

Roxanne Maher

From: Matthew Bonin
Sent: Wednesday, September 24, 2025 3:17 PM
To: Tony Saccone
Cc: Roxanne Maher; Fred Allyn, III
Subject: RE: Additional Impact Aid Funding Request - Finance Committee letter dated 9/24/2025
Attachments: Board of Education Impact Aid Additonal Funidng- Finance Cmt Request Resubmit Capital Projecat List-ltr-2025-09-24 TONY.pdf; BOARD OF EDUCATION SURPLUS FY 22-23 CAPITAL FUND -TOWN COUNCIL ACTIONS MTG-2024-02-28 TONY.pdf

Good Afternoon Tony,

As discussed – here is the backup.

There are two projects identified in your letter that were not funded – they were cut late in the budget process (see attached red lined projects).

I've also attached a letter from FY 24 that explains the application of the BOE surplus to the BOE. This is nothing new. While this letter pertains to the FY 22/23 surplus – it's how we treated last year's surplus as well.

There were \$114,500 of BOE projects funded in the FY 25/26 budget. The funding source was the FY 24 audited surplus – NOT TAX LEVY but they are still considered funded. These funds were transferred to the BOE in March of 2025 with no assigned capital projects. The budget process assigned those projects.

Please reach out with any questions.

Regards,

Matt



Matthew Bonin, CPA
Director of Finance
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339
Office: (860) 464-3235
www.ledyardct.org

Town Hall hours are 7:30AM-4:45PM Mon-Thurs

CLOSED FRIDAYS

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From: Jay Hartling <jhartling@ledyard.net>

Sent: Wednesday, September 24, 2025 2:32 PM

To: Roxanne Maher <council@ledyardct.org>

Cc: Anthony Favry (afavry@ledyard.net) <afavry@ledyard.net>; Earl (Ty) Lamb <tylamb5350@outlook.com>; Anthony Favry (afavry@ledyard.net) <afavry@me.com>; Fred Allyn, III <mayor@ledyardct.org>; Matthew Bonin <finance.director@ledyardct.org>; Town Council Group <TownCouncil@ledyardct.org>; BOE@ledyard.net; Kenneth Knight <kknight@ledyard.net>

Subject: Re: Additional Impact Aid Funding Request - Finance Committee letter dated 9/24/2025

Good Afternoon,

I just spoke with Councilor Saccone, and further review/discussion will be needed on this matter. To clarify, it is the Board of Education's understanding that no "tax-levy" capital projects were funded after the final budget reductions. If the requested projects were funded through the town tax levy, the BOE is prepared to provide additional projects for consideration using the Impact Aid excess funds.

I appreciate Tony's efforts to resolve this and, as always, thank you for the continued partnership in serving our community.

–Jay

Jason S. Hartling

Superintendent

Ledyard Public Schools

"Believing in the unlimited potential of every student"



(860)464-9255



(860)464-8589



JHartling@Ledyard.net



4 Blonder Blvd.
Ledyard, CT 06339



My working hours may vary from your working hours. Unless it is an identified emergency, please do not feel obligated to respond outside of your work schedule.

On Wed, Sep 24, 2025 at 1:55 PM Roxanne Maher <council@ledyardct.org> wrote:



Chairman Gary St. Vil

TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

September 24, 2025

Chairman Anthony Favry
Ledyard Board of Education
1 Lucienne Way
Ledyard, Connecticut 06339

Dear Chairman Favry:

The Finance Committee has been reviewing Superintendent Hartling's July 29, 2025 request for the Town Council to transfer Federal Impact Aid Funding that came in \$157,133 over the Board of Education's estimated Fiscal Year 2024/2025 budgeted revenue, to be used for capital improvements.

