



**TOWN OF LEDYARD**  
CONNECTICUT  
TOWN COUNCIL  
HYBRID FORMAT

741 Colonel Ledyard Highway  
Ledyard, CT 06339

860 464-3203  
Roxanne Maher

Chairman Kevin J. Dombrowski

**MINUTES**  
**FINANCE COMMITTEE**  
**REGULAR MEETING**

Wednesday, November 2, 2022

5:00 PM

Annex Meeting Room - Video Conference

**DRAFT**

- I. CALL TO ORDER - The Meeting was called to order by Councilor Saums at 5:00 p.m. at the Council Chambers Town Hall Annex Building.

Councilor Saums welcomed all to the Hybrid Meeting. He stated for the Town Council Finance Committee and members of the Public who were participating via video conference that remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

II. ROLL CALL

Attendee Name	Title	Status	Location	Arrived	Departed
Andra Ingalls	Town Councilor	Excused			
Tim Ryan	Town Councilor	Present	Remote	5:00 pm	5:44 pm
Bill Saums	Town Councilor	Present	In-Person	5:00 pm	5:44 pm
S. Naomi Rodriguez	Town Councilor	Present	In-Person	5:00 pm	5:44 pm
Fred Allyn, III	Mayor	Present	In-Person	5:00 pm	5:44 pm
Matthew Bonin	Finance Director	Present	In-Person	5:00 pm	5:44 pm
Steve Masalin	Public Works Director/Town Engineer	Present	In-Person	5:03 pm	5:44 pm
Juliet Hodge	Land Use Director/Town Planner	Present	In-Person	5:00 pm	5:44 pm
Jason Hartling	Superintendent of Schools	Present	Remote	5:00 pm	5:44 pm
Wayne Donaldson	BOE Director of Facilities and Grounds	Present	Remote	5:04 pm	5:44 pm
Vincent Godino	Historic Commission Chairman	Present	In-Person	5:11 pm	5:44 pm
Roxanne Maher	Administrative Assistant	Present	Remote	5:00 pm	5:44 pm

- III. RESIDENTS' COMMENTS – None.

- IV. INFORMATIONAL ITEMS – None.

- V. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES –

MOTION to approve the Regular Meeting Minutes of October 19, 2022  
Moved by Councilor Ryan, seconded by Councilor Saums

VOTE: 2 – 0 Approved and so declared

- VI. FINANCE DIRECTOR'S REPORT – Finance Director Matthew Bonin reported on the following: (1) Annual Audit Fiscal Year Ending June 30, 2022 – Mr. Bonin stated Auditors CliftonLarsonAllen LLP has completed their field work and were now working to

prepare the Annual Audit Report; (2) Fiscal Assistant Position – Mr. Bonin stated the new Fiscal Assistant Katie Freeman was doing well, noting that they were continuing work to catch up on data entry/recording. He stated that he hoped to have the revenues thru the end of September, 2022 and expenses thru the end of October, 2022 to report on by the end of November; (3) Higher Interest Accounts – Mr. Bonin stated he and Treasurer Ian Stammel have been moving funds to higher yielding interest accounts to maximize invest income. He stated for the month of October 2022 the interest earnings was \$32,000 +. He stated the total interest earnings for last year was \$43,000. He stated as a comparison that the interest earning year-to-date was about \$62,000 noting they were already \$20,000 over last year’s total interest earnings, noting that the town would realize some good investment returns this year. Councilor Saums thanked Mr. Bonin for his good work.

VII. FINANCIAL REPORTS – None.

VIII. OLD BUSINESS

1. MOTION to recommend the Town Council authorize the Permanent Municipal Building Committee (PMBC) to set the bid rate for the Gales Ferry School and Juliet W. Long School roofing projects at \$50.00 per square foot to account for inflation.

In addition, the Permanent Municipal Building Committee may, with Town Council approval, modify the scope of the “*Various School Improvement Projects*” to include the replacement of the roofs at the Central Office, Gales Ferry School, and Juliet W. Long School; installation of solar equipment at Gales Ferry School and Juliet W. Long School; upgrades to the building management systems at Gales Ferry School; and electrical and HVAC upgrades at Juliet W. Long School) to stay within the authorized amount \$6,725,000, as approved by the townspeople at the February 22, 2022 town-wide referendum.

