



November 24, 2025

Town of Ledyard:

Mr. Wayne Donaldson

Public Schools Director of Facilities

Mr. Matthew Bonin, CPA

Director of Finance

Mr. Joseph Gush

Chairman, PMBC

4 Blonders Blvd

Ledyard, CT 06339

Re: Amendment to Owner's Representative Agreement for Town of Ledyard: **Central Office Bldg.**

Dear Sirs:

On behalf of STV Construction Inc (STV), We want to thank you for working with us on the roof replacement project, on the Central Office building. As you are aware, STV's current agreement with the Town of Ledyard has expired. Due to continued construction delays resulting to the failure of the contractor to complete the roof. Thus, causing a further holdup of the closeout process and the submission requirements. These setbacks require an amendment to our agreement. We feel that a contract extension is required for STV to continue to support the Town of Ledyard with the requirements of our scope. Furthermore, STV will as well, continue to provide support with the constructor issues relating to this project.

As of 11/14/25 STV has the following funding still available on this contract:

Central Office = \$9,294.20 remaining in CO#2 Budget

Central Office = \$272.00 remaining in Audit Budget

Central Office = \$1,904.00 remaining in Post Construction Budget

STV does not request additional funding at this point and will continue to work in good faith to meet our obligation. STV respectfully requests:

- Acknowledgment of extended contract completion date of 6/1/2026

Your signature below acknowledges this change and approves the contract extension. Should you have any questions regarding our qualifications, please contact me directly at mark.dupre@stvinc.com or (860) 324-6666.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark DuPre", with a stylized flourish at the end.

Mark DuPre' Sr. Assoc. AIA

Vice President & Project Executive

Signature, Printed Name & Title

Date