



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Administration Committee

~ AGENDA ~

Chairman Kevin J.
Dombrowski

Special Meeting

Wednesday, September 28, 2022

5:00 PM

Council Chambers - Town Hall Annex-
Hybrid Format

In -Person - Council Chambers - Town Hall Annex

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/82095948264?pwd=aXRrSVUtyeXNnWGJBUVhVYjlrld0g2dz09>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 820 9594 8264; Passcode: 155442

- I. CALL TO ORDER
- II. ROLL CALL
- III. CITIZENS COMMENTS
- IV. PRESENTATIONS / INFORMATIONAL ITEMS
- V. APPROVAL OF MINUTES

MOTION to approve the Administration Committee Special Meeting Minutes of July 27, 2022.

Attachments: [ADMIN-MIN-2020-07-27-SP-GRANICUS.pdf](#)

VII. BUSINESS OF THE MEETING

- 1. MOTION to appoint Ms. Elizabeth Peterson (D) 15 Browns Crossing Road, Gales Ferry to the Permanent Municipal Building Committee to complete a three-year term ending March 25, 2023 filling a vacancy left by Mr. Juskiewicz.

Attachments: [DTC Appoint Applicaiton- Peterson-Permanent Municipal Building Cmt-2022-07-26.pdf](#)

[PERMANENT MUNICIPAL BUILDING](#)

[COMMITTEE-2022-04-02.docx](#)

[Resign-Juskiewicz-Permanent Municipal Building Cmt](#)

[PMBC-2022-06-01-Farmers Market Cmt-e-mail-2022-05-30.pdf](#)

[Appointment](#)

- 2. MOTION to appoint Ms. Allison Troy (D) 548 Pumpkin Hill Road, Ledyard, to the Ledyard Farmers' Market Committee to complete a three (3) year term ending May 9, 2024 filling a vacancy left by Ms. Yaras.

Attachments: [DTC Appointment Application -Troy-Farmers Market-2022-08-21.pdf](#)
[LEDYARD FARMERS.-2022-08-24docx.docx](#)
[Resign-Yaras-Farmers Market-e-mail-2022-05-25.pdf](#)
[CGS 9-167a- PARTY MINORITY REPRESENTATION .docx](#)

3. MOTION to appoint Ms. Sarah Martic (R) 59R Long Pond Road South, Ledyard, to the Ledyard Farmers' Market Committee to complete a three (3) year term ending May 9, 2024 filling a vacancy left by Ms. Allyn.

Attachments: [Appointment Application- S. Martic-Farmers Market Cmt-2022-08-23.pdf](#)
[LEDYARD FARMERS.-2022-08-24docx.docx](#)
[Resignation J - Allyn Farmers Market Cmt-2e-mail-2022-03-16.pdf](#)
[CGS 9-167a- PARTY MINORITY REPRESENTATION .docx](#)

4. MOTION to appoint Ms. Carol A. Schneider, (D) 101 Inchcliffe Drive, Gales Ferry, to the Senior Citizens Commission to complete a two (2) year term ending December 9, 2023 filling a vacancy left by Ms. Dykes.

Attachments: [DTC Appointment Applicaiton-Schneider -Senior Citizens Commission-2022-08-23.pdf](#)
[SENIOR CITIZENS COMMISSION-2022-08-30.docx](#)
[Resignation - Dykes-Senior Citizens Commission-e-mail -2022-04-27.pdf](#)
[CGS 9-167a- PARTY MINORITY REPRESENTATION .docx](#)

5. MOTION to appoint Ms. Clair Harris (U) 5 Cliff Road, Ledyard, to the Senior Citizens Commission to complete a two (2) year term ending December 9, 2023 filling a vacancy left by Ms. Dykes.

Attachments: [DTC Appointment Applicaiton-Schneider -Senior Citizens Commission-2022-08-23.pdf](#)
[SENIOR CITIZENS COMMISSION-2022-08-30.docx](#)
[Resignation - Dykes-Senior Citizens Commission-e-mail -2022-04-27.pdf](#)
[CGS 9-167a- PARTY MINORITY REPRESENTATION .docx](#)

6. MOTION to reappoint the following members to the Ledyard Beautification Committee for a three-year (3) term ending October 26, 2025:

- Ms. Carol Christiansen (R) 909 Colonel Ledyard Highway, Ledyard
- Ms. Julie M. Brousseau (R) 1649 Route 12, Gales Ferry.
- Carol Ann Schneider (D) 101 Inchcliffe Drive, Gales Ferry

Attachments: [Appointment REAPPOINTMENT ENDORSEMENT BEAUTIFICATION CMT-2022-09-07.pdf](#)
[LEDYARD BEAUTIFICATION COMMITTEE ROSTER-2022-09-14.docx](#)
[ORD-#100-008-ORDINANCE BEAUTIFICATION CMT-2019-09-25.docx](#)

7. MOTION to reappoint the following members to the Inland Wetland and Water Courses Commission for a two-year (2) term ending October 31, 2024:

- Ms. Lynmarie R. Thompson (D) 2 Blackwell Drive, Gales Ferry (Regular Member)
- Ms. Beth E. Ribe (U) 129 Rose Hill Road, Ledyard (Regular Member)
- Mr. Dan Pealer (R) 48 Highland Drive, Ledyard (Regular Member)
-

Attachments: [Appointment REAPPOINTMENT ENDORSEMENT-IWWC -2022-08-16.pdf](#)

8. MOTION to appoint Planning and Zoning Commission Members as follows:

Mr. Howard Craig (U) 64 Stoddards View, Gales Ferry, as a Regular Member for a term ending October 21, 2025 taking the place of Regular Member Mr. Baudro;

Mr. Thomas Baudro (R) 135 Whalehead Road, Gales Ferry, as an Alternate Member for a term ending October 31, 2023 taking the place of Alternate Member Mr. Craig.

Attachments: [REAPPOINTMENT ENDORSEMENT PLANNING & ZONING-2022-08-16.pdf](#)
[PLANNING & ZONING ROSTER-2022-09-20.docx](#)

9. MOTION to reappoint the following members to the Building Code of Appeals for a five-year (2) term ending October 14, 2027:

Mr. Ernest A. Maynard, Jr. (U) 746 Shewville Road
Mr. Stanley Juber (R) 13 Iron Street, Ledyard
Mr. Gabriel B. Stern, (D) 1065 Long Cove Road, Gales Ferry
Mr. Wayne Chiapperini (R) 150 Library Street, Mystic
Mr. Hubert B. Sokolski (R) 14 Mary Belle Circle, Gales Ferry

10. MOTION to adopt a proposed "An Ordinance Regulating Parking of Commercial Vehicles on Public Streets in Residential Zones and/or In Front of Residentially Used Properties" as contained in the draft dated June 8, 2022.

Attachments: [ORDINANCE - REGULATING COMMERCIAL VEHICLE PARKING ON RESIDENTIAL STREETS-2022-06-08.docx](#)
[Sec-7-148-Police-Ticketing & Payment of Fine.doc](#)

11. MOTION to set a Hybrid (In-Person & Video Conference) Public Hearing date for October 25, 2022 at 6:30 p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway, to receive comments and recommendations regarding a proposed "An

Ordinance Regulating Parking of Commercial Vehicles on Public Streets in Residential Zones and/or In Front of Residentially Used Properties” as contained in the draft dated June 8, 2022.

Attachments: [ORDINANCE - REGULATING COMMERCIAL VEHICLE PARKING ON RESIDENTAL STREETS-2022-06-08.docx](#)
[Sec-7-148-Police-Ticketing & Payment of Fine.doc](#)

IV ADJOURNMENT

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-502

Agenda Date: 9/28/2022

Agenda #:

MINUTES

Minutes:

MOTION to approve the Administration Committee Special Meeting Minutes of July 27, 2022.



TOWN OF LEDYARD

Administration Committee

Meeting Minutes - Draft Minutes

741 Colonel Ledyard Highway
Ledyard, CT 06339
<http://www.ledyardct.org>

Chairman Kevin
J. Dombrowski

Special Meeting

Wednesday, July 27, 2022

5:30 PM

Council Chambers, Town Hall Annex-
Hybrid Format

REMOTE MEETING INFORMATION

Join Zoom Meeting from your Computer, Smart Phone or Tablet:

<https://us06web.zoom.us/j/85767231187?pwd=RFUxVENFT21QNTFY2TI0TVNIam5hdz09>

Or by Audio Only: Telephone: +1 646 558 8656; Meeting ID: 857 6723 1187 ; Passcode: 463268

In -Person - Council Chambers- Town Hall Annex

I CALL TO ORDER

The Meeting was called to order by Councilor Ingalls at 5:33 p.m. at the Town Hall Annex Building.- Council Chambers.

Councilor Ingalls welcomed all to the Hybrid Meeting. She stated for the Town Council Administration Committee and members of the Public who were participating via video conference that remote meeting information was available on the Agenda that was posted on the Town's Website - Granicus-Legistar Meeting Portal.

II. ROLL CALL

Present: Councilor Andra Ingalls, Councilor Mary K. McGrattan and Councilor Whit Irwin

In addition, the following were present: Town Council Chairman Kevin Dombrowski, Councilor Rodriguez, Resident Mike Cherry, Resident Jessica Cobb and Administrative Assistant Roxanne Maher.

III. CITIZENS COMMENTS

Mr. Mike Cherry, 5 Whippoorwill Drive, Gales Ferry, stated he was present this evening to strongly endorse the appointment of Ms. Jessica Cobb to the Planning & Zoning Commission. He stated Ms. Cobb was a clear thinker, she takes the time to do the research work, and that she recently completed a degree that greatly supported Land Use in Ledyard.

IV. PRESENTATIONS / INFORMATIONAL ITEMS

None.

V. APPROVAL OF MINUTES

MOTION to approve the Administration Committee Regular Meeting Minutes of June 8, 2022.

Moved by Councilor McGrattan, seconded by Councilor Irwin
3 - 0 Approved and so declared

RESULT: APPROVED AND SO DECLARED

MOVER: Mary K. McGrattan

SECONDER: Whit Irwin

AYE: 3 Ingalls, McGrattan and Irwin

VII. BUSINESS OF THE MEETING

1. MOTION to appoint Mr. James Awrach (R) 1538 Route 12 Unite #30, Gales Ferry, to the Planning & Zoning Commission, as a Regular Member to complete a three (3) year term ending October 31, 2023 filling a vacancy left by Ms. Scanlon.

Moved by Councilor Irwin, seconded by Councilor McGrattan

Discussion: Councilor Ingalls noted that Ms. Scanlon resigned from the Planning & Zoning Commission effective July 20, 2022 because she was moving out of town.

Councilor Ingalls went on to note that Mr. Awrach has been serving on the Planning & Zoning Commission as an Alternate Member. She stated in an e-mail dated July 21, 2022 Planning & Zoning Commission Chairman Capon requested Mr. Awrach be moved from an Alternate Member to a Regular Member to fill Ms. Scanlon's vacancy; and she noted that Mr. Awrach was interested in serving as a Regular Member on the Commission. She stated this was a routine appointment/process, noting when vacancies occur that Commissions often recommended that an Alternate Member be moved to fill the Regular Member seat.
3 - 0 Approved and so declared

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Whit Irwin

SECONDER: Mary K. McGrattan

AYE: 3 Ingalls, McGrattan and Irwin

2. MOTION to appoint Ms. Jessica Cobb (D) 7 Whippoorwill Drive, Gales Ferry, to the Planning & Zoning Commission, as an Alternate Member to complete a three (3) year term ending December 31, 2022 filling a vacancy left by Mr. Awrach.

