

Roxanne Maher

From: Matthew Bonin
Sent: Wednesday, September 24, 2025 3:17 PM
To: Tony Saccone
Cc: Roxanne Maher; Fred Allyn, III
Subject: RE: Additional Impact Aid Funding Request - Finance Committee letter dated 9/24/2025
Attachments: Board of Education Impact Aid Additonal Fundidng- Finance Cmt Request Resubmit Capital Projecat List-ltr-2025-09-24 TONY.pdf; BOARD OF EDUCATION SURPLUS FY 22-23 CAPITAL FUND -TOWN COUNCIL ACTIONS MTG-2024-02-28 TONY.pdf

Good Afternoon Tony,

As discussed – here is the backup.

There are two projects identified in your letter that were not funded – they were cut late in the budget process (see attached red lined projects).

I've also attached a letter from FY 24 that explains the application of the BOE surplus to the BOE. This is nothing new. While this letter pertains to the FY 22/23 surplus – it's how we treated last year's surplus as well.

There were \$114,500 of BOE projects funded in the FY 25/26 budget. The funding source was the FY 24 audited surplus – NOT TAX LEVY but they are still considered funded. These funds were transferred to the BOE in March of 2025 with no assigned capital projects. The budget process assigned those projects.

Please reach out with any questions.

Regards,

Matt



Matthew Bonin, CPA
Director of Finance
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339
Office: (860) 464-3235
www.ledyardct.org

Town Hall hours are 7:30AM-4:45PM Mon-Thurs
CLOSED FRIDAYS

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From: Jay Hartling <jhartling@ledyard.net>
Sent: Wednesday, September 24, 2025 2:32 PM
To: Roxanne Maher <council@ledyardct.org>
Cc: Anthony Favry (afavry@ledyard.net) <afavry@ledyard.net>; Earl (Ty) Lamb <tylamb5350@outlook.com>; Anthony Favry (afavry@ledyard.net) <Afavry@me.com>; Fred Allyn, III <mayor@ledyardct.org>; Matthew Bonin <finance.director@ledyardct.org>; Town Council Group <TownCouncil@ledyardct.org>; BOE@ledyard.net; Kenneth Knight <kknight@ledyard.net>
Subject: Re: Additional Impact Aid Funding Request - Finance Committee letter dated 9/24/2025

Good Afternoon,

I just spoke with Councilor Saccone, and further review/discussion will be needed on this matter. To clarify, it is the Board of Education's understanding that no "tax-levy" capital projects were funded after the final budget reductions. If the requested projects were funded through the town tax levy, the BOE is prepared to provide additional projects for consideration using the Impact Aid excess funds.

I appreciate Tony's efforts to resolve this and, as always, thank you for the continued partnership in serving our community.

–Jay

Jason S. Hartling
Superintendent
Ledyard Public Schools
“Believing in the unlimited potential of every student”

-  (860)464-9255
-  (860)464-8589
-  JHartling@Ledyard.net
-  4 Blonder Blvd.
Ledyard, CT 06339



My working hours may vary from your working hours. Unless it is an identified emergency, please do not feel obligated to respond outside of your work schedule.

On Wed, Sep 24, 2025 at 1:55 PM Roxanne Maher <council@ledyardct.org> wrote:



TOWN OF LEDYARD CONNECTICUT

Chairman Gary St. Vil

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3203
towncouncil@ledyardct.org

September 24, 2025

Chairman Anthony Favry
Ledyard Board of Education
1 Lucienne Way
Ledyard, Connecticut 06339

Dear Chairman Favry:

The Finance Committee has been reviewing Superintendent Hartling's July 29, 2025 request for the Town Council to transfer Federal Impact Aid Funding that came in \$157,133 over the Board of Education's estimated Fiscal Year 2024/2025 budgeted revenue, to be used for capital improvements.