In reviewing the Capital Projects List provided in the request, the Finance Committee identified that funding was already included in the Board of Education's Fiscal Year 2025/2026 Capital Non-Recurring Fund (Operating) to facilitate the following Projects:

- ~~\$65,000 High School Gym Ceiling Repairs~~
- \$15,000 High School Enclosed Bid nesting locations
- ~~\$45,000 High School Baseball Field Renovations~~
- \$10,000 High School Sewer Piping Replacement
- \$22,000 High School Boiler System Heating Repairs

Using the additional Impact Aid funding to address capital needs, as provided on the Board of Education's Prioritized List, was a reasonable request. Therefore, we ask that the Board of Education review their Prioritized Capital Needs List and resubmit a List of Projects for the use of the additional \$157,133. In addition, we ask that the projects you plan to address using these funds are removed from the Board of Education's Capital Projects List, as you work to prepare for the upcoming fiscal year (26/27) budget.

As we all understand that the list of capital needs for both the School System and the Town continues to be quite extensive, the Finance Committee had concerns regarding the history that the Board of Education's revenues have been under estimated placing a larger tax burden on our residents year after year. However, we also recognize that the discussion regarding appropriately estimating revenues needed to be a separate discussion outside of this request.

At our September 17, 2025 meeting the Finance Committee did not approve the July 29, 2025 request to transfer the additional \$157,133 received from Impact Aid to the Board of Education's Capital Account. The Committee is willing to reconsider the request upon the receipt of a revised Capital Projects List for the use of the additional Impact Aid funds.

Please do not hesitate to contact me should you have any questions regarding this request at (860) 625-6239 or email tsac@ledyardct.org.

Sincerely,

A handwritten signature in blue ink that reads "Anthony G. Saccone, Sr." with a stylized flourish at the end.

Anthony Saccone, Sr.
Finance Committee Chairman

Attachments:

Board of Education Letter dated 7/29/2025
Fiscal Year 2025/2026 Capital Improvement Detail

cc: Board of Education Finance Committee Chairman Lamb
Town Council
Mayor Fred Allyn, III
Board of Education Members
Finance Director
Treasurer
BOE Director Finance

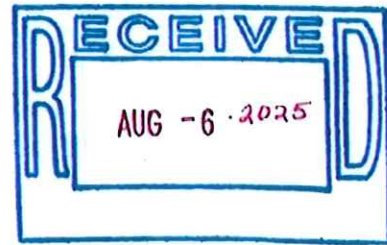


Ledyard Public Schools

Administrative Offices

July 29, 2025

Ms. April Brunelle,
Chairman Pro-Tem
Ledyard Town Council
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339



Dear Chairman Brunelle:

The Ledyard Board of Education has reviewed and approved the following recommendations. In both cases, actual revenue received for FY25 exceeded the budgeted amounts.

- **ASTE Revenue \$250,636:** The increase is largely due to a change in the State of Connecticut's funding formula, which raised the grant allocation while reducing the tuition we may charge participating districts.
- **Impact Aid \$157,133:** The increase is a result of the Federal Government's annual appropriations process and the number of eligible claims submitted.

Given these changes, the Board respectfully requests your review and action on the following:

1. **Transfer of ASTE Revenue:** Move the additional ASTE revenue received in FY25, totaling \$250,636, to the BOE ASTE CNR Account #22570101-58261. These funds will be used to support projects outlined in *Attachment A*.
2. **Transfer of Impact Aid:** Move the \$157,133 in Impact Aid received over the budgeted amount to the BOE CNR Reserve Fund Account #22570101-58250. These funds will support capital needs projects identified for FY26 that currently lack funding. Project details are included in *Attachment B*.

Should you or any of the Town Councilors have any questions, please let me know. The Board of Education, Superintendent and our Director of Facilities are available.

