



TOWN OF LEDYARD
CONNECTICUT
TOWN COUNCIL
HYBRID FORMAT

741 Colonel Ledyard Highway
Ledyard, CT 06339

860 464-3203
Roxanne Maher

Chairman S. Naomi Rodriguez

MINUTES
FINANCE COMMITTEE
ORGANIZATIONAL MEETING

Wednesday, December 6, 2023

4:45 PM

Town Hall Annex Building

DRAFT

- I. CALL TO ORDER – The Finance Committee Organizational Meeting was called to order by Committee Chairman Councilor Saccone at 4:45 p.m. at the Council Chambers, Town Hall Annex Building.

Councilor Saccone welcomed all to the Hybrid Meeting. He stated for the Town Council Finance Committee and members of the Public who were participating via video conference that the remote meeting information was available on the Agenda that was posted on the Town’s Website – Granicus-Legistar Meeting Portal.

- II. ROLL CALL

Attendee Name	Title	Status	Location	Arrived	Departed
Jessica Buhle	Town Councilor	Present	In-Person	4:45 pm	4:48 pm
Tim Ryan	Town Councilor	Present	In-Person	4:45 pm	4:48 pm
Tony Saccone	Town Councilor	Present	In-Person	4:45 pm	4:48 pm
S. Naomi Rodriguez	Town Council Chairman	Present	In-Person	4:45 pm	4:48 pm
Matthew Bonin	Finance Director	Present	In-Person	4:45 pm	4:48 pm
April Brunelle	Town Councilor	Present	Remote	4:45 pm	4:48 pm
Roxanne Maher	Administrative Assistant	Present	Remote	4:45 pm	4:48 pm

- III. BUSINESS OF MEETING

1. MOTION to set the Finance Committee’s Regular Meeting schedule for the 2024 Calendar Year to be the first and third Wednesday of the month at 5:00 p.m. in the Town Hall Annex Building as noted below:

Finance Committee (1st & 3rd Wednesday, Annex Building 5:00 p.m.)

January 3, 17	February 7, 21	March 6, 20	April 3, 17
May 1, 15	June 5, 19	July 3, 17	August 7, 21
September 4, 18	October 2, 16	November 6, 20	December 4, 18
January 1 [^] , 15, 2025			

Moved by Councilor Ryan, seconded by Councilor Buhle
Discussion: Councilor Saccone noted a draft 2024 meeting schedule for the Finance Committee has been provided this evening for review. He noted if there were no objections, the Finance Committee would continue to meet on the first and third Wednesday of each month at 5:00 p.m. as noted above.

VOTE: 3 – 0 Approved and so declared

RESULT: 3 – 0 APPROVED [UNANIMOUS]
MOVER: Tim Ryan, Town Councilor
SECONDER: Jessica Buhle, Town Councilor
AYES: Jessica Buhle, Tim Ryan, Tony Saccone

2. The Finance Committee reviewed the outstanding action items contained in the memo dated November 8, 2023, as forwarded by Finance Committee of the Twenty-sixth Town Council, and agreed to continue to work on the following items of business:

(1) Capital Improvement Plan (CIP) and Capital Non-Recurring (CNR) Fund based on the *American Rescue Act Funding (ARPA)* and the process to approve ARPA Projects and expend ARPA Funding.

(2) Potential uses of the revenue received from Public Act No.21-58 “*An Act Concerning Solid Waste Management*” in accordance with “*Resolution Regarding Revenues Received from Beverage Container Surcharges*” adopted on June 8, 2022.

(3) National Opioid Settlement Payments

- ✓ Potential Uses of the Funds
- ✓ Allocations of the Funds
- ✓ Oversight-follow-up-communication with Organizations administering the funds.

Councilor Ryan noted as a former Finance Committee Member that he was familiar with the three business items that were forwarded to this Finance Committee. He stated that both he and Finance Director Matthew Bonin could answer questions regarding these items.

RESULT: COMPLETED

IV. COMMENTS OF COMMITTEE MEMBERS – None.

V. ADJOURNMENT

Councilor Buhle moved the meeting be adjourned, seconded by Councilor Ryan

VOTE: 3 - 0 Approved and so declared, the meeting was adjourned at 4:48 p.m.

Respectfully submitted,

Anthony Saccone
Committee Chairman
Finance Committee