In reviewing the Capital Projects List provided in the request, the Finance Committee identified that funding was already included in the Board of Education's Fiscal Year 2025/2026 Capital Non-Recurring Fund (Operating) to facilitate the following Projects:

- ~~\$65,000 High School Gym Ceiling Repairs~~
- ~~\$15,000 High School Enclosed Bid nesting locations~~
- ~~\$45,000 High School Baseball Filed Renovations~~
- ~~\$10,000 High School Sewer Piping Replacement~~
- ~~\$22,000 High School Boiler System Heating Repairs~~

Using the additional Impact Aid funding to address capital needs, as provided on the Board of Education's Prioritized List, was a reasonable request. Therefore, we ask that the Board of Education review their Prioritized Capital Needs List and resubmit a List of Projects for the use of the additional \$157,133. In addition, we ask that the projects you plan to address using these funds are removed from the Board of Education's Capital Projects List, as you work to prepare for the upcoming fiscal year (26/27) budget.

As we all understand that the list of capital needs for both the School System and the Town continues to be quite extensive, the Finance Committee had concerns regarding the history that the Board of Education's revenues have been under estimated placing a larger tax burden on our residents year after year. However, we also recognize that the discussion regarding appropriately estimating revenues needed to be a separate discussion outside of this request.

At our September 17, 2025 meeting the Finance Committee did not approve the July 29, 2025 request to transfer the additional \$157,133 received from Impact Aid to the Board of Education's Capital Account. The Committee is willing to reconsider the request upon the receipt of a revised Capital Projects List for the use of the additional Impact Aid funds.

Please do not hesitate to contact me should you have any questions regarding this request at (860) 625-6239 or email tsac@ledyardct.org.

Sincerely,



Anthony Saccone, Sr.
Finance Committee Chairman

Attachments:

Board of Education Letter dated 7/29/2025
Fiscal Year 2025/2026 Capital Improvement Detail

cc: Board of Education Finance Committee Chairman Lamb
Town Council
Mayor Fred Allyn, III
Board of Education Members
Finance Director
Treasurer
BOE Director Finance



Ledyard Public Schools

Administrative Offices

July 29, 2025

Ms. April Brunelle,
Chairman Pro-Term
Ledyard Town Council
Town of Ledyard
741 Colonel Ledyard Highway
Ledyard, CT 06339



Dear Chairman Brunelle:

The Ledyard Board of Education has reviewed and approved the following recommendations. In both cases, actual revenue received for FY25 exceeded the budgeted amounts.

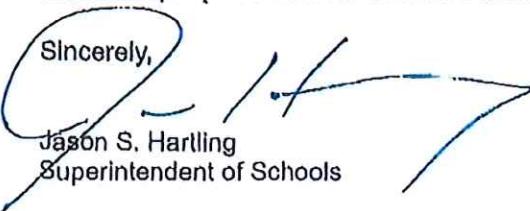
- ASTE Revenue \$250,636: The increase is largely due to a change in the State of Connecticut's funding formula, which raised the grant allocation while reducing the tuition we may charge participating districts.
- Impact Aid \$157,133: The increase is a result of the Federal Government's annual appropriations process and the number of eligible claims submitted.

Given these changes, the Board respectfully requests your review and action on the following:

1. Transfer of ASTE Revenue: Move the additional ASTE revenue received in FY25, totaling \$250,636, to the BOE ASTE CNR Account #22570101-58261. These funds will be used to support projects outlined in *Attachment A*.
2. Transfer of Impact Aid: Move the \$157,133 in Impact Aid received over the budgeted amount to the BOE CNR Reserve Fund Account #22570101-58250. These funds will support capital needs projects identified for FY26 that currently lack funding. Project details are included in *Attachment B*.

Should you or any of the Town Councilors have any questions, please let me know. The Board of Education, Superintendent and our Director of Facilities are available.