Sincerely,


Jason S. Hartling
Superintendent of Schools

Cc: Anthony R. Favry, Chair, Ledyard Board of Education
Anthony Saccone, Chair, Ledyard Town Council Finance Committee
Fred Allyn III, Mayor

Encl: ASTE Revenue and TC Request
Impact Aid Revenue and TC Request

Ledyard Public Schools
Impact Aid 1017002-42016
FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
12/18/2024	582,221		
12/31/2024	23,932		
4/17/2025	492,102		
6/10/2025	108,878		
	1,207,133	1,050,000	157,133

Capital Project Request 2025 - Impact Aid Revenue Surplus			
Item	Building	Estimate	Notes
Gym Ceiling Repair	LHS	\$65,000	Not to Exceed
Bird Nesting Remediation	LHS	\$15,000	Not to Exceed
Baseball Field Renovation	LHS	\$45,000	Not to Exceed
Sewer Line Repair/Replacement	LHS	\$10,000	Not to Exceed
Boiler System/Heating Repairs	LHS	\$22,000	
TOTAL		\$157,000.00	

*Items requested are directly from the
BOE Capital Plan

TOWN OF LEDYARD

FISCAL YEAR 2026 TOWN COUNCIL PROPOSED BUDGET

CAPITAL IMPROVEMENT PLAN SUMMARY

Department				Account #	Account Name	Project Description	2025	Current		FY2025 REQUESTS					Source of Non-Tax Funding						
							Appropri	Account Balance		Dept Requirer	Mayor	Council	Preliminary Tax Levy	LoCIP	Town Aid Road Grant	Municipal Aid Grant	Conveyance	BOE CNR	Other		
Town Government																					
Town Council				2100100-57300	New Equipment	Landscape Reserve Fund	1,500	2,612		1,500	1,500	1,500	1,500	-	-	-	-	-	-	-	
Historic Districts				2100100-54500	Big Maintenance	Bringing projects	10,000	25,583		10,000	10,000	10,000	10,000	-	-	-	-	-	-	-	
Assessor				2100100-53300	Revaluation	Revaluation Reserve	30,000	2,403		30,000	30,000	30,000	30,000	-	-	-	-	-	-	-	
NOIS				2100100-57300	Equip Replacement	Technology Upgrades	70,000	2,403		70,000	71,500	71,500	71,500	-	-	-	-	-	-	-	
Police				2100100-57310	Vehicle	Police Vehicles	114,035	75,028		100,033	53,326	53,326	53,326	-	-	-	-	-	-	-	
Police				2100100-56378	CALIA Accreditation	CALIA Accreditation	13,850	6,908		7,866	6,500	6,500	6,500	-	-	-	-	-	-	-	
Police				2100100-56379	Psych Exam Reserve	Psychological Exam Reserve	1,875	3,000		1,875	1,875	1,875	1,875	-	-	-	-	-	-	-	
Police				2100100-57300	New Equipment	No current year request	12,904	690		-	-	-	-	-	-	-	-	-	-	-	
Police				New Account	LPR cameras	Body Safety Cameras	-	-		12,760	12,760	12,760	12,760	-	-	-	-	-	-	-	
Police				New Account	Firearm Replacement Reserve	Firearm Reserve Fund	-	-		7,000	7,000	7,000	7,000	-	-	-	-	-	-	-	
Police				2100100-58892	In Car Video	In Car Video	1,800	13,702		1,800	1,800	1,800	1,800	-	-	-	-	-	-	-	
Police				2100100-56935	Body Cameras	Body Worn Cameras	7,050	13,604		7,050	7,050	7,050	7,050	-	-	-	-	-	-	-	
ACO				2100100-57300	New Equipment	Radio Base Station Reserve Fund	54,500	53,763		8,500	8,500	8,500	8,500	-	-	-	-	-	-	-	
Ledyard Fire				2100100-57300	New Equipment	ACO Vehicle Reserve Fund	2,000	3,408		2,000	2,000	2,000	2,000	-	-	-	-	-	-	-	
Ledyard Fire				2100100-57300	New Equipment	Fire Hose	-	-		3,000	3,000	3,000	3,000	-	-	-	-	-	-	-	
Ledyard Fire				2100100-57300	New Equipment	SCBA Replacement	-	51,658		12,000	12,000	12,000	12,000	-	-	-	-	-	-	-	
Ledyard Fire				2100100-57300	New Equipment	Ro-11 Light tower	-	-		15,000	-	-	-	-	-	-	-	-	-	-	
Ledyard Fire				2100100-57300	New Equipment	Gate Drier	-	-		12,000	12,000	12,000	12,000	-	-	-	-	-	-	-	
