



# TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway  
Ledyard, CT 06339-1511

## Town Meeting ~ AGENDA ~

Sp. Town Mtg- JWL HVAC Project- Hybrid Format

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**Monday, June 23, 2025**

**7:00 PM**

**Council Chambers - Town Hall Annex  
Building**

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**Join Zoom Meeting from your Computer, Smart Phone or Tablet:**

**Video Conference: [https://us06web.zoom.us/j/88245336277?](https://us06web.zoom.us/j/88245336277?pwd=dsL5439nviyhuTta0qRkyP6MrXZL3D.1)  
[pwd=dsL5439nviyhuTta0qRkyP6MrXZL3D.1](https://us06web.zoom.us/j/88245336277?pwd=dsL5439nviyhuTta0qRkyP6MrXZL3D.1)**

**or by audio only telephone: +1 646 558 8656; Meeting ID: 882 4533 6277; Passcode: 558287**

### **Procedure for Town Meeting Guide Sheet**

**I. CALL TO ORDER**

by Town Council Chairman

**II. PLEDGE OF ALLEGIANCE**

**III. CALL FOR NOMINATIONS FOR MODERATOR**

by Town Council Chairman

**IV. ELECTION OF MODERATOR**

**V. CALL OF THE TOWN MEETING**

(Moderator asks Town Clerk to read the Call of the Meeting [Legal Ad] and the Return of Publication)

Legal Notice - Special Town Meeting- June 23, 2025- Increase Bond Authorization to \$9,800,000

**Attachments:** [LEGAL NOTICE-JULIET W LONG HVAC PROJECT-2025-07-08](#)

**VI. MOTION MUST BE MADE AND SECONDED**

MOTION to approve a “Resolution Amending the Resolution Entitled “Resolution Appropriating \$8,550,000 for Various School Improvement Projects; And Authorizing the Issue of Bonds And Notes in the Same Amount to Finance Said Appropriation” to Increase the Appropriation And Borrowing Authorization To \$9,800,000”.

**Attachments:** [RESOLUTION INCREASEING AUTHORIZATION TO \\$9,800,000-2025-04-16](#)  
[CT Administrative Services JWL HVAC Grant Commitment 6.4.2024](#)  
[Juliet W Long School HVAC Additonal Appropriation- Finance Director 2025-04-14 response to Superintendent email-2025-04-09](#)  
[Juliet W Long HVAC-PMBC Request Additional Funding-ltr-2025-04-07](#)  
[Juliet W Long HVAC-PMBC Request Additional Funding-ltr-2025-04-07-Nutmeg Companies](#)  
[Juliet W Long HVAC-PMBC Request Additional Funding-ltr-2025-04-07-Project Budget](#)  
[School Superintendent-Juliet W Long HVAC Additonal Appropriation-email-2025-04-09](#)

## VII. PRESENTATION

Presentation- Juliet W. Long Heating Ventilation & Air Condition System (HVAC)

**Attachments:** [JWL-HVAC-Project-Background Informtaion-2025-06-23](#)  
[JWL-HVAC-Project-Background Informtaion-2025-06-23](#)  
[CT Administrative Services JWL HVAC Grant Commitment 6.4.2024](#)

## VIII. MODERATOR CALLS FOR PUBLIC COMMENT

## IX. ADJOURNMENT

(to the July 8, 2025 Referendum between the hours of 12:00 Noon and 8:00 p.m.) under the following heading:

“SHALL THE TOWN OF LEDYARD APPROPRIATE AN ADDITIONAL \$1,250,000 (INCREASING THE APPROPRIATION AND BORROWING AUTHORIZATION TO AN AGGREGATE \$9,800,000) FOR VARIOUS SCHOOL IMPROVEMENT PROJECTS, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

Voting will be held at the following polling places:

District One: Town Hall Lower Level - Registrar's Office  
District Two: Town Hall Lower Level - Registrar's Office  
District Three: Town Hall Lower Level - Registrar's Office

Persons qualified to vote in Town Meetings who are not electors shall vote in-person at:

Town Hall Lower Level - Registrar's Office.

Absentee ballots will be available from the Town Clerk's Office.

Pursuant to C.G. S. 9-396c and Executive Order 10E, eligible persons requesting an absentee ballot

must apply in person at the Town Clerk's Office.



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-1822

**Agenda Date:** 6/23/2025

**Agenda #:**

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## POLICY-PROCEDURE

**Motion/Request:**

Legal Notice - Special Town Meeting- June 23, 2025- Increase Bond Authorization to \$9,800,000

**Background:**

(type text here)

**Department Comment/Recommendation:**

(type text here)

**Mayor Comment/Recommendation:**

(type text here)

**Body:**

(type text here)



TOWN OF LEDYARD  
NOTICE OF SPECIAL TOWN MEETING – JUNE 23, 2025  
NOTICE OF REFERENDUM – JULY 8, 2025

A hybrid (In-Person & Video Conference) special town meeting of the electors and citizens qualified to vote in town meetings of the Town of Ledyard, Connecticut, will be held in the Council Chambers, 741 Colonel Ledyard Highway, in the Town of Ledyard, Connecticut, on Monday, June 23, 2025, at 7:00 p.m., and via Zoom Video Conference <https://us06web.zoom.us/j/88245336277?pwd=dsL5439nviyhuTta0qRkyP6MrXZL3D.1>; or by audio only telephone 1-646- 558-8656; Meeting ID: 882 4533 6277; Passcode: 558287; for the following purposes:

1. To consider and discuss and vote upon a resolution adopted by the Town Council on April 16, 2025, to amend the resolution, approved by voters on February 22, 2022 and amended by voters on October 17, 2023, increasing the appropriation and borrowing authorization by an additional \$1,250,000 (thereby increasing the appropriation and borrowing authorization to an aggregate \$9,800,000) for various school improvement projects, including: replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the building management systems at Gales Ferry School; and electrical and HVAC upgrades at Juliet W. Long School.

The full text of each resolution is on file with the Town Clerk.

2. Pursuant to Section 14 of Chapter III and Section 9 of Chapter VII of the Town Charter, to adjourn said town meeting at its conclusion and to submit the aforesaid Resolution to vote at referendum to be held on Tuesday, July 8, 2025 between the hours of 12:00 Noon and 8:00 p.m. at the Town Hall - Lower Level 741 Colonel Ledyard Highway in the Town of Ledyard, in the manner provided by said Sections. The Resolution under item 1 of this Notice will be placed on the voting machines under the following heading:

“SHALL THE TOWN OF LEDYARD APPROPRIATE AN ADDITIONAL \$1,250,000 (INCREASING THE APPROPRIATION AND BORROWING AUTHORIZATION TO AN AGGREGATE \$9,800,000) FOR VARIOUS SCHOOL IMPROVEMENT PROJECTS, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

Voters approving the Resolution will vote “Yes” and those opposing the Resolution shall vote “No”. Voting will be held at the following polling places:

District One: Town Hall Lower Level - Registrar’s Office  
District Two: Town Hall Lower Level - Registrar’s Office  
District Three: Town Hall Lower Level - Registrar’s Office

Persons qualified to vote in Town Meetings who are not electors shall vote in-person at:

Town Hall – Lower Level with District One  
Absentee ballots will be available from the Town Clerk’s Office.

Dated at Ledyard, Connecticut, this 5<sup>th</sup> day of June, 2025.

\_\_\_\_\_  
S. Naomi Rodriguez, Chairman  
Ledyard Town Council

\_\_\_\_\_  
Patricia A. Riley, Town Clerk  
Town of Ledyard

**PLEASE PUBLISH: Tuesday, June 10, 2025**



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-1748

**Agenda Date:** 6/23/2025

**Agenda #:**

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## RESOLUITON

### **Motion/Request:**

MOTION to approve a “Resolution Amending the Resolution Entitled “*Resolution Appropriating \$8,550,000 for Various School Improvement Projects; And Authorizing the Issue of Bonds And Notes in the Same Amount to Finance Said Appropriation*” to Increase the Appropriation And Borrowing Authorization To \$9,800,000”.

### **Background:**

(see attached background information)

**May 20, 2025 Referendum Additional Appropriation FAILED**: The townspeople did not approve the to increase the Bond Authorization by \$1,250,000 to facilitate the Juliet W. Long School Heating Ventilation and Air Conditioning (HVAC) Project. The project was part of Board of Education’s Roof Replacement & Various Projects.

**May 12, 2025 Special Town Meeting**: was held to provide information to residents regarding the Juliet W. Long School Heating Ventilation and Air Conditioning (HVAC) Project and the reason for the request to increase the Bond Authorization by \$1,250,000.

However, the Special Town Meeting was not well attended by the townspeople. In addition to town officials only two Residents were in attendance.

The Special Town Meeting adjourned to a Referendum on the voting machines on May 20, 2025.

**April 16, 2025 Town Council Meeting**: The Town Council approved the Resolution to increase the Bond Authorization by \$1,250,000 to facilitate moving the Juliet W. Long School Heating Ventilation and Air Conditioning (HVAC) Project forward; and to schedule a Special Town Meeting on May 12, 2025 and to Adjourn to a Referendum on the voting machines on May 20, 2025.

**March 31, 2025 PMBC Meeting**: At the Permanent Municipal Building Committee’s March 31, 2025 meeting they forwarded a request to the Town Council to increase the Board of Education \$8,550,000 Roof Replacement & Various Projects by an additional \$1,250,000; bringing the total requested Bond Authorization to \$9,800,000 to proceed with the Juliet W. Long School Heating Ventilation and Air Conditioning System Project.

The request for the Town to consider increasing the Bond Authorization was based on the following:

- The results of Bid # LPS-24-9 (Ledyard Public Schools HVAC Replacement); for which three bids were received.

- Nutmeg Companies Inc., in the amount of \$2,673,520 was the low bid; however, the bid was \$1,250,000 more than the projected estimated cost. The total costs of the project included expenses such as Borrowing Costs; Builders Risk Insurance Policy which would provide coverage during the construction; and Connecticut Interlocal Risk Management Agency (CIRMA).
- The HVAC Project at Juliet W. Long School will need to be completed by December, 2026 to be eligible for the town to receive the Grant Reimbursement in the amount of 62% of the total costs of the HVAC Project. The State granted Ledyard an extension to complete these Projects. However, it should be noted that the State approved a 61.68% Grant reimbursement for a HVAC project cost of \$2.25 million, any costs over that amount would not be eligible for grant reimbursement.
- Nutmeg Companies, Inc., indicated that they would need two full summers to complete the installation of the HVAC System at the Juliet W. Long School (2025 & 2026). Therefore, they were trying to get some work done between June and August of this year (2025) ; and June and August of the following year (2026). In addition, the Contractor indicated that they would also adjust their schedule to work during the School's Christmas break, and other school breaks, etc., and that they may possibly have to do some work on the roof while the kids were in school, so they had things prepped and ready.
- The PMBC and Ledyard Public Schools have solicited bids for this project several times, and each time the project has come in higher than the estimated amount based on a number of issues which included the need to redesign the HVAC System to meet the State's new guidelines.

