9:59 p.m.

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Transcribed by Roxanne M. Maher  
Administrative Assistant to the Town Council

I, Gary St. Vil, Chairman of the Ledyard Town Council,  
hereby certify that the above and foregoing is a true and  
correct copy of the minutes of the Regular Town Council  
Meeting held on December 10, 2025.

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Gary St. Vil, Chairman



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 26-0036

**Agenda Date:** 1/14/2026

**Agenda #:**

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AGENDA ITEM  
CORRESPONDENCE

**Subject:**

Communications List - January 14, 2026

**Correspondence List:**

## COMMUNICATIONS LISTING FOR JANUARY 14, 2026

### INCOMING CORRESPONDENCE

1. Mr. Mackin email dated 12/10/2025 re: Withdraw Appointment Application – Planning Zoning Commission
2. Councilor Garcia-Irizarry ltr dated 12/10/2025 re: Resignation- Sustainable CT Ad Hoc Committee
3. Permanent Municipal Building Cmt (PMBC) ltr dated 12/10/2025 re Action ltr PMBC Meeting 12/1/2025
4. Board of Education ltr dated 12/11/2025 re: Recommend Board of Education Members/Representatives to Permanent Municipal Building Cmt (PMBC)
5. Mayor ltr dated ltr dated 12/9/2025 re: School Nurses- Board of Education – Fiscal Year 2026/2027 Budget
6. DTC Appointment Application dated 12/30/2025 re: Recommend Walsh – Beautification Cmt
7. Historic District Commission (Chittim) ltr dated 1/2/2026 re: Spicer Homestead Ruins
8. Permanent Municipal Building Cmt (PMBC) ltr dated 1/6/2026 re Action Ltr PMBC Meeting 1/5/2026
9. Tax Assessor ltr dated 1/6/2026 re: 2025- Property Revaluation
10. Avalonia Land Conservancy ltr dated 1/6/2026 re: Request Funding Support for Avalonia Land Conservancy acquisition of 173-175 Stoddard's Wharf Road and 1069 Colonel Ledyard Highway
11. Ms. Vessels ltr dated 1/6/2026 re: Support town's financial participation in Avalonia Land Conservancy acquisition of 173-175 Stoddard's Wharf Road and 1069 Colonel Ledyard Highway
12. Ms. Lockhart ltr dated 1/6/2026 re: Support town's financial participation in Avalonia Land Conservancy acquisition of 173-175 Stoddard's Wharf Road and 1069 Colonel Ledyard Highway
13. Avalonia Land Conservancy ltr 1/12/2026 re: Request Tax Abatement 154 Stoddards Wharf Road- CGS 12-81 (dd)
14. Ms. Oresky email dated 1/12/2026 re: Help Iranian People
15. Freedom Of Information Act (FOIA) dated 1/6/2026 re: Request for Appearance 1/26/2026 re: Town Council October 8, 2025 Meeting

### OUT GOING CORRESPONDENCE

1. Admin Asst ltr to Mayor dated 12/11/2025 re: Action ltr. Town Council Regular Meeting of December 10, 2025
2. Admin Asst ltr to Town Clerk dated 12/11/2025 re: Action ltr – 2026 Qualifying Income - Ordinance #200-005 (rev. 1) *“An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled (rev.1)”*.
3. Admin Asst ltr to Board of Education dated 12/11/2025 re: Action ltr. Ledyard Education Association, for the period of July 1, 2026 through June 30, 2029.
4. LTC ltr to Mayor & Board of Education dates 12/11/2025 re: Letter of Directive Fiscal Year 2026/2027
5. LTC & Mayor Memo dated 12/10/2025 to All Departments & Committee re: FOIA Training – February 10, 2026
6. Chairman St. Vil Memo to Mayor dated 12/18/2025 re: Chairman Pro-Tem/Assignment of Duties (Ryan – Garcia-Irizarry) 12/20/2025 – 1/4/2026
7. Admin Asst Memo to Mayor dated 1/7/2026 re: Submission of Town Council Department Fiscal Year 2026/2027 Budget

## NOTICE OF AGENDAS

1. Agricultural Commission Agenda 12/16/2025
2. Retirement Board Agenda 12/16/2025
3. Parks, Recreation & Senior Citizens Agenda 11/4/2025; 11/18/2025
4. Zoning Board of Appeals Agenda 12/16/25
5. Historic District Commission Agenda 12/15/2025
6. Library Commission Agenda 12/15/2025
7. Water Pollution Control Authority Agenda 12/16/2025
8. Permanent Municipal Building Committee Agenda 1/5/2026
9. Housing Authority Agenda 11/5/2026
10. Farmers Market Committee Agenda 1/7/2026
11. Ledyard Beautification Cmt Agenda 1/6/2026 Cancelled
12. Economic Development Commission Agenda 1/6/2026
13. Inland Wetland and Water Courses Agenda 1/6/2026
14. America 250 Planning Cmt Agenda 1/13/2026
15. Conservation Commission Agenda 1/13/2026
16. Finance Cmt Agenda 12/17/2025- Cancelled
17. Community Relations Cmt for DEI Organizational Agenda 12/17/2025
18. Community Relations Cmt for DEI Agenda 12/17/2025
19. LUPPW Cmt Agenda 1/5/2026
20. Finance Cmt Agenda 1/7/2026
21. Administration Committee Agenda 1/14/2026- Cancelled
22. Town Council Agenda 12/24/2025 –Cancelled
23. Town Council Agenda 1/14/2026

## MINUTES

1. Agricultural Commission Minutes 11/18/2025
2. Retirement Board Minutes 11/18/2025
3. Parks, Recreation & Senior Citizens Minutes 1/4/2025; 11/18/2025
4. Historic District Commission Minutes 11/17/2025
5. Library Commission Minutes 11/17/2025
6. Water Pollution Control Authority Minutes 11/25/2025
7. Permanent Municipal Building Committee Minutes 12/1/2025
8. Housing Authority Minutes 12/1/2025
9. Economic Development Commission Minutes 12/2/2025
10. Inland Wetland and Water Courses Minutes 12/2/2025
11. America 250 Planning Cmt Minutes 12/9/2025
12. Conservation Commission Minutes 12/9/2025
13. Farmers Market Committee Minutes 10/1/2025
14. LUPPW Cmt Minutes 12/8/2025- Organizational Meeting
15. LUPPW Cmt Sp. Minutes 12/8/2025
16. Finance Cmt Minutes 12/3/2025 Organizational Meeting
17. Finance Cmt Minutes 12/3/2025
18. Finance Cmt Sp. Minutes 12/9/2025
19. Community Relations Cmt for DEI Minutes 10/15/2025
20. Town Council Minutes Agenda 12/10/2025

## MISCELLANEOUS

1. Ms. Vivan Zoe-email dated 12/23/2025 re: Holocaust Survivor Presentation- Ledyard High School- January 12, 2026
2. Ms. Hellekson email dated 112/2026 re: Read Around The World – Invitation to Read to Students

## REFERRALS

### Administration Committee

1. Mr. Mackin email dated 12/10/2025 re: Withdraw Appointment Application – Planning Zoning Commission
2. Councilor Garcia-Irizarry ltr dated 12/10/2025 re: Resignation- Sustainable CT Ad Hoc Committee
3. DTC Appointment Application dated 12/30/2025 re: Recommend Walsh – Beautification Cmt
4. Board of Education ltr dated 12/11/2025 re: Recommend Board of Education Members/Representatives to r Permanent Municipal Building Cmt (PMBC)
- 5.

### Finance Committee

1. Avalonia Land Conservancy ltr dated 1/6/2026 re: Request Funding Support for Avalonia Land Conservancy acquisition of 173-175 Stoddard's Wharf Road and 1069 Colonel Ledyard Highway
2. Ms. Vessels ltr dated 1/6/2026 re: Support town's financial participation in Avalonia Land Conservancy acquisition of 173-175 Stoddard's Wharf Road and 1069 Colonel Ledyard Highway
3. Ms. Lockhart ltr dated 1/6/2026 re: Support town's financial participation in Avalonia Land Conservancy acquisition of 173-175 Stoddard's Wharf Road and 1069 Colonel Ledyard Highway
4. Avalonia Land Conservancy ltr 1/12/2026 re: Request Tax Abatement 154 Stoddards Wharf Road-CGS 12-81 (dd)

### Land Use/Planning/Public Works Committee

1. Historic District Commission (Chittim) ltr dated 1/2/2026 re: Spicer Homestead Ruins

## Roxanne Maher

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**From:** Joshua Mackin <joshmackin43@gmail.com>  
**Sent:** Wednesday, December 10, 2025 3:36 PM  
**To:** Roxanne Maher; Town Council Group  
**Subject:** Joshua Mackin – Planning & Zoning Commission

Good afternoon,

My name is Joshua Mackin, I have been in contact with Elizabeth Burdick and she asked me to forward this your way. I am sorry I will not be attending tonight's meeting. Due to personal circumstances I will no longer be able to pursue my interest in the planning & zoning commission at this time. Please take this speech I had prepared into consideration as I would like to pursue this commission in the future.

## **Joshua Mackin – Planning & Zoning Commission**

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Dear Members of the Planning and Zoning Commission,

Good evening.

My name is Joshua Mackin, and I'm asking to be considered for the Planning and Zoning Commission.

I understand that planning decisions in a town like Ledyard need to be careful and deliberate. Every approval or denial has long-term impacts on infrastructure, taxes, and the character of the community. Those decisions benefit from practical experience and a clear understanding of how development works in reality.

Ledyard has a population of about 15,575, with a median age around 37, meaning many residents are working adults and young families. Decisions made by this commission have long-term impacts on housing, infrastructure, and local taxes. At the same time, the town's tax base relies largely on residential properties, while commercial and industrial development remains limited, which places a greater burden on homeowners.

I have over ten years of experience in the construction industry, working directly with zoning requirements, building codes, and the permitting process. That background gives me a practical perspective on what's feasible, what's compliant, and what can become a long-term issue if it isn't planned correctly.

I recognize that I'm younger than many who have served in this role, and I respect the experience on this board. My goal is to add an informed, working perspective and to contribute thoughtfully and responsibly.

I'm prepared to listen, do the work, and serve the town to the best of my ability. Thank you for your time and consideration.

Sincerely,

Joshua Mackin

## **Roxanne Maher**

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**From:** Carmen Garcia Irizarry  
**Sent:** Wednesday, December 10, 2025 1:34 PM  
**To:** Roxanne Maher  
**Subject:** Resignation from the Sustainable CT ad hoc committee

Hi Roxanne,

Could you forward my resignation to Chairman St. Vil and Nate Woody as the Chair of the Sustainable CT ad hoc committee? Also, can you attach it to today's Admin committee agenda?

Thanks,  
Carmen

Dear Chairman St. Vil,

I am submitting to you my resignation effective today Wednesday, December 10th, 2025 from the Sustainable CT ad hoc committee. Per the resolution for the establishment of an ad hoc committee to seek the Sustainable CT certification for Ledyard, one of the members of the committee needs to be part of the Land Use/Public Works Committee. I am not a member of this committee anymore hence the reason for my resignation. A current member from the committee needs to be appointed to be part of the Sustainable CT ad hoc committee.

Thank you very much for the opportunity and I am looking forward to see what the Sustainable CT committee achieves.

Regards,  
Carmen N. Garcia-Irizarry

Sent from my iPad



**TOWN OF LEDYARD  
CONNECTICUT  
PERMANENT MUNICIPAL BUILDING COMMITTEE**

741 Colonel Ledyard Hwy  
Ledyard, Connecticut 06339  
860-464-3222

Chairman Joseph Gush

December 10, 2025

Mayor Fred Allyn, III  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

Dear Mayor Allyn:

At its Regular Meeting held on December 1, 2025, The Permanent Municipal Building Committee took the following actions:

- Approved Gold Seal Roofing LLC Application and Certificate for Payment dated 10.31.2025 in the amount of \$24,831.00 for Juliet Long School Roof Replacement and Photovoltaic Project.
- Extended contract completion date to June 1, 2026, for STV Construction Inc. – Owner's Representative for the Town of Ledyard: Central Office Building.
- Extended contract completion date to June 1, 2026, for STV Construction Inc. – Owner's Representative Agreement for the Town of Ledyard: Juliet Long School.
- Extended contract completion date to June 1, 2026, for STV Construction Inc. – Owner's Representative Agreement for the Town of Ledyard: Gales Ferry School.
- Approved Shipman & Goodwin LLP Inv #6698181 dated 10.7.2025 in the amount of \$1,268.50 for Professional Services Rendered.
- Approved STV Inv #77 dated 10.24.2025 in the amount of \$3,425.00 for Project 2122247 Ledyard Schools – Central Office.
- Approved STV Inv #79 dated 10.24.2025 in the amount of \$14,651.50 for Project 2122247 Ledyard Schools – Gales Ferry School.
- Approved STV Inv #83 dated 10.24.2025 in the amount of \$3,629.00 for Project 2122247 Ledyard Schools – Juliet Long School.
- Approved Friar Architecture Inc. Inv # 2023-121A-13 dated 11.30.2025 in the amount of \$5,040 for 2023-121A Ledyard – Juliet Long HVAC.

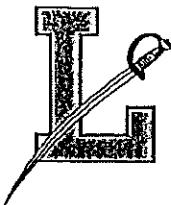
- Approved the Nutmeg Companies, Inc. Application for Payment No. 5 dated 11.30.2025 in the amount of \$299,535.00 for Project No. 2503 Juliet W. Long School-HVAC Project.
- Approved Colliers Project Leaders Inv# 0001118195 dated 11.16.2025 in the amount of \$1,109.10 for OPM – Juliet Long HVAC Installation.
- Approved Colliers Project Leaders Inv# 0001110727 dated 10.31.2025 in the amount of \$5,863.40 for OPM – Juliet Long HVAC Installation.
- Approved Shipman & Goodwin LLP Inv#672261A dated 11.14.2025 in the amount of \$413.00.
- Approved the 2026 Permanent Municipal Building Committee regular meeting schedule.
- Approved the following slate of 2026 Permanent Municipal Building Committee Officers:

Chairman – Mr. Jospheh Gush  
Vice Chairman – Mr. Gary Schneider  
Secretary – Mr. Jerry Tyminski

Respectfully submitted,

  
Kristen Chapman  
Executive Assistant to the Mayor  
PMBC Support Staff

cc: Town Council, Director of Finance, Director of Facilities – BOE, STV Inc., Colliers Project Leaders



December 11, 2025

Ledyard Town Council  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

As Chair of the Ledyard Board of Education I have nominated Brandon Gruber and Alex Fritsch as the Board of Education representatives to the Permanent Municipal Building Committee (PMBC).

Please let me know if you have any questions and when the above named members are approved and able to represent the Board.

Thank you,  
*John Reguin*

John Reguin  
Chair  
Ledyard Board of Education

Cc: J. Hartling, Superintendent of Schools



# TOWN OF LEDYARD

## CONNECTICUT

### OFFICE OF THE MAYOR

Fred B. Allyn III  
Mayor

Kristen Chapman  
Executive Assistant to the Mayor

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3222  
FAX (860) 464-8455

December 9, 2025

Ledyard Public Schools  
Attn: Jason Hartling, Superintendent  
4 Blonders Boulevard  
Ledyard, CT 06339

Superintendent Hartling,

As you are aware, the Town has been working to wind down the tail of the former Ledyard Visiting Nurses Association (VNA). The school nurses and nurse's aides are currently under the town budget. Currently, the Town requests your direction for one of the following options:

- The Town transfers the School Nurses/Aides contract to the Ledyard Board of Education, effective 7/1/2026. In this scenario, the Board then follows the existing contract for the remaining one-year term and negotiates a new agreement to commence at term end.
- The Town issues formal notice that the town is no longer in the nursing business, effective 6/30/2026 at which point, the Board of Education chooses another path forward for providing school nurses and aides.

Please provide written confirmation of which option the Board prefers and the Town will act accordingly. Due to the timing of this matter, a response is requested by January 16, 2026.

Best,



# TOWN OF LEDYARD

## CONNECTICUT

### RETIREMENT BOARD

Chairman John Rodolico

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3220

December 16, 2025

Mayor Fred B. Allyn, III  
741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Regular Meeting held on December 16, 2025, the Retirement Board took the following actions.

- Approved payment of payment of Fiducient Advisors invoice #609\_12312025, dated December 9, 2025, in the amount of \$13,235.14, for annual consulting costs for the Town of Ledyard Defined Benefit Pension Plan for billing period October 1, 2025, to December 31, 2025.

Respectfully submitted,

Christina Hostetler  
Town Hall Assistant

cc: Director of Finance  
Director of Human Resources  
Treasurer  
Town Council

## Roxanne Maher

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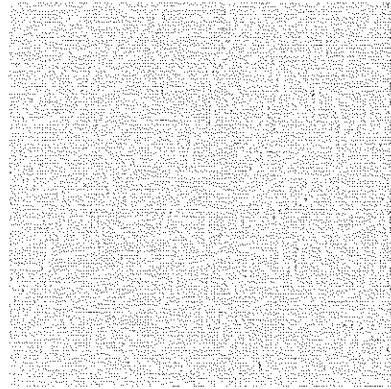
**From:** Craig Breverman <cbreverman@gmail.com>  
**Sent:** Tuesday, December 30, 2025 3:26 PM  
**To:** Roxanne Maher  
**Subject:** Re: Appointment Application - Wash- Beautification Cmt

Good evening Roxanne,  
I really hope you had a great holiday and New Year's is something to look forward to.

We have approved the application of Ms. Walsh.

Thank you,  
Craig Breverman

On Wed, Dec 10, 2025 at 1:03 PM Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)> wrote:



Good Afternoon Chairman Breverman:

Please find attached an Appointment Application and Resume from  
Yvonne Walsh for the DTC to provide a Recommendation.

Ms. Walsh is interested in serving on the  
Beautification Committee.

I have also attached the Beautification Cmt  
Roster.

There are currently two Applications

In-process for this Committee

Should you have any questions, please do not  
hesitate to contact me.

Thank you,

Roxanne

*Roxanne M. Maher*

Administrative Assistant to

The Ledyard Town Council

(860) 464-3203

[council@ledyardct.org](mailto:council@ledyardct.org)

Town Hall Hours:

Monday – Thursday 7:45 a.m. – 4:45 p.m.

Closed on Friday

**Application Form****Profile**

Yvonne  
First Name

Middle Initial

Walsh  
Last Name

walsh@cofcu.com  
Email Address

38 Fairway Dr Unit 4  
Home Address

Suite or Apt

Ledyard  
City

CT  
State

06339  
Postal Code

Mobile: (860) 808-6488  
Primary Phone

Alternate Phone

**Which Boards would you like to apply for?**

Ledyard Beautification Committee: Submitted

**Education & Experiences**

Please tell us about yourself and why you want to serve.

**Why are you interested in serving on a board or commission?**

I have lived in Ledyard for several years and with my children now grown I would like to be more involved in our community.

**Community Involvement**

I am involved in community outreach with my current employer. I am on the voting committee for Together We Give.

**Educational Background**

I am a graduate of Fitch HS and attended ECSU. I have recently taken some courses at Three Rivers Community College.

Charter Oak Federal Credit Union  
Employer

Manager  
Job Title

Yvonne Walsh Resume.docx  
Upload a Resume

**Party Affiliation**

**Party Affiliation \***

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 Democrat

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**Disclaimer & FOIA Information**

Your attendance and active participation is important for the Committee to conduct its business. Any member of a Committee/Commission/Board who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Committee and the vacancy shall be filled, except that the Committee may vote to waive attendance requirements in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements. It shall be the responsibility of the Chairman of the Committee to notify the Town Council or Mayor's office when a member has not properly performed his/her duties.

**Please Agree with the Following Statement**

---

**If selected as a board member, I understand that information on this application is subject to the Freedom of Information Act (FOIA) and may be disclosed to anyone requesting this information.**

---

I Agree

**Signature (type full name below)**

---

Yvonne S Walsh

Ammie M. Chittim Ph.D., R.P.A.  
972 Shewville Rd  
Ledyard CT 06339  
207-380-7898

January 2, 2026

Liz Berdick, Town Planner  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

cc: Land Use Committee, Chairman

Dear Ms. Berdick,

I am writing in my capacity as The Town of Ledyard Historic Commission's Director of Archaeological Research and Preservation. I am also a Registered Professional Archaeologist (RPA) with more than 20 years of cultural preservation experience. This letter provides a brief statement regarding the historical and archaeological significance of the 4.4-acre parcel located at 1025 Colonel Ledyard Highway, known as the Spicer Homestead. This letter reflects my referral for the Spicer Homestead site to be submitted as part of the Town's review of historic archaeological properties for inclusion in the Connecticut Historic Resources Inventory.

The Spicer Homestead parcel meets the criteria for historical significance under Connecticut's historic preservation framework due to its direct association with early colonial settlement patterns, documented 18th-century land use, and its potential 17th-century occupation. Probate and land records identify a dwelling, orchard, and barn belonging to John Spicer (4th) on this property by 1769, and documentary evidence suggests the site may also represent the first homestead of Peter Spicer, established on land granted to him in 1693. The parcel contains intact archaeological features—including cellar holes, a possible center-chimney fall, a stone well, stone walls, and a stone-walled paddock—along with a glacial erratic known in Spicer family oral tradition as "Spicer's Rock." These elements collectively represent a well-preserved agrarian landscape with high research potential and strong integrity, consistent with the significance standards outlined by the Connecticut State Historic Preservation Office.

The attached maps illustrate the parcel boundaries that best encompass the surviving historic landscape and the original homestead foundation. Protecting this defined area will ensure the preservation of the core archaeological features and their surrounding context, allowing the Town to safeguard the most meaningful and intact portion of the Spicer family's early farmstead.

Sincerely,

Ammie M Chittim, Ph.D., R.P.A.

Director of Research and Preservation  
Ledyard Historic Commission



**TOWN OF LEDYARD  
CONNECTICUT  
PERMANENT MUNICIPAL BUILDING COMMITTEE**

741 Colonel Ledyard Hwy  
Ledyard, Connecticut 06339  
860-464-3222

Chairman Joseph Gush

January 6, 2026

Mayor Fred Allyn, III  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

Dear Mayor Allyn:

At its Regular Meeting held on January 5, 2026, The Permanent Municipal Building Committee took the following actions:

- Approved Shipman & Goodwin Inv# 674192 dated 12.12.2025 in the amount of \$1,941.00 for Professional Services Rendered.
- Approved STV Inv# 661 dated 12.16.2025 in the amount of \$1,678.00 for Project 2122247 Ledyard Schools – Central Office.
- Approved STV Inv# 663 dated 12.16.2025 in the amount of \$3,202.50 for Project 2122247 Ledyard Schools – Gales Ferry School.
- Approved STV Inv# 665 dated 12.16.2025 in the amount of \$1,825.50 for Project 2122247 Ledyard Schools – Juliet Long School.
- Approved CT Ceiling Systems LLC Subcontractor's Application for Payment dated 12.8.2025 in the amount of \$12,000.00 for Juliet Long School.
- Approved Friar Architecture Inc. Inv# 2023-121A-14 dated 12.31.2025 in the amount of \$5,040.00 for Project 2023-121A-14 Ledyard – Juliet Long HVAC.
- Approved The Nutmeg Companies, Inc. Contractor's Application for Payment #6 dated 12.30.2025 in the amount of \$56,810.00 for Juliet W. Long School-HVAC Project.

Respectfully submitted,

  
Kristen Chapman  
Executive Assistant to the Mayor  
PMBC Support Staff

cc: Town Council, Director of Finance, Director of Facilities – BOE, STV Inc., Colliers Project Leaders



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
PH (860) 464-8740  
FAX (860) 464-8455

## Assessor's Office Notice

Pursuant to CT. General Statutes, the property revaluation in Ledyard has been completed. Below are residential valuation increases. Additionally, the links below will provide sales data used to establish the statistical analysis.

***Overall Residential Increase: Median 51%; Average 59%***

**Single Family Increase:** Median 51%; Average 58%

**Condominium Increase:** Median 101%; Average 112%

**Mobile Home Increase:** Median 77%; Average 86%

**Multi Family Increase:** Median 69%; Average 79%

The **current mil rate of 37.14** will be reduced substantially to reflect the change in property values. As the data is not yet final (motor vehicles, appeals, etc), the actual adjusted mil rate (assuming zero increased spending) is not final, however, **it is estimated to fall to 26.05.**

All new assessment notices were sent via USPS at the beginning of December. If you received your notice late or missed the deadline for an informal hearing with Vision Government Solutions Inc, you still have the right to appeal.

Board of Assessment Appeals applications will be accepted until February 19, 2026. You may access these forms at [www.ledyardct.org](http://www.ledyardct.org) on the Tax Assessment page, by email or phone request, or you may pick them up at your convenience during normal business hours.

Due to unforeseen circumstances, staffing in the Assessor's Office will be limited throughout the month of January. We apologize for any inconvenience and appreciate your patience.

The most efficient way to track and follow up on questions regarding new tax bills and assessments is through email to [assessor@ledyardct.org](mailto:assessor@ledyardct.org)

If you would like to review the sales that were used in our statistical analysis, please visit [www.vgsi.com](http://www.vgsi.com) View Property Assessment, Connecticut, Ledyard, Sales Search. You may direct any questions to [assessor@ledyardct.org](mailto:assessor@ledyardct.org)

Again, thank you for your anticipated cooperation during this very hectic time of year.



Avalonia Land Conservancy, Inc.  
PO Box 49  
Old Mystic, CT 06372



Avalonia.org  
info@AvaloniaLC.org  
[f](https://www.facebook.com/AvaloniaLC) [i](https://www.instagram.com/avalonialandconservancy/)



860.884.3500

## BOARD OF DIRECTORS

### Officers

Dennis S. Main      Mayor Fred Allyn III,  
President              Ledyard Town Hall

Neil Duncan      741 Colonel Ledyard Highway  
Vice President

Elanah Sherman      Ledyard, CT 06339  
Secretary

Peter Gauthier      Dear Mayor Allyn,  
Treasurer

**Directors at Large** Two very important conservation efforts in Ledyard are moving along expeditiously, thanks to the partnering of the Town of Ledyard and Avalonia Land Conservancy, Inc. as Maureen Cain well as the State of Connecticut. Avalonia was very successful in the OSWA Grant funding Richard Conant Scott Dawley round resulting in significant habitat and passive recreation opportunities within Ledyard Christopher Houlihan at 173-175 Stoddards Wharf Road 30.30 acres with a 65% grant award. We would like to Megan Trujillo formally request 35% funding (\$98,000.) toward the appraised purchase price from the Ledyard Open Space Fund to complete the acquisition. This parcel is key to connectivity of additional potential trail segments to Route 12, the proposed Tri Town Trail, the recently **STAFF** acquired Pfizer property and both the Glacial Park and the Pine Swamp corridors. An A2 survey has been completed.

### Director of Stewardship

Tobias Glaza      Additionally, another key parcel, 1069 Colonel Ledyard Highway, was evaluated by the

**Director of Philanthropy** State of CT and recommended for conservation by a Land Trust. Again, this offers Christopher Kepple significant habitat protection and connectivity, abutting town and Tri Town Trail location.

We would formally request \$80,000. of Ledyard Open Space funding toward the **Office Manager** conservation acquisition of that property. Conservation of each property contributes Mary Anne Sherman significantly toward the Town POCD.

### Administrator

Ukiah Pastor

Thank you for your consideration,

Dennis S. Main, President

Avalonia Land Conservancy, Inc.



Avalonia Land Conservancy, Inc. preserves natural habitats in southeastern Connecticut by acquiring and protecting lands and by communicating the value of these irreplaceable resources. Avalonia Land Conservancy is a 501(c)3, non-profit organization. Your contribution is tax deductible to the extent allowed by law. No goods or services were provided in exchange for your financial donation. Please keep this written acknowledgment of your donation for your tax records.