Sincerely,


Jason S. Hartling
Superintendent of Schools

Cc: Anthony R. Favry, Chair, Ledyard Board of Education
Anthony Saccone, Chair, Ledyard Town Council Finance Committee
Fred Allyn III, Mayor

Encl: ASTE Revenue and TC Request
Impact Aid Revenue and TC Request

Ledyard Public Schools
Impact Aid 1017002-42016
FY2025

Date	Received by Town of Ledyard	Town of Ledyard Budgeted Revenue	Variance
12/18/2024	582,221		
12/31/2024	23,932		
4/17/2025	492,102		
6/1/2025	108,878		
	1,207,133	1,050,000	157,133

Capital Project Request 2025 - Impact Aid Revenue Surplus

Item	Building	Estimate	Notes
Gym Ceiling Repair	LHS	\$65,000	Not to Exceed
Bird Nesting Remediation	LHS	\$15,000	Not to Exceed
Baseball Field Renovation	LHS	\$45,000	Not to Exceed
Sewer Line Repair/Replacement	LHS	\$10,000	Not to Exceed
Boiler System/Heating Repairs	LHS	\$22,000	
TOTAL		\$157,000.00	

*Items requested are directly from the
BOE Capital Plan

TOWN OF LEDYARD
FISCAL YEAR 2026 TOWN COUNCIL PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN SUMMARY

Department	Account #	Account Name	Project Description	2025 Approval	FY2025 REQUESTS				Source of Non-Tax Funding	BOE C/NR	Other
					Current Account Balance	Dept Requester	Mayor	Council	Preliminary Tax Levy		
Town Government	21020105-57500	New Equipment	Leads Reserve Fund	1,500	1,500	1,500	1,500	1,500	1,500	-	-
Town Council	21020105-57500	Blg Maintenance	Drainage Project	50,000	29,582	20,000	10,000	10,000	10,000	10,000	-
Historic Distinct.	21020105-57500	Revaluation	Revaluation Reserve	30,000	30,000	50,000	50,000	50,000	50,000	50,000	-
Assessor	21020105-57500	Equip. Replacement	Technology Upgrades	70,000	2,415	73,500	73,500	73,500	73,500	73,500	-
MS	21020105-57510	Vehicle	Police Vehicles	75,628	206,053	53,326	53,326	53,326	53,326	53,326	-
MS-Safety	21020105-57510	Equip. Replacement	CALEA Accreditation	6,385	7,065	6,500	6,500	6,500	6,500	6,500	-
Police	21020105-58278	Vehicle	Police Accreditation	13,850	1,375	3,000	1,375	1,375	1,375	1,375	-
Police	21020105-58279	Police Gear	Personal Protective Equipment	1,275	3,200	-	-	-	-	-	-
Police	21020105-57520	New Equipment	No current year request	12,500	6,950	-	-	-	-	-	-
Police	New Account	Dr. Cameras	Flight Safety Cameras	-	12,750	12,750	12,750	12,750	12,750	12,750	-
Police	21020105-58692	In-Car Video	Firearm Reserve Fund	1,800	11,102	7,000	7,000	7,000	7,000	7,000	-
Police	21020105-58695	Body Cameras	Body Worn Camera	7,050	15,624	1,850	1,850	1,850	1,850	1,850	-
Police	21020105-58696	New Equipment	Radio Base Station Reserve Fund	54,500	53,765	8,500	8,500	8,500	8,500	8,500	-
ACO	21020105-57500	New Equipment	ACO Vehicle Reserve Fund	2,000	3,428	2,000	2,000	2,000	2,000	2,000	-
Ledyard Fire	21020105-57520	New Equipment	Fire Hose	-	3,000	3,000	3,000	3,000	3,000	3,000	-
Ledyard Fire	21020105-57530	New Equipment	SEB Replacement	-	12,000	12,000	12,000	12,000	12,000	12,000	-
Ledyard Fire	21020105-57540	New Equipment	R-11 Light tower	56,000	52,658	-	-	-	-	-	-
Ledyard Fire	21020105-57550	New Equipment	Grass Dryer	-	12,000	12,000	12,000	12,000	12,000	12,000	-