The PMBC has requested a supplemental authorization in the amount of \$1,250,000 be presented to the townspeople at the May 20, 2025 Annual Budget Referendum, in an effort to get this project underway at the end of this school year.

**Department Comment/Recommendation:**  
(type text here)

**Mayor Comment/Recommendation:**  
(type text here)

**Body:**  
(type text here)



**GRANT COMMITMENT NOTIFICATION**  
**HVAC Indoor Air Quality Grant Program for Public Schools**

<b>Grant Recipient:</b>	TOWN OF LEDYARD	<b>Effective Date:</b>	5/13/2024
<b>Statutory Reference:</b>	C.G.S. § 10-265r	<b>Reimbursement Rate:</b>	61.78%
<b>School Name:</b>	Juliet Long School	<b>Project Cost:</b>	\$2,225,000.00
<b>Project No.:</b>	072-001 HVACN	<b>Grant Amount:</b>	\$1,374,605.00
<b>Funding Opportunity:</b>	FY 24, Second Round	<b>Funding Source:</b>	State Bond Funds C.G.S. § 10-265t

The State of Connecticut has approved a grant to your school district not to exceed the grant amount listed above for a project involving the installation, replacement or upgrading of heating, ventilation and air conditioning systems or other improvements to indoor air quality in school buildings pursuant to § 10-265r of the Connecticut General Statutes.

This authorization for grant commitment and payment is contingent upon compliance with all applicable laws, regulations and the policies and procedures of the DAS Office of Grants Administration. See Exhibit A for grant guidelines.

If you wish to accept this grant, an authorized official must sign and date the Acceptance on the following page and return by email to: [DAS.GrantsAdministration@ct.gov](mailto:DAS.GrantsAdministration@ct.gov).

**FOR THE OFFICE OF GRANTS ADMINISTRATION:**

BY:

A handwritten signature in blue ink, appearing to read 'Ella Sun', is written over a horizontal line.

Ella Sun, Director of Office Grants Administration

5/13/2024

Date

cc: Michelle H. Gilman, Commissioner

Handwritten initials in blue ink, possibly 'JMA', are located in the bottom right corner of the page.

## GRANT ACCEPTANCE

<b>Grant Recipient:</b>	TOWN OF LEDYARD
<b>Project No.:</b>	072-001 HVACN

My signature below, for and on behalf of the above named Grant Recipient, indicates acceptance of the above referenced grant commitment and further certifies that: (1) I have the authority to accept this commitment on behalf of the Grant Recipient; (2) the Grant Recipient will use the grant funds for the express purposes listed in the recipient's grant application; (3) the Grant Recipient will comply with all applicable laws, regulations and school construction policies and procedures; and (4) the Grant Recipient has reviewed and will comply with the grant guidelines in Exhibit A.

BY:

  
\_\_\_\_\_  
Signature of Authorized OfficialName: FRED B. ALLYN III  
Title: MAYOR6/4/2024  
\_\_\_\_\_  
Date



## EXHIBIT A HVAC Grant Guidelines

This Grant Commitment Notification is issued based on the application and supporting materials submitted by the Grant Recipient to the Department of Administrative Services and as authorized by the Connecticut General Assembly and pursuant to § 10-265r of the Connecticut General Statutes. Failure to follow the requirements and procedures outlined in these Guidelines may result in delayed reimbursements.

### Grant Payments

#### *Allowable Costs*

The State will pay its share of eligible project expenses (bid amount/cost estimate) as submitted in your application and based on a review of your invoices. The State share will be the reimbursement rate specified in the Grant Commitment Notification multiplied by project expenses adjusted for ineligible components.

Ineligible expenses include:

1. Routine maintenance and cleaning of the heating, ventilation and air conditioning system;
2. Work that is otherwise eligible for a school building project grant under chapter 173; and
3. Work performed at or on a public school administrative or service facility that is not located or housed within a public-school building.

Grant Recipient shall submit invoices not more often than quarterly for eligible costs incurred. Upon the receipt of proper invoices, proof of payment and a completed DAS-1046S form, DAS will process payments in accordance with this Grant Commitment Notification. All payment requests should be submitted via Core-CT.

Districts may be expected to report on performance and outcome measurements upon request.

#### ***Closeout Requirements and Final Payment Terms***

A final payment request must be submitted in Core-CT no later than 90 days after the project completion date of December 31, 2025. A five percent (5%) retainage will be withheld from the interim and final payments. The retainage will be released after the audit report is issued.

### Maintenance

Grant recipients are responsible for the routine maintenance and cleaning of the heating, ventilation and air conditioning system, and must provide training to school personnel and building maintenance staff concerning the proper use and maintenance of the heating, ventilation and air conditioning system.



### Completion of Project

This project must be completed by **December 31, 2025**, pursuant to § 10-265r.

### Access and Retention of Records

Grant Recipient shall maintain financial books and records sufficient to evidence compliance with the grant guidelines and § 10-265r for five (5) years after completion of internal audit of the project and shall be made available to DAS as needed to address any audit or other concerns that may arise.

### Reporting

DAS may request that the Grant Recipient submit quarterly reports of financial expenditures and program activities. DAS will provide reasonable notice to collect such reports.

### Audit Requirements

See [Form SCG-3075](#).

### Additional Resources

[HVAC Indoor Air Quality Grant Program Guidance](#)

### Questions

If you have any questions, please contact the **Office of Grants Administration** via email to: [DAS.GrantsAdministration@ct.gov](mailto:DAS.GrantsAdministration@ct.gov) and include your Project Number in the email.

**Please use the Project Number assigned in your Grant Commitment Notification on all communications**

## Roxanne Maher

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**From:** Matthew Bonin  
**Sent:** Monday, April 14, 2025 4:44 PM  
**To:** April Brunelle; Carmen Garcia Irizarry; Gary St. Vil; Jessica Buhle; Kevin J. Dombrowski; Naomi Rodriguez; Roxanne Maher; Timothy Ryan; Tony Saccone; William Barnes  
**Cc:** Fred Allyn, III; jpgush54@gmail.com  
**Subject:** JWL HVAC Project - Request for Additional Appropriation - response  
**Attachments:** School Superintendentn-Juliet W Long HVAC Additonal Appropriation-email-2025-04-09.pdf

Members of the Town Council,

I would like to take this opportunity to respond to Superintendent Hartling's email that was sent to the Town Council on Wednesday April 9<sup>th</sup> entitled **JWL HVAC Project - Request for Additional Appropriation**. I have attached a copy here as it is included in the agenda for this Wednesday's Finance Committee meeting.

First and foremost, there is NO confusion on this matter as Superintendent Hartling implies with the following: *"There seems to be confusion on why the town would need to go back to referendum when the town will be spending far less than the approved \$8.5 million. Various town officials have given multiple explanations as we all try to understand this discrepancy and the need for a referendum. We have been told it was advised by Bond Council, a State requirement, cash flow issue and most recently that it was due to the Town Charter."*

I, for one, have not had a singular moment of confusion relative to the need for a referendum to **APPROPRIATE** additional funding.

Superintendent Hartling is speaking to funding *sources* (which are irrelevant to the need for another referendum) as opposed to project *appropriations* and *borrowing authorization* which is what the referendum is really about.

The ENTIRE cost of the project, regardless of the funding source, needs to be formally appropriated. Town funds cannot be expended without an appropriation. The combined cost estimate of all projects (roofs, photovoltaic, HVAC) is now projected to be roughly \$9,800,000 million. The town voters have approved spending \$8,550,000. The town cannot spend any additional funds beyond that without an additional appropriation.

I call your attention to the wording of the resolution. The key words in the resolution are **APPROPRIATION** and **BORROWING AUTHORIZATION**.

**"RESOLUTION AMENDING THE RESOLUTION ENTITLED "RESOLUTION APPROPRIATING \$8,550,000 FOR VARIOUS SCHOOL IMPROVEMENT PROJECTS; AND AUTHORIZING THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE SAID APPROPRIATION" TO INCREASE THE APPROPRIATION AND BORROWING AUTHORIZATION TO \$9,800,000"**

It is also important to point out that the referendum, should it pass, would authorize additional borrowings to finance the cost of the projects. Large projects are typically funded with temporary financing prior to the receipt of grant proceeds. To date, \$705,000 has been permanently bonded and \$5,500,000 has been temporarily financed in the form of bond anticipations notes. Those notes mature in August of 2025. Additional funding will need to be secured at that time to pay off the notes, likely in the form of additional temporary financing until the projects are completed and permanently financed thru long-term bonding.



State funding for this project is only through reimbursement. The town needs to spend the funds up front. At this time, the Board of Education has not yet filed a request for reimbursement relative to the school projects and funds that have already been expended. \$4,279,772 has been expended across all projects to date. The filing request is handled through the superintendent's office, not the town finance department. We do not have access to the system. Depending on the timing of the receipt of project reimbursement, the town may need to temporarily borrow up to \$9,800,000 to finance the project. The amount that the town will need to bond (permanently finance) for the project will be solely determined by the amount of grant reimbursement from the State Department of Education.

Please feel free to reach out to me with any questions you may have regarding the need to increase the appropriation and borrowing authorization for these school projects.

Thank you,



Matthew Bonin, CPA  
Director of Finance  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339  
Office: (860) 464-3235  
[www.ledyardct.org](http://www.ledyardct.org)

Town Hall hours are 7:30AM-4:45PM Mon-Thurs

**CLOSED FRIDAYS**

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**TOWN OF LEDYARD  
CONNECTICUT  
PERMANENT MUNICIPAL BUILDING COMMITTEE**

741 Colonel Ledyard Hwy  
Ledyard, Connecticut 06339  
860-464-3222

Chairman Joseph Gush

April 7, 2025

Chairman S. Naomi Rodriguez  
Town of Ledyard  
741 Colonel Ledyard Highway  
Ledyard, CT 06339

Dear Chairman Rodriguez:

At the Permanent Municipal Building Committee's March 31, 2025 meeting we approved a request to the Town Council to increase the Board of Education \$8,550,000 Roof Replacement and Various School Projects by an additional \$1,250,000; bringing the total requested Bond Authorization to \$9,800,000 to proceed with the Juliet W. Long Heating Ventilation and Air Conditioning System Project.