## Roxanne Maher

---

**From:** kal29@aol.com  
**Sent:** Wednesday, January 7, 2026 2:17 PM  
**To:** Roxanne Maher  
**Subject:** Fw: Finance Committee Meeting, January 7, 2026

Hi Roxanne, Thank you for forwarding this to the Finance committee for tonight's meeting. Kate Lockhart

[Sent from the all new AOL app for iOS](#)

Begin forwarded message:

On Wednesday, January 7, 2026, 7:59 AM, kal29@aol.com <kal29@aol.com> wrote:

To: Ledyard Town Council Finance Committee

Re: Finance Committee January 7, 2026

My name is Kate Lockhart. I have been a resident of Ledyard since 1984 when my late husband and I purchased our home at 6 Rose Hill Road.

Over the years our family has hiked many miles of trails in Ledyard and elsewhere in New England.

In fact, most recently, friends and I challenged ourselves and successfully hiked all the named trails in Ledyard. We were very impressed with the uniqueness of each of the trails; and grateful to Ledyard for their part in helping to make these trails, and all preserved properties in town, possible.

It has come to my attention that your Committee is voting tonight on two Motions to authorize the Mayor to issue "Letters of Commitment" to Avalonia Land Conservancy, the first for the allocation of \$98,000 from the Open Space Fund toward the acquisition of property at 173-175 Stoddard's Wharf; and the second for the allocation of \$80,000 from the Open Space Fund toward the acquisition of property at 1069 Colonial Ledyard Highway.

I'm writing to give my wholehearted and enthusiastic support for the passage of these Motions!

Sincerely,  
Kate Lockhart

[Sent from the all new AOL app for iOS](#)

J. David & Deborah H. Vessels  
1055 Colonel Ledyard Highway  
Ledyard, CT 06339

Town of Ledyard  
Town Council Finance Committee

January 6, 2026

Dear Finance Committee,

We are writing to express our support to the town in assisting Avalonia Land Conservancy with funding for various open space projects, specifically 173-175 Stoddard's Wharf Road and 1069 Colonel Ledyard Highway.

The property located at 1069 Colonel Ledyard Highway is approximately 20 acres including hay fields, a brook and several acres of wetlands, being roughly 55 percent. The present landowner has expressed their desire to keep this land undeveloped as stated in a family trust. This parcel is adjacent to town property at 1087 Colonel Ledyard Highway, which property contains the starting point of the Tri-town Trail and is utilized on a daily basis by many outdoor enthusiasts.

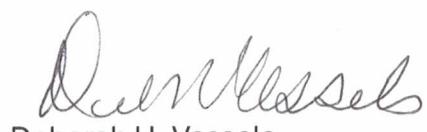
We support the funding of these parcels of open space by the Town and Avalonia Land Conservancy. Avalonia has proven their capability of stewardship of the properties they oversee and is a premier leader in land conservation and management in the larger surrounding area.

Thank you for your consideration and support of these important acquisitions.

Sincerely,



J. David Vessels



Deborah H. Vessels



**Avalonia Land Conservancy, Inc.**  
PO Box 49  
Old Mystic, CT 06372



Avalonia.org  
info@Avalonialc.org  
[f](https://www.facebook.com/AvaloniaLandConservancy) [i](https://www.instagram.com/avalonialc/)



860.884.3500

## BOARD OF DIRECTORS

### Officers

Dennis Main  
President

Neil Duncan  
Vice President

Elanah Sherman  
Secretary

Peter Gauthier  
Treasurer

January 12, 2025

Fred Allyn, Mayor; Ledyard Town Council  
Ledyard Town Hall  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

Dear Mayor Allyn & Ledyard Town Council members,  
Avalonia Land Conservancy, Inc. (ALC) recently acquired property for open space  
conservation in Ledyard.

### Directors at Large

Maureen Cain  
Dick Conant

Scott Dawley

Christopher Houlihan

Megan Trujillo

### STAFF

**Director of Stewardship**  
Tobias Glaza

**Director of Philanthropy**  
Christopher Kepple

**Office Manager**  
Mary Anne Sherman

**Administrator**  
Ukiah Pastor

In accordance with CGS 12-81dd:

*"Any municipality may, upon approval by its legislative body, abate the real or personal property taxes due for any portion of a tax year or the interest on delinquent taxes with respect to any tax paid by a nonprofit land conservation organization that was due for a period before the date of acquisition, but which was paid subsequent to the date of acquisition."*

We are requesting your Town legislative body's approval of an abatement of the taxes and interest that ALC has paid. The total is \$1,120.72

We are also requesting an abatement of the taxes due January, 2026. The total is \$3098.96. and a copies of the tax and HuD statements are attached.

Sincerely,

Dennis S. Main, President  
Avalonia Land Conservancy, Inc.



Avalonia Land Conservancy, Inc. preserves natural habitats in southeastern Connecticut by acquiring and protecting lands and by communicating the value of these irreplaceable resources. Avalonia Land Conservancy is a 501(c)3, non-profit organization.



Make checks payable to:

**LEDYARD TAX COLLECTOR**

741 Colonel Ledyard Hwy

Ledyard, CT 06339

Phone: 860-464-3232 or 464-3233

Monday - Thursday, 7:30a.m.-4:15p.m.

**REAL ESTATE TAX BILL**

GRAND LIST OF OCTOBER 1, 2024

**DESCRIPTION 154 STODDARDS WHARF RD**

**LIST NUMBER 127151 R 2024**

BK	GROSS ASSESSMENT	EXEMPTION	NET ASSESSMENT	MILL RATE	1st PAYMENT DUE	2nd PAYMENT DUE	TOTAL TAX DUE
	166,880		166,880	37.140	7/1/2025	1/1/2026	6,197.92



AVALONIA LAND CONSERVANCY INC  
756 COLONEL LEDYARD HWY  
LEDYARD, CT 06339

UNPAID TAX 0.00  
INTEREST 0.00  
FEES 0.00  
LIEN 0.00  
**TOTAL 0.00**

Payments Received: 3,098.96

Last Payment Date: 7/23/2025

**RETURN WITH SECOND PAYMENT**

**DESCRIPTION 154 STODDARDS WHARF RD**

**LIST NUMBER 127151 R 2024**

BK	GROSS ASSESSMENT	EXEMPTION	NET ASSESSMENT	MILL RATE	1st PAYMENT DUE	2nd PAYMENT DUE	TOTAL TAX DUE
	166,880		166,880	37.140	7/1/2025	1/1/2026	6,197.92



AVALONIA LAND CONSERVANCY INC  
756 COLONEL LEDYARD HWY  
LEDYARD, CT 06339

UNPAID TAX 0.00  
INTEREST 0.00  
FEES 0.00  
LIEN 0.00  
**TOTAL 0.00**

Payments Received: 3,098.96

Last Payment Date: 7/23/2025

**RETURN WITH FIRST PAYMENT**

**DESCRIPTION 154 STODDARDS WHARF RD**

**LIST NUMBER 127151 R 2024**

BK	GROSS ASSESSMENT	EXEMPTION	NET ASSESSMENT	MILL RATE	1st PAYMENT DUE	2nd PAYMENT DUE	TOTAL TAX DUE
	166,880		166,880	37.140	7/1/2025	1/1/2026	6,197.92



AVALONIA LAND CONSERVANCY INC  
756 COLONEL LEDYARD HWY  
LEDYARD, CT 06339

UNPAID TAX 0.00  
INTEREST 0.00  
FEES 0.00  
LIEN 0.00  
**TOTAL 0.00**

Payments Received: 3,098.96

Last Payment Date: 7/23/2025



<b>B. TYPE OF LOAN:</b>							
1. <input type="checkbox"/> FHA	2. <input type="checkbox"/> RHS	3. <input type="checkbox"/> Conv. Unins.	6. File Number	7. Loan Number	8. Mortgage Insurance Case Number		
4. <input type="checkbox"/> VA	5. <input type="checkbox"/> Conv. Ins						
<b>C. NOTE:</b> This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "(p.o.c.)" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.							
D. NAME AND ADDRESS OF BORROWER: Avalonia Land Conservancy, Inc. 756 Colonel Ledyard Highway Ledyard, CT 06339		E. NAME AND ADDRESS OF SELLER: Pfizer, Inc. 66 Hudson Blvd East New York, NY 10001			F. NAME AND ADDRESS OF LENDER:		
G. PROPERTY LOCATION: 154 Stoddards Wharf Ledyard, CT 06339		H. SETTLEMENT AGENT: Suisman Shapiro Wool Brennan Gray & Greenberg, PC 20 S. Anguilla Rd, Pawcatuck, CT 06379			H. SETTLEMENT DATE October 27, 2025	DISBURSEMENT DATE October 27, 2025	
		PLACE OF SETTLEMENT 20 S. Anguilla Rd, Pawcatuck, CT 06379					
<b>J. SUMMARY OF BORROWER'S TRANSACTION</b>				<b>K. SUMMARY OF SELLER'S TRANSACTION</b>			
<b>100. GROSS AMOUNT DUE FROM BORROWER:</b>				<b>400. GROSS AMOUNT DUE TO SELLER:</b>			
101. Contract sales price		175,000.00		401. Contract sales price		175,000.00	
102. Personal property		2,862.00		402. Personal property			
103. Settlement charges to borrower (from line 1400)				403.			
104.				404.			
105.				405.			
<b>ADJUSTMENTS FOR ITEMS PAID BY SELLER IN ADVANCE:</b>				<b>ADJUSTMENTS FOR ITEMS PAID BY SELLER IN ADVANCE:</b>			
106. City/town taxes		10/27/2025	to 12/31/2025	1,120.72	406. City/town taxes	10/27/2025	to 12/31/2025
107. County taxes		to			407. County taxes	to	
108. Assessments		to			408. Assessments	to	
109.					409.		
110.					410.		
111.					411.		
112.					412.		
<b>120. GROSS AMOUNT DUE FROM BORROWER:</b>				<b>420. GROSS AMOUNT DUE TO SELLER:</b>			
<b>200. AMOUNTS PAID BY OR IN BEHALF OF BORROWER:</b>				<b>500 REDUCTIONS IN AMOUNT DUE TO SELLER:</b>			
201. Deposit or earnest money		4,000.00		501. Excess deposit (see instructions)			
202. Principal amounts of new loan(s)				502. Settlement charges to seller (line 1400)			
203. Existing loan(s) taken subject to				503. Existing loan(s) taken subject to			
204. Town of Ledyard donation		80,000.00		504. Payoff of first mortgage loan			
205.				505. Payoff of second mortgage loan			
206.				506. Deposit or earnest money		4,000.00	
207.				507.			
208.				508.			
209.				509.			
<b>ADJUSTMENTS FOR ITEMS UNPAID BY SELLER:</b>				<b>ADJUSTMENTS FOR ITEMS UNPAID BY SELLER:</b>			
210. City/town taxes		to		510. City/town taxes	to		
211. County taxes		to		511. County taxes	to		
212. Assessments		to		512. Assessments	to		
213.				513.			
214.				514.			
215.				515.			
216.				516.			
217.				517.			
218.				518.			
219.				519.			
<b>220. TOTAL PAID BY/FOR BORROWER:</b>				<b>520. TOTAL REDUCTION IN AMOUNT DUE SELLER:</b>			
<b>300. CASH AT SETTLEMENT FROM/TO BORROWER:</b>				<b>600. CASH AT SETTLEMENT FROM/TO SELLER:</b>			
301. Gross amount due from borrower (line 120)		178,982.72		601. Gross amount due to seller (line 420)		176,120.72	
302. Less amount paid by/for borrower (line 220)		84,000.00		602. Less total reductions in amount due seller (line 520)		4,000.00	
303. Cash ( <input checked="" type="checkbox"/> From) ( <input type="checkbox"/> To) Borrower		\$94,982.72		603. Cash ( <input checked="" type="checkbox"/> To) ( <input type="checkbox"/> From) Seller		\$172,120.72	

**L. SETTLEMENT CHARGES**

700. TOTAL REAL ESTATE BROKER FEES

**Division of commission (line 700) as follows:**

701.	to		
702.	to		
703. Commission paid at settlement			

PAID FROM BORROWER'S FUNDS AT SETTLEMENT	PAID FROM SELLER'S FUNDS AT SETTLEMENT
--	--

**800. ITEMS PAYABLE IN CONNECTION WITH LOAN:**

801. Our origination charge	(from GFE # 1)		
802. Your credit or charge (points) for the specific interest rate chosen	(from GFE # 2)		
803. Your adjusted origination charges	(from GFE A)		
804. Appraisal fee to	(from GFE # 3)		
805. Credit report to	(from GFE # 3)		
806. Tax service fee to	(from GFE # 3)		
807. Flood certification to	(from GFE # 3)		
808.			
809.			
810.			
811.			

**900. ITEMS REQUIRED BY LENDER TO BE PAID IN ADVANCE:**

901. Daily interest charges from 10/27/2025 to 11/1/2025 (5 days) @ \$0.0000/day	(from GFE # 10)		
902. Mortgage insurance premium for	(from GFE # 3)		
903. Homeowner's insurance for to	(from GFE # 11)		
904.			
905.			
906.			

**1000. RESERVES DEPOSITED WITH LENDER:**

1001. Initial deposit for your escrow account	(from GFE # 9)		
1002. Homeowner's insurance			
1003. Mortgage insurance			
1004. Property taxes			
1005.			
1006.			
1007.			
1008. Aggregate Accounting Adjustment	\$0.00		
1009.			

**1100. TITLE CHARGES:**

1101. Title services and lender's title insurance	(from GFE # 4)	2,000.00	
1102. Settlement or closing fee to Suisman Shapiro	\$2,000.00		
1103. Owner's title insurance to CATIC	(from GFE # 5)	765.00	
1104. Lender's title insurance to CATIC			
1105. Lender's title policy limit			
1106. Owner's title policy limit \$175,000.00			
1107. Agent's portion of the total title insurance premium to Suisman Shapiro Wool Brennan Gray & Greenberg, PC	\$459.00		
1108. Underwriter's portion of the total title insurance premium to CATIC	\$306.00		
1109.			

**1200. GOVERNMENT RECORDING AND TRANSFER CHARGES:**

1201. Government recording charges	(from GFE # 7)	97.00	
1202. Deed \$ 97.00	Mortgage \$	Releases \$	
1203. Transfer taxes			(from GFE # 8)
1204. City/County tax/stamps	Deed \$	Mortgage \$	
1205. State tax/stamps	Deed \$	Mortgage \$	
1206.			
1207.			

**1300. ADDITIONAL SETTLEMENT CHARGES:**

1301. Required services that you can shop for	(from GFE # 6)		
1302.			
1303.			
1304.			
1305.			

**1400. TOTAL SETTLEMENT CHARGES** (enter on Line 103, Section J and line 502, Section K)

B=borrower S=seller L=lender R=broker I=investor O=other POC=paid outside closing by

I have carefully reviewed the HUD-1 Settlement Statement, and, to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of the HUD-1 Settlement Statement.

Borrower: \_\_\_\_\_ Date: 10/27/2025 Seller: \_\_\_\_\_ Date: 10/27/2025  
Avalonia Land Conservancy, Inc. \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_  
Date: 10/27/2025 \_\_\_\_\_ Date: 10/27/2025

The HUD-1 Settlement Statement which I have prepared is a true and accurate account of this transaction. I have caused or will cause the funds to be disbursed in accordance with this statement.

Settlement Agent: \_\_\_\_\_ Date: 10/27/2025  
Robert Avena Esq.

WARNING: It is a crime to knowingly make false statements to the United States on this or any other similar form. Penalties upon conviction can include a fine and imprisonment. For details see: Title 18 U.S. Code Section 1001 and Section 1010.

## **Roxanne Maher**

---

**From:** Gary St. Vil  
**Sent:** Tuesday, January 13, 2026 6:32 PM  
**To:** Roxanne Maher  
**Subject:** Fw: Our Community Should Stand with the Iranian People

Roxanne,

I just received the citizen's request below, please forward to the full Town Council.

Respectfully,

**Gary A. St. Vil**

Chairman, Ledyard Town Council  
741 Colonel Ledyard Highway  
Ledyard, CT 06339  
(860) 980-0656 | [gsvil@ledyardct.org](mailto:gsvil@ledyardct.org)  
[www.ledyardct.org](http://www.ledyardct.org)

---

**From:** William Barnes <[wbar@ledyardct.org](mailto:wbar@ledyardct.org)>  
**Sent:** Tuesday, January 13, 2026 2:45 PM  
**To:** Gary St. Vil <[GSVil@ledyardct.org](mailto:GSVil@ledyardct.org)>  
**Subject:** Fwd: Our Community Should Stand with the Iranian People

Gary,

Did you happen to receive a similar message as below? Bill  
Sent from my iPhone

Begin forwarded message:

**From:** Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)>  
**Date:** January 13, 2026 at 1:36:37 PM EST  
**To:** William Barnes <[wbar@ledyardct.org](mailto:wbar@ledyardct.org)>  
**Cc:** Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)>  
**Subject: RE: Our Community Should Stand with the Iranian People**

Hi Bill:

This is the first I am seeing it.

Not sure if Ms. Oresky sent it to other Councilors individually as it was emailed to you directly.

Sorry I can of be of more help.

Roxanne

---

**From:** William Barnes <[wbar@ledyardct.org](mailto:wbar@ledyardct.org)>  
**Sent:** Tuesday, January 13, 2026 12:59 PM  
**To:** Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)>  
**Subject:** Fwd: Our Community Should Stand with the Iranian People

Do you know if this was sent to each member of the TC? Bill  
Sent from my iPhone

Begin forwarded message:

**From:** Caryn Oresky <[Caryn.Oresky.974030761@foradvocacy.com](mailto:Caryn.Oresky.974030761@foradvocacy.com)>  
**Date:** January 12, 2026 at 8:13:09 AM EST  
**To:** William Barnes <[wbar@ledyardct.org](mailto:wbar@ledyardct.org)>  
**Subject: Our Community Should Stand with the Iranian People**  
**Reply-To:** Caryn Oresky <[cbosaram@bestweb.net](mailto:cbosaram@bestweb.net)>

Dear Council Member Barnes,

I am writing to ask our community to join the growing number of cities and counties standing with the Iranian people as they fight for freedom against one of the world's most brutal regimes.

For two weeks, the largest uprising since the 1979 Revolution has swept Iran—185+ cities, all 31 provinces. The Islamic Republic has responded with a near-total internet blackout to hide the killing, deployment of foreign militias, and mass arrests. Reports escaping the blackout suggest hundreds to thousands dead, over 10,600 arrested, and protesters being charged as "enemies of God"—a death penalty offense.

You may wonder what a local official can do about events in Iran. The answer: more than you think. Symbolic power matters—when American cities and counties speak, the world notices.

Statements of solidarity reach Iranians through diaspora networks and signal that their fight is not forgotten. Our community is home to Iranian-Americans who fled this regime, and they deserve to know their local government stands with their families still in Iran.

I ask you to introduce or support a resolution expressing our community's solidarity with the Iranian people and condemnation of the Islamic Republic's violence.

Thank you for your consideration.

Sincerely,

Caryn Oresky  
Ledyard, CT



## FREEDOM OF INFORMATION

Connecticut Freedom of Information Commission • 165 Capitol Avenue, Suite 1100 • Hartford, CT 06106  
Toll Free (CT only): (866) 374-3617 Tel: (860) 566-5682 Fax: (860) 566-6474 • [www.ct.gov/foi](http://www.ct.gov/foi) • email: [foi@ct.gov](mailto:foi@ct.gov)



January 5, 2026

Chairman, Town Council  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339-1511

RE: Docket #FIC 2025-0922; Sharon Pealer v. Chairman, Town Council, Town of Ledyard; Town Council, Town of Ledyard; and Town of Ledyard

Dear Respondent:

Please be advised that the Freedom of Information Commission has received a complaint alleging a violation against your agency. A copy of the complaint is enclosed for your reference. The Commission will send you a Notice of Hearing and Order to Show Cause, which will notify you of the date, time and place of the hearing.

In the interim, the Commission has instituted an ombudsman program with respect to complaints brought to it. Pursuant to this program, a staff member is assigned to act as liaison between the parties to each contested case filed. It is the responsibility of the ombudsman to effect settlements of complaints where possible, thereby avoiding the delays and expenses caused by unnecessary hearings. Of course, the ombudsman will not communicate nor participate with any person within the Commission who serves in a decision-making role with respect to this particular case.

Russell Blair has been assigned to the above-captioned matter. Please contact him at 860-566-5682 to discuss your case. Please Note: Any written correspondence directed to this commission, except to the ombudsman, by any party to a contested case, must be copied and sent to all other parties.

Sincerely,

  
Stephanie Tessmer  
Acting Clerk of the Commission

FIC#2025-0922/CORR/RB/ST/2026-01-5  
Enclosures

An Affirmative Action/Equal Opportunity Employer

APPEARANCE  
STATE OF CONNECTICUT  
FREEDOM OF INFORMATION COMMISSION

INSTRUCTIONS

1. Type or print legibly.
2. File only the original with the Clerk of the Commission, Freedom of Information Commission, 165 Capitol Avenue, Suite 1100, Hartford, CT 06106.
3. Mail or deliver a copy to the attorney or pro se party and complete the certification below.
4. For Appearance in place of (in-lieu-of) another attorney, law firm, or self-represented party: Complete the certification below.

TO: The Freedom of Information Commission

FOIC DOCKET NO <b>2025-0922</b>	RETURN DATE <b>January 26, 2026</b>			
NAME OF CASE (FIRST-NAMED COMPLAINANT V. FIRST-NAMED RESPONDENT) Sharon Pealer v. Chairman, Town Council, Town of Ledyard; Town Council, Town of Ledyard; and Town of Ledyard				
<b>PLEASE ENTER THE APPEARANCE OF:</b>				
NAME OF OFFICIAL, FIRM, PROFESSIONAL CORPORATION, OR INDIVIDUAL ATTORNEY				
MAILING ADDRESS (No., Street, P.O. Box)				
CITY/TOWN	STATE	ZIP CODE	TELEPHONE NO. (Area code first)	FAX NO. (Area code first)
<b>*** EMAIL ADDRESS ***</b>				

In the above-entitled case for: (\*X\* one of the following)

The Complainant  
 All Complainants  
 The following Complainant(s) only: \_\_\_\_\_  
 The Respondent  
 All Respondents  
 The following Respondent(s) only: \_\_\_\_\_  
 Intervener: \_\_\_\_\_

Note: If other counsel or a pro se party have already appeared for the party or parties indicated above, state whether this appearance is:

In lieu of appearance of attorney or firm or pro se party (Name) \_\_\_\_\_ (Name)  
 already on file OR  
 In addition to appearance already on file.

CERTIFICATION

This certification must be completed for "in lieu of" appearances

SIGNED (individual attorney or pro se party) <b>X</b>	NAME OF PERSON SIGNING AT LEFT (Print or Type)	DATE SIGNED
--	--	-------------

I hereby certify that a copy of the above was mailed or delivered to:

All counsel and pro se parties of record as listed below and on any additional sheet(s).  
 Counsel or the party whose appearance is to be replaced as listed below and on additional sheet(s).

SIGNED (individual attorney or pro se party) <b>X</b>	DATE COPY(ES) MAILED OR DELIVERED
--	-----------------------------------

NAME OF EACH PARTY SERVED\*      ADDRESS AT WHICH SERVICE WAS MADE

\*If necessary, attach an additional sheet or sheets with the name(s) of each party served and the address at which service was made.

Gray, Mikia

From: Sharon Pealer <pealer1@att.net>  
Sent: Thursday, October 16, 2025 11:10 PM  
To: FOI  
Subject: Re: Meetings Complaint

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Dear Ms Gray:  
I respectfully request that the Freedom of Information Commission expedite its review of this complaint due to the imminent and substantial impact of the Ledyard Town Council's actions on public governance and community services.

The Council is preparing to vote to override the Mayor's veto of a proposed ethics ordinance. This override vote stems directly from a prior Council action taken during a regular meeting, where the ordinance was not listed on the filed agenda, in violation of Conn. Gen. Stat. § 1-225(c). That statute requires that all business to be transacted at a regular meeting be specifically listed on the agenda filed not less than 24 hours in advance. While the statute allows for business not included in such filed agendas to be considered and acted upon, it does so only if two-thirds of the members present and voting agree to add the item. In this case, the Council failed to hold or record any such two-thirds vote, yet proceeded to deliberate and vote on the ordinance.

The urgency of this matter is compounded by the fact that both the Town Attorney and the Parks and Recreation Director submitted extensive written objections—over two pages each—highlighting the ordinance's legal and operational flaws. As it stands, implementation of the ordinance would result in the shutdown of approximately half of Ledyard's Parks and Recreation programs, directly affecting residents and disrupting essential community services. Allowing the override vote to proceed before the FOIC has had an opportunity to investigate and rule on the legality of the original vote risks compounding the harm and rendering any eventual remedy moot. I therefore urge the Commission to prioritize this complaint and schedule a hearing at the earliest possible date.

REC'D & FILED

OCT 17 2025

Freedom of Information Comm.

By Meg  
FOIC#2025-0922

Gray, Mikia

**From:** Sharon Pealer <pealer@att.net>  
**Sent:** Sunday, October 12, 2025 10:20 PM  
**To:** FOI  
**Subject:** Meetings Complaint  
**Attachments:** FOIA Ledyard TC Meeting Complaint.pdf; Agenda.pdf; Minutes.pdf

**REC'D & FILED**  
OCT 14 2025

REC'D & FILED

2023-4-6 2023E

tes.pdf 05/11/4/2025

Freedom of Information Comm.

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

FICH 2025-0922

Attached are the formal complaint form and records of the Ledyard Ct town council meeting dated October 8, 2025, a video of the meeting in question is available at [https://ledyardct.granicus.com/player/cid/1782?view\\_id=1&redirect=true](https://ledyardct.granicus.com/player/cid/1782?view_id=1&redirect=true).

Thank you, Sharon Pealer-Ledward, Resident



Chairman Gary St. Vil

# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 11, 2025

Mayor Fred Allyn, III  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

Dear Mayor Allyn:

At its Regular Meeting held on December 10, 2025 the Town Council took the following actions:

- Approved to add Flock Group DBA Flock Safety to the Fiscal Year 2025/2026 Standing Bid Waiver List.
- Granted a Bid Waiver to Ransome Attachments, 106 Ark Road, Lumberton, NJ 08048, in the amount of \$19,500 for a used 2020 Cobra Model S3-90/XS25 screening bucket attachment.
- Granted a Bid Waiver to Schneider Geospatial of Indianapolis, Indiana, in the amount of up-to \$15,000 to engage in the Simplistic City Fleet Portal subscription - Vehicle Maintenance and Management Program.
- Approved to appropriate from the receipt of sales of vehicles through GovDeals in the total amount of \$12,994.00 to the following capital accounts as follows:
  - ✓ \$5,300 to Public Works Large Truck CNR Account #21040101-57312;
  - ✓ \$4,194 to Public Works Light Equipment CNR Account #21040101-56314;
  - ✓ \$3,500 to Police Vehicle CNR Account # 21020101-57510
- Appropriated and transferred \$11,284.20 from #Account 10110107-56100 (Undesignated) to Account 10114301-51800 (Part-time Wages/Fiscal Assistant II) to increase the hours of Land Use Department Fiscal Assistant II from 20-hours to 35-hours per week to support a demanding workload.
- Authorized the Mayor to sign a contract for the Water Pollution Control Authority (WPCA) to engage Arcadis Engineering Consultants, East Greenwich, Rhode Island, to verify Service Lines and prepare a cost estimate for Lead Survey.
- Approved a revised Appendix A- Qualifying Income Schedule in accordance with Ordinance #200-005 (rev. 1) "An Ordinance to Provide Property Tax Relief for Certain Homeowners Age Sixty-Five or Over or Permanently and Totally Disabled" for the filing period of February 1, 2026 – May 15, 2026.

- Approved a Budget Letter of Directive to the Mayor and Board of Education for the preparation of the Fiscal Year 2026/2027 Budget, as amended on December 10, 2025.
- Approved the Town Council Department Fiscal Year 2026/2027 Budget in the amount of \$289,255.
- Approved the Town Council Department Fiscal Year 2026/2027 Capital Improvement Budget in the total amount of \$1,500.
- Voted not to reject the Agreement between the Ledyard Board of Education and the Ledyard Education Association, Ledyard, Connecticut for the period of July 1, 2026 through June 30, 2029.
- Cancelled the Town Council Regular Meeting of December 24, 2025 for the Holidays.

Please feel free to contact Chairman St. Vil should you have any questions regarding this meeting.