Ledyard Fire	21020105-57560	New Equipment	Batteria Ram	-	12,000	12,000	12,000	12,000	12,000	12,000	-
Ledyard Fire	21020105-54625	Champlain Enviro. Serv.	Firefighter Personal Protective Suite	10,200	12,750	15,000	15,000	15,000	15,000	15,000	-
Gates Ferry Fire	21020105-52615	Globetrot Enviro. Serv.	Firefighter Personal Protective Suite	15,000	9,468	16,000	16,000	16,000	16,000	16,000	-
Gates Ferry Fire	21020105-57500	New Equipment	Communication Equipment	-	5,000	5,000	5,000	5,000	5,000	5,000	-
Gates Ferry Fire	21020105-57500	New Equipment	Firefighting Equipment	-	3,000	3,000	3,000	3,000	3,000	3,000	-
Gates Ferry Fire	21020105-57500	New Equipment	Air Bottles	-	3,000	3,000	3,000	3,000	3,000	3,000	-
Gates Ferry Fire	21020105-57500	New Equipment	Scuba Replacement	-	12,000	13,000	13,000	13,000	13,000	13,000	-
Gates Ferry Fire	21020105-57500	New Equipment	Breathing Air Compressor	-	52,000	208,940	22,000	22,000	22,000	22,000	-
Gates Ferry Fire	21020105-57500	New Equipment	Jaws of Life Tools Replacement	-	4,000	4,000	4,000	4,000	4,000	4,000	-
Gates Ferry Fire	21020105-57500	New Equipment	Fire Station Generator Replacement	-	4,000	4,000	4,000	4,000	4,000	4,000	-
Gates Ferry Fire	21020105-57500	New Equipment	Fire Hose Replacement	-	4,000	4,000	4,000	4,000	4,000	4,000	-
Gates Ferry Fire	21020105-57500	New Equipment	ALD Reserve	7,500	49,538	9,175	9,175	9,175	9,175	9,175	-
Admin Emerg Serv.	21020105-57500	New Equipment	Fire Apparatus Replacement	302,552	1,400,005	284,404	307,444	307,444	307,444	307,444	-
Public Works	21020105-57511	Heavy Equipment	Heavy Equipment	55,000	73,311	90,000	90,000	90,000	90,000	90,000	-
PW	21020105-57512	Land/Traffic	Land/Traffic	275,000	14,253	155,000	155,000	155,000	155,000	155,000	-
PW	21020105-57513	Small Trucks	Small Trucks	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-
PW	21020105-57514	Light Equipment	Light Equipment	15,000	1,557	26,000	26,000	26,000	26,000	26,000	-
PW	21020105-57515	Heavy Equipment	Heavy Equipment	28,300	15,000	25,000	25,000	25,000	25,000	25,000	-
PW	21020105-54605	Road Reconstruction	Road Reconstruction	1,155,000	283,100	1,155,000	283,100	283,100	283,100	283,100	-
PW	21020105-54606	Road Maintenance	Road Maintenance	547,889	53,265	547,889	547,889	547,889	547,889	547,889	-
PW	21020111-58200	Building Reserve Fund	Municipal Building Reserve Fund	90,000	207,910	100,000	100,000	100,000	100,000	100,000	-
PW	21020111-58200	Building Reserve Fund	Whitford Brook Watershed	1,800,000	-	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000	-
Library		Technology Upgrades	Technology Upgrades	4,000	-	-	-	-	-	-	-
Parks & Recreation	Fund 0201	Site Improvements	Site Improvements	-	185,000	65,000	140,000	140,000	140,000	140,000	-
Schools	CNA TOTAL	CNA C/NR	CNA C/NR	-	569,500	505,500	314,500	314,500	314,500	314,500	-
Capital C/NR	Operating TOTAL	Operating TOTAL	Operating TOTAL	-	334,000	134,500	-	-	-	-	-
Operating	Total	Total	Total	-	5,660,965	5,121,809	4,356,809	4,356,809	4,356,809	4,356,809	-
				-	375,852	205,773	127,773	127,773	127,773	127,773	-