The request to the Town to consider increasing the Bond Authorization was based on the following:

- The results of rebid #LPS-24-9 (Ledyard Public Schools HVAC Replacement); for which three bids were received.
- The rebid allowed Contractors the ability to complete the project over the summer of 2025 and 2026, during school holidays and breaks, and with limited work while school is in session.
- The initial estimate for the project was \$2,225,000. Nutmeg Companies Inc., in the amount of \$2,673,520 was the low bidder to the project rebid. Based upon the rebid results, the total revised cost estimate provided by Friar Architecture for the project is \$3,362,656. Additional estimated costs beyond that were added for bonding and insurance resulting in a revised estimated budget of \$3,475,000.
- The HVAC Project at Juliet W. Long School will need to be completed by December 31, 2026 (extended from the original date of December 31, 2025) for the town to be eligible to receive reimbursement in the amount of 61.78% of eligible project costs up to \$2,225,000. The maximum grant reimbursement would be 61.78% of eligible project costs or \$1,374,605. Project cost over \$2,225,000 will not be eligible for State reimbursement.
- Nutmeg Companies, Inc., indicated that work can be complete by December 2025 if work can begin this summer. It should be noted that if work is unable to commence in Summer 2025, escalation costs will be incurred.

As you are aware the PMBC and Ledyard Public Schools have solicited bids for this project several times, and each time the project has come in higher than the estimated amount based on a number of issues which included the need to redesign the HVAC System to meet the State's new grant eligibility guidelines.

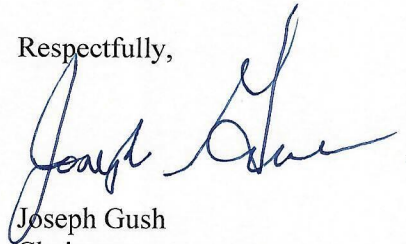
The PMBC Respectfully requests the Town Council take the necessary steps to obtain Bond Authorization Documents and to present this request for a supplemental authorization in the amount of \$1,250,000 to the townspeople at the May 20, 2025 Annual Budget Referendum, in an effort to get this project underway at the end of this school year.

Although there is not a guarantee that the Contractor will be able to get materials ordered, delivered and on-site by June, 2025 to begin their work to install the HVAC System at Juliet W. Long School, time is of the essence in an effort to try and comply with the State's December 2026 deadline, otherwise Ledyard would forgo our eligibility for the Grant Reimbursement funding.

Members of the PMBC will make themselves available to answer questions, and or attend meetings to help the Town Council understand the urgency of our request, and to assist with working to get the Juliet W. Long HVAC Project underway and to the finish line.

The Town Council's prompt attention and consideration regarding this important request would be greatly appreciated.

Respectfully,

A handwritten signature in blue ink, appearing to read "Joseph Gush", written over the word "Respectfully,".

Joseph Gush  
Chairman

Permanent Municipal Building Committee

Enclosures: Nutmeg Companies Inc. Bid Document, Friar Architecture Budget Tabulation  
cc: Mayor Fred B. Allyn III, Superintendent Jason Hartling, Board of Education Members, Finance Director,  
BOE Facilities Director



00220

Bid Proposal Form

STATE PROJECT #072-001 HVACN

**PROPOSAL**  
**Ledyard Public Schools**  
**LEDYARD PUBLIC SCHOOLS - HVAC REPLACEMENT**  
**JULIET W. LONG ELEMENTARY SCHOOL**  
**1854 CT-12, GALES FERRY, CT 06335**

TO: **Permanent Municipal Building Committee**  
**Attention: Wayne Donaldson (Do not Open)**  
**4 Blonders Boulevard**  
**Ledyard, CT 06339**

Pursuant to and in full compliance with the RFP, the undersigned certifies this proposal is submitted without collusion and all responses are true and accurate. If awarded this proposal, it is agreed that this forms a contractual obligation to provide services at fees specified in this Proposal Form, subject to and in accordance with all instructions, conditions, requirements contained in the documents, including addenda, which are made part of this proposal.

The undersigned declares that he/she has carefully examined the site of the work; the Contract Documents; Drawings labeled Re-bid dated **February 17, 2025**, together with all Addenda issued and received prior to scheduled closing time for receipt of Bid hereby offers and agrees as follows.

To provide all labor, materials and all else whatsoever necessary to accomplish all work in the connection with alterations to the **Juliet W. Long Elementary School** to the satisfaction of the Architect and Owner for the sum of:

Two million six hundred seventy three thousand five hundred 2,673,520  
Printed Dollar Amount twenty dollars Numerical Dollar Amount

**UNIT PRICES**

Unit Price No. 1: (Add) Top of wall smoke safeing up to 6": \$ 11,500 500/LF

Unit Price No. 2: (Add) Smoke safe existing wall penetrations: \$ 4,300 100/EA

Unit Price No. 3: (Add) Smoke seal around existing items: \$ 8,600 200/EA

**ALTERNATES**

minus Deduct Alternate #1 one hundred ten thousand dollars \$ - 110,000  
Printed Dollar Amount Numerical Dollar Amount

minus Deduct Alternate #2 thirty seven thousand dollars \$ - 37,000  
Printed Dollar Amount Numerical Dollar Amount

Add alternate #3 three thousand dollars \$ 3,000  
Printed Dollar Amount Numerical Dollar Amount

2023-121A RE-BID

LEDYARD PUBLIC SCHOOLS - HVAC REPLACEMENT

00220 - 1

JULIET W. LONG ELEMENTARY SCHOOL

1854 CT-12, GALES FERRY, CT 06335

00220

Bid Proposal Form

STATE PROJECT #072-001 HVACN

**ALLOWANCES**

Allowance No. 1

Two hundred thousand five hundred fourteen dollars \$200,514  
 Printed Dollar Amount Numerical Dollar Amount

Allowance No. 2

Eleven thousand five hundred \$11,500  
 Printed Dollar Amount Numerical Dollar Amount

Allowance No. 3

Four thousand three hundred \$4,300  
 Printed Dollar Amount Numerical Dollar Amount

Allowance No. 4

Eight thousand six hundred \$8,600  
 Printed Dollar Amount Numerical Dollar Amount

**ADDENDUM**

Addendum Receipt: The receipt of the following addenda to the Contract is hereby acknowledged:

Addendum No. 1 2/25/25, Addendum No. 2 3/3/25, Addendum No. 3 3/4/25.

Addendum No. 4 3/6/25, Addendum No. 5 3/14/25, Addendum No. 6 3/14/25.



Did you verify with the Architect and acknowledge all Addenda?

\*\* The Contractor agrees to comply with all relevant Local, State and Federal regulations, and comply with all standard contracting practices to safeguard the interests of the Owner and the State including, but not limited to, insurance, permits and inspections and the provisions of the Construction Documents.

NOTE: This document, in order to be considered a valid proposal, must be signed by a principal officer or owner of the business entity that is submitting the proposal. Such signature constitutes the proposer's representations that it has read, understood and fully accepted each and every provision of each document comprising the RFP, unless an exception is described above.

Name of Bidder: The Nutmeg Companies, Inc. Phone 860-823-1780

Tax I.D. No. 06-1236809

Fax 860-885-1421

Signature: Jason T Bugbee

Email bids@nutmegcompanies.com

Title: Secretary/Treasurer

Business Address: 1 Ohio Avenue

City, State: Norwich, CT 06360

2023-121A RE-BID

LEDYARD PUBLIC SCHOOLS - HVAC REPLACEMENT

00220 - 2

JULIET W. LONG ELEMENTARY SCHOOL

1854 CT-12, GALES FERRY, CT 06335



# AIA® Document A305™ – 1986

## Contractor's Qualification Statement

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

**SUBMITTED TO:** Town of Ledyard Connecticut

**ADDRESS:** 4 Blonders Boulevard Ledyard, CT 06339

**SUBMITTED BY:** The Nutmeg Companies, Inc.

**NAME:** Jason L. Bugbee

**ADDRESS:** 1 Ohio Avenue, Norwich, CT 06360

### PRINCIPAL OFFICE:

- ☒ Corporation  
☐ Partnership  
☐ Individual  
☐ Joint Venture  
☐ Other

### NAME OF PROJECT: (if applicable)

Ledyard Public Schools - HVAC Replacement Juliet W. Long Elementary School

### TYPE OF WORK: (file separate form for each Classification of Work)

- ☒ General Construction  
☒ HVAC  
☐ Electrical  
☒ Plumbing  
☐ Other: (Specify)

### § 1 ORGANIZATION

§ 1.1 How many years has your organization been in business as a Contractor?

37

§ 1.2 How many years has your organization been in business under its present business name?

30

§ 1.2.1 Under what other or former names has your organization operated?

Nutmeg Mechanical - 1988 to 1995

§ 1.3 If your organization is a corporation, answer the following:

§ 1.3.1 Date of incorporation: May 20, 1988

§ 1.3.2 State of incorporation: CT

§ 1.3.3 President's name: Diana M. Bugbee

§ 1.3.4 Vice-president's name(s) Evert L. Gawendo

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This form is approved and recommended by the American Institute of Architects (AIA) and The Associated General Contractors of America (AGC) for use in evaluating the qualifications of contractors. No endorsement of the submitting party or verification of the information is made by AIA or AGC.

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§ 1.3.5 Secretary's name: Jason L. Bugbee

§ 1.3.6 Treasurer's name: Jason L. Bugbee

§ 1.4 If your organization is a partnership, answer the following:

§ 1.4.1 Date of organization:

§ 1.4.2 Type of partnership (if applicable):

§ 1.4.3 Name(s) of general partner(s)

§ 1.5 If your organization is individually owned, answer the following:

§ 1.5.1 Date of organization:

§ 1.5.2 Name of owner:

§ 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

## § 2 LICENSING

§ 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

CT Major Contractor: MCO.0900408 / Major Mechanical: MEC.0001066

§ 2.2 List jurisdictions in which your organization's partnership or trade name is filed.

## § 3 EXPERIENCE

§ 3.1 List the categories of work that your organization normally performs with its own forces.