Also, the Town Council acknowledges that the Town of Ledyard is aware that the State of Connecticut notified the Board of Education that the State would only provide a reimbursement rate of 75% for the cost of the Gales Ferry School roof. This reduction in State grant reimbursement was based the State’s record that the Board of Education accepted the school in 2006, although the Gales Ferry School project was completed in 2001; therefore, the State believed that school did not meet the State’s the 20-year criteria for full reimbursement.

Moved by Councilor Saums, seconded by Councilor Ryan

Discussion: Councilor Saums stated the town has not received any responses from the State, noting that both the Town and Board of Education have asked the State to provide documentation confirming that they were requiring Ledyard to take these actions. However, he stated by delaying action was only hurting the Town, noting that they could lose millions of dollars in reimbursement from the State. He stated the only communication the Town has received from the State was to ask for more information, which the Town has provided. Therefore, he stated he did not see any point in delaying any further, noting that they have done everything they could, noting the Finance Director, Superintendent of Schools, Board of Education Director of Facilities and Grounds, the Board of Education Business Manager, and the Mayor have all been working to obtain confirmation that the State has requested the Town Council take these actions. He also noted that Town Councilors have been in contact with State Senator Cathy Osten to discuss this matter.

Councilor Ryan addressed the discrepancy between the State's record which indicated that the Gales Ferry School did not meet the 20-year criteria to receive grant reimbursement based on the full cost of the roof project; and the town's record that the School construction was completed in 2001 and did meet the 20-year lifecycle criteria to receive reimbursement on the full cost of the project. Therefore, he questioned if the Town Council voted to only receive 75% reimbursement for the project whether they would have any recourse to revisit this with the State to obtain the full amount.

Councilor Saums stated the Town planned to go after the fact to the State through Legislative Representation to provide the documentation to prove that the Gales Ferry School met the 20-year lifecycle criteria to receive grant reimbursement on the full cost of the roof project. He stated the school was completed twenty years ago noting that Certificate of Occupancy was dated August 22, 2001 and the school was in-use for the 2001/2002 school year. Therefore, he explained that they would they need a Special Act of the State Legislature to change the reimbursement amount to 100%.

Superintendent of Schools Jason Hartling stated in reviewing the Board of Education's archives he located a document that the Board of Education submitted to the Department of Commerce which indicated the Gales Ferry School Construction was completed in September, 2001. He stated Mr. Donaldson forwarded the document to the State. He went on to explain just because they authorize spending \$50.00 per square foot did not mean that they had to spend that amount, noting that if the project came in under that they would be in a better position.

Mayor Allyn, III, noted in speaking with Mr. Chuck Warrington from Colliers Project Leaders, who was doing the Project Closeout Audit Preparation work for the Ledyard Middle School and Gallup Hill School Renovate as New Projects, that Mr. Warrington provided some information regarding two recent school projects. He stated one roof project came in at \$20.22 per square foot and one roof project came in at \$23.46 per square foot, noting the school was located in Westport, Connecticut. He stated Ledyard was in a less expensive area than Westport, and he noted to Superintendent Hartling's point, that he believed that they would get the work done well under the \$50.00 per square foot threshold.

Councilor Saums stated at no time during the February 22, 2022 town-wide referendum, did the townspeople or the Town ever vote on a per square foot dollar amount for the school roof projects. He stated they approved a total project cost in the amount of \$6,725,000 which they believed would cover the costs of these projects.

Councilor Ryan questioned whether they had an idea of the per square foot dollar amount that the \$6,725,000 would break down to. Councilor Saums stated they think the State was basing their \$50.00 per square foot request on the earlier estimates. However, he stated Ledyard believed the townspeople have approved enough funding to pay for these school projects.

This motion was to satisfy the State's requirements.

VOTE:

2- 0 Approved and so declared

**RESULT: RECOMMEND TO APPROVE 2 – 0**

**MOVER:** Bill Saums, Town Councilor  
**SECONDER:** Tim Ryan, Town Councilor  
**AYES:** Ryan, Saums  
**EXCUSED:** Ingalls

2. No action on the Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act* Funding (ARPA) and the process to approve ARPA Projects and expend ARPA Funding.

**RESULT: NO ACTION**

**Next Meeting: 12/207/2022 5:00 p.m.**

3. Prepare Letter of Directive to the Mayor and Board of Education for the preparation of the Fiscal Year 2023/2024 Budget.

Councilor Saums presented a draft Budget Letter of Directive explaining that pages 4 – 8 outlined the format of budget which was in accordance with the Town Charter Chapter VII. He stated the purpose of pages 1 - 3 was to provide some general information ant to capture the specific points regarding increases or decreases in expenses and revenues from the previous year.