FY 26 CAPITAL IMPROVEMENT PLAN REQUESTS

DEPARTMENT	DESCRIPTION	Priority	Total 2026 Request	Dept. Request	Mayor	COUNCIL	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35
Town Council		SR	1,500	1,500			1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	
Leisure Reserve Fund		SR	10,000	10,000													
Historic District Comm	Demolition projects	DF	50,000	50,000													
Assessor's Office	Revaluation	SR	75,500	50,000	50,000												
MIS	Computer & Server Replacement Reserve Fund	SR	75,500	75,500	75,500												
Police Department		SR	554,905	106,653	53,326	\$3,326	107,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	
Policing Vehicles		SR	7,858	6,500	6,500		7,858	7,900	7,900	7,900	7,900	7,900	7,900	7,900	7,900	7,900	
Police Administration		SR	3,375	3,375	3,375		3,375	3,375	3,375	3,375	3,375	3,375	3,375	3,375	3,375	3,375	
Psychological Exam Reserve		SR	12,750	12,750	12,750		9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	
Flash Safety Cameras		SR	7,000	7,000	7,000		7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	
Fireteam Reserve Fund		SR	7,000	7,000	7,000		7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	
In-Car Video		SR	1,800	1,800	1,800		1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	
Body-Worn Cameras		SR	7,050	7,050	7,050		7,050	7,050	7,050	7,050	7,050	7,050	7,050	7,050	7,050	7,050	
Radio Base Station Reserve Fund		SR	5,500	5,500	5,500		5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	
ACD Vehicle Reserve Fund		SR	2,000	2,000	2,000		2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Ledger/Fire Company		SR	69,300	3,000	3,000		2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Fire Hose		SR	58,500	12,000	12,000		12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	
SCBA Replacement		SR	101,15	15,000	15,000		15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Roll-Offs/Container		SR	101,15	12,000	12,000		12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	
Gear Dryer		SR	101,15	12,000	12,000		12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	
Battalion Team		SR	101,15	12,000	12,000		12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	
Fire Fighter Personal Protective Equip.		SR	101,15	15,000	15,000		15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Gates/Ferry/Fire District		SR	60,000	15,000	15,000		16,000	16,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	
Fire Fighter Personal Protective Equip., Communication Equipment		SR	58,12	5,000	5,000		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Fire Fighting Equipment		SR	3,050	3,000	3,000		3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
All-Battalion		SR	3,000	3,000	3,000		3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
SCBA Replacement		SR	13,000	13,000	13,000		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Breathing Air Compressor		SR	22,000	22,000	22,000		22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	
Level of Use Tools & Equipment		SR	4,000	4,000	4,000		4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	
Fire Station Generator Replacement		SR	357,450	4,000	4,000		4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	
Fire Hose Replacement		SR	354,305	3,07,444	307,444		407,363	407,363	407,363	407,363	407,363	407,363	407,363	407,363	407,363	407,363	
Public Works		SR	246,000														
Equipment		SR	90,000	90,000	90,000		90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	
Heavy Equipment		SR	125,000	125,000	125,000		125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	
Large Trucks		SR	40,000	40,000	40,000		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	
Small Trucks		SR	36,000	16,000	16,000		16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	
Light Equipment		SR	15,000	15,000	15,000		15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Pooled Vehicles		SR	2,62,820				25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	
Resets		SR	1,115,000	90,000	90,000		1,155,000	1,155,000	1,155,000	1,155,000	1,155,000	1,155,000	1,155,000	1,155,000	1,155,000	1,155,000	
Road Restoration		SR	1,167,889	1,167,889	1,167,889		1,167,889	1,167,889	1,167,889	1,167,889	1,167,889	1,167,889	1,167,889	1,167,889	1,167,889	1,167,889	
Road Maintenance		SR	100,000	100,000	100,000		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	
Buildings		SR	2,250,000				100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	
Other		SR	2,250,000	2,250,000	2,250,000		1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	
Whitford Brook Watershed Infrastructure		SR	2,250,000														