Ledyard Fire				2100100-56235	Clothing Equip. Serv.	Battering Ram	10,000	12,334		12,000	12,000	12,000	12,000	-	-	-	-	-	-	-	
Gales Ferry Fire				2100100-57300	New Equipm.	Fire Fighter Personal Protective Equip.	13,000	9,408		15,000	15,000	15,000	15,000	-	-	-	-	-	-	-	
Gales Ferry Fire				2100100-57300	New Equipm.	Clothing Equip. Serv.	-	-		16,000	16,000	16,000	16,000	-	-	-	-	-	-	-	
Gales Ferry Fire				2100100-57300	New Equipm.	Communication Equipment	-	-		5,000	5,000	5,000	5,000	-	-	-	-	-	-	-	
Gales Ferry Fire				2100100-57300	New Equipm.	Firefighting Equipment	-	-		3,000	3,000	3,000	3,000	-	-	-	-	-	-	-	
Gales Ferry Fire				2100100-57300	New Equipm.	Air Bottles	-	-		3,000	3,000	3,000	3,000	-	-	-	-	-	-	-	
Gales Ferry Fire				2100100-57300	New Equipm.	SCBA Replacement	-	-		12,000	13,000	13,000	13,000	-	-	-	-	-	-	-	
Gales Ferry Fire				2100100-57300	New Equipm.	Breathing Air Compressor	52,000	208,090		12,000	12,000	12,000	12,000	-	-	-	-	-	-	-	
Gales Ferry Fire				2100100-57300	New Equipm.	Lower of Life Equip Replacement	-	-		22,000	22,000	22,000	22,000	-	-	-	-	-	-	-	
Gales Ferry Fire				2100100-57300	New Equipm.	Fire Station Generator Replacement	-	-		4,000	4,000	4,000	4,000	-	-	-	-	-	-	-	
Gales Ferry Fire				2100100-57300	New Equipm.	Fire Hose Replacement	-	-		-	-	-	-	-	-	-	-	-	-	-	
Admin Emerg Serv				2100100-57300	New Equipm.	AED Reserve	7,500	49,538		4,000	4,000	4,000	4,000	-	-	-	-	-	-	-	
Admin Emerg Serv				2100100-54325	Fire Apparatus	Fire Apparatus Replacement	302,552	1,407,005		184,205	207,444	207,444	207,444	-	-	-	-	-	-	-	
Public Works																					
PW				2104010-57311	Heavy Equipment	Heavy Equipment	45,000	178,311		90,000	90,000	90,000	90,000	-	-	-	-	-	-	-	
PW				2104010-57312	Large Trucks	Large Trucks	175,000	112,508		185,000	185,000	185,000	185,000	-	-	-	-	-	-	-	
PW				2104010-57313	Small Trucks	Small Trucks	40,000	40,700		40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	
PW				2104010-57314	Light Equipment	Light Equipment	15,000	1,657		16,000	16,000	16,000	16,000	-	-	-	-	-	-	-	
PW				2104010-57315	Pooled Vehicles	Pooled Vehicles	10,000	28,300		15,000	15,000	15,000	15,000	-	-	-	-	-	-	-	
PW				2104010-54026	Road Restoration	Road Restoration	1,000,000	288,100		1,115,000	800,000	800,000	800,000	-	-	-	-	-	-	-	
PW				2104010-54026	Road Maintenance	Road Maintenance	167,889	53,765		167,889	167,889	167,889	167,889	-	-	-	-	-	-	-	-
PW				2104011-58240	Municipal Building Reserve Fund	Municipal Building Reserve Fund	20,000	207,930		20,000	20,000	20,000	20,000	-	-	-	-	-	-	-	-
PW				2104011-58240	Whitford Brook Watershed	Whitford Brook Watershed	1,800,000	-		2,250,000	2,250,000	2,250,000	2,250,000	-	-	-	-	-	-	-	-
Library																					
Library						Technology Upgrades	4,000	-		-	-	-	-	-	-	-	-	-	-	-	-
Parks & Recreation																					
PR				Fund 0213	Site Improvements	See CIP Backup for Details	-	-		185,000	65,000	140,000	-	-	-	-	-	-	-	-	-
Schools																					
Capital / CNR				CNR TOTAL		See CIP Backup for Details	-	-		569,500	500,500	114,500	-	-	-	-	-	-	118,673	-	-
Operating						See CIP Backup for Details	-	-		134,500	134,500	134,500	-	-	-	-	-	-	-	-	-
				OPERATING TOTAL			-	-		-	-	-	-	-	-	-	-	-	-	-	-
				TOTAL						5,440,855	5,111,809	4,716,809	5,177,773	375,867	295,778	421,085	185,000	118,673	2,250,000	2,250,000	-