Moved by Councilor McGrattan, seconded by Councilor Irwin

Discussion: Councilor Ingalls noted Mr. Cherry's comments earlier this evening (III Citizens Comments - please see above). She stated that she agreed with Mr. Cherry, noting that Ms. Cobb's resume was attached to the Agenda packet on the Granicus-Legistar Meeting Portal. She stated Ms. Cobb had a robust background

that would serve the Planning & Zoning Commission well.

3 - 0 Approved and so declared

RESULT: RECOMMENDED FOR APPROVAL

MOVER: Mary K. McGrattan

SECONDER: Whit Irwin

AYE: 3 Ingalls, McGrattan and Irwin

IV ADJOURNMENT

Councilor Ingalls moved the meeting be adjourned, seconded by Councilor Irwin

3 - 0 Approved and so declared, the meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Andra Ingalls
Chairman
Administration Committee

DISCLAIMER: Although we try to be timely and accurate these are not official records of the Town. The Agenda and Approved Minutes will be on file in the Town Clerk's Office.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-226

Agenda Date: 9/28/2022

Agenda #: 1.

APPOINTMENT

Motion/Request:

MOTION to appoint Ms. Elizabeth Peterson (D) 15 Browns Crossing Road, Gales Ferry to the Permanent Municipal Building Committee to complete a three-year term ending March 25, 2023 filing a vacancy left by Mr. Juskiewicz.

Background:

Ms. Peterson is currently working as a Supplier Quality Engineering Specialist at General Dynamics/Electric Boat.

Ms. Peterson has a MBA University of New Haven, Bachelor of Science UConn in Electrical and Computer Engineering (see attached resume')

Administrative Notes:

Mr. Juskiewicz resigned from the PMBC (see attached letter dated June 1, 2022)

The PMBC currently has one vacancy (please see attached roster).

Nominating Committee Recommendation:

The DTC Nominating Committee voted on 7/26/22 to forward/recommend Ms. Elizabeth Peterson fill the open vacancy left by Steven Juskiewicz for the Permanent Municipal Building Committee.

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

Roxanne Maher

From: Naomi Rodriguez
Sent: Monday, August 01, 2022 11:10 AM
To: Roxanne Maher
Subject: PMBC Applicant - Elizabeth Peterson

Good Morning Roxanne,

The DTC Nominating Committee voted on 7/26/22 to forward/recommend Ms. Elizabeth Peterson fill the open vacancy left by Steven Juskiewicz for the Permanent Municipal Building Committee. Her application and resume were sent to you on 7/26/22. Thank you.

Respectfully,

Naomi Rodriguez, Chair
DTC Nominating Committee

LEDYARD TOWN COMMITTEE APPLICATION

FROM:

DIC

REC

OTHER

SUBJECT: RECOMMENDATION FOR APPOINTMENT

Permanent Municipal Building Committee

TO FILL VACANCY LEFT BY: Steven Juskiewicz

FOR A PERIOD ENDING: 03/26/2023

NAME: Elizabeth Peterson

ADDRESS: 15 Browns Crossing Rd, Gates Ferry, CT 06335

HOW LONG: 31 YEARS

TELEPHONE: 860-389-2532

PARTY AFFILIATION: D R U (CIRCLE ONE)

INTERVIEWED BY: Naomi Rodriguez DATE: 7/24/22

BACKGROUND/QUALIFICATIONS:

Current job: Supplier Quality Engineering Specialist
at General Dynamics / Electric Boat
B.S. degrees in Electrical & Computer Engineering (1985)
MBA (1989)
Former CT licensed general contractor

RESUME ATTACHED: YES NO

LETTER RECOMMENDATION ATTACHED: YES NO

Elizabeth W. Peterson, MBA

Technical Program Manager

Gales Ferry, CT, USA 06335
1-860-389-2532

elizabethpeterson25@gmail.com

www.linkedin.com/in/elizabethpetersonct

Lead high-growth organizations' engineering program cross-functional teams. Adept at translating complex problems into viable solutions.

EXPERIENCE

General Dynamics/ Electric Boat

2018- PRESENT Hold Department of Defense Secret Clearance.

Risk Program Manager

- Provide DevOps risk management leadership integrating 3D digital twin TeamCenter infrastructure software for manufacturing nuclear submarines. Utilize JIRA project management software for daily scrums.
- As liaison, collaborate with regulators, defense contractors & trade unions to ensure operational excellence. Lead diverse multi-discipline teams to perform: risk discovery, corrective action/ mitigation plans, life cycle management, change management, compliance, & closure quality assurance.
- Persuasively communicate to executives sustainable, measurable, enterprise-wide strategic & tactical initiatives solving quality issues.

Project Manager

- Led daily resource allocation and blocker ID meetings utilizing Artemis project management scheduling software. Core team of 10 people included electrical & mechanical engineers, NEXT 3D-modeling designers, electricians, sustainment life cycle, planning, & finance.
- Performed project leadership for \$6M- \$15M CapEx nuclear propulsion power plant purchases. Provided material and human resource budgetary estimates.

Nuclear Propulsion Plant Design Engineer

- Design upgrade projects included reactor plant Instrumentation and Control (I&C), steam plant control & indication, and electric plant: switchboards, circuit breakers, inverters, converters, transformers, & controllers.
- Electric plant power system analysis: fault current analysis, circuit breaker coordination, electric plant stability & voltage drop.
- Supported microprocessor control, copper & fiber optic serial communications system integration.

TECHNICAL SKILLS

Program & Project Management
Design & Process Engineering
Six Sigma Black Belt
Process Improvement
Metrics/ Dashboards/ Trending
Technical Trainer
Cost Reduction & Avoidance
Agile SAFe Roadmaps, JIRA, PMBOK,
MS Office, MS Project, MiniTab

TRANSFERABLE SKILLS

Accountable. Continuous improvement, solution-oriented, growth mindset.
Possess stamina for tackling problems. Embrace feedback.

Self-Starter/ Early Adopter
Comfortable with complexity & ambiguity. Proactive at learning new skills at high velocity. Resilient in changing environments.

Excellent time management
Efficient at ensuring smooth & predictable program execution. Detail-oriented with ability to effectively prioritize.

Strong Influencer & motivator
at all levels of the org, driving tangible impact & alignment. Resolve blockers. Agility to represent complex business & technical concepts to every stakeholder.

Dominion Energy/ Millstone Nuclear Generation Station

2008 - 2018 Confidential Clearances with DOE & NRC.

Engineering Program Manager

- Led Margin Management Risk Program Manager for 10-15 interdisciplinary teams managing \$50M YoY CapEx portfolio. Risk committee identified, assessed, analyzed & resolved design & operational risks. Ensured public safety, equipment reliability, maximum electricity generation, & electric power grid availability.
- As Engineering Duty Manager assessed risk for Eng Dept at daily station work management resource availability meetings. On-shift point of contact for all emergent work needing Eng guidance for the nuclear power station. Regularly filled as refueling outage Eng Duty Manager and Eng Outage Manager.

Six Sigma Black Belt Lead Project Engineer

- Led \$50M Fukushima response requiring enterprise physical and cybersecurity CapEx modifications.. Contracted A&E services to complete 10 major capital projects in 1 year. Tracked resource charging and schedule adherence.
- Directed Six Sigma Black Belt initiatives using data-driven phasegate statistical analysis driving >\$1M savings & changing corporate culture.
- Regularly curated engineering self-evaluations, road maps, root causes, gap analysis, deep dive analysis, benchmarks, estimates, budgets, schedules, training, best practices, post mortem lessons learned, & government led inspections liaison.
- Spearheaded the Engineering Dept Human Performance Program - developing industrial psychology initiatives identifying and evaluating performance issues, developed corrective actions, and presented change management plans to management team & executives.
- Stationed at CT State Armory as Corporate Technical Briefer, first responder to provide technical responses to media sources regarding company announcements and emergency activities.

EDUCATION

M.S Business Administration (MBA) – University of New Haven

B.S. Electrical Engineering & Computer Engineering – UConn

Vermont Law School Energy Law & Regulation classes:

Energy Regulation & the Env, Energy Law & Policy in a Carbon-Constrained World, Essentials of the Electric Grid

Project Management Certificate – Charter Oak State College

Engineering Career Summary

- Consistently deliver value-added biz solns
- Led multi-million \$ eng projects
- The mentor who facilitates team peak performance.

Held engineering roles in:

- Systems integration
- Electrical
- Electromagnetic
- Nuclear
- Computer Software
- Electromechanical

Engineering roles focused in:

- Program Management
- Project Management
- Design
- Process
- Quality Assurance
- Quality Control
- Sales

Industries served:

- Energy
- Utilities
- Defense
- Manufacturing
- Construction
- Cybersecurity
- Aerospace
- Education
- Non-profits

Current Non-Profit Roles:

- Co-Administrative Officer Soroptimist Int'l North Atlantic Region
- Board of Directors Connecticut Lyric Opera
- Electric Boat Mgmt Association Office Manager & Webmaster

Awards & Honors:

- Distinguished Toastmaster
- United Nations Advocate- Commission on the Status of Women
- Int'l Distinguished Woman Award - Pan American Concerned Citizens Action League
- One Woman Makes a Difference Award - Connecticut Women's Education and Legal Fund

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- Int'l Distinguished Woman Award - Pan American Concerned Citizens Action League
- One Woman Makes a Difference Award - Connecticut Women's Education and Legal Fund

PERMANENT MUNICIPAL BUILDING COMMITTEE

<u>Name</u>	<u>Term</u>
D Schneider, Gary 101 Inchcliffe Drive Gales Ferry, Connecticut 06335	3/26/2023
R Vacant (Juskiewicz, Steven)	3/26/2023
U Tyminski, Gerald 58 Partridge Hollow Gales Ferry, Connecticut 06335	3/26/2025
R Gush, Joseph 57 Town Farm Road Ledyard, Connecticut 06335	3/26/2025
U Hosey, George 21 Lucienne Way Ledyard, Connecticut 06339	3/26/2024

<u>Temporary Project Members</u>	<u>Project</u>
D DiPalma-Herb, Kate 19 Meadow Drive Gales Ferry, Connecticut 06335	Board of Education BOE Projects
R Munger, Stephen 12 Nutmeg Drive Gales Ferry, Connecticut 06335	Board of Education BOE Projects

5 Regular Members 2 Temporary Members for Project 3 Year Term

All Members Appointed by Town Council

June 1, 2022

Chairman Kevin Dombrowski
Ledyard Town Council
Town of Ledyard
741 Colonel Ledyard Highway Annex Building
Ledyard, Connecticut 06339

Dear Chairman Dombrowski,

In late June or July 2022, I will be relocating my primary residence out of the Town of Ledyard. This letter serves as notice of my resignation from the Town of Ledyard Permanent Municipal Building Committee (PMBC), effective June 7, 2022.

Having served continuously since being appointed as a charter member of the PMBC; and the committee's chair during projects that included construction of a new Police Facility and major renovations/expansions of the Ledyard Middle and Gallup Hill Schools, I have enjoyed the opportunity to provide volunteer service to our Town. Small towns like Ledyard rely on its citizenry to function across its Town Council, Board of Education, and its appointed commissions and committees.

At the end of the PMBC's scheduled June 6th regular meeting, I will appoint a temporary PMBC Chairman to allow for election of a new permanent chairman at the PMBC's July meeting. I will notify the Town Council of the name of the temporary chairman.

Although no longer a member of the committee, I will offer my assistance if needed to the committee and Town as the school projects are closed out with the state, and during the conduct of the pre-audit review for which we have selected a contractor to assist with.

I has been a pleasure to work with my fellow Ledyard residents on the PMBC.

Sincerely,

A handwritten signature in black ink, appearing to read "St Juskiewicz". The signature is fluid and cursive, with a long horizontal stroke at the end.