The Finance Committee, Mayor, Finance Director and Superintendent of Schools reviewed the data on pages 1 – 3 and made the following updates along with some additional minor/non-substantive editorials.

- We do not anticipate an increase in Educational Cost Sharing *over* FY23.
- *We do not expect to see further* mill rate increases as a result of the police headquarters and school building projects, but we do expect to bond new roofs and other building improvements for several buildings, which will further increase future bonding costs.
- *The Town's required pension contribution may decrease by \$225,000.*
- Healthcare costs are expected to increase as they do every year; the first indications will arrive around mid-December.
- *Tipping fees for municipal solid waste are increasing every year by approximately 4 percent.*
- *The Town has worked successfully to increaser the interest revenue it receives from its savings.*

The Group noted at this point in the year they typically did not have projected numbers from the State or estimates for the healthcare costs. They also noted on November 15, 2022 meeting the Retirement Board would be meeting with their Consultant Fiducient Advisors to consider adjusting the Amortization Schedule. Therefore, they agreed as

they work to prepare the Fiscal Year 2023/2024 Budget that more information would become available.

The Finance Committee reviewed the Budget Schedule as outlined in Chapter VII; Pages (s) 28 – 31 as follows:

- October/November: Town Council prepares and submits letter of Directive for Fiscal Year Budget (Election Year-Dec) to Mayor and Board of Education
- 3<sup>rd</sup> Monday January: All Departments submit preliminary budget to Mayor's Office **(1/15/2023) Per Town Charter**
- 4<sup>th</sup> Monday February: Board of Education shall file budget estimates to Mayor's Office **(2/27/2023) Per Town Charter**
- 1<sup>st</sup> Monday March: Mayor submits budget to Town Council and files with Town Clerk's Office. **(3/6/2023) Per Town Charter**
- March: Finance Committee conducts Departmental Budget Work Sessions Departments submits budget material to Town Council.
- March (3/29/2023): Town Council finalizes budget. **(This Date is NOT dictated by Charter)**
- April (4/6/2022): Town Council files proposed budget with Town Clerk's Office for Public Hearing. **(This Date is NOT dictated by Charter)**
- On OR Before: the last Monday in April 4/28/2023 Town Council conducts one or more Public Hearings on the proposed budget at the Ledyard High School, 24 Gallup Hill Road. **Per Town Charter (Suggest 4/17/2022)**
- APRIL 19 or 26, 2023: Town Council Votes to Finalize Budget (Special Town Council Mtg) **(This Date is NOT dictated by Charter)**
- 1<sup>st</sup> Monday of May: (5/1/2023) Town Council files proposed budget with Town Clerk's Office for Annual for the Town Meeting. **Per Town Charter**
- 3<sup>rd</sup> Monday May: 5/15/2022 Annual Town Meeting on the proposed budget to adjourn to a vote on the voting machine the following day. **Per Town Charter**
- Should the referendum on the budget refer the budget back to the council, the Town Council should reconsider the budget and present it for a second vote on the voting machines three weeks following the previous referendum - Tuesday 5/16/2023. **Per Town Charter**

- In the event the second referendum does not approve a budget, the Town Council shall adopt a final budget by the fourth Monday in June. Should both the referenda and the Town Council fail to adopt a final budget by the fourth Monday in June, the budget that was presented at the second referendum shall be deemed to have been adopted.

- Forth Monday: On or before the **Fourth Monday in June**, the Town Council shall fix the tax in mils. Per Town Charter  
6/28/2022

- MOTION to approve a Letter of Directive to the Mayor and Board of Education for the preparation of the Fiscal Year 2023/2024 Budget, as contained in the draft dated November 2, 2022.

Moved by Councilor Saums, seconded by Councilor Ryan

Discussion: Councilor Ryan stated the last two-years have been difficult in terms of taxes, noting the recent property revaluation. Therefore, he stated he liked the wording that has been included in the draft Budget Letter of Directive as follows: “...*We need to continue to approach the preparation of our Fiscal Year 2023/2024 budget with the objective of reducing expenses wherever we can find an opportunity*”.

VOTE: 2– 0 Approved and so declared

**RESULT: RECOMMEND TO APPROVE 2 – 0**

**MOVER:** Bill Saums, Town Councilor

**SECONDER:** Tim Ryan, Town Councilor

**AYES:** Ryan, Saums

**EXCUSED:** Ingalls

VIII. NEW BUSINESS

1. MOTION to recommend the Town Council approve a supplemental appropriation of \$25,000 to account 10140107-56306 (Tree Removal) *from Undesignated* to provide adequate funding for ongoing removal of hazard trees in the Town rights-of-way.