FY 26 CAPITAL IMPROVEMENT PLAN REQUESTS

DEPARTMENT	DESCRIPTION	Priority	Total 2026 Request	Dept. Request	Mayor	FY26 COUNCIL	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35
Town Council	Laptop Reserve Fund	SR	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500			
Historic District Comm	Doubling projects	DF	10,000	10,000	10,000	10,000									
Assessor's Office	Revelation	SR	50,000	50,000	50,000	50,000	50,000	50,000	50,000						
IMS	Computer & Server Replacement Reserve Fund	SR	75,500	75,500	75,500	75,500	77,175	81,034	85,083	89,240	93,407	96,621			
Police Department	Police Vehicles	SR11	554,995	106,633	53,336	53,336	107,000	110,000	110,000	110,000	110,000	110,000			
	CALEA Accreditation	SR12		7,868	6,500	6,500	7,868	7,900	7,900	7,900	7,900	7,900			
	Psychological Exam Reserve	SR13		1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375			
	Body Safety Cameras	SR14		32,750	32,750	32,750	32,750	32,750	32,750	32,750	32,750	32,750			
	Firearm Reserve Fund	SR15		7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000			
	In Car Video	SR16		1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800			
	Body Worn Cameras	SR17		7,650	7,650	7,650	7,650	7,650	7,650	7,650	7,650	7,650			
	Radio Base Station Reserve Fund	SR 21		8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500			
	ACD Vehicle Reserve Fund	SR18		2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000			
Ledford Fire Company	Fire Hose	SR 01	60,000	3,000	3,000	3,000	2,000	1,500	1,500	1,500	1,500	1,500			
	SCBA Replacement	SR 02		12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000			
	R-11 light tower	SR 03		15,000			15,000								
	Gear Dryer	SR 04		12,000	12,000	12,000									
	Battering ram	SR 05		12,000	12,000	12,000									
	Fire Fighter Personal Protective Equip.	SR 06		15,000	15,000	15,000	15,000	15,000	10,000	10,000	10,000	10,000			
Gates Ferry Fire District	Fire Engine Personal Protective Equip.	SR 07		16,000	16,000	16,000	16,000	17,000	17,000	17,000	18,000	18,000			
	Communication Equipment	SR 08		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000			
	Truflighting Equipment	SR 09		3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000			
	Air Bories	SR 10		3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000			
	SCBA Replacement	SR 11		13,000	13,000	13,000	13,000	15,000	15,000	15,000	15,000	15,000			
	Breathing Air Compressor	SR 12		12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000			
	Jaws of Life Tools Replacement	SR 13		4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000			
	Fire Station Generator Replacement	SR 14													
	Fire Hose Replacement	SR 15		4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000			
Admin's Emerg Serv	AED Reserve	SR 16	393,480	9,125	9,125	9,125	9,450	9,575	9,950	10,205	10,468				
	Fire Apparatus Replacement	SR		385,250	307,444	307,444	407,363	431,605	465,348	487,535	509,155	483,306			
Public Works	Heavy Equipment	SR14	346,000	90,000	90,000	90,000	90,000	90,000	90,000	95,000	95,000	95,000			
	Large Trucks	SR15		185,000	185,000	185,000	185,000	185,000	185,000	185,000	185,000	185,000			
	Small Trucks	SR16		40,000	40,000	40,000	40,000	42,500	42,500	45,000	45,000	47,500			
	Light Equipment	SR 17		16,000	16,000	16,000	16,000	17,000	17,000	17,000	18,000	18,000			
	Posed Vehicles	SR18		15,000	15,000	15,000	15,000	25,000	25,000	27,500	30,000	30,000			
Roads	Road Restoration	DF SR C (H)	1,242,889	1,115,000	900,000	890,000	1,105,000	1,165,000	1,215,000	1,215,000	1,265,000	1,315,000			
	Road Maintenance			147,889	147,889	147,889									
Buildings	Municipal Building Reserve Fund	SR19	100,000	100,000	100,000	100,000	110,000	110,000	120,000	120,000	130,000	130,000			
Other	Whitford Brook Watershed Infrastructure	SR 20	2,250,000	2,250,000	2,250,000	2,250,000	1,600,000	2,400,000	1,900,000						