Management, Carpentry, Laborers, Plumbers, Pipe Fitters

§ 3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)

§ 3.2.1 Has your organization ever failed to complete any work awarded to it?

No

§ 3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

No

§ 3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?

No

§ 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)

No

§ 3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.



**§ 3.4.1 State total worth of work in progress and under contract:**

\$143,000,000

**§ 3.5** On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

**§ 3.5.1 State average annual amount of construction work performed during the past five years:**

\$34,000,000

**§ 3.6** On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

**§ 4 REFERENCES**

**§ 4.1 Trade References:**

Jim Wray - B&W Paving - jim@bandwpaving.com - (860) 572-9942

Don Cormier - DC Sheetmetal LLC - dondcsheetmetal@gmail.com - (860) 887-3936

Steven Cohen - BT Tile & Carpet - steve@bttile.com - (860) 848-9203

**§ 4.2 Bank References:**

John Mancini - Eastern Savings Bank, Executive VP - (860) 425-0120

**§ 4.3 Surety:**

**§ 4.3.1 Name of bonding company:**

Travelers

**§ 4.3.2 Name and address of agent:**

Smith Brothers USA

Tim Deffley - tdeffley@smithbrothersusa.com - (860) 430-3310

68 National Drive, Glastonbury, CT 06033

**§ 5 FINANCING**

**§ 5.1 Financial Statement.**

**§ 5.1.1** Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

Net Fixed Assets;

Other Assets;

**AVAILABLE UPON REQUEST**

Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).



§ 5.1.2 Name and address of firm preparing attached financial statement, and date thereof:

Goldblatt Bokoff LLC - 457 West Main Street, Norwich, CT 06360

§ 5.1.3 Is the attached financial statement for the identical organization named on page one?

§ 5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsiary).

§ 5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction?

Yes

§ 6 SIGNATURE

§ 6.1 Dated at this day of

Name of Organization: The Nutmeg Companies, Inc.

By: Jason L. Bugbee

Title: Secretary/Treasurer

§ 6.2

M being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this day of

Notary Public:

My Commission Expires:

000300

## NON-COLLUSIVE AFFIDAVIT

## NON-COLLUSIVE AFFIDAVIT OF PRIME BIDDER

State of Connecticut )  
 ) SS  
 County of New London )

Jason L. Bugbee, being first duly sworn, deposes and says that:

1. (He, She) is (owner, partner, officer, representative, or agent) of The Nutmeg Companies, Inc.  
as Secretary/Treasurer the bidder that has submitted the attached bid;
2. (He, She) is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such Bid;
3. Such Bid is genuine and is not collusive or sham Bid;
4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication of conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid prices or the Bid prices or the Bid or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Owner or any person interested in the proposed Contract;
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant; and

(Signed)

(Title)

Jason L. Bugbee  
Secretary/Treasurer

Subscribed and sworn to before me this 24<sup>th</sup> day of March 2025

(Title)

Sammy Magrey - Notary Public

My Commission Expires: 11/30/28

END OF SECTION 00340





**nutmeg companies inc.**

## **Evert L. Gawendo- Owner/Vice President**

Evert oversees company operations and purchasing

### **EMPLOYMENT:**

1988 – Present      Vice President THE NUTMEG COMPANIES, INC., Norwich, CT  
 1987 – 1988        Site Superintendent WINDHAM Sand & Stone, Willimantic, CT  
 1980 - 1987        Project Superintendent, KENDLAND CO., INC., Norwich, CT

### **PROFESSIONAL LICENSES:**

- Governor John Rowland appointee to the State of Connecticut Plumbing Board, 1998-2002
- Commonwealth of Massachusetts Board of Registration of Professional Engineers and Land Surveyors E.I.T. Certificate #6071
- State of Connecticut, P-1 Plumbing License #203699
- State of Connecticut, S-1 Heating License #303517
- State of Connecticut, F-1 Fire Protection #F10466

### **Projects:**

Mechanical Upgrades to the USPS New Haven, MPO	\$1,867,888
UConn Benton Art Mechanical Renovations	\$1,140,000
UConn Health Center Emergency Room Expansion	\$ 624,000
Appellate Court Renovations, Hartford, CT	\$ 6,000,000
Repairs & Alterations Building 84 NL Sub Base, Groton, CT	\$ 2,678,000
Repair Heat/ Install AC Worcester Naval/Marine Corp, Worcester, MA	\$ 808,000
Renovate CBQ, Buildings 443 & 442 Newport Naval Base, RI	\$11,500,000

### **EDUCATION:**

9/74 - 6/77      Northeastern University, Boston, Massachusetts  
                          Degree: B.S. in Civil Engineering  
 9/72 - 6/74      Boston University, Boston, Massachusetts School of Engineering



**the nutmeg companies inc.**

## **Shayne McAvoy - Operations Manager**

### **Responsibilities include:**

- ✚ Shayne will be assigned to this project for its duration
- ✚ Daily review and updates on all projects
- ✚ Review and approval of all manpower assignments
- ✚ Technical review of proposed methods of performance
- ✚ Provide input to project schedules
- ✚ Direct management of projects to which he is assigned
- ✚ Review proposed project budgets and cost codes

### **Employment History:**

1993 – 2009                      Project Manager, The Nutmeg Companies, Inc. Norwich, CT  
 2009 – Present                      Operations Manager, The Nutmeg Companies, Inc. Norwich, CT

### **Education:**

Central Connecticut State University, New Britain, CT  
 Spring 1993 - B.S. Degree Construction Management

### **Notable Projects:**

Esek Hopkins Armed Forces Reserve Center, Cranston, RI	\$8.7 million
NLRB Office Fitout, A.A. Ribicoff Federal Bldg.	\$1.0 million
University of CT Avery Point, Steam/Condensate Lines	\$1.7 million
Comm. Mental Health Assoc. Residential Renovations	\$1.4 million
Manchester Comm. College Central Heating/Cooling Plant	\$4.6 million
Mystic Seaport Museum Pedestrian Walkway	\$1.4 million
New Mechanical System Flood Middle Sch., Stratford, CT	\$4.0 million
Indoor Firing Range, Millstone Nuclear Power Plant	\$1.7 million
Medical/Dental Lab Renovations I & II, UCHC. Farmington, CT	\$1.6 million
Replace Mech. Utilities, Portsmouth Naval Shipyard, NH	\$3.1 million
Commissary Upgrade, Fort Meade, MD	\$8.7 million
Submarine Intermediate Maintenance, Sub Base, Groton, CT	\$1.1 million
Commissary Upgrade, Moody AFB, Valdosta, GA	\$1.2 million
Commissary Upgrade, Warner Robins AFB, GA	\$2.2 million
West Point Alumni Center, USMA, West Point, NY	\$ .8 million
Windham Area Community Action Program, Willimantic, CT	\$1.1 million
Reno U.S. Marshal's Probation Area, McMahon Federal Bldg, Bridgeport, CT.	\$1.4 million
Renovations at the Cotter Federal Building, Hartford, CT	\$1.1 million





## PERSONNEL RESUME/EXPERIENCE

Name and Title: **Andrew Beatty - Project Manager:**

### Education:

Franklin Pierce College, Rindge, NH

Spring 1990: Bachelor of Science Degree in Computers and Management

### Technical:

AGC's Supervisory Training Program:

Oral and Written Communication Certification The U.S. Army Corps of Engineers

Course in Construction Quality Management for Contractors

### Employment History:

1997 – Present

Project Manager/Estimator The Nutmeg Companies, Inc.

### NOTABLE PROJECTS:

Construct New Windham Senior / Community Center	\$13,030,290
Renovation of Hanger 1 Westover AFB	\$6,747,539
Bldg. 15 CT Air National Guard, E. Granby, CT	\$ 4,552,000
Regional Training Institute, Camp Edwards, MA	\$20,072,000
Squadron Ops Center, Pease ANG, NH	\$11,500,000
QVECC 911 Dispatch Center, Killingly, CT	\$ 1,300,000
Esek Hopkins AFRC, Cranston, RI	\$ 7,000,000
State of CT Forensic Science Lab, Phase III	\$ 5,400,000
Ellis Tech H.S. Roof/Rooftop Equip. Replacement	\$ 3,264,000
BSL-3 Laboratory Renovation	\$ 2,804,000
AHEPA-58 II Elderly Housing Addition	\$ 6,500,000
Wequonnoc School Window Wall Replacement	\$ 1,200,000
AHEPA-110 Elderly Housing, Norwich, CT	\$ 3,517,000
U.S. Sub Base Demo Bldgs. 437 & 150 Groton, CT	\$ 517,000
Wholehouse Revitalization and Site Improvements Greene Lane/Rainbow Heights	
Newport Naval Station, Newport, RI	\$ 7,100,000
Renovations to CBQ's, Buildings 443 & 442, Newport Naval Station, Newport, RI	\$11,400,000
Mechanical Room Rehabilitation – CCSU	\$ 1,350,000



## PERSONNEL RESUME/EXPERIENCE

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**Michael Trahan, Superintendent/Quality control Manager/SSHO**


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Education (Degree(s)/Year/Specialization):

Construction Quality Management for Contractor Training Cert.#784      Date: 7/27/2016

30 Hour OSHA Construction Safety & Health      Date: 6/12/2016

**TECHNICAL SKILLS:**

Computer Software:	Microsoft Excel, Word
Construction Methods:	Quality Control, Site Safety Supervision, Project Scheduling
Field Engineering/Surveying:	Industry Law & Regulations, Field Supervision
Inspections and Testing:	Layout, Control, Environmental Inspections, Safety Inspection

**EXPERIENCE:** The Nutmeg Companies, Inc. (860) 823-1780      Years: June 2015 – Present

Project: **Repair Failing BQ488 New London Naval Submarine Base – Renovation of 109,000SF Bachelors Quarters - \$31,787,329.00**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

Position: **Project Superintendent / Alternate SSHO**

LEED: **no**      Project Completion Date: **Expected June 2023**

Project: **Medical Homeport Renovation Building 449 New London Submarine Base, Groton, CT \$17,632,724**

Position: **Site Superintendent / Alternate SSHO / Alternate Contractor's Quality Control Manager**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**      Project Completion Date: **September 2021**

Project: **Renovation of Hangar 1 Phase 2 Bldg 7087 Westover Air Reserve Base, Chicopee, MA \$5,592,062**

Position: **Site Superintendent / Alternate SSHO / Alternate Contractor's Quality Control Manager**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**      Project Completion Date: **March 2020**