Moved by Councilor Ryan, seconded by Councilor Saums

Discussion: Public Works Director/Town Engineer Steve Masalin provided some background noting in 2018 the region was struck with a significant gypsy moth infestation, which resulted in a substantial kill of oak trees in particular. He stated the eventual impact of the gypsy moth infestation extended into 2020 and was still being seen.

Mr. Masalin went on to explain that the impact to our trees was augmented by the spread Emerald Ash Borer that came into our area in 2019 and dramatically affected our ash trees, noting that the progressive effects of the Emerald Ash Borer continue to unfold. Therefore, he stated as a result, substantial funding beyond the traditional \$4,000 annual budget amount has been required to tackle the removal of trees in the rights-of-way areas.

Mr. Masalin reviewed the following details, which was also attached to the Agenda packet on the meeting portal for tonight’s meeting:

<u>Supplemental Appropriation</u>	<u>Budget Transfer</u>	<u>Total Additional</u>
FY19 \$25,000	\$ 3,400	\$28,400
FY20	\$49,000	\$49,000

FY21		\$11,400	\$11,400
FY22	\$25,000	\$ 6,400	\$31,400

Mr. Masalin stated these supplemental appropriations amounted to an average additional annual funding of more than \$30,000. He stated the need for the removal of hazard trees persists and that a list has been developed that has identified more than twenty (20) trees that needed to come down in our road rights-of-way so far. He stated the town has spent \$760 on spontaneous needs related to storm damage, leaving \$3,240 in the account, which was wholly inadequate to meet the present need and the full identification of the on-going work. He stated they have been working closely with Eversource to identify dead trees that were in the fall zone of the electrical wires and that Eversource has been taking those trees down at their cost. He stated these trees were not only hazardous that they were also unsightly.

Mr. Masalin stated not knowing where the Public Works Budget at large was headed at this stage of the fiscal year, and also recognizing the immediate need for tree removal, he was requesting a supplemental appropriation of \$25,000, which was the same amount that was granted in Fiscal Years 2019 and 2022.

Mr. Masalin noted in the backup information on the LF #22-647 that Finance Director Matthew Bonin reported that tree removal expenses have averaged in excess of \$34,000 over the last four years. The Finance Committee noted that given past history and future needs identified by the Public Works Director, that a significant increase in the appropriation for Tree Removal appeared to be necessary in the next budget cycle.

The Finance Committee agreed to add the words “*from Undesignated*” as a “*friendly amendment*”.

VOTE: 2- 0 Approved and so declared

**RESULT: RECOMMEND TO APPROVE 2 – 0**

**MOVER:** Tim Ryan, Town Councilor  
**SECONDER:** Bill Saums, Town Councilor  
**AYES:** Ryan, Saums  
**EXCUSED:** Ingalls

- MOTION to recommend the Town Council approve two tax refunds in the combined total amount of \$33,831.45 with each exceeding \$2,400.00 in accordance with tax collector departmental procedures.

Moved by Councilor Saums, seconded by Councilor Ryan

Discussion: Councilor Saums stated in accordance with policies established for the Tax Collection Department, refunds to taxpayer exceeding \$2,400 are to be approved by the Town Council.

Councilor Saums noted that these two refunds were to *Student Transportation of America* and were in the amounts as follows: \$18,111.05 and \$15,720.40. Therefore, he stated it appeared that there was a duplicate payment of taxes on the school buses, and he questioned how this may have happened.

Mayor Allyn, III, stated Wells Fargo leased the buses to *Student Transportation of America*; and that both Wells Fargo and the Bus company both paid the property taxes.



VOTE: 2- 0 Approved and so declared

**RESULT: RECOMMEND TO APPROVE 2 – 0**

**MOVER:** Bill Saums, Town Councilor

**SECONDER:** Tim Ryan, Town Councilor

**AYES:** Ryan, Saums

**EXCUSED:** Ingalls

3. Any other New Business proper to come before the Committee.

MOTION to recommend the Town Council authorize the Mayor to sign an “*Indemnification and Hold Harmless Agreement*” between Heather L. Flack, Executor of the Estate of the late Jesse R. Wilcox, Jr., and the Ledyard Historic District Commission for the removal of a mounted mill water turbine located at 1009 Shewville Road, Ledyard, as presented in the draft dated November 2, 2022.