Respectfully submitted,



Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council

cc: Director of Finance-  
Treasurer  
Board of Education  
Human Resources Director  
Land Use Director/Town Planner  
Police Chief  
Public Works Director/Town Engineer  
Tax Assessor  
Town Clerk  
Water Pollution Control Authority



Chairman Gary St. Vil

# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
[towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org)

95

December 11, 2025

Ms. Jennifer Reguin, Chair  
Ledyard Board of Education  
4 Blonders Boulevard  
Ledyard, Connecticut 06339

Dear Chair Reguin:

At its regular meeting held on December 10, 2025 the Town Council took the following action:

- Voted not to reject the Agreement between the Ledyard Board of Education and the Ledyard Education Association, Ledyard, Connecticut for the period of July 1, 2026 through June 30, 2029.

Please feel free to contact Chairman Gary St. Vil or me should you have any questions regarding this action.

Respectfully submitted,

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council

cc: Superintendent Jason Hartling  
Director of Finance and Human Capital  
Administrator of Human Resources  
Town Clerk



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway  
 Ledyard, Connecticut 06339-1551  
 (860) 464-3203  
 FAX (860) 464-1485  
[council@ledyardct.org](mailto:council@ledyardct.org)

December 11, 2025

Mayor Fred B. Allyn, III  
 741 Colonel Ledyard Highway  
 Ledyard, Connecticut 06339

Chairman Jennifer Reguin  
 Ledyard Board of Education  
 4 Blonder Boulevard  
 Ledyard, Connecticut 06339

Dear Mayor Allyn:  
 Dear Chairman Reguin:

Pursuant to Chapter VII, Section 3 of the Ledyard Town Charter, the Ledyard Town Council has approved the standard format for the Fiscal Year 2026/2027 budget submittal.

In working to prepare our budgets for the coming year, we must continue to remain mindful of the inflationary economic challenges impacting interest rates, staples, heating fuel, and gasoline impacting the cost of living for our residents, as well as for the town in working to provide necessary services to our community. With the implementation of the 2025 revaluation, it is the Town Council's intention to reduce the mill rate substantially, so residents experience the full benefit of updated assessments while continuing to receive high-quality, efficient services.

While the Town has continued to reduce expenses including the elimination of departments and our workforce, as technology improvements have enabled efficiencies, we are once again asking that we work to continue to approach the preparation of our Fiscal Year 2026/2027 budget with the objective of minimizing expenses wherever we can find an opportunity and ensure that our tax dollars are spent wisely.

As in years past, funding from the State for the upcoming year will continue to remain uncertain. With the October 1, 2024 implementation of Public Act 24-46 "*An Act Establishing a Property Tax Exemption for Veterans Who Have a Service-Connected Permanent and Total Disability Rating*", combined with the \$65,000 loss from current veterans' tax relief programs and the loss of tax revenue our town has historically experienced as a host community to the Mashantucket Pequot Tribal Nation, with no taxation on the buildings of any kind; or on the land within the Tribal Reservation; a larger burden has been and will continue to be placed on our taxpayers to make up the difference for these revenue losses.

For this year's budget submissions, the Town Council is requesting a clear presentation of departmental needs and priorities. Each department should include a narrative ranking its top ten budget priorities, with an explanation of the operational significance of each item. Submissions should also describe the department's "excellence gap," identifying what level of funding would allow the department to operate at an excellent standard, compared with the amount actually being requested, and explaining the practical differences between the two. Departments are strongly encouraged to limit overall requested increases to essential needs. Increases in line items or new expenditures should be explained fully and, when possible, offset by reductions in other areas. Funding opportunities through increased revenue for services should also be considered. Budget submissions must identify the number of staff supported by each grouped salary line; Board of Education budget must separate group salary lines by school and delineate supplies, services, and utilities by school where possible.

Budget submissions must identify any services provided that could be shared between other towns or shared between the Board of Education and the Town to reduce taxpayer expenses.

As identified in Section 5 of the Town Charter, your budget submission must include plans for dealing with any reductions in State funding that might occur after the General Government and Board of Education budget are approved at referendum. Plans will include reduction in services, use of Town surplus or an increase in the tax levy. Such contingency plans shall be available at the time of the referendum. The charter requires the Board of Education to include any steps taken to address changing enrollment as part of the budget submission. The Board of Education is required to continue to provide its own Capital Improvement Plan showing the proposed source of revenue for each expenditure.

The budget format should include all items specified in Section 1 and Section 3 of Chapter VII of the Ledyard Town Charter (see attached). It is requested that Budget Format be provided by Department for the General Government; and by School for the Board of Education. In addition, grouped salary lines should identify the number of staff being paid from the expense line.

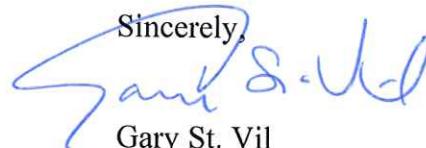
The Capital Improvement Plan (CIP) should attempt to maintain the normal funding levels for long-term capital expenditures and regular capitalized item maintenance. All items should be reviewed and prioritized with regard to potential savings or increases in efficiency or services. Extending the in-service times of vehicles and equipment should be considered when justifiable. Additional reserve funds for large cost maintenance items such as roof replacements or parking lot maintenance should be identified and analyzed to determine the appropriate amount of annual funding. We recommend the Board of Education and General Government review their respective list of major maintenance items (e.g., building repairs, boiler replacement/repair, parking lot repaving) and present a long-term plan (projected out 5 – 7 years) for funding sufficient capital in the CIP to support replacement or repair/upgrade, as applicable.

While the long-term debt for Ledyard remains relatively low, the current and potential future bonded construction projects have resulted in a significant increase to the mill rate over the past few years, peaking in FY 23 at \$4,476,232. Given the mill rate increases for the three largest capital projects the Town of Ledyard has ever undertaken, we recommend the General Government and Board of Education continue to look at required staffing and reduce staffing

levels where possible while maintaining the quality of town services and education to our children. We need to be mindful of the taxpayer in every financial decision that is made to ensure we are providing the quality services our residents expect and in the most cost-effective manner under the present circumstances.

In accordance with the Town Charter, if during the budget year the State does not meet the revenue anticipated by the budget that has been already passed, the Town Council may re-open the budget and put a revised budget to the voters. If the budget does not pass at referendum, the Town Council is required by the charter to reduce the current budget to eliminate the shortfall.

The Ledyard Town Charter requires that the Board of Education submit their proposed budget in a Microsoft Excel format, not Munis Printouts, and include the information as prescribed above, to the Mayor by February 23, 2026 (fourth Monday in February); and the Mayor submit a proposed budget to the Town Council on or before March 2, 2026 (the first Monday of March). It is anticipated that budget work sessions will be held during regular business hours. Your consent is respectfully requested for Town Hall staff to attend work sessions/meetings with the Town Council and its subcommittees as we make every effort to develop workable plans that can be implemented on July 1, 2026. If the members of the Town Council can be of any assistance to you or your staff in preparing your proposed budget, please feel free to call on us.

Sincerely,  
  
Gary St. Vil  
Chairman  
Ledyard Town Council

cc: Finance Director  
Business Manager

## **Budget Submittal Data & Format (As outlined in the Town Charter)**

The budget format should include all items specified in Section 1 and Section 3 of Chapter VII of the Ledyard Town Charter. All figures for audited years must balance to the audited financial statements.

The budget should be provided electronically in ***Microsoft Excel and Adobe Portable Document Format (PDF)*** as specified in the sections below. PDF documents should be original documents printed to or saved in PDF, not scanned copies of printed documents.

### **1.0 Budget Message (Executive Summary)**

Section I shall provide the Budget Message and should be as required by Section 3 of Chapter VII of the Ledyard Town Charter. The budget message must outline the financial policy of the Town government and describing the important features of the budget plan indicating any major changes from the current year in financial policies, regionalization efforts, expenditures, and revenues together with the reasons for such changes, and containing a clear general summary of its contents. Please make all efforts to have this executive summary read to a maximum of two (2) pages and in such a format that the general public (taxpayers) can read and comprehend.

Please provide the budget message in PDF Format.

### **2.0 Grand List**

Section II shall provide historical, current, and projected Grand List figures for fiscal years 2021/2022 through 2026/2027.

Please provide the Grand List in Microsoft Excel format.

### **3.0 Revenue and Expense Summary**

Section III shall provide historical, current, and budget year Revenue and Expense Summary figures for fiscal years 2021/2022 through 2026/2027. All figures must balance to the data provided in the Revenue and Expense details sections of the budget. All figures for audited years must balance to the audited financial statements.

Historical data shall include budgeted, amended and actual revenue and expense summaries. Budgeted figures shall be the amounts included in the fiscal year's approved budget. Amended expense figures shall include the budgeted figures plus or any carry over from the previous year which was applied to the spending plan. Actual figures shall provide actual fiscal year revenue and expense figures.

Current fiscal year data shall include budgeted, amended, received or expended as of December 31, 2025. Separately the Mayor's recommendations for the amounts to be appropriated should be included for the fiscal year 2026/2027 for all line items (other than Board of Education line items).

Amended budget figures shall be the sum of the adopted budget figures plus any transfers and additional appropriations as of December 31, 2025.

Fiscal Years 2021/2022 through 2026/2027 shall be presented in an Excel Spreadsheet using the Munis Financial System.

#### **4.0 Revenue Detail**

Section IV shall provide historical, current, and budget year Revenue Detail figures for fiscal years 2021/2022 through 2026/2027. All figures for audited years must balance to the audited financial statements.

Historical data shall include budgeted, amended and actual revenue detail. Budgeted figures shall be the amounts included in the fiscal years approved budget. Amended revenue figures should equal budgeted. Actual figures shall provide actual fiscal year revenue and expense figures.

Current fiscal year data shall include budgeted, amended, and received as of December 31, 2025, Department projected, and Mayor/Superintendent projected for fiscal year 2026/2027. Budgeted figures shall be the amounts included in the fiscal years approved budget. Amended revenue figures should equal budgeted. Revenue shall be those monies received as of December 31, 2025.

Budget year data Revenue Detail figures shall include both the department and Mayor's/Superintendent's projected revenue.

Fiscal Years 2020/2021 through 2025/2026 shall be presented in an Excel Spreadsheet.

#### **5.0 Revenue Narratives**

Section V shall provide a narrative description for each revenue line item shown in Section IV stating the source of the estimated revenue figure (i.e. Estimate, State Data, etc.), the date of the revenue estimate (i.e. state publication date, date of estimate, etc.), and a revenue narrative providing the person or persons responsible for the estimate and any other relevant information.

Revenue Narratives shall be provided.

#### **6.0 Expense Detail**

Section VI shall provide historical, current, and budget year Expense Detail figures for Fiscal Years 2021/2022 through 2026/2027. All figures for audited years must balance to the audited financial statements.

Historical data shall include amended and actual expense detail. Amended budget figures shall be the amounts included in the fiscal year's approved budget plus transfers and additional appropriations. Actual figures shall provide actual fiscal year expense figures.

Current fiscal year data shall include budgeted, amended, received, or expended as of December 31, 2025.

Budget year data expense detail figures shall include both the department and Mayor's/Superintendent's requested expenses.

Fiscal Years 2021/2022 through 2025/2026 shall be presented in an Excel Spreadsheet.

## **7.0 Expense Narratives**

Section VII shall provide a brief narrative description for each expense line item shown in Section IV stating the source of the estimated expense figure and an expense narrative providing the person or persons responsible for the estimate and any other relevant information.

Expense Narratives shall be provided as follows: for General Government expense lines shall be provided by Department; and for the Board of Education expense lines shall be provided by each School.

## **8.0 Salaries**

Section VIII shall provide current and budget year salary detail figures for Fiscal Years 2025/2026 and 2026/2027 using the salary spreadsheet provided by the finance department.

A line shall exist for each employee and shall be identified by an Employee ID which means the same account number may exist for several line items. If an employee is shared between departments then there should be an entry for each department. Grouped salary lines should identify the number of staff being paid from the expense line i.e. (5-Public Work Staff; or 5-Math Teachers).

This information shall be derived from Munis Financial System.

## **9.0 Health Insurance**

Section IX shall provide details on employee health insurance and payments made in lieu of health insurance. A line shall exist for each employee and shall be identified by an Employee ID.

The union the employee belongs to shall be identified as well as the benefit description None, Single, Single + 1, or Family.

Any and all payments made to retired employees shall also be detailed in this section.

Please provide the Health Insurance information in Microsoft Excel format. Please provide any additional health insurance backup data in PDF Format.

#### **10.0 Capital and Non-Recurring Detail**

Section X shall contain a program of proposed capital and road projects in accordance with Chapter VII of the Town Charter. This program should be accompanied by plans or layouts, costs and details associated with the proposal. In addition, the road proposal should be in such a format defining each project, its separate costs, and the planned schedule of accomplishment. Allocations from funds such as LoCIP should be specifically identified so that the total funds required for tax levy can be clearly determined.

Please provide the Capital and Non-Recurring detail in Excel Spreadsheet.

Please provide all Capital and Non-Recurring backup data in PDF or Excel format. Photos should also be included in the pdf file if available.

#### **11.0 Local Capital Improvement Program (LoCIP) and Other Grant Funding for Capital Projects**

Please provide LoCIP and any other grant funding received in FY 2024/2025, the current year and the FY 2025/2026 year in Excel format. Please provide any additional LoCIP backup data in PDF Format.

#### **12.0 Capital Reserve Funds**

Section XII shall provide an accounting of all capital reserve funds including:

1. Balance as of December 31, 2025.
2. Revenue from grants and contributions from the general fund for FY 2026/2027.
3. Departments' requested funding for FY 2026/2026
4. Mayor's projected funding for FY 2026/2027.
5. Board of Education's Projected funding for FY 2026/2027
5. Departments actual and five-year projected payments or expenses for FY 2021/2022 through FY 2026/2027.
6. Mayor's actual and five-year projected payments or expenses for FY 2021/2022 through FY 2026/2027.
7. Board of Education's actual and five-year projected payments or expenses for FY 2021/2022 through FY 2026/2027.

Please submit the Reserve Funds in an Excel Spreadsheet. Please provide any additional Reserve Funds backup data in PDF Format.

### **13.0 Long Term Capital Improvement Plan**

In accordance with the Charter, Section XIII each department or agency shall submit a Six Year Projected Budget for capital improvements that includes the current fiscal year and the next five years. In addition to the current year, please provide: (1) analysis of town expenditures for capital and operating expenses for the previous five years; and (2) estimates of revenues and expenditures for capital and operating expenses for the subsequent five years.

Please provide Long Term Capital Improvement Plan data in PDF Format.

### **14.0 Long Term Debt Service**

Section XIV shall provide an accounting of all long term debt service including:

1. Issue Date
2. Years Financed
3. Maturity Date
4. Interest Rate
5. Balance as of June 30, 2025
6. Projected Balance as of June 30, 2026
7. Monthly Principal and Interest
8. Other Monthly costs if any
9. Principal due at Maturity
10. Interest due at Maturity
11. Other due at Maturity

Please provide the Long Term Debt Service in an Excel Spreadsheet. Please provide any additional Long Term Debt Service backup data in PDF Format.

### **16.0 Library Budget – Fund 0202**

Section XVI shall provide the data required in Section 3 through Section 9 for Fund 0202.

Data shall be provided in an Excel format with PDF documents as required.

### **17.0 Other Liabilities**

Section XVII shall provide details on all other town liabilities such as sick time, comp time, state grant reimbursements owed, etc. as of June 30, 2024.

Data shall be provided in an Excel Spreadsheet.

### **18.0 Fund Balances**

Section XVIII shall provide all fund balances, current, projected and encumbered. All projected revenue and encumbered expenses shall be detailed.



# TOWN OF LEDYARD

## CONNECTICUT

Chairman Gary St. Vil

741 Colonel Ledyard Highway  
 Ledyard, Connecticut 06339-1551  
 (860) 464-3203  
[towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org)

### MEMORANDUM

**DATE:** December 10, 2025  
**TO:** Staff, Town Council, and All Town Committees, Commissions, and Boards  
**FROM:** Chairman Gary St. Vil; and Mayor Allyn, III  
**Subject:** Freedom of Information Act Training Presentation– February 10, 2026

On Tuesday, February 10, 2026 Director of Education & Communications Russell Blair from the State of Connecticut Freedom of Information Commission will give a presentation regarding the Freedom of Information Act and its guidelines.

Mr. Blair will provide two sessions as follows:

- ✓ 3:30 p.m. for Staff Members
- ✓ 6:00 p.m. for Volunteers serving on the Town's Committees/Commissions/Board

Should you have specific questions you would like Mr. Blair to answer, please provide them to the Town Council Office or the Mayor's Office no later than December 31, 2025.

The presentations will be held in the Council Chambers, Town Hall Annex Building. Staff Members and all Committee, Commission, and Board volunteers are encouraged to attend.

As local government agencies it is important that we appropriately serve our community. Your attendance and commitment to our town is greatly appreciated.

Remember to Mark Your Calendars!

Thank you.

cc: Mayor



# TOWN OF LEDYARD

## CONNECTICUT

Chairman Gary St. Vil

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
[towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org)

DATE: December 18, 2025  
TO: Mayor Fred Allyn, III  
Ledyard Town Councilors  
FROM: Chairman Gary St. Vil  
  
Re: Assignment of Duties – Chairman Pro-tem

I will be out of town beginning Saturday, December 20, 2025 and returning on Sunday, January 4, 2026. The following Councilors will act in my place during my absence.

- Councilor Tim Ryan will serve as Chairman Pro tem from December 20, 2025 to January 1, 2026; and
- Councilor Carmen Garcia-Irizarry will serve as Chairman Pro tem from January 2, 2026 to January 4, 2026.

cc: Dispatch  
Chairman BOE

## Roxanne Maher

---

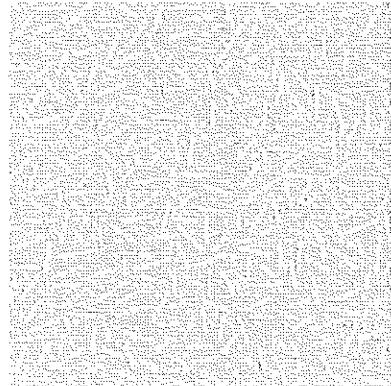
**From:** Craig Breverman <cbreverman@gmail.com>  
**Sent:** Tuesday, December 30, 2025 3:26 PM  
**To:** Roxanne Maher  
**Subject:** Re: Appointment Application - Wash- Beautification Cmt

Good evening Roxanne,  
I really hope you had a great holiday and New Year's is something to look forward to.

We have approved the application of Ms. Walsh.

Thank you,  
Craig Breverman

On Wed, Dec 10, 2025 at 1:03 PM Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)> wrote:



Good Afternoon Chairman Breverman:

Please find attached an Appointment Application and Resume from  
Yvonne Walsh for the DTC to provide a Recommendation.

Ms. Walsh is interested in serving on the  
Beautification Committee.

I have also attached the Beautification Cmt  
Roster.

There are currently two Applications

In-process for this Committee

Should you have any questions, please do not  
hesitate to contact me.

Thank you,

Roxanne

*Roxanne M. Maher*

Administrative Assistant to

The Ledyard Town Council

(860) 464-3203

[council@ledyardct.org](mailto:council@ledyardct.org)

Town Hall Hours:

Monday – Thursday 7:45 a.m. – 4:45 p.m.

Closed on Friday

**Application Form****Profile**

Yvonne  
First Name

Middle Initial

Walsh  
Last Name

walsh@cofcu.com  
Email Address

38 Fairway Dr Unit 4  
Home Address

Suite or Apt

Ledyard  
City

CT  
State

06339  
Postal Code

Mobile: (860) 808-6488  
Primary Phone

Alternate Phone

**Which Boards would you like to apply for?**

Ledyard Beautification Committee: Submitted

**Education & Experiences**

Please tell us about yourself and why you want to serve.

**Why are you interested in serving on a board or commission?**

I have lived in Ledyard for several years and with my children now grown I would like to be more involved in our community.

**Community Involvement**

I am involved in community outreach with my current employer. I am on the voting committee for Together We Give.

**Educational Background**

I am a graduate of Fitch HS and attended ECSU. I have recently taken some courses at Three Rivers Community College.

Charter Oak Federal Credit Union  
Employer

Manager  
Job Title

Yvonne Walsh Resume.docx  
Upload a Resume

**Party Affiliation**

**Party Affiliation \***

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 Democrat

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**Disclaimer & FOIA Information**

Your attendance and active participation is important for the Committee to conduct its business. Any member of a Committee/Commission/Board who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Committee and the vacancy shall be filled, except that the Committee may vote to waive attendance requirements in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements. It shall be the responsibility of the Chairman of the Committee to notify the Town Council or Mayor's office when a member has not properly performed his/her duties.

**Please Agree with the Following Statement**

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**If selected as a board member, I understand that information on this application is subject to the Freedom of Information Act (FOIA) and may be disclosed to anyone requesting this information.**

---

I Agree

**Signature (type full name below)**

---

Yvonne S Walsh

Ammie M. Chittim Ph.D., R.P.A.  
972 Shewville Rd  
Ledyard CT 06339  
207-380-7898

January 2, 2026

Liz Berdick, Town Planner  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

cc: Land Use Committee, Chairman

Dear Ms. Berdick,

I am writing in my capacity as The Town of Ledyard Historic Commission's Director of Archaeological Research and Preservation. I am also a Registered Professional Archaeologist (RPA) with more than 20 years of cultural preservation experience. This letter provides a brief statement regarding the historical and archaeological significance of the 4.4-acre parcel located at 1025 Colonel Ledyard Highway, known as the Spicer Homestead. This letter reflects my referral for the Spicer Homestead site to be submitted as part of the Town's review of historic archaeological properties for inclusion in the Connecticut Historic Resources Inventory.

The Spicer Homestead parcel meets the criteria for historical significance under Connecticut's historic preservation framework due to its direct association with early colonial settlement patterns, documented 18th-century land use, and its potential 17th-century occupation. Probate and land records identify a dwelling, orchard, and barn belonging to John Spicer (4th) on this property by 1769, and documentary evidence suggests the site may also represent the first homestead of Peter Spicer, established on land granted to him in 1693. The parcel contains intact archaeological features—including cellar holes, a possible center-chimney fall, a stone well, stone walls, and a stone-walled paddock—along with a glacial erratic known in Spicer family oral tradition as "Spicer's Rock." These elements collectively represent a well-preserved agrarian landscape with high research potential and strong integrity, consistent with the significance standards outlined by the Connecticut State Historic Preservation Office.

The attached maps illustrate the parcel boundaries that best encompass the surviving historic landscape and the original homestead foundation. Protecting this defined area will ensure the preservation of the core archaeological features and their surrounding context, allowing the Town to safeguard the most meaningful and intact portion of the Spicer family's early farmstead.

Sincerely,

Ammie M Chittim, Ph.D., R.P.A.

Director of Research and Preservation  
Ledyard Historic Commission



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3230  
[council@ledyardct.org](mailto:council@ledyardct.org)

## MEMORANDUM

TO: Mayor Fred Allyn, III  
FROM: Administrative Assistant Roxanne M. Maher *Roxanne M. Maher*  
DATE: January 7, 2026

Re: Proposed Budget for Fiscal Year 2026/2027

At its Regular Meeting on December 10, 2025 the Town Council approved the Town Council's Department Fiscal Year 2026/2027 Budget in the amount of \$289,048. This budget provides an increase in \$70,110 or 31.83% over the current year's budget.

The proposed budget increase provides for the following:

- Increase of \$30,000 for Legal Fees- Taxation/Indian Issues total budgeted amount \$100,000
- Increase of \$10,000 Auditing Fees- total budgeted amount \$59,110. The town will solicit Request for Proposals for Auditing Services the upcoming year. This dollar amount is subject to change.
- New Account \$30,000 for PILOT Grant Writer.

The other operating expenses have been flat-funded.

In addition, the Town Council approved its proposed Capital Improvement Projects (CIP) Fiscal Year 2026/2027 Budget in the amount of 1,500.00 to be included in the General Government's proposed budget. The CIP for the coming budget year has been flat-funded.

Town Council Department's Fiscal Year 2026/2027 Budget has been submitted online using the Town's MUNIS financial system. A hard copy of the proposed Department and CIP is also attached.

Attachments

cc:

Finance Director



## Roxanne Maher

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**From:** Roxanne Maher  
**Sent:** Tuesday, December 23, 2025 1:48 PM  
**To:** Town Council Group  
**Cc:** Fred Allyn, III  
**Subject:** Fwd: Presentation invitation

Sent from my iPhone

Begin forwarded message:

**From:** "Fred Allyn, III" <mayor@ledyardct.org>  
**Date:** December 23, 2025 at 1:39:01 PM EST  
**To:** Roxanne Maher <council@ledyardct.org>  
**Subject: FW: Presentation invitation**

Roxanne,

Please share with the Councilors.

Fred B. Allyn III



Mayor, Town of Ledyard, CT  
741 Colonel Ledyard Hwy.  
Ledyard, CT 06339  
Tel (860) 464-3221  
[www.ledyardct.org](http://www.ledyardct.org)

NOTICE\* Effective June 11, 2018  
Town Hall hours are 7:30AM-4:45PM Mon-Thurs  
**CLOSED FRIDAYS**

**From:** vivian zoe <vivianfzoe@gmail.com>  
**Sent:** Wednesday, December 17, 2025 4:59 PM  
**To:** Fred Allyn, III <mayor@ledyardct.org>  
**Subject:** Presentation invitation

Dear Mayor Allyn - I am a citizen of Ledyard who also happens to be the child of Holocaust survivors. I regularly make educational presentations at, for example, Ledyard High School.

On Monday, January 12, from 5 to 7:00 p.m., at Bill Library, I will be presenting on my family's Holocaust experiences. The event is a joint program of Ledyard Public Library and the Jewish Federation of Eastern Connecticut (at the Library's request) and is free and open to the public.

I would like to invite you and, especially, April Brunelle, to attend the presentation. I ask that you extend this invitation to all Council Members, but, I particular, Ms. Brunelle.

Thank you for your attention to this.

Sincerely,

Vivian F. Zoë

**Roxanne Maher**

---

**From:** Wendy Hellekson <whellekson@ledyard.net>  
**Sent:** Monday, January 12, 2026 8:56 AM  
**To:** Town Council Group  
**Subject:** Invitation to Read at Gallup Hill

Councilors,

I wanted to invite you to come read at Gallup Hill School during Read Across America Week, Days I have available are March 3-5. Times are below for about 30 minutes from the start time.

Alternatively if you would like to take a video of you reading your favorite children's book I will be happy to show that in your place. I would be happy to have you read either in person or on video.

**Times:**

**9**

**9:50**

**11:30**

**12:20**

**1:20**

**2:25**

Thank you!





# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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File #: 25-2156

Agenda Date: 1/14/2026

Agenda #: 1.

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## REPORT

**Staff/Committee Report: Administration Committee Reports Fiscal Year 2025/2026**  
Administration Committee Report Fiscal Year 2025/2026



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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File #: 25-2157

Agenda Date: 1/14/2026

Agenda #: 2.

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## REPORT

### **Staff/Committee Report: Community Relations -DEI Reports Fiscal Year 2025/2026**

Community Relations Committee for Diversity, Equity & Inclusion - Report- Fiscal Year 2025/2026



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2159

**Agenda Date:** 12/10/2025

**Agenda #:** 3.

---

## REPORT

**Staff/Committee Report: Finance Committee Reports Fiscal Year 2025/2026**  
Finance Committee Report Fiscal Year 2025/2026



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-2160

**Agenda Date:** 12/10/2025

**Agenda #:** 4.

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## REPORT

**Staff/Committee Report: LUPPW Committee Reports Fiscal Year 2025/2026**  
LUPPW Committee Report Fiscal Year 2025/2026



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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File #: 25-2161

Agenda Date: 1/14/2026

Agenda #:

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## REPORT

**Staff/Committee Report: Mayor Reports Fiscal Year 2025/2026**  
Mayor Report Fiscal Year 2025/2025



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 25-2946

Agenda Date: 1/14/2026

Agenda #: 6.

## APPOINTMENT

### **Motion/Request:**

MOTION to reappoint the following members to the Historic District Commission for a five (5) year term ending December 3, 2030.