FY 26 CAPITAL IMPROVEMENT PLAN REQUESTS

Library	Technology Upgrades	SR	365,000	-	-	4,000	4,000	4,000	-
Police & Recreation	Clarke / Purdy Field light pole replacement	DF	5,000	5,000	5,000	-	-	-	-
	MapLink - Judge Crandall concession stand	RPH	5,000	5,000	5,000	-	-	-	-
	Master plan - needs assessment	IOT	125,000	25,000	100,000	-	-	-	-
	Pickleball court upgrade	IOT	25,000	25,000	25,000	-	-	-	-
	Playscape woodchips	SR	5,000	5,000	5,000	-	-	-	-
Board of Education	Bondable								
	LHS - Boiler System Replacement & BMS System	DF	-	-	-	5,000	5,000	-	-
	LHS - Parking Lot	DF	-	-	-	1,500	1,500	-	-
	LHS - Window Replacement	DF	-	-	-	3,000	3,000	-	-
	LHS - Add Elevator to Lower Level	NEF	-	-	-	-	-	305,000	-
	LHS - Classroom Ventilation and Air Conditioning	DF	-	-	-	6,000	6,000	-	-
	LHS - Roof Replacement	SR	-	-	-	-	-	-	4,000,000
	LHS - Replace Media Center Roof	DF	-	-	-	-	-	-	-
	LHS - Auditorium Air Conditioning	NEF	-	-	-	-	-	-	-
	LHS - De-Humidification	RPH	180,000	250,000	180,000	-	-	-	-
	LHS - Expand Cafeteria	NCF	-	-	-	-	-	-	-
	GHS - De-Humidification	RPH	220,000	250,000	220,000	-	-	-	-
	GHS - Chiller replacement	DF/GR	380,000	380,000	380,000	-	-	-	-
	JWL - Window Replacement	IOT	-	-	-	-	-	-	-
	LHS - Fire Alarm System (moved from CIR to Bondable)	IOT	350,000	275,000	275,000	-	-	-	600,000
	JWL - Parking Lot	DF	-	-	-	-	-	-	-
	Capital / Non-Recurring								
	LHS - Lower Level Restrooms	DF	-	-	-	-	-	-	-
	LHS - Lower Level Locker Rooms	1	22,500	22,500	22,500	-	-	-	-
	LHS - Boiler System Repairs	DF	-	-	-	-	-	-	-
	LHS - Electrostatic Lockers Painting	DF/GR	-	-	-	-	-	-	-
	LHS - Science Lab Upgrade	S	225,000	225,000	225,000	-	-	-	-
	LHS - Culinary Room Renovations	IOT	-	-	-	-	-	-	-
	LHS - Resurface Tennis Courts	DF/C	-	-	-	-	-	-	-
	LHS - Outdoor Athletics Lanes / Stance	NCF/IOT	55,000	55,000	55,000	-	-	-	200,000
	LHS - Replace Turf Field Scoreboard	DF/C	-	-	-	-	-	-	-
	LHS - Varsity Lockerroom Renovation	DF	-	-	-	-	-	-	-
	LHS - Athletic Lockerroom Renovation	DF/IOT	-	-	-	-	-	-	-
	LHS - Replacement Field Lights	DF/C	-	-	-	-	-	-	-
	LHS - Gym Bleachers	DF/C	-	-	-	-	-	-	-
	LHS - Gym Dividing Wall	DF/C	-	-	-	-	-	-	-
	LHS - Aux Gym Padding	DF/C	-	-	-	-	-	-	-
	LHS - Gym Ceiling	16	65,000	65,000	65,000	-	-	-	-
	LHS - Enclose band practice locations	7	RPH/IOT	15,000	15,000	15,000	-	-	-
	LHS - Billiards for outdoor sealing	8	RPH	5,000	5,000	5,000	-	-	-
	LHS - Fire doors	15	DF/DF	20,000	20,000	20,000	-	-	-
	LHS - Replace lower level ceiling and lighting	DF/DF	-	-	-	-	-	-	-
	LHS - Replace sewer piping	13	DF/RPH	20,000	10,000	10,000	-	-	-
	LHS - Bullet resistant film	9	EPC	35,000	15,000	15,000	-	-	-
	LHS - Baseball field renovation	34	DF/GR	45,000	45,000	45,000	-	-	-
	LHS - Softball field renovation	DF/GR	-	-	-	-	-	-	-

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FY 26 CAPITAL IMPROVEMENT PLAN REQUESTS

