



# TOWN OF LEDYARD

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Finance Committee Meeting Minutes

Chairman S. Naomi  
Rodriguez

### Regular Meeting

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Wednesday, January 15, 2025

5:00 PM

Town Hall Annex Building - Hybrid  
Format

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WORKING DRAFT

In -Person: Council Chambers, Town Hall Annex Building

Remote Participation: Information Noted Below:

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://us06web.zoom.us/j/88442934781?pwd=tbWI4esRxaS5q7wOlkukPMsNzcXWli.1>  
by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 884 4293 4781; Passcode:  
325708**

I CALL TO ORDER

II. ROLL CALL

**Present:** Tony Saccone  
Jessica Buhle

**Excused:** Tim Ryan

In addition, the following were present:

S. Naomi Rodriguez Town Council Chairman  
Fred Allyn, II Mayor  
Matthew Bonin Finance Director  
Steve Masalin Public Works Director/Town Engineer  
Elizabeth Burdick Land Use Director-Town Planner  
Mike Doyle Connecticut Recovery Support Center  
Roxanne Maher Administrative Assistant

III. RESIDENTS & PROPERTY OWNERS COMMENTS

IV. PRESENTATIONS / INFORMATIONAL ITEMS

V. APPROVAL OF MINUTES

MOTION to approve the Finance Committee Meeting Minutes of December 4, 2024.

**RESULT:** APPROVED AND SO DECLARED

**VI.** Finance Director's Report

**VII.** Financial Reports

**VIII.** OLD BUSINESS

**1.** Discussion regarding potential uses for the funding received from the National Opioid Settlement Payments.

**1 a** MOTION accept the Connecticut Recovery Support Center 2024-2025 Proposal in the amount of \$10,000 for the use of the National Opioid Settlement Funding.

**RESULT:** RECOMMENDED FOR APPROVAL

**2.** Continued discussion regarding the status and possible changes to Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the American Rescue Act Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

**RESULT:** CONTINUE

**3.** Continued discussion regarding upcoming potential Grant Opportunities.

**RESULT:** CONTINUE

**4.** Any other Old Business proper to come before the Committee  
None.

**IX.** NEW BUSINESS

**1.** MOTION to authorize the Land Use Department to over expend their Fiscal Year 2024/2025 Budget

In addition, transfer \$4,895.75 from CNR Account #210104301-53315 (GIS) to CNR Account # 21014301-57300 (New Equipment).

**RESULT:** RECOMMENDED FOR APPROVAL

**2.** MOTION to approve an additional appropriation from undesignated fund balance in the amount of \$87,055 to the following accounts to address the budgetary impact of hiring an additional mechanic in conjunction with the shared services agreement with the Town of Preston:

\$57,820 to account 10140105-51620 Public Works Employees - Vehicle Maintenance

\$21,800 to account 10110253-52201 Healthcare Teamsters

\$ 4,425 to account 10110253-52500 Social Security

\$ 3,010 to account 10110253-52310 Defined Contribution Plan

**RESULT:** RECOMMENDED FOR APPROVAL

3. MOTION to approve appropriations from the receipt of sales of vehicles and equipment through GovDeals in the total amount of \$8,806.11 as follows:

- \$4,750 to the Public Works Large Trucks CNR Account #21040101-57312;
- \$3,046.11 to the Public Works Light Equipment CNR Account 21040101-57314; and
- \$1,010 to the Police Vehicle CNR Account 21020101-57510.

**RESULT:** RECOMMENDED FOR APPROVAL

4. MOTION to approve the proposed “Municipal Certification of a Resolution for Small Town Economic Assistance Program ~ STEAP 2025 ~ Ledyard Community Green Improvement Project; to Include the Replacement of the Playscape; as presented in the draft dated January 14, 2025.

In addition, the Parks & Recreation Commission shall review and approve the Conceptual Plan to be submitted as part of the Application;

And, if funding is approved, Town Council approval will be requested for the Town’s local matching funds, when that amount is known, and before any contract is signed and the project is commenced.

**RESULT:** CONTINUE

5. MOTION to approve a proposed "Amendment 2025-1 to the Retirement Plan for Full-Time Employees of the Town of Ledyard” pertaining to Section 5.06 (Suspension of Benefits) as presented by the Retirement Board in the draft dated December 17, 2024.

**RESULT:** RECOMMENDED FOR APPROVAL

6. MOTION to appoint CliftonLarsonAllen LLP to conduct auditing services for the General Government, WPCA, and Schools for the fiscal year ending June 30, 2025, in accordance with Chapter III, Section 11 of the Town Charter for a fee \$74,500.

**RESULT:** RECOMMENDED FOR APPROVAL

7. MOTION to approve two tax refunds in the combined total amount of \$6,437.03 with each exceeding \$2,400.00 in accordance with tax collector departmental procedures.

- Dale & Joanna Waddell \$3,334.74
- Eric Carlson & Mary Peckhamor \$3,102.29

**RESULT:** RECOMMENDED FOR APPROVAL

8. Any other New Business proper to come before the Committee.

None.

- X. ADJOURNMENT

The meeting adjourned at 6:07 p.m.

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.