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FY 26 CAPITAL IMPROVEMENT PLAN REQUESTS

Library	Technology Upgrades	SR	4,000	4,000	4,000	-	-
Parks & Recreation	Clark / Purely Field light pole replacement	DF	-	-	-	-	-
	Mop sink - Judge Crandall concession stand	RPH	-	-	-	-	-
	Master plan - needs assessment	IOE	-	-	-	-	-
	Pickleball court upgrades	IOE	-	-	-	-	-
	Playspace woodchips	SR	-	-	-	-	-
Board of Education			-	-	-	-	-
			-	-	-	-	-
Bondable			-	-	-	-	-
			-	-	-	-	-
Capital / Non-Recurring	LHS - Boiler System Replacement & BMS System	DF	-	5,000,000	-	-	-
	LHS - Parking Lot	DF	-	-	1,500,000	-	-
	LHS - Window Replacement	DF	-	-	-	-	-
	LHS - Add Elevator to Lower Level	NEF	-	-	-	-	325,000
	LHS - Classroom Ventilation and Air Conditioning	DF	-	-	-	-	-
	LHS - Roof Replacement	SR	-	-	6,000,000	-	-
	LHS - Replace Media Center Roof	DF	-	-	-	-	4,000,000
	LMS - Auditorium Air Conditioning	NEF	-	-	-	-	-
	LMS - Dehumidification	RPH	-	-	-	-	-
	LMS - Expand Cafeteria	NEF	-	-	-	-	-
	GHS - Dehumidification	RPH	-	-	-	-	-
	GHS - Chiller replacement	DF/2R	-	-	-	-	-
	JWL - Window Replacement	IOE	-	-	-	-	-
	LMS - Fire Alarm Systems (moved from CNR to bondable)	IOE	-	-	-	-	600,000
	JWL - Parking Lot	DF	-	-	-	-	-
	LHS - Lower Level Restrooms	DF	-	-	-	-	-
	LHS - Lower Level Locker Rooms	DF	-	-	-	-	-
	LHS - Boiler System Repairs	DF/2R	-	-	-	-	175,000
	LHS - Electrostatic Locker Painting	DF	-	-	-	-	-
	LHS - Science Lab Upgrades	DF/2PS	-	-	-	-	-
	LMS - Culinary Room Renovations	IOE/C	-	-	-	-	-
	LMS - Resurface Tennis Courts	IOE	-	-	-	-	-
	LHS - Outdoor Athletics Lavs / Storage	NEF/IOE	-	-	-	-	-
	LHS - Replace Turf Field Scoreboard	NEF/IOE	-	-	-	-	-
	LMS - Varsity Lockerroom Renovation	DF	-	-	-	-	-
	LHS - Athletic Lockerroom Renovation	DF	-	-	-	-	-
	LMS - Replacement Field Lights	DF/IOE	-	-	-	-	-
	LMS - Gym Bleachers	DF/C	-	-	-	-	-
	LMS - Gym Dividing Wall	DF/C	-	-	-	-	-
	LHS - Aux Gym Paddling	DF/C	-	-	-	-	-
	LHS - Gym Ceiling	DF/C	-	-	-	-	-
	LHS - Enclose bird nesting locations	7 RPH/IOE	-	-	-	-	-
	LHS - Ballards for outdoor seating	8 RPH	-	-	-	-	-
	LMS - Fire doors	15 DF/PS	-	-	-	-	-
	LMS - Replace lower level ceiling and lighting	13 DF/PS	-	-	-	-	-
	LMS - Replace sewer piping	9 EPS	-	-	-	-	-
	LMS - Bullet resistant film	34 DF/2R	-	-	-	-	-
	LMS - Baseball field renovation	DF/2R	-	-	-	-	-
	LMS - Softball field renovation	DF/2R	-	-	-	-	-