Steven Juskiewicz
Chairman
Town of Ledyard Permanent Municipal Building Committee

PERMANENT MUNICIPAL BUILDING COMMITTEE

	<u>Name</u>	<u>Term</u>
D	Schneider, Gary 101 Inchcliffe Drive Gales Ferry, Connecticut 06335	3/26/2023
R	Vacant (Juskiewicz, Steven)	3/26/2023
U	Tyminski, Gerald 58 Partridge Hollow Gales Ferry, Connecticut 06335	3/26/2025
R	Gush, Joseph 57 Town Farm Road Ledyard, Connecticut 06335	3/26/2025
U	Hosey, George 21 Lucienne Way Ledyard, Connecticut 06339	3/26/2024

	<u>Temporary Project Members</u>	<u>Project</u>
D	DiPalma-Herb, Kate 19 Meadow Drive Gales Ferry, Connecticut 06335	Board of Education BOE Projects
R	Munger, Stephen 12 Nutmeg Drive Gales Ferry, Connecticut 06335	Board of Education BOE Projects

5 Regular Members 2 Temporary Members for Project 3 Year Term

All Members Appointed by Town Council



File #: 22-354

Agenda Date: 9/28/2022

Agenda #: 2.

APPOINTMENT

Motion/Request:

MOTION to appoint Ms. Allison Troy (D) 548 Pumpkin Hill Road, Ledyard, to the Ledyard Farmers' Market Committee to complete a three (3) year term ending May 9, 2024 filling a vacancy left by Ms. Yaras.

Background:

Ms. Troy has a Master of Science in Human Services. She has experience as a Childcare Educator and Family Resource Center Site Manager.

Ms. Troy has extensive experience in planning and executing Community Events for Children and Families.

Ms. Try has been volunteering at the Farmers Market and would like to volunteer to serve on the Committee

Administrative Notes:

The Farmers Market Committee currently has three vacancies (Please see attached Roster)

Ms. Yaras (U) resigned from the Ledyard Farmers Market Committee (please see attached resignation e-mail dated 5/25/2022).

The Democratic Nominating Committee has recommended the appointment of Ms. Allison Troy to fill the Ms. Yaras' vacancy.

Nominating Committee Recommendation:

From: So Rodriguez <ledyarddtcnaomi@comcast.net>
Sent: Sunday, August 21, 2022 10:31 AM
To: Roxanne Maher <council@ledyardct.org>
Cc: So Rodriguez <ledyarddtcnaomi@comcast.net>
Subject: Ledyard Farmers Market Candidate for Open Vacancy - Allison Troy

Good Morning Roxanne,

The DTC Nominating Committee has voted on 8/18/22 to forward/recommend Allison Troy to fill the open vacancy left by Yaras/Allyn/Favry for the Ledyard Farmers Market Committee. Attached please find Allison Troy's application. Thank you.

Respectfully,

Naomi Rodriguez, Chair

DTC Nominating Committee

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter “Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance”.

Chapter IV, Section 9: “In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.”

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an

unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

Roxanne Maher

From: So Rodriguez <ledyarddtdcncnaomi@comcast.net>
Sent: Sunday, August 21, 2022 10:31 AM
To: Roxanne Maher
Cc: So Rodriguez
Subject: Ledyard Farmers Market Candidate for Open Vacancy - Allison Troy
Attachments: IMG_2709.jpg

Good Morning Roxanne,

The DTC Nominating Committee has voted on 8/18/22 to forward/recommend Allison Troy to fill the open vacancy left by Yaras/Allyn/Favry for the Ledyard Farmers Market Committee. Attached please find Allison Troy's application. Thank you.

Respectfully,

Naomi Rodriguez, Chair
DTC Nominating Committee

LEDYARD TOWN COMMITTEE APPLICATION

FROM: DTC RTC OTHER

NAME OF COMMITTEE TO BE APPOINTED TO:

Ledyard Farmers Market - Children/Families

APPLICANT'S NAME: Allison Troy

ADDRESS: 548 Pumpkin Hill Rd Ledyard, CT 06339

HOW LONG - YEARS: 30

TELEPHONE/CELL PHONE: 860-381-9152

E-MAIL ADDRESS allie548@gmail.com

PARTY AFFILIATION: (D) R U (CIRCLE ONE)

BACKGROUND/QUALIFICATIONS:

(Type Here) Master of Science in Human Services
Previous Child Care Educator
Previous Family Resource Center Site Manager
- Extensive experience in planning and executing community events for children and families.

The Bottom of Form to be completed by Nominating Committee/Office Use

TO FILL VACANCY LEFT BY: Amy Yaras

FOR A PERIOD ENDING: 5/9/2024

INTERVIEWED BY: Naomi Rodriguez

DATE: 8/17/2022

RESUME ATTACHED: YES (NO)

LETTER RECOMMENDATION ATTACHED: YES (NO)

LEDYARD TOWN COMMITTEE APPLICATION

FROM: DTC RTC OTHER

NAME OF COMMITTEE TO BE APPOINTED TO:

Ledyard Farmers Market - Children/Families

APPLICANT'S NAME: Allison Troy

ADDRESS: 548 Pumpkin Hill Rd Ledyard, CT 06339

HOW LONG - YEARS: 30

TELEPHONE/CELL PHONE: 860-381-9152

E-MAIL ADDRESS: allie.548@gmail.com

PARTY AFFILIATION: D R U (CIRCLE ONE)

BACKGROUND/QUALIFICATIONS:

(Type Here) Master of Science in Human Services
Previous Childcare Educator
Previous Family Resource Center Site Manager
- Extensive experience in planning and executing community events for children and families.

The Bottom of Form to be completed by Nominating Committee/Office Use

TO FILL VACANCY LEFT BY: Jami Allyn or Kristin Faurer or Yarns.

FOR A PERIOD ENDING: 5/9/2024

INTERVIEWED BY: Naomi Rodriguez DATE: 8/17/22

RESUME ATTACHED: YES NO

LETTER RECOMMENDATION ATTACHED: YES NO

LEDYARD FARMERS' MARKET COMMITTEE

	Name	Term Expiration
R	Vacant (Allyn, Jami)	5/9/2024
D	Brunelle, April 9 Highland Drive Ledyard, Connecticut 06339	5/9/2024
D	Ball, Pamela 674 Shewville Road Ledyard, Connecticut 06339	5/9/2024
R	Vacant (Favry)	5/9/2024
D	Grenger, Ellin 15 Bittersweet Drive Gales Ferry, Connecticut 06335	5/9/2024
U	Vacant (Yaras)	5/9/2024
U	Hary, Lauriann (Chairman) 973 Shewville Road Ledyard, Connecticut 06339	5/9/2024
R	Thorne, William 3 Adios Lane Ledyard, Connecticut 06339	2/26/2023
U	Hary, Peter 973 Shewville Road Ledyard, Connecticut 0639	2/26/2023

Appointed by Town Council

3 Year Term

9 Members

Roxanne Maher

From: amysmithcalvin@aol.com
Sent: Wednesday, May 25, 2022 7:18 PM
To: Roxanne Maher
Subject: Resignation

To whom it may concern I Amy Yaras resign from the Ledyard Farmers Market Committee as of May 24, 2022

Thank you
Amy Yaras

Sent from the all new AOL app for iOS



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-355

Agenda Date: 9/28/2022

Agenda #: 3.

APPOINTMENT

Motion/Request:

MOTION to appoint Ms. Sarah Martic (R) 59R Long Pond Road South, Ledyard, to the Ledyard Farmers' Market Committee to complete a three (3) year term ending May 9, 2024 filling a vacancy left by Ms. Allyn.

Background:

Ms. Martic has been a full-time vendor & volunteer at the Ledyard Farmers Market for a number of years and would like to volunteer to serve on the Committee

Ms. Martic's family has owned property in Ledyard since 1947 known as Cider Hill Turkey Farm where they raised bronze breasted turkeys for many years.

The Cider Hill Turkey Farm has been maintained her family for four generations.

Ms. Martic sells hand poured, soy wax candles and more. She also sells & teaches wreath making classes in the winter.

Administrative Notes:

The Farmers Market Committee currently has three vacancies (Please see attached Roster)

Ms. Allyn (R) resigned from the Ledyard Farmers Market Committee (please see attached resignation e-mail dated 3/16/2022).

The Republican c Nominating Committee has recommended the appointment of Ms. Sarah Martic to fill the Ms. Allyn's vacancy.

Nominating Committee Recommendation:

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices,

boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance”.

Chapter IV, Section 9: “In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.”

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

Roxanne Maher

From: stanjub@juno.com <stanjub@juno.com>
Sent: Sunday, August 28, 2022 9:34 PM
To: Roxanne Maher <council@ledyardct.org>
Subject: Sarah Martic for Ledyard Farmers' Market

Hi Roxanne,

The Ledyard Republican Town Committee endorses Sarah Martic to replace Jami Allyn on the Ledyard Farmers' Market committee.

I am the acting RTC Nominating Committee Chairman, until I can find someone to appoint to replace Jami as chair of the RTC Nominating Committee.

Thanks,

Stan Juber
Chairman, Ledyard RTC

LEDYARD TOWN COMMITTEE APPLICATION

FROM: DTC RTC OTHER

NAME OF COMMITTEE TO BE APPOINTED TO:

Ledyard Farmers Market

APPLICANT'S NAME: Sarah Martic

ADDRESS: 59R Long Pond Rd S. Ledyard, CT 06339

HOW LONG - YEARS: 32

TELEPHONE/CELL PHONE: #(860)-608-8433

E-MAIL ADDRESS sarahmartic21@gmail.com

PARTY AFFILIATION: D R U (CIRCLE ONE)

BACKGROUND/ QUALIFICATIONS:

(Type Here) My family has owned property in Ledyard since 1947. My great grandparents originally purchased our farm and ran a very successful turkey farm, known as Cider Hill Turkey Farm. Where they raised a minimum of 10,000 bronze breasted turkeys for many years. It has been maintained as a farm by my grandparents and Mother since. I am fortunate enough to have grown up on this property my entire life, making me fourth generation. Keeping our family name alive we have rekindled our property name as Cider Hill Farm. I have been a full time vendor & volunteer at the Ledyard Farmers Market for a number of years. Where we sell our hand poured, soy wax candles and more. We also sell & teach wreath making classes in the winter.

The Bottom of Form to be completed by Nominating Committee/Office Use

TO FILL VACANY LEFT BY: Jami Allyn

FOR A PERIOD ENDING: 5/9/2024

INTERVIEWED BY: Stan Juber

DATE: 8/24/2022

RESUME ATTACHED: YES NO

LETTER RECOMMENDATION ATTACHED: YES NO

LEDYARD FARMERS' MARKET COMMITTEE

	Name	Term Expiration
R	Vacant (Allyn, Jami)	5/9/2024
D	Brunelle, April 9 Highland Drive Ledyard, Connecticut 06339	5/9/2024
D	Ball, Pamela 674 Shewville Road Ledyard, Connecticut 06339	5/9/2024
R	Vacant (Favry)	5/9/2024
D	Grenger, Ellin 15 Bittersweet Drive Gales Ferry, Connecticut 06335	5/9/2024
U	Vacant (Yaras)	5/9/2024
U	Hary, Lauriann (Chairman) 973 Shewville Road Ledyard, Connecticut 06339	5/9/2024
R	Thorne, William 3 Adios Lane Ledyard, Connecticut 06339	2/26/2023
U	Hary, Peter 973 Shewville Road Ledyard, Connecticut 0639	2/26/2023

Appointed by Town Council

3 Year Term

9 Members

Roxanne Maher

From: amysmithcalvin@aol.com
Sent: Wednesday, May 25, 2022 7:18 PM
To: Roxanne Maher
Subject: Resignation

To whom it may concern I Amy Yaras resign from the Ledyard Farmers Market Committee as of May 24, 2022

Thank you
Amy Yaras

Sent from the all new AOL app for iOS



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-356

Agenda Date: 9/28/2022

Agenda #: 4.