Project: **USBC Chambers and Clerks Office Renovation, Brien McMahon Federal Building Bridgeport, CT Judge's chambers, Admin offices and court room renovation.**

Position: **Site Superintendent / SSHO / Contractor's Quality Control Manager**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**      Project Completion Date: **August 2018**

Project: **Naval Gateway Inns & Suits Renovation of B172 Newport Naval Base Newport, RI – Complete interior demolition renovation of a 4 story 51 room hotel building**

Position: **Site Superintendent / SSHO**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**      Project Completion Date: **April, 2018**

Project: **Design/Build Collaborative Workspace B1258 NUWC Newport, RI – Addition to existing building designed to UFC and UFGS specs. Work includes site, concrete, masonry, steel, framing, roofing, drywall, flooring, paint, mechanical, electrical.**

Position: **Site Superintendent / SSHO / Contractor's Quality Control Manager**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**      Project Completion Date: **December, 2016**

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## PERSONNEL RESUME/EXPERIENCE

**Project: Ledyard Police Station, Ledyard, CT – New Construction of 11,355 SF Police Facility including site demolition, sitework, concrete, masonry, structural steel, wood truss, metal stud framing, drywall, detention area, plumbing, mechanical, electrical.**

**Position: Site Superintendent / SSHO / Contractor's Quality Control Manager**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**

Project Completion Date: **August, 2016**

**Project: Bob's Furniture, Freehold, NJ – Renovation including removing 11,00SF Roof, adding a mezzanine.**

**Position: Site Superintendent / Site Safety Supervisor / Contractor's Quality Control Manager**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**

Project Completion Date: **May, 2015**

**Project: Pinnacle Heights, New Britain, CT – Full remodel of housing buildings. Sitework, Concrete Sidewalks, Finish Carpentry, Millwork, Siding, Drywall, Painting, Roofing, Mechanical, Plumbing, Electrical.**

**Position: Site Superintendent / SSHO / Contractor's Quality Control Manager**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**

Project Completion Date: **November, 2014**

**Project: Stepany Place, Rocky Hill, CT – Addition of 32 apartments to an existing complex. Work included sitework, concrete, framing, roofing, siding, new electrical/plumbing/HVAC systems, drywall/flooring/ceilings/paint finishes, new millwork/counters.**

**Position: Site Superintendent / SSHO / Contractor's Quality Control Manager**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**

Project Completion Date: **August, 2013**

**Project: Girard Toyota, New London, CT. Addition and remodel of car dealership including demolition, sitework, concrete, structural steel, millwork, metal panel siding and fascia, roofing, curtainwall, drywall, paint, ACT, tile, carpet, mechanical, plumbing, electrical, signage.**

**Position: Site Superintendent / SSHO / Contractor's Quality Control Manager**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**

Project Completion Date: **June, 2012**

**Project: Post 91 Ambulance Garage, Moosup, CT – New Construction of EMS provider's garage and day area. Work included, sitework, concrete, wood framing, siding, roofing, overhead doors, storefront, drywall, carpet, VCT, epoxy coatings, paint, mechanical, plumbing, electrical.**

**Position: Site Superintendent / SSHO / Contractor's Quality Control Manager**

This Project had an OSHA DART Rate of **0.00**, and a Recordable incident Rate (RIR) of **0.00**

LEED: **no**

Project Completion Date: **July, 2011**



**nutmeg companies inc.**

### Construction Projects in Past Five Years

14.1	Project Title:	W91ZRS21C0004 Fire Suppression Building 201 Additions & Alterations
14.2	Project Location:	BLDG 201 AASF Light Lane Windsor Locks, CT
14.3	Construction Start Date:	04/13/2022
14.4	Construction Finish Date:	04/14/2023
14.5	Describe the Scope of Work your Firm performed:	Selective Demolition, Plumbing and HVAC, interior excavations, concrete
14.6	Original Contract Amount:	\$921,041
14.7	Final Contract Amount:	\$921,041
14.8	Original Contract Duration Day	200
14.9	Final Contract Duration	200
14.10	Owner:	USPFO-CT P&C
14.11	Owner's Representative:	2 <sup>ND</sup> Lt Eric Hoss (860) 386-4075
14.12	Design Firm:	Tetra Tech
14.13	Design Firm's Representative:	Jake Oldenburger 646 576-4023
14.1	Project Title:	Windham Senior and Community Center
14.2	Project Location:	1 Jillson Square, Willimantic, CT
14.3	Construction Start Date:	03/23/2020
14.4	Construction Finish Date:	02/28/2022
14.5	Describe the Scope of Work your Firm performed:	Pumbing, HVAC, Supervision, Carpentry
14.6	Original Contract Amount:	\$13,030,290
14.7	Final Contract Amount:	\$13,251,786
14.8	Original Contract Duration Days	509
14.9	Final Contract Duration Day	707
14.10	Owner:	Town of Windham
14.11	Owner's Representative:	Joe Gardner Town Engineer
14.12	Design Firm:	Quisenberry Arcari Malik (QA&M)
14.13	Design Firm's Representative	George Barnes
14.1	Project Title:	2018-009 Terminal Restroom Renovations, Bradley International Airport
14.2	Project Location:	Windsor Locks, CT
14.3	Construction Start Date:	Award date 5/16/2018
14.4	Construction Finish Date:	11/05/2020
14.5	Describe the Scope of Work your Firm Performed:	With our forces Nutmeg performed the selective demolition, plumbing, HVAC, selective carpentry, supervision,
14.6	Original Contract Amount:	\$3,393,020
14.7	Final Contract Amount:	\$3,993,413
14.8	Original Contract Duration Days	11/05/2020 533
14.9	Final Contract Duration Days	764 Time was impacted by Covid
14.10	Owner:	CAA
14.11	Owner's Representative:	Marc Holland <a href="mailto:mholland@bradleyairport.com">mholland@bradleyairport.com</a> (860) 254-5527
14.12	Design Firm:	Fenniock McCredie Architecture LTD
14.13	Design Firm's Representative	Savas Mutlu (cell) 207 479-6514



### Construction Projects in Past Five Years (cont.)

14.1	Project Title:	W912QR18C0022 Westover ARB Bldg 7087 Renov PH2
14.2	Project Location:	Westover Air Reserve Base, Chicopee, MA
14.3	Construction Start Date:	Award Date 06/26/2018
14.4	Construction Finish Date:	08/10/2021 Suspension of work from 12/17/2018 – 3/29/2019
14.5	Describe the Scope of Work your Firm performed:	Building out a 4,000 square foot temporary space as well as demolition and renovating a 26,000 square foot area into office space, male & female locker rooms, ale & female restrooms, telecommunication rooms, electrical and mechanical room and tying in fire suppression and alarm system. Work was located on two floors and in the hangar bay area, as well as exterior.
14.6	Original Contract Amount:	\$6,596,470
14.7	Final Contract Amount:	\$6,596,470
14.8	Original Contract Duration Days	506
14.9	Final Contract Duration Days	1141
14.10	Owner:	USACE
14.11	Owner's Representative:	Morgan Strong (502) 315-6210
14.12	Design Firm:	Jacobs Engineering Group
14.13	Design Firm's Representative	Matthew Hare 817-735-6038
14.1	Project Title:	Navy Gateway Inns & Suites (NGIS) Building 172 Coasters Harbor Island (CHI) and Building 678 Renovations
14.2	Project Location:	Naval Station Newport, Newport, RI
14.3	Construction Start Date:	Date signed 09/29/2016
14.4	Construction Finish Date:	11/19/2019
14.5	Describe the Scope of Work your Firm performed:	Pumbing, HVAC, Supervision, Carpentry
14.7	Final Contract Amount:	\$18,161,020
14.8	Original Contract Duration Days	1146
14.9	Final Contract Duration Day	1146
14.10	Owner:	NAVAL FAC ENGINEERING CMD MID LANT
14.11	Owner's Representative:	GREG SOUZA Supervisory Construction Manger 401-841-3094 <a href="mailto:gregory.i.souza1@navy.mil">gregory.i.souza1@navy.mil</a>
14.12	Design Firm:	Burns & McDowell
14.13	Design Firm's Representative	



**nutmeg companies inc.**

### Construction Projects in Past Five Years (cont.)

14.1	Project Title:	Camp Niantic BLDG 803 Renovation & Expansion
14.2	Project Location:	Camp NETTS, Niantic, CT
14.3	Construction Start Date:	11/1/2023
14.4	Construction Finish Date:	5/24/2024
14.5	Describe the Scope of Work your	Firm Performed: With our forces Nutmeg performed the selective demolition, plumbing, HVAC, selective carpentry, supervision,
14.6	Original Contract Amount:	\$1,263,040
14.7	Final Contract Amount:	\$1,287,221.04
14.8	Original Contract Duration Days	130
14.9	Final Contract Duration Days	130
14.10	Owner:	State of Connecticut Military Department
14.11	Owner's Representative:	John Russell
14.12	Design Firm:	Antinozzi Associates, PC
14.13	Design Firm's Representative	
14.1	Project Title:	Camp Niantic BLDG 802 Renovation & Expansion
14.2	Project Location:	Camp NETTS, Niantic, CT
14.3	Construction Start Date:	10/03/2022
14.4	Construction Finish Date:	4/25/23
14.5	Describe the Scope of Work your	Firm Performed: With our forces Nutmeg performed the selective demolition, plumbing, HVAC, selective carpentry, supervision,
14.6	Original Contract Amount:	\$960,000
14.7	Final Contract Amount:	\$997,447
14.8	Original Contract Duration Days	130
14.9	Final Contract Duration Days	130
14.10	Owner:	State of Connecticut Military Department
14.11	Owner's Representative:	John Russell
14.12	Design Firm:	Antinozzi Associates, PC
14.13	Design Firm's Representative	
14.1	Project Title:	New West District Headquarters at Black Rock State Park
14.2	Project Location:	265 Thomaston Road, Watertown, CT
14.3	Construction Start Date:	06/02/2022
14.4	Construction Finish Date:	03/1/24
14.5	Describe the Scope of Work your	Firm Performed: With our forces Nutmeg performed the selective demolition, plumbing, HVAC, selective carpentry, supervision,
14.6	Original Contract Amount:	\$14,202,000
14.7	Final Contract Amount:	\$14,656,154
14.8	Original Contract Duration Days	365
14.9	Final Contract Duration	730
14.10	Owner:	State of Connecticut
14.11	Owner's Representative:	Ira Henowitz ira.henowitz@ct.gov
14.12	Design Firm:	TLB Architecture, LLC
14.13	Design Firm's Representative	Michael P. Fortuna AIA