		17	Div/LOC	185,000	185,000	19,150	143,222
1.1.1. Classroom Renovations	DF						
1.1.1.1. Playground equipment	DF						
1.1.1.1.1. Network server repair	DF						
1.1.1.1.1.1. Bullet resistant film	DF						
1.1.1.1.1.2. Replacement of truck	DF						
1.1.1.1.1.3. Bullet resistant film	DF						
1.1.1.1.1.4. Glass - driveway repair	DF						
1.1.1.1.1.5. Playground Surfaces	DF						
1.1.1.1.1.6. Bullet resistant film	DF						
1.1.1.1.1.7. Play	DF						
1.1.1.1.1.8. Classroom	DF						
1.1.1.1.1.9. Office	DF						
1.1.1.1.1.10. Gym	DF						
1.1.1.1.1.11. Library	DF						
1.1.1.1.1.12. Cafeteria	DF						
1.1.1.1.1.13. Auditorium	DF						
1.1.1.1.1.14. Gymnasium	DF						
1.1.1.1.1.15. Classroom	DF						
1.1.1.1.1.16. Office	DF						
1.1.1.1.1.17. Auditorium	DF						
1.1.1.1.1.18. Gymnasium	DF						
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1.1.1.1.1.24. Office	DF						
1.1.1.1.1.25. Auditorium	DF						
1.1.1.1.1.26. Gymnasium	DF						
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1.1.1.1.1.198. Gymnasium	DF						
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Impact Aid Budget vs. Actual

	<u>Budget</u>	<u>Actual</u>	<u>Over (Under)</u>
FY 24/25	\$ 1,050,000	\$ 1,207,133	\$ 157,133
FY 23/24	\$ 1,500,000	\$ 1,804,635	\$ 304,635
FY 22/23	\$ 1,500,000	\$ 1,558,207	\$ 58,207
FY 21/22	\$ 1,500,000	\$ 1,387,082	\$ (112,918)
FY 20/21	\$ 1,300,000	\$ 1,535,297	\$ 235,297
FY 19/20	\$ 1,300,000	\$ 1,563,060	\$ 263,060



TOWN OF LEDYARD CONNECTICUT

TOWN COUNCIL

Chairman S. Naomi Rodriguez

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
council@ledyardct.org

February 29, 2024

Mr. Alex Rode, Chairman
Ledyard Board of Education
4 Blonders Boulevard
Ledyard, Connecticut 06339

Dear Chairman Rode:

With the receipt of the Annual Audit for the Fiscal Year Ending June 30, 2023, as presented by CliftonLarsonAllen, LLC at the Finance Committee's February 7, 2024 meeting, the Town Council approved to appropriate and transfer the Board of Education Fiscal Year 2022/2023 audited surplus in the amount of \$217,387 from the unrestricted fund balance to Account #21070101-58250 (BOE Reserve Fund); in accordance with the attached *"Resolution Creating a Funding Mechanism for Making Annual Appropriations to a Capital Reserve Fund for the Board of Education"* adopted on September 28, 1988.

As been done in prior years these yearend surplus funds will be applied toward the tax levy needed to support the Board of Education's Capital Projects, as presented in your request for the upcoming Fiscal Year 2024/2025 Budget.

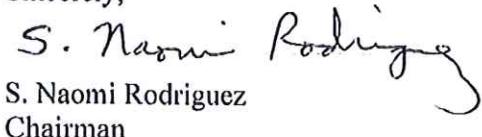
In addition, at our February 28, 2024 meeting the Town Council approved to set-up a new, stand alone, *Board of Education Capital Fund for Non-Bonded Board of Education Capital Items* to reside outside of the Town's Capital Nonrecurring Fund (CNR Fund 210).

The intent of establishing a stand-alone Capital Fund for non-bonded capital expenses was to streamline processes and increase efficiencies within both the Board of Education and General Government Finance Departments. With the management of this new Board of Education Capital Fund the Town Council trusts that Board of Education will be mindful to adhere to Regulation #3320 *"Purchasing Procedures Guidelines for Bids and Quotes"* and to maintain an up-to-date accounting of this Fund.

Our concerted efforts to ensure that our taxpayers' dollars were being spent as intended is essential, as we have been entrusted to be watchful stewards of the town's funds.

Should you have any questions regarding these actions, please do not hesitate to contact me at telephone (860) 910-9918; or email: naomir@ledyardct.org.