APPOINTMENT

Motion/Request:

MOTION to appoint Ms. Carol A. Schneider, (D) 101 Inchcliffe Drive, Gales Ferry, to the Senior Citizens Commission to complete a two (2) year term ending December 9, 2023 filling a vacancy left by Ms. Dykes.

Background:

Ms. Schneider is an active member in the Community, currently serving on the Economic Development Commission and the Beautification Committee and is interested in serving on the Senior Citizens Commission.

Ms. Schneider has an Associated Degree and her work experience includes: Graphic Art, Retail and Marketing.

Administrative Notes:

The Senior Citizens Commission currently has one vacancy.(see attached Roster)

Ms. Dykes resigned from the Senior Citizens Commission on April 24, 2022 (see attached)

Nominating Committee Recommendation:

The Democratic Nominating Committee endorsed Ms. Schneider's appointment to the Senior Citizens Commission. (see attached Appointment Application) dated 8/23/2022.

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter "Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance".

Chapter IV, Section 9: "In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office."

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.

LEDYARD TOWN COMMITTEE APPLICATION

FROM: DTC RTC OTHER

SUBJECT: RECOMMENDATION FOR APPOINTMENT

Senior Citizen Commission

TO FILL VACANY LEFT BY: Marcia Dykes

FOR A PERIOD ENDING: 12/9/2023

NAME: Carol A. Schneider

ADDRESS: 101 Inchcliffe Drive, Gales Ferry

HOW LONG YEARS

TELEPHONE: (860) 464-2220

PARTY AFFILIATION: D R U (CIRCLE ONE)

INTERVIEWED BY: Naomi Rodriguez DATE: 8/23/22

BACKGROUND/QUALIFICATIONS:

Associates Degree
Work Experience: Graphic Art
Retail
Marketing

RESUME ATTACHED: YES NO

LETTER RECOMMENDATION ATTACHED: YES NO

SENIOR CITIZENS COMMISSION

	Name	Term Expiration
D	Winslow, Marjorie 3 Wolf Ridge Gap Ledyard, Connecticut 06339	12/09/2022
R	Thomas, John W. 23 Bittersweet Drive Gales Ferry, Connecticut 06335	12/09/2022
R	McLane, Cynthia 20 Norman Drive Gales Ferry, Connecticut 06335	12/09/2022
R	Harding, Margaret Anne 50 Pheasant Run Drive Gales Ferry, Connecticut 06339	12/09/2022
D	Milde, Katherine 185 Spicer Hill Road Ledyard, Connecticut 06339	12/09/2022
R	Sokolski, Norma 14 Mary Belle Circle Ledyard, Connecticut 06339	12/09/2023
U	Crocker, Paula 1500 Route 12 Gales Ferry, Connecticut 06335	12/09/2023
R	Vacant (Dykes, Marcia)	12/9/2023
R	Brown, Arleen 259 Gallup Hill Road Ledyard, Connecticut 06339	12/09/2023

Town Council Appointment

2 Year Term

9 Members

Roxanne Maher

From: Scott Johnson
Sent: Tuesday, August 30, 2022 11:54 AM
To: Roxanne Maher
Subject: FW: April Senior Center Commission Meeting

Roxanne,

Here is the email I received from Marcia regarding stepping down from the commission.

Sincerely,

Scott Johnson Jr, CPSI

Director

Ledyard Parks and Recreation Department
Ledyard Senior Center
12 Van Tassell Drive
Gales Ferry, CT 06335
860-464-9112

www.ledyardrec.org



From: Scott Johnson
Sent: Wednesday, April 27, 2022 10:40 AM
To: Marcia Dykes <mwdykes2@gmail.com>
Subject: RE: April Senior Center Commission Meeting

Marcia,

No problem, Thanks for volunteering!

Sincerely,

Scott Johnson Jr, CPSI

Director

Ledyard Parks and Recreation Department
Ledyard Senior Center
12 Van Tassell Drive
Gales Ferry, CT 06335
860-464-9112



From: Marcia Dykes <mwdykes2@gmail.com>
Sent: Wednesday, April 27, 2022 10:13 AM
To: Scott Johnson <Scott@ledyardrec.org>
Subject: Re: April Senior Center Commission Meeting

Scott,

I apologize but I feel like I am not the best person to serve on this committee. I appreciate the opportunity to serve our community but have a young family and I just think it would be a better fit to have me serve elsewhere. I will let the town clerk know of my resignation.

Marcia Dykes

On Tue, Apr 26, 2022 at 1:21 PM Scott Johnson <Scott@ledyardrec.org> wrote:

Good afternoon Senior Commission,

We have our regularly scheduled meeting this Wednesday, April 27th, at 1:30PM, in the Senior Center. Please let me know if you can attend to ensure we have a quorum.

Sincerely,

Scott Johnson Jr, CPSI

Director

Ledyard Parks and Recreation Department

Ledyard Senior Center

12 Van Tassell Drive

Gales Ferry, CT 06335

860-464-9112





TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-367

Agenda Date: 9/28/2022

Agenda #: 5.

APPOINTMENT

Motion/Request:

MOTION to appoint Ms. Clair Harris (U) 5 Cliff Road, Ledyard, to the Senior Citizens Commission to complete a two (2) year term ending December 9, 2023 filling a vacancy left by Ms. Dykes.

Background:

Ms. Harris is a retired Clergy and Registered Nurse.

Ms. Harris has worked with a wide range of people and is interested in volunteering to serve the town on the Senior Citizens Commission .

Administrative Notes:

The Senior Citizens Commission currently has one vacancy.(see attached Roster)

Ms. Dykes resigned from the Senior Citizens Commission on April 24, 2022 (see attached)

Nominating Committee Recommendation:

Ms. Harris is registered as an Unaffiliated, therefore, her Appointment Application has not been endorsed by a town committee.

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter “Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance”.

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Connecticut General Statutes

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More than 9 Two-thirds of total membership	

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LEDYARD TOWN COMMITTEE APPLICATION

FROM: DTC RTC OTHER

SUBJECT: RECOMMENDATION FOR APPOINTMENT

Senior Citizen Commission

TO FILL VACANY LEFT BY: Marcia Dykes

FOR A PERIOD ENDING: 12/9/2023

NAME: Carol A. Schneider

ADDRESS: 101 Inchcliffe Drive, Gales Ferry

HOW LONG YEARS

TELEPHONE: (860) 464-2220

PARTY AFFILIATION: D R U (CIRCLE ONE)

INTERVIEWED BY: Naomi Rodriguez DATE: 8/23/22

BACKGROUND/QUALIFICATIONS:

Associates Degree
Work Experience: Graphic Art
Retail
Marketing

RESUME ATTACHED: YES NO

LETTER RECOMMENDATION ATTACHED: YES NO

Roxanne Maher

From: Scott Johnson
Sent: Tuesday, August 30, 2022 11:54 AM
To: Roxanne Maher
Subject: FW: April Senior Center Commission Meeting

Roxanne,

Here is the email I received from Marcia regarding stepping down from the commission.

Sincerely,

Scott Johnson Jr, CPSI

Director

Ledyard Parks and Recreation Department
Ledyard Senior Center
12 Van Tassell Drive
Gales Ferry, CT 06335
860-464-9112

www.ledyardrec.org



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Sincerely,

Scott Johnson Jr, CPSI

Director

Ledyard Parks and Recreation Department
Ledyard Senior Center
12 Van Tassell Drive
Gales Ferry, CT 06335
860-464-9112



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Sent: Wednesday, April 27, 2022 10:13 AM
To: Scott Johnson <Scott@ledyardrec.org>
Subject: Re: April Senior Center Commission Meeting

Scott,

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Marcia Dykes

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Sincerely,

Scott Johnson Jr, CPSI

Director

Ledyard Parks and Recreation Department

Ledyard Senior Center

12 Van Tassell Drive

Gales Ferry, CT 06335

860-464-9112





TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-454

Agenda Date: 9/28/2022

Agenda #: 6.

APPOINTMENT

Motion/Request:

MOTION to reappoint the following members to the Ledyard Beautification Committee for a three-year (3) term ending October 26, 2025:

- Ms. Carol Christiansen (R) 909 Colonel Ledyard Highway, Ledyard
- Ms. Julie M. Brousseau (R) 1649 Route 12, Gales Ferry.
- Carol Ann Schneider (D) 101 Inchcliffe Drive, Gales Ferry

Background:

In accordance with Ordinance #100-008 “An Ordinance Establishing a Beautification Committee for the Town of Ledyard” the term limit was three years. However, when the Committee was initially established the term end date for members were not staggered to avoid all the Committee Members terms from ending at the same time.

The Beautification Committee has completed the Reappointment Request. Of the nine member Committee *only three were interested in continuing* to serve on the Committee.

The following six Members **are not interested** in serving a second term on the Committee (see attached e-mail & completed form):

- Ms. Betty Maugle
- Ms. Roberta Levandoski
- Ms. Meredith Robinson
- Ms. Bonnie Harris
- Ms. Sheila Vincent
- Ms. Jessica Buhle

Administrative Notes:

Please see attached Roster.

Nominating Committee Recommendation:

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter “Except as otherwise provided for in this

Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance”.

Chapter IV, Section 9: “In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.”

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the

appropriate number specified in column II of subsection (a) of this section.

From: Meredith Robinson <meredith.robinson@me.com>

Sent: Wednesday, September 07, 2022 10:15 AM

To: Roxanne Maher <council@ledyardct.org>

Subject: Re: Request Reappointment Recommendation - Ledyard Beautification Cmt **

Hi Roxanne,

We have a lot of members planning to leave at the end of our term. It's nothing coordinated--a lot of us have been on the committee a long time and want to clear the way for new members and new ideas.

We should all be there at the October meeting, and hopefully we can get replacements appointed before our next meeting in February.

Thanks,
Meredith



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Chairman Kevin J. Dombrowski

August 16, 2022

Ms. Meredith Robinson, Chairman
Ledyard Beautification Committee
4 Maid Marion Drive
Gales Ferry, Connecticut 06335

Dear Ms. Robinson:

Members of the **Ledyard Beautification Committee** are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

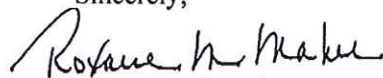
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	3 Year Term
					Attendance
Ms. Betty Maugle 12 Thames View Pentway Gales Ferry, CT 06335	R	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input type="checkbox"/> Excellent <input type="checkbox"/> Good <input checked="" type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Carol Christiansen 909 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	<input checked="" type="radio"/> Y N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Julie M. Brousseau 1649 Route 12 Gales Ferry, CT 06335	R	10/26/2022	<input checked="" type="radio"/> Y N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Mrs. Roberta Levandoski 513 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Meredith Robinson 4 Maid Marion Drive Gales Ferry, CT 06335	U	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Bonnie Harris 8 Whipporwill Drive Gales Ferry, CT 06335	R	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input type="checkbox"/> Excellent <input checked="" type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Carol Ann Schneider 101 Inchcliffe Drive Gales Ferry, CT 06335	D	10/26/2022	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Sheila Vincent 19 Friar Tuck Drive Gales Ferry, CT 06335	D	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor
Ms. Jessica Buhle 65 Pheasant Run Drive Gales Ferry, CT 06335	D	10/26/2022	Y <input checked="" type="radio"/> N	Y N	<input checked="" type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor

Board's Comments: The members noted above whom I did not recommend for reappointment have indicated their desire to end their Committee membership at the end of their term. All of the Committee members have provided outstanding service to the Committee during their terms, and the Committee is grateful for their service. The outgoing members are willing to continue on the Committee, albeit not in officer roles, until their replacements are approved.