### Construction Projects in Past Five Years (cont.)

14.1	Project Title:	D/B/B MEDICAL HOMEPORT RENOVATION, BUILDING B449
14.2	Project Location:	Groton, CT
14.3	Construction Start Date:	10/11/2018
14.4	Construction Finish Date:	6/20/22
14.5	Describe the Scope of Work your	Firm Performed: With our forces Nutmeg performed the selective demolition, plumbing, HVAC, selective carpentry, supervision,
14.6	Original Contract Amount:	15,220,035
14.7	Final Contract Amount:	17,632,724.56
14.8	Original Contract Duration Days	780
14.9	Final Contract Duration	1148
14.10	Owner:	Department of the Navy
14.11	Owner's Representative:	ENS Jack Ralston
14.12	Design Firm:	Clark Nexen
14.13	Design Firm's Representative	

14.1	Project Title:	D/B/B REACTOR SERVICING SHIP SUPPORT, BUILDING 2
14.2	Project Location:	Kittery, ME
14.3	Construction Start Date:	11/21/2019
14.4	Construction Finish Date:	2/22/22
14.5	Describe the Scope of Work your	Firm Performed: Supervision, Cleanup
14.6	Original Contract Amount:	\$15,360,720
14.7	Final Contract Amount:	\$16,720,790
14.8	Original Contract Duration Days	459
14.9	Final Contract Duration Days	824
14.10	Owner:	Department of the Navy
14.11	Owner's Representative:	Whitney Yates
14.12	Design Firm:	Oak Point Associates
14.13	Design Firm's Representative	Jason Carlin

14.1	Project Title:	Lee Courthouse Elevator Upgrade
14.2	Project Location:	New Haven, CT
14.3	Construction Start Date:	3/22/21
14.4	Construction Finish Date:	2/14/23
14.5	Describe the Scope of Work your	Firm Performed: With our forces Nutmeg performed the selective demolition, plumbing, HVAC, selective carpentry, supervision,
14.6	Original Contract Amount:	\$1,599,334.45
14.7	Final Contract Amount:	\$1,692,373.45
14.8	Original Contract Duration Days	335
14.9	Final Contract Duration	694
14.10	Owner:	GSA
14.11	Owner's Representative:	Robert Herman
14.12	Design Firm:	BBIX, Inc.
14.13	Design Firm's Representative	



**nutmeg companies inc.**

### Construction Projects in Past Five Years (cont.)

14.1	Project Title:	Giamo DoD IG 4 <sup>th</sup> Floor Renovation
14.2	Project Location:	New Haven, CT
14.3	Construction Start Date:	1/25/22
14.4	Construction Finish Date:	10/26/22
14.5	Describe the Scope of Work your	Firm Performed: With our forces Nutmeg performed the selective demolition, plumbing, HVAC, selective carpentry, supervision,
14.6	Original Contract Amount:	\$1,095,468.33
14.7	Final Contract Amount:	\$1,182,557.33
14.8	Original Contract Duration Days	300
14.9	Final Contract Duration	300
14.10	Owner:	GSA
14.11	Owner's Representative:	Robert Herman
14.12	Design Firm:	EDM
14.13	Design Firm's Representative	John Ineson

14.1	Project Title:	Stowe Restroom Addition
14.2	Project Location:	Enfield, CT
14.3	Construction Start Date:	12/13/21
14.4	Construction Finish Date:	8/31/22
14.5	Describe the Scope of Work your	Firm Performed: With our forces Nutmeg performed the selective demolition, plumbing, HVAC, selective carpentry, supervision
14.6	Original Contract Amount:	\$311,520
14.7	Final Contract Amount:	\$315,914.17
14.8	Original Contract Duration Days	210
14.9	Final Contract Duration Days	210
14.10	Owner:	Town of Enfield
14.11	Owner's Representative:	Donald Nunes
14.12	Design Firm:	Silver Petrucelli & Associates
14.13	Design Firm's Representative	

14.1	Project Title:	Granby High School Renovation
14.2	Project Location:	Granby, CT
14.3	Construction Start Date:	4/6/22
14.4	Construction Finish Date:	9/18/23
14.5	Describe the Scope of Work your	Firm Performed: With our forces Nutmeg performed the selective demolition, plumbing, HVAC, selective carpentry, supervision,
14.6	Original Contract Amount:	\$3,717,107
14.7	Final Contract Amount:	\$4,324,156
14.8	Original Contract Duration Days	135
14.9	Final Contract Duration	530
14.10	Owner:	Town of Granby
14.11	Owner's Representative:	Anna Robbins
14.12	Design Firm:	Drummey Rosane Anderson, Inc.
14.13	Design Firm's Representative	





**the nutmeg companies inc.**

## Construction Projects in Process

Title & Location:	McMahon Federal Building AHU - Bridgeport CT	
Contract Amount:		\$2,497,733.42
Owner:	US General Services Administration	
Designer:	EDM	
Start Date:		
Percent Complete:		99%
Any Complaint as to Quality of Management:	No	
Name & Phone # of Owner's Rep:	Robert Herman - 413-244-9167	
Name & Phone # of Designer's Rep:	Frank Bushey - 413-443-2374	

Title & Location:	Naval Submarine Base Bldg 488 - Groton, CT	
Contract Amount:		\$34,194,441.62
Owner:	US Navy - NAVFAC	
Designer:	SMMA	
Start Date:		5/15/2020
Percent Complete:		99%
Any Complaint as to Quality of Management:		
Name & Phone # of Owner's Rep:	Scot Deladda - 860-694-1741	
Name & Phone # of Designer's Rep:	Anne Fontaine - 617.520.9481	

Title & Location:	Bradley ANG ASE/VM Facility - East Granby, CT	
Contract Amount:		\$22,126,634.00
Owner:	National Guard Bureau USPFO	
Designer:	Jacobs	
Start Date:		6/15/2023
Percent Complete:		84
Any Complaint as to Quality of Management:	No	
Name & Phone # of Owner's Rep:	Scott Pearsall - 860-414-1080	
Name & Phone # of Designer's Rep:	Ernest Turner <a href="mailto:ernest.turner@jacobs.com">ernest.turner@jacobs.com</a>	



**the nutmeg companies inc.**

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Title & Location:	Naval Submarine Base BQ455 - Groton, CT
Contract Amount:	\$36,246,142.00
Owner:	US Navy - NAVFAC
Designer:	SMMA
Start Date:	5/1/2024
Percent Complete:	20%
Any Complaint as to Quality of Management:	No
Name & Phone # of Owner's Rep:	Ryan S. Siwy - 860-694-5187
Name & Phone # of Designer's Rep:	Jennifer Hayes, AIA - (401)519-0659

Title & Location:	Portsmouth Naval Shipyard B79 - Kittery, ME
Contract Amount:	\$28,504,200
Owner:	US Navy - NAVFAC
Designer:	Oak Point Associates
Start Date:	9/14/2023
Percent Complete:	30%
Any Complaint as to Quality of Management:	No
Name & Phone # of Owner's Rep:	Tim Foy - (757) 994-5814
Name & Phone # of Designer's Rep:	Jason Karlin - (603) 431-4849

Title & Location:	Gaiimo Federal Building AHU - New Haven, CT
Contract Amount:	\$3,374,040
Owner:	US General Services Administration
Designer:	EDM
Start Date:	4/1/2024
Percent Complete:	99%
Any Complaint as to Quality of Management:	No
Name & Phone # of Owner's Rep:	Robert Herman - 413-244-9167
Name & Phone # of Designer's Rep:	Frank Bushey - 413-443-2374



# State of Connecticut

Department of Administrative Services  
Construction Contractor Prequalification Program

This certifies

**The Nutmeg Companies, Inc.**

1 Ohio Avenue, Norwich, CT 06360

As a

Prequalification Construction Contractor

July 16, 2024 through July 15, 2025

## CONTACT INFORMATION

Name: Caitlin Gawendo  
Phone: 8608231780 ext. 1 Ohio  
Fax: 8608851421  
Email: Caitlin@nutmegcompanies.com

Name: Diana M. Bugbee  
Phone: (860) 823-1780  
Fax: (860) 885-1421  
Email: diana@nutmegcompanies.com

Effective Date  
7/16/2024

Aggregate Work Capacity (AWC)  
\$80,000,000.00

Single Limit (SL)  
\$50,000,000.00

Classifications  
GENERAL BUILDING  
CONSTRUCTION (GROUP C),  
GENERAL TRADES, HVAC,  
PLUMBING

This certificate prequalifies the named company to bid. It is not a statement of the Contractor's capacity to perform a specific project. That responsibility lies with the awarding authority.  
Company Licenses/Registrations: It is the Contractor's responsibility to update their license information by editing their electronic application. Licenses are confirmed by the Department of Administrative Services (DAS) at the time of initial application and at each renewal.  
For information regarding the DAS Contractor Prequalification Program visit <http://portal.ct.gov/dasprequal> or call (860) 713-5280.



Name:	Classification Name	Description
<b>Name:</b> Evert L. Gawendo <b>Phone:</b> (860) 823-1780 <b>Fax:</b> (860) 885-1421 <b>Email:</b> evert@nutmegcompanies.com	GENERAL BUILDING CONSTRUCTION (GROUP C)	The undertaking of general contracts for the construction of buildings i.e. new construction, renovation, rehabilitation, alteration, addition, etc. The contract must include a variety of construction practices and supervision of a minimum of three sub-trades. Includes buildings that are truly custom, requiring extensive detailing, or that have large amounts of integrated scientific or complex mechanical/electrical equipment in order for them to function. Examples include hospitals, chemistry buildings, special collections buildings, historic preservation to a landmark structure, and/or any other structure that is truly one of a kind within the State's inventory. Note: If you are prequalified for General Building Construction under Group C, you are automatically prequalified for Group A and Group B. Also if you are prequalified for General Building Group C you will automatically be prequalified for General Trades. Note: For the purposes of DAS Construction Contractor Prequalification, contractors in this classification are not required to be registered as a major contractor with the Department of Consumer Protection. However, there may be specific projects within this classification that require a major contractor registration from the Department of Consumer Protection. Projects that are threshold buildings may require a Major Contractor Registration.
<b>Name:</b> Jason L. Bugbee <b>Phone:</b> 860-823-1780 <b>Fax:</b> 860-885-1421 <b>Email:</b> jason@nutmegcompanies.com		
<b>Name:</b> Tammy Magrey <b>Phone:</b> 860-625-0486 ext. 860625 <b>Fax:</b> 860-885-1421 <b>Email:</b> Tammy@nutmegcompanies.co		m
	GENERAL TRADES	
	HVAC	



## PLUMBING

Installation, repair and maintenance of pipes, fixtures and other apparatus in buildings for bringing in and distributing the water supply and removing liquid and water-borne waste, including such incidentals or related work as is customarily performed by those in the plumbing trade. To prequalify for Plumbing you must have a Plumbing Contractor License through the State of Connecticut Department of Consumer Protection.