- Mr. Douglas Kelley (D) 40 Pinelock Drive, Gales Ferry (Regular Member)
- Mr. Kenneth Geer (U) 23 Thomas Road, Ledyard (Alternate Member)

### **Background:**

These two members of the Historic District Commission have served on the Commission for many years and are both interested in continuing to serve the town and the Commission has endorsed their reappointment. (Please see attached)

### **Administrative Notes:**

(type text here)

### **Nominating Committee Recommendation:**

(type text here)

### **Minority Representation - CGS 9-167a:**

In accordance with Chapter IV; Section 8 of the Town Charter “Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance”.

Chapter IV, Section 9: “In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.”

### **Connecticut General Statutes**

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the

state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.



# TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
FAX (860) 464-1485  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

November 12, 2025

Mr. Ty Lamb, Chairman  
Historic District Commission  
95 Lambtown Road  
Ledyard, Connecticut 06339

Dear Mr. Lamb:

Members of the Historic District Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at [council@ledyardct.org](mailto:council@ledyardct.org)

## Historic District Commission

5 Year Term					
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Douglas Kelley 40 Pinelock Drive Gales Ferry, CT 06335	D	12/3/20205	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input checked="" type="radio"/> Excellent <input type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor
Mr. Kenneth Geer 23 Thomas Road Ledyard, CT 06335	U	12/3/2025	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input type="radio"/> Excellent <input checked="" type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor

Committee Comments:

*See submittal letter.*

*Roxanne M. Maher*

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

*Roxanne M. Maher*

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council

## Roxanne Maher

---

**From:** Earl Lamb <TyLamb5350@outlook.com>  
**Sent:** Tuesday, November 11, 2025 1:57 PM  
**To:** Roxanne Maher  
**Subject:** Doug Kelley - LHDC - Upcoming Member Term

Dear Roxanne Maher, LHDC and the Town Council,

On Dec 3, 2025, Mr. Doug Kelley's seat on the LHDC expires.

Doug has been a valuable member of the team. He is the leader that directly handles all the activities at the NLH. He goes over and beyond any expectations one would think of as a paid employee, but he is a volunteer. He is an example for all people living in the town of Ledyard. He coordinates all our partnerships, and cares deeply about what he does, all in the background. I literally could fill in pages of projects and initiatives he has been involved in from making movies, to his "blue sky" dreams. The town needs to continue and try harder to be a better partner with him and the rest of the committee.

His attendance at the regular meetings as a Regular member has been great, The whole team is always happy to see him. He provides incredibly detailed reports of what is happening at the NLH. He provides an inspirational vision and dedication that would make anyone proud.

With my direct experience with him and knowing what an asset he is to the town, we talked. He has agreed to step up once more to hold his current seat as a Regular member of the LHDC and requests to be reappointed.

In the compacity as Chair of the LHDC, I recommend we celebrate Doug Kelley, and I urge the Full TC to act in a positive way on his request.

If you have any questions or concerns, please contact me.

Yr.,  
Ty Lamb  
Chair, LHDC

## Roxanne Maher

---

**From:** Earl Lamb <TyLamb5350@outlook.com>  
**Sent:** Tuesday, November 11, 2025 2:43 PM  
**To:** Roxanne Maher  
**Subject:** Ken Geer - LHDC - Upcoming Member Term

Dear Roxanne Maher, LHDC and the Town Council,

On Dec 3, 2025, Mr. Ken Geer seat on the LHDC expires.

Ken has been a valuable member of the team, running all the activities around the schoolhouses, from serving as guide for the school tours and the other different events. Additionally, his wealth of knowledge concerning the building conditions, maintenance concerns, and working with others to provide expert advice, as we move year to year, is invaluable.

His attendance at the regular meetings as an Alternate member has been great, especially when asked to bring specialized reports to the body. His attitude working with others has been knowledgeable, pleasant and presented to us in a mentoring way. The whole team is always happy to see him.

With my direct experience with him and knowing what an asset he is to the town, we talked. He has agreed to step up once more to hold his current seat as an alternate member of the LHDC and requests to be reappointed.

In the compacity as Chair of the LHDC, I recommend we celebrate Ken Geer, and I urge the Full TC to act in a positive way on his request.

If you have any questions or concerns, please contact me.

Yr.,  
Ty Lamb  
Chair, LHDC



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 25-2947

Agenda Date: 1/14/2026

Agenda #: 9.

## APPOINTMENT

### **Motion/Request:**

MOTION to reappoint Ms. Sharon Wadecki (D) 44 Fanning Road, Ledyard, to the Retirement Board for a three (3) year term ending January 20, 2029.

### **Background:**

Mrs. Wadecki is a CPA and served on the Town Council for eighteen years.

She has been serving on the Retirement Board since 2013 and is also a member of the Water Pollution Control Authority .

Mrs. Wadecki is interested in continuing her service on the Retirement Board.

The Retirement Board and the DTC has endorsed Mrs. Wadecki's reappointment (Please see attached).

### **Administrative Notes:**

(type text here)

### **Nominating Committee Recommendation:**

(type text here)

### **Minority Representation - CGS 9-167a:**

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

### **Connecticut General Statutes**

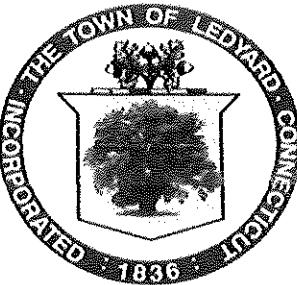
Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the

maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3200

Chairman Gary St. Vil

November 12, 2025

Mr. John Rodolico, Chairman  
Retirement Board  
40 Long Pond Road  
Gales Ferry, Connecticut 06335

Dear Chairman Rodolico:

Members of the Retirement Board are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of the member's block and kindly return to the Town Council Office at [council@ledyardct.org](mailto:council@ledyardct.org).

Pension Board

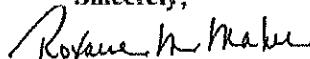
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	3 Year Term	
				Town Committee Endorsement	Attendance
Ms. Sharon Wadecki 44 Fanning Road Ledyard, CT 06339	D	1/20/2026	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Board's Comments:

*Sharon is a valued member of the Board* 

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,



Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD

## CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3200

Chairman Gary St. Vil

November 12, 2025

Mr. Craig Breverman, Chairman  
Democratic Nominating Commission  
13 Phillip Lane  
Ledyard, Connecticut 06339

Dear Mr. Breverman:

A Member of the Retirement Board are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of the member's block and kindly return to the Town Council Office at [council@ledyardct.org](mailto:council@ledyardct.org).

Pension Board					
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	3 Year Term	
				Town Committee Endorsement	Attendance
Ms. Sharon Wadecki 44 Fanning Road Ledyard, CT 06339	D	1/20/2026	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	{X} Excellent { } Good { } Fair { } Poor

Board's Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

This appointment is approved

Craig M. Breverman 12/06/2025

Sincerely,

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 25-2948

Agenda Date: 1/14/2026

Agenda #: 10.

## APPOINTMENT

### **Motion/Request:**

MOTION to reappoint Mr. Greg Lockhart, (D) 30 Tanager Lane, Gales Ferry, as an Alternate Member, to the Planning & Zoning Commission for a three (3) year term ending December 31, 2028.

### **Background:**

Mr. Lockhart has a background in Construction Operations. The Planning & Zoning Commission indicated that his background has been an asset to the Commission.

The Planning & Zoning Commission the DTC have endorsed Mr. Lockhart's reappointment (Please see attached).

### **Administrative Notes:**

(type text here)

### **Nominating Committee Recommendation:**

(type text here)

### **Minority Representation - CGS 9-167a:**

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

### **Connecticut General Statutes**

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same

political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

November 12, 2025

Mr. Marcelle (Marty) Wood, Chairman  
Planning and Zoning Commission  
11 South Glenwoods Road  
Gales Ferry, Connecticut 06335

Dear Mr. Wood:

A member of the Planning and Zoning Commission is due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at [council@ledyardct.org](mailto:council@ledyardct.org)

Planning & Zoning Commission					3 Year Term
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Greg Lockart (Alternate) 30 Tanger Lane Gales Ferry, CT 06335	D	12/31/2025	<input checked="" type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input checked="" type="radio"/> N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Committee Comments:

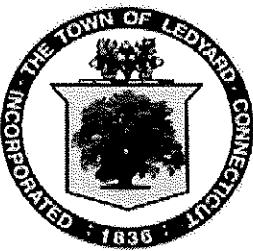
*Mr Lockhart's experience in the area  
of construction operations is a huge  
asset to the PZ Commission.  
Sincerely,*

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

*M. E. Wood, Chair  
PZ Commission*

Sincerely,  
*Roxanne M. Maher*

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman Gary St. Vil

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
E-Mail Address:  
[council@ledyardct.org](mailto:council@ledyardct.org)

November 12, 2025

Mr. Craig Breverman, Chairman  
Democratic Nominating Commission  
13 Phillip Lane  
Ledyard, Connecticut 06339

Dear Mr. Breverman:

A member of the Planning and Zoning Commission is due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at [council@ledyardct.org](mailto:council@ledyardct.org)

#### Planning & Zoning Commission

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Greg Lockart (Alternate) 30 Tanger Lane Gales Ferry, CT 06335	D	12/31/2025	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	{X} Excellent { } Good { } Fair { } Poor

Committee Comments:

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Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher  
Administrative Assistant  
to the Ledyard Town Council

This appointment is approved

12/06/2025

Craig M. Breverman



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 25-2772

Agenda Date: 1/14/2026

Agenda #: 4.

## APPOINTMENT

### **Motion/Request:**

MOTION appoint Mechelle Barber (D) 20 Quakertown Meadows, Ledyard, to the Ledyard Beautification Committee to complete a three (3) year term ending October 26, 2028 filling a vacancy left by Ms. Brousseau.

### **Background:**

Ms. Barber has a BSN UCONN 2027 and a Robert E Fitch High School 2002  
She is employed at Lawrence & Memorial Hospital as a Staff Registered Nurse. (Please see Application)

Ms. Barber is an active volunteer in the community. She volunteers as a Faith Formation aide at Our Lady of Lourdes, volunteer helping maintain gardens at Our Lady of Lourdes, volunteer at GHS for PTO activities.

Ms. Barber has is interested in serving on the Beautification Committee because she would like to help be part of making Ledyard look nice and being part of a new group with locals.

### **Administrative Notes:**

Ledyard Beautification Committee currently has four vacancies

Please see Ledyard Beautification Committee Roster

### **Nominating Committee Recommendation:**

### **Minority Representation - CGS 9-167a:**

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

### **Connecticut General Statutes**

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

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3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

**Application Form****Profile****Mechelle**

First Name

**C**

Middle Initial

**Barber**

Last Name

**mechelle.barber@gmail.com**

Email Address

**20 Quakertown Meadows**

Home Address

Suite or Apt

**Ledyard**

City

**CT**

State

**06339**

Postal Code

**Mobile: (860) 705-3095**

Primary Phone

Alternate Phone

**Which Boards would you like to apply for?**

Ledyard Beautification Committee: Submitted

**Education & Experiences**

Please tell us about yourself and why you want to serve.

**Why are you interested in serving on a board or commission?**

I would like to help be part of making Ledyard look nice and being part of a new group with locals.

**Community Involvement**

Volunteer as a Faith Formation aide at Our Lady of Lourdes, volunteer helping maintain gardens at Our Lady of Lourdes, volunteer at GHS for PTO activities

**Educational Background**

UCONN 2007 (BSN) ROBERT E FITCH HIGH SCHOOL 2002

**Lawrence Memorial Hospital**

Employer

**Staff RN**

Job Title

Upload a Resume

**Party Affiliation**

**Party Affiliation \***

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 Democrat

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**Disclaimer & FOIA Information**

Your attendance and active participation is important for the Committee to conduct its business. Any member of a Committee/Commission/Board who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Committee and the vacancy shall be filled, except that the Committee may vote to waive attendance requirements in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements. It shall be the responsibility of the Chairman of the Committee to notify the Town Council or Mayor's office when a member has not properly performed his/her duties.

**Please Agree with the Following Statement**

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**If selected as a board member, I understand that information on this application is subject to the Freedom of Information Act (FOIA) and may be disclosed to anyone requesting this information.**

---

I Agree

**Signature (type full name below)**

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Mechelle C. Barber

### **LEDYARD BEAUTIFICATION COMMITTEE**

	<b>Name</b>	<b>Term Expiration</b>
	Vacant (Bingham, Jennifer)	10/26/2026
R	Christiansen, Carol 29 Quakertown Road Ledyard, Connecticut 06339	10/26/2025
	Vacant (Brousseau, Julie)	10/26/2025
R	Vacant (Martic, Sarah)	10/26/2026
U	Eastbourne, Jennifer 4 Glenwoods Court Gales Ferry, Connecticut 06335	10/26/2027
U	Hawes, Lauren 8 Warbler Way Ledyard, Connecticut 06339	10/26/2026
	Vacant (Schneider, Carol Ann) Did not want to be reappointed Will continue until Appointments Have been made.	10/26/2025
	Vacant (Holdsworth, Jennifer)	10/26/2027
D	Kohrs, Kathrine 19 Winthrop Road Gales Ferry, Connecticut 06335	10/26/2027

Appointed by Town Council

3 Year Term

9 Members



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 25-2773

Agenda Date: 1/14/2026

Agenda #: 5.

## APPOINTMENT

### **Motion/Request:**

MOTION to appoint Michelle Hagerty (D) 6 Greystone Court, Ledyard, to the Ledyard Beautification Committee to complete a three (3) year term ending October 26, 2027 filling a vacancy left by Ms. Holdsworth.

### **Background:**

Ms. Hagerty has a Master of Arts in Social Work 2008 University of Connecticut Bachelor of Arts in Social Work, Minor: Spanish, 2002 Eastern Connecticut State University (please see attached Application)

Ms. Hagerty is employed as a Case Manager at Department of Development Services.

Ms. Hagerty has been a volunteer on the Spirit/Sunshine Committee where she works, Department of Developmental Services, in Norwich; where they organize events and fundraisers to help create a positive work environment.

Ms. Hagerty has been a Ledyard resident since 1979 and is interested in volunteering to serve on the Beautification Committee because she cares about her community. She has worked with her neighbors to help spread beauty and wellbeing.

As a Social Worker she has helped to support many causes and would like to focus on her hometown.

### **Administrative Notes:**

Ledyard Beautification Committee currently has four vacancies

Please see Ledyard Beautification Committee Roster

### **Nominating Committee Recommendation:**

### **Minority Representation - CGS 9-167a:**

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative

votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

### **Connecticut General Statutes**

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

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5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

## Application Form

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### Profile

Michelle  
First Name

C  
Middle Initial

Hagerty  
Last Name

michellechagerty@gmail.com  
Email Address

6 Greystone Ct  
Home Address

Suite or Apt

Ledyard  
City

CT  
State      06339  
Postal Code

Home: (860) 222-5855  
Primary Phone      Alternate Phone

---

### Which Boards would you like to apply for?

Ledyard Beautification Committee: Submitted

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### Education & Experiences

Please tell us about yourself and why you want to serve.

#### Why are you interested in serving on a board or commission?

I am a Ledyard native, having been in the town since 1979. I deeply care about Ledyard and would like to work with my neighbors to help spread beauty and wellbeing. I am a Social Worker and have helped to support many causes throughout my career but have not focused on my hometown. Community is important and I would like to do more.

### Community Involvement

For the past five years, I have volunteered on the Spirit/Sunshine Committee where I work, Department of Developmental Services, in Norwich. Through this Committee, we organize events and fundraisers to help create a positive work environment.

### Educational Background

University of Connecticut, West Hartford, CT, Master of Arts in Social Work, May 2008  
Eastern Connecticut State University, Willimantic, CT, Bachelor of Arts in Social Work, Minor: Spanish, May 2002

Department of  
Developmental Services  
Employer

Case Manager  
Job Title

[Michelle\\_Hagerty\\_Resume.pdf](#)

Upload a Resume

---

## **Party Affiliation**

### **Party Affiliation \***

Democrat

---

## **Disclaimer & FOIA Information**

Your attendance and active participation is important for the Committee to conduct its business. Any member of a Committee/Commission/Board who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Committee and the vacancy shall be filled, except that the Committee may vote to waive attendance requirements in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements. It shall be the responsibility of the Chairman of the Committee to notify the Town Council or Mayor's office when a member has not properly performed his/her duties.

### **Please Agree with the Following Statement**

---

**If selected as a board member, I understand that information on this application is subject to the Freedom of Information Act (FOIA) and may be disclosed to anyone requesting this information.**

---

I Agree

### **Signature (type full name below)**

---

Michelle Christine Hagerty



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 25-2876

Agenda Date: 1/14/2026

Agenda #: 7.

## APPOINTMENT

### **Motion/Request:**

MOTION to appoint Ms. Rebecca Watford (R) 429 Colonel Ledyard Highway, Ledyard as a Regular Member to the Historic District Commission to complete a five (5) year term ending December 6, 2027 filling a vacancy left by Mr. Lamb.

### **Background:**

Mr. Lamb has stepped down from the Historic District Commission with his recent election to the Town Council.

Prior to stepping down from the Historic District Commission Chairman Lamb recommended that Alternate Member Rebecca Watford be appointed (moved) from an Alternate Member to a Regular Member on the Commission. (Please see attached 11/11/2025 email from Mr. Lamb and the RTC Endorsement 11/23/2025 email).

### **Administrative Notes:**

(type text here)

### **Nominating Committee Recommendation:**

(type text here)

### **Minority Representation - CGS 9-167a:**

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

### **Connecticut General Statutes**

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

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7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

## **Roxanne Maher**

---

**From:** Earl Lamb <TyLamb5350@outlook.com>  
**Sent:** Tuesday, November 11, 2025 3:18 PM  
**To:** Roxanne Maher  
**Subject:** LHDC - Upcoming Vacancy

Dear Roxanne Maher, LHDC and the Town Council,

Per Chapter III; Section 1: elected members to the Town Council will need to resign from the Commissions & Boards we are currently serving on prior to assuming our duties on the Town Council. With this pending action of mine, this will leave a Regular member seat open. Currently, Rebecca Watford is a sitting alternate member of the LHDC and has expressed her desires to move up to a regular member seat.

Her attendance at the regular meetings as an Alternate member has been great. Since gaining her seat as an alternate member, she has been with her family volunteering at the NLH and helping at the different events. Additionally, she has knowledge of the history of the town in general. Specifically, she understands the NLH which enables her to give guided tours and provide a lived experience. She continues to prove herself as a team member and would like to see her continue on this path.

In the compacity as Chair of the LHDC, I recommend Rebecca Watford, and I urge the Full TC to act in a positive way on her request.

If you have any questions or concerns, please contact me.

Yr.,  
Ty Lamb  
Chair, LHDC

## **Roxanne Maher**

---

**From:** jpgush54@gmail.com  
**Sent:** Sunday, November 23, 2025 10:50 AM  
**To:** Roxanne Maher  
**Cc:** 'Earl Lamb'; 'Sharon Pealer'; Watfordpondhomesteading@g mail.com  
**Subject:** Upcoming Vacancy

Dear Roxanne Maher, LHDC and the Town Council,

Per Chapter III; Section 1: elected members to the Town Council will need to resign from the Commissions & Boards they are currently serving, prior to assuming our duties on the Town Council. With this pending action for Ty Lamb, this will leave a Regular member seat open. Currently, Rebecca Watford is a sitting alternate member of the LHDC and has expressed her desires to move up to a regular member seat.

I have seen Ty Lamb's recommendation and after review and discussion with Rebecca I agree that Rebecca is a perfect for the LHDC.

AS Ty Lamb pointed out, her attendance at the regular meetings as an Alternate member has been great. Since gaining her seat as an alternate member, she has been with her family volunteering at the NLH and helping at events. Rebecca has knowledge of the history of the town. She understands the NLH which enables her to give guided tours and provide a lived experience. Rebecca continues to prove herself as a team member and the RTC would like to see her continue this path as a "Regular Member" of the committee. Yes, She is very agreeable in moving to a "Regular Member".

Ty Lamb and the RTC Nominating Committee recommends Rebecca Watford as a Regular Member of the LHDC. I am asking the Full Town Council support to act in a positive way on this request.

Thank You,  
V/R

*Joe Gush*

### **“Jack of All Trades” – Master of NONE!!!!**

#### **MMC(MS) US Navy Retired**

Mystic Lions – Past President  
Knights of Columbus – Past Grand Knight

860-213-0476  
jpgush54@gmail.com

## **Roxanne Maher**

---

**From:** Earl Lamb <TyLamb5350@outlook.com>  
**Sent:** Tuesday, November 11, 2025 4:18 PM  
**To:** Roxanne Maher  
**Subject:** Resignation - LHDC, Ty Lamb

To the Ledyard Town Council,

Per Chapter III; Section 1: elected members to the Town Council will need to resign from the Commissions & Boards we are currently serving on prior to assuming our duties on the Town Council, therefore, I am submitting my resignation from the LHDC effective 11-14-2025.

It has been my great pleasure to be a member and the Chair of the LHDC. I will keep the wonderful memories and all the people I met while serving on this committee close to my heart.

Yr.,  
Ty Lamb  
Chair, LHDC

## **HISTORIC DISTRICT COMMISSION**

	<b>Name</b>	<b>Term Expiration</b>
R	Parkinson, Karen 55 Rose Hill Road Ledyard, Connecticut 06339	12/ 04/ 2026
D	Chittim, Ammie, M 972 Shewville Road Ledyard, Connecticut 06335	12/ 06/ 2028
D	Vacant ) Lamb, Earl	12/ 06/ 2027
D	Kelley, Douglas 40 Pinelock Drive Gales Ferry, Connecticut 06335	12/ 03/2025
U	Lamb, Kelly 93 R Lambtown Road Ledyard, Connecticut 06339	12/ 06/ 2029
<b><u>ALTERNATE MEMBERS</u></b>		
IT	Geer, Kenneth 23 Thomas Road Ledyard, Connecticut 06339	12/ 03 /2025
D	Godino, Vincent 1906 Center Groton Road Ledyard, Connecticut 06339	12/ 06/ 2029
R	Watford, Rebecca 429 Colonel Ledyard Highway Ledyard, Connecticut 06339	12/ 06/ 2028

Town Council Appointment      5 Year Term      3 Alt. Members      5 Reg. Members



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 25-2877

Agenda Date: 1/14/2026

Agenda #: 8.

## APPOINTMENT

### **Motion/Request:**

MOTION to appoint Ms. Anne Roberts-Pierson (U) 4 Andersson Drive, Gales Ferry as an Alternate Member to the Historic District Commission to complete a five (5) year term ending December 6, 2028 filling a vacancy left by Ms. Watford.

### **Background:**

Mr. Roberts-Pierson is a 1979 Graduate from UCONN; and she has been an active member of the community volunteering her time to serve on the following:

- Previously served on the Ledyard Historic District Commission, 2005.- 2008,
- Former Member of the Conservation Commission
- 2003-2010 Ledyard Senior Center Meals-on Wheels driver,
- 2006 to 2007 timeframe Dow Community Advisory Panel member 2011-present
- Eastern CT Conservation District Board member 2010-2020
- Avalonia Land Conservancy Board member and Office of President 2004 - 2011
- Groton Open Space Association Board member and
- Avery Copp House Board member (Please see Appointment Application)

### **Administrative Notes:**

With moving Alternate Member Rebecca Watford to a Regular Member, there will be one Alternate Member vacancy on the Historic District Commission. (Please see attached Roster)

### **Nominating Committee Recommendation:**

Ms. Roberts-Pierson is registered as an Unaffiliated; and therefore, no party recommendation is provided.

### **Minority Representation - CGS 9-167a:**

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire

Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.”  
**Connecticut General Statutes**

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

**Application Form****Profile**Anne  
First NameT.  
Middle InitialRoberts-Pierson  
Last Namear-pierson@att.net  
Email Address4 Anderson Drive  
Home Address

Suite or Apt

Gales Ferry  
CityCT  
State06335  
Postal CodeHome: (860) 464-8101  
Primary PhoneHome: (860) 772-4694  
Alternate Phone**Which Boards would you like to apply for?**

Historic District Commission: Submitted

**Education & Experiences**

Please tell us about yourself and why you want to serve.

**Why are you interested in serving on a board or commission?**

I would like to be of service to our town. I have the time, some energy, life experience, and while I cannot do everything, I can do something. I'd like to make use of my life while I have it.

**Community Involvement**

Former member of Ledyard Historic District Commission, 2005.- 2008, possibly starting 2001 or 2002 Former member of Ledyard Conservation Commission, 2003-2010 Ledyard Senior Center Meals-on Wheels driver, 2006 to 2007 timeframe Dow Community Advisory Panel member 2011-present Eastern CT Conservation District Board member 2010-2020 Avalonia Land Conservancy Board member and Office of President 2004 - 2011 Groton Open Space Association Board member 20teens Avery Copp House Board member 20teens

**Educational Background**

Graduate University of Connecticut 1979

None  
EmployerRetired  
Job Title

Upload a Resume

---

## Party Affiliation

### Party Affiliation \*

Independent

---

## Disclaimer & FOIA Information

Your attendance and active participation is important for the Committee to conduct its business. Any member of a Committee/Commission/Board who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Committee and the vacancy shall be filled, except that the Committee may vote to waive attendance requirements in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements. It shall be the responsibility of the Chairman of the Committee to notify the Town Council or Mayor's office when a member has not properly performed his/her duties.

### Please Agree with the Following Statement

---

**If selected as a board member, I understand that information on this application is subject to the Freedom of Information Act (FOIA) and may be disclosed to anyone requesting this information.**

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I Agree

### Signature (type full name below)

---

Anne T. Roberts-Pierson



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 25-2567

Agenda Date: 1/14/2026

Agenda #: 11.

## APPOINTMENT

### **Motion/Request:**

MOTION to appoint Councilor Jessica Buhle (D) 65 Pheasant Run Drive, Gales Ferry, as the Land Use/Planning/Public Works Committee Member to the Sustainable CT Ad Hoc Committee to complete a two (2) year term ending December 15, 2027 filling a vacancy left by Councilor Garcia-Irizarry.

### **Background:**

With the seating of the Twenty-Eighth Town Council Councilor Garcia-Irizarry was assigned to the Administration Committee and Councilor Buhle was assigned to the Land Use/Planning /Public Works Committee. Because the Resolution called for a Member of the Land Use/Planning/Public Works Committee Councilor Garcia-Irizarry will step off the Ad Hoc Committee and Councilor Buhle will serve on the Ad Hoc Committee.

In accordance with Res #004-2025/Jan 25 the Ledyard Sustainable CT Ad Hoc Committee shall be comprised of five members appointed by the Ledyard Town Council with the following representatives:

- One member from the Planning & Zoning Commission or Inland Wetlands & Water Courses Commission
- One member from the Economic Development Commission or Conservation Commission
- One member from the Town Council Land Use Committee
- Two members from the Community-at-Large

BE IT FURTHER RESOLVED, each member shall serve for a term of two (2) years. Members shall commence to serve their terms immediately upon appointment and shall serve until their successor has qualified or they have been reappointed or removed by the Town Council.

### **Administrative Notes:**

(type text here)

### **Nominating Committee Recommendation:**

---

(type text here)**Minority Representation - CGS 9-167a:**

In accordance with Chapter IV; Section 8 of the Town Charter “Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance”.

Chapter IV, Section 9: “In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.”

**Connecticut General Statutes**

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
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9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and

the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

## **Roxanne Maher**

---

**From:** Roxanne Maher  
**Sent:** Monday, September 15, 2025 3:34 PM  
**To:** Town Council Group  
**Cc:** Anna Wynn; Elizabeth Burdick; Roxanne Maher  
**Subject:** RE: Volunteer Members for Sustainable CT Ad Hod Committee

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>
	Town Council Group	
	Anna Wynn	
	Elizabeth Burdick	Read: 9/15/2025 3:35 PM
	Roxanne Maher	
	Jessica Buhle	Read: 9/15/2025 3:40 PM
	William Barnes	Read: 9/15/2025 6:19 PM
	Adrienne L. Parad	Read: 9/16/2025 12:35 PM
	Carmen Garcia Irizarry	Read: 9/16/2025 9:20 PM
	Timothy Ryan	Read: 9/17/2025 9:00 AM

Good Afternoon Anna:

I will pass along to the Town Council.