Impact Aid Budget vs. Actual

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under)</u>
FY 24/25	\$ 1,050,000	\$ 1,207,133	\$ 157,133
FY 23/24	\$ 1,500,000	\$ 1,804,635	\$ 304,635
FY 22/23	\$ 1,500,000	\$ 1,558,207	\$ 58,207
FY 21/22	\$ 1,500,000	\$ 1,387,082	\$ (112,918)
FY 20/21	\$ 1,300,000	\$ 1,535,297	\$ 235,297
FY 19/20	\$ 1,300,000	\$ 1,563,060	\$ 263,060



Chairman S. Naomi Rodriguez

TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
council@ledyardct.org

February 29, 2024

Mr. Alex Rode, Chairman
Ledyard Board of Education
4 Blonders Boulevard
Ledyard, Connecticut 06339

Dear Chairman Rode:

With the receipt of the Annual Audit for the Fiscal Year Ending June 30, 2023, as presented by CliftonLarsonAllen, LLC at the Finance Committee's February 7, 2024 meeting, the Town Council approved to appropriate and transfer the Board of Education Fiscal Year 2022/2023 audited surplus in the amount of \$217,387 from the unrestricted fund balance to Account #21070101-58250 (BOE Reserve Fund); in accordance with the attached "*Resolution Creating a Funding Mechanism for Making Annual Appropriations to a Capital Reserve Fund for the Board of Education*" adopted on September 28, 1988.

As been done in prior years these yearend surplus funds will be applied toward the tax levy needed to support the Board of Education's Capital Projects, as presented in your request for the upcoming Fiscal Year 2024/2025 Budget.

In addition, at our February 28, 2024 meeting the Town Council approved to set-up a new, stand alone, *Board of Education Capital Fund for Non-Bonded Board of Education Capital Items* to reside outside of the Town's Capital Nonrecurring Fund (CNR Fund 210).

The intent of establishing a stand-alone Capital Fund for non-bonded capital expenses was to streamline processes and increase efficiencies within both the Board of Education and General Government Finance Departments. With the management of this new Board of Education Capital Fund the Town Council trusts that Board of Education will be mindful to adhere to Regulation #3320 "*Purchasing Procedures Guidelines for Bids and Quotes*" and to maintain an up-to-date accounting of this Fund.

Our concerted efforts to ensure that our taxpayers' dollars were being spent as intended is essential, as we have been entrusted to be watchful stewards of the town's funds.

Should you have any questions regarding these actions, please do not hesitate to contact me at telephone (860) 910-9918; or email: naomir@ledyardct.org.