This certificate prequalifies the named company to bid. It is not a statement of the Contractor's capacity to perform a specific project. That responsibility lies with the awarding authority.

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# Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

The Nutmeg Companies, Inc.  
1 Ohio Avenue  
Norwich, CT 06360

### SURETY:

(Name, legal status and principal place of business)

Travelers Casualty and Surety Company of America  
One Tower Square  
Hartford, CT 06183  
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

### OWNER:

(Name, legal status and address)

Ledyard Public Schools  
1854 Connecticut 12  
Ledyard, CT 06335

**BOND AMOUNT:** 10% Ten Percent of Amount Bid

### PROJECT:

(Name, location or address, and Project number, if any)

HVAC Replacement Juliet W Long School - Project No. 072-001 HVACN

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 17th day of March, 2025.

  
(Witness)

The Nutmeg Companies, Inc.

(Principal)

(Seal)

By: 

(Title)

Secretary / Treasurer

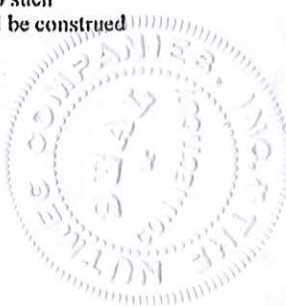
Travelers Casualty and Surety Company of America

(Surety)

(Seal)

By: 

(Title) Wendy Krystopa, Attorney-in-Fact





## POWER OF ATTORNEY


Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, St. Paul Fire and Marine Insurance Company, and Farmington Casualty Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and the Companies do hereby make, constitute and appoint Wendy Krystopa of Glastonbury, CT, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 4th day of March, 2024.



State of Connecticut

City of Hartford ss.

By:   
 Bryce Grissom, Senior Vice President

On this the 4th day of March, 2024, before me personally appeared Bryce Grissom, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



  
 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this March 17, 2025



  
 Kevin E. Hughes, Assistant Secretary

## Ledyard Public Schools HVAC Replacement

Juliet W. Long Elementary School – 1854 CT-12, Gales Ferry, CT 06335



### Project Budget Tabulation

Date: 3/31/2025

	Base Bid Amount
1 A/E Design Fees	\$240,440
2 Owners Rep	\$50,000
3 Base Bid Contract (Nutmeg)	\$2,673,520
4 Alternate 3 (Add)CO2 Monitoring	\$3,000
5 Town Performed Work - (Ceilings)	\$60,000
6 Commissioning Agent	\$30,000
7 Owners Contingency 10%	\$305,696
<b>Total</b>	<b>\$3,362,656</b>

Additional estimated costs (Bonding, Insurance) \$112,344

\*Added during PMBC meeting

**Total Estimated Project Cost \$3,475,000**

## Roxanne Maher

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**From:** Jay Hartling <jhartling@ledyard.net>  
**Sent:** Wednesday, April 9, 2025 3:55 PM  
**To:** Town Council Group  
**Cc:** Board of Education; jpgush54@gmail.com  
**Subject:** Re: JWL HVAC Project - Request for Additional Appropriation

Dear Members of the Town Council,

I want to express sincere appreciation for your continued dedication and proactive oversight of our essential school projects. The thorough work and clear communication provided by the Permanent Municipal Building Committee (PMBC) is greatly appreciated. I also appreciate the urgency that you are showing in addressing this need.

In response to the recent letter from the PMBC regarding the financial adjustments for the roofs and HVAC project at Juliet W. Long School, it is important to recognize that the town's prior planning and approval via referendum to bond up to \$8.5 million comfortably accommodates our current projected town share. The projects were not broken out in the referendum, nor was there mention of the State reimbursement as an offset. Below is a clear breakdown of the updated financial information:

- Roofs Actual Expense: \$6,085,050.00
- Expected Damages: \$180,000.00
- JWL HVAC (Bid + 10% contingency): \$3,475,000.00
- Committed State Reimbursement: (\$5,066,309.00)
- **Town Share/potential Bonding need: \$4,673,741.00**

**The total town share required, at \$4,673,741.00, remains significantly below the authorized bonding limit of \$8.5 million for all of these projects as approved by voters.** Even considering the temporary 5% state holdback of \$253,315.45, the financial obligations remain well within voter-approved limits. According to our Town Charter (Chapter VII, Section 14), it would appear that the referendum provides clear and sufficient authorization to proceed without further voter approval.

There seems to be confusion on why the town would need to go back to referendum when the town will be spending far less than the approved \$8.5 million. Various town officials have given multiple explanations as we all try to understand this discrepancy and the need for a referendum. We have been told it was advised by Bond Council, a State requirement, cash flow issue and most recently that it was due to the Town Charter. It is important that we recognize that a path forward as soon as possible will enable us to move forward this year and avoid additional escalation in project costs.

Ensuring this project moves forward in a timely manner in the best interests of our students, staff and taxpayers. It is also potentially misleading/confusing to the community as we're now looking at adding this to the referendum and asking for significantly more than the actual costs to the Ledyard Taxpayer.

Thank you again for your diligence and proactive leadership.

Respectfully,

Jason S. Hartling

Superintendent

Ledyard Public Schools

***“Believing in the unlimited potential of every student”***



*My working hours may vary from your working hours. Unless it is an identified emergency, please do not feel obligated to respond outside of your work schedule.*



# TOWN OF LEDYARD

741 Colonel Ledyard  
Highway  
Ledyard, CT 06339-1511

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**File #:** 25-1823

**Agenda Date:** 5/12/2025

**Agenda #:**

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## REPORT

### **Staff/Committee Report:**

Presentation- Juliet W. Long Heating Ventilation & Air Condition System (HVAC)



## Town of Ledyard Announcement

### HVAC Upgrade - Juliet W. Long School and Various School Improvement Projects

Special Town Meeting – June 23, 2025  
Referendum – July 8, 2025

**A Special Town Meeting will be held on Monday, June 23, 2025 at 7:00 p.m.** in the Council Chambers, 741 Colonel Ledyard Highway, to consider a Resolution adopted by the Town Council on April 16, 2025 to increase the borrowing authorization for various school improvement projects. This Special Town Meeting will Adjourn to Referendum on the voting machines at the Town Hall Lower Level, Registrar's Office, 741 Colonel Ledyard Highway, on **Tuesday, July 8, 2025 between the hours of 12:00 p.m. Noon and 8:00 p.m.** to vote on the following:

“SHALL THE TOWN OF LEDYARD APPROPRIATE AN ADDITIONAL \$1,250,000 (INCREASING THE APPROPRIATION AND BORROWING AUTHORIZATION TO AN AGGREGATE \$9,800,000) FOR VARIOUS SCHOOL IMPROVEMENT PROJECTS, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

#### **Background**

At the February 22, 2022 Referendum the townspeople approved a *“Resolution Appropriating and Authorizing the Issuance of Bonds in the amount of \$6,725,000 for Various School Improvement Projects”*.

The \$6,725,000 authorization included the following Board of Education Projects: the replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; the installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the Building Management Systems (BMS) at Gales Ferry School; and electrical and **HVAC upgrades at Juliet W. Long School**, which was originally designed as a so-called “split system”.

To meet the State's updated requirements to receive Grant Funding for the Juliet W. Long School HVAC upgrades the system had to be redesigned from a split system to a full air conditioning system with outdoor CO2 monitoring, outdoor intake. The estimated cost for the redesigned HVAC System was \$2,225,000.

Because the new HVAC design for the Juliet W. Long School would cost \$1,825,000 more than the amount that was included in the original \$6,725,000 authorization (previously approved in 2022); at the October 17, 2023 Referendum the townspeople approved to increase the authorization by an \$1,825,000 bringing the total funding authorization to \$8,550,000 to pay for all of these School(s) Improvement Projects.

The Permanent Municipal Building Committee (PMBC) then issued a Bid for the design specifications of the HVAC System. Friar Architecture, Inc. was hired and began work on project design. Upon completion of the project design and specifications by Friar Architecture, the PMBC issued a Bid for the construction of the project. On January 8, 2025 the PMBC received one bid for project construction in the amount of \$3.6 million, well over the construction budget allocated. To try to reduce costs Permanent Municipal Building Committee Chairman Joe Gush and Board of Education Director of Facilities & Grounds Wayne Donaldson met with the Engineer and the Architect in Farmington, Connecticut to see if the design could be modified to lower the cost.

The Permanent Municipal Building Committee later received feedback as to why only one bid was received with contractors stating one summer was not a sufficient amount of time to complete the project. The PMBC Chairman and BOE Director of Facilities and Grounds worked with Friar Architecture Inc to modify the bid specifications to allow for additional options for acceptable materials for the project as well as the ability to complete the project over the summers of 2025 and 2026; and to work during school holidays and breaks, with limited work while school was in session.

With the second solicitation of Bids, the town received the required three bids, in accordance with Ordinance #200-001 "*A Purchasing Ordinance for the Town of Ledyard*", with Nutmeg Companies Inc as the low bid at \$2,673,520. Based upon this bid result, the total revised cost estimate provided by Friar Architecture for the project was \$3,362,656. Additional costs beyond that were added for bonding and insurance resulting in a revised estimated budget of \$3,475,000.

The State has provided a one-year extension for the Juliet W. Long School HVAC Project, which would now need to be completed by December 31, 2026 for the town to be eligible to receive 61.78% grant reimbursement. It should be noted that grant eligibility was only for a cost of up to \$2,225,000. Any costs over/above \$2,225,000 would not be eligible for the grant reimbursement, and the Town would be responsible for those costs.

Nutmeg Companies, Inc., has indicated that if work is able to begin this summer, work could be completed sometime in November, 2025, because the System was designed as a heat pump system which would supplement or replace the existing boilers; and that they anticipate having functional air conditioning before the end of the school year for those hot days in May (2026). However, if they are not able to commence the HVAC Project this summer (2025), escalation costs may result in the need for additional funding.