Roxanne

---

**From:** Anna Wynn <land.use.asst@ledyardct.org>  
**Sent:** Monday, September 15, 2025 3:27 PM  
**To:** Roxanne Maher <council@ledyardct.org>  
**Cc:** Elizabeth Burdick <planner@ledyardct.org>  
**Subject:** Volunteer Members for Sustainable CT Ad Hod Committee

Good Afternoon Roxanne,

The following members have volunteered to serve on the Sustainable CT Ad Hoc Committee:

Beth Ribe of the Inland Wetlands & Watercourses Commission  
Nate Woody of the Planning & Zoning Commission  
Michael Dreimiller of the Economic Development Commission

## **Roxanne Maher**

---

**From:** Carmen Garcia Irizarry  
**Sent:** Wednesday, December 10, 2025 1:34 PM  
**To:** Roxanne Maher  
**Subject:** Resignation from the Sustainable CT ad hoc committee

Hi Roxanne,

Could you forward my resignation to Chairman St. Vil and Nate Woody as the Chair of the Sustainable CT ad hoc committee? Also, can you attach it to today's Admin committee agenda?

Thanks,  
Carmen

Dear Chairman St. Vil,

I am submitting to you my resignation effective today Wednesday, December 10th, 2025 from the Sustainable CT ad hoc committee. Per the resolution for the establishment of an ad hoc committee to seek the Sustainable CT certification for Ledyard, one of the members of the committee needs to be part of the Land Use/Public Works Committee. I am not a member of this committee anymore hence the reason for my resignation. A current member from the committee needs to be appointed to be part of the Sustainable CT ad hoc committee.

Thank you very much for the opportunity and I am looking forward to see what the Sustainable CT committee achieves.

Regards,  
Carmen N. Garcia-Irizarry

Sent from my iPad



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway  
 Ledyard, Connecticut 06339-1551  
 (860) 464-3203  
 FAX (860) 464-1485  
[council@ledyardct.org](mailto:council@ledyardct.org)

### MEMORANDUM

TO: Conservation Commission  
 Economic Development Commission  
 Planning & Zoning Commission  
 Inland Wetlands & Water Courses Commission  
 Democratic Town Committee  
 Republican Town Committee

FROM: Chairman S. Naomi Rodriguez *SNR*

DATE: July 9, 2025

RE: Sustainable CT Ad Hoc Committee – Request for Nominations

In 2020 the Ledyard Town Council adopted a *“Town of Ledyard Resolution Supporting the Participation in the Sustainable CT Municipal Certification Program”*; with the hope to boost our local economy, help reduce costs with initiatives to provide for more efficient municipal operations, and to obtain grants and other programs to help support our community. However, due to the Covid-19 Pandemic and limited staff this initiative stalled.

Because Ledyard has continued to implement a number of Sustainable CT initiatives designed to create a resilient, collaborative, and a forward-looking community; the Town Council felt that it was appropriate to continue its efforts to obtain the *Sustainable CT Municipal Certification*. Therefore, at our June 25, 2025 meeting the attached *“Resolution Supporting the Town’s Continued Participation in the Sustainable CT Municipal Certification Program And Establishing A Sustainable CT Ad Hoc Committee”* was adopted. The Sustainable CT Ad Hoc Committee would be a short-term two-year assignment and calls for five-members comprised of our knowledgeable and experienced Land Use and Development Commissions; as well as members from of our Community as follows:

- One member from the Planning & Zoning Commission or Inland Wetlands & Water Courses Commission;
- One member from the Economic Development Commission or Conservation Commission;
- Two members from the Community-at-Large
- One member from the Town Council Land Use Committee

The Town Council would like to appoint members to the *Sustainable CT Ad Hoc Committee* as soon as possible and respectfully requests that your Commission/Committee submit the names of those who are interested in participating on this progressive Committee.

Your attention to this request and your cooperation is appreciated. Should you have any questions, please feel free to contact the Town Council Office at e-mail [council@ledyardct.org](mailto:council@ledyardct.org).

Thank you.

cc: Mayor Allyn, III; Land Use Director/Town Planner



# TOWN OF LEDYARD

## CONNECTICUT

Chairman S. Naomi Rodriguez

Res: 004-2025/Jun 25

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
[towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org)

### TOWN OF LEDYARD

#### RESOLUTION SUPPORTING THEIR CONTINUED PARTICIPATION IN THE SUSTAINABLE CT MUNICIPAL CERTIFICATION PROGRAM AND ESTABLISHING A SUSTAINABLE CT AD HOC COMMITTEE

WHEREAS, On March 11, 2020 the Ledyard Town Council adopted a “*Town of Ledyard Resolution Supporting the Participation in the Sustainable CT Municipal Certification Program*”; recognizing that Sustainable CT is a comprehensive, statewide, action-oriented voluntary certification program, built by and for municipalities, with the vision that: “*Sustainable CT communities strive to be thriving, resilient, collaborative, and forward-looking*”.

WHEREAS, Sustainable CT is designed to boost local economies, help municipal operations become more efficient, reduce operating costs, and provide grants and additional support to municipalities.

WHEREAS, the Town of Ledyard continues to embrace an ongoing process of working toward greater sustainability, selecting which actions it chooses to pursue from the voluntary menu of actions provided by Sustainable CT; and

WHEREAS; The Town of Ledyard has implemented a number of programs which included a streetlight assessment that resulted in the purchase of the streetlights from Eversource and converting them to Light-Emitting Diode (LED) light bulbs saving both energy and taxpayer dollars; constructed the Multi-Use Pathway from Ledyard High School to Ledyard Center to expand safe, connected, active transportation for pedestrians and bicyclists; extending the sewer line providing infrastructure for both affordable housing and business development; improvements to the Linda C. Davis Food Pantry providing an equitable community food action plan to ensure that all community members can access sustainable, nutritious food; improvements to the Town Green providing handicap access to one of the best Farmers’ Markets in the State for residents to purchase fresh produce from local farmers and featuring many community organizations providing information to residents regarding fuel assistance, mental health services, public safety services, and many other commodities and programs; regionalization of shared services with the Town of Preston by providing Emergency Dispatch Communication Services, Tax Assessor Services, Public Works Mechanic Services, and the shared purchase of a streetsweeper to maintain the required MS4 (Municipal Separate Storm Sewer System) Permit Certifications.

WHEREAS, the Director of Land Use & Planning is authorized to serve as the Town of Ledyard’s Sustainable CT contact person for the Sustainable CT Municipal Certification process and authorizes him/her to complete Municipal Registration on behalf of the Town of Ledyard;

WHEREAS: it is recognized that the town is minimally staffed; and supplemental support is needed to continue efforts to reach the Sustainable CT Goals of the community.

NOW, THEREFORE, BE IT RESOLVED, that to focus attention and effort within the Town of Ledyard on matters of sustainability, and in order to promote local initiatives and actions toward Sustainable CT Municipal Certification, the Ledyard Town Council establishes a Ledyard Sustainable CT Ad Hoc Committee to be comprised of five members appointed by the Ledyard Town Council.

Those members shall, as much as possible, be representative as follows:

- One member from the Planning & Zoning Commission or Inland Wetlands & Water Courses Commission
- One member from the Economic Development Commission or Conservation Commission
- One member from the Town Council Land Use Committee
- Two members from the Community-at-Large

BE IT FURTHER RESOLVED, each member shall serve for a term of two (2) years. Members shall commence to serve their terms immediately upon appointment and shall serve until their successor has qualified or they have been reappointed or removed by the Town Council.

Any vacancies on said committee shall be filled by the appointment of the Ledyard Town Council, with priority given to maintaining as much as possible the structure above; and

Any member of the Committee who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Commission and the vacancy shall be filled as hereinbefore provided, except that the Commission may vote to waive the requirements of the section in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements of this action. It shall be the responsibility of the Chairman of the Committee to notify the Town Council when a member has not properly performed his/her duties.

BE IT FURTHER RESOLVED, that said Ledyard Sustainable CT Ad Hoc Committee is authorized to:

- (1). Work with the Land Use Director and the Mayor to engage staff; and or, contract with consultants, or a Sustainable CT Fellow through Southeastern Connecticut Council of Government (SCCOG) Program.
- (2). Review the Sustainable CT Tool Kit and Guidelines; and to oversee the preparation and submission of Application at the appropriate time.
- (3). Develop initiatives, goals, and recommendations to achieve Points required to complete the process to obtain the Sustainable CT Certification to include:
  - Building our community and our local economy;
  - Equitably promote the health and well-being of current and future residents;
  - Encourage and participate in regional collaboration and other forms of partnership.
  - Improve the services and quality of life for our residents, while focusing on sustainability, efficiencies, and reducing the impact of inflationary costs for residents.
- (4). Work with the Public Works Director on Food Waste Composting and other waste management initiatives.
- (5). Work with the Planning & Zoning Commission to ensure the Town's Plan of Conservation and Development supports the proposed Sustainable CT Initiatives.
- (6). Work with the Board of Education to ensure that Ledyard's educational facility needs are considered and met in developing a plan and implementing Sustainable CT initiatives.

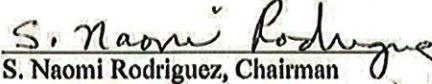
- (7) Prepare and present to the Town Council for approval a Capital Improvement Plan to support and move the Sustainable CT Plan forward.
- (8) Identify funding sources, including grant funding, and other grassroots funding options such as *In Our Backyard* (IOB) Grants, to support the goals and initiatives; complying with the town's Grant Policy.
- (9) Work with the Finance Director on the application and administration of any grant funding received; and the preparation of bid specifications and advertisement for Requests for Proposals to facilitate approved Sustainable CT Initiatives, in accordance with Ordinance #200-001 "*Purchasing Ordinance for the Town of Ledyard*".

RESOLVED, that the first meeting of the Sustainability CT Ad Hoc Committee must be held within 90 days of passing this resolution and that the Sustainability Ad Hoc Committee shall meet as frequently as needed, but no less than quarterly; and shall select a Chairman, Recording Secretary, and Fiscal Officer from its body.

RESOLVED, that the Sustainability Ad Hoc Committee shall report annually to the Ledyard Town Council on the progress of its activities toward the Sustainable CT Certification, with reports and presentations being publicly available.

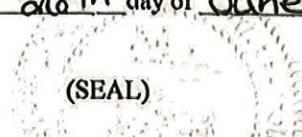
NOW, THEREFORE, BE IT FURTHER RESOLVED, that the adoption of this Resolution reaffirms the Town of Ledyard's March 11, 2020 initial desire and commitment to continue their work in achieving the Sustainable Development CT Certification.

Adopted by the Ledyard Town Council on: June 25, 2025

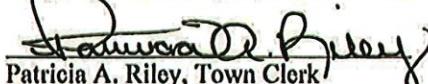
  
S. Naomi Rodriguez  
S. Naomi Rodriguez, Chairman

\*\*\*\*\*  
The above is a certified a true copy of a Resolution adopted by the Town of Ledyard at a meeting of its Town Council on June 25, 2025 and which has not been rescinded or modified in any way whatsoever.

IN WITNESS WHEREOF: The undersigned has affixed his signature and corporate seal on this 25th day of June 2025.



(SEAL)

  
Patricia A. Riley, Town Clerk

\*\*\*\*\*  
Revision: "*Town of Ledyard Resolution Supporting the Participation in the Sustainable CT Municipal Certification Program*" Adopted: March 11, 2020

#### History:

Due to other competing demands on staff the Town of Ledyard was unable to continue their Application process to obtain the Sustainable CT Certifications. However, the Town has continued to take on and has completed a number of initiatives that have contributed to building its community and our local economy; to equitably promote the health and well-being of current and future residents; and has developed, fostered and participated in regional collaboration and other forms of partnership with other communities in the area.

The 2025 adoption of this Resolution reaffirms the Town of Ledyard's desire and interest to achieve the Sustainable CT Certification to continue to improve the services and quality of life for its residents, while focusing on sustainability, efficiencies, and reducing inflationary costs for its residents.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 25-2372

Agenda Date: 1/14/2026

Agenda #: 9.

## FINANCIAL BUSINESS REQUEST (FBR)

### **Motion/Request:**

MOTION to appropriate and transfer \$157,133 from Account #10188210-59300 (Transferred Funds) to Account #22570101-58250 (BOE CNR Reserve Fund);

In addition, appropriate \$157,133 to Account #225670101-58250 (BOE CNR Reserve Fund)

### **Background:**

**Finance Committee Meeting 10/15/2025:** The Finance Committee ask School Superintendent Mr. Hartling to submit a Prioritized List of Capital Projects for the use the additional \$157,133 Impact Aid Funding that was received for Fiscal Year 2024/2025.

For the Fiscal Year 2024/2025 the town budgeted \$1,050,000 to be received as revenue in the General Fund from the Impact Aid Grant.

However, the town received \$157,133 more than the budgeted amount as a result of the Federal Government annual appropriations process and the number of eligible claims submitted.

The Board of Education is requesting that the overage of \$157,133 that was received be transferred from the General Fund to their BOE CNR Reserve Fund to support capital needs projects identified for Fiscal Year 2025/2026 that currently lacked funding. (please see attached).

### **Department Comment/Recommendation:**

(type text here)

### **Finance Director Comment/Recommendation:**

I disagree with this request. Most of the revenue lines in the budget are based off estimates. There should not be an expectation that because actual revenues exceed a budget estimate, the revenue overage is available and owed to the department. It sets a bad precedent and could create an incentive to under budget revenues. Are we clawing back funds when budgeted revenues fall short ?

I would also remind the committee/council that already in FY 26, we utilized \$375,000 of undesignated capital funds to purchase a new chiller for Gales Ferry School.

**Mayor Comment/Recommendation:**

I do not support this request. The impact aid funds are received in part to cover the tax loss associated with MPTN and military impacts- as such these funds should remain with the Town.



December 2, 2025

Ledyard Town Council  
% Mrs. Jessica Buell, Chair – Finance Committee  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

Dear Chairman Buell:

At its meeting on November 18, 2025, the Ledyard Board of Education took formal action to revise and reallocate its request for the use of surplus Federal Impact Aid funds. This action was taken in direct response to the Town Council's position on the previously submitted project list. The Council's feedback—most recently outlined in the Finance Committee's September 24 communication regarding the Impact Aid request, made clear which items would not be advanced at this time.

In accordance with that direction, the Board reviewed its remaining unfunded needs and approved a revised set of projects. The Board therefore renews its request that the Town Council transfer the \$157,133 in Federal Impact Aid revenue received above the Board's FY 2024–2025 budgeted estimate for use on these identified capital improvements.

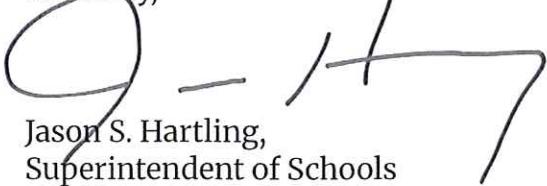
### Revised Capital Projects Requested:

Capital Projects Request 2025- Impact Aid Revenue Surplus				
Item	Building	Estimate	Notes	
Replacement Fire Doors	LHS	\$40,000.00	Final amount to repalce the remaining fire doors at LHS	
FM System	LMS	\$90,000.00	Install a FM system for hearing impaired students at LMS	
Music Room Renovations	LHS	\$27,000.00	Upgrade the music room at LHS to better accomodate the need.	

The 2026 Capital Plan has been updated to reflect these changes and is now aligned with both the Town Council's guidance and the district's facility requirements. The Board respectfully requests that the Town Council take the required action to authorize use of the previously identified revenues consistent with the updated plan.

If the Council or Finance Committee requires any further clarification, the Superintendent, Director of Facilities, and Board leadership remain available.

Sincerely,



Jason S. Hartling,  
Superintendent of Schools

Cc: Jenn Reguin, Chair, Ledyard Board of Education

## Roxanne Maher

---

**From:** Matthew Bonin  
**Sent:** Wednesday, September 24, 2025 3:17 PM  
**To:** Tony Saccone  
**Cc:** Roxanne Maher; Fred Allyn, III  
**Subject:** RE: Additional Impact Aid Funding Request - Finance Committee letter dated 9/24/2025  
**Attachments:** Board of Education Impact Aid Additonal Fundidng- Finance Cmt Request Resubmit Capital Projecat List-ltr-2025-09-24 TONY.pdf; BOARD OF EDUCATION SURPLUS FY 22-23 CAPITAL FUND -TOWN COUNCIL ACTIONS MTG-2024-02-28 TONY.pdf

Good Afternoon Tony,

As discussed – here is the backup.

There are two projects identified in your letter that were not funded – they were cut late in the budget process (see attached red lined projects).

I've also attached a letter from FY 24 that explains the application of the BOE surplus to the BOE. This is nothing new. While this letter pertains to the FY 22/23 surplus – it's how we treated last year's surplus as well.

There were \$114,500 of BOE projects funded in the FY 25/26 budget. The funding source was the FY 24 audited surplus – NOT TAX LEVY but they are still considered funded. These funds were transferred to the BOE in March of 2025 with no assigned capital projects. The budget process assigned those projects.

Please reach out with any questions.

Regards,

Matt



Matthew Bonin, CPA  
Director of Finance  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339  
Office: (860) 464-3235  
[www.ledyardct.org](http://www.ledyardct.org)

Town Hall hours are 7:30AM-4:45PM Mon-Thurs

**CLOSED FRIDAYS**

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**From:** Jay Hartling <jhartling@ledyard.net>  
**Sent:** Wednesday, September 24, 2025 2:32 PM  
**To:** Roxanne Maher <council@ledyardct.org>  
**Cc:** Anthony Favry (afavry@ledyard.net) <afavry@ledyard.net>; Earl (Ty) Lamb <tylamb5350@outlook.com>; Anthony Favry (afavry@ledyard.net) <Afavry@me.com>; Fred Allyn, III <mayor@ledyardct.org>; Matthew Bonin <finance.director@ledyardct.org>; Town Council Group <TownCouncil@ledyardct.org>; BOE@ledyard.net; Kenneth Knight <kknight@ledyard.net>  
**Subject:** Re: Additional Impact Aid Funding Request - Finance Committee letter dated 9/24/2025

Good Afternoon,

I just spoke with Councilor Saccone, and further review/discussion will be needed on this matter. To clarify, it is the Board of Education's understanding that no "tax-levy" capital projects were funded after the final budget reductions. If the requested projects were funded through the town tax levy, the BOE is prepared to provide additional projects for consideration using the Impact Aid excess funds.

I appreciate Tony's efforts to resolve this and, as always, thank you for the continued partnership in serving our community.

-Jay

Jason S. Hartling

Superintendent

Ledyard Public Schools

***“Believing in the unlimited potential of every student”***

 (860)464-9255

 (860)464-8589

 JHartling@Ledyard.net

 4 Blonder Blvd.  
Ledyard, CT 06339



*My working hours may vary from your working hours. Unless it is an identified emergency, please do not feel obligated to respond outside of your work schedule.*

On Wed, Sep 24, 2025 at 1:55 PM Roxanne Maher <[council@ledyardct.org](mailto:council@ledyardct.org)> wrote:



Goo Afternoon Chairman Favry & Mr. Hartling:

Please find attached a letter from Finance Committee Chairman Saccone regarding the Board's request to appropriate Additional Impact Aid Funding.

A hard copy has been sent via US Ground Mail and Inter-office mail

Please do not hesitate to contact Councilor Saccone if you Have any questions.

Thank you,

Roxanne

*Roxanne M. Maher*

Administrative Assistant to  
The Ledyard Town Council  
(860) 464-3203

[council@ledyardct.org](mailto:council@ledyardct.org)

**Town Hall Hours:**

Monday – Thursday 7:45 a.m. – 4:45 p.m.

Closed on Friday



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# TOWN OF LEDYARD

## CONNECTICUT

Chairman Gary St. Vil

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339-1551  
(860) 464-3203  
[towncouncil@ledyardct.org](mailto:towncouncil@ledyardct.org)

September 24, 2025

Chairman Anthony Favry  
Ledyard Board of Education  
1 Lucienne Way  
Ledyard, Connecticut 06339

Dear Chairman Favry:

The Finance Committee has been reviewing Superintendent Hartling's July 29, 2025 request for the Town Council to transfer Federal Impact Aid Funding that came in \$157,133 over the Board of Education's estimated Fiscal Year 2024/2025 budgeted revenue, to be used for capital improvements.

In reviewing the Capital Projects List provided in the request, the Finance Committee identified that funding was already included in the Board of Education's Fiscal Year 2025/2026 Capital Non-Recurring Fund (Operating) to facilitate the following Projects:

- ~~\$65,000 High School Gym Ceiling Repairs~~
- ~~\$15,000 High School Enclosed Bid nesting locations~~
- ~~\$45,000 High School Baseball Filed Renovations~~
- ~~\$10,000 High School Sewer Piping Replacement~~
- ~~\$22,000 High School Boiler System Heating Repairs~~

Using the additional Impact Aid funding to address capital needs, as provided on the Board of Education's Prioritized List, was a reasonable request. Therefore, we ask that the Board of Education review their Prioritized Capital Needs List and resubmit a List of Projects for the use of the additional \$157,133. In addition, we ask that the projects you plan to address using these funds are removed from the Board of Education's Capital Projects List, as you work to prepare for the upcoming fiscal year (26/27) budget.

As we all understand that the list of capital needs for both the School System and the Town continues to be quite extensive, the Finance Committee had concerns regarding the history that the Board of Education's revenues have been under estimated placing a larger tax burden on our residents year after year. However, we also recognize that the discussion regarding appropriately estimating revenues needed to be a separate discussion outside of this request.

At our September 17, 2025 meeting the Finance Committee did not approve the July 29, 2025 request to transfer the additional \$157,133 received from Impact Aid to the Board of Education's Capital Account. The Committee is willing to reconsider the request upon the receipt of a revised Capital Projects List for the use of the additional Impact Aid funds.

Please do not hesitate to contact me should you have any questions regarding this request at (860) 625-6239 or email [tsac@ledyardct.org](mailto:tsac@ledyardct.org).

Sincerely,



Anthony Saccone, Sr.  
Finance Committee Chairman

Attachments:

Board of Education Letter dated 7/29/2025  
Fiscal Year 2025/2026 Capital Improvement Detail

cc: Board of Education Finance Committee Chairman Lamb  
Town Council  
Mayor Fred Allyn, III  
Board of Education Members  
Finance Director  
Treasurer  
BOE Director Finance

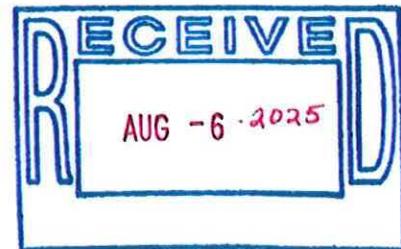


# Ledyard Public Schools

Administrative Offices

July 29, 2025

Ms. April Brunelle,  
Chairman Pro-Term  
Ledyard Town Council  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339



Dear Chairman Brunelle:

The Ledyard Board of Education has reviewed and approved the following recommendations. In both cases, actual revenue received for FY25 exceeded the budgeted amounts.

- ASTE Revenue \$250,636: The increase is largely due to a change in the State of Connecticut's funding formula, which raised the grant allocation while reducing the tuition we may charge participating districts.
- Impact Aid \$157,133: The increase is a result of the Federal Government's annual appropriations process and the number of eligible claims submitted.

Given these changes, the Board respectfully requests your review and action on the following:

1. Transfer of ASTE Revenue: Move the additional ASTE revenue received in FY25, totaling \$250,636, to the BOE ASTE CNR Account #22570101-58261. These funds will be used to support projects outlined in *Attachment A*.
2. Transfer of Impact Aid: Move the \$157,133 in Impact Aid received over the budgeted amount to the BOE CNR Reserve Fund Account #22570101-58250. These funds will support capital needs projects identified for FY26 that currently lack funding. Project details are included in *Attachment B*.

Should you or any of the Town Councilors have any questions, please let me know. The Board of Education, Superintendent and our Director of Facilities are available.

