



TOWN OF LEDYARD CONNECTICUT OFFICE OF THE MAYOR

Fred B. Allyn III
Mayor

Kristen Chapman
Executive Assistant

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Date: September 12, 2024

To: Naomi Rodriguez, Ledyard Town Council Chairman
Chief John Rich
Chief Dispatcher, Paula Smith
LFD Fire Chief Mann, Gales Ferry Fire Chief Erhart

Subject: Mayor out of Country

This memo is to notify you that I will be out of the country beginning on the morning of September 26, 2024 and returning to CT the evening of October 4, 2024.

In accordance with the Town of Ledyard Charter, Chapter III, Section 2 the Town Council Chairman shall be the Acting Mayor. Contact Chairman Rodriguez at (860) 910-9918 or Naomir@Ledyardct.org

I will have limited cell and email communications during this time.

Sincerely,

Fred B. Allyn III
Mayor