The PMBC has requested a supplemental authorization in the amount of \$1,250,000 (bringing the total requested bond authorization to \$9,800,000 (of which \$5,282,190 is expected from State Grant reimbursement) to be presented to the townspeople at a **July 8, 2025 Referendum**, in an effort to get this project underway at the end of this school year (2025); and to completion.

Please join us at the "Special Town Meeting" on Monday, June 23, 2025 at 7:00 p.m. to learn more about this project:

Attend In-Person: at the Council Chambers, 741 Colonel Ledyard Highway, in the Town of Ledyard, Connecticut.

Join Remotely via Zoom: from your Computer, Smart Phone or Tablet:

Zoom <https://us06web.zoom.us/j/88245336277?pwd=dsL5439nviyhuTta0qRkyP6MrXZL3D.1>

or by audio only telephone **1-646- 558-8656**; Meeting ID: **882 4533 6277** ; Passcode: **558287**

For a full list of documents pertaining to the project please click the following link:

[TOWN OF LEDYARD - File #: 25-1823](#)

For Absentee Ballot Information please contact the Town Clerk's Office at telephone: (860) 464- 3257

## Town of Ledyard Announcement

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The \$6,725,000 authorization included the following Board of Education Projects: the replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; the installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the Building Management Systems (BMS) at Gales Ferry School; and electrical and **HVAC upgrades at Juliet W. Long School**, which was originally designed as a so-called “split system”.

To meet the State's updated requirements to receive Grant Funding for the Juliet W. Long School HVAC upgrades the system had to be redesigned from a split system to a full air conditioning system with outdoor CO2 monitoring, outdoor intake. The estimated cost for the redesigned HVAC System was \$2,225,000.

Because the new HVAC design for the Juliet W. Long School would cost \$1,825,000 more than the amount that was included in the original \$6,725,000 authorization (previously approved in 2022); at the October 17, 2023 Referendum the townspeople approved to increase the authorization by an \$1,825,000 bringing the total funding authorization to \$8,550,000 to pay for all of these School(s) Improvement Projects.

The Permanent Municipal Building Committee (PMBC) then issued a Bid for the design specifications of the HVAC System. Friar Architecture, Inc. was hired and began work on project design. Upon completion of the project design and specifications by Friar Architecture, the PMBC issued a Bid for the construction of the project. On January 8, 2025 the PMBC received one bid for project construction in the amount of \$3.6 million, well over the construction budget allocated. To try to reduce costs Permanent Municipal Building Committee Chairman Joe Gush and Board of Education Director of Facilities & Grounds Wayne Donaldson met with the Engineer and the Architect in Farmington, Connecticut to see if the design could be modified to lower the cost.



The Permanent Municipal Building Committee later received feedback as to why only one bid was received with contractors stating one summer was not a sufficient amount of time to complete the project. The PMBC Chairman and BOE Director of Facilities and Grounds worked with Friar Architecture Inc to modify the bid specifications to allow for additional options for acceptable materials for the project as well as the ability to complete the project over the summers of 2025 and 2026; and to work during school holidays and breaks, with limited work while school was in session.

With the second solicitation of Bids, the town received the required three bids, in accordance with Ordinance #200-001 "*A Purchasing Ordinance for the Town of Ledyard*", with Nutmeg Companies Inc as the low bid at \$2,673,520. Based upon this bid result, the total revised cost estimate provided by Friar Architecture for the project was \$3,362,656. Additional costs beyond that were added for bonding and insurance resulting in a revised estimated budget of \$3,475,000.

The State has provided a one-year extension for the Juliet W. Long School HVAC Project, which would now need to be completed by December 31, 2026 for the town to be eligible to receive 61.78% grant reimbursement. It should be noted that grant eligibility was only for a cost of up to \$2,225,000. Any costs over/above \$2,225,000 would not be eligible for the grant reimbursement, and the Town would be responsible for those costs.

Nutmeg Companies, Inc., has indicated that if work is able to begin this summer, work could be completed sometime in November, 2025, because the System was designed as a heat pump system which would supplement or replace the existing boilers; and that they anticipate having functional air conditioning before the end of the school year for those hot days in May (2026). However, if they are not able to commence the HVAC Project this summer (2025), escalation costs may result in the need for additional funding.

The PMBC has requested a supplemental authorization in the amount of \$1,250,000 (bringing the total requested bond authorization to \$9,800,000 (of which \$5,282,190 is expected from State Grant reimbursement) to be presented to the townspeople at a **July 8, 2025 Referendum**, in an effort to get this project underway at the end of this school year (2025); and to completion.

Please join us at the "Special Town Meeting" on Monday, June 23, 2025 at 7:00 p.m. to learn more about this project:

Attend In-Person: at the Council Chambers, 741 Colonel Ledyard Highway, in the Town of Ledyard, Connecticut.

Join Remotely via Zoom: from your Computer, Smart Phone or Tablet:

Zoom <https://us06web.zoom.us/j/88245336277?pwd=dsL5439nviyhuTta0qRkyP6MrXZL3D.1>

or by audio only telephone **1-646- 558-8656**; Meeting ID: **882 4533 6277** ; Passcode: **558287**

For a full list of documents pertaining to the project please click the following link:

[TOWN OF LEDYARD - File #: 25-1823](#)

For Absentee Ballot Information please contact the Town Clerk's Office at telephone: (860) 464- 3257



**GRANT COMMITMENT NOTIFICATION**  
**HVAC Indoor Air Quality Grant Program for Public Schools**

<b>Grant Recipient:</b>	TOWN OF LEDYARD	<b>Effective Date:</b>	5/13/2024
<b>Statutory Reference:</b>	C.G.S. § 10-265r	<b>Reimbursement Rate:</b>	61.78%
<b>School Name:</b>	Juliet Long School	<b>Project Cost:</b>	\$2,225,000.00
<b>Project No.:</b>	072-001 HVACN	<b>Grant Amount:</b>	\$1,374,605.00
<b>Funding Opportunity:</b>	FY 24, Second Round	<b>Funding Source:</b>	State Bond Funds C.G.S. § 10-265t

The State of Connecticut has approved a grant to your school district not to exceed the grant amount listed above for a project involving the installation, replacement or upgrading of heating, ventilation and air conditioning systems or other improvements to indoor air quality in school buildings pursuant to § 10-265r of the Connecticut General Statutes.

This authorization for grant commitment and payment is contingent upon compliance with all applicable laws, regulations and the policies and procedures of the DAS Office of Grants Administration. See Exhibit A for grant guidelines.

If you wish to accept this grant, an authorized official must sign and date the Acceptance on the following page and return by email to: [DAS.GrantsAdministration@ct.gov](mailto:DAS.GrantsAdministration@ct.gov).

**FOR THE OFFICE OF GRANTS ADMINISTRATION:**

BY:

A handwritten signature in blue ink, appearing to read 'Ella Sun', is written over a horizontal line.

Ella Sun, Director of Office Grants Administration

5/13/2024

Date

cc: Michelle H. Gilman, Commissioner

A handwritten signature in blue ink, possibly reading 'Joa', is located in the bottom right corner of the page.

## GRANT ACCEPTANCE

<b>Grant Recipient:</b>	TOWN OF LEDYARD
<b>Project No.:</b>	072-001 HVACN

My signature below, for and on behalf of the above named Grant Recipient, indicates acceptance of the above referenced grant commitment and further certifies that: (1) I have the authority to accept this commitment on behalf of the Grant Recipient; (2) the Grant Recipient will use the grant funds for the express purposes listed in the recipient's grant application; (3) the Grant Recipient will comply with all applicable laws, regulations and school construction policies and procedures; and (4) the Grant Recipient has reviewed and will comply with the grant guidelines in Exhibit A.

BY:

Signature of Authorized Official

Name: FRED B. ALLYN III

Title: MAYOR

Date

6/4/2024



## EXHIBIT A HVAC Grant Guidelines

This Grant Commitment Notification is issued based on the application and supporting materials submitted by the Grant Recipient to the Department of Administrative Services and as authorized by the Connecticut General Assembly and pursuant to § 10-265r of the Connecticut General Statutes. Failure to follow the requirements and procedures outlined in these Guidelines may result in delayed reimbursements.

### Grant Payments

#### *Allowable Costs*

The State will pay its share of eligible project expenses (bid amount/cost estimate) as submitted in your application and based on a review of your invoices. The State share will be the reimbursement rate specified in the Grant Commitment Notification multiplied by project expenses adjusted for ineligible components.

Ineligible expenses include:

1. Routine maintenance and cleaning of the heating, ventilation and air conditioning system;
2. Work that is otherwise eligible for a school building project grant under chapter 173; and
3. Work performed at or on a public school administrative or service facility that is not located or housed within a public-school building.

Grant Recipient shall submit invoices not more often than quarterly for eligible costs incurred. Upon the receipt of proper invoices, proof of payment and a completed [DAS-1046S form](#), DAS will process payments in accordance with this Grant Commitment Notification. All payment requests should be submitted via Core-CT.

Districts may be expected to report on performance and outcome measurements upon request.

#### ***Closeout Requirements and Final Payment Terms***

A final payment request must be submitted in Core-CT no later than 90 days after the project completion date of December 31, 2025. A five percent (5%) retainage will be withheld from the interim and final payments. The retainage will be released after the audit report is issued.

### Maintenance

Grant recipients are responsible for the routine maintenance and cleaning of the heating, ventilation and air conditioning system, and must provide training to school personnel and building maintenance staff concerning the proper use and maintenance of the heating, ventilation and air conditioning system.



### Completion of Project

This project must be completed by **December 31, 2025**, pursuant to § 10-265r.

### Access and Retention of Records

Grant Recipient shall maintain financial books and records sufficient to evidence compliance with the grant guidelines and § 10-265r for five (5) years after completion of internal audit of the project and shall be made available to DAS as needed to address any audit or other concerns that may arise.

### Reporting

DAS may request that the Grant Recipient submit quarterly reports of financial expenditures and program activities. DAS will provide reasonable notice to collect such reports.

### Audit Requirements

See [Form SCG-3075](#).

### Additional Resources

[HVAC Indoor Air Quality Grant Program Guidance](#)

### Questions

If you have any questions, please contact the **Office of Grants Administration** via email to: [DAS.GrantsAdministration@ct.gov](mailto:DAS.GrantsAdministration@ct.gov) and include your Project Number in the email.

**Please use the Project Number assigned in your Grant Commitment Notification on all communications**

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