Sincerely,

Jason S. Hartling  
Superintendent of Schools

Cc: Anthony R. Favry, Chair, Ledyard Board of Education  
Anthony Saccone, Chair, Ledyard Town Council Finance Committee  
Fred Allyn Ill, Mayor

Encl: ASTE Revenue and TC Request  
Impact Aid Revenue and TC Request

Ledyard Public Schools  
Impact Aid 1017002-42016  
FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
12/18/2024	582,221		
12/31/2024	23,932		
4/17/2025	492,102		
6/10/2025	108,878		
		1,207,133	1,050,000
			157,133

Capital Project Request 2025 - Impact Aid Revenue Surplus			
Item	Building	Estimate	Notes
Gym Ceiling Repair	LHS	\$65,000	Not to Exceed
Bird Nesting Remediation	LHS	\$15,000	Not to Exceed
Baseball Field Renovation	LHS	\$45,000	Not to Exceed
Sewer Line Repair/Replacement	LHS	\$10,000	Not to Exceed
Boiler System/Heating Repairs	LHS	\$22,000	
TOTAL		\$157,000.00	

\*Items requested are directly from the  
BOE Capital Plan

**TOWN OF LEDYARD**  
**FISCAL YEAR 2026 TOWN COUNCIL PROPOSED BUDGET**  
**CAPITAL IMPROVEMENT PLAN SUMMARY**

Department	Account #	Account Name	Project Description	2025 Appopr	Current Account Balance	FY2025 REQUESTS				Source of Non-Tax Funding					
						Dept Request	Mayor	Council	Preliminary Tax Levy	LoCIP	Town Aid	Municipal Aid Grant	Conveyance	BOE CNR	Other
General Government															
Town Council	21010101-57300	New Equipment	Laptop Reserve Fund	1,500	2,612	1,500	1,500	1,500	1,500	-	-	-	-	-	
Historic Districts	21010109-54500	Bldg Maintenance	Drainage projects	10,000	29,583	10,000	10,000	10,000	10,000	-	-	-	-	-	
Assessor	21012108-53305	Revaluation	Revaluation Reserve	30,000	-	50,000	50,000	50,000	50,000	-	-	-	-	-	
MIS	21012151-57310	Equip Replacement	Technology Upgrades	70,000	2,405	73,500	71,500	71,500	71,500	-	-	-	-	-	
Public Safety															
Police	21020101-57510	Vehicle	Police Vehicles	114,055	75,628	106,653	53,326	53,326	53,326	-	-	-	-	-	
Police	21020101-56378	CALEA Accreditation	CALEA Accreditation	13,850	6,369	7,868	6,500	6,500	6,500	-	-	-	-	-	
Police	21020101-56379	Psych Exam Reserve	Psychological Exam Reserve	1,375	3,000	1,375	1,375	1,375	1,375	-	-	-	-	-	
Police	21020101-57300	New Equipment	No current year request	12,904	690	-	-	-	-	-	-	-	-	-	
Police	New Account	IPR cameras	Flock Safety Cameras	-	-	12,750	12,750	12,750	12,750	-	-	-	-	-	
Police	New Account	Firearm Replacement Reserve	Firearm Reserve Fund	-	-	7,000	7,000	7,000	4,200	-	-	-	-	-	
Police	21020101-58592	In Car Video	In Car Video	1,800	11,702	1,800	1,800	1,800	1,800	-	-	-	-	-	
Police	21020101-58595	Body Cameras	Body Worn Cameras	7,050	13,604	7,050	7,050	7,050	7,050	-	-	-	-	-	
Police	21020103-57300	New Equipment	Radio Base Station Reserve Fund	54,500	53,761	8,500	8,500	8,500	8,500	-	-	-	-	-	
ACO	21020105-57300	New Equipment	ACO Vehicle Reserve Fund	2,000	3,828	2,000	2,000	2,000	2,000	-	-	-	-	-	
Ledyard Fire	21020501-57300	New Equipment	Fire Hose	-	-	3,000	3,000	3,000	3,000	-	-	-	-	-	
Ledyard Fire	21020501-57300	New Equipment	SCBA Replacement	-	-	12,000	12,000	12,000	12,000	-	-	-	-	-	
Ledyard Fire	21020501-57300	New Equipment	R-11 light tower	56,000	52,655	15,000	-	-	-	-	-	-	-	-	
Ledyard Fire	21020501-57300	New Equipment	Gear Dryer	-	-	12,000	12,000	12,000	12,000	-	-	-	-	-	
Ledyard Fire	21020501-57300	New Equipment	Battering ram	-	-	12,000	12,000	12,000	12,000	-	-	-	-	-	
Ledyard Fire	21020501-56215	Clothing Emerg. Serv.	Fire Fighter Personal Protective Equip.	10,000	12,334	15,000	15,000	15,000	15,000	-	-	-	-	-	
Gales Ferry Fire	21020551-52615	Clothing Emerg. Serv.	Fire Fighter Personal Protective Equip.	13,000	9,408	16,000	16,000	16,000	16,000	-	-	-	-	-	
Gales Ferry Fire	21020551-57300	New Equipment	Communication Equipment	-	-	5,000	5,000	5,000	5,000	-	-	-	-	-	
Gales Ferry Fire	21020551-57300	New Equipment	Firefighting Equipment	-	-	3,000	3,000	3,000	3,000	-	-	-	-	-	
Gales Ferry Fire	21020551-57300	New Equipment	Air Bottles	-	-	3,000	3,000	3,000	3,000	-	-	-	-	-	
Gales Ferry Fire	21020551-57300	New Equipment	SCBA Replacement	52,000	208,090	13,000	13,000	13,000	13,000	-	-	-	-	-	
Gales Ferry Fire	21020551-57300	New Equipment	Breathing Air Compressor	-	-	12,000	12,000	12,000	12,000	-	-	-	-	-	
Gales Ferry Fire	21020551-57300	New Equipment	Jaws of Life Tools Replacement	-	-	4,000	4,000	4,000	4,000	-	-	-	-	-	
Gales Ferry Fire	21020551-57300	New Equipment	Fire Station Generator Replacement	-	-	4,000	4,000	4,000	4,000	-	-	-	-	-	
Gales Ferry Fire	21020551-57300	New Equipment	Fire Hose Replacement	-	-	9,175	9,175	9,175	9,175	-	-	-	-	-	
Admin Emerg Serv	21020401-57300	New Equipment	AED Reserve	7,500	49,539	-	-	-	-	-	-	-	-	-	
Admin Emerg Serv	21020401-54325	Fire Apparatus	Fire Apparatus Replacement	362,552	1,403,085	384,305	307,444	307,444	307,444	-	-	-	-	-	
Public Works															
PW	21040101-57311	Heavy Equipment	Heavy Equipment	85,000	(78,311)	90,000	90,000	80,000	35,000	-	-	-	45,000	-	
PW	21040101-57312	Large Trucks	Large Trucks	175,000	(12,385)	185,000	185,000	165,000	165,000	-	-	-	-	-	
PW	21040101-57313	Small Trucks	Small Trucks	40,700	40,700	40,000	40,000	40,000	40,000	-	-	-	-	-	
PW	21040101-57314	Light Equipment	Light Equipment	16,000	1,657	16,000	16,000	16,000	16,000	-	-	-	-	-	
PW	21040101-57315	Light Equipment	Pooled Vehicles	10,000	29,300	15,000	15,000	15,000	15,000	-	-	-	-	-	
PW	21040107-54005	Road Restoration	Road Restoration	1,000,000	289,100	1,115,000	900,000	890,000	145,659	175,367	147,839	421,085	-	-	
PW	21040107-54006	Road Maintenance	Road Maintenance	147,889	53,765	147,889	147,889	147,889	-	-	147,839	-	-	-	
PW	21040111-58240	Building Reserve Fund	Municipal Building Reserve Fund	90,000	207,910	100,000	100,000	100,000	100,000	-	-	-	-	-	
PW	21040111-58240	Building Reserve Fund	Whitford Brook Watershed	1,800,000	-	2,250,000	2,250,000	2,250,000	-	-	-	-	-	2,250,000	
Library															
Library		Technology Upgrades	Technology Upgrades	4,000	-	-	-	-	-	-	-	-	-	-	
Parks & Recreation															
PR	Fund 0203	Site Improvements	See CIP Backup for Details	-	-	165,000	65,000	140,000	-	-	-	-	140,000	-	
Schools															
Capital / CNR	CNR TOTAL		See CIP Backup for Details	-	-	569,500	504,500	114,500	-	-	-	-	118,629	-	
Operating	OPERATING TOTAL		See CIP Backup for Details	-	-	134,500	134,500	134,500	-	-	-	-	134,500	-	
	TOTAL					5,640,365	5,111,809	4,756,809	1,177,779	175,367	295,778	421,085	185,000	118,629	2,384,500

## FY 26 CAPITAL IMPROVEMENT PLAN REQUESTS

DEPARTMENT	DESCRIPTION	PRIORITY	TOTAL 2026 REQUEST	DEPT. REQUEST	MAJOR	FY26 COUNCIL	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35
Town Council	Laptop Reserve Fund	SR	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Historic District Comm	Drainage projects	DF	10,000	10,000	10,000	10,000	-	-	-	-	-	-	-	-	-
Assessor's Office	Revaluation	SR	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	-	-	-	-	-
MIS	Computer & Server Replacement Reserve Fund	SR	73,500	73,500	71,500	71,500	77,175	81,034	85,085	89,340	93,807	96,621			
Police Department	Police Vehicles	SR(1)	106,653	53,326	53,326	53,326	107,000	110,000	110,000	110,000	110,000	110,000			
	CALEA Accreditation	SR(2)	7,868	6,500	6,500	6,500	7,868	7,900	7,900	7,900	7,900	7,900			
	Psychological Exam Reserve	SR(3)	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375		
	Flock Safety Cameras	SR(2)	12,750	12,750	12,750	12,750	9,000	9,000	9,000	9,000	9,000	9,000			
	Firearm Reserve Fund	SR(3)	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	-	-			
	In Car Video	SR(3)	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800			
	Body Worn Cameras	SR(3)	7,050	7,050	7,050	7,050	7,050	7,050	7,050	7,050	7,050	7,050			
	Radio Base Station Reserve Fund	SR (2)	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500			
	ACO Vehicle Reserve Fund	SR(4)	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000			
Ledyard Fire Company			69,000												
	Fire Hose	SR (3)	3,000	3,000	3,000	3,000	2,000	1,500	1,500	1,500	1,500	1,500	1,500		
	SCBA Replacement	SR (2)	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000		
	R-11 light tower	IOE (6)	15,000	-	-	-	15,000	-	-	-	-	-	-		
	Gear Dryer	RPH (4)	12,000	12,000	12,000	12,000	-	-	-	-	-	-	-		
	Battering ram	IOE (5)	12,000	12,000	12,000	12,000	-	-	-	-	-	-	-		
	Fire Fighter Personal Protective Equip.	RPH (1)	15,000	15,000	15,000	15,000	15,000	15,000	10,000	10,000	10,000	10,000	10,000		
Gales Ferry Fire District			60,000												
	Fire Fighter Personal Protective Equip.	RPH (1)	16,000	16,000	16,000	16,000	16,000	17,000	17,000	17,000	18,000	18,000			
	Communication Equipment	SR (2)	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000			
	Firefighting Equipment	RPH (2)	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000			
	Air Bottles	RPH (1)	3,000	3,000	3,000	3,000	4,000	5,000	6,000	6,000	7,500	7,500			
	SCBA Replacement	RPH (2)	13,000	13,000	13,000	13,000	15,000	15,000	15,000	18,000	18,000	18,000			
	Breathing Air Compressor	RPH (2)	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000			
	Jaws of Life Tools Replacement	RPH (2)	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000			
	Fire Station Generator Replacement	RPH (2)	-	-	-	-	-	-	-	-	7,000	7,000			
	Fire Hose Replacement	RPH (2)	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000			
Admin Emerg Serv			353,480												
	AED Reserve	RPH	9,175	9,175	9,175	9,175	9,450	9,575	9,950	10,205	10,468	-			
	Fire Apparatus Replacement	SR	384,305	307,444	307,444	307,444	407,363	431,805	466,349	487,335	509,265	483,308			
Public Works															
	Equipment		346,000												
	Heavy Equipment	SR(H)	90,000	90,000	80,000	80,000	90,000	90,000	90,000	95,000	95,000	95,000			
	Large Trucks	SR(H)	185,000	185,000	165,000	165,000	185,000	185,000	185,000	195,000	195,000	195,000			
	Small Trucks	SR(H)	40,000	40,000	40,000	40,000	40,000	42,500	42,500	45,000	45,000	47,500			
	Light Equipment	SR, IOE(M)	16,000	16,000	16,000	16,000	16,000	17,000	17,000	17,000	18,000	18,000			
	Pooled Vehicles	SR(H)	15,000	15,000	15,000	15,000	25,000	25,000	27,500	27,500	30,000	30,000			
			1,262,889												
	Road Restoration	DF,SR,C (H)	1,115,000	900,000	890,000	890,000	1,165,000	1,165,000	1,215,000	1,215,000	1,265,000	1,315,000			
	Road Maintenance		147,889	147,889	147,889	147,889									
	Buildings		100,000												
	Municipal Building Reserve Fund	SR(H)	100,000	100,000	100,000	100,000	110,000	110,000	120,000	120,000	130,000	130,000			
	Other		2,250,000												
	Whitford Brook Watershed Infrastructure	DF,SR,C (H)	2,250,000	2,250,000	2,250,000	2,250,000	1,800,000	2,400,000	1,300,000	-	-	-			

## FY 26 CAPITAL IMPROVEMENT PLAN REQUESTS

Library	Technology Upgrades	SR	-	-	4,000	4,000	4,000	-	-	-
Parks & Recreation			165,000							
	Clark / Purdy Field light pole replacement	DF	5,000	5,000	5,000	-	-	-	-	-
	Mop sink - Judge Crandall concession stand	RPH	5,000	5,000	5,000	-	-	-	-	-
	Master plan - needs assessment	IOE	125,000	25,000	100,000	-	-	-	-	-
	Pickleball court upgrades	IOE	25,000	25,000	25,000	-	-	-	-	-
	Playscape woodchips	SR	5,000	5,000	5,000	-	-	-	-	-
Board of Education			1,030,000							
	LHS - Boiler System Replacement & BMS System	DF	-	-	-	5,000,000	-	-	-	-
	LHS - Parking Lot	DF	-	-	-	-	1,500,000	-	-	-
	LHS - Window Replacement	DF	-	-	-	3,000,000	-	-	-	-
	LHS - Add Elevator to Lower Level	NEF	-	-	-	-	-	-	325,000	-
	LHS - Classroom Ventilation and Air Conditioning	DF	-	-	-	6,000,000	-	-	-	-
	LHS - Roof Replacement	SR	-	-	-	-	-	-	4,000,000	-
	LHS - Replace Media Center Roof	DF	-	-	-	525,000	-	-	-	-
	LHS - Auditorium Air Conditioning	NEF	-	-	-	450,000	-	-	-	-
	LMS - Dehumidification	RPH	180,000	250,000	180,000	-	-	-	-	-
	LMS - Expand Cafeteria	NEF	-	-	-	550,000	-	-	-	-
	GHS - Dehumidification	RPH	120,000	250,000	120,000	-	-	-	-	-
	GFS - Chiller replacement	DF/SR	380,000	380,000	380,000	-	-	-	-	-
	JWL - Window Replacement	IOE	-	-	-	-	-	-	600,000	-
	LHS - Fire Alarm Systems (moved from CNR to bondable)	IOE	350,000	275,000	275,000	-	-	-	-	-
	JWL - Parking Lot	DF	-	-	-	-	400,000	-	-	-
			569,500							
Capital / Non-Recurring										
	LHS - Lower Level Restrooms	DF	-	-	-	-	85,000	-	-	-
	LHS - Lower Level Locker Rooms	DF	-	-	-	-	-	125,000	-	-
	LHS - Boiler System Repairs	DF/SR	22,500	22,500	22,500	-	-	-	-	-
	LHS - Electrostatic Locker Painting	DF	-	-	-	-	-	-	-	30,000
	LHS - Science Lab Upgrades	DF/EP/S	125,000	125,000	-	128,750	132,613	-	-	-
	LHS - Culinary Room Renovations	IOE/C	-	-	-	-	75,000	-	-	-
	LHS - Resurface Tennis Courts	IOE	-	-	-	-	45,000	-	-	-
	LHS - Outdoor Athletic Laws / Storage	NEF/IOE	-	-	-	-	-	-	-	200,000
	LHS - Replace Turf Field Scoreboard	NEF/IOE	55,000	55,000	-	55,000	-	-	-	-
	LHS - Varsity Lockerroom Renovation	DF	-	-	-	-	150,000	-	-	-
	LHS - Athletic Lockerroom Renovation	DF	-	-	-	-	150,000	-	-	-
	LHS - Replacement Field Lights	DF/IOE	-	-	-	75,000	-	-	-	-
	LHS - Gym Bleachers	DF/C	-	-	-	-	150,000	-	-	-
	LHS - Gym Dividing Wall	DF/C	-	-	-	35,000	-	-	-	-
	LHS - Aux Gym Padding	DF/C	-	-	-	30,000	-	-	-	-
	LHS - Gym Ceiling	DF/C	65,000	-	-	65,000	-	-	-	-
	LHS - Enclose bird nesting locations	RPH/IOC	15,000	15,000	15,000	-	-	-	-	-
	LHS - Bollards for outdoor seating	RPH	5,000	5,000	5,000	-	-	-	-	-
	LHS - Fire doors	EPS/DF	20,000	20,000	20,000	-	20,600	-	-	-
	LHS - Replace lower level ceiling and lighting	DF/EP/S	-	-	-	25,000	-	-	-	-
	LHS - Replace sewer piping	DF/RPH	10,000	10,000	10,000	-	10,000	10,000	10,000	-
	LHS - Bullet resistant film	EPS	15,000	15,000	15,000	-	-	-	-	-
	LHS - Baseball field renovation	DF/SR	45,000	45,000	-	-	45,000	-	-	-
	LHS - Softball field renovation	DF/SR	-	-	-	-	45,000	-	-	-

## FY 26 CAPITAL IMPROVEMENT PLAN REQUESTS

JWL - Classroom Renovations	17	DF/OE/C	135,000	135,000	-	139,050	143,222	-	-	-	-	-
JWL - Playground equipment		DF	-	-	-	70,000	-	-	-	-	-	-
JWL - Replace sewer piping	14	DF/RPH	10,000	10,000	10,000	10,300	-	-	-	-	-	-
JWL - Bulletresistant film	10	EPS	5,000	5,000	5,000	60,000	-	-	-	-	-	-
CO - Replacement Truck		IOE	-	-	-	-	-	-	-	-	-	-
CO - Bulletresistant film	11	EPS	3,000	3,000	3,000	-	-	-	-	-	-	-
GHS - Driveway repairs	51	DF	30,000	30,000	-	30,000	-	-	-	-	-	-
GFS - Playground Surfaces		SR	-	-	-	50,000	-	-	-	-	-	-
GPS - Bulletresistant film	12	EPS	9,000	9,000	9,000	-	-	-	-	-	-	-
<b>Operating</b>			<b>134,500</b>		<b>114,500</b>							
LHS - Parking Lot Repairs		DF	4,000	4,000	4,000	4,000	4,000	4,000	4,000	-	-	-
LHS/JWL - Air Conditioning		NEF	8,000	8,000	8,000	8,000	8,000	8,000	8,000	-	-	-
LHS - Athletic Field Repairs		SR	7,500	7,500	7,500	7,500	7,500	7,500	7,500	-	-	-
LHS - Masonry Repairs		DF	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	-	-
Districtwide - HVAC Maintenance		IOE	110,000	110,000	110,000	140,000	130,000	120,000	160,000	-	-	-
<b>PRIORITY KEY</b>					<b>5,826,309</b>							
RPH	Risk to Public Health											
DF	Deteriorated Facility											
SR	Systematic Replacement											
IOE	Improvement of Operating Efficiency											

**Impact Aid Budget vs. Actual**

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under)</u>
FY 24/25	\$ 1,050,000	\$ 1,207,133	\$ 157,133
FY 23/24	\$ 1,500,000	\$ 1,804,635	\$ 304,635
FY 22/23	\$ 1,500,000	\$ 1,558,207	\$ 58,207
FY 21/22	\$ 1,500,000	\$ 1,387,082	\$ (112,918)
FY 20/21	\$ 1,300,000	\$ 1,535,297	\$ 235,297
FY 19/20	\$ 1,300,000	\$ 1,563,060	\$ 263,060



# TOWN OF LEDYARD

## CONNECTICUT

### TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1551  
(860) 464-3203  
[council@ledyardct.org](mailto:council@ledyardct.org)

February 29, 2024

Mr. Alex Rode, Chairman  
Ledyard Board of Education  
4 Blonders Boulevard  
Ledyard, Connecticut 06339

Dear Chairman Rode:

With the receipt of the Annual Audit for the Fiscal Year Ending June 30, 2023, as presented by CliftonLarsonAllen, LLC at the Finance Committee's February 7, 2024 meeting, the Town Council approved to appropriate and transfer the Board of Education Fiscal Year 2022/2023 audited surplus in the amount of \$217,387 from the unrestricted fund balance to Account #21070101-58250 (BOE Reserve Fund); in accordance with the attached *"Resolution Creating a Funding Mechanism for Making Annual Appropriations to a Capital Reserve Fund for the Board of Education"* adopted on September 28, 1988.

As been done in prior years these yearend surplus funds will be applied toward the tax levy needed to support the Board of Education's Capital Projects, as presented in your request for the upcoming Fiscal Year 2024/2025 Budget.

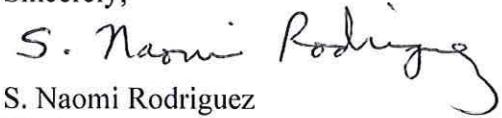
In addition, at our February 28, 2024 meeting the Town Council approved to set-up a new, stand alone, *Board of Education Capital Fund for Non-Bonded Board of Education Capital Items* to reside outside of the Town's Capital Nonrecurring Fund (CNR Fund 210).

The intent of establishing a stand-alone Capital Fund for non-bonded capital expenses was to streamline processes and increase efficiencies within both the Board of Education and General Government Finance Departments. With the management of this new Board of Education Capital Fund the Town Council trusts that Board of Education will be mindful to adhere to Regulation #3320 *"Purchasing Procedures Guidelines for Bids and Quotes"* and to maintain an up-to-date accounting of this Fund.

Our concerted efforts to ensure that our taxpayers' dollars were being spent as intended is essential, as we have been entrusted to be watchful stewards of the town's funds.

Should you have any questions regarding these actions, please do not hesitate to contact me at telephone (860) 910-9918; or email: [naomir@ledyardct.org](mailto:naomir@ledyardct.org).

Sincerely,

  
S. Naomi Rodriguez  
Chairman

Attachments

cc: Mayor Allyn, III, Director of Finance, Treasurer, Superintendent Hartling, BOE Finance Director, Board of Education

**A Resolution Creating a Funding Mechanism for Making Annual Appropriations to a Capital Reserve Fund for the Board of Education**

WHEREAS, The Town Council is the budget making authority and the legislative body of the town and has all the powers and duties contained in Chapter 108 of the General Statutes, as amended, of the State of Connecticut for the creation of a "Reserve Fund for Capital and Non-Recurring Expenditures"; and

WHEREAS, There is no funding mechanism within the Board of Education's authority under Chapter 170, Section 10-222 (vide supra) to allocate expenditures beyond the budgetary year for capital needs; and

WHEREAS, A Five Year Capital Plan for Repair and Refurbishment of the Ledyard Public Schools has been issued by the Superintendent of Schools with periodic updating; and

WHEREAS, Funding for repair and refurbishment of Ledyard's schools is not always conducted in a timely manner because of other educational priorities; and

WHEREAS, Unanticipated capital expenditures may also occur during subsequent budget years; and

WHEREAS, Annual surpluses may accumulate within the Board of Education's budget; and

WHEREAS, The Board of Education may elect not to return surplus funds to the General Fund, because it lacks the authority to appropriate funds beyond the current fiscal year, and therefore may decide to spend all or portions of this surplus at the close of the fiscal year;

NOW, THEREFORE BE IT RESOLVED That the Town Council of Ledyard shall establish a separate line item under the Capital Non-Recurring Account: Capital Expenditures for the Board of Education. All surplus funds returned to the General Fund by the Board of Education are to be deposited in the Capital Reserve Fund for the Board of Education starting with the end of the 1987-1988 budgetary year. Surplus funds shall be defined as reserves accumulated by the Board of Education according to their year-end audit statement.

Approved by Ledyard Town Council on September 28, 1988.

Attest:

  
Deborah A. Donlon  
Council Clerk

## Board of Education Regulation 3320

### Purchasing Procedures Guidelines for Bids and Quotes

#### 1. Goods and Services Estimated to Cost between \$5,000 and \$14,999

The administrator in charge must obtain at least three (3) quotes from separate vendors. These quotes will be kept on file for a year after purchase.

#### 2. Goods and Services Estimated to Cost between \$15,000 and \$29,999 The district will obtain written quotes for these items. General specifications will be drawn up, and quotes will be solicited from reasonable vendors, but legal advertising will not be required. The Superintendent shall award the bid.

#### 3. Goods and Services Estimated to Cost in excess of \$30,000 These items will require formal bid procedures that include legal advertisements, solicitation from all reasonable vendors, sealed bids with a public opening, and evaluation of quotes/proposals. The Superintendent shall award the bid.

#### 4. Professional Services Bids for professional services will be determined on price and scope of work following an assessment of the qualified bidder's overall approach to the project and past performance.

#### 5. Exceptions

It will not be necessary to follow these procedures for "sole source" goods e.g., items on the State or other recognized bid lists, items purchased directly from the manufacturer, or for items that have the same price regardless of the vendor.

Any other exceptions to these regulations must have the Superintendent's prior approval. When it is deemed in the best interest of the school district more stringent bid procedures may be applied.

### Bid Process

#### 1. The Business Manager or designee shall periodically estimate requirements of standard items or classes of items and make quantity purchases, in order to save money. Whenever storage facilities or other conditions make it impractical to receive an entire order at one time, the total quantity should be bid and staggered delivery dates made a part of the bid specifications, or estimated quantities bid with deliveries to be made as requested.

#### 2. Bid instructions and specifications should be clear and complete, setting forth all necessary conditions conducive to competitive bidding.

#### 3. The Business Manager or designee shall seek bids from those sources able to offer the best prices, consistent with quality, delivery and service.

#### 4. The sealed bids shall be opened in public at the prescribed time and place and tabulated for review. Whether or not bid opening occurs exactly at the time advertised, no bids may be accepted after said advertised time. The official time shall be the clock within the Board of Education's Superintendent's Office.

5. After the bids have been opened and tabulated, they will be available for those interested to copy or examine. Original documents shall not, however, be removed from the Board of Education office. Any reproduction charges shall be in accordance with Board policy and state statutes.

**Impact Aid Budget vs. Actual**

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under)</u>
FY 24/25	\$ 1,050,000	\$ 1,207,133	\$ 157,133
FY 23/24	\$ 1,500,000	\$ 1,804,635	\$ 304,635
FY 22/23	\$ 1,500,000	\$ 1,558,207	\$ 58,207
FY 21/22	\$ 1,500,000	\$ 1,387,082	\$ (112,918)
FY 20/21	\$ 1,300,000	\$ 1,535,297	\$ 235,297
FY 19/20	\$ 1,300,000	\$ 1,563,060	\$ 263,060



# Ledyard Public Schools

Administrative Offices

July 29, 2025

Ms. April Brunelle,  
Chairman Pro-Tem  
Ledyard Town Council  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339



Dear Chairman Brunelle:

The Ledyard Board of Education has reviewed and approved the following recommendations. In both cases, actual revenue received for FY25 exceeded the budgeted amounts.

- **ASTE Revenue \$250,636:** The increase is largely due to a change in the State of Connecticut's funding formula, which raised the grant allocation while reducing the tuition we may charge participating districts.
- **Impact Aid \$157,133:** The increase is a result of the Federal Government's annual appropriations process and the number of eligible claims submitted.

Given these changes, the Board respectfully requests your review and action on the following:

1. **Transfer of ASTE Revenue:** Move the additional ASTE revenue received in FY25, totaling \$250,636, to the BOE ASTE CNR Account #22570101-58261. These funds will be used to support projects outlined in *Attachment A*.
2. **Transfer of Impact Aid:** Move the \$157,133 in Impact Aid received over the budgeted amount to the BOE CNR Reserve Fund Account #22570101-58250. These funds will support capital needs projects identified for FY26 that currently lack funding. Project details are included in *Attachment B*.

Should you or any of the Town Councilors have any questions, please let me know. The Board of Education, Superintendent and our Director of Facilities are available.