DRAFT: ~~10/31/2022~~ 11/2/2022

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

THIS AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, ~~October,~~ 2022, between the Heather L. Flack, Executor of the Estate of Jesse R. Wilcox, Jr., late of 1009 Shewville Road, Ledyard, Connecticut (hereinafter referred to as the "Owner"), and the Ledyard Historic District Commission with its principal place of business located at 741 Colonel Ledyard Highway, Ledyard, Connecticut (hereinafter referred to as the "Contractor") for the removal of the mounted mill water turbine located at 1009 Shewville Road, Ledyard, Connecticut (hereinafter referred to as the "Property").

WHEREAS, the Owner desires the removal of the mounted mill water turbine located on the Property (hereinafter referred to as the "Work") and the Contractor is willing to remove said turbine in exchange for the turbine.

THEREFORE, IT IS AGREED AS FOLLOWS:

To the fullest extent permitted by law, ~~the Contractor~~ *each party (the Indemnifying Party)* shall indemnify and hold harmless the ~~Owner, Owner's~~ *other party, other party's* consultants, agents, and employees of any of them (*the Indemnified Party*) from and against claims, damages, losses and expenses including but not limited to attorney's fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property (other than the Work itself) including loss of use resulting therefore, but only to the extent caused in whole or in part by negligent acts or omissions of the ~~Contractor,~~ *Indemnifying Party* anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.



This agreement shall be binding on all parties hereby, jointly, and severally. The parties understand and agree that if it is necessary for the ~~Owner~~ *Indemnified* to take legal action against the ~~Contractor~~ *Indemnifying* to enforce any part of this agreement that the ~~Contractor~~ *Indemnifying* agrees to pay all reasonable attorney fees and court costs.

This Contract shall be governed by the law of the State of Connecticut.

This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all other prior agreements and understandings, both written and oral, between the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this day \_\_\_\_\_ of ~~October~~, \_\_\_\_\_ 2022.

Owner Estate of Jesse R. Wilcox, Jr.

\_\_\_\_\_  
Heather L. Flack. Executor

Contractor

Ledyard Historic District Commission

\_\_\_\_\_  
Duly authorized

Moved by Councilor Saums, seconded by Councilor Ryan

Discussion: Councilor Saums provided some background noting that the Historic District Commission had the opportunity to acquire a mounted mill water turbine from the Estate of Mr. Jesse R. Wilcox, Jr., of 1009 Shewville Road, Ledyard, for only the cost to remove the equipment and relocate it to one of the Historic Commission's properties. However, he stated in reviewing the "*Indemnification and Hold Harmless Agreement*" that it was only holding one party accountable, that being the Ledyard Historic District Commission. Therefore, he stated that he revised the Agreement to mutual indemnification (mutual liability) as presented in the draft November 2, 2022 above. He stated the proposed changes to the "*Indemnification and Hold Harmless Agreement*" stated that each party shall hold the other party harmless in the event of an incident.

Councilor Saums stated because the original "*Indemnification and Hold Harmless Agreement*" dated October 31, 2022 was signed by Heather Flack; that he would suggest the Town send the proposed Agreement dated November 2, 2022 to Ms. Flack to obtain her agreement to the changes, which would hold both parties harmless.

Mr. Vincent Godino, 1906 Center Groton Road, Ledyard Historic Commission Chairman, stated they have obtained a quote from Stonewall Construction in the amount of \$1,000.00 to relocate the mounted mill water turbine, that was being donated to the town. He stated the funds for this relocation project would be paid from the Up-Down Saw Mill Maintenance Account #10110103-54501. He questioned the time involved for Ms. Flack and her attorney to review the Agreement with the updated language that would hold both parties harmless. Councilor Saums stated that he did not think that it would take much time for Ms. Flack and her attorney to review and agree to the changes to the document. He stated the Town Council would move forward at their November 9,

2022 to act on the draft Agreement dated November 2, 2022. He stated once the town received confirmation from Ms. Flack that they were comfortable with the changes to language that the Historic Commission could move forward with the project to relocate the mounted mill water turbine.

Mr. Godino went on to explain the mill water turbine was a historic relic, explaining 150 - 200 years ago Ledyard was mostly agricultural. He stated scattered throughout the town were water powered mills, noting anywhere there was a stream there was a mill. He stated the mills ground corn, cut wood and manufactured things. He stated the mill water turbine from the late Jesse R. Wilcox, Jr. Estate was used for manufacturing different products and was an important aspect of Ledyard’s history. He also stated if the Up-Down Saw Mill turbine were to stop working that they may be able to use this turbine.