Sincerely,


S. Naomi Rodriguez
Chairman

Attachments

cc: Mayor Allyn, III, Director of Finance, Treasurer, Superintendent Hartling, BOE Finance Director, Board of Education

A Resolution Creating a Funding Mechanism for Making Annual Appropriations to a Capital Reserve Fund for the Board of Education

WHEREAS, The Town Council is the budget making authority and the legislative body of the town and has all the powers and duties contained in Chapter 108 of the General Statutes, as amended, of the State of Connecticut for the creation of a "Reserve Fund for Capital and Non-Recurring Expenditures"; and

WHEREAS, There is no funding mechanism within the Board of Education's authority under Chapter 170, Section 10-222 (vide supra) to allocate expenditures beyond the budgetary year for capital needs; and

WHEREAS, A Five Year Capital Plan for Repair and Refurbishment of the Ledyard Public Schools has been issued by the Superintendent of Schools with periodic updating; and

WHEREAS, Funding for repair and refurbishment of Ledyard's schools is not always conducted in a timely manner because of other educational priorities; and

WHEREAS, Unanticipated capital expenditures may also occur during subsequent budget years; and

WHEREAS, Annual surpluses may accumulate within the Board of Education's budget; and

WHEREAS, The Board of Education may elect not to return surplus funds to the General Fund, because it lacks the authority to appropriate funds beyond the current fiscal year, and therefore may decide to spend all or portions of this surplus at the close of the fiscal year;

NOW, THEREFORE BE IT RESOLVED That the Town Council of Ledyard shall establish a separate line item under the Capital Non-Recurring Account: Capital Expenditures for the Board of Education. All surplus funds returned to the General Fund by the Board of Education are to be deposited in the Capital Reserve Fund for the Board of Education starting with the end of the 1987-1988 budgetary year. Surplus funds shall be defined as reserves accumulated by the Board of Education according to their year-end audit statement.

Approved by Ledyard Town Council on September 28, 1988.

Attest: Deborah A. Donlon
Deborah A. Donlon
Council Clerk

Board of Education Regulation 3320

Purchasing Procedures Guidelines for Bids and Quotes

1. Goods and Services Estimated to Cost between \$5,000 and \$14,999

The administrator in charge must obtain at least three (3) quotes from separate vendors. These quotes will be kept on file for a year after purchase.

2. Goods and Services Estimated to Cost between \$15,000 and \$29,999 The district will obtain written quotes for these items. General specifications will be drawn up, and quotes will be solicited from reasonable vendors, but legal advertising will not be required. The Superintendent shall award the bid.

3. Goods and Services Estimated to Cost in excess of \$30,000 These items will require formal bid procedures that include legal advertisements, solicitation from all reasonable vendors, sealed bids with a public opening, and evaluation of quotes/proposals. The Superintendent shall award the bid.

4. Professional Services Bids for professional services will be determined on price and scope of work following an assessment of the qualified bidder's overall approach to the project and past performance.

5. Exceptions

It will not be necessary to follow these procedures for "sole source" goods e.g., items on the State or other recognized bid lists, items purchased directly from the manufacturer, or for items that have the same price regardless of the vendor.

Any other exceptions to these regulations must have the Superintendent's prior approval. When it is deemed in the best interest of the school district more stringent bid procedures may be applied.

Bid Process

1. The Business Manager or designee shall periodically estimate requirements of standard items or classes of items and make quantity purchases, in order to save money. Whenever storage facilities or other conditions make it impractical to receive an entire order at one time, the total quantity should be bid and staggered delivery dates made a part of the bid specifications, or estimated quantities bid with deliveries to be made as requested.

2. Bid instructions and specifications should be clear and complete, setting forth all necessary conditions conducive to competitive bidding.

3. The Business Manager or designee shall seek bids from those sources able to offer the best prices, consistent with quality, delivery and service.

4. The sealed bids shall be opened in public at the prescribed time and place and tabulated for review. Whether or not bid opening occurs exactly at the time advertised, no bids may be accepted after said advertised time. The official time shall be the clock within the Board of Education's Superintendent's Office.

5. After the bids have been opened and tabulated, they will be available for those interested to copy or examine. Original documents shall not, however, be removed from the Board of Education office. Any reproduction charges shall be in accordance with Board policy and state statutes.