Sincerely,  
  
 Jason S. Hartling  
 Superintendent of Schools

Cc: Anthony R. Favry, Chair, Ledyard Board of Education  
 Anthony Saccone, Chair, Ledyard Town Council Finance Committee  
 Fred Allyn Ill, Mayor

Encl: ASTE Revenue and TC Request  
 Impact Aid Revenue and TC Request



Ledyard Public Schools  
ASTE revenue/VoAg tuition 1017002-42018/47010  
FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
7/17/2024	377,163		
10/9/2024	377,163		
1/6/2025	377,163		
4/7/2025	377,163		
 Total ASTE receipts	1,508,652	850,000	658,652
 Total VoAg tuition	356,160	764,176	-408,016
	1,864,812	1,614,176	250,636

ASTE 2025				
Item	Description	Educational Value to Students/Purpose	Estimate	Vendor
Blue Ridge Ergonomics Stool	7 stools for in the Small Animal Lab for at the veterinary counter (currently do not have any seating)	Will allow students to sit at the counter when performing laboratories, rather than standing. Sitting can be more comfortable for extended microscope use.	\$1,500.00	Global Industrial
Outdoor rabbit enclosures	3 dog kennels to be adapted for rabbit use.	Will provide a secure environment for rabbits to be housed outside, protected from predators and weather elements.	\$6,150.00	Backyard Discovery
Hardware cloth	2 rolls of hardware cloth to line rabbit enclosures.	Further predator proof the exterior rabbit enclosures.	\$300.00	Amazon
Roof over outdoor rabbit area	Roof structure over exterior rabbit area.	Roof will provide protection from weather elements for students to properly maintain an outdoor rabbit area that will be inhabited all seasons	\$18,000.00	Vendor Quote - Upside Innovations
Rabbit & Guinea Pig Agility Equipment	Rabbit agility starter kit, additional jumps for hopping contests, guinea pig agility starter equipment	Students in the Animal Behavior & Training class always teach a variety of skills to these two species, these sets are professionally made to match the	\$805.55	Adventure Bunny Hopping & Agility
Tables & Chairs	New tables and chairs for the small animal classroom	Provides students with flexible seating and sturdier tables	\$3,995.88	School Specialty
Canine CPR Trainer	CPR Dog allows students to practice proper CPR techniques	Replacement for our current dog which pre-dates my employment in Ledyard and is falling apart beyond repair. This mannequin is critical to reinforce the	\$2,750.00	Reality Works
Squeekmus Rat Mannikin from Avantor	Mannikins that simulate blood draws, ear notching, etc. in the laboratory animal setting to support new course	Supports hands-on laboratory activities in Laboratory Animal Science class allowing students to practice essential industry skills	\$4,225.00	Avantor
Kennel/Dog Guillotine Dog Door	Additional guillotine dog door with lift mechanism to put in right side kennel	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated.	\$400.00	Moore Pet Supplies

<b>Kennel/Dog Guillotine Dog Door Install</b>	Masonry work to install the dog access door	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated.	\$1,600.00	Vendor Quote - Upside Innovations
<b>Fence off additional dog run</b>	160" chain link fence, 4 foot high, w/ gate to further divided exterior space for multiple dog groups	Only want this if it is also possible to fence off part of the concrete (working on quote) to allow use of indoor/outdoor area to keep groups of daycare dogs separated. price includes rabbit area fencing and gate and gates	\$9,325.00	Luther Fence
<b>Shades for windows in cat/rabbit room</b>	Shades to cover windows in rabbit/cat room to keep room cooler during hotter months and block out night time exterior lighting.	Facility improvement for temperature and light regulation in animal housing area, exhibiting proper animal management standards.	\$700.00	Alpha Aero Draperies
<b>Reef Aquarium Supplies and Upgrades</b>	Reef Aquariums supplies to advance our reef system to the next stage. Upgrades include improved lighting, filtration and testing equipment	Water testing and analysis, control and adjustments of chemicals and nutrients, algae control, coral growth and reproduction, aquatic organism health, filtration management	<u>\$4,415.00</u>	Wet Pets
<b>Fish Processing and Cooking Supplies</b>	Equipment for processing, storing and cooking fish	Students will participate in the 'farm to fork' process. Students will safely and efficiently process, store and cook our Tilapia, Catfish and Trout.	<u>\$577.71</u>	Amazon
<b>Fishing Supplies and Materials</b>	Outdoor recreation equipment.	Students will experience different methods of fish capture.	<u>\$2,032.82</u>	Amazon

Refrigeration	Designated refrigeration unit for greenhouse produce and fish	As part food processing and preservation, students will use the refrigerator to package and store products for display, sale or consumption.	<u>\$2,620.69</u>	Home Depot
Waders	Waterproof chest waders - We use these on our stocking and collection field trips. A leaking wader is counterproductive and 10 out of our 12 pairs of waders leak. Like me, they are old and tired.	Assisting the state with distribution of trout in 'Trout Management Areas by live cart release. We also collect aquatic organisms for research and identification from areas such as Bluff Point and Sawmill Pond.	<u>\$1,359.76</u>	Amazon
Aquaculture Pump, Air Pumps and Chiller Replacements	Replacement pumps, aeration devices and chillers for our lab recirculating systems. The current equipment is approaching life expectancy.	Growth and reproduction of warm water and coldwater aquaculture species.	<u>\$10,409.19</u>	Pentair
Greenhouse Supplies	Testing equipment, germination equipment and curtain installation	Seed germination and protection in an aquaponics greenhouse.	<u>\$1,434.99</u>	Farmtek
Laminar Flow Hood	Laminar Flow Hood for aseptic technique, plant tissue culture and sterile media prep	This provides students the opportunity to learn and practice aseptic technique common in biological and biotech industries.	<u>\$729.00</u>	Amazon
3 Pieces - Uline 72"x 48" steel assembly table	Replace existing welding tables which are damaged after many years of welding on them.	Level and smooth working surfaces facilitate student learning of welding technique.	<u>\$1,830.00</u>	Uline
12 pcs. Radnor Blue Vinyl Welding Curtain 6 x 8	Transparent Blue welding curtains to replace worn and torn existing curtains in the welding area	New curtains will increase safety of students in the welding area while allowing better supervision than is possible with the current opaque curtains.	<u>\$754.56</u>	Airgas Waterford

4 sets - 61 in. W x 23 in D Heavy Duty 15-Drawer Mobile Workbench with Mechanics Tool Set (290-Piece)	290 Piece tool set with rolling storage chest.	Tools with rolling tool storage will allow students to easily access and securely store tools when working anywhere in the shop.	\$4,992.00	HomeDepot
2 sets - Husky Rolling Tool Chest Combo	2 Rolling tool storage carts	Rolling tool storage will accommodate existing tools while allowing students to easily access and securely store tools and small parts when working anywhere in the shop.	\$2,196.00	HomeDepot
Millermatic 255 MIG Welding Machine w/ EZ Latch cart 951766	MIG welding machine - Upgrade to existing MIG machines which, while functional, are antiquated (1990's tech) lack features and require maintenance.	MIG welding is a common industrial practice. Students interested in metal fabrication benefit from familiarity with and skill in using this technology. This is the same model welder used in the metals shop.	\$4,633	Airgas Waterford
Miller® 300 Amp .030" - 1/16" XR-Aluma-Pro™ MIG Gun With 15' Cable 301568	Push-pull gun to be used with the Millermatic 255 for MIG welding aluminum.	Students will learn to use push-pull welding guns, which are industry-standard for welding aluminum with MIG	\$3,611.00	Airgas Waterford
4 Sets Stihl KMA 135 R power head , each with 2 batteries, charger and Stihl FS-KM Lline trimmer head	Electric power head, battery and charger for the Stihl Kombi system	This will allow up to 4 students to simultaneously practice string trimmer operation or use any of our existing Kombi System attachments with battery power	\$2,967.84	Gano's Colchester CT
Qidi Plus4: 3D Printer	Large volume 3-D printer	Expand ability to perform 3-D prints as student interest increases. Currently only one print can be made at a time and may take many hours. Staying with a Qidi product will facilitate using the same software across platforms	\$769.00	Amazon
Jet Model IBG-8 Bench Grinder with light and pedestal stand	Bench grinder and stand for shaping metal	To replace existing antiquated pedestal grinder used for shaping metal in metal fabrication class.	\$918.99	Amazon

VEVOR Aluminum Truck, 2 in 1	Hand truck / dolly for moving heavy objects	Permits students to safely move heavy objects within the shop area and the department	\$142.50	Amazon
Mojack Riding Lawn Mower Lift	For lifting lawn tractors up for blade changes and maintenance	Provides the opportunity to practice landscape equipment maintenance.	\$300.00	Amazon
ARCAN Tools 3-Ton Quick Rise Aluminum Floor Jack with Dual Pump Pistons & Reinforced Lifting Arm (A20018_A20019)	Low Profile floor jack	Permits students to safely lift heavy pieces of equipment for maintenance	\$316.49	Amazon
Powermatic 1Hp Mortising Machine with table and bits	Mortising machine with table and bits for making mortises in wood	Facilitates making mortise and tenon joints to hold together table legs, beams, etc...	\$1,364.	Amazon
Tables & Chairs	New tables and chairs for the Livestock classroom	Provides students with flexible seating and sturdier tables	\$3,641.76	School Specialty
Hay Storage	Provides for a large quantity of hay storage. Metal with a concrete floor	Provides animals with appropriate nutrition while being able to store the hay out of the barn to prevent fire hazards.	\$22,000	Vendor Quote
Livestock Learning Lab Kits	Horse, Beef & Poultry Learning Lab Kits	Supports all livestock classes for all grades to learn about managing livestock, breed characteristics, veterinary skills and management practices.	\$2,837.00	Ohio 4-H Youth Development
Sheep & Goat Show Equipment	Sheep & Goat Stands, Mineral Feeders	Supports the students as they prepare the animals for show. More students can be actively working when we have more sheep/goat stands.	\$2,345	Sydell
Updated Promotional Materials	Includes up to date signage to replace what is currently in and around our department	Supports educating about our program outside of learning within our classroom	\$6,268	Fast Signs

<b>Food Science Items</b>	Refrigerator	Supports our Food Science Curriculum	<u>\$775</u>	Amazon
<b>Veterinary &amp; Grooming Supplies</b>	A variety of veterinary and grooming supplies for all classes of livestock	Supports keep the animals safe and healthy	<u>\$3,631.90</u>	Premier 1
<b>Official FFA Dress</b>	Includes 15 jackets, scarfs and ties	Supports students attending FFA events by utilizing Chapter owned jackets so they can participate without worrying about financial struggles to purchase their own	<u>\$1,385</u>	National FFA Organization
<b>Official FFA Dress</b>	Include dress skirts, pants, shirts and nylons	Supports students attending FFA events by utilizing Chapter owned pants, skirts and tops so they can participate without worrying about financial struggles to purchase their own	<u>\$3,504</u>	Amazon
<b>Livestock Gates</b>	2 Kidding panel gates and 2 galvanized gates	To add movement between the outdoor animal pens from each pen as well as extra enclosure to the barn	<u>\$866</u>	Shagbark
<b>Duck Shelter</b>	Duck Shelter and Run	To provide housing for a flock of ducks	<u>\$3,135</u>	Flemings Feed Store
<b>CVA Manuals</b>	20 Certification in Veterinary Assisting Manuals (equals 30 total so each teacher has enough for 15/class)	With Manzi & O'Keefe running concurrent Veterinary Science Courses we need more CVA manuals for students to use.	<u>\$3,474</u>	Texas Veterinary Medical Association
<b>Cold Frame</b>	Expanding the types of plants my students are able to grow and learn about. Introducing fruiting bushes and plants such as blueberries, strawberries, blackberries and raspberries.	another means to growing crops and flowers. Allows students to work with another type of greenhouse. Students will learn how to extend growing seasons and grow flowers for arrangements.	<u>\$3,655</u>	Farmers Friend
<b>Fruit bushes and plants</b>	strawberries, black berries, raspberries and blue berries	Allows students to expand their knowledge of different crop growths	<u>\$705</u>	Johnny's Selected Seeds
<b>Indoor dwarf fruiting trees</b>	a variety of tropical and unique fruiting shrubs	Allows students to expand their knowledge of crops they are growing and also allows students to be able to grow	<u>\$511.45</u>	Logees
<b>Greenhouse update</b>	Greenhouse electrical update: \$30,000 was approved in the 2022-23 ASTE Purchases, but this transaction was not completed before a major price increase.	This was previously approved in the 2022-2023 ASTE purchases. This is an updated quote showing the cost increases since this was originally quoted. Current greenhouses have a lot of electrical issues and replacement parts are no longer available. Shades don't close automatically and one greenhouse no longer has the time to run the greenhouse controls.	<u>\$45,925</u>	Griffin/Bever Electric

Greenhouse Update Electrical	The cost to install the electrical update for the greenhouses.	Students will be able to learn how to use the greenhouses with the updated equipment in the 25-26 school year.	\$15,000	Beaver Electric
mulch	weed barrier	Mulch for the various areas around Ag4, new cold frame and berry patch	\$1,920	EA Quinn
Fishing materials	a variety of fishing equipment	Students in Natural Resource products and Outdoor recreation will be able to practice learn and practice a skill that is currently only discussed in these courses	\$750	
Water containment wall in boiler room		Prevent boiler water or pump leaks from flowing into the carpeted area in the media center.	\$10,000	
Add requested Cameras		Add additional camera to the middle of the east west hall and camera to cover the student restroom entrances.	\$3,040	
New white board and installation of new projectors in Ag classrooms	Includes new white boards projector installation with ceiling speakers same set up at the regular classrooms.	Add new white boards and install the new projectors purchased by the town with ARPA funds	\$15,000	
		TOTAL	\$249,039.71	

Ledyard Public Schools  
Impact Aid 1017002-42016  
FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
12/18/2024	582,221		
12/31/2024	23,932		
4/17/2025	492,102		
6/10/2025	108,878		
	1,207,133	1,050,000	157,133

Capital Project Request 2025 - Impact Aid Revenue Surplus			
Item	Building	Estimate	Notes
Gym Ceiling Repair	LHS	\$65,000	Not to Exceed
Bird Nesting Remediation	LHS	\$15,000	Not to Exceed
Baseball Field Renovation	LHS	\$45,000	Not to Exceed
Sewer Line Repair/Replacement	LHS	\$10,000	Not to Exceed
Boiler System/Heating Repairs	LHS	\$22,000	
	TOTAL	\$157,000.00	

\*Items requested are directly from the  
BOE Capital Plan

TOWN OF LEDYARD  
FISCAL YEAR 2026 TOWN COUNCIL PROPOSED BUDGET  
CAPITAL IMPROVEMENT PLAN DETAILS

FY26 CAPITAL IMPROVEMENT PLAN REQUESTS															
DEPARTMENT	DESCRIPTION	Priority	Total 2026 Request	Dept. Request	Mayor	FY26 COUNCIL	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35
Town Council	Laptop Reserve Fund	SR	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	
Historic District Comm	Drainage projects	DF	10,000	10,000	10,000	10,000	-	-	-	-	-	-	-	-	
Assessor's Office	Revaluation	SR	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	-	-	-	-	
MIS	Computer & Server Replacement Reserve Fund	SR	73,500	73,500	71,500	71,500	77,175	81,034	85,085	89,340	93,807	96,621			
Police Department	Police Vehicles	SR(1)	106,653	53,326	53,326	107,000	110,000	110,000	110,000	110,000	110,000	110,000			
	CALEA Accreditation	SR(2)	7,868	6,500	6,500	7,868	7,900	7,900	7,900	7,900	7,900	7,900			
	Psychological Exam Reserve	SR(3)	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375			
	Flock Safety Cameras	SR(2)	12,750	12,750	12,750	9,000	9,000	9,000	9,000	9,000	9,000	9,000			
	Firearm Reserve Fund	SR(3)	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	-	-			
	In Car Video	SR(3)	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800			
	Body Worn Cameras	SR(3)	7,050	7,050	7,050	7,050	7,050	7,050	7,050	7,050	7,050	7,050			
	Radio Base Station Reserve Fund	SR (2)	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500			
	ACO Vehicle Reserve Fund	SR(1)	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000			
Ledyard Fire Company	Fire Hose	SR (3)	3,000	3,000	3,000	2,000	1,500	1,500	1,500	1,500	1,500	1,500			
	SCBA Replacement	SR (2)	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000			
	R-11 light tower	IOE (6)	15,000	-	-	15,000	-	-	-	-	-	-			
	Gear Dryer	RPH (4)	12,000	12,000	12,000	-	-	-	-	-	-	-			
	Battering ram	IOE (5)	12,000	12,000	12,000	-	-	-	-	-	-	-			
	Fire Fighter Personal Protective Equip.	RPH (1)	15,000	15,000	15,000	15,000	15,000	10,000	10,000	10,000	10,000	10,000			
Gales Ferry Fire District	Fire Fighter Personal Protective Equip.	RPH (1)	16,000	16,000	16,000	16,000	17,000	17,000	17,000	18,000	18,000	18,000			
	Communication Equipment	SR (2)	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000			
	Firefighting Equipment	RPH (2)	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000			
	Air Bottles	RPH (1)	3,000	3,000	3,000	4,000	5,000	6,000	6,000	7,500	7,500	7,500			
	SCBA Replacement	RPH (2)	13,000	13,000	13,000	15,000	15,000	15,000	18,000	18,000	18,000	18,000			
	Breathing Air Compressor	RPH (2)	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000			
	Jaws of Life Tools Replacement	RPH (2)	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000			
	Fire Station Generator Replacement	RPH (2)	-	-	-	-	-	-	-	7,000	7,000				
	Fire Hose Replacement	RPH (2)	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000			
Admin Emerg Serv	AED Reserve	RPH	9,175	9,175	9,175	9,450	9,575	9,950	10,205	10,468	-	-			
	Fire Apparatus Replacement	SR	384,305	307,444	307,444	407,363	431,805	466,349	487,335	509,265	483,308				
Public Works	<b>Equipment</b>														
	Heavy Equipment	SR(H)	90,000	90,000	80,000	90,000	90,000	90,000	95,000	95,000	95,000	95,000			
	Large Trucks	SR(H)	185,000	185,000	165,000	185,000	185,000	185,000	185,000	195,000	195,000	195,000			
	Small Trucks	SR(H)	40,000	40,000	40,000	40,000	42,500	42,500	45,000	45,000	47,500				
	Light Equipment	SR, IOE(M)	16,000	16,000	16,000	16,000	17,000	17,000	17,000	18,000	18,000	18,000			
	Pooled Vehicles	SR(H)	15,000	15,000	15,000	25,000	25,000	27,500	27,500	30,000	30,000				
Roads	Road Restoration	DF,SR,C (H)	1,115,000	900,000	890,000	1,165,000	1,165,000	1,215,000	1,215,000	1,265,000	1,315,000				
	Road Maintenance		147,889	147,889	147,889										
Buildings	Municipal Building Reserve Fund	SR(H)	100,000	100,000	100,000	110,000	110,000	120,000	120,000	130,000	130,000				
Other			2,250,000												

TOWN OF LEDYARD  
FISCAL YEAR 2026 TOWN COUNCIL PROPOSED BUDGET  
CAPITAL IMPROVEMENT PLAN DETAILS

FY26 CAPITAL IMPROVEMENT PLAN REQUESTS															
DEPARTMENT	DESCRIPTION	Priority	Total 2026 Request	Dept. Request	Mayor	FY26 COUNCIL	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35
Library	Whitford Brook Watershed Infrastructure	DF,SR,C (H)	-	2,250,000	2,250,000	2,250,000	1,800,000	2,400,000	1,300,000	-	-	-	-	-	-
Parks & Recreation	Technology Upgrades	SR	-	-	-	-	4,000	4,000	4,000	-	-	-	-	-	-
	Clark / Purdy Field light pole replacement	165,000	DF	5,000	5,000	5,000	-	-	-	-	-	-	-	-	-
	Mop sink - Judge Crandall concession stand	SR	5,000	5,000	5,000	-	-	-	-	-	-	-	-	-	-
	Master plan - needs assessment	IOE	125,000	25,000	100,000	-	-	-	-	-	-	-	-	-	-
	Pickleball court upgrades	IOE	25,000	25,000	25,000	-	-	-	-	-	-	-	-	-	-
	Playscape woodchips	SR	5,000	5,000	5,000	-	-	-	-	-	-	-	-	-	-
Board of Education			1,030,000												
	LHS - Boiler System Re[placement & BMS System	DF	-	-	-	-	5,000,000	-	-	-	-	-	-	-	-
	LHS - Parking Lot	DF	-	-	-	-	-	1,500,000	-	-	-	-	-	-	-
	LHS - Window Replacement	DF	-	-	-	3,000,000	-	-	-	-	-	-	-	-	-
	LHS - Add Elevator to Lower Level	NEF	-	-	-	-	-	-	-	-	-	325,000	-	-	-
	LHS - Classroom Ventilation and Air Conditioning	DF	-	-	-	-	6,000,000	-	-	-	-	-	-	-	-
	LHS - Roof Replacement	SR	-	-	-	-	-	-	-	-	-	4,000,000	-	-	-
	LHS - Replace Media Center Roof	DF	-	-	-	-	525,000	-	-	-	-	-	-	-	-
	LHS - Auditorium Air Conditioning	NEF	-	-	-	450,000	-	-	-	-	-	-	-	-	-
	LMS - Dehumidification	2	RPH	180,000	250,000	180,000	-	-	-	-	-	-	-	-	-
	LMS - Expand Cafeteria	NEF	-	-	-	550,000	-	-	-	-	-	-	-	-	-
	GHS - Dehumidification	3	RPH	120,000	250,000	120,000	-	-	-	-	-	-	-	-	-
	GFS - Chiller replacement	4	DF/SR	380,000	380,000	380,000	-	-	-	-	-	-	-	-	-
	JWL - Window Replacement	IOE	-	-	-	-	-	-	-	-	-	600,000	-	-	-
	LHS - Fire Alarm Systems (moved from CNR to bondable)	6	IOE	350,000	275,000	275,000	-	-	-	-	-	-	-	-	-
	JWL - Parking Lot	DF	-	-	-	-	-	400,000	-	-	-	-	-	-	-
Capital / Non-Recurring			569,500												
	LHS - Lower Level Restrooms	DF	-	-	-	-	-	85,000	-	-	-	-	-	-	-
	LHS - Lower Level Locker Rooms	DF	-	-	-	-	-	-	125,000	-	-	-	-	-	-
	LHS - Boiler System Repairs	1	DF/SR	22,500	22,500	22,500	-	-	-	-	-	-	-	-	-
	LHS - Electrostatic Locker Painting	DF	-	-	-	-	-	-	-	-	-	-	-	30,000	-
	LHS - Science Lab Upgrades	5	DF/EPS	125,000	125,000	-	128,750	132,613	-	-	-	-	-	-	-
	LHS - Culinary Room Renovations	IOE/C	-	-	-	-	-	75,000	-	-	-	-	-	-	-
	LHS - Resurface Tennis Courts	IOE	-	-	-	-	-	45,000	-	-	-	-	-	-	-
	LHS - Outdoor Athletics Lavs / Storage	NEF/IOE	-	-	-	-	-	-	-	-	-	-	-	200,000	-
	LHS - Replace Turf Field Scoreboard	25	NEF/IOE	55,000	55,000	-	55,000	-	-	-	-	-	-	-	-
	LHS - Varsity Lockerroom Renovation	DF	-	-	-	-	-	150,000	-	-	-	-	-	-	-
	LHS - Athletic Lockerroom Renovation	DF	-	-	-	-	-	150,000	-	-	-	-	-	-	-
	LHS - Replacement Field Lights	DF/IOE	-	-	-	-	75,000	-	-	-	-	-	-	-	-
	LHS - Gym Bleachers	DF/C	-	-	-	-	-	150,000	-	-	-	-	-	-	-
	LHS - Gym Dividing Wall	DF/C	-	-	-	-	35,000	-	-	-	-	-	-	-	-
	LHS - Aux Gym Padding	DF/C	-	-	-	-	-	30,000	-	-	-	-	-	-	-
	LHS - Gym Ceiling	16	DF/C	65,000	-	-	65,000	-	-	-	-	-	-	-	-
	LHS - Enclose bird nesting locations	7	RPH/IOC	15,000	15,000	15,000	-	-	-	-	-	-	-	-	-
	LHS - Bollards for outdoor seating	8	RPH	5,000	5,000	5,000	-	-	-	-	-	-	-	-	-
	LHS - Fire doors	15	EPS/DF	20,000	20,000	20,000	-	20,600	-	-	-	-	-	-	-
	LHS - Replace lower level ceiling and lighting	DF/EPS	-	-	-	-	-	25,000	-	-	-	-	-	-	-
	LHS - Replace sewer piping	13	DF/RPH	10,000	10,000	10,000	-	10,000	10,000	10,000	-	-	-	-	-
	LHS - Bullet resistant film	9	EPS	15,000	15,000	15,000	-	-	-	-	-	-	-	-	-
	LHS - Baseball field renovation	34	DF/SR	45,000	45,000	-	-	45,000	-	-	-	-	-	-	-
	LHS - Softball field renovation	DF/SR	-	-	-	-	-	45,000	-	-	-	-	-	-	-

TOWN OF LEDYARD  
FISCAL YEAR 2026 TOWN COUNCIL PROPOSED BUDGET  
CAPITAL IMPROVEMENT PLAN DETAILS

FY26 CAPITAL IMPROVEMENT PLAN REQUESTS															
DEPARTMENT	DESCRIPTION	Priority	Total 2026 Request	Dept. Request	Mayor	FY26 COUNCIL	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35
	JWL - Classroom Renovations	17	DF/IOE/C	135,000	135,000	-	139,050	143,222	-	-	-	-	-	-	-
	JWL - Playground equipment		DF	-	-	-	70,000	-	-	-	-	-	-	-	-
	JWL - Replace sewer piping	14	DF/RPH	10,000	10,000	10,000	10,300	-	-	-	-	-	-	-	-
	JWL - Bullet resistant film	10	EPS	5,000	5,000	5,000	-	-	-	-	-	-	-	-	-
	CO - Replacement Truck		IOE	-	-	-	60,000	-	-	-	-	-	-	-	-
	CO - Bullet resistant film	11	EPS	3,000	3,000	3,000	-	-	-	-	-	-	-	-	-
	GHS - Driveway repairs	51	DF	30,000	30,000	-	30,000	-	-	-	-	-	-	-	-
	GFS - Playground Surfaces		SR	-	-	-	50,000	-	-	-	-	-	-	-	-
	GFS - Bullet resistant film	12	EPS	9,000	9,000	9,000	-	-	-	-	-	-	-	-	-
<i>Operating</i>				134,500		114,500									
	LHS - Parking Lot Repairs		DF	4,000	4,000	4,000	4,000	4,000	4,000	4,000	-	-	-	-	-
	LHS/JWL - Air Conditioning		NEF	8,000	8,000	8,000	8,000	8,000	8,000	8,000	-	-	-	-	-
	LHS - Athletic Field Repairs		SR	7,500	7,500	7,500	7,500	7,500	7,500	7,500	-	-	-	-	-
	LHS - Masonry Repairs		DF	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	-	-	-	-
	Districtwide - HVAC Maintenance		IOE	110,000	110,000	110,000	140,000	130,000	120,000	160,000	-	-	-	-	-
<b>PRIORITY KEY</b>						5,826,309									
RPH	Risk to Public Health														
DF	Deteriorated Facility														
SR	Systematic Replacement														
IOE	Improvement of Operating Efficiency														



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 25-2517

Agenda Date: 1/14/2026

Agenda #: 10.

## GRANT REQUEST

### Type Motion/Request here and complete the Grant Request Form Below:

MOTION to authorize the expenditure of \$4,645 for the purpose of removing firefighting foam and cleaning the foam system on Gales Ferry Engine 21.

### Background:

Town Council Meeting 10/22/2025: Town Council authorized a grant submission through the State of CT on 10/22/25 for this purpose. The expenditure will be fully reimbursed through the State of CT. The foam needs to be removed and disposed of by an environmental cleanup contractor due to levels of polyfluoroalkyl substances (PFAS) in the foam.

### Department Comments/Recommendation:

Three quotes were obtained from remediation contractors and are attached to the motion.

### Finance Director Comments/Recommendation:

There is no official grant award process with the state for this funding however Jeff Morissette from the Division of Fire Services Administration has assured us that there is plenty of funding available to support this request.

Existing legacy firefighting foam has been found to have PFAS in the product. Changes to state laws and awareness in industry have resulted in new "clean foams" becoming the industry standard. The State of CT has a funding stream to support departments in the state including the payment of hazardous waste contractors to remove the old foam and clean the foam systems in the apparatus in order to prevent firefighter and environmental exposure to PFAS.

### Mayor Comments/Recommendation:

(Type text here)

**CLIENT:**

Attn: Jeff Erhart  
Company: Gales Ferry Fire Company  
Street: 1772 Route 12  
City, St, Zip: Gales Ferry, CT 06335  
Phone: 860-464-7228  
Email: chief@gffc.org

**WORK TO BE PERFORMED AT:**

Site: AFFF Apparatus Drain, Rinse, and Disposal  
Company: Gales Ferry Volunteer Fire Company  
Street: 1772 Route 12  
City, St, Zip: Gales Ferry, CT 06335  
Site Contact: Jeff Erhart  
Phone: 860-464-7228

**BID NAME:** AFFF Disposal

**DATE:** November 11, 2025

**BID No:** 25CTCH0095

**PAGE 1 OF 2**

Dear Chief Erhart,

Moran Environmental Recovery, LLC (MER) appreciates this opportunity to be of service. MER is a specialized provider of integrated environmental and industrial services. Below is the scope of work and pricing for the services requested ("Services").

**SCOPE OF WORK:**

Drain remaining AFFF from a 30 gallon foam tank on fire apparatus, triple rinse with hot water as per State of Connecticut Commission on Fire Prevention and Control guidelines for onboard equipment.

Capture all PFAS product and rinse liquids and containerize into DOT rated drums for transport off-site to an approved disposal facility. MER assumes "hot water" garden hose spigot will be available on-site.

Budgetary pricing below is based on completing work within one 8 hour day including travel, and a total of three drums of AFFF waste.

**PROJECT PRICING:**

Labor	2 field technicians x 8 hours	\$1,440.00
Haz-Waste permitted Box Truck	1 truck x 8 hours	\$400.00
DOT rated containers	3- 55 gallon closed top drums	\$625.00
Materials	PPE, support materials	\$135.00
Disposal	3- drums of PFAS liquid waste, 1-bucket of PPE and rags waste	\$2,045.00
	Estimated total cost	\$4,645.00



## COMMERCIAL TERMS AND CONDITIONS:

Payment Terms:	<input type="checkbox"/> C.O.D	<input type="checkbox"/> 1% 10 Days	<input checked="" type="checkbox"/> NET 30	<input type="checkbox"/> Other: _____
Payments not made by due date will be subject to 1.5% monthly late fee.				
This proposal may be withdrawn if not accepted within 30 days.				