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,



Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:

Chairman Kevin J. Dombrowski

council@ledyardct.org

August 16, 2022

Ms. S. Naomi Rodriguez, Chair
Democratic Nominating Committee
6 Saint Peters Court
Ledyard, Connecticut 06359

Dear Ms. Rodriguez:

Members of the Ledyard Beautification Committee are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

					3 Year Term
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Betty Maugle 12 Thames View Pentway Gales Ferry, CT 06335	R	10/26/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Ms. Carol Christiansen 909 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Ms. Julie M. Brousseau 1649 Route 12 Gales Ferry, CT 06335	R	10/26/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mrs. Roberta Levandoski 513 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Ms. Meredith Robinson 4 Maid Marion Drive Gales Ferry, CT 06335	D U	10/26/2022	* Y (N)	* Y (N)	{X} Excellent { } Good { } Fair { } Poor

* See next page for comments.

Ms. Bonnie Harris 8 Whipporwill Drive Gales Ferry, CT 06335	R	10/26/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Carol Ann Schneider 101 Inchcliffe Drive Gales Ferry, CT 06335	D	10/26/2022	Y N	Y N	{X} Excellent { } Good { } Fair { } Poor
Ms. Sheila Vincent 19 Friar Tuck Drive Gales Ferry, CT 06335	D	10/26/2022	Y N	Y N	{X} Excellent { } Good { } Fair { } Poor
Ms. Jessica Buhle 65 Pheasant Run Drive Gales Ferry, CT 06335	D	10/26/2022	Y N	Y N	{X} Excellent { } Good { } Fair { } Poor

Board's Comments:

* Meredith Robinson does not wish to continue on.
 Jessica Buhle does not wish to continue on.
 Sheila Vincent does not wish to continue on.

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
 Roxanne M. Maher
 Administrative Assistant
 to the Ledyard Town Council



TOWN OF LEDYARD CONNECTICUT OWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
FAX (860) 464-1485
E-Mail Address:
council@ledyardct.org

Chairman Kevin J. Dombrowski

August 16, 2022

Mrs. Jami Allyn, Chairman
Republican Nominating Committee
602 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mrs. Allyn:

Members of the **Ledyard Beautification Committee** are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

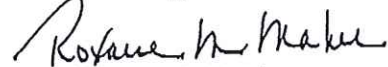
Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	3 Year Term		Attendance
				Town Committee Endorsement		
Ms. Betty Maugle 12 Thames View Pentway Gales Ferry, CT 06335	R	10/26/2022	Y N	<input checked="" type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Ms. Carol Christiansen 909 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	Y N	<input checked="" type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Ms. Julie M. Brousseau 1649 Route 12 Gales Ferry, CT 06335	R	10/26/2022	Y N	<input checked="" type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Mrs. Roberta Levandoski 513 Colonel Ledyard Highway Ledyard, CT 06339	R	10/26/2022	Y N	<input checked="" type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Ms. Meredith Robinson 4 Maid Marion Drive Gales Ferry, CT 06335	U	10/26/2022	Y N	<input type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor
Ms. Bonnie Harris 8 Whipporwill Drive Gales Ferry, CT 06335	R	10/26/2022	Y N	<input checked="" type="radio"/> Y	<input type="radio"/> N	{ }Excellent { } Good { } Fair { } Poor

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
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Ms. Sheila Vincent 19 Friar Tuck Drive Gales Ferry, CT 06335	D	10/26/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor
Ms. Jessica Buhle 65 Pheasant Run Drive Gales Ferry, CT 06335	D	10/26/2022	Y N	Y N	{ }Excellent { } Good { } Fair { } Poor

Board's Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,



Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

LEDYARD BEAUTIFICATION COMMITTEE

	Name	Term Expiration
R	Maugle, Betty 827 Colonel Ledyard Highway Ledyard, Connecticut 06339	10/26/2022
R	Christiansen, Carol 909 Colonel Ledyard Highway Ledyard, Connecticut 06339	10/26/2022
R	Brousseau, Julie M. 1649 Route 12 Gales Ferry, Connecticut 06339	10/26/2022
R	Levandoski, Roberta 513 Colonel Ledyard Highway Ledyard, Connecticut 06339	10/26/2022
U	Robinson, Meredith 4 Maid Marion Drive Gales Ferry, Connecticut 06335	10/26/2022
R	Harris, Bonnie 8 Whippoorwill Drive Gales Ferry, Connecticut 06335	10/26/2022
D	Schneider, Carol Ann 101 Inchcliffe Drive Gales Ferry, Connecticut 06335	10/26/2022
D	Vincent, Sheila 19 Friar Tuck Drive Gales Ferry, Connecticut 06335	10/26/2022
D	Buhle, Jessica 65 Pheasant Run Drive Gales Ferry, Connecticut 06335	10/26/2022

Appointed by Town Council

3 Year Term

9 Members

AN ORDINANCE
ESTABLISHING A BEAUTIFICATION COMMITTEE
FOR THE TOWN OF LEDYARD

Be it Ordained by the Town Council of the Town of Ledyard

Section 1. Authority

Pursuant to Chapter IV, Section 5 of the Town Charter, there is hereby established a Beautification Committee for the Town of Ledyard.

Section 2. Purpose

The purpose of the Beautification Committee is to provide support preserving and maintaining the beauty of Ledyard's rural community and its town buildings, school facilities, parks and public spaces.

Section 3. Membership

The Beautification Committee shall consist of nine (9) members from the Community-at-Large appointed by the Town Council. Members, shall be electors of the town and to the extent as possible include one member to represent each of the following:

- Parks & Recreation
- Economic Development Commission

In addition, the Mayor and Superintendent of Schools and Public Works Director or their designee shall serve as ex-officio members.

For Board of Education beautification projects, one temporary member to represent the Board of Education shall be appointed by the Town Council. The temporary member shall have the right to vote on the activities of the Beautification Committee only with respect to the particular project for which such member was appointed.

Quorum: A quorum shall consist of a majority of voting members.

Section 4. Terms of Appointment

Members shall be appointed by the Town Council for a term of three (3) years and shall commence to serve their terms immediately upon appointment and shall serve until they have been reappointed, their successor has qualified; or are removed by the Town Council.

Any vacancy on the Committee, other than by expiration of term, shall be filled for the unexpired portion of the term by the Town Council with priority given to maintain the structure above.

The Town Council may remove members for cause and fill the vacancy per Chapter IV, Section 6 of the Town Charter. Cause for removal shall include, but is not limited to, unexcused absence from three (3) consecutive regular meetings and any intervening duly called special meeting.

Any member of the Committee who is absent from three (3) consecutive regular meetings and any intervening duly called special meetings shall be considered to have resigned from the Commission and the vacancy shall be filled as hereinbefore provided, except that the Commission may vote to waive the requirements of the section in each case where illness or other extenuating circumstances make it impossible for a member to meet the attendance requirements of this action

It shall be the responsibility of the Chairman of the Committee to notify the Town Council when a member has not properly performed his duties.

The regular members of the *Beautification Committee* shall elect a Chairman, Vice Chairman, Secretary and Treasurer. Any vacancy in any such office shall be filled by from its membership.

Section 5. Powers and Duties

- Identify town-owned areas requiring regular landscape maintenance (aside from large parcel mowing e.g. playing fields, lawns, etc. already cared for by other agencies).
- Identify organizations (town departments, volunteer organizations, businesses) willing to be accountable for and able to maintain specific parcels.
- Assign parcels to organizations, monitor, support, and reassign as needed.
- Market Ledyard’s message of community pride with maintained landscaping/ beautification (at little to no cost).
- Shall provide an annual report to the Town Council.

The beautification and maintenance responsibilities also include the facilitation or oversight of the following:

- Mowing, pruning, and trimming
- Weeding
- Planting
- Mulching
- Watering
- Weed and pest control
- Appropriate signage
- Flower pots
- US Flags /Seasonal Décor on street lamps

Section 6. Monetary Gifts/Funding

The *Beautification Committee* is authorized to accept on behalf of the Town of Ledyard gifts or other monetary donations for the beautification, maintenance and regular landscaping of identified town-owned areas.

All monies received by the Town of Ledyard, from whatever source and by whatever means, as gifts for the beautification, maintenance and regular landscaping of identified town-owned areas shall be deposited into Fund 0208 (Beautification Donations). These funds shall be in the custody of the Town Treasurer. Annually, the Town Treasurer shall submit to the *Beautification Committee* and the Legislative Body of the Town a complete and detailed report of the Beautification Donations Fund.

Upon the *Beautification Committee*’s authorization gifted money that has been received may be expended directly from this fund for the beautification, maintenance and regular landscaping of identified town-owned areas or for the specific purpose in which the funds were gifted.

Section. 7. Severability

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 8. Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Amended, Adopted and Renumbered by the Ledyard Town Council on: September 25, 2019

Linda C. Davis, Chairman

Approve/ Disapprove on: _____

Fred B. Allyn, III, Mayor

Published on:

Effective Date:

Patricia A. Riley, Town Clerk

Revisions: “*Resolution Establishing a Ledyard Pride and Beautification Commission*” Adopted August 10, 2016 was replaced by Ordinance #148 “*An Ordinance Establishing a Beautification Committee*” Adopted April 25, 2018; Effective: May 23, 2018..

History: The Twenty-fourth Town Council (2017- 2019) Ordinance Update Initiative: Renumbered Ordinance #148 to Ordinance # 100-008.

2018: Removed “*Pride*” from the Committee title; Section 4 “*Membership*” added language regarding member attendance relative to resignation.

2019: Section 4 “*Membership*” updated language regarding attendance, resignation and appointment. Removed Section 7 “*Cancellation*” – Per Town Attorney a “*Cancellation Section*” was not needed. The “*Revisions*” and “*History*” paragraphs indicate that the previous ordinance has been updated and replaced. Added new Section 7 “*Effective Date*” to be consistent with Town Ordinance format.



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-455

Agenda Date: 9/28/2022

Agenda #: 7.

APPOINTMENT

Motion/Request:

MOTION to reappoint the following members to the Inland Wetland and Water Courses Commission for a two-year (2) term ending October 31, 2024:

- Ms. Lynmarie R. Thompson (D) 2 Blackwell Drive, Gales Ferry (Regular Member)
- Ms. Beth E. Ribe (U) 129 Rose Hill Road, Ledyard (Regular Member)
- Mr. Dan Pealer (R) 48 Highland Drive, Ledyard (Regular Member)
-

Background:

As Committee Members terms come to an end the Commission and the members respective parties are requested to provide a recommendation regarding the reappointment of Commission Members.

These Members of the Inland Wetland & Water Courses Commission are interested in continuing to serve on the Commission and their reappointments have been endorsed by the IWWC and their respective parties.

Administrative Notes:

Although Alternate Member Mr. Glen Graebner (D) 42 Eagle Ridge Drive, Gales Ferry was due for reappointment the IWWC indicated that Mr. Graebner was not interested in continuing to volunteer to serve on the IWWC. Therefore, he was not included in the Motion to reappoint.

Nominating Committee Recommendation:

Please see attached reappointment endorsements.

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter “Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance”.

Chapter IV, Section 9: “In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire

Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.”