Sincerely,

S. Naomi Rodriguez
S. Naomi Rodriguez
Chairman

Attachments

cc: Mayor Allyn, III, Director of Finance, Treasurer, Superintendent Hartling, BOE Finance Director, Board of Education

A Resolution Creating a Funding Mechanism for Making Annual Appropriations to a Capital Reserve Fund for the Board of Education

WHEREAS, The Town Council is the budget making authority and the legislative body of the town and has all the powers and duties contained in Chapter 108 of the General Statutes, as amended, of the State of Connecticut for the creation of a "Reserve Fund for Capital and Non-Recurring Expenditures"; and

WHEREAS, There is no funding mechanism within the Board of Education's authority under Chapter 170, Section 10-222 (vide supra) to allocate expenditures beyond the budgetary year for capital needs; and

WHEREAS, A Five Year Capital Plan for Repair and Refurbishment of the Ledyard Public Schools has been issued by the Superintendent of Schools with periodic updating; and

WHEREAS, Funding for repair and refurbishment of Ledyard's schools is not always conducted in a timely manner because of other educational priorities; and

WHEREAS, Unanticipated capital expenditures may also occur during subsequent budget years; and

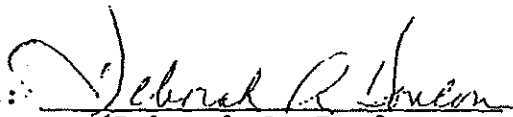
WHEREAS, Annual surpluses may accumulate within the Board of Education's budget; and

WHEREAS, The Board of Education may elect not to return surplus funds to the General Fund, because it lacks the authority to appropriate funds beyond the current fiscal year, and therefore may decide to spend all or portions of this surplus at the close of the fiscal year;

NOW, THEREFORE BE IT RESOLVED That the Town Council of Ledyard shall establish a separate line item under the Capital Non-Recurring Account: Capital Expenditures for the Board of Education. All surplus funds returned to the General Fund by the Board of Education are to be deposited in the Capital Reserve Fund for the Board of Education starting with the end of the 1987-1988 budgetary year. Surplus funds shall be defined as reserves accumulated by the Board of Education according to their year-end audit statement.

Approved by Ledyard Town Council on September 28, 1988.

Attest:


Deborah A. Donlon
Council Clerk

Board of Education Regulation 3320

Purchasing Procedures Guidelines for Bids and Quotes

1. Goods and Services Estimated to Cost between \$5,000 and \$14,999
The administrator in charge must obtain at least three (3) quotes from separate vendors. These quotes will be kept on file for a year after purchase.
2. Goods and Services Estimated to Cost between \$15,000 and \$29,999 The district will obtain written quotes for these items. General specifications will be drawn up, and quotes will be solicited from reasonable vendors, but legal advertising will not be required. The Superintendent shall award the bid.
3. Goods and Services Estimated to Cost in excess of \$30,000 These items will require formal bid procedures that include legal advertisements, solicitation from all reasonable vendors, sealed bids with a public opening, and evaluation of quotes/proposals. The Superintendent shall award the bid.
4. Professional Services Bids for professional services will be determined on price and scope of work following an assessment of the qualified bidder's overall approach to the project and past performance.
5. Exceptions
It will not be necessary to follow these procedures for "sole source" goods e.g., items on the State or other recognized bid lists, items purchased directly from the manufacturer, or for items that have the same price regardless of the vendor.

Any other exceptions to these regulations must have the Superintendent's prior approval. When it is deemed in the best interest of the school district more stringent bid procedures may be applied.

Bid Process

1. The Business Manager or designee shall periodically estimate requirements of standard items or classes of items and make quantity purchases, in order to save money. Whenever storage facilities or other conditions make it impractical to receive an entire order at one time, the total quantity should be bid and staggered delivery dates made a part of the bid specifications, or estimated quantities bid with deliveries to be made as requested.
2. Bid instructions and specifications should be clear and complete, setting forth all necessary conditions conducive to competitive bidding.
3. The Business Manager or designee shall seek bids from those sources able to offer the best prices, consistent with quality, delivery and service.
4. The sealed bids shall be opened in public at the prescribed time and place and tabulated for review. Whether or not bid opening occurs exactly at the time advertised, no bids may be accepted after said advertised time. The official time shall be the clock within the Board of Education's Superintendent's Office.

5. After the bids have been opened and tabulated, they will be available for those interested to copy or examine. Original documents shall not, however, be removed from the Board of Education office. Any reproduction charges shall be in accordance with Board policy and state statutes.