- SITE CONDITIONS: MER must have free and clear access to the site and where applicable, Client will supply a constant and sufficient source of running water, electricity, and other utilities necessary for MER to perform services.
- MINIMUM CHARGE: All services performed by MER are subject to a \$1,000 Minimum Charge.
- ATTORNEY-IN-FACT (HANDLING OF SUBSTANCES): By executing this proposal or authorizing MER to proceed, Client authorizes MER to act on its behalf (or the generator's behalf) and appoints MER (or its subcontractors of any tier) as its attorney-in-fact for purposes of completing and executing any documentation related to or necessary for transportation and disposal of any waste, substance, or material handled in connection with the performance of Services.
- TAXES: All applicable Federal, State, or Local taxes and/or surcharges will be included at time of invoice. Tax-exempt entities must provide proof of tax-exempt status prior to execution of the proposed work.
- CHANGE ORDERS: Any deviation from the Services specified within the Scope of Work or applicable specifications or drawings referenced herein may be subject to a change order (additional rates charges or change in schedule). MER, at its election, may choose not to proceed with such deviation until a Client and MER agree upon and mutually execute a change order.
- WASTE DISPOSAL: Disposal pricing is based upon generator information, off specification charges may apply if upon receipt at the disposal facility the material to be disposed of differs from what has been quoted. If applicable, federal, state, or local waste disposal taxes and/or surcharges will be added to the invoice.
- SURCHARGES: A surcharge of 5% will be added to all invoice subtotals to cover the cost of non-fuel transportation and compliance-related expenses. An additional fuel surcharge shall apply to all fuel-driven equipment if the weekly average price of US Diesel (On Highway) exceeds \$3.00/gallon as reported by the U.S. Energy Information Administration.
- GENERAL TERMS AND CONDITIONS: The attached general terms and conditions shall be applicable to and govern the Services and Client's acceptance of the general terms and conditions shall occur the earlier of: (i) Client's execution of the proposal acceptance; (ii) Client's written or verbal authorization to proceed; or (iii) MER's commencement of Services (including mobilization). Any additional of different terms, conditions, or instructions proposed by Client in any form are rejected unless expressly agreed to by MER in writing.

To authorize the performance of this proposal, please execute the proposal acceptance below and return to the attention of Chris May. If you have any questions regarding this quotation or would like further information on our services, please feel free to call me at 781-952-8094.

Sincerely,

Chris May  
Project Manager

## PROPOSAL ACCEPTANCE:

By signing below, the individual below warrants his/her authority to bind Client to the terms and conditions of this Proposal and to authorize MER to proceed with the Services.

**CLIENT:**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

PO Number: \_\_\_\_\_

## GENERAL TERMS AND CONDITIONS



1. **Performance.** Moran Environmental Recovery, LLC ("MER") agrees to perform the services identified on its proposal (the "Services") in accordance with these general terms and conditions and those within the proposal (the "Agreement"). MER will perform the services at the general direction of Client, in conformance with applicable local, state, federal, and industry standards. Unless stated otherwise, the Services do not include any utility locate, design, engineering, or any similar technical services, and to the extent such services are needed in connection with the Services, it shall be the responsibility of Client or third parties engaged by Client.
2. **Suspension or Termination by MER.** MER may terminate this Agreement and cancel the Services at any time for convenience, if MER determines in its reasonable opinion the Services cannot be performed without posing an unreasonable risk to property, the environment, or health of any personnel, or in the event Client: (i) fails to pay any amounts due; (ii) materially breaches any term or condition of this Agreement; or (iii) fails to provide reasonable assurances to MER of its ability to pay for the Services.
3. **Warranties.** MER warrants that it will perform the Services in a professional and workmanlike manner consistent with sound industry practices. **EXCEPT AS EXPRESSLY PROVIDED HEREIN, MER MAKES NO AND EXPRESSLY DISCLAIMS ANY GUARANTEES, REPRESENTATIONS, OR WARRANTIES AS TO THE PERFORMANCE OR SUITABILITY OF THE SERVICES AND ANY ASSOCIATED PERSONNEL, LABOR, EQUIPMENT, OR MATERIALS PROVIDED BY MER, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OR REPRESENTATIONS AS TO COMPLETION OR RATES OF PROGRESS, THAT ANY LEVEL OF CLEANLINESS WILL BE ACHIEVED, OR OF MERCHANTABILITY, OR SUITABILITY FOR ANY PARTICULAR USE OR PURPOSE,**
4. **Payment.** Payment shall be deemed earned by MER as Services are performed and Client shall reimburse MER without offset or deduction within the payment term identified on the face page of this Agreement or if no term is indicated, within net thirty (30) days following the date of MER's invoice. Late payments shall earn interest at 1.5% per month or the maximum amount permitted by law, whichever is lower. Client shall reimburse MER for any and all costs and expenses (including reasonable attorneys' fees) incurred by MER in its collection efforts to recover any amounts owed.
5. **Indemnification.** To the fullest extent permitted by law and except as provided in sections 6 and 7 the parties shall defend, indemnify, and hold each other harmless from and against any and all claims, liabilities, penalties/fines, costs, and expenses (including reasonable attorneys' fees) ("Claims") arising from or related to the Services in proportion to its own negligence or fault.
6. **Responder Immunity.** MER shall be entitled to the protections of any applicable responder immunity law and Client shall not be allowed to recover from MER any amounts Client is responsible for or has paid for which MER would have no liability under any applicable responder immunity law, except where caused by MER's sole or gross negligence or willful misconduct.
7. **Consequential Damages.** Neither party shall be responsible for any incidental, consequential, or special damages whatsoever (including but not limited to, business interruption, extra expense, loss of use of any property, or delay) arising out of or relating to the Services and/or this Agreement, howsoever caused and regardless of whether the same results from the negligence of a party, or otherwise, and even if the possibility of such was or could have been foreseeable.
8. **Handling of Substances & Client Representations and Warranties.** By virtue of performing the Services, MER does not accept or acquire title to any waste, substance, or material handled by or tendered to MER (or its subcontractors of any tier) in connection with this Agreement ("Substances"). Client warrants and represents: (i) that it has title to and is the generator of, or otherwise authorized to act on behalf of the generator, and (ii) any Substances shall strictly conform to any description provided to MER including but not limited to as indicated on the face page of this proposal or otherwise provided verbally, in writing, or upon any manifest, SDS, or any other documentation. To the fullest extent permitted by law, Client shall defend, indemnify, and hold harmless MER from any Claims arising from or related to Client's breach of its warranties and representations herein.
9. **Severability & Misc.** The partial or complete invalidity of any one or more provisions of this Agreement shall not affect the validity or continuing force and effect of any other provision. If any provision is invalid, in whole or in part, the balance of the provisions shall be considered reformed to reflect the intent of the parties to the greatest extent possible consistent with applicable law. This Agreement constitutes the entire agreement between the parties and expressly supersedes and negates any prior or contemporaneous agreements, whether written or oral and may not be modified or amended except by a writing signed by both parties. This Agreement may be executed in two or more counterparts, via signature, email signatures (and/or acknowledgements), each of which will be deemed an original and all of which together will constitute the same agreement.
10. **Governing Law, Dispute Resolution, and Legal Fees.** This Agreement shall be governed by the laws of the state in which the Services are performed and any litigation or dispute arising in connection with this Agreement shall be settled by arbitration administered by the American Arbitration Association in accordance with its commercial arbitration rules, and judgment on the award entered by the arbitrator(s) may be entered into any court having jurisdiction thereof and the substantially prevailing party shall be entitled to reimbursement by the other party for reasonable legal fees and costs. Upon request of either party, the arbitrator(s) may consolidate any arbitration proceeding with any other proceeding or matter related to this Agreement or the Services.



October 16, 2025

Jeffery Erhart, Fire Chief  
Gales Ferry Fire Department  
1772 Route 12  
Gales Ferry, CT 06335

P: 860.389.5339 E: [Chief@Gffc.org](mailto:Chief@Gffc.org)

Re:     AFFF Apparatus Tank Cleaning

ESI Quote # 2025-553

Dear Mr. Erhart:

**Environmental Services, Inc. (ESI) is pleased to submit the following proposal to clean the interior of AFFF tank on one (1) Gales Ferry FD Fire Apparatus. We understand that the tank has AFFF foam in a single 30-gallon tank. Costs are based on generating up to 120 gallons of concentrate and rinse-ate. ESI will provide labor and equipment to remove remaining product from the foam tank per CT DEEP recommended procedure including a hot water triple rinse and containerizing waste for disposal. Cost estimates assume that the truck will be delivered and picked up at our facility in South Windsor, CT. Actual quantities will be invoiced.**

### Scope

- Provide crew and equipment to drain and triple hot water rinse the interior of the AFFF Concentrate Tank.
- Collect rinse via gravity drain or pump.
- Containerize concentrate and rinse to a 330-gallon tote for transportation and disposal.

### Costs

Crew and Equipment, estimate 1 day @ \$ 3,550.00	\$ 3,550.00
Empty 55-gallon drumss, estimate 3 @ \$122.00	\$ 525.00
Waste Disposal, estimate (3) 55-gallon drums @ \$850.50	\$ 2,551.50
Waste Transportation	\$ 1,000.00
Waste Profile & Manifest Fee	\$ 350.00
	<b>Estimated Total</b>
	<b>\$ 7,976.50</b>

### ASSUMPTIONS AND EXCLUSIONS

1. A signed Quote/Proposal or Purchase Order must be received prior to the commencement of the project.
2. This quote is considered for 1 Fire Truck per day to be completed.
3. **Customer to deliver apparatus to our Facility and pick up when work is completed.**
4. **This quote is to only clean the inside of the foam tank. This quote does not include any pumps, piping, or valves. The customer will deliver the Fire Truck to our facility and pick them up once completed.**



5. **Due to the volatility of waste disposal pricing, costs are valid for 15 days.**
6. Credit approval and satisfactory payment arrangements must be made prior to commencement of the project.
7. The customer is to provide signature on shipping documents or sign an ESI Certificate of Authority to Act as Agent form in advance of the shipment.
8. Disposal pricing is pending facility approval of the waste.
9. Actual quantities of waste shipped, packaging utilized, and hours expended will be charged. This estimate is strictly budgetary.
10. Any waste not received as profiled will be subject to off-specification charges.
11. Hourly rate is for straight time, 7:00 AM to 3:30 PM; hours before or after will be charged at an overtime rate Monday thru Friday.
12. Payment is due "Upon Receipt" of invoice.

#### **STANDARD TERMS AND CONDITIONS**

1. Environmental Services, Inc. (ESI) shall provide all labor, materials, tools, equipment, and subcontract items necessary to perform the Services described in the Scope of Work. ESI represents that it is properly licensed, possesses the requisite skills and shall perform the work in a professional and workmanlike manner.
2. Customers shall provide full and complete information regarding the site, surface and subsurface conditions, utility locations, site ownership, contractor access, hazardous materials or waste and other substances or hazards likely to be present and any other reports, documentation or information concerning the site or Scope of Work which may reasonably be provided to ESI. Customer represents and warrants to ESI that Customer has the requisite legal right, title and interest necessary to provide access to the job site.
3. ESI shall maintain insurance coverage during the performance of the Services, COI available upon request.
4. ESI's standard terms of payment are upon receipt of invoice. Interest shall accrue at the rate of one and one half (1.5%) percent per month, or at the maximum rate allowed by law. If legal or other action is required to collect unpaid balances or invoices, the Customer agrees to pay all costs of collection, including reasonable attorney's fees, which may be incurred by ESI. "Legal or other action" as used above shall include bankruptcy and insolvency proceedings. Customer's obligation to pay the amounts due pursuant to this Proposal shall not be conditioned upon or limited by the types, amounts or availability of insurance coverage. Customer agrees to pay ESI in accordance with ESI's published Rate Schedule ("Rates") for any litigation support or testimony provided by ESI in connection with or arising out of the work performed by ESI hereunder.
5. If work is suspended or terminated for any reason prior to the completion of the Scope of Work, the Customer agrees to pay for labor, equipment, materials, disposal and other costs incurred by ESI at the Rates and for reasonable demobilization costs.
6. Customer agrees that ESI shall not be responsible for pre-existing contamination at the job location, natural resource damage, or for incidental, consequential or special damage, including loss of use or lost profits, resulting from or arising out of the performance of the Scope of Work by ESI, its employees, agents or/or subcontractors.

*Environmental Services, Inc. is an equal opportunity employer.  
committed to workplace diversity.*

7. The Terms and Conditions of this Proposal and Scope of Work and any ESI Change Orders or ESI Worksheets signed by both parties constitute the entire agreement between the parties. Additionally, conflicting or different terms on any Purchase Order or other preprinted documents issued by Customer shall be void and are hereby expressly rejected by ESI. If any portion of this Proposal is invalidated for any reason, the parties agree that all other provisions of this Proposal shall remain in force and effect.

8. Customer's representative or agent represents or warrants to ESI that it is duly authorized to execute this Proposal on Customer's behalf.

We would like to take this opportunity to thank you for asking ESI to provide this proposal. ESI is a dependable, cost-effective, and environmentally responsible company, and has all appropriate licenses and permits for this work. ESI field personnel have received OSHA 40-hour training, 24-hour HazMat training and annual 8-hour refreshers. All work will be performed in strict accordance with Federal, State, Local and ESI standards.

If acceptable, please forward an executed original to me via mail or a copy via e-mail [Jstrachan@e-s-i.com](mailto:Jstrachan@e-s-i.com). Parties acknowledge that an executed copy will serve as an original if submitted through e-mail.

#### CUSTOMER'S AUTHORIZATION

---

\_\_\_\_ / /  
Signature Date

---

Printed Name

Should you have any questions, or require additional information, please feel free to contact me at (860) 528-9500.

Sincerely,

James Strachan

James Strachan  
Project Manager

*Environmental Services, Inc. is an equal opportunity employer.  
committed to workplace diversity.*

P.O. Box 258  
32 Exeter Road  
Lebanon, Connecticut 06249



Phone: (860) 642-9952  
Fax: (860) 642-9953  
[www.kroppenvironmental.com](http://www.kroppenvironmental.com)

September 8, 2025

KEC 09-25

Mr. Evan Smith  
Gales Ferry Fire Department  
1772 Route 12  
Gales Ferry, CT 06335

Re: **Quotation for AFFF Foam System Decontamination and Disposal**  
Gales Ferry Fire Department  
1772 Route 12  
Gales Ferry, CT 06335

Kropp Environmental Contractors, Inc. is pleased to provide this quotation for services at the above-referenced site in Gales Ferry, CT (the site).

#### **Scope of Work I (Draining and Rinsing AFFF From Onboard Systems)**

- A. Prepare and submit all transportation and waste profile paperwork as necessary
- B. Establish secondary containment utilizing poly sheeting and absorbent material to prevent secondary contamination of the surrounding area.
- C. Utilize appropriate PPE as required.
- D. Minimize the use of additional equipment and material for the drainage and rinsing process. All materials and equipment utilized that come to contact with the foam or rinse water will be disposed of as PFAS contaminated waste
- E. Drain all accessible AFFF foam from one (1) 30-gallon tank utilizing existing associated plumbing into DOT shippable containers as applicable. Containers will be stored as a separate waste stream and labelled as "Drained AFFF Concentrate."
- F. Separate containers of unused AFFF foam shall be drained into the above mentioned "Drained AFFF Concentrate" containers as applicable. Separate containers of unused AFFF foam in DOT shippable condition shall be labelled for shipping as required.
- G. Perform a hot water rinse of the tank system including plumbing, utilizing an environmentally friendly biodegradable detergent (Simple Green).
- H. Allow rinse water to stay in the tank system no less than 30 minutes before draining the rinse water through the existing associated plumbing into DOT shippable containers as applicable. Containers will be stored as a separate waste stream and labelled as "PFAS Foam Rinsate."
- I. Perform the rinse soak and drain process no fewer than three (3) times in succession.

**Quotation for AFFF Foam System Decontamination and Disposal – KEC 09-25**

**Gales Ferry Fire Department**

1772 Route 12, Gales Ferry, CT 06335

Page 2

- J. Store all PPE, equipment, and material utilized that has come into contact with AFFF foam or rinsewater during cleaning activities in DOT shippable containers as applicable. Containers will be stored as a separate waste stream and labelled as “PFAS Contaminated PPE and Misc Debris”, to include any drained containers mentioned above.
- K. Store containers on site in a protected area within secondary containment until delivery can be made to the disposal facility.
- L. Transport and dispose of AFFF foam, rinse water, and PPE to an approved disposal facility.

The cost for **Scope of Work I** is **Three Thousand Six Hundred Fifty Dollars (\$3,650.00) plus the cost of containers, facility profile fee, transportation, and disposal**, which shall be billed according to the following schedule:

- **New 55-Gallon Drum - \$110.00 per drum**
- **Transportation – \$680.00 per trip to the disposal facility**
- **Profile Fee: One Hundred Fifty Dollars per Profile (\$150.00/Profile)**
- **Disposal of PFAS Concentrate: Four Hundred Seventy-Seven Dollars per Drum (\$477.00/Drum)**
- **Disposal of PFAS Rinsate: Four Hundred Seventy-Seven Dollars per Drum (\$477.00/Drum)**
- **Disposal of PFAS PPE and Misc. Debris: Seven Hundred Seventy-Four Dollars per Drum (\$774.00/Drum)**

**Drum disposal costs are based upon current market rates. Actual disposal will be billed at cost to KEC plus 15%.**

**This estimate is based on assumptions made on the nature and character of the waste at the time of writing. Final billing will be based on actual waste disposal.**

<i><b>Summary of Costs</b></i>			
<b>Scope of Work</b>	<b>Cost/Unit</b>	<b>Units Estimated</b>	<b>Total</b>
SOW I- Draining and Rinsing	\$3,650.00/Event	1 Event	\$ 3,650.00
SOW I- New Drums	\$110.00/Drum	4 Drums	\$ 440.00
SOW I- Profile Fees	\$150.00/Profile	3 Profiles	\$ 450.00
SOW I- Transportation	\$680.00/Trip	1 Trip	\$ 680.00
SOW I- AFFF Disposal	\$477.00/Drum	1 Drum	\$ 477.00
SOW- Rinsate Disposal	\$477.00/Drum	2 Drums	\$ 954.00
SOW I- PPE Disposal	\$774.00/Drum	1 Drum	\$ 774.00
<b>TOTAL</b>			<b>\$ 7,425.00</b>

**Payment is due upon job completion.**

**Quotation for AFFF Foam System Decontamination and Disposal – KEC 09-25**

**Gales Ferry Fire Department**

1772 Route 12, Gales Ferry, CT 06335

Page 3

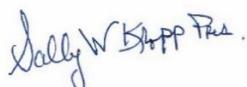
All work will be done in a workmanlike manner, in a reasonable length of time, and according to state and federal regulations.

A finance charge of 1 1/2% per month (18% Annual Percentage Rate) will be charged on all invoices 30 days past due. All accounts are subject to attorney and collection fees.

KEC is a Connecticut permitted Emergency Spill Clean-Up Contractor and licensed Hazardous Waste Hauler (CT-HW-690); a Rhode Island licensed Emergency Spill Clean-Up Contractor and licensed Hazardous Waste Hauler (RI-804); a New York licensed Hazardous Waste Hauler (CT-138); an Asbestos Abatement Contractor (CT-000302); and a Tank and Pump Contractor (P9-00279287). KEC also retains a Licensed Environmental Professional (LEP) on-staff.

Please feel free to contact me at 860-642-9952 with any questions.

Respectfully submitted,



Sally W. Kropp  
President

**APPROVED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 26-0005

Agenda Date: 1/14/2026

Agenda #: 11.

## FINANCIAL BUSINESS REQUEST (FBR)

### **Motion/Request:**

MOTION to authorize the Mayor to issue a “*Letter of Commitment*” to Avalonia Land Conservancy, Inc., in response to their request of \$98,000 from Account #210-101210-12101-58920 (Open Space Fund) to provide financial support/town share with the acquisition of 173-175 Stoddard’s Wharf Road, 30.30+/- acres of Open Space; to be payable to Avalonia Land Conservancy, Inc, Seller or closing law firm at the time of the closing.

### **Background:**

This Town Share funding would allow Avalonia to acquire 173-175 Stoddard’s Wharf Road. This 30.3 +/- acre parcel is across from a recent Avalonia acquisition and will help the Tri Town Trail in extending a trail spur across Stoddard’s Wharf Rd and ultimately down Route 214 to the Thames River.

Avalonia has completed the A-2 survey and required appraisals

### **Department Comment/Recommendation:**

### **Finance Director Comment/Recommendation:**

### **Mayor Comment/Recommendation:**

The funding level in the Open Space Account has an unencumbered balance of \$476,702.95.

These commitments for 173-175 Stoddard’s Wharf Road and 1069 Colonel Ledyard Highway would leave a balance of \$298,702.95.

The Open Space Fund grows by about \$50,000 annually.

In accordance with Ordinance #200-009 “*Ordinance Providing for the Transfer of Revenue from the Real Estate Conveyance Tax to the Park and Recreation Capital and Non-Recurring Expense Fund*”,

- Forty percent (40%) of the money received from the Real Estate Conveyance Fees goes to the Parks and Recreation Capital and Non Recurring Expense Fund;
- Forty percent (40%) goes to the town’s Capital and Non Recurring Funds, to be used only for capital/infrastructure expenses; and

- Twenty percent (20%) goes to the Capital and Non Recurring Funds for the Acquisition of Open Space.



Avalonia Land Conservancy, Inc.  
PO Box 49  
Old Mystic, CT 06372



Avalonia.org  
info@AvaloniaLC.org  
[f](https://www.facebook.com/AvaloniaLC) [i](https://www.instagram.com/avalonialandconservancy/)



860.884.3500

## BOARD OF DIRECTORS

### Officers

Dennis S. Main      Mayor Fred Allyn III,  
President              Ledyard Town Hall

Neil Duncan      741 Colonel Ledyard Highway  
Vice President

Elanah Sherman      Ledyard, CT 06339  
Secretary

Peter Gauthier      Dear Mayor Allyn,  
Treasurer

**Directors at Large** Two very important conservation efforts in Ledyard are moving along expeditiously, thanks to the partnering of the Town of Ledyard and Avalonia Land Conservancy, Inc. as well as the State of Connecticut. Avalonia was very successful in the OSWA Grant funding round resulting in significant habitat and passive recreation opportunities within Ledyard. Scott Dawley, Christopher Houlihan at 173-175 Stoddards Wharf Road 30.30 acres with a 65% grant award. We would like to formally request 35% funding (\$98,000.) toward the appraised purchase price from the Ledyard Open Space Fund to complete the acquisition. This parcel is key to connectivity of additional potential trail segments to Route 12, the proposed Tri Town Trail, the recently acquired Pfizer property and both the Glacial Park and the Pine Swamp corridors. An A2 survey has been completed.

### Director of Stewardship

Tobias Glaza      Additionally, another key parcel, 1069 Colonel Ledyard Highway, was evaluated by the

**Director of Philanthropy** State of CT and recommended for conservation by a Land Trust. Again, this offers Christopher Kepple significant habitat protection and connectivity, abutting town and Tri Town Trail location.

We would formally request \$80,000. of Ledyard Open Space funding toward the Office Manager conservation acquisition of that property. Conservation of each property contributes Mary Anne Sherman significantly toward the Town POCD.

**Administrator**  
Ukiah Pastor

Thank you for your consideration,

Dennis S. Main, President

Avalonia Land Conservancy, Inc.



Avalonia Land Conservancy, Inc. preserves natural habitats in southeastern Connecticut by acquiring and protecting lands and by communicating the value of these irreplaceable resources. Avalonia Land Conservancy is a 501(c)3, non-profit organization. Your contribution is tax deductible to the extent allowed by law. No goods or services were provided in exchange for your financial donation. Please keep this written acknowledgment of your donation for your tax records.



J. David & Deborah H. Vessels  
1055 Colonel Ledyard Highway  
Ledyard, CT 06339

Town of Ledyard  
Town Council Finance Committee

January 6, 2026

Dear Finance Committee,

We are writing to express our support to the town in assisting Avalonia Land Conservancy with funding for various open space projects, specifically 173-175 Stoddard's Wharf Road and 1069 Colonel Ledyard Highway.

The property located at 1069 Colonel Ledyard Highway is approximately 20 acres including hay fields, a brook and several acres of wetlands, being roughly 55 percent. The present landowner has expressed their desire to keep this land undeveloped as stated in a family trust. This parcel is adjacent to town property at 1087 Colonel Ledyard Highway, which property contains the starting point of the Tri-town Trail and is utilized on a daily basis by many outdoor enthusiasts.

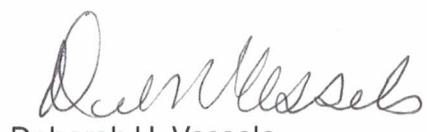
We support the funding of these parcels of open space by the Town and Avalonia Land Conservancy. Avalonia has proven their capability of stewardship of the properties they oversee and is a premier leader in land conservation and management in the larger surrounding area.

Thank you for your consideration and support of these important acquisitions.

Sincerely,



J. David Vessels



Deborah H. Vessels

## Roxanne Maher

---

**From:** kal29@aol.com  
**Sent:** Wednesday, January 7, 2026 2:17 PM  
**To:** Roxanne Maher  
**Subject:** Fw: Finance Committee Meeting, January 7, 2026

Hi Roxanne, Thank you for forwarding this to the Finance committee for tonight's meeting. Kate Lockhart

[Sent from the all new AOL app for iOS](#)

Begin forwarded message:

On Wednesday, January 7, 2026, 7:59 AM, [kal29@aol.com](mailto:kal29@aol.com) <[kal29@aol.com](mailto:kal29@aol.com)> wrote:

To: Ledyard Town Council Finance Committee

Re: Finance Committee January 7, 2026

My name is Kate Lockhart. I have been a resident of Ledyard since 1984 when my late husband and I purchased our home at 6 Rose Hill Road.

Over the years our family has hiked many miles of trails in Ledyard and elsewhere in New England.

In fact, most recently, friends and I challenged ourselves and successfully hiked all the named trails in Ledyard. We were very impressed with the uniqueness of each of the trails; and grateful to Ledyard for their part in helping to make these trails, and all preserved properties in town, possible.

It has come to my attention that your Committee is voting tonight on two Motions to authorize the Mayor to issue "Letters of Commitment" to Avalonia Land Conservancy, the first for the allocation of \$98,000 from the Open Space Fund toward the acquisition of property at 173-175 Stoddard's Wharf; and the second for the allocation of \$80,000 from the Open Space Fund toward the acquisition of property at 1069 Colonial Ledyard Highway.

I'm writing to give my wholehearted and enthusiastic support for the passage of these Motions!

Sincerely,  
Kate Lockhart

[Sent from the all new AOL app for iOS](#)



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

File #: 26-0006

Agenda Date: 1/14/2026

Agenda #: 12.

## FINANCIAL BUSINESS REQUEST (FBR)

### **Motion/Request:**

MOTION to authorize the Mayor to issue a “*Letter of Commitment*” to Avalonia Land Conservancy, Inc., in response to their request of \$80,000 from Account #210-101210-12101-58920 (Open Space Fund) to provide financial support/town share with the acquisition of 1069 Colonel Ledyard Highway; 20.23 +/- acres of Open Space to be payable to Avalonia Land Conservancy, Inc, Seller or closing law firm at the time of the closing.

### **Background:**

This Town Share funding would allow Avalonia to acquire 1069 Colonel Ledyard Highway 20.23 +/- acre parcel is adjacent to the Town owned 1087 Colonel Ledyard Hwy and also the trail head to the Tri Town Trail.

### **Department Comment/Recommendation:**

### **Finance Director Comment/Recommendation:**

### **Mayor Comment/Recommendation:**

The funding level in the Open Space Account has an unencumbered balance of \$476,702.95.

These commitments for 173-175 Stoddard's Wharf Road and 1069 Colonel Ledyard Highway would leave a balance of \$298,702.95.

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Avalonia Land Conservancy, Inc.  
PO Box 49  
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860.884.3500

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President Ledyard Town Hall

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Vice President

Elanah Sherman **Ledyard, CT 06339**  
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**Dear Mayor Allyn,**

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### Administrator

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Ledyard, CT 06339

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Town Council Finance Committee

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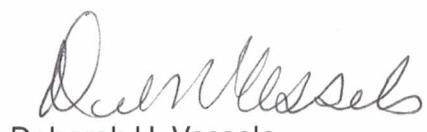
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Sincerely,  
Kate Lockhart

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# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

---

**File #:** 26-0004

**Agenda Date:** 1/14/2026

**Agenda #:** 13.

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## AGENDA REQUEST GENERAL DISCUSSION ITEM

**Subject:**

Each Town Councilor to identify one priority to accomplish during 2026.

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)