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3200

Chairman Kevin J. Dombrowski

August 16, 2022

Mr. Justin DeBrodt, Chairman
Inland Wetland and Water Courses Commission
5 Erins Way
Ledyard, Connecticut 06339

Dear Chairman DeBrodt:

Members of the Inland Wetland and Water Courses Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyarct.org

IWWC

2 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Lynmarie R. Thompson 2 Blackwell Drive Gales Ferry, CT 06335	D	10/31/2022	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input type="radio"/> Excellent <input checked="" type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor
Beth E. Ribe 129 Rose Hill Road Ledyard, CT 06339	U	10/31/2022	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input checked="" type="radio"/> Excellent <input type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor
Mr. Dan Pealer 48 Highland Drive Ledyard, CT 06339	R	10/31/2022	<input checked="" type="radio"/> Y <input type="radio"/> N	Y N	<input type="radio"/> Excellent <input checked="" type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor
Graebner, Glen (Alternate) 42 Eagle Ridge Drive Gales Ferry, CT 06335	D	10/31/2022	Y <input checked="" type="radio"/> N	Y N	<input type="radio"/> Excellent <input type="radio"/> Good <input type="radio"/> Fair <input checked="" type="radio"/> Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard
Ledyard, Connecticut
(860) 464-3200

Chairman Kevin J. Dombrowski

August 16, 2022

Ms. S. Naomi Rodriguez, Chair
Democratic Nominating Committee
6 Saint Peters Court
Ledyard, Connecticut 06359

Dear Ms. Rodriguez:

Members of the Inland Wetland and WaterCourses Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyarct.org

**IWWC
Term**

2 Year

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Lynmarie R. Thompson 2 Blackwell Drive Gales Ferry, CT 06335	D	10/31/2022	Y N	Y N	<input checked="" type="checkbox"/> Excellent { } Good { } Fair { } Poor
Beth E. Ribe 129 Rose Hill Road Ledyard, CT 06339	U	10/31/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Dan Pealer 48 Highland Drive Ledyard, CT 06339	R	10/31/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Graebner, Glen (Alternate) 42 Eagle Ridge Drive Gales Ferry, CT 06335	D	10/31/2022	Y N	* Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

* Glen Graebner does not wish to continue on.

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher

Appointment Endorsement



TOWN OF LEDYARD CONNECTICUT

741 Colonel Ledyard Highway
Ledyard, Connecticut 06339-1551
(860) 464-3200

Chairman Kevin J. Dombrowski

August 16, 2022

Mrs. Jami Allyn, Chairman
Republican Nominating Committee
602 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mrs. Allyn:

Members of the Inland Wetland and WaterCourses Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

IWWC

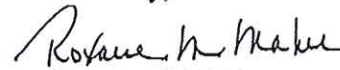
2 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Ms. Lynmarie R. Thompson 2 Blackwell Drive Gales Ferry, CT 06335	D	10/31/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Beth E. Ribe 129 Rose Hill Road Ledyard, CT 06339	U	10/31/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor
Mr. Dan Pealer 48 Highland Drive Ledyard, CT 06339	R	10/31/2022	Y N	<input checked="" type="radio"/> Y N	{ } Excellent { } Good { } Fair { } Poor
Graebner, Glen (Alternate) 42 Eagle Ridge Drive Gales Ferry, CT 06335	D	10/31/2022	Y N	Y N	{ } Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,


Roxanne M. Maher
Administrative Assistant

Appointment Endorsement

rm:8/16/2022



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-499

Agenda Date: 9/28/2022

Agenda #: 8.

321APPOINTMENT

Motion/Request:

MOTION to appoint Planning and Zoning Commission Members as follows:

Mr. Howard Craig (U) 64 Stoddards View, Gales Ferry, as a Regular Member for a term ending October 21, 2025 taking the place of Regular Member Mr. Baudro;

Mr. Thomas Baudro (R) 135 Whalehead Road, Gales Ferry, as an Alternate Member for a term ending October 31, 2023 taking the place of Alternate Member Mr. Craig.

Background:

Planning & Zoning Commission Regular Member Mr. Tom Baudro's term is scheduled to expire on October 31, 2022.

Of the eight-member Commission the following three members have served on the Commission for more than two years:

- Mr. Tom Baudro
- Mr. Marty Wood
- Mr. Tony Capon

The other five members have served for less than two years.

In an effort to enable some of the newer Commission Members to gain more experience and take on a larger role in serving on Commission, Mr. Baudro has agreed to continue to serve on the Planning & Zoning Commission as an **Alternate Member** for one more year and to change positions with Alternate Member Mr. Howard Craig, who has agreed to move to **Regular Member** position. This change in the Regular Member and Alternate Member pool would enable Mr. Baudro to continue to share his experience and knowledge of land use laws with the newer members of the Commission as the volunteers work to best serve the town. (Please see Planning & Zoning Commission Chairman Capon's September 13, 2022 e-mail below)

From: Capon, J Anthony <tcapon@pitt.edu>
 Sent: Tuesday, September 13, 2022 9:09 PM
 To: Kevin J. Dombrowski <KJDom@ledyardct.org>; Andra Ingalls <aingalls@ledyardct.org>
 Cc: Roxanne Maher <council@ledyardct.org>
 Subject: PZC Vacancies

Tom Baudro's term as a regular member of PZC ends October 31. Mr. Baudro, Mr. Wood and I are the only

members of PZC who have been on the commission for more than two years. Having six members who have been on PZC for less than two years would not be good for a commission where there is no substitute for experience. At my request Mr. Baudro has agreed to stay on the commission for another year to provide membership stability and give our newer members more time to get up to speed. But Mr. Baudro wants to be an alternate member and let someone else be a regular member. I am fine with that, what we need for another year is Mr. Baudro's experience and institutional memory. Howard Craig is the senior alternate member and is doing an excellent job. I recommend that Mr. Craig be appointed to a three-year term as a regular member replacing Mr. Baudro and Mr. Baudro then be appointed to fill out Mr. Craig's term as an alternate member. Both of them have agreed to serve in these capacities. Mr. Baudro is an R and Mr. Craig is a U, this swap of positions will have no impact on the minority representation requirement. The regular members will be two R, two D, and one U, and the alternate members will be two D and one R.

Tony Capon
Chairman, PZC

Nominating Committee Recommendation:

The RTC has endorsed the reappointment of Mr. Baudro.

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter “Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance”.

Chapter IV, Section 9: “In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.”

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4

7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.



TOWN OF LEDYARD CONNECTICUT TOWN COUNCIL

741 Colonel Ledyard Highway
Ledyard, CT 06339-1551
(860) 464-3203
E-Mail Address:
council@ledyardct.org

Chairman Kevin J. Dombrowski

August 16, 2022

Mrs. Jami Allyn, Chairman
Republican Nominating Committee
602 Colonel Ledyard Highway
Ledyard, Connecticut 06339

Dear Mrs. Allyn:

A member of the Planning and Zoning Commission are due for re-appointment as listed below. The Administration Committee of the Town Council would like your recommendations.

Please complete the shaded areas of each Commission members block and kindly return to the Town Council Office at council@ledyardct.org

Planning & Zoning Commission

3 Year Term

Member's Name	Party Affiliation	Term Expiration	Commission Recommendation	Town Committee Endorsement	Attendance
Mr. Thomas Baudro 135 Whalehead Road Gales Ferry, CT 06335	R	10/31/2022	Y N	<u>Y</u> N	{ }Excellent { } Good { } Fair { } Poor

Committee Comments:

Your assistance is greatly appreciated. Thank you for your attention regarding this request.

Sincerely,

Roxanne M. Maher
Administrative Assistant
to the Ledyard Town Council

Roxanne Maher

From: Capon, J Anthony <tcapon@pitt.edu>
Sent: Tuesday, September 13, 2022 9:09 PM
To: Kevin J. Dombrowski; Andra Ingalls
Cc: Roxanne Maher
Subject: PZC Vacancies

Tom Baudro's term as a regular member of PZC ends October 31. Mr. Baudro, Mr. Wood and I are the only members of PZC who have been on the commission for more than two years. Having six members who have been on PZC for less than two years would not be good for a commission where there is no substitute for experience. At my request Mr. Baudro has agreed to stay on the commission for another year to provide membership stability and give our newer members more time to get up to speed. But Mr. Baudro wants to be an alternate member and let someone else be a regular member. I am fine with that, what we need for another year is Mr. Baudro's experience and institutional memory. Howard Craig is the senior alternate member and is doing an excellent job. I recommend that Mr. Craig be appointed to a three-year term as a regular member replacing Mr. Baudro and Mr. Baudro then be appointed to fill out Mr. Craig's term as an alternate member. Both of them have agreed to serve in these capacities. Mr. Baudro is an R and Mr. Craig is a U, this swap of positions will have no impact on the minority representation requirement. The regular members will be two R, two D, and one U, and the alternate members will be two D and one R.

Tony Capon
Chairman, PZC



TOWN OF LEDYARD

741 Colonel Ledyard
Highway
Ledyard, CT 06339-1511

File #: 22-501

Agenda Date: 9/28/2022

Agenda #: 9.

APPOINTMENT

Motion/Request:

MOTION to reappoint the following members to the Building Code of Appeals for a five-year (2) term ending October 14, 2027:

Mr. Ernest A. Maynard, Jr. (U) 746 Shewville Road
Mr. Stanley Juber (R) 13 Iron Street, Ledyard
Mr. Gabriel B. Stern, (D) 1065 Long Cove Road, Gales Ferry
Mr. Wayne Chiapperini (R) 150 Library Street, Mystic
Mr. Hubert B. Sokolski (R) 14 Mary Belle Circle, Gales Ferry

Background:

The Building Code Board of Appeals only meets when there is an appeal.

Most Members have served on the Board for over five years.

Nominating Committee Recommendation:

The Members reappointments have been endorsed by their respective party.

Minority Representation - CGS 9-167a:

In accordance with Chapter IV; Section 8 of the Town Charter “Except as otherwise provided for in this Charter, the Town Council may appoint members to fill vacancies in other offices, boards, and commissions established by this Charter and by ordinance as vacancies may occur, and appointing members to such offices, boards, and commissions as may be created in the future. Such appointments shall be made by the Town Council for such terms and upon such conditions as provided in the respective ordinance”.

Chapter IV, Section 9: “In making appointments and removals, the Town Council shall act by the affirmative votes of at least a majority of all its members.

All members of boards, commissions, and committees contained in this Charter, or subsequently created under this Charter, except members of the Building Code Board of Appeals, the Fire Marshal, and the Deputy Fire Marshal(s), shall be electors of the Town at the time of their appointment and during their terms of office.”

Connecticut General Statutes

Sec. 9-167a. Minority representation. (a) (1) Except as provided in subdivision (2) of this subsection, the maximum number of members of any board, commission, legislative body, committee or similar body of the state or any political subdivision thereof, whether elective or appointive, who may be members of the same

political party, shall be as specified in the following table:

Total Membership	Maximum from One Party
3	2
4	3
5	4
6	4
7	5
8	5
9	6
More than 9 Two-thirds of total membership	

(2) The provisions of this section shall not apply (A) to any such board, commission, committee or body whose members are elected wholly or partially on the basis of a geographical division of the state or political subdivision, (B) to a legislative body of a municipality (i) having a town meeting as its legislative body or (ii) for which the charter or a special act, on January 1, 1987, provided otherwise or (C) to the city council of an unconsolidated city within a town and the town council of such town if the town has a town council and a representative town meeting, the town charter provides for some form of minority representation in the election of members of the representative town meeting, and the city has a city council and a body having the attributes of a town meeting or (D) to the board of directors and other officers of any district, as defined in section 7-324, having annual receipts from all sources not in excess of two hundred fifty Thousand dollars.

(b) Prior to any election for or appointment to any such body, the municipal clerk, in cases of elections, and the appointing authority, in cases of appointments, shall determine the maximum number of members of any political party who may be elected or appointed to such body at such election or appointment. Such maximum number shall be determined for each political party in the following manner: From the number of members of one political party who are members of such body at the time of the election or appointment, subtract the number of members of such political party whose terms expire prior to the commencement of the terms for which such election or appointment is being held or made and subtract the balance thus arrived at from the appropriate number specified in column II of subsection (a) of this section.



File #: 22-016

Agenda Date: 10/12/2022

Agenda #: 10.

LAND USE

Subject/Application:

MOTION to adopt a proposed “*An Ordinance Regulating Parking of Commercial Vehicles on Public Streets in Residential Zones and/or In Front of Residentially Used Properties*” as contained in the draft dated June 8, 2022.

