



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, Connecticut 06339

## Ledyard Farmers Market Committee

### ~ AGENDA ~

Special Meeting

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**Thursday, February 1, 2024**

**5:30 PM**

**Town Hall Annex - Hybrid Format**

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In-Person Location: Annex Meeting Room- Town Hall Annex Building

Remote Participation Information is Noted Below:

**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**<https://us06web.zoom.us/j/87644596973?pwd=qB7jbuLdba95kLMrV5T5Lllo9JshfV.1>**

**Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 876 4459 6973; Passcode: 243875**

- I. CALL TO ORDER
- II. ROLL CALL
- III. RESIDENTS & PROPERTY OWNERS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. MEMBER COMMENTS
- VI. TREASURER'S REPORTS

Financial Reports Fiscal Year 2023/2024

- Year to Date Report - January 25, 2024
- Purchase Orders Report - January 25, 2024

**Attachments:** [FM-YEAR-TO-DATE-REPORT-FYE-2024-01-25.pdf](#)  
[FM-PURCHASE ORDERS-FYE-2024-01-25.pdf](#)  
[Open & Closed PO-2024-01-25.pdf](#)  
[FM-YEAR-TO-DATE-REPORT-FYE-2023-12-28.pdf](#)  
[FM-PURCHASE ORDERS-FYE-2023-12-28.pdf](#)  
[FM-YEAR-TO-DATE-REPORT-FYE-2023-12-28.pdf](#)  
[FM-YEAR-TO-DATE-REPORT-FYE-2023-11-29.pdf](#)  
[FM-PURCHASE ORDERS-FYE-2023-1-29.pdf](#)  
[FM-YEAR-TO-DATE-REPORT-FYE-2023-10-26.pdf](#)  
[FM-PURCHASE ORDERS-FYE-2023-10-26.pdf](#)  
[FM-YEAR-TO-DATE-REPORT-FYE-2023-09-28pdf.pdf](#)  
[FM-PURCHASE ORDERS-FYE-2023-09-28.pdf](#)  
[FM-YEAR-TO-DATE-REPORT-FYE-2023-06-30pdf.pdf](#)  
[FM-YEAR-TO-DATE-REPORT-2023-08-31pdf.pdf](#)  
[FM-PURCHASE ORDERS-FYE-2023-06-30.pdf](#)  
[FM-PURCHASE ORDERS-2023-08-31.pdf](#)

#### MARKET MANAGER'S REPORTS

#### VII. APPROVAL OF MINUTES

MOTION to approve the Farmers Market Minutes of January 4, 2024.

**Attachments:** [FARMERS-MIN-2024-01-04-DRAFT.pdf](#)

#### VIII. OLD BUSINESS

1. Update regarding the status of the proposed “An Ordinance Establishing a Farmers Market for the Town of Ledyard”.
2. Update regarding the interest of Civic Organizations (Ledyard Rotary, Ledyard Lions, etc.) to help facilitate the weekly Markets with set-up and break-down, parking, etc.
3. Update regarding the participation/involvement of Ledyard High School Ag-Science Students.
4. Update/status regarding access/update/management of the Farmers Market Website and email program.

#### IX. NEW BUSINESS

1. Discussion regarding the Parks & Recreation ability to provide support to the Farmers Market.
2. Discussion and possible action to set the 2024 Market Fees.
3. Discussion and possible action to set the Market Weekly Themes.
4. Discussion regarding the selection and scheduling of Entertainment for the 2024 Farmers Market.

5. Discussion and possible action regarding Farmers' Market T-Shirts.
6. Discussion regarding closing Purchase Orders that are no longer needed.
7. General discussion regarding other preparations for the 2024 Farmers' Market.
8. General discussion regarding proposed changes to market vendor and food truck application including content, taking applications from previous vendors and taking applications from new vendors.
9. General discussion of food truck participation.

X. ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.