VOTE: 2- 0 Approved and so declared

**RESULT: RECOMMEND TO APPROVE 2 – 0**  
**MOVER:** Bill Saums, Town Councilor  
**SECONDER:** Tim Ryan, Town Councilor  
**AYES:** Ryan, Saums  
**EXCUSED:** Ingalls

- 4. MOTION to recommend the Town Council restate the “*Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing*” as contained in the draft dated November 2, 2022.

**DRAFT: 11/2/2022**

**Res:003-2020/Mar 11**  
**Restated: 2021/Jun 9**  
**Restated: 2022/Nov 9**

The below is a Resolution adopted by the Town of Ledyard at a meeting of its Town Council on March 11, 2020; that was restated by the Ledyard Town Council on June 9, 2021; which has not been rescinded or modified in any way whatsoever, with the exception of an increase in the grant amount from \$1,500,000 to \$1,608,827 (Modified Award Letter dated 10/11/2022). Below is restated the “*Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing*” adopted by the Town Council at its Meeting on November 9, 2022.

IN WITNESS WHEREOF: The undersigned has affixed his signature and corporate seal on this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Patricia A. Riley, Town Clerk

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**CERTIFIED RESOLUTION  
OF APPLICANT  
SMALL CITIES PROGRAM**

**KINGS CORNER MANOR, SENIOR HOUSING**

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 -3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the Town of Ledyard make application to the State for \$1,608,827 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement, therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE LEDYARD TOWN COUNCIL:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,
2. That the filing of an application by the Town of Ledyard in an amount not to exceed \$1,608,827 is hereby approved, and that the Mayor of the Town of Ledyard is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Ledyard.

Adopted by the Ledyard Town Council on March 11, 2020

Restated by the Ledyard Town Council on: June 9, 2021

Restated by the Ledyard Town Council on: \_\_\_\_\_

\_\_\_\_\_  
Kevin J. Dombrowski, Chairman

**History:**

2022: The Town Council adopted the *Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing*” on March 11, 2020. As part of the Grant Application Process the Resolution needed to be restated (June 9, 2021). In response to the Modified Award Letter dated October 11, 2022 the Town Council restated the *Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing*” to increase the grant amount from \$1,500,000 to \$1,608,827.

2021: The Town Council adopted the *Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing*” on March 11, 2020. As part of the Grant Application Process the Resolution needed to be restated (June 9, 2021).

Moved by Councilor Saums, seconded by Councilor Ryan

Discussion: Councilor Saums provided some background explaining on March 11, 2020 a Public Hearing was held to obtain public comment regarding the Town’s interest in submitting a Grant Application to obtain Community Development Block Program (CBDG) Grant in the amount of \$1.5 million to make improvements the Kings Corner Manor Senior Housing Facility. He stated because of the Covid-19 Pandemic and the amount of time that had passed the Community Development Block Program (CBDG) asked the Town to restate the “*Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing*” which they did on June 9, 2021.

Councilor Saums continued by noting that the Town received the Award Letter on October 11, 2022 which increased the original Grant amount from 1,500,000 to \$1,608,827. Therefore, he stated the Town needed to once again restate the “*Certified Resolution of Application- Small Cities Program – Kings Corner Manor, Senior Housing*” to reflect the \$108,827 increase in the Grant Award.

Mayor Allyn, III stated the Community Development Block Program (CBDG) would provide significant improvements to the Kings Corner Manor Senior Housing Facility in Gales Ferry to include energy efficient doors, windows, heating and cooling systems for improved and efficient heating and air conditioning in each unit, the tubs would be removed and replaced with American Disability Act (ADA) roll-in showers and grab bars, the toilets, sinks and flooring materials would also be replaced removing architectural barriers. He stated that they were also hopeful that there would be enough money to replace the siding with vinyl siding and some other outside improvements.

VOTE: 2– 0 Approved and so declared

**RESULT: RECOMMEND TO APPROVE 2 – 0**

**MOVER:** Bill Saums, Town Councilor  
**SECONDER:** Tim Ryan, Town Councilor  
**AYES:** Ryan, Saums  
**EXCUSED:** Ingalls

IX. ADJOURNMENT

Councilor Ryan moved the meeting be adjourned, seconded by Councilor Saums.

VOTE: 2 - 0 Approved and so declared, the meeting was adjourned at 5:44 p.m.

Respectfully submitted,

William D. Saums  
Committee Chairman  
Finance Committee