Background:

The LUPPW Committee discussed potential mechanisms to address regarding safety concerns pertaining to a large commercial tow truck/flatbed that was parked on a residential street, which included using an Ordinance versus the Zoning Regulations. They also discussed the complexity of the issue, noting that it was multi-faceted involving safety and inconvenience issues.

The LUPPW Committee discussed with Land Use Director/Town Planner Juliet Hodge a number of scenarios, the challenge to define the qualifying characteristics/criteria, and potential exemptions:

- Impeding sight lines, cannot see children getting on and off the school bus, neighbors cannot see to pull out of their driveways.
- Neighbors hearing large noisy trucks starting up at 2:00 a.m. to leave for work.
- Large pick-up trucks that could be registered as a commercial vehicle, but were used as a passenger truck; and was registered as such.
- Parking five limousines on the curb in front of their home.
- Parking an oil truck in front of their house.
- Public property cannot be used to subsidize private companies, which meant that commercial vehicles could not park on the street.
- Parking a tractor trailer on the side of the road without the cab portion of the truck.

❖ Characteristics /Criteria

- Size of Vehicle
 - ✓ Height - Bigger than 8 feet tall
 - ✓ Width - Longer than 20 feet long
 - ✓ Weight - Heavier than 12,000 pounds

❖ Exceptions:

- Commercial vehicles being parked on residential street during normal business hours if they were working on the property to provide services such as cutting grass, painting a house, tree removal, delivering oil or repairing a furnace, doing an addition, etc.

❖ **Ordinance versus Zoning Regulations:**

Ordinance	Zoning Regulations
<ul style="list-style-type: none"> • Police Department could ticket for violators. • Tickets would be in accordance with State of Connecticut Complaint Ticket (Parking Ticket CGS 7-148; 7-148(c)) (i.e. Ordinance #600-003) 	<ul style="list-style-type: none"> • Challenge to enforce. • Include provisions in both the Zoning Regulations and in an Ordinance.

Should the town decide to implement an Ordinance or Zoning Regulations, or both, to limit/prohibit the parking of large commercial vehicles on the street, a Public Hearing would be held prior to the adoption of the Ordinance. Initially the Police Department could issue warnings to alert people that they were in violation of the new law, and if the situation continued then they could issue Tickets in accordance with State Statute Section 7-148; 7-148(c) which already included an “Appeals Process”.

Land Use Director/Town Planner Juliet Hodge offered to draft an Ordinance for the LUPPW Committee to consider, as well as a Zoning Regulation amendment for the Planning & Zoning Commission to consider.

Meeting Action Detail:

LUPPW Cmt Meeting 8/1/2022

File #: [22016 <https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5741897&GUID=F981DB10-B855-4128-A581-ED79AEAE6861>](https://ledyardct.legistar.com/LegislationDetail.aspx?ID=5741897&GUID=F981DB10-B855-4128-A581-ED79AEAE6861) Version: 1

Type: Ordinance

Title: MOTION to recommend the Town Council adopt a proposed “*An Ordinance Regulating Parking of Commercial Vehicles on Public Streets in Residential Zones and/or In Front of Residentially Used Properties*” as contained in the draft dated June 8, 2022.

Mover: [Gary Paul <https://ledyardct.legistar.com/PersonDetail.aspx?ID=272274&GUID=E1753A3F-7EBE-4FAF-B351-6D26580C6437>](https://ledyardct.legistar.com/PersonDetail.aspx?ID=272274&GUID=E1753A3F-7EBE-4FAF-B351-6D26580C6437) Second: [John Marshall <https://ledyardct.legistar.com/PersonDetail.aspx?ID=272272&GUID=3144F68E-E5F1-4DBE-8B3D-C8C2AF03B816>](https://ledyardct.legistar.com/PersonDetail.aspx?ID=272272&GUID=3144F68E-E5F1-4DBE-8B3D-C8C2AF03B816)

Result: Pass

Councilor Paul noted in response to some resident’s concerns regarding safety pertaining to a large commercial tow truck/flatbed that was parked on a residential street the LUPPW Committee’ began discussing the appropriate mechanism to address the issue at their May 2, 2022 meeting. He stated Land Use Director Juliet Hodge drafted a proposed Ordinance that the LUPPW Committee reviewed at the June 6, 2022 and that some additional editorials were made, as presented in the draft dated June 8, 2022 for review and discussion this evening.

- MOTION to recommend the Town Council adopt a proposed “*An Ordinance Regulating Parking of Commercial Vehicles on Public Streets in Residential Zones and/or In Front of Residentially Used*”

Properties” as contained in the draft dated June 8, 2022.

Moved by Councilor Paul, seconded by Councilor Marshall

Discussion: The LUPPW Committee discussed the proposed Ordinance (see above) and questioned the following:

- Process to move the Ordinance forward to the Town Council. It was noted that the Ordinance would move on the Administration Committee for their review before being presented to the Town Council.
- Would the Finance Committee also need to be involved with the review process? It was noted that because the fines were set in the Ordinance and that the *Payment of the fine(s) associated with the issue of any Ticket would be in accordance with current Connecticut State Statutes (7-148*)* that it was not necessary for the proposed Ordinance to be forwarded to the Finance Committee.

VOTE:3 - 0 Approved and so declared.

Action: Recommended for Approval

AN ORDINANCE
REGULATING PARKING OF COMMERCIAL VEHICLES
ON PUBLIC STREETS IN RESIDENTIAL ZONES AND/OR IN FRONT OF
RESIDENTIALLY USED PROPERTIES

Be it ordained by the Town Council of the Town of Ledyard:

Section I: Purpose

To regulate parking of commercial vehicles on public streets/roads in residential zones and/or in front of residentially used properties.

Section 2: Regulations

- A. For the purpose of this Ordinance “commercial or industrial vehicle” means any vehicle the principal use of which is the transport of commodities, merchandise, produce, freight, and any vehicle used primarily in construction, industry, including but not limited to, bulldozers, backhoes, tractors, tow trucks, dump trucks, tractor trailers (cab and/or trailer), or trucks fitted with cranes, air compressors, welders, tanks or similar equipment. “*Commercial or industrial vehicle*” also includes nonmotorized dumpsters, storage units, open or utility trailers greater than six (6) feet in length and height, and tool lockers; taxicabs, limousines, and/or any passenger vehicle that is greater than eight (8) feet in height marked with a sign, letters, or emblem advertising a commercial enterprise.
- B. No person shall park or store any commercial or industrial vehicle on any public street or roadway within any residential district or in front of any property currently used residentially unless for the purpose of actively loading or unloading materials, or while actively engaged in providing commercial service at the premises; nor shall such vehicles be parked in a residential district or in front of an existing residence outside normal business hours unless on site for an emergency service call.

Section 3: Violation

Whenever any motor vehicle is found to be parked in violation of Section 2 of this ordinance, the motor vehicle may be removed (towed) at the owner's expense and/or a State of Connecticut Complaint Ticket (a parking ticket) shall be issued by the Ledyard Police Department. Each day that a violation continues shall be deemed a separate offense.

First Offense: \$90 (Infraction)

Subsequent Offense: \$200 (Violation)

Section 4: Payment of Fine

Payment of the fine(s) associated with the issue of any Ticket shall be in accordance with current Connecticut State Statutes.

Section 5: Severability

If any section, or part of a section, of this Ordinance shall be held by a court of competent jurisdiction to be invalid, such holding shall not be deemed to invalidate the remaining provisions hereof.

Section 6: Effective Date

In accordance with the Town Charter this ordinance shall become effective on the twenty-first (21st) day after such publication following its final passage.

Adopted by the Ledyard Town Council on: _____

Kevin J. Dombrowski, Chairman

Approved/Disapproved on: _____

Fred B. Allyn, III, Mayor

Published on: _____

Patricia A. Riley, Town Clerk

Effective Date: _____

Fine up to \$90 is considered an infraction. Fine above \$90.00 to \$250.00 is considered a “violation”. Both are enforceable on a state infraction ticket.

Sec. 51-164p. Violations of municipal ordinances, regulations and bylaws. (a) Notwithstanding any provision of any special act, local law or the general statutes to the contrary, any violation of any ordinance, regulation or bylaw of any town, city or borough, except violations of building codes and the health code, for which the penalty does not exceed ninety dollars shall be an infraction as provided for in sections 51-164m and 51-164n.

(b) Notwithstanding any provision of any special act, local law or the general statutes, any violation of any ordinance, regulation or bylaw of any town, city or borough, except violations of building codes and the health code, for which the penalty exceeds ninety dollars but does not exceed two hundred fifty dollars shall be a violation as provided for in sections 51-164m and 51-164n.

(P.A. 75-577, S. 9, 126; P.A. 80-483, S. 133, 186; P.A. 06-185, S. 9.)

History: P.A. 80-483 specified that violations with penalties not exceeding \$90, rather than \$100, are infractions; P.A. 06-185 designated existing provisions as Subsec. (a) and added Subsec. (b) re violation of municipal ordinance, regulation or bylaw with penalty between \$90 and \$250.

Cited. 9 CA 686.

Sec. 14-251. Parking vehicles. No vehicle shall be permitted to remain stationary within ten feet of any fire hydrant, or upon the traveled portion of any highway except upon the right-hand side of such highway in the direction in which such vehicle is headed; and, if such highway is curbed, such vehicle shall be so placed that its right-hand wheels, when stationary, shall, when safety will permit, be within a distance of twelve inches from the curb, except if a bikeway, as defined in section 13a-153f, or such bikeway's buffer area, as described in the federal Manual on Uniform Traffic Control Devices, is in place between the parking lane and the curb, such vehicle shall be so placed that its right-hand wheels, when stationary, shall, when safety will permit, be within a distance of twelve inches from the edge of such bikeway or buffer area. No vehicle shall be permitted to remain parked within twenty-five feet of an intersection or a marked crosswalk at such intersection, except within ten feet of such intersection if such intersection has a curb extension treatment with a width equal to or greater than the width of the parking lane and such intersection is located in and comprised entirely of highways under the jurisdiction of the city of New Haven, or within twenty-five feet of a stop sign caused to be erected by the traffic authority in accordance with the provisions of section 14-301, except where permitted by the traffic authority of the city of New Haven at the intersection of one-way streets located in and comprised entirely of highways under the jurisdiction of the city of New Haven. No vehicle shall be permitted to remain stationary upon the traveled portion of any highway at any curve or turn or at the top of any grade where a clear view of such vehicle may not be had from a distance of at least one hundred fifty feet in either direction. The Commissioner of Transportation may post signs upon any highway at any place where the keeping of a vehicle stationary is dangerous to traffic, and the keeping of any vehicle

stationary contrary to the directions of such signs shall be a violation of this section. No vehicle shall be permitted to remain stationary upon the traveled portion of any highway within fifty feet of the point where another vehicle, which had previously stopped, continues to remain stationary on the opposite side of the traveled portion of the same highway. No vehicle shall be permitted to remain stationary within the limits of a public highway in such a manner as to constitute a traffic hazard or obstruct the free movement of traffic thereon, provided a vehicle which has become disabled to such an extent that it is impossible or impracticable to remove it may be permitted to so remain for a reasonable time for the purpose of making repairs thereto or of obtaining sufficient assistance to remove it. Nothing in this section shall be construed to apply to emergency vehicles and to maintenance vehicles displaying flashing lights or to prohibit a vehicle from stopping, or being held stationary by any officer, in an emergency to avoid accident or to give a right-of-way to any vehicle or pedestrian as provided in this chapter, or from stopping on any highway within the limits of an incorporated city, town or borough where the parking of vehicles is regulated by local ordinances. Violation of any provision of this section shall be an infraction.

Sec. 14-252. Parking so as to obstruct driveway. No person shall park or leave stationary on a public highway any vehicle in front of or so as to obstruct or interfere with the ingress to or egress from any private driveway or alleyway, except with the permission of the owner of such private driveway or alleyway. Such parking or stationary position of any vehicle with such permission shall be subject to existing parking regulations. Violation of any provision of this section shall be an infraction.

(1949 Rev., S. 2510; February, 1965, P.A. 448, S. 29; P.A. 75-577, S. 101, 126.)

History: 1965 act added provision requiring compliance with parking regulations when blocking drive or alley; P.A. 75-577 replaced provision for \$25 maximum fine with statement that violation of provisions is an infraction.

See Sec. 14-107 re liability of owner, operator or lessee of vehicle.

Sec. 7-148. Scope of municipal powers. (a) **Definitions.** Whenever used in this section, "municipality" means any town, city or borough, consolidated town and city or consolidated town and borough.

(b) **Ordinances.** Powers granted to any municipality under the general statutes or by any charter or special act, unless the charter or special act provides to the contrary, shall be exercised by ordinance when the exercise of such powers has the effect of:

(1) Establishing rules or regulations of general municipal application, the violation of which may result in the imposition of a fine or other penalty including community service for not more than twenty hours; or

(2) Creating a permanent local law of general applicability.

(c) **Powers.** Any municipality shall have the power to do any of the following, in addition to all powers granted to municipalities under the Constitution and general statutes:

(1) **Corporate powers.** (A) Contract and be contracted with, sue and be sued, and institute, prosecute, maintain and defend any action or proceeding in any court of competent jurisdiction;

(B) Provide for the authentication, execution and delivery of deeds, contracts, grants, and releases of municipal property and for the issuance of evidences of indebtedness of the municipality;

(2) **Finances and appropriations.** (A) Establish and maintain a budget system;

(B) Assess, levy and collect taxes for general or special purposes on all property, subjects or objects which may be lawfully taxed, and regulate the mode of assessment and collection of taxes and assessments not otherwise provided for, including establishment of a procedure for the withholding of approval of building application when taxes or water or sewer rates, charges or assessments imposed by the municipality are delinquent for the property for which an application was made;

(C) Make appropriations for the support of the municipality and pay its debts;

(D) Make appropriations for the purpose of meeting a public emergency threatening the lives, health or property of citizens, provided such appropriations shall require a favorable vote of at least two-thirds of the entire membership of the legislative body or, when the legislative body is the town meeting, at least two-thirds of those present and voting;

(E) Make appropriations to military organizations, hospitals, health care facilities, public health nursing organizations, nonprofit museums and libraries, organizations providing drug abuse and dependency programs and any other private organization

performing a public function;

(F) Provide for the manner in which contracts involving unusual expenditures shall be made;

(G) When not specifically prescribed by general statute or by charter, prescribe the form of proceedings and mode of assessing benefits and appraising damages in taking land for public use, or in making public improvements to be paid for, in whole or in part, by special assessments, and prescribe the manner in which all benefits assessed shall be collected;

(H) Provide for the bonding of municipal officials or employees by requiring the furnishing of such bond, conditioned upon honesty or faithful performance of duty and determine the amount, form, and sufficiency of the sureties thereof;

(I) Regulate the method of borrowing money for any purpose for which taxes may be levied and borrow on the faith and credit of the municipality for such general or special purposes and to such extent as is authorized by general statute;

(J) Provide for the temporary borrowing of money;

(K) Create a sinking fund or funds or a trust fund or funds or other special funds, including funds which do not lapse at the end of the municipal fiscal year;

(L) Provide for the assignment of municipal tax liens on real property to the extent authorized by general statute;

(3) **Property.** (A) Take or acquire by gift, purchase, grant, including any grant from the United States or the state, bequest or devise and hold, condemn, lease, sell, manage, transfer, release and convey such real and personal property or interest therein absolutely or in trust as the purposes of the municipality or any public use or purpose, including that of education, art, ornament, health, charity or amusement, cemeteries, parks or gardens, or the erection or maintenance of statues, monuments, buildings or other structures, require. Any lease of real or personal property or any interest therein, either as lessee or lessor, may be for such term or any extensions thereof and upon such other terms and conditions as have been approved by the municipality, including without limitation the power to bind itself to appropriate funds as necessary to meet rent and other obligations as provided in any such lease;

(B) Provide for the proper administration of gifts, grants, bequests and devises and meet such terms or conditions as are prescribed by the grantor or donor and accepted by the municipality;

(4) **Public services.** (A) Provide for police protection, regulate and prescribe the duties of the persons providing police protection with respect to criminal matters within the limits of the municipality and maintain and regulate a suitable place of detention

within the limits of the municipality for the safekeeping of all persons arrested and awaiting trial and do all other things necessary or desirable for the policing of the municipality;



File #: 22-247

Agenda Date: 9/28/2022

Agenda #: 11.

LAND USE

Subject/Application:

MOTION to set a Hybrid (In-Person & Video Conference) Public Hearing date for October 25, 2022 at 6:30 p.m. to be held in the Council Chambers, 741 Colonel Ledyard Highway, to receive comments and recommendations regarding a proposed *“An Ordinance Regulating Parking of Commercial Vehicles on Public Streets in Residential Zones and/or In Front of Residentially Used Properties”* as contained in the draft dated June 8, 2022.

Background:

In accordance with Chapter III, Section 5 *“Public Hearing on and Passage of Ordinances”* of the Town Charter; a public hearing was required to be held prior to the adoption of an Ordinance.

The LUPPW Committee discussed potential mechanisms to address regarding safety concerns pertaining to a large commercial tow truck/flatbed that was parked on a residential street, which included using an Ordinance versus the Zoning Regulations. They also discussed the complexity of the issue, noting that it was multi-faceted involving safety and inconvenience issues.

The LUPPW Committee discussed with Land Use Director/Town Planner Juliet Hodge a number of scenarios, the challenge to define the qualifying characteristics/criteria, and potential exemptions:

- Impeding sight lines, cannot see children getting on and off the school bus, neighbors cannot see to pull out of their driveways.
- Neighbors hearing large noisy trucks starting up at 2:00 a.m. to leave for work.
- Large pick-up trucks that could be registered as a commercial vehicle, but were used as a passenger truck; and was registered as such.
- Parking five limousines on the curb in front of their home.
- Parking an oil truck in front of their house.
- Public property cannot be used to subsidize private companies, which meant that commercial vehicles could not park on the street.
- Parking a tractor trailer on the side of the road without the cab portion of the truck.

❖ Characteristics /Criteria

- Size of Vehicle
 - ✓ Height - Bigger than 8 feet tall
 - ✓ Width - Longer than 20 feet long
 - ✓ Weight - Heavier than 12,000 pounds

❖ Exceptions:

- Commercial vehicles being parked on residential street during normal business hours if they were working on the property to provide services such as cutting grass, painting a house, tree removal, delivering oil or repairing a furnace, doing an addition, etc.

❖ Ordinance versus Zoning Regulations:

Ordinance	Zoning Regulations
<ul style="list-style-type: none"> • Police Department could ticket for violators. • Tickets would be in accordance with State of Connecticut Complaint Ticket (Parking Ticket CGS 7-148; 7-148(c)) (i.e. Ordinance #600-003) 	<ul style="list-style-type: none"> • Challenge to enforce. • Include provisions in both the Zoning Regulations and in an Ordinance.

Should the town decide to implement an Ordinance or Zoning Regulations, or both, to limit/prohibit the parking of large commercial vehicles on the street, a Public Hearing would be held prior to the adoption of the Ordinance. Initially the Police Department could issue warnings to alert people that they were in violation of the new law, and if the situation continued then they could issue Tickets in accordance with State Statute Section 7-148; 7-148(c) which already included an “Appeals Process”.

Land Use Director/Town Planner Juliet Hodge offered to draft an Ordinance for the LUPPW Committee to consider, as well as a Zoning Regulation amendment for the Planning & Zoning Commission to consider.

Sec. 7-148. Scope of municipal powers. (a) **Definitions.** Whenever used in this section, "municipality" means any town, city or borough, consolidated town and city or consolidated town and borough.

(b) **Ordinances.** Powers granted to any municipality under the general statutes or by any charter or special act, unless the charter or special act provides to the contrary, shall be exercised by ordinance when the exercise of such powers has the effect of:

(1) Establishing rules or regulations of general municipal application, the violation of which may result in the imposition of a fine or other penalty including community service for not more than twenty hours; or

(2) Creating a permanent local law of general applicability.

(c) **Powers.** Any municipality shall have the power to do any of the following, in addition to all powers granted to municipalities under the Constitution and general statutes:

(1) **Corporate powers.** (A) Contract and be contracted with, sue and be sued, and institute, prosecute, maintain and defend any action or proceeding in any court of competent jurisdiction;

(B) Provide for the authentication, execution and delivery of deeds, contracts, grants, and releases of municipal property and for the issuance of evidences of indebtedness of the municipality;

(2) **Finances and appropriations.** (A) Establish and maintain a budget system;

(B) Assess, levy and collect taxes for general or special purposes on all property, subjects or objects which may be lawfully taxed, and regulate the mode of assessment and collection of taxes and assessments not otherwise provided for, including establishment of a procedure for the withholding of approval of building application when taxes or water or sewer rates, charges or assessments imposed by the municipality are delinquent for the property for which an application was made;

(C) Make appropriations for the support of the municipality and pay its debts;

(D) Make appropriations for the purpose of meeting a public emergency threatening the lives, health or property of citizens, provided such appropriations shall require a favorable vote of at least two-thirds of the entire membership of the legislative body or, when the legislative body is the town meeting, at least two-thirds of those present and voting;

(E) Make appropriations to military organizations, hospitals, health care facilities, public health nursing organizations, nonprofit museums and libraries, organizations providing drug abuse and dependency programs and any other private organization

performing a public function;

(F) Provide for the manner in which contracts involving unusual expenditures shall be made;

(G) When not specifically prescribed by general statute or by charter, prescribe the form of proceedings and mode of assessing benefits and appraising damages in taking land for public use, or in making public improvements to be paid for, in whole or in part, by special assessments, and prescribe the manner in which all benefits assessed shall be collected;

(H) Provide for the bonding of municipal officials or employees by requiring the furnishing of such bond, conditioned upon honesty or faithful performance of duty and determine the amount, form, and sufficiency of the sureties thereof;

(I) Regulate the method of borrowing money for any purpose for which taxes may be levied and borrow on the faith and credit of the municipality for such general or special purposes and to such extent as is authorized by general statute;

(J) Provide for the temporary borrowing of money;

(K) Create a sinking fund or funds or a trust fund or funds or other special funds, including funds which do not lapse at the end of the municipal fiscal year;

(L) Provide for the assignment of municipal tax liens on real property to the extent authorized by general statute;

(3) **Property.** (A) Take or acquire by gift, purchase, grant, including any grant from the United States or the state, bequest or devise and hold, condemn, lease, sell, manage, transfer, release and convey such real and personal property or interest therein absolutely or in trust as the purposes of the municipality or any public use or purpose, including that of education, art, ornament, health, charity or amusement, cemeteries, parks or gardens, or the erection or maintenance of statues, monuments, buildings or other structures, require. Any lease of real or personal property or any interest therein, either as lessee or lessor, may be for such term or any extensions thereof and upon such other terms and conditions as have been approved by the municipality, including without limitation the power to bind itself to appropriate funds as necessary to meet rent and other obligations as provided in any such lease;

(B) Provide for the proper administration of gifts, grants, bequests and devises and meet such terms or conditions as are prescribed by the grantor or donor and accepted by the municipality;

(4) **Public services.** (A) Provide for police protection, regulate and prescribe the duties of the persons providing police protection with respect to criminal matters within the limits of the municipality and maintain and regulate a suitable place of detention

within the limits of the municipality for the safekeeping of all persons arrested and awaiting trial and do all other things necessary or desirable for